

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

December 6, 2021  
9:30 A.M.

Bradford County Courthouse  
945 North Temple Avenue  
Starke, Florida 32091

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AGENDA

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Meeting Called to Order by Chairman Christopher Dougherty

1. Board Reorganization:
  - A. Election of Chairperson
  - B. Election of Vice-Chairperson
2. Public Comments
  - Three (3) minutes per speaker;
  - Comments will not be accepted after the meeting begins;
  - State your name and address into the record before speaking;
  - Address your questions to the Board, not county staff;
  - Refrain from demands for an immediate board response; and
  - No boisterous behavior; personal, impertinent or slanderous remarks.
3. Bradford County Sports, Inc. – Fiscal Year 2021/2022 Budget Request – Tyler Orton
4. Approval of Consent Agenda Items:
  - A. Approval of: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING PROCLAMATIONS OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.
  - B. Approval of: Medical Director Employment Agreement between the Board of County Commissioners of Bradford County, Florida and Dr. Matthew Odom.
  - C. Approval of: Memorandum of Agreement between the Florida Department of Corrections and Bradford County Fire Rescue for Fire Rescue support at Florida State Prison.
  - D. Approval of: Bradford County Title VI Nondiscrimination Policy
  - E. Approval of: Bradford County Title VI Nondiscrimination Assurance
  - F. Approval of: Board of County Commissioner Meeting Minutes – October 21, 2021.
  - G. Approval of: Board of County Commissioners Meeting Minutes – November 1, 2021.
  - H. Approval of: Surplus Property Inventory List (designation of certain property as surplus).
  - I. Approval of: SmartCop Invoice No. SCIMN0000099 in the amount of \$1,548.29 for annual maintenance for Lawtey Police Department (IGCF approved 11/23/2021).

- J. Approval of: Updated Grant Agreement Materials for Bradford County Emergency Management Grants S17-21-03-04, S17-21-03-05, S17-21-03-06, S17-21-03-07, and 21-04-02.
  - K. Approval of: Interlocal Agreement between Suwannee River Water Management District and Bradford County, Florida and the City of Starke, Florida.
  - L. Approval of: Satisfaction of Mortgages on SHIP – Purchase/Rehabilitation – L. Wilson.
  - M. Approval of: Letter of Agreement between the Board of County Commissioners and United Healthcare for participation in Section 438.6 compensation/reimbursement program.
  - N. Approval of: Scriveners Error Correction to Resolution 2021-29: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA ADOPTING AND ESTABLISHING TRAVEL AND PER DIEM RATES; RESCINDING RESOLUTIONS 2003-18 AND 2005-24; PROVIDING DIRECTION TO STAFF; AND PROVIDING AN EFFECTIVE DATE.
5. County Attorney Reports – William E. Sexton, County Attorney
- A. Report and Update on Fiscal Year 2021/2022 Expenditures:
    - i. UF/IFAS Agriculture Extension Office
    - ii. Building Department
    - iii. Community Development Department
    - iv. Fire Rescue Department
    - v. Library
    - vi. Public Works Department
    - vii. Senior Center
    - viii. Veterans Affairs Office
    - ix. Zoning Department
  - B. Board Consideration of Purchases in Excess of \$2,500.00:
    - i. Information Technology: Approval of: Purchase of Microsoft Office Professional Plus 2021 in the amount of \$3,781.90 (State Contract No.: 43230000-15-02).
    - ii. Fire Rescue: Approval of: Purchase of a SP 777EWXT Spreader Tool and Accessories in the amount of \$10,650.00.
    - iii. Fire Rescue: Approval of: Purchase of Six (6), 430 Series Sectional Doors for Medic 1/Fire Rescue Station 60 (Bradford County Fire Rescue Headquarters/Courthouse) in an amount not to exceed \$24,895.00.
    - iv. Fire Rescue: Presentation of Emergency Purchase: Required repairs to an in-service ambulance in the amount of 5,724.00.
    - v. Fire Rescue: Presentation of Emergency Purchase: Vehicle Topper/Equipment System for quick response vehicle to carry extrication and firefighting equipment in the amount of \$5,271.00.
    - vi. Public Works: Approval of: Purchase of ITR rails and hardware in the amount of \$3,452.60.
    - vii. Presentation of Emergency Purchase: Approval of: Purchase of Matco Tire Changing Machine in the amount of \$3,199.98.
  - C. Report and Update on Pending Matters
    - i. Adjustments (if any) to 2022 Board/Committee Appointments.
    - ii. Tentative Scheduling for 2022 Board of County Commissioners Holidays.
    - iii. Tentative Scheduling for 2022 Board of County Commissioners Meetings.

- iv. Tentative Scheduling for 2022/2023 Budget/TRIM Process and Meetings.
- v. Update on and Request for Board of County Commissioners Consideration and Input on State of Florida, Department of Transportation Grant Projects for 2026 Cycle.
- vi. Request for Board of County Commissioners Appointment of Citizen Representative on Value Adjustment Board for 2022.
- vii. Consider request by North Florida Regional Chamber of Commerce to increase administrative/staff support fees for Bradford County Tourist Development Council from \$15,000.00 to \$18,000.00 per year (Recommended by TDC).
- viii. Consider request by Aaron Griffis to accept \$5,000.00 as settlement for outstanding HCRA medical bills and other, related expenses.
- ix. Approval of Quit Claim Deed transferring ownership of Parcel 00072-0-00200 (former New River Volunteer Fire Department property) from Board of County Commissioners to Barbara A. Mosley and Gayle Manning.
- x. Board of County Commissioners Office Hour Updates.
- xi. Approval of extension for Grant Agreement No. D0144 with State of Florida Department of Economic Opportunity for Environmental Assessment at Keystone Heights Airport.

6. Public Works Reports – Jason Dodds, Public Works Director

7. Fire Rescue Reports – Allen Parrish, Fire Rescue Director

- A. Presentation on proposed application(s) for Assistance to Firefighter Grant(s) AFG and request for approval of (1) application as proposed; and (2) related Bradford County matching funds.
- B. Presentation on Staffing for Adequate Fire and Emergency Response (SAFER) Grant and request for approval of (1) application concept; and (2) related Bradford County staffing and funding obligations.

8. Sheriff Reports – Gordon Smith, Sheriff

- A. Presentation of Project Status and Plans for New Emergency Operations Center – State Funded Grant Agreement between the Board of County Commissioners and the State of Florida, Division of Emergency Management (Grant Agreement Number F0077) – Brad Witt, Emergency Management Director

9. Clerk Reports – Denny Thompson, Clerk to the Board and Clerk of the Circuit Court

- A. Adoption of Fiscal Year 2020/2021 Budget Amendments.
- B. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING A \$19,164.00 INCREASE IN REVENUE AND EXPENDITURES IN THE GENERAL FUND.
- C. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING A \$46,915.00 INCREASE IN REVENUE AND EXPENDITURES IN THE GENERAL FUND.
- D. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING A \$98,541.50 INCREASE IN REVENUE AND EXPENDITURES IN THE ROAD DEPARTMENT.

- E. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AMENDING THE PREVIOUSLY-ADOPTED BUDGET FOR FISCAL YEAR 2020-2021 TO ACCOUNT FOR (1) INCREASED REVENUES AND EXPENDITURES OF \$1,741,243.01 IN THE CARES FUND; AND (2) INCREASED REVENUES IN THE FIRE RESCUE FUND; ALL OF WHICH ARE BASED UPON UNANTICIPATED REVENUE RESULTING FROM CARES ACT ALLOCATIONS; PROVIDING DIRECTION TO STAFF; AND PROVIDING AN EFFECTIVE DATE.
  
- F. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING A \$741,285.47 INCREASE IN REVENUE AND EXPENDITURES IN THE FIRE RESCUE FUND.
  
- G. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING AN \$84,750.00 INCREASE IN REVENUE AND EXPENDITURES IN THE FIRE RESCUE FUND.

10. Commissioners Comments

11. Chairman Comments

Notice:

Pursuant to Section 286.0105, *Florida Statutes*, notice is hereby provided that, if a person decides to appeal any decision made by the Board of County Commissioners of Bradford County, Florida with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.