

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

MARCH 4, 2019

9:30 AM

BRADFORD COUNTY COURTHOUSE

945 North Temple Avenue

Starke, Florida 32091

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AGENDA

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Meeting Called to Order by Chairman Frank Durrance

1. Public Comments:
    - Three (3) minutes per speaker;
    - Complete and turn in a public comment card to speak;
    - State your name and address into the record before speaking;
    - Do not speak from the audience;
    - Address your questions to the Board, not county staff;
    - Refrain from demands for an immediate board response;
    - No boisterous behavior; and
    - No personal, impertinent or slanderous remarks.
  
  2. Consent Agenda:
    - A. Minutes of 2-7-19 Joint Workshop with School District.
    - B. Consider reappointment of Janice Johnson to the Suwannee River Economic Council Board of Directors.
  
  3. Approve Payment of Bills – Chairman Frank Durrance  
(Chairman should refrain from making a motion to approve bills)
  
  4. North Florida Economic Development Partnership (NFEDP) presentation of Patricia Evans as Volunteer of the Year - Jeff Hendry, NFEDP Executive Director.
  
  5. Consider approval of Tourist Development Council Grant Application made by the North Florida Regional Chamber of Commerce to support The Bradford County Strawberry Festival in the amount of \$7,500.00 for advertisement and promotion – Pam Whittle, NFRCC CEO/President.
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6. Scott Koons, North Florida Regional Chamber of Commerce

Provide direction to North Central Florida Regional Planning Council on DRAFT Commercial Highway Interchange (CHI) preliminary map amendments at the following locations:

- North intersection of S.R. 223 Truck Route (text amendment workshop held on 2/15/18);
- North interchange of S.R. 223 Truck Route and S.R. 16 (text amendment workshop held on 4/19/18);  
and
- S.R. 223 Truck Route and S.R. 100 (text amendment workshop held on 5/17/18).

7. County Attorney's Reports – Will Sexton.

- A. Presentation on Fire and EMS Assessments – Christopher Roe, Bryant Miller Olive, and Erick van Malssen, Stantec Consulting Services
- B. Provide direction to staff on the handling of applications for Special Permits made pursuant to Section 14.6, Land Development Regulations for Bradford County, Florida, during the review and amendment process by the North Central Florida Regional Planning Council – Will Sexton, County Attorney

8. Sheriff's Reports – Gordon Smith.

- A. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (Feb. 27-Mar.5).

9. Clerk's Reports– Ray Norman.

- A. State appropriations request for fiber infrastructure in the amount of \$610,000.00 – Christopher Thurow, Information Technology Director.

10. County Manager's Reports – Brad Carter

- A. Consider approval of a request from Robert E. Taylor, AIA Architect PA for addition compensation in the amount of \$23,055.58 for additional work performed on the Bradford County Fire Station 2-B/Courthouse Annex, as it relates to several change orders which have increased and/or modified the project Scope of Work and additional construction time (approximately 200 days over) – Robert Taylor, AIA Architect PA.
- B. Consider approval of M & R Construction - Change Order No. 6 to add funds in the amount of \$37,871.00 to the contract agreement on Bradford County Fire Station 2-B/Courthouse Annex.

- C. Provide direction to Staff on the Site Plan Review associated with the Holiday Inn Express project – Jerome Kelley, County Engineer
- i. Interpretation of Sec. 4.2.25, Land Development Regulations for Bradford County, Florida; and
  - ii. Safety and Drainage Concerns associated with S.E. 145th Terrace Access
- D. Provide direction to staff regarding a potential text amendment to the Land Development Regulations for Bradford County, Florida, which would (A) provide a definition for “Fish Camp:” and (B) would allow “Fish Camp(s)” in applicable zoning designations as a use permitted by Special Exception – Randy Andrews, Zoning Director
- If direction is provided to proceed with these LDR revisions, staff will confer with the North Central Florida Regional Planning Council for further action and the necessary ordinance(s) will come before the Board for final approval in the near future.
- E. Provide direction to staff regarding a potential text amendment to the Land Development Regulations for Bradford County, Florida, which would create a new, “Residential Office” zoning designation – Randal Andrews, Zoning Director
- If direction is provided to proceed with these LDR revisions, staff will confer with the North Central Florida Regional Planning Council for further action and the necessary ordinance(s) will come before the Board for final approval in the near future.
- F. Presentation of DRAFT Emergency Medical Services County Logo for Board consideration and approval.
- G. Consider approval of a proposal from Palmetto Prime (sole source) to place tack seal and millings on S.W. 101<sup>st</sup> Ave. (test road) – Total \$19,000.00 – Jason Dodds, Road Superintendent.
- H. Consider approval of a proposal from Ken and Carol Blackburn (private individual – sole source) to purchase a used 1983 F700 Water Truck for the purpose of applying millings - \$8,000.00 – Jason Dodds, Road Superintendent.

11. Chairman Comments.

12. Commissioners Comments.

Notice:

Pursuant to Section 286.0105, *Florida Statutes*, notice is hereby provided that, if a person decides to appeal any decision made by the Board of County Commissioners of Bradford County, Florida with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: March 4, 2019

AGENDA ITEM 2(B) Minutes of 02-07-19 Joint Workshop with the School District

DEPARTMENT: Clerk to the Board

PURPOSE: Official Meeting Minutes

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve items as part of the Consent Agenda.

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AGENDA ITEM APPROVAL

CLERK OF COURTS: Bj. Melina Stapp, Deputy Clerk DATE: 2-20-19

COUNTY ATTORNEY: [Signature] DATE: 02/26/2019

COUNTY MANAGER: [Signature] DATE: 2/26/19

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**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
WORKSHOP WITH THE BRADFORD COUNTY SCHOOL DISTRICT  
6:00 P.M.  
THURSDAY, FEBRUARY 7, 2019**

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The Bradford County Board of County Commissioners convened in a Workshop with the Bradford County School District on Thursday, February 7, 2019, at 6:00 p.m., in the County Commission Chambers, 945 N. Temple Avenue, Starke, Florida.

**PRESENT:** Vice-Chairman Dougherty, Commissioner Riddick, Commissioner Chandler, and Commissioner Thompson. (Chairman Durrance absent.)

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Sheriff Smith; Mark Crawford, Press; Jerome Kelley, County Engineer; Jason Dodds, Road Superintendent; and Mary Lou Hildreth, Hampton Clerk.

School District Representatives: Stacy Creighton, Superintendent; David Harris, Assistant Superintendent.

Matthew Weaver, PE, RSP, Element Engineering Group.

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**CALL TO ORDER:** Vice-Chairman Dougherty called the meeting to order at 6:00 p.m.

\_\_\_\_\_

**OPENING COMMENTS—Vice-Chairman Dougherty:**

Vice-Chairman Dougherty announced the purpose of the Workshop: To discuss the Safe Routes to School Program as it relates to Bradford County schools.

Comments were presented regarding potential sidewalk projects.

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**PRESENTATION OF SAFE ROUTES TO SCHOOL PROJECTS—Matthew Weaver, Element Engineering Group:**

Via PowerPoint, Mr. Weaver gave a detailed review of the Safe Routes to School Program.



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**DISCUSSION:**

Topics discussed were not limited to but included:

- LAP certification for the Lawtey project.
- Funding opportunities and resources.
- Developing a project priority list.
- Award notification timeline for the Lawtey project.

\_\_\_\_\_

**PUBLIC COMMENTS:** None.

\_\_\_\_\_

**ADJOURN:** There being no further business, the meeting adjourned at 7:15 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

\_\_\_\_\_  
**FRANK DURRANCE, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk  
**Minutes approved by BOCC at the Regular Scheduled Meeting of** \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

DATE: March 4, 2019

AGENDA ITEM (4) : Tourist Development Council Grant Application made by the North Florida Regional Chamber of Commerce to support The Bradford County Strawberry Festival in the amount of \$7,500.00 for advertisement and promotion

ORGANIZATION: Bradford County Tourist Development Council

PURPOSE: Advertisement of event to bring in visitors to Bradford County, placing heads on beds, bringing business to local eating establishments and spending outside dollars locally.

ASSOCIATED COST(S): \$7,500.00

BUDGET LINE (G/L #): 002-86-552-48010-00

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION:

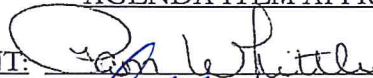
If the Board desires to approve this TDC Grant Application, please make the following motion:

A motion to approve the Tourist Development Council Grant Application made by the North Florida Regional Chamber of Commerce to support The Bradford County Strawberry Festival in the amount of \$7,500.00 for advertisement and promotion

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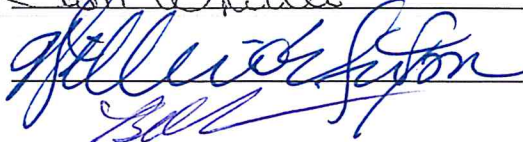
AGENDA ITEM APPROVAL

NFRCC CEO/PRESIDENT:



DATE: 2/25/19

COUNTY ATTORNEY:



DATE: 02/26/2019

COUNTY MANAGER:



DATE: 2/26/19



BradfordCountyFloridaTourism.com

"Our mission is to give tourists a reason to visit our region of Florida."

Chairman

John Miller

Board Members

Shane Bennett  
Tommy Chastain  
Vincent Esson  
Steve Futch  
Chuck Kramer  
Kim Olinger  
Paula Register  
Frank Durrance

100 East Call Street  
Starke, FL 32091

904.964.5278 (Voice)  
904.964.2863 (fax)

Thursday, February 21, 2019

Mr. Brad Carter  
Bradford County Manager  
PO Drawer B  
Starke, FL 32091

Reference: TDC Funding Grant Application

At the regularly scheduled February meeting of the Bradford County TDC the board voted 9-0 to support The Bradford County Strawberry Festival in the amount of \$7,500.00, for the advertisement and promotion.

I have included a copy of the minutes from the 02/21/19 BCTDC meeting, a copy of the completed grant request, an agenda item information sheet and invoices for the requests.

Please place this request on the March 4, 2019 agenda for the Bradford County Board of County Commission's meeting for consideration.

Sincerely,

Pam Whittle  
President / CEO  
North Florida Regional Chamber of Commerce



Thursday, February 21, 2019



Bradford County  
Tourist Development Council  
100 East Call Street  
Starke, FL 32091

"Our mission is to give tourists a reason to visit our region of Florida."

Amount Due: \$ 7,500.00

Amount Paid: \$ \_\_\_\_\_

**Bradford County Tourism Development Council**

21st Annual Bradford County Strawberry Festival  
April 6 & 7, 2019

**\$7,500.00**

**Payable to:**  
North Florida Regional Chamber of Commerce  
100 East Call Street  
Starke, FL 32091  
904-964-5278

**Mail to:**  
Same as above

February 21, 2019  
Minutes  
Bradford County Tourist Development Council  
12 Noon  
Downtown Grill  
301 E. Call St.  
Starke, FL

**Board Members Present:** Chuck Kramer, Steve Futch, John Miller, Shane Bennett, Kim Olinger, Vincent Esson, Frank Durrance, Shane Bennett, Tommy Chastain, Paula Register

**Board Members Absent:**

**Staff Present:** Pam Whittle, Kim McKinley

**Guests:** Cindy Futch

Board member Steve Futch opened the meeting with prayer at 12:05 PM

**Approval of the minutes from the January meeting,** motion to approve was made by Chuck Kramer the motion was second by Steve Futch, motion passed 9-0.

**Financial Report accepted** A motion to accept was made by Steve Futch the motion was second by Frank Durrance, the motion passed 9-0.

Pam Whittle and Kim McKinley discussed the application referring to page 5 where television commercials on channels 12, 25, and 4 from Jacksonville market as well as channel 20 from the Gainesville demographic will be utilized to promote Bradford County and the event. Radio advertisement will also be used from various markets, locally 106.3, and in the Gainesville / Ocala market 103.7 and 98.5. Various forms of print media, newspaper and digital ads will also be used to bring in tourists for the 2 day event to Bradford County. The total advertising budget will be between 13 and 18 thousand dollars. NFCRR will receive funding from other sources of sponsorship to help with this cost, so the Bradford County TDC will be a large supporter of the event. NFRCC will follow all guidelines set forth in the application packet. There will be a social media campaign; visibility via the event website, the information will be posted on the website Visit Natural North Florida. The Bradford County TDC logo will also be displayed on all flyers and posters. North Florida Regional Chamber of Commerce requested \$7,500.00 from the Bradford County TDC to hold the 21<sup>st</sup> Annual Bradford County Strawberry Festival. Shane Bennett made a motion for the TDC to grant the Bradford County Strawberry Festival the amount of \$7,500 for advertisement of Bradford County and the event, the motion was second by Paula Register, the motion passed 9-0.

An application from the RJE Alumni Scholarship Committee for a Gospel Fest to be held April 13, 2019 was reviewed by the board as well. No one from the committee was present to discuss the event with the board, but all TDC board members were given a copy of the application. The portion of the application that deals with advertisement was reviewed, as well as the duration of the event. It was determined by the board that this event did not meet specific criteria needed to grant funding. Steve Futch made the motion to refuse funding due to not meeting the criteria of heads on beds, etc... Vincent Esson second the motion, the motion passed 9-0.

Construction and repair projects at the Conference Center were discussed for the month of March. An extended training that will be held for a 5 day period by the county fire training officer, at no cost to the county Feb. 28 to March 5. March will be a touch month financially with little to no income that month.

The situation of the parking lot around the Conference Center was discussed again by the board. Mr. Miller talked of meeting with the county engineer and being advised against paving the area, so other alternatives were mentioned such as lime rock or millings, just to keep folks from getting stuck when we were experiencing inclement weather in the area. Vincent said he would check with some of his connections to see if there may be another alternative.

Mr. Miller asked that the next TDC meeting be conducted at the Conference Center so that everyone could have some hands on time in the building.

The Board asked staff to research availability of billboard signage on the North and Southern ends of Truck Route, as far out as Waldo, or Clay Hill areas on both ends. Kim will get with Clear Channel and Cox to see what is available within the next few months. Vincent said he would also assist with signage and the design. That report will be given at the March meeting.

A discussion held by the board to help increase visitors to our county, with some ideas that were tossed around during a short brainstorming session. The board members were each asked as "Homework" to bring in 3 ideas to promote tourism in the county next month. Those ideas would then be ranked to determine what would be a project for the TDC board in the very near future.

Steve Futch made a motion to adjourn at 1:07 the motion was second by Frank Durrance, the motion passed 9-0.

Minutes prepared by Pam Whittle, IOM President / CEO NFRCC



## TDC FUNDING GRANT APPLICATION

In order to ensure that the TDC Festival Grant funds are properly disbursed, please comply with the stated directions and complete each section of the application.

Festivals are defined for the purpose of grant making as:

“An event or series of events having an economic impact or an impact on tourism, which has the following characteristics:

1. It has growth potential and the grant funds can be useful as ‘seed’ money.
2. The event is celebratory, historical, cultural or multicultural.
3. The event is likely to generate media exposure.
4. The Event will be free or available at a nominal fee to the public.
5. The event attracts out-of-town guest to occupy hotel/motel rooms. (New events may receive special consideration).
6. All forms of advertisement of this event must reflect the words: Paid for by or in part by; Bradford County Tourist Development Funds or display the Bradford County TDC logo on print and social media.
7. Events must be registered on the Visit Natural North Florida website under Bradford County, email information to: [VNNF@ncfrpc.org](mailto:VNNF@ncfrpc.org)
8. The Bradford County TDC requires a post event report either in writing or in person be submitted at the TDC meeting following the sponsored event.

**The maximum amount to be granted is \$7,500.00**

**The Bradford County TDC meets on the Third Thursday of the Month and completed applications must be submitted for consideration 60 days prior to the event date.**

**Original and 9 copies are to be submitted to:  
North Florida Regional Chamber of Commerce  
100 East Call Street  
Starke, FL 32091**

**The Bradford County TDC requires a post event report either in writing or in person be submitted at the TDC meeting following the sponsored event.**

An event's complete budget must be presented to the TDC with the application and a revised budget must be presented with the post-event report. Please note the organization's expenditures and anticipated revenues on the budget. If revenues exceed expenditures, the TDC may request that a portion of the grant be returned to the TDC.

Also be prepared to discuss or include in the written report the economic impact on Bradford County during the event, the total number of hotel/motel rooms rented, event attendance, and possible changes or improvements for future events.

**Reimbursement will only be made for expenses itemized in Number 6 of the TDC Application and are approved by the TDC. All invoices to be reimbursed must be submitted no later than 30 days after the close of the event.**

THE TDC IN MAKING A GRANT FOR FESTIVAL OR OTHER PURPOSES DOES NOT ASSUME ANY LIABILITY OR RESPONSIBILITY FOR THE ULTIMATE FINANACIAL PROFITABILITY OF THE FESTIVAL FOR WHICH THE GRANT IS AWARDED. THE TCD, UNLESS OTHERWISE SPECIFICALLY STATED, IS ONLY A FINANCIAL CONTRIBUTOR TO THE EVENT RESPONSIBLE OR LIABLE FOR ANY DEBTS INCURRED FOR SUCH EVENT. ALL THIRD PARTIES ARE HEREBY PUT ON NOTICE THAT THE TDC WILL NOT BE RESPONSIBLE FOR PAYMENT OF ANY COSTS OR DEBTS FOR THE EVENTS THAT ARE NOT PAID BY THE GRANT APPLICANT.

I understand the above guidelines and agree to comply with them. I understand full receipt of grant funding is based upon the organization's compliance with all regulations.

APPLICANT: I,

Pam Whittle / CEO February 19th 2019

**Name**

**Title**

**Date**

understand and will comply with the above conditions should the request of funds be granted.

**TDC FESTIVAL FUNDING GRANT APPLICATION**

Application must be completed. Remember to attach a detailed budget listing all revenues and expenses and copies of hotel contracts where appropriate.

**INCOMPLETE APPLICATIONS WILL BE RETURNED**

Name of Festival: Bradford County Strawberry Festival

Sponsoring Organization: North Florida Regional Chamber Of Commerce

Contact Person: Pam Whittle Title: CEO

Address: Call Street Starke, FL

Phone: (home) \_\_\_\_\_ (work) 904-964-5278

Fax: 904-964-2863 (Cell Phone) \_\_\_\_\_

E-Mail Address: pam@northfloridachamberofcommerce

Location of Festival: Call Street, Starke, FL

Date/Time of Festival: Sat April 6, 2019 9:00am-7:00pm & Sun April 7, 2019 10:00am-5:00pm

Non-Profit Organization?  yes  no

Tax Code Status: 501C(6) Is the organization tax-exempt? No

What is your Federal ID# (if applicable)? 59-0570210

1. Provide history on the number of room nights attributable to this festival:

YEAR	MONTH	CITY	HOTEL (S)	# ROOMS
2018	April	Starke	Days Inn, Best Western, Bradford Hotel & Camp Grounds	Booked
2017	April	Starke	Days Inn, Best Western, Bradford Hotel & Camp Grounds	Booked
2016	April	Starke	Days Inn, Best Western, Bradford Hotel & Camp Grounds	Booked

2. Have you reserved rooms in a Bradford County Hotel? If so, please list and attach contracts. Please note if one hotel is designated as "host" hotel.

We distribute motel and camping information to our vendors along with the confirmation. We also have the motel and camping info on the Strawberry Festival web-site and the Chambers web-site also along with a map and contact info to each location in town.

3. How many rooms do you *guarantee* to bring to Starke? A minimum of 100
4. How do you intend to provide valid count of attendance and room nights for this year's event?

As it is hard to get the motel owners to comply with general survey questions we usually call about a week prior to the event and try to book 3 to 4 rooms on the weekend of the Festival. We are told that all rooms are booked or they only have 1 to 2 rooms available. Local restaurants & businesses are also surveyed. Crowd experts are contracted to estimate the number that was in attendance at certain times during the event.

5. Total amount of grant funding being requested from Tourist Development Council?

We are requesting \$7500.00 to be used for advertising & promotion.

**Please note that the maximum amount to be granted is \$7,500.**

6. Itemize expenditures to be funded by this grant. If funding is for advertising, Detail the publication (s) which will be used:

ITEM	\$ AMOUNT
WTLV Channel 12 & 4	\$1500.00
WEAG Radio	\$1500.00
103.7 & 98.5 Radio	\$3000.00
Channel 20	\$1500.00

7. List all contributors, sponsors and other sources of funding for this event other than this grant from the Tourist Development Council.

AMOUNT	PURPOSE	SOURCE
\$28,000.00	Vendor Fees	Vendor Income
\$14500.00	Entertainment/T-Shirts/Ads	Sponsors

8. What additional sources of funding have you sought?

We are looking to local merchants to help sponsor this event either with a dollar amount or in kind services. We have sought partnership with Bradford County and the City of Starke. Who in the past have been the most supportive.

9. List any past request made to TDC:

YEAR	AMOUNT REQUESTED	AMOUNT GRANTED SPENT	SPENT	PURPOSE
2018	\$7500.00	\$7500.00	\$7500.00	Advertising
2017	\$7500.00	\$75000.0	\$7500.00	Advertising
2016	\$7500.00	\$7500.00	\$7500.00	Advertising



10. Media coverage of previous years' festival. (Attach clippings or copies or Newspaper, magazines or professional periodicals showing coverage of the festival that may be beneficial to TDC in making decisions. Also give description of TV, radio or other coverage received.)

Locally we have always advertised with the Bradford County Telegraph and with WEAG Radio. We have expanded our advertising with television ads in North Central Florida. Also with radio ads that reach as south as Orlando. We have continued to keep our ads with the publication Where The Shows Are that is available to all Vendors and festival goers.

11. If your event is profitable, would you be willing to return all or a portion of the grant to the TDC? Please explain your answer.

Yes, we would certainly be willing to return all or part of the money. However we would hope to be able to put any left over money back into the next years Strawberry Festival and any other community events that would help bring tourism to our area.

12. What are the benefits to Starke tourism from this event?

It is estimated that between 15,000 to 20,000 people attend the Strawberry Festival. We also have had a minimum of 190 vendors which usually include 2 or more per entry who would need lodging for the weekend in one of our hotels or camp grounds.

13. Provide your complete budget (expenditures and revenue) as an addendum and highlight other sources of funding.

**See attached budget**

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: March 4, 2019

AGENDA ITEM 8 (A) :

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (Feb. 27 – Mar. 5).

DEPARTMENT: Emergency Management (EM)

PURPOSE:

The purpose for adoption of this resolution is to confirm the February 27, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida, for the purpose of providing access to certain property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from emergent, flood-related conditions which currently exist in Bradford County.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Adopt resolution as read by title.

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AGENDA ITEM APPROVAL

EM DIRECTOR:



DATE: 02/27/2019

COUNTY ATTORNEY:



DATE: 02/26/2019

COUNTY MANAGER:



DATE: 2/26/19

RESOLUTION 2019 - \_\_\_\_\_

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power, destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, it has been determined that a significant contributing factor to the flooding in Bradford County caused during and after Hurricane Irma was the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the effects of Hurricane Irma resulted in an increase in the downed dress, tree limbs and other vegetative debris which continues to impact the flow of water in Sampson River and Alligator Creek; and

WHEREAS, on or about November 29, 2017, the Board of County Commissioners of Bradford County, Florida entered into a *Memorandum of Agreement for Cost Share Assistance* with the Suwannee River Water Management District which provided approximately \$225,000.00 in funding for the removal of vegetative debris in Sampson River; and

WHEREAS, on or about July 13, 2018, the Board of County Commissioners of Bradford County, Florida entered into a *Notice of Grant and Agreement Award* with the United States Department of Agriculture, Natural Resources Conservation Services, which provided approximately \$2,500,000.00 in funding for the removal of the vegetative and other debris in Sampson River and Alligator Creek; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida, together with the Bradford County Sheriff, as Emergency Management Director, developed the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project to implement the aforementioned agreements with the Suwannee River Water Management District and the United States Department of Agriculture, Natural Resources Conservation Services and to remove the vegetative and other debris in the Sampson River and Alligator Creek; and

WHEREAS, on or about July 19, 2018, the Board of County Commissioners of Bradford County, Florida entered into an *Agreement* with Southern Disaster Recovery, LLC (SDR) to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project; and

WHEREAS, in order to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project, Bradford County and SDR will be required to enter onto certain areas of private property and certain areas within the waterways of Sampson River and Alligator Creek; and

WHEREAS, on February 27, 2019, the Bradford County Emergency Management Director declared and proclaimed a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – for the period commencing on February 27, 2019 and continuing through March 5, 2019; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on February 27, 2019 and continuing through March 5, 2019 was and remains in best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1.                    Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2.                    Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the February 27, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in

Bradford County, Florida, for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – and is adopted pursuant to the authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3.                    Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the February 27, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County, which is attached hereto as “Exhibit 1” and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on February 27, 2019 and continuing through March 5, 2019.

Section 4.                    Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

*The remainder of this page intentionally left blank.*

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County,  
Florida, with a quorum present and voting, this 4th day of March 2019.

BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA

By: Frank Durrance, its  
Chairman

ATTEST:

By: RAY NORMAN, as  
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: WILLIAM E. SEXTON, as  
County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

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A PROCLAMATION BY THE EMERGENCY MANAGEMENT DIRECTOR OF BRADFORD COUNTY, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY FOR THE PURPOSE IMPLEMENTING MEASURES AND TAKING ACTION TO REMEDIATE CONDITIONS WHICH IMPEDE THE FLOW OF WATER IN SAMPSON RIVER AND ALLIGATOR CREEK – SO AS TO ALLEVIATE FLOOD-RELATED CONDITIONS WHICH POSE A SEVERE AND IMMEDIATE THREAT TO THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF BRADFORD COUNTY, FLORIDA AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration; and

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each local state of emergency is limited to seven days and may be extended in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power,



destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, flooding conditions existed and continue to exist throughout Bradford County as a result of the devastating effects of Hurricane Irma – specifically due to the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the aforementioned flooding conditions represent and constitute a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a bona fide emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, I hereby declare and proclaim a local state of emergency in Bradford County, Florida, for the period commencing on February 27, 2019 and continuing through March 5, 2019.

DULY PROCLAIMED this 4th day of March 2019 by the Emergency Management Director of Bradford County, Florida.

BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA



By: LT. RAYMOND SHUFORD, as its  
Emergency Management Director

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: March 4, 2019

AGENDA ITEM 9 (A): State appropriation request for fiber infrastructure.

DEPARTMENT: Information Technology

PURPOSE: Install county fiber along West side of Truck Route SR 223, US 200A (301), and East side of the county toward the Keystone Heights Airport.

ASSOCIATED COST(S): \$610,000.00

BUDGET LINE (G/L #): N/A

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION:

If the Board approves this request, staff recommends the following motion:

A motion to allow Information Technology to submit a State appropriations request for fiber Infrastructure in the amount of \$610,000.00.

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AGENDA ITEM APPROVAL

I.T. DIRECTOR: Chris New 2/26/2019 DATE: \_\_\_\_\_

COUNTY ATTORNEY: [Signature] DATE: 02/26/2019

COUNTY MANAGER: [Signature] DATE: 02/26/19

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

---

DATE: March 4, 2019

AGENDA ITEM 10 (A) : Consider approval of a request from Robert E. Taylor, AIA Architect PA for addition compensation on the Bradford County Fire Station 2-B/Courthouse Annex.

DEPARTMENT: County Manager

PURPOSE: Additional work performed on the Bradford County Fire Station 2-B/Courthouse Annex, as it relates to several change orders which have increased and/or modified the project Scope of Work and additional construction time (approximately 200 days over)

ASSOCIATED COST(S): \$23,055.58

BUDGET LINE (G/L #): 305-95-522-62175-00

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Staff recommends the following motion:

A motion to compensate County Architect Robert E. Taylor in the amount of \$23,055.58 for additional work performed on the Bradford County Fire Station 2-B/Courthouse Annex.

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AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 02/26/2019

COUNTY MANAGER:



DATE: 2-26-19

Robert E. Taylor  
AIA Architect PA

710 St. Johns Ave / PO Box 267  
Palatka, Florida 32177 / 32178-0267

Robert E. Taylor, AIA Architect  
FL Corp Registration No. AAC000589  
FL Architectural Reg. No. AR0005964  
NCARB Certificate No. 40804  
FL Contractor Lic No CGC051110  
CA Architectural Reg. No. RA007674

26 February 2019

Mr. Brad Carter, County Manager  
Bradford County  
P O Drawer B  
Starke, FL 32091

Subject: Request for Additional Compensation  
Architectural & Engineering Services  
Bradford County - Theresa Substation 2  
Bradford Co., Florida

Mr. Carter:

When our Office proposed to provide Architectural and Engineering Services for subject project dated, 2 June 2017, almost a year and a half ago, we proposed to provide these services anticipating construction to take about 150 calendar days. It appears now, that construction may not be completed till late February (about 353 days) over twice as long as projected.

Because construction time has been extended, so has our time and expenses for services. Over this extended time, our Office has continued to monitor construction, produce Field Reports, attend monthly meetings, process pay applications, evaluate and administer change orders, and assist in coordination with your Office and the Contractor. In our original proposal, our Office had expected to accomplish field visits in sequence with other work being accomplished for Bradford County (SHIP Rehab work) which has been only nominally effective.

Costs for review of shop drawing and submittal data were projected to be accomplished by way of one review per discipline which has not been the case. The Contractor has submitted/ resubmitted shop drawings and submittal data for nine or more disciplines three or more times incurring additional time, costs and resources. A detailed shop drawings and submittal data list may be provided if requested.

In our afore mentioned proposal, I had projected a cost of \$12,952.50 for Construction Administration and Substantial Completion but, exceeded those cost per our Invoice dated 27 June 18. So far our Office has attended 15 site visits and produced Field Reports and has attended seven monthly meetings, not counting Substantial Completion / Punch List Inspections and Completion and Close Out reviews and inspections. Our Office has assembled a spread sheet with time and expenses accumulated from the beginning of Construction Administration anticipating Substantial Completion of construction by the end of February to be \$30,218.75 or \$17,266.25 over projected income. Projected time, services & expenses from today to Substantial Completion our office expects to incur additional costs of \$9,600.00 for a total of accrued and projected expenses of \$26,866.25.

Several Change Orders have been issued which have increased and/or modified the Scope of Work and increased time of Construction. A summary list is as follows:

Description	Cost
• Change Order No. 1 - Provide temp. pole, reinstall service for new Tower Building	\$ 1,325.00
• Install power pole	
• Change Order No. 2 - Install (3) PVC Conduits Install service and fiber optics wire	\$ 5,989.00

Phone  
386 325-7341

Fax  
386-325-0608

Web Address  
[www.ret-tbd.com](http://www.ret-tbd.com)

E-mail  
[taylor@ret-tbd.com](mailto:taylor@ret-tbd.com)

Bradford County - Theresa Substation 2

26 February 2019

Page 2 of 2

• Provide 900' of 2" PVC conduit and fittings, etc, to new Tower Building.	
• Install 900' of 2" conduit and terminate above ceiling in new Tower Building.	
• Change Order no. 3 - Provide (1) 40 KW Generator Emergency Standby Rated LP gas engine, per specification 16 620 as designed by Matt Verrando, etc.	\$38,074.00
• Change Order No. 4 - Modify sink, base cabinet and add electrical outlet for refrigerator in Storage Room 108.	No Change
• Change Order No. 5 - Install metal framing, drywall, new steel door, frame and hardware for Mech Closet new to Conference Room and to "close off" the attic area above Restrooms 104 & 107.	\$ 3,987.86
• Change Order No. 6 - Constitutional Officer (Tax Collector) required modifications /changes in the flooring, construction of partitions, addition of millwork, countertops, cabinets and the addition of a door and hardware.	\$37,871.00.
<b>Total additions in cost related to changes in the Scope of Work</b>	<b>\$87,246.86</b>

Typically, changes in the Scope of Work allow for additional compensation to the Architect to accommodate the additional work. If we allocate a fee for this additional work based pro-rated to the percentage of fee allocated for the total for Architectural Services;

• (Fee \$33,352.50 divided by Construction cost \$708,053.00 or) about 4.71%	
• Proposed fees for Change Orders - 4.71% X 87,246.86 =	\$ 4,109.33
• Construction Administration, accrued and additional expenses	\$26,866.25
<b>Total additional costs of Architectural fees</b>	<b>\$30,975.58</b>
<b>Deduct Amount (Joe Wright)</b>	<b>\$ 7,920.00</b>
<b>Balance Requested</b>	<b>\$23,055.58</b>

I employed Joe Wright as a Field Observer and was still training him when he left our employment. I propose to discount the above cost by \$7,920.00 to credit Bradford County the entire amount attributed to his employment. The balance requested is in the amount of \$23,055.58.

As always, we appreciate the opportunity to work with you and Bradford County. Thank you,

Sincerely,



Robert E. Taylor, President

cc: Ms. Rachel Rhoden, Ass. County Manager

Phone  
386 325-7341

Fax  
386-325-0608

Web Address  
[www.ret-tbd.com](http://www.ret-tbd.com)

E-mail  
[taylor@ret-tbd.com](mailto:taylor@ret-tbd.com)

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: March 4, 2019

AGENDA ITEM 10 (B)

Consider approval of M & R Construction - Change Order No. 6 on the Bradford County Fire Station 2-B/Courthouse Annex.

On 12-3-18, the Board approved an increase to project construction funds in an amount not to exceed \$40,000.00 (see meeting minutes), which is the purpose of Change Order No. 6.

OFFICE: Tax Collector

PURPOSE: Add new workstations, upgrade floors, add surge protection upgrade, add electrical circuits and data to new work stations, and install sidewalk,

ASSOCIATED COST(S): \$37,871.00

BUDGET LINE (G/L #): 305-95-522-62175-00

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION:

Based on Board approval to increase project funds on 12-3-19, staff recommends the following motion:

A motion to approve Change Order No. 6 to increase construction funds in the amount of \$37,871.00 on the Bradford County Fire Station 2-B/Courthouse Annex.

AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 02/26/2019

COUNTY MANAGER:



DATE: 2/26/19

**C. BRADFORD COUNTY FIRE STATION 2-B AND COURTHOUSE ANNEX (Theresa Substation 2)—DISCUSS AN INCREASE TO PROJECT FUNDS IN THE AMOUNT NOT TO EXCEED \$40,000.00—Teresa Phillips, Tax Collector**

Mr. Carter advised that he does not anticipate the cost to be \$40,000. He reminded the Commission that the Tax Collector returned \$40,000.00 to the Board.

The Tax Collector, Ms. Phillips addressed the Commission. The original plan was to use the modular furniture currently in the office in the new space, but it will not fit. There is also a need for low-maintenance flooring.

Commissioner Riddick and Chairman Durrance offered comments supporting the need to expend the funds.

**Public Comments:** None.

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to declare an emergency to consider the item.*

*Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 5-0, not to exceed \$40,000.00 for the additional work at the Theresa Fire Station.*

**D. BRADFORD COUNTY FIRE STATION 2-B AND COURTHOUSE ANNEX (Theresa Substation 2)—CONSIDER APPROVAL OF CHANGE ORDER NO. 5 TO INCREASE CONSTRUCTION FUNDS IN THE AMOUNT OF \$3,987.86—Mark Williams, M&R Construction**

Mr. Carter presented the change order for consideration. The change order makes modifications to shower walls and a mechanical closet.

Replying to a question from Vice-Chairman Dougherty, Mr. Rod Crawford advised that these items were not code issues, and more than likely an oversight by the architect.

**Public Comments:** None.

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to declare an emergency to consider the item.*

*Commissioner Riddick moved, seconded by Commissioner Chandler, and carried 5-0, to approve the Change Order in the amount of \$3,987.86.*

**E. RESOLUTION—CERTIFYING THAT THE MONIES FROM THE EMS COUNTY AWARDS GRANT WILL IMPROVE AND EXPAND THE PRE-HOSPITAL EMS SYSTEM IN BRADFORD COUNTY—Allen Parrish, Emergency Medical Services Director**

Mr. Parrish apologized for the not meeting the deadline to get the resolution on the agenda. The deadline for the resolution is December 14, which affects the EMS County Awards Grant.

# CHANGE ORDER

**M & R CONSTRUCTION OF NORTH  
FLORIDA, INC.**

**LIC. # CBC 1257701**

PO Box 146  
Starke, Fl. 32091  
Phone (352) 219-0339

CO #06

DATE: 2-21-19

TO: BRADFORD COUNTY  
945 N. TEMPLE AVE.  
STARKE, FL. 32091

COMMENTS OR SPECIAL INSTRUCTIONS: THERESSA FIRE STATION

ORDER DATE	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
	1625/A				

CONTRACTOR	DESCRIPTION	UNIT PRICE	TOTAL
✓ M & R Construction	Layout, frame, drywall, finish, and paint new work station area. Install new door 103c and 3 extra closers.		\$7,630.00
✓ Earthworx	Delete 31 feet of header curb and install 186 sq ft of sidewalk		\$629.00
✓ Prestige Elec.	Add for surge protection upgrade, add electrical circuits and data in new work stations		\$6,370.00
✓ Rainbow Cabinets	Add for new work stations		\$13,178.00
✓ Liquid Floors	Add to upgrade floors to epoxy flooring		\$7,920.00
		SUBTOTAL	\$35,727.00
		6% FEE	\$2,144.00
		TOTAL PRICE	\$37,871.00



M & R Construction Estimate

Division	Quantity	Unit	Material	Labor	Total	Estimate	Source
<b>Division 1 General Requirements</b>						\$ 1,560	Half
Builders Risk Insurance					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
<b>Division 2 Sitework</b>					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
<b>Division 3 Concrete</b>					\$ 0		
<b>Division 4 Masonry</b>					\$ 0		
<b>Division 5 Metals</b>						\$ 1,135	
Metal framing		63 feet	\$ 540	\$ 595	\$ 0	\$ 1,135	Keep it to door wall
					\$ -	\$ -	
<b>Division 6 Wood and Plastics</b>						\$ 115	
Wood blocking for counter tops		55 Feet	\$ 40.00	\$ 75.00	\$ -	\$ 115	
					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
<b>Division 7 Thermal and Moisture Protection</b>					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
<b>Division 8 Doors and Windows</b>						\$ 1,262	
Doors, Frames, Hardware 103 c		1 lot	\$ 567	\$ 125	\$ -	\$ 692	For Door
3 added closers			\$ 495	\$ 75	\$ -	\$ 570	
					\$ -	\$ -	
					\$ -	\$ -	
<b>Division 9 Finishes</b>						\$ 2,928	
Gypsum Drywall		624 Sq Ft	\$ 408	\$ 1,000	\$ 0	\$ 1,408	
						\$ -	
Door Painting		4	\$ 60	\$ 400		\$ 460	
Wall Painting		624 Sq Ft	\$ 343	\$ 717	\$ 0	\$ 1,060	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
<b>Division 10 Specialties</b>					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
<b>Division 11 Equipment</b>					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	
					\$ 0	\$ 0	

<b>Division 12 - Furnishings</b>					\$		
				\$ 0		\$ -	
						\$ -	
<b>Division 13 - Special Construction</b>					\$		
				\$ 0		\$ -	
						\$ -	
<b>Division 15 - Mechanical Sys.</b>					\$		
				\$ 0			
				\$ 0	\$ 0	\$ -	
<b>Division 16 - Electrical</b>					\$		
						\$ -	
					\$ -	\$ -	
						\$ 7,000	
SUBTOTAL						\$ 630	\$0
PROFIT/OVERHEAD	9.00%						
TOTAL						\$ 7,630	\$0
BOND	0.00%					\$ -	\$0
GRAND TOTALS						\$ 7,630	\$0

\$ -

Kilbreth, Inc.  
 400 SE 34th Street  
 Keystone Heights, FL. 32656

**Liquid Floors**  
USA

Invoice

Invoice No.
2019-431

Bill To
M.R. Construction Attn: Mark Williams

Ship To

Date	Project
01/17/19	

P.O. Number	Terms
	Due on receipt

Item	Quantity	Rate	Amount	Tax
Installation		7,800.00	7,800.00	
Installation		150.00	<del>150.00</del>	
Installation		520.89	520.89	
Thank you for your business			Subtotal	\$8,470.89
			Sales Tax (7.0%)	\$0.00
			Total	\$8,470.89

# TEAL TILE CARPET ONE

P.O. Box D 131 N. Cherry St. Starke Fl. 32091  
Phone (904) 964-7423 Fax (904) 964-9156

To: M&R Construction  
www.markmrfab@msn.com

September 21, 2017

Attn: Mark Williams

Job Name: Theresa Substation - 2 (Re-bld)

Scope: Furnish and install VCT in all offices and restrooms.  
Furnish and install 4" vinyl cove base in all areas, except apparatus bay.  
ALT: Furnish and install marble window sills at 3 windows.

Product:	<u>Armstrong Standaard Excelon VCT</u>	<u>_____</u>
Product:	<u>Mapel ECO 711</u>	<u>_____</u>
Product:	<u>Mercer 4" Vinyl Cove Base</u>	<u>_____</u>
Product:	<u>Mapel ECO 575</u>	<u>_____</u>
Product:	<u>Mercer #633 Resilient Reducer (VCT - Concrete)</u>	<u>_____</u>
Product:	<u>_____</u>	<u>_____</u>

Base Bid \$ 1,970.00

Voluntary Alt: Carrara Marble Window Sills \$ 174.00

Voluntary Alt: \_\_\_\_\_ \_\_\_\_\_

Voluntary Alt: \_\_\_\_\_ \_\_\_\_\_

Alternate No. \_\_\_\_\_ \_\_\_\_\_

Exclusions: Moisture Mitigation, Post Floor Protection, Waxing of Resilient Flooring

Qualifications: Price based on work to be performed during normal working hours Mon.-Fr. 7:00 am - 5:30 pm

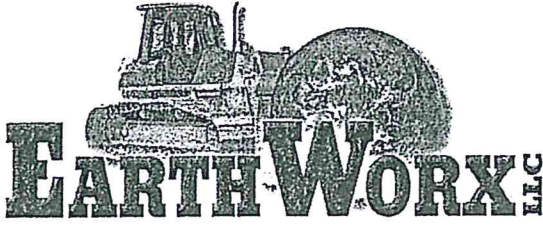
Thank you for the opportunity to bid with you on this project. We look forward to working with you.

Sincerely

*Ben Spencer*

Ben Spencer, Commercial Estimator/Project Manager

Notes:



## PROPOSAL

Post Office Box 478 MELROSE, FL 32666  
OFFICE: 352-475-1819 MOBILE: 352-339-5844  
FAX: 352-475-1686 E-Mail: herb@earthworxllc.net  
CUC1224155

PROPOSAL SUBMITTED TO: M&R Construction

ADDRESS:

PHONE:

EMAIL:

BID DATE: 9/14/2017

JOB NAME: Theresa Substation #2

JOB LOCATION: Bradford County

DATE OF PLANS: 8/14/2017

### Scope of Work

- 1- Erosion control
- 2- Clearing and grubbing
- 3- Strip topsoil and dispose of on site
- 4- Site grading and excavation
- 5- Install fill and compact
- 6- Stabilized subgrade
- 7- 6" concrete paving
- 8- Bollards and pavement markings
- 9- Concrete sidewalks
- 10- Concrete ditch paving
- 11- Storm drainage
- 12- 2" pvc water line
- 13- 4" pvc sewer line (septic system & drainfield by others)
- 14- Grassing of pond (all other grassing by others)

#### Notes:

- 1- Fees, permits and bonds not included
- 2- Survey control points and as-built surveys by others
- 3- Landscaping, fencing and electrical by others

We propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of \$ 181,000.00

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. EarthWorx, LLC is fully insured with both general liability & Workers Comp.

AUTHORIZED SIGNATURE, EARTHWORX, LLC \_\_\_\_\_

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above. *The above price is valid for 30 days.*

EMT  
JUL 2008

BASED ON 20.66 Days

THERESA SUBSTATION #2

BASED ON 31'

SHEET #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	BID AMOUNT
1	EROSION CONTROL & MOT	LS	1	5,342.80	5,342.80
2	CLEARING & GRUBBING	AC	2	3,221.97	6,121.74
3	STRIP 4" TOPSOIL	CY	965	4.98	4,801.71
4	SITE EXCAVATION	CD	575	7.90	4,543.80
5	FILL & COMPACTION	CY	1,550	18.89	29,276.93
6	12" STABILIZED SUBGRADE	SY	1,540	5.91	9,101.65
7	6" CONCRETE PAVING	SY	1,540	54.84	84,451.14
8	PAVEMENT MARKINGS	LS	1	616.00	616.00
9	6" STEEL BOLLARDS	EA	15	268.78	4,031.68
10	18" X 6" HEADER CURB	LF	180	22.11	3,980.12
11	CONCRETE SIDEWALK	SY	105	63.54	6,671.54
12	PROPAANE PAD	SY	10	75.92	759.17
13	4" CONCRETE DITCH	SY	100	69.93	6,993.29
14	18" RCP	LF	136	37.92	5,157.82
15	3" PVC ELECTRIC CONDUIT	LF	140	6.72	940.69
16	2" PVC WATERLINE	LF	305	6.15	1,874.95
17	4" PVC SEWER	LF	76	17.75	1,348.63
18	GRASSING POND	SY	1,400	3.56	4,987.45
					181,000.61

685.41  
+  
1312.74

NET  
ADD  
627.33

# Bid Form

01/16/19



Job No. 4471  
Job Name Theresa Substition 2  
Contractor M & R Construction  
4690 NE 35th Street Ocala, FL 34479  
352-236-4044 phone 352-236-6988 fax

Assembly#	Part#	Description	Quantity	Unit
-----------	-------	-------------	----------	------

Job: 4471  
Bid Item: 0 - None

Wall Cabinets - Plam	6.00	FT
Base Cabinets - Plam	6.00	FT
Counter Top - Plam	6.00	FT

Price for this Area \$2,016.00

There are no Addendums Reflected in This Bid *7 50 01*

If sinks are not on the jobsite at the time of install there will be a \$150.00 trip charge, for a return trip to cut out sinks.

**EXCLUDED ITEMS:**

- All Wood Trim
- All Wire Shelving
- Demo By Others
- Cultured Marble Window Sills

Bid Item: 1 Add Ons

Work Stations (3 Total)	7.50	FT
Base Cabinets - Plam	11.00	FT
Counter Top - Plam		

Please accept our bid for the above project. Price includes cabinets, countertop, hardware, installation and applicable sales tax as described. Bids are good for 90 days.

*Thank you for the opportunity!*

Takeoff Worksheet

01/16/19

Continued...

Assembly#	Part#	Description	Quantity	Unit
		Counter Top - Supports	12.00	EA
		Drawer stack	6.00	EA
		Ct Only		
		Counter Top - Plam 15" Deep	31.25	FT
		Counter Top - Plam	5.75	FT
		Counter Top - Supports	14.00	EA
		ADA Top		
		ADA Sink base frame w/open access	4.00	FT
		Counter Top - Plam	4.00	FT
		Counter Top - Supports	1.00	EA
		No Sink		
		Wall Cap - Plam 8" Wide	14.00	FT
		Long Run		
		Base Cabinets - Plam	9.00	FT
		Base Cabinets: Opened Faced, Fully Lined	9.00	FT
		Counter Top - Plam NO SPLASH 25" Deep	18.00	FT
Grand Totals:			14,823.00	

*ADD FOR*  
*TAE LICK +*  
371.00





15345 NW 194th St. Lake Butler, FL 32054  
352-745-0650

**INVOICE**

**Customer**

Name M&R Construction  
 Address PO Box 146  
 City Starke State Fl ZIP 32091  
 Phone 352-219-0339

**Misc**

Date 2/1/2019  
 Order No. 50446  
 Rep \_\_\_\_\_  
 FOB \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
2	Deduct for VE surge protection Add for upgrade surge protectors	\$1,476.00	\$ 2,952.00
2	Add for 2 new 120 volt/20 amp circuits at new work stations	\$ 525.00	\$ 1,050.00
10	Add for 10 new deuplex receptacales with boxes	\$ 125.00	\$ 1,250.00
7	Add for 7 new Data boxes	\$ 45.00	\$ 315.00
3650	28 runs CAT-5E cable to equipment room	\$ 0.22	\$ 803.00

SubTotal	\$ 6,370.00
Shipping	N/A
Tax Rate(s)	N/A
<b>TOTAL</b>	<b>\$ 6,370.00</b>

**Payment** Select One...

Comments \_\_\_\_\_  
 Name \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Office Use Only

\_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: March 4, 2019  
AGENDA ITEM 10 (F) Draft Emergency Medical Services Logo  
DEPARTMENT: Emergency Medical Services  
PURPOSE: Consideration of an EMS Logo design  
ASSOCIATED COST(S): N/A  
BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

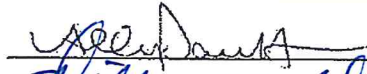
RECOMMENDED MOTION:

If the Board approves the presented EMS logo design, staff recommends the following motion:

A motion to approve the Emergency Medical Services logo design presented to the Board.

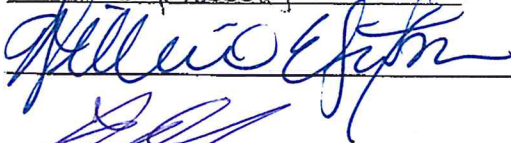
AGENDA ITEM APPROVAL

DEPARTMENT HEAD:



DATE: 2/26/19

COUNTY ATTORNEY:



DATE: 02/26/2019

COUNTY MANAGER:



DATE: 2/26/19



EMERGENCY

SERVICES

MEDICAL

*Bradford County, Florida*

*"It's Better in Bradford"*

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: March 4, 2019

AGENDA ITEM 10, (G)

Consider approval of a proposal from Palmetto Prime to place tack seal and millings on S.W. 101st Ave. (test road)

Palmetto Prime is a sole source vendor due to their application process of priming verses trackless tack.

DEPARTMENT: Road Department

PURPOSE: Place tack seal and millings on S.W. 101<sup>st</sup> Avenue.

ASSOCIATED COST(S): Estimate not to exceed - \$19,305.00.

BUDGET LINE (G/L #): 105-29-541-65050-00

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION:

If the Board approves this proposal, staff recommends the following motion:

A motion to approve a proposal from Palmetto Prime to place tack seal and millings on S.W. 101st Ave. in an amount not to exceed \$19,305.00.

AGENDA ITEM APPROVAL

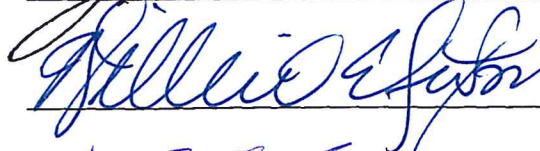
DEPARTMENT HEAD:



DATE:

2/26/19

COUNTY ATTORNEY:



DATE:

02/26/2019

COUNTY MANAGER:



DATE:

2/26/19



# PALMETTO PRIME OF TAMPA, INC.

"SERVICING THE HIGHWAY CONSTRUCTION INDUSTRY SINCE 1981"  
5423 North 59<sup>th</sup> Street Tampa, Florida 33610

## PALMETTO PRIME PRICING STRUCTURE

CONTRACTOR: BRADFORD COUNTY

PROPOSAL DATE: 02/18/19

ATTENTION: JASON

PROJECT: BRADFORD COUNTY  
MISCELLANEOUS STREETS

PALMETTO PRIME WILL PROVIDE EQUIPMENT AND LABOR TO APPLY SP-MS ASPHALT EMULSION PRIME AT A SPREAD RATE OF .07 -.10 PER SQUARE YARD.

\*THE PRODUCT WE APPLY IS SPECIAL-MS (FDOT CERTIFIED ASPHALT EMULSION PRIME).

### ROAD WORK PRICING:

\* PRIME ONLY OR PRIME AND SPREAD SAND PROVIDED BY THE CUSTOMER:  
= \$0.40 PER SQUARE YARD OR \$4.00 PER GALLON FOR APPLICATION RATES OVER .10

\* PRIME AND SPREAD SAND PROVIDED BY PALMETTO PRIME:  
= \$0.45 PER SQUARE YARD OR \$4.00 PER GALLON FOR APPLICATION RATES OVER .10  
PLUS \$0.05 PER SQ. YARD FOR SAND.

\*\* THERE IS A MINIMUM TRIP CHARGE OF 1,500 YARDS PER TRIP FOR JOBS IN THIS AREA.  
(For mobilization) 2,500

\*ALL PAYMENTS DUE NET 30 DAYS. PAYMENTS CONTINGENT UPON CONTRACTOR OR OWNER FUNDING IS NOT ACCEPTED.

**\*\*THE ABOVE PRICING WILL BE HELD FOR A PERIOD OF NOT LESS THAN 90 DAYS FROM THE DATE OF THIS PROPOSAL. ALL PRICE INCREASES WILL BE TIED TO THE COST OF PRIME PRODUCT INCREASES.**

SINCERELY,

BRIAN BEASLEY (Mobile) 813-363-1280

[brian@palmettoprime.com](mailto:brian@palmettoprime.com)

SHAWN BRANNACK (Mobile) 813-299-3872

[dispatch@palmettoprime.com](mailto:dispatch@palmettoprime.com)

PALMETTO PRIME OF TAMPA, INC.

Dispatch Phone: 813-220-4056

Fax: 813-626-5646

Office: 813-626-4287

**PRIME & SAND FOR MILLING ROADS**

**PRICE PER SQ. YARD IS .40 CENTS IF WE PROVIDE THE SAND PALMETTO PRIME WILL PROVIDE SAND TRUCK. PRICE PER MILE WORKS OUT TO AROUND 5162.00 DOLLARS.**

**WE ARE LOOKING TO TRY IT ON 3.4 MILES OF SW101ST AVE. ESTIMATED COST WOULD BE AROUND 19,305.00 DOLLARS. THIS WOULD COVER AND PROTECT THE ENTIRE MILLING AREA OF SW 101<sup>ST</sup> AVE.**

**THANKS JASON**

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: March 4, 2019

AGENDA ITEM 10 (H) Consider approval of a proposal from Ken and Carol Blackburn (private individual – sole source) to purchase a used 1983 F700 Water Truck

DEPARTMENT: Road Department

PURPOSE: Apply millings

ASSOCIATED COST(S): \$8,000.00

BUDGET LINE (G/L #): 105-29-541-64000-00

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION:

If the Board approves this proposal, staff recommends the following motion:

A motion to approve a proposal from Ken and Carol Blackburn to purchase used 1983 F700 Water Truck in the amount of \$8,000.00.

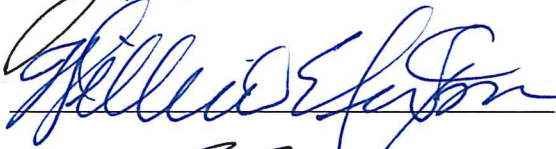
AGENDA ITEM APPROVAL

DEPARTMENT HEAD:



DATE: 2/26/19

COUNTY ATTORNEY:



DATE: 02/26/2019

COUNTY MANAGER:



DATE: 2/26/19

PROPOSAL

From: Kenneth Blackburn  
2035 NW 146<sup>th</sup> Place  
Citra, FL 32113

To: Bradford County Board of County Commissioners  
945 N. Temple Avenue  
Starke, FL 32091

DESCRIPTION

Mr. Blackburn, a private seller, is offering Bradford County a proposal to purchase a Used 1983 F700 Water Truck with 24,681 miles. VIN number 1fdnf77h0dva37496.

Seller Signature

\_\_\_\_\_  
Kenneth Blackburn

\_\_\_\_\_  
Date

Acceptance of Proposal

\_\_\_\_\_  
Bradford County

\_\_\_\_\_  
Date



PROPOSAL

From: Kenneth Blackburn  
1103 NW 140th Place  
Curtis, SC 29513

To: Bradford County State Property Commission  
945 N. Campy Avenue  
Stokes, VA 22091

DESCRIPTION

Mr. Blackburn, a private seller, is offering Bradford County a proposal to purchase a Used 1983  
Ford Water Truck with 21,681 miles. VIN number 1HJ277961ca37498.

Seller Signature:

Kenneth Blackburn  
Kenneth Blackburn

3/26/2019  
Date

Acceptance of Proposal:

\_\_\_\_\_  
Bradford County

\_\_\_\_\_  
Date