

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

July 18, 2024

06:30 PM

Bradford County Courthouse

945 North Temple Avenue

Starke, Florida 32091

AGENDA

1. Chair to call meeting to order.

2. Public Hearing: Ordinance

(Please ask for Public Comments prior to Motion and Vote)

ACTION

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA RELATING TO THE PROVISION AND FUNDING OF FIRE RESCUE SERVICES, AND FACILITIES; AUTHORIZING THE IMPOSITION AND COLLECTION OF NON-AD VALOREM SPECIAL ASSESSMENTS AGAINST REAL PROPERTY SPECIALLY BENEFITTED BY THE PROVISION OF SUCH SERVICES AND FACILITIES ESTABLISHED BY THE COUNTY HEREUNDER; PROVIDING CERTAIN DEFINITIONS; ESTABLISHING THE PROCEDURES FOR IMPOSING, COLLECTING AND ADMINISTERING FIRE RESCUE ASSESSMENTS; PROVIDING THAT FIRE RESCUE ASSESSMENTS CONSTITUTE A LIEN ON ASSESSED PROPERTY EQUAL IN RANK AND DIGNITY WITH THE LIENS OF ALL STATE, COUNTY, DISTRICT, OR MUNICIPAL TAXES AND ASSESSMENTS AND SUPERIOR IN DIGNITY TO ALL OTHER PRIOR LIENS, MORTGAGES, TITLES, AND CLAIMS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

3. Public Comments

- Three (3) minutes per speaker;
- Comments will not be accepted after the meeting begins;
- State your name and address into the record before addressing the board;
- Address your questions to the board, not county staff;
- Refrain from demands for an immediate board response; and
- No boisterous behavior, personal, impertinent, or slanderous remarks.

4. Approval of Consent Agenda

- A. Ratification of Payment Register(s) from 04-04-24 thru 07-09-24
- B. CareerSource North Central FL 2023-24 Bradford County Services and Statistics Report
- C. Memorandum of Agreement with Northeast Florida Economic Development Corporation
- D. Amended Appropriations Request for Stations 90 and 20 (Sampson and Theresa)
- E. Request for Funding for Tax Collector

ACTION

- F. PlanetBids Support Services Agreement (\$2,500)
 - G. Amendment No. 1 to Grant Agreement No. 23PLN03 – Vulnerability Assessment
 - H. SHIP Rehabilitation Loan Approval: File 2020-3, 2020-4, 2020-5
 - I. SHIP Rehabilitation Change Order No.1 on File 2019-7-S
 - J. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA ADOPTING THE STATEWIDE MUTUAL AID AGREEMENT AND PROVIDING AN EFFECTIVE DATE
 - K. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONER OF BRADFORD COUTNY, FLORIDA, APPROVING THE 2020 FEDERAL HIGHWAY ADMINISTRATION ADJUSTED URBAN AREA BOUNDARY FOR BRADFORD COUNTY, FLORIDA, AND FUNCTIONAL CLASSIFICATIONS FOR BRADFORD COUNTY, FLORIDA, PREPARED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION.
5. Contract Agreement with Roadway Management Technologies (\$50,000) ACTION
 6. Loader Lease Expired ACTION
 7. Clerk Reports – Denny Thompson, Clerk to the Board and Clerk of the Circuit Court
 - A. Quarterly Update on Department Spending (Apr – Jun 2024) Information
 - i. General
 - ii. Fire Rescue
 - iii. Road
 - B. Board Set Proposed Millage Rate for FY 2024-2025 ACTION
 8. Sheriff Reports – Gordon Smith, Sheriff
 9. County Manager Reports – County Manager, Scott Kornegay ACTION
 - A. Funding Requests from Community Organizations for FY 2024-2025
 - B. Economic Development Update Information
 10. County Attorney Reports – Richard Komando
 11. Commissioner’s Comments
 12. Chair’s Comments

NOTICE:

Pursuant to Section 286.0105, Florida Statutes, notice is hereby provided that, if a person decides to appeal any decision made by the Board of County Commissioners of Bradford County, Florida with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM AN ORDINANCE OF BRADFORD COUNTY, FLORIDA RELATING TO THE PROVISION AND FUNDING OF FIRE RESCUE SERVICES, AND FACILITIES; AUTHORIZING THE IMPOSITION AND COLLECTION OF NON-AD VALOREM SPECIAL ASSESSMENTS AGAINST REAL PROPERTY SPECIALLY BENEFITED BY THE PROVISION OF SUCH SERVICES AND FACILITIES ESTABLISHED BY THE COUNTY HEREUNDER; PROVIDING CERTAIN DEFINITIONS; ESTABLISHING THE PROCEDURES FOR IMPOSING, COLLECTING AND ADMINISTERING FIRE RESCUE ASSESSMENTS; PROVIDING THAT FIRE RESCUE ASSESSMENTS CONSTITUTE A LIEN ON ASSESSED PROPERTY EQUAL IN RANK AND DIGNITY WITH THE LIENS OF ALL STATE, COUNTY, DISTRICT, OR MUNICIPAL TAXES AND ASSESSMENTS AND SUPERIOR IN DIGNITY TO ALL OTHER PRIOR LIENS, MORTGAGES, TITLES, AND CLAIMS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

DEPARTMENT: County Manager

PURPOSE: Adoption of the ordinance authorizing the imposition and collection of non-ad valorem special assessments. This ordinance will allow for the collection of a future proposed fire assessment. This ordinance DOES NOT set an amount for any proposed assessment.

ASSOCIATED COST(S): None

ORDINANCE NO. _____

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA RELATING TO THE PROVISION AND FUNDING OF FIRE RESCUE SERVICES, AND FACILITIES; AUTHORIZING THE IMPOSITION AND COLLECTION OF NON-AD VALOREM SPECIAL ASSESSMENTS AGAINST REAL PROPERTY SPECIALLY BENEFITTED BY THE PROVISION OF SUCH SERVICES AND FACILITIES ESTABLISHED BY THE COUNTY HEREUNDER; PROVIDING CERTAIN DEFINITIONS; ESTABLISHING THE PROCEDURES FOR IMPOSING, COLLECTING AND ADMINISTERING FIRE RESCUE ASSESSMENTS; PROVIDING THAT FIRE RESCUE ASSESSMENTS CONSTITUTE A LIEN ON ASSESSED PROPERTY EQUAL IN RANK AND DIGNITY WITH THE LIENS OF ALL STATE, COUNTY, DISTRICT, OR MUNICIPAL TAXES AND ASSESSMENTS AND SUPERIOR IN DIGNITY TO ALL OTHER PRIOR LIENS, MORTGAGES, TITLES, AND CLAIMS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA:

ARTICLE 1
INTRODUCTION

SECTION 1.01. DEFINITIONS. As used in this Ordinance, the following words and terms shall have the following meanings, unless the context clearly otherwise requires:

"**Annual Rate Resolution**" means the resolution described in Section 2.08 hereof, establishing the rate at which a Fire Rescue Assessment for a specific Fiscal Year will be computed. The Final Assessment Resolution shall constitute the Annual Rate Resolution for the initial Fiscal Year in which a Fire Rescue Assessment is imposed or reimposed.

"**Assessed Property**" means all parcels of real property included on the Assessment Roll that receive a special benefit from the delivery of the fire rescue services, programs or facilities identified in the Initial Assessment Resolution or a subsequent Preliminary Rate Resolution.

"**Assessment Coordinator**" shall mean the County Manager or his or her designee, and may include where the context requires any consultants engaged by the County to facilitate the annual imposition and collection of Fire Rescue Assessments.

"**Assessment Roll**" means the special assessment roll relating to a Fire Rescue Assessment approved by a Final Assessment Resolution pursuant to Section 2.06 hereof or an Annual Rate Resolution pursuant to Section 2.08 hereof.

"**Board**" means the Board of County Commissioners of Bradford County, Florida.

"**Building**" means any structure, whether temporary or permanent, built for support, shelter or enclosure of persons, chattel, or property of any kind, including mobile homes. This term shall include the use of land in which lot or spaces are offered for use, rent or lease for the placement of mobile homes, travel trailers, or the like for residential purposes.

"**Certificate of Occupancy**" means the written certification issued by the County that a Building is ready for occupancy for its intended use. For the purposes of this Ordinance, a set up or tie down permit or its equivalent issued for a mobile home shall be considered a Certificate of Occupancy.

"**Clerk**" means the Clerk of the Circuit Court for Bradford County, Florida, as ex-officio Clerk of the Board, or any Deputy Clerk or designee of the Clerk.

"**County**" means Bradford County, Florida.

"**County Manager**" means the chief administrative officer of the County, designated by the Board to be responsible for coordinating Fire Rescue Assessments, or such person's designee.

"Final Assessment Resolution" means the resolution described in Section 2.06 hereof which shall confirm, modify, or repeal the Initial Assessment Resolution and which shall be the final proceeding for the initial imposition of Fire Rescue Assessments.

"Fire Rescue Assessment" means a special assessment lawfully imposed by the Board against Assessed Property to fund all or any portion of the cost of the provision of fire rescue services, facilities, or programs providing a special benefit to property as a consequence of possessing a logical relationship to the value, use, or characteristics of the Assessed Property.

"Fire Rescue Assessed Cost" means the amount determined by the Board to be assessed in any Fiscal Year to fund all or any portion of the cost of the provision of fire rescue services, facilities, or programs which provide a special benefit to Assessed Property, and shall include, but not be limited to, the following components: (A) the cost of physical construction, reconstruction or completion of any required facility or improvement; (B) the costs incurred in any required acquisition or purchase; (C) the cost of all labor, materials, machinery, and equipment; (D) the cost of fuel, parts, supplies, maintenance, repairs, and utilities; (E) the cost of computer services, data processing, and communications; (F) the cost of all lands and interest therein, leases, property rights, easements, and franchises of any nature whatsoever; (G) the cost of any indemnity or surety bonds and premiums for insurance; (H) the cost of salaries, volunteer pay, workers' compensation insurance, or other employment benefits; (I) the cost of uniforms, training, travel, and per diem; (J) the cost of construction plans and specifications, surveys and estimates of costs; (K) the cost of engineering, financial, legal, and other professional services; (L) the costs of compliance with any contracts or agreements entered into by the County to provide fire rescue services; (M) all costs associated with the structure, implementation,

collection, and enforcement of the Fire Rescue Assessments, including any service charges of the Tax Collector or Property Appraiser and amounts necessary to off-set discounts received for early payment of Fire Rescue Assessments pursuant to the Uniform Assessment Collection Act or for early payment of Fire Rescue Assessments collected pursuant to Section 3.02 herein; (N) all other costs and expenses necessary or incidental to the acquisition, provision, or construction of fire rescue services, facilities, or programs, and such other expenses as may be necessary or incidental to any related financing authorized by the Board by subsequent resolution; (O) a reasonable amount for contingency and anticipated delinquencies and uncollectible Fire Rescue Assessments; and (P) reimbursement to the County or any other Person for any moneys advanced for any costs incurred by the County or such Person in connection with any of the foregoing components of Fire Rescue Assessed Cost. In the event the County also imposes an impact fee upon that part of new growth or development for fire rescue related capital improvements paid by impact fees, the Fire Rescue Assessed Cost shall not include that part of such costs attributable to capital improvements necessitated by new growth or development that will be paid by such impact fees.

"**Fiscal Year**" means that period commencing October 1st of each year and continuing through the next succeeding September 30th, or such other period as may be prescribed by law as the fiscal year for the County.

"**Government Property**" means property owned by the United States of America or any agency thereof, a sovereign state or nation, the State of Florida or any agency thereof, a county, a special district or a municipal corporation.

"Initial Assessment Resolution" means the resolution described in Section 2.02 hereof which shall be the initial proceeding for the identification of the Fire Rescue Assessed Cost for which an assessment is to be made and for the imposition of a Fire Rescue Assessment.

"Maximum Assessment Rate" means the highest rate of a Fire Rescue Assessment established by the Board in an Initial Assessment Resolution or Preliminary Rate Resolution and confirmed by the Board in the Final Assessment Resolution or Annual Rate Resolution.

"Ordinance" means this Fire Rescue Assessment Ordinance.

"Owner" shall mean the Person reflected as the owner of Assessed Property on the Tax Roll.

"Person" means any individual, partnership, firm, organization, corporation, association, or any other legal entity, whether singular or plural, masculine or feminine, as the context may require.

"Preliminary Rate Resolution" means the resolution described in Section 2.08 hereof initiating the annual process for updating the Assessment Roll and directing the reimposition of Fire Rescue Assessments pursuant to an Annual Rate Resolution.

"Property Appraiser" means the Bradford County Property Appraiser.

"Tax Collector" means the Bradford County Tax Collector.

"Tax Roll" means the real property ad valorem tax assessment roll maintained by the Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

"Uniform Assessment Collection Act" means sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Ordinance; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Ordinance. Words of any gender include the correlative words of the other genders, unless the sense indicates otherwise.

SECTION 1.03. GENERAL FINDINGS. It is hereby ascertained, determined, and declared that:

(A) Pursuant to Article VIII, section 1, Florida Constitution, and sections 125.01 and 125.66, Florida Statutes, the Board has all powers of local self-government to perform county functions and to render county services in a manner not inconsistent with law, and such power may be exercised by the enactment of County ordinances.

(B) In addition to its powers of self-government, the Board is authorized by section 125.01(1)(q), Florida Statutes, to impose Fire Rescue Assessments in all or a portion of the unincorporated area and within municipal areas through the creation of a municipal service benefit unit. The creation of a municipal service benefit unit which consists of any property situated within an incorporated area requires the consent of the affected municipality pursuant to section 125.01(1)(q), Florida Statutes. Additionally, the Board derives authority to impose Fire Rescue Assessments within a municipal service benefit unit from the home rule power of counties in Article VIII, section 1(f), Florida Constitution, section 125.01, Florida Statutes, and specifically section 125.01(1)(r), Florida Statutes.

(C) This Ordinance authorizes the imposition of Fire Rescue Assessments through a municipal service benefit unit hereafter created in a Final Assessment Resolution or Annual Rate Resolution adopted pursuant to this Ordinance. Additionally and alternatively, this Ordinance authorizes the imposition of a Fire Rescue Assessment throughout a geographic area designated by the Board in an Initial Assessment or Preliminary Rate Resolution, without requiring the creation of a new, or the use of an existing, municipal service benefit unit. This Ordinance authorizes the Board to designate all or a portion of the unincorporated area, and municipal areas with such municipality's consent, as subject to the Fire Rescue Assessments authorized hereunder.

(D) The purpose of this Ordinance is to (1) provide procedures and standards for the imposition of county Fire Rescue Assessments under the general home rule powers of a county to impose special assessments and the express statutory authority to create municipal service benefit units set forth in section 125.01(1)(q), Florida Statutes; (2) authorize a procedure for the funding of fire rescue services, facilities, or programs providing special benefits to property within the County; and (3) legislatively determine the special benefit provided to Assessed Property from the provision of fire rescue services by the County.

(E) The annual Fire Rescue Assessments to be imposed using the procedures provided in this Ordinance shall constitute non-ad valorem assessments within the meaning and intent of the Uniform Assessment Collection Act.

(F) The Fire Rescue Assessments to be imposed using the procedures provided in this Ordinance are imposed by the Board, not the Clerk, Property Appraiser or Tax Collector. The

duties of the Clerk, Property Appraiser and Tax Collector under the provisions of this Ordinance and the Uniform Assessment Collection Act are ministerial.

SECTION 1.04. LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT.

It is hereby ascertained and declared that the fire rescue services, facilities, and programs provide a special benefit to property that is improved by the existence or construction of a Building based upon the following legislative determinations:

(A) Fire rescue services possess a logical relationship to the use and enjoyment of improved property by: (1) protecting the value of the improvements and structures through the provision of available fire rescue services; (2) protecting the life and safety of intended occupants in the use and enjoyment of improvements and structures within improved parcels; (3) lowering the cost of fire insurance by the presence of a professional and comprehensive fire rescue program within the County; and (4) containing the spread of fire incidents occurring on vacant property with the potential to spread and endanger the structures and occupants of improved property.

(B) The fire rescue services provided by the County enhance and strengthen the relationship of such services to the use and enjoyment of Buildings within improved parcels of property within the areas served by the County.

(C) The fire rescue services provided by the County enhance the value of business and commercial property that is improved by the existence or construction of a Building which enhanced value can be anticipated to be reflected in the rental charge or value of such business or commercial property.

**ARTICLE II
ANNUAL FIRE RESCUE ASSESSMENTS**

SECTION 2.01. GENERAL AUTHORITY.

(A) The Board is hereby authorized to impose an annual Fire Rescue Assessment to fund all or any portion of the Fire Rescue Assessed Cost upon benefitted property at a rate of assessment based on the special benefit accruing to such property from the County's provision of fire rescue services, facilities, or programs. All Fire Rescue Assessments shall be imposed in conformity with the procedures set forth in this Article II.

(B) The amount of the Fire Rescue Assessment imposed in a Fiscal Year against a parcel of Assessed Property shall be determined pursuant to an apportionment methodology based upon a methodology determined by the Board to provide a fair and reasonable apportionment of the Fire Rescue Assessed Cost among properties on a basis reasonably related to the special benefit provided by fire rescue services, facilities, or programs funded with assessment proceeds.

(C) Nothing contained in this Ordinance shall be construed to require the imposition of Fire Rescue Assessments against Government Property.

SECTION 2.02. INITIAL PROCEEDINGS.

(A) The initial proceeding for the imposition of a Fire Rescue Assessment shall be the adoption of an Initial Assessment Resolution by the Board, (1) containing a brief and general description of the fire rescue services, facilities, or programs to be provided, (2) determining the Fire Rescue Assessed Cost to be assessed, (3) describing the method of apportioning the Fire Rescue Assessed Cost and the computation of the Fire Rescue Assessment for specific properties,

(4) establishing an estimated assessment rate for the upcoming Fiscal Year, (5) establishing a Maximum Assessment Rate, if desired by the Board, and (6) directing the Assessment Coordinator to (a) prepare the initial Assessment Roll, as required by Section 2.03 hereof, (b) publish the notice required by Section 2.04 hereof, and (c) mail the notice required by Section 2.05 hereof using information then available from the Tax Roll.

(B) The Initial Assessment Resolution shall also sufficiently identify property that may be subject to the imposition of Fire Rescue Assessments by designating a geographic area within the County where the Board provides fire rescue services, facilities and programs as follows:

(1) Such Board designated geographic area may consist of all or a portion of the unincorporated area, all or a portion of the incorporated area, or any combination of the foregoing. The Board may designate such geographic area by creating a new municipal service benefit unit, which contains a description of the property to be included or the Board may use an existing municipal service benefit unit heretofore created by the Board.

(2) Alternatively, the Board shall identify such property by providing a summary description of the parcels, conforming to the description on the Tax Roll, located within the County that receive a special benefit from the provision of fire rescue services, facilities or programs.

SECTION 2.03. INITIAL ASSESSMENT ROLL.

(A) The Assessment Coordinator shall prepare, or direct the preparation of, the initial Assessment Roll, which shall contain the following:

(1) A summary description of all Assessed Property conforming to the description contained on the Tax Roll

(2) The name of the Owner of the Assessed Property.

(3) The amount of the Fire Rescue Assessment to be imposed against each such parcel of Assessed Property.

(B) The initial Assessment Roll shall be retained by the County Manager and shall be open to public inspection. The foregoing shall not be construed to require that the Assessment Roll be in printed form if the amount of the Fire Rescue Assessment for each parcel of property can be determined by use of a computer terminal available to the public.

SECTION 2.04. NOTICE BY PUBLICATION. Upon completion of the initial Assessment Roll, the County Manager shall publish, or direct the publication of, once in a newspaper of general circulation within the County a notice stating that at a meeting of the Board on a certain day and hour, not earlier than 20 calendar days from such publication, which meeting shall be a regular, adjourned, or special meeting, the Board will hear objections of all interested persons to the Final Assessment Resolution which shall establish the rate of assessment and approve the aforementioned initial Assessment Roll. The published notice shall conform to the requirements set forth in the Uniform Assessment Collection Act. Such notice shall include (A) a geographic depiction of the property subject to the Fire Rescue Assessment; (B) a brief and general description of the fire rescue services, facilities, or programs to be provided; (C) the rate of assessment including a Maximum Assessment Rate in the event one was adopted by in the Initial Assessment Resolution; (D) the procedure for objecting provided in Section 2.06 hereof; (E) the method by which the Fire Rescue Assessment will be collected; and (F) a statement that the initial Assessment Roll is available for inspection at the office of the County Manager and all interested

persons may ascertain the amount to be assessed against a parcel of Assessed Property at the office of the County Manager.

SECTION 2.05. NOTICE BY MAIL. In addition to the published notice required by Section 2.04, the Assessment Coordinator shall provide notice, or direct the provision of notice, of the proposed Fire Rescue Assessment by first class mail to the Owner of each parcel of property (except Government Property) subject to the Fire Rescue Assessment. Such notice shall include (A) the purpose of the Fire Rescue Assessment; (B) the rate of assessment to be levied against each parcel of property including a Maximum Assessment Rate in the event one was adopted by the Initial Assessment Resolution; (C) the unit of measurement applied to determine the Fire Rescue Assessment; (D) the number of such units contained in each parcel of property; (E) the total revenue to be collected by the County from the Fire Rescue Assessment; (F) a statement that failure to pay the Fire Rescue Assessment will cause a tax certificate to be issued against the property or foreclosure proceedings to be instituted, either of which may result in a loss of title to the property; (G) a statement that all affected Owners have a right to appear at the hearing and to file written objections with the Board within 20 days of the notice; and (H) the date, time, and place of the hearing. The mailed notice shall conform to the requirements set forth in the Uniform Assessment Collection Act. Notice shall be mailed at least 20 calendar days prior to the hearing to each Owner at such address as is shown on the Tax Roll. Notice shall be deemed mailed upon delivery thereof to the possession of the United States Postal Service. The Assessment Coordinator may provide proof of such notice by affidavit. Failure of the Owner to receive such notice due to mistake or inadvertence shall not affect the validity of the Assessment Roll nor

release or discharge any obligation for payment of a Fire Rescue Assessment imposed by the Board pursuant to this Ordinance.

SECTION 2.06. ADOPTION OF FINAL ASSESSMENT RESOLUTION. At the day and time named in such notice, or to which an adjournment or continuance may be taken by the Board, the Board shall receive any oral or written objections of interested persons and may then, or at any subsequent meeting of the Board adopt the Final Assessment Resolution which shall (A) confirm, modify, or repeal the Initial Assessment Resolution with such amendments, if any, as may be deemed appropriate by the Board; (B) establish the rate of assessment to be imposed in the upcoming Fiscal Year; (C) establish a Maximum Assessment Rate that may be imposed in the event such rate was included in the Initial Assessment Resolution; (D) approve the initial Assessment Roll, with such amendments as it deems just and right; and (E) determine the method of collection. The adoption of the Final Assessment Resolution by the Board shall constitute a legislative determination that all parcels assessed derive a special benefit from the fire rescue services, facilities, or programs to be provided or constructed and a legislative determination that the Fire Rescue Assessments are fairly and reasonably apportioned among the properties that receive the special benefit. All written objections to the Final Assessment Resolution shall be filed with the County Manager at or before the time or adjourned time of such hearing. The Final Assessment Resolution shall constitute the Annual Rate Resolution for the initial Fiscal Year in which Fire Rescue Assessments are imposed or reimposed hereunder.

SECTION 2.07. EFFECT OF FINAL ASSESSMENT RESOLUTION. The Fire Rescue Assessments for the initial Fiscal Year shall be established upon adoption of the Final Assessment Resolution. The adoption of the Final Assessment Resolution shall be the final

adjudication of the issues presented (including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property; the method of apportionment and assessment; the initial rate of assessment; the Maximum Assessment Rate, if any; the initial Assessment Roll; and the levy and lien of the Fire Rescue Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of the Board action on the Final Assessment Resolution. The initial Assessment Roll, as approved by the Final Assessment Resolution, shall be delivered to the Tax Collector, as required by the Uniform Assessment Collection Act, or if the alternative method described in Section 3.02 hereof is used to collect the Fire Rescue Assessments, such other official as the Board by resolution shall designate.

SECTION 2.08. ADOPTION OF ANNUAL RATE RESOLUTION.

(A) The Board shall adopt an Annual Rate Resolution during its budget adoption process for each Fiscal Year following the initial Fiscal Year for which a Fire Rescue Assessment is imposed hereunder.

(B) The initial proceedings for the adoption of an Annual Rate Resolution shall be the adoption of a Preliminary Rate Resolution by the Board (1) containing a brief and general description of the fire rescue services, facilities, or programs to be provided; (2) determining the Fire Rescue Assessed Cost to be assessed for the upcoming Fiscal Year; (3) establishing the estimated assessment rate for the upcoming Fiscal Year; (4) establishing or increasing a Maximum Assessment Rate, if desired by the Board; (5) authorizing the date, time, and place of a public hearing to receive and consider comments from the public and consider the adoption of the Annual Rate Resolution for the upcoming Fiscal Year; and (6) directing the Assessment

Coordinator to (a) update the Assessment Roll, (b) provide notice by publication and first class mail to affected Owners in the event circumstances described in subsection (F) of this Section so require, and (c) directing and authorizing any supplemental or additional notice deemed proper, necessary or convenient by the County.

(C) The Annual Rate Resolution shall (1) establish the rate of assessment to be imposed in the upcoming Fiscal Year and (2) approve the Assessment Roll for the upcoming Fiscal Year with such adjustments as the Board deems just and right. The Assessment Roll shall be prepared in accordance with the method of apportionment set forth in the Initial Assessment Resolution, or any subsequent Preliminary Rate Resolution, together with modifications, if any, that are provided and confirmed in the Final Assessment Resolution or any subsequent Annual Rate Resolution.

(D) Nothing herein shall preclude the Board from providing annual notification to all Owners of Assessed Property in the manner provided in either or both Sections 2.04 or 2.05 hereof.

(E) The Board may establish or increase a Maximum Assessment Rate in an Initial Assessment Resolution or Preliminary Rate Resolution and confirm such Maximum Assessment Rate in the event notice of such Maximum Rate Assessment has been included in the notices required by Section 2.04 and 2.05 hereof.

(F) In the event (1) the proposed Fire Rescue Assessment for any Fiscal Year exceeds the rates of assessment adopted by the Board including a Maximum Assessment Rate, if any, that were listed in the notices previously provided to the Owners of Assessed Property pursuant to Sections 2.04 and 2.05 hereof, (2) the purpose for which the Fire Rescue Assessment is imposed

or the use of the revenue from the Fire Rescue Assessment is substantially changed from that represented by notice previously provided to the Owners of Assessed Property pursuant to Sections 2.04 and 2.05 hereof, (3) Assessed Property is reclassified or the method of apportionment is revised or altered resulting in an increased Fire Rescue Assessment from that represented by notice previously provided to the Owners of Assessed Property pursuant to Sections 2.04 and 2.05 hereof, or (4) an Assessment Roll contains Assessed Property that was not included on the Assessment Roll approved for the prior Fiscal Year, notice shall be provided by publication and first class mail to the Owners of such Assessed Property as provided by law. Such notice shall substantially conform with the notice requirements set forth in Sections 2.04 and 2.05 hereof and inform the Owner of the date, time, and place for the adoption of the Annual Rate Resolution. The failure of the Owner to receive such notice due to mistake or inadvertence, shall not affect the validity of the Assessment Roll nor release or discharge any obligation for payment of a Fire Rescue Assessment imposed by the Board pursuant to this Ordinance.

(G) As to any Assessed Property not included on an Assessment Roll approved by the adoption of the Final Assessment Resolution or a prior year's Annual Rate Resolution, the adoption of the succeeding Annual Rate Resolution shall be the final adjudication of the issues presented as to such Assessed Property (including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property, the method of apportionment and assessment, the rate of assessment, the establishment or increase of a Maximum Assessment Rate, the Assessment Roll, and the levy and lien of the Fire Rescue Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of the Board action on the Annual Rate Resolution. Nothing contained herein shall be construed

or interpreted to affect the finality of any Fire Rescue Assessment not challenged within the required 20-day period for those Fire Rescue Assessments previously imposed against Assessed Property by the inclusion of the Assessed Property on an Assessment Roll approved in the Final Assessment Resolution or any subsequent Annual Rate Resolution.

(H) The Assessment Roll, as approved by the Annual Rate Resolution, shall be delivered to the Tax Collector as required by the Uniform Assessment Collection Act, or if the alternative method described in Section 3.02 hereof is used to collect the Fire Rescue Assessments, such other official as the Board by resolution shall designate. If the Fire Rescue Assessment against any property shall be sustained, reduced, or abated by the court, an adjustment shall be made on the Assessment Roll.

SECTION 2.09. LIEN OF FIRE RESCUE ASSESSMENTS. Upon the adoption of the Assessment Roll, all Fire Rescue Assessments shall constitute a lien against Assessed Property equal in rank and dignity with the liens of all state, county, district, or municipal taxes and special assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other prior liens, mortgages, titles, and claims, until paid. The lien for a Fire Rescue Assessment shall be deemed perfected upon adoption by the Board of the Final Assessment Resolution or the Annual Rate Resolution, whichever is applicable. The lien for a Fire Rescue Assessment collected under the Uniform Assessment Collection Act shall attach to the property included on the Assessment Roll as of the prior January 1, the lien date for ad valorem taxes imposed under the Tax Roll. The lien for a Fire Rescue Assessment collected under the alternative method of Collection provided in Section 3.02 shall be deemed perfected upon adoption by the Board of the

Final Assessment Resolution or the Annual Rate Resolution, whichever is applicable, and shall attach to the property on such date of adoption.

SECTION 2.10. REVISIONS TO FIRE RESCUE ASSESSMENTS. If any Fire Rescue Assessment made under the provisions of this Ordinance is either in whole or in part annulled, vacated, or set aside by the judgment of any court, or if the Board is satisfied that any such Fire Rescue Assessment is so irregular or defective that the same cannot be enforced or collected, or if the Board has failed to include or omitted any property on the Assessment Roll which property should have been so included, the Board may take all necessary steps to impose a new Fire Rescue Assessment against any property benefited by the Fire Rescue Assessed Costs, following as nearly as may be practicable, the provisions of this Ordinance and in case such second Fire Rescue Assessment is annulled, vacated, or set aside, the Board may obtain and impose other Fire Rescue Assessments until a valid Fire Rescue Assessment is imposed.

SECTION 2.11. PROCEDURAL IRREGULARITIES. Any informality or irregularity in the proceedings in connection with the levy of any Fire Rescue Assessment under the provisions of this Ordinance shall not affect the validity of the same after the approval thereof, and any Fire Rescue Assessment as finally approved shall be competent and sufficient evidence that such Fire Rescue Assessment was duly levied, that the Fire Rescue Assessment was duly made and adopted, and that all other proceedings adequate to such Fire Rescue Assessment were duly had, taken, and performed as required by this Ordinance; and no variance from the directions hereunder shall be held material unless it be clearly shown that the party objecting was materially injured thereby.

SECTION 2.12. CORRECTION OF ERRORS AND OMISSIONS.

(A) No act of error or omission on the part of the Property Appraiser, Tax Collector, County Manager, Assessment Coordinator, Board, or their deputies or employees, shall operate to release or discharge any obligation for payment of a Fire Rescue Assessment imposed by the Board under the provision of this Ordinance.

(B) When it shall appear that any Fire Rescue Assessment should have been imposed under this Ordinance against a parcel of property specially benefited by the provision of fire rescue services, facilities, or programs, but that such property was omitted from the Assessment Roll or was not listed on the Tax Roll as an individual parcel of property as of the effective date of the Assessment Roll approved by the Annual Rate Resolution for any upcoming Fiscal Year, the Board may, upon provision of a notice by mail provided to the Owner of the omitted parcel in the manner and form provided in Section 2.05, impose the applicable Fire Rescue Assessment for the Fiscal Year in which such error is discovered, in addition to the applicable Fire Rescue Assessment due for the prior two Fiscal Years. Such Fire Rescue Assessment shall constitute a lien against Assessed Property equal in rank and dignity with the liens of all state, county, district, or municipal taxes and special assessments, and superior in rank and dignity to all other prior liens, mortgages, titles, and claims in and to or against the real property involved, shall be collected as provided in Article III hereof, and shall be deemed perfected on the date of adoption of the resolution imposing the omitted or delinquent assessments.

(C) Prior to the delivery of the Assessment Roll to the Tax Collector in accordance with the Uniform Assessment Collection Act, the County Manager shall have the authority at any time, upon his or her own initiative or in response to a timely filed petition from the Owner of any property subject to a Fire Rescue Assessment, to reclassify property based upon presentation of

competent and substantial evidence, and correct any error in applying the Fire Rescue Assessment apportionment method to any particular parcel of property not otherwise requiring the provision of notice pursuant to the Uniform Assessment Collection Act. Any such correction shall be considered valid ab initio and shall in no way affect the enforcement of the Fire Rescue Assessment imposed under the provisions of this Ordinance. All requests from affected property owners for any such changes, modifications or corrections shall be referred to, and processed by, the County Manager and not the Property Appraiser or Tax Collector.

(D) After the Assessment Roll has been delivered to the Tax Collector in accordance with the Uniform Assessment Collection Act, any changes, modifications, or corrections thereto shall be made in accordance with the procedures applicable to correcting errors and insolvencies on the Tax Roll upon timely written request and direction of the County Manager.

SECTION 2.13. INTERIM ASSESSMENTS. An interim Fire Rescue Assessment shall be imposed against all property for which a Certificate of Occupancy is issued after the adoption of the Annual Rate Resolution. The amount of the interim Fire Rescue Assessment shall be calculated upon a monthly rate, which shall be one-twelfth of the annual rate for such property computed in accordance with the Annual Rate Resolution for the Fiscal Year in which the Certificate of Occupancy is issued. Such monthly rate shall be imposed for each full calendar month remaining in the Fiscal Year. In addition to the monthly rate, the interim Fire Rescue Assessment shall also include an estimate of the subsequent Fiscal Year's Fire Rescue Assessment. No Certificate of Occupancy shall be issued until full payment of the interim Fire Rescue Assessment is received by the County. Issuance of the Certificate of Occupancy by mistake or inadvertence, and without the payment in full of the interim Fire Rescue Assessments, shall not

relieve the Owner of such property of the obligation of full payment. Any interim Fire Rescue Assessment not collected prior to the issuance of the Certificate of Occupancy may be collected pursuant to the Uniform Assessment Collection Act as provided in Section 3.01 of this Ordinance, under the alternative collection method provided in Section 3.02 or by any other method authorized by law. Any interim Fire Rescue Assessment shall be deemed due and payable on the date the Certificate of Occupancy was issued and shall constitute a lien against such property as of that date. Said lien shall be equal in rank and dignity with the liens of all state, county, district or municipal taxes and special assessments, and superior in rank and dignity to all other liens, encumbrances, titles and claims in and to or against the real property involved and shall be deemed perfected upon the issuance of the Certificate of Occupancy.

SECTION 2.14. INCLUSION OF MUNICIPAL AREAS.

(A) The areas provided fire rescue services, facilities, and programs by the County and subject to the imposition of Fire Rescue Assessments may include incorporated areas. However, any municipality not heretofore providing evidence of consent to such assessments by ordinance, shall evidence a request for inclusion and consent to such inclusion by ordinance in accordance with section 125.01(1)(q), Florida Statutes.

(B) Any municipal request or consent for inclusion given to the County shall thereafter be deemed given in advance and automatically renewed for each Fiscal Year thereafter unless such request and consent is timely withdrawn by the adoption of an ordinance abandoning the municipality's request and consent and providing a certified copy of such ordinance to the Board prior to May 1 preceding the Fiscal Year for which such request and consent is being

withdrawn. Inclusion of any municipality shall be irrevocable for any Fiscal Year in which Fire Rescue Assessments are levied by the County within an incorporated area.

**ARTICLE III
COLLECTION AND USE OF FIRE RESCUE ASSESSMENTS**

SECTION 3.01. METHOD OF COLLECTION.

(A) Unless otherwise directed by the Board, the Fire Rescue Assessments shall be collected pursuant to the uniform method provided in the Uniform Assessment Collection Act, and the County shall comply with all applicable provisions of the Uniform Assessment Collection Act. Any hearing or notice required by this Ordinance may be combined with any other hearing or notice required by the Uniform Assessment Collection Act or other provision of law.

(B) The amount of a Fire Rescue Assessment to be collected using the uniform method pursuant to the Uniform Assessment Collection Act for any specific parcel of benefitted property may include an amount equivalent to the payment delinquency, delinquency fees and recording costs for a prior year's assessment for a comparable service, facility, or program provided, (1) the collection method used in connection with the prior year's assessment did not employ the use of the uniform method of collection authorized by the Uniform Assessment Collection Act, (2) notice is provided to the Owner as required under the Uniform Assessment Collection Act, and (3) any lien on the affected parcel for the prior year's assessment is supplanted and transferred to such Fire Rescue Assessment upon certification of a non-ad valorem roll to the Tax Collector by the County.

SECTION 3.02. ALTERNATIVE METHOD OF COLLECTION. In lieu of utilizing the Uniform Assessment Collection Act, the Board may elect to collect the Fire Rescue

Assessments by any other method which is authorized by law or under the alternative collection method provided by this Section:

(A) The Board shall provide Fire Rescue Assessment bills by first class mail to the Owner of each affected parcel of property, other than Government Property. The bill or accompanying explanatory material shall include (1) a brief explanation of the Fire Rescue Assessment, (2) a description of the unit of measurement used to determine the amount of the Fire Rescue Assessment, (3) the number of units contained within the parcel, (4) the total amount of the Fire Rescue Assessment imposed against the parcel for the appropriate period, (5) the location at which payment will be accepted, (6) the date on which the Fire Rescue Assessment is due, and (7) a statement that the Fire Rescue Assessment constitutes a lien against Assessed Property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments.

(B) A general notice of the lien resulting from imposition of the Fire Rescue Assessments shall be recorded in the Official Records of the County. Nothing herein shall be construed to require that individual liens or releases be filed in the Official Records.

(C) The Board shall have the right to foreclose and collect all delinquent Fire Rescue Assessments in the manner provided by law for the foreclosure of mortgages on real property or appoint or retain an agent to institute such foreclosure and collection proceedings. A Fire Rescue Assessment shall become delinquent if it is not paid within 30 days from the date any installment is due. The Board or its agent shall notify any property owner who is delinquent in payment of his or her Fire Rescue Assessment within 60 days from the date such assessment was due. Such notice shall state in effect that the Board or its agent will either (1) initiate a foreclosure action or

suit in equity and cause the foreclosure of such property subject to a delinquent Fire Rescue Assessment in a method now or hereafter provided by law for foreclosure of mortgages on real property, or (2) cause an amount equivalent to the delinquent Fire Rescue Assessment, not previously subject to collection using the uniform method under the Uniform Assessment Collection Act, to be collected on the tax bill for a subsequent year.

(D) All costs, fees and expenses, including reasonable attorney fees and title search expenses, related to any foreclosure action as described herein shall be included in any judgment or decree rendered therein. At the sale pursuant to decree in any such action, the County may be the purchaser to the same extent as any Person. The Board or its agent may join in one foreclosure action the collection of Fire Rescue Assessments against any or all property assessed in accordance with the provisions hereof. All delinquent Owners whose property is foreclosed shall be liable for an apportioned amount of reasonable costs and expenses incurred by the Board and its agents, including reasonable attorney fees, in collection of such delinquent Fire Rescue Assessments and any other costs incurred by the Board as a result of such delinquent Fire Rescue Assessments and the same shall be collectible as a part of or in addition to, the costs of the action.

(E) In lieu of foreclosure, any delinquent Fire Rescue Assessment and the costs, fees and expenses attributable thereto, may be collected pursuant to the Uniform Assessment Collection Act; provided however, that (1) notice is provided to the Owner in the manner required by the Uniform Assessment Collection Act and this Ordinance, and (2) any existing lien of record on the affected parcel for the delinquent Fire Rescue Assessment is supplanted by the lien resulting from certification of the Assessment Roll, as applicable, to the Tax Collector.

(F) Notwithstanding the Board's use of an alternative method of collection, the County Manager shall have the same power and authority to correct errors and omissions as provided to him or other County officials in Section 2.12 hereof.

(G) Any Board action required in the collection of Fire Rescue Assessments may be by resolution.

SECTION 3.03. GOVERNMENT PROPERTY.

(A) In the event Fire Rescue Assessments are imposed against Government Property, the Board shall provide Fire Rescue Assessment bills by first class mail to the Owner of each affected parcel of Government Property. The bill or accompanying explanatory material shall include (1) a brief explanation of the Fire Rescue Assessment, (2) a description of the unit of measurement used to determine the amount of the Fire Rescue Assessment, (3) the number of units contained within the parcel, (4) the total amount of the parcel's Fire Rescue Assessment for the appropriate period, (5) the location at which payment will be accepted, and (6) the date on which the Fire Rescue Assessment is due.

(B) Fire Rescue Assessments imposed against Government Property shall be due on the same date as all other Fire Rescue Assessments and, if applicable, shall be subject to the same discounts for early payment.

(C) A Fire Rescue Assessment shall become delinquent if it is not paid within 30 days from the date any installment is due. The Board shall notify the Owner of any Government Property that is delinquent in payment of its Fire Rescue Assessment within 60 days from the date such assessment was due. Such notice shall state that the Board will initiate a mandamus or other appropriate judicial action to compel payment.

(D) All costs, fees and expenses, including reasonable attorney fees and title search expenses, related to any mandamus or other action as described herein shall be included in any judgment or decree rendered therein. All delinquent Owners of Government Property against which a mandamus or other appropriate action is filed shall be liable for an apportioned amount of reasonable costs and expenses incurred by the County, including reasonable attorney fees, in collection of such delinquent Fire Rescue Assessments and any other costs incurred by the Board as a result of such delinquent Fire Rescue Assessments and the same shall be collectible as a part of or in addition to, the costs of the action.

(E) As an alternative to the foregoing, a Fire Rescue Assessment imposed against Government Property may be collected as a surcharge on a utility bill provided to such Government Property in periodic installments with a remedy of a mandamus action in the event of non-payment. The Board may contract for such billing services with any utility, whether or not such utility is owned by the County.

ARTICLE IV GENERAL PROVISIONS

SECTION 4.01. APPLICABILITY. This Ordinance and the Board's authority to impose assessments pursuant hereto shall be applicable throughout the unincorporated area of the County and throughout the incorporated area of any municipality whose governing body has heretofore or hereafter requested and consented to the provision of the fire rescue services, facilities and programs by the County.

SECTION 4.02. ALTERNATIVE METHOD.

(A) This Ordinance shall be deemed to provide an additional and alternative method for the doing of the things authorized hereby and shall be regarded as supplemental and additional to powers conferred by other laws, and shall not be regarded as in derogation of any powers now existing or which may hereafter come into existence. This Ordinance, being necessary for the welfare of the inhabitants of the County, shall be liberally construed to effect the purposes hereof.

(B) Nothing herein shall preclude the Board from directing and authorizing, by resolution, the combination with each other of (1) any supplemental or additional notice deemed proper, necessary, or convenient by the County, (2) any notice required by this Ordinance, or (3) any notice required by law, including the Uniform Assessment Collection Act.

SECTION 4.03. SEVERABILITY. The provisions of this Ordinance are severable; and if any section, subsection, sentence, clause or provision is held invalid by any court of competent jurisdiction, the remaining provisions of this Ordinance shall not be affected thereby.

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SECTION 4.04. EFFECTIVE DATE. The Clerk shall file a certified copy of this Ordinance with the Department of State within ten days of its adoption. This Ordinance shall take effect immediately upon its filing with the Department of State.

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 18th day of July 2024.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

By: CAROLYN SPOONER, as its Chair

ATTEST:

By: DENNY THOMPSON, as Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: RICHARD KOMANDO, as County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: July 18, 2024

AGENDA ITEM (I): CONSENT AGENDA:
Ratification of Payment Register(s) from 04-04-24 thru 07-09-24

DEPARTMENT: CLERK OF COURTS

PURPOSE: RATIFICATION OF EXPENDITURES

Bank Number: 1 / Name: CAPITAL CITY BANK / Description: CLEARING ACCOUNT

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
144669	CHK	A	TERESA G PHILLIPS	342	1	182.70	0.00	182.70	04/08/2024		34963
			TITLE MOD-2 AMBULANCE REMOUNTS	04082024		182.70	0.00	182.70			
144670	CHK	A	EMERGENCY MEDICAL SERVICES	438	1	100.00	0.00	100.00	04/08/2024		34963
			ALS PERMITS 4 UNITS-FIRE/RESCU	04082024		100.00	0.00	100.00			
144671	CHK	P	CAPITAL CITY BANK	80	5	654.10	0.00	654.10	04/08/2024		34965
			FICA:5035:701:04/08/24	5035:1		203.17	0.00	203.17			
			MEDICARE:5035:702:04/08/24	5035:2		47.52	0.00	47.52			
			FED:5035:800:04/08/24	5035:3		152.73	0.00	152.73			
			FICA:5035:801:04/08/24	5035:4		203.16	0.00	203.16			
			MEDICARE:5035:802:04/08/24	5035:5		47.52	0.00	47.52			
144672	CHK	A	KENNY CLARK - PROPERTY APPRAIS	259	1	218,264.70	0.00	218,264.70	04/10/2024		34969
			3RD QTR REQ FY24	04022024PA		218,264.70	0.00	218,264.70			
144673	CHK	A	GREATAMERICA FINANCIAL SERVICE	6331	1	59.91	0.00	59.91	04/10/2024		34969
			A#1958067-00 AG COPIER	36238709		59.91	0.00	59.91			
144674	CHK	A	WILLIAM PARRISH	7011	1	492.00	0.00	492.00	04/10/2024		34969
			REIMB. COST REPAIR GLASSES	242776883		492.00	0.00	492.00			
144675	CHK	A	L V HIERS INC	271	1	936.36	0.00	936.36	04/10/2024		34971
			BLUDEF-RD DEPT	0465190-IN		936.36	0.00	936.36			
144676	CHK	A	CARQUEST	6842	15	3,490.45	0.00	3,490.45	04/11/2024		34977
			BATTERY/AIR BRAKE TUBING-FIRE	11118-392895		273.05	0.00	273.05			
			BATTERIES-FIRE/RESCUE	11118-392896		369.90	0.00	369.90			
			BRAKE LIGHT SWITCH-FIRE/RESCUE	11118-393295		15.16	0.00	15.16			
			A/C COMPRESSOR-FIRE/RESCUE	11118-394125		461.09	0.00	461.09			
			OIL PRESS SWITCH-FIRE/RESCUE	11118-394126		30.83	0.00	30.83			
			BATTERIES-FIRE/RESCUE	11118-394430		369.90	0.00	369.90			
			COOLING/FUEL-FIRE/RESCUE	11118-394475		88.63	0.00	88.63			
			A/C COMPRESSOR-FIRE/RESCUE	11118-394561		461.09	0.00	461.09			
			RETURN BATTERIES-FIRE/RESCUE	11118-394574CM		369.90-	0.00	369.90-			
			BACK-UP LAMP-FIRE/RESCUE	11118-394891		679.95	0.00	679.95			
			STROBE-FIRE/RESCUE	11118-394892		433.45	0.00	433.45			
			CLEARANCE LAMP-FIRE/RESCUE	11118-394893		53.96	0.00	53.96			
			ALTERNATOR-FIRE/RESCUE	11118-395140		334.39	0.00	334.39			
			HDMO 15W40-FIRE/RESCUE	11118-395165		125.04	0.00	125.04			
			FUEL/WATER SEPARATOR-FIRE/RESC	11118-395171		163.91	0.00	163.91			
144677	CHK	A	TERESA G PHILLIPS	342	1	254.10	0.00	254.10	04/16/2024		34987
			TAG/TITLE-HEALTH DEPT	04162024		254.10	0.00	254.10			
144678	CHK	P	STATE OF FLORIDA DISBURSEMENT	50	1	391.14	0.00	391.14	04/17/2024		34990
			CHLD SUPP:5041:502:04/17/24	5041:123		391.14	0.00	391.14			
144679	CHK	P	BRADFORD COUNTY EMS ASSN LOCAL	55	2	2,100.00	0.00	2,100.00	04/17/2024		34990
			UN.DUES:5034:470:04/02/24	5034:112		1,050.00	0.00	1,050.00			
			UN.DUES:5041:470:04/17/24	5041:122		1,050.00	0.00	1,050.00			
144680	CHK	P	BRADFORD COUNTY HEALTH INS. FU	57	7	137,420.18	0.00	137,420.18	04/17/2024		34990
			AV MED FAM:5034:210:04/02/24	5034:91		2,613.15	0.00	2,613.15			
			AV MED:5034:710:04/02/24	5034:92		2,348.86	0.00	2,348.86			
			AV MED FAM:5034:210:04/02/24	5034:93		522.63	0.00	522.63			

Bank Number: 1 / Name: CAPITAL CITY BANK / Description: CLEARING ACCOUNT

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			AV MED:5041:710:04/17/24	5041:100		127,625.33	0.00	127,625.33			
			AV MED FAM:5041:210:04/17/24	5041:101		522.63	0.00	522.63			
			AV MED:5041:710:04/17/24	5041:104		1,174.43	0.00	1,174.43			
			AV MED FAM:5041:210:04/17/24	5041:99		2,613.15	0.00	2,613.15			
144681	CHK	P	BRADFORD COUNTY HEALTH INS. FU 58		3	1,480.00	0.00	1,480.00	04/17/2024		34990
			LIFE INS:5034:720:04/02/24	5034:105		23.68	0.00	23.68			
			LIFE INS:5041:720:04/17/24	5041:114		1,444.48	0.00	1,444.48			
			LIFE INS:5041:720:04/17/24	5041:117		11.84	0.00	11.84			
144682	CHK	P	BRADFORD COUNTY HEALTH INS FUN 59		6	2,906.34	0.00	2,906.34	04/17/2024		34990
			AFLAC:5034:221:04/02/24	5034:94		595.71	0.00	595.71			
			AFLAC:5034:321:04/02/24	5034:95		433.55	0.00	433.55			
			AFLAC V&D:5034:244:04/02/24	5034:96		423.91	0.00	423.91			
			AFLAC:5041:221:04/17/24	5041:102		595.71	0.00	595.71			
			AFLAC:5041:321:04/17/24	5041:103		433.55	0.00	433.55			
			AFLAC V&D:5041:244:04/17/24	5041:105		423.91	0.00	423.91			
144683	CHK	P	BRADFORD COUNTY HEALTH INS. FU 60		4	632.06	0.00	632.06	04/17/2024		34990
			DENTAL:5034:322:04/02/24	5034:100		134.20	0.00	134.20			
			DENTAL:5034:222:04/02/24	5034:99		181.83	0.00	181.83			
			DENTAL:5041:222:04/17/24	5041:108		181.83	0.00	181.83			
			DENTAL:5041:322:04/17/24	5041:109		134.20	0.00	134.20			
144684	CHK	P	BRADFORD COUNTY HEALTH INSURAN 62		8	4,275.37	0.00	4,275.37	04/17/2024		34990
			COLONIAL:5034:224:04/02/24	5034:101		1,384.60	0.00	1,384.60			
			COLONIAL:5034:324:04/02/24	5034:102		744.37	0.00	744.37			
			COLONIAL:5034:224:04/02/24	5034:103		8.62	0.00	8.62			
			COLONIAL:5034:324:04/02/24	5034:104		7.70	0.00	7.70			
			COLONIAL:5041:224:04/17/24	5041:110		1,369.39	0.00	1,369.39			
			COLONIAL:5041:324:04/17/24	5041:111		744.37	0.00	744.37			
			COLONIAL:5041:224:04/17/24	5041:112		8.62	0.00	8.62			
			COLONIAL:5041:324:04/17/24	5041:113		7.70	0.00	7.70			
144685	CHK	P	BRADFORD CTY EMPLOYEES HEALTH 63		4	3,502.26	0.00	3,502.26	04/17/2024		34990
			LIBERTY:5034:228:04/02/24	5034:106		1,246.65	0.00	1,246.65			
			LIBERTY:5034:328:04/02/24	5034:107		504.48	0.00	504.48			
			LIBERTY:5041:228:04/17/24	5041:115		1,246.65	0.00	1,246.65			
			LIBERTY:5041:328:04/17/24	5041:116		504.48	0.00	504.48			
144686	CHK	P	AMERICAN GENERAL LIFE INS CO 65		4	636.14	0.00	636.14	04/17/2024		34990
			AMERICAN:5034:241:04/02/24	5034:109		39.22	0.00	39.22			
			AMERICAN:5034:323:04/02/24	5034:98		278.85	0.00	278.85			
			AMERICAN:5041:323:04/17/24	5041:107		278.85	0.00	278.85			
			AMERICAN:5041:241:04/17/24	5041:119		39.22	0.00	39.22			
144687	CHK	P	BRADFORD INSURANCE 66		4	2,890.00	0.00	2,890.00	04/17/2024		34990
			NATIONWIDE:5034:243:04/02/24	5034:110		985.00	0.00	985.00			
			NATIONWIDE:5034:343:04/02/24	5034:111		435.00	0.00	435.00			
			NATIONWIDE:5041:243:04/17/24	5041:120		985.00	0.00	985.00			
			NATIONWIDE:5041:343:04/17/24	5041:121		485.00	0.00	485.00			
144688	CHK	P	AFLAC FLEX ACCOUNT 69		1	432.59	0.00	432.59	04/17/2024		34990
			AFLAC FLEX:5041:225:04/17/24	5041:106		432.59	0.00	432.59			
144689	CHK	P	COTTON STATES LIFE INSURANCE 70		2	13.00	0.00	13.00	04/17/2024		34990

Bank Number: 1 / Name: CAPITAL CITY BANK / Description: CLEARING ACCOUNT

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			COTTON:5034:326:04/02/24	5034:108		6.50	0.00	6.50			
			COTTON:5041:326:04/17/24	5041:118		6.50	0.00	6.50			
144690	CHK	P	BRADFORD INSURANCE	72	2	40.86	0.00	40.86	04/17/2024		34990
			ID THEFT:5034:340:04/02/24	5034:90		20.43	0.00	20.43			
			ID THEFT:5041:340:04/17/24	5041:98		20.43	0.00	20.43			
144691	CHK	P	CAPITAL CITY BANK	75	23	162,500.04	0.00	162,500.04	04/17/2024		34990
			FL RET 3%:5034:230:04/02/24	5034:114		8,094.35	0.00	8,094.35			
			HA:5034:781:04/02/24	5034:115		11,377.65	0.00	11,377.65			
			HB:5034:782:04/02/24	5034:116		51,054.36	0.00	51,054.36			
			HI:5034:783:04/02/24	5034:117		5,427.84	0.00	5,427.84			
			QA:5034:784:04/02/24	5034:118		606.08	0.00	606.08			
			PA:5034:786:04/02/24	5034:119		913.09	0.00	913.09			
			DP:5034:787:04/02/24	5034:120		1,927.21	0.00	1,927.21			
			UA:5034:791:04/02/24	5034:121		201.88	0.00	201.88			
			CA:5034:792:04/02/24	5034:122		652.52	0.00	652.52			
			HM:5034:793:04/02/24	5034:123		1,533.52	0.00	1,533.52			
			FL RET 3%:5035:230:04/08/24	5035:8		98.31	0.00	98.31			
			HB:5035:782:04/08/24	5035:9		1,070.53	0.00	1,070.53			
			FL RET 3%:5041:230:04/17/24	5041:124		7,862.98	0.00	7,862.98			
			HA:5041:781:04/17/24	5041:125		10,975.90	0.00	10,975.90			
			HB:5041:782:04/17/24	5041:126		49,142.28	0.00	49,142.28			
			HI:5041:783:04/17/24	5041:127		5,427.84	0.00	5,427.84			
			QA:5041:784:04/17/24	5041:128		627.77	0.00	627.77			
			PA:5041:786:04/17/24	5041:129		960.22	0.00	960.22			
			DP:5041:787:04/17/24	5041:130		1,956.10	0.00	1,956.10			
			UA:5041:791:04/17/24	5041:131		201.88	0.00	201.88			
			CA:5041:792:04/17/24	5041:132		653.51	0.00	653.51			
			HM:5041:793:04/17/24	5041:133		1,706.12	0.00	1,706.12			
			CB:5041:795:04/17/24	5041:134		28.10	0.00	28.10			
144692	CHK	P	CAPITAL CITY BANK	80	5	64,534.10	0.00	64,534.10	04/17/2024		34990
			FICA:5041:701:04/17/24	5041:25		16,548.00	0.00	16,548.00			
			MEDICARE:5041:702:04/17/24	5041:26		3,870.12	0.00	3,870.12			
			FED:5041:800:04/17/24	5041:27		23,592.39	0.00	23,592.39			
			FICA:5041:801:04/17/24	5041:28		16,633.47	0.00	16,633.47			
			MEDICARE:5041:802:04/17/24	5041:29		3,890.12	0.00	3,890.12			
144693	CHK	P	BRADFORD COUNTY B.O.C.C.	2588	1	275.00	0.00	275.00	04/17/2024		34990
			Damaged:5041:509:04/17/24	5041:254		275.00	0.00	275.00			
144694	CHK	A	BRADFORD TRANSPORTATION FUND	146	1	100.41	0.00	100.41	04/18/2024		34994
			FUEL-AG EXT-MAR 2024	04012024AGEXT		100.41	0.00	100.41			
144695	CHK	A	CENTURYLINK	153	1	2,056.29	0.00	2,056.29	04/18/2024		34994
			A#312169377-CO LINE	040120249377		2,056.29	0.00	2,056.29			
144696	CHK	A	CLAY ELECTRIC COOPERATIVE INC	162	4	2,153.50	0.00	2,153.50	04/18/2024		34994
			STMT 04052024	040520249774		2,153.50	0.00	427.91			
			STMT 04052024	040520249774		2,153.50	0.00	705.77			
			STMT 04052024	040520249774		2,153.50	0.00	541.81			
			STMT 04052024	040520249774		2,153.50	0.00	478.01			
144697	CHK	A	DOUGLAS BATTERY OF STARKE	198	3	1,177.75	0.00	1,177.75	04/18/2024		34994
			BATTERIES-FIRE/RESCUE	85603		347.90	0.00	347.90			

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			STARTER REPAIR-FIRE/RESCUE	85761		169.95	0.00	169.95			
			BATTERIES-FIRE/RESCUE	85762		659.90	0.00	659.90			
144698	CHK	A	FEDEX	211	1	3.31	0.00	3.31	04/18/2024		34994
			LATE FEE-FIRE/RESCUE	9-671-91395		3.31	0.00	3.31			
144699	CHK	A	FLORIDA PEST CONTROL	220	9	1,019.18	0.00	1,019.18	04/18/2024		34994
			PEST CONT 1 + SHRUB-MAR 24	388992C		852.68	0.00	112.50			
			PEST CONT 1 + SHRUB-MAR 24	388992C		852.68	0.00	49.58			
			PEST CONT 1 + SHRUB-MAR 24	388992C		852.68	0.00	20.64			
			PEST CONT 1 + SHRUB-MAR 24	388992C		852.68	0.00	108.00			
			PEST CONT 1 + SHRUB-MAR 24	388992C		852.68	0.00	561.96			
			PEST CTRL 2-MAR 24	392894C		166.50	0.00	53.00			
			PEST CTRL 2-MAR 24	392894C		166.50	0.00	22.50			
			PEST CTRL 2-MAR 24	392894C		166.50	0.00	71.00			
			PEST CTRL 2-MAR 24	392894C		166.50	0.00	20.00			
144700	CHK	A	FLORIDA POWER AND LIGHT CO	221	6	724.79	0.00	724.79	04/18/2024		34994
			A#15263-14297-S/L LAWTEY	040520244297		13.12	0.00	13.12			
			A#68840-15709-STARKE COLL SITE	040520245709		60.20	0.00	60.20			
			A#99776-81577-THERESSA BALLFIE	040820241577		25.66	0.00	25.66			
			A#88412-13724-FAIRGROUNDS	040820243724		12.16	0.00	12.16			
			A#68193-16776-MEDIC2/ST20/THER	040820246776		580.98	0.00	580.98			
			A#68183-18740-THERESSA COMM HS	040820248740		32.67	0.00	32.67			
144701	CHK	A	INGRAM LIBRARY SERVICES	249	2	509.21	0.00	509.21	04/18/2024		34994
			LIBRARY BOOKS	81258765		79.57	0.00	79.57			
			LIBRARY BOOKS	81291479		429.64	0.00	429.64			
144702	CHK	A	JACKSON BUILDING SUPPLY CO	253	2	123.31	0.00	123.31	04/18/2024		34994
			RATCHET TIEDOWN-SW	1430154		107.78	0.00	107.78			
			ROLLER COVERS-SW	1435214		15.53	0.00	15.53			
144703	CHK	A	L V HIERS INC	271	6	44,363.99	0.00	44,363.99	04/18/2024		34994
			UNLEADED GAS	0170650-IN		8,517.54	0.00	8,517.54			
			DIESEL FUEL	0170651-IN		4,063.48	0.00	4,063.48			
			DIESEL FUEL	0170824-IN		8,767.65	0.00	8,767.65			
			UNLEADED GAS	0467639-IN		7,415.90	0.00	7,415.90			
			UNLEADED GAS	0468070-IN		8,377.42	0.00	8,377.42			
			DIESEL FUEL	0468071-IN		7,222.00	0.00	7,222.00			
144704	CHK	A	TERESA G PHILLIPS	342	1	7,385.80	0.00	7,385.80	04/18/2024		34994
			1/3 REIMB BRANCH SALARY	04112024BRANCH		7,385.80	0.00	7,385.80			
144705	CHK	A	MERIDIAN BEHAVIORAL HEALTHCARE	357	1	6,918.16	0.00	6,918.16	04/18/2024		34994
			PRO SVCS-MAR 24	1516-1225		6,918.16	0.00	6,918.16			
144706	CHK	A	THE OFFICE SHOP	365	1	35.00	0.00	35.00	04/18/2024		34994
			COPIER-S1519-CO MANAGER	POSR8818(S04)		35.00	0.00	35.00			
144707	CHK	A	THE OFFICE SHOP	365	1	35.00	0.00	35.00	04/18/2024		34994
			COPIER-S1190-ZONING	POSR8828(S04)		35.00	0.00	35.00			
144708	CHK	A	FOLSOM BUSINESS FORMS INC	444	1	508.16	0.00	508.16	04/18/2024		34994
			CHECK STOCK-MAROON	120571		508.16	0.00	508.16			

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144709	CHK	A	NATIONAL VACUUM	634	2	25.00	0.00	25.00	04/18/2024		34994
			HOUSEKEEPING SUPPLIES	0510123		43.00	0.00	43.00			
			RETURN HOUSEKEEPING SUPPLIES	0510191CM		18.00-	0.00	18.00-			
144710	CHK	A	MICROMARKETING LLC	790	1	42.29	0.00	42.29	04/18/2024		34994
			LIBRARY BOOKS	949771		42.29	0.00	42.29			
144711	CHK	A	MUNICIPAL EQUIPMENT CO LLC	792	1	360.30	0.00	360.30	04/18/2024		34994
			BATTERY/CHARGER-FIRE/RESCUE	442097-00		360.30	0.00	360.30			
144712	CHK	A	CRYSTAL SPRINGS	1002	1	27.97	0.00	27.97	04/18/2024		34994
			A#665953414941230-COURT ADMIN	14941230041224		27.97	0.00	27.97			
144713	CHK	A	CRYSTAL SPRINGS	1002	1	46.48	0.00	46.48	04/18/2024		34994
			A#731636016664454-GAL	16664454041224		46.48	0.00	46.48			
144714	CHK	A	FCPA	1505	1	3,000.00	0.00	3,000.00	04/18/2024		34994
			JUV MED EVALS-3/1-3/31/24	041224-1		3,000.00	0.00	3,000.00			
144715	CHK	A	BRYANS ACE HARDWARE	1773	11	286.60	0.00	286.60	04/18/2024		34994
			HOSE CLAMPS/ANTENNA-MAINT	188438		35.54	0.00	35.54			
			MSKG TAPE/CAULKGUN-FIRE/RESCUE	188483		51.55	0.00	51.55			
			VALVE BALL/PVC-FIRE/RESCUE	338748		26.75	0.00	26.75			
			BATTERY/AMP-MAINT	338823		35.98	0.00	35.98			
			KEYBLANK-FIRE/RESCUE	338829		9.18	0.00	9.18			
			KEYBLANK-FIRE/RESCUE	338830		3.98	0.00	3.98			
			FASTENERS-FIRE/RESCUE	338843		20.82	0.00	20.82			
			SPRAYER-FIRE/RESCUE	338849		36.98	0.00	36.98			
			KEYBLANK-MAINT	338854		4.98	0.00	4.98			
			LED A19-MAINT	338857		29.99	0.00	29.99			
			HOUSEKEEPING SUPPLIES	338861		30.85	0.00	30.85			
144716	CHK	A	ELECTION SYSTEMS & SOFTWARE, I	1853	1	21,464.80	0.00	21,464.80	04/18/2024		34994
			SERVICE CONTRACT 5018-SOE	CD2083085		21,464.80	0.00	21,464.80			
144717	CHK	A	TEN-8 FIRE AND SAFETY, LLC	1876	1	5,326.68	0.00	5,326.68	04/18/2024		34994
			This requisition is for SCBA a	1310040461		5,326.68	0.00	5,326.68			
144718	CHK	A	BOUND TREE MEDICAL LLC	2081	1	899.95	0.00	899.95	04/18/2024		34994
			MED SUPPLIES-FIRE/RESCUE	85302024		899.95	0.00	899.95			
144719	CHK	A	YOWN'S BOILER & FURNACE SERVIC	2423	1	2,473.05	0.00	2,473.05	04/18/2024		34994
			BOILER COURTHOUSE	W15042		2,473.05	0.00	2,473.05			
144720	CHK	A	PRITCHETT TRUCKING INC	2669	1	14,940.33	0.00	14,940.33	04/18/2024		34994
			Open (Blanket) P.O. for Limerio	107453		14,940.33	0.00	14,940.33			
144721	CHK	A	WINDSTREAM	2746	1	40.06	0.00	40.06	04/18/2024		34994
			A#010240013-CO LINE	041020246256		40.06	0.00	40.06			
144722	CHK	A	VR SYSTEMS INC	2957	1	1,558.00	0.00	1,558.00	04/18/2024		34994
			ANNL RENEWAL 5/21/24-5/20/25	8289		1,558.00	0.00	1,558.00			
144723	CHK	A	TOM NEHL TRUCK COMPANY	3404	1	427.82	0.00	427.82	04/18/2024		34994
			STARTER-FIRE/RESCUE	11826120P		427.82	0.00	427.82			

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144724	CHK	A	QUADMED INC	3417	3	2,676.13	0.00	2,676.13	04/18/2024		34994
			MED SUPPLIES-FIRE/RESCUE	253298		993.73	0.00	993.73			
			MED SUPPLIES-FIRE/RESCUE	253748		932.10	0.00	932.10			
			MED SUPPLIES-FIRE/RESCUE	253852		750.30	0.00	750.30			
144725	CHK	A	UF DEPT OF PATHOLOGY	3611	1	7,605.79	0.00	7,605.79	04/18/2024		34994
			MED EX FEES-MARCH 24	ME-BRA-MARCH-24		7,605.79	0.00	7,605.79			
144726	CHK	A	THREE RIVERS LEGAL SVS INC	3628	1	2,173.27	0.00	2,173.27	04/18/2024		34994
			PROF SVS 01/01/24-03/31/24	BRA2024-01		2,173.27	0.00	2,173.27			
144727	CHK	A	PATRICK'S UNIFORM	3765	11	3,075.38	0.00	3,075.38	04/18/2024		34994
			UNIFORMS-FIRE/RESCUE	232797		144.97	0.00	144.97			
			UNIFORMS-FIRE/RESCUE	233038		990.00	0.00	990.00			
			UNIFORMS-FIRE/RESCUE	233061		50.99	0.00	50.99			
			UNIFORMS-FIRE/RESCUE	233079		19.99	0.00	19.99			
			UNIFORMS-FIRE/RESCUE	233082		19.99	0.00	19.99			
			UNIFORMS-FIRE/RESCUE	233085		19.99	0.00	19.99			
			UNIFORMS-FIRE/RESCUE	233127		55.99	0.00	55.99			
			UNIFORMS-FIRE/RESCUE	233136		55.99	0.00	55.99			
			UNIFORMS-FIRE/RESCUE	233263		149.97	0.00	149.97			
			UNIFORMS-FIRE/RESCUE	233824		990.00	0.00	990.00			
			UNIFORMS-FIRE/RESCUE	233825		577.50	0.00	577.50			
144728	CHK	A	AIRGAS SOUTH	3819	4	1,094.50	0.00	1,094.50	04/18/2024		34994
			OXYGEN-FIRE/RESCUE	9147940676		125.89	0.00	125.89			
			OXYGEN-FIRE/RESCUE	9147984598		191.03	0.00	191.03			
			OXYGEN-FIRE/RESCUE	9148621384		553.41	0.00	553.41			
			OXYGEN-FIRE/RESCUE	9148846066		224.17	0.00	224.17			
144729	CHK	A	FLORIDA FIRE CHIEFS' ASSOC.	3867	1	550.00	0.00	550.00	04/18/2024		34994
			FULL REGISTRATION-FIRE/RESCUE	36565524		550.00	0.00	550.00			
144730	CHK	A	BRADFORD GARBAGE SERVICE INC	3974	7	401.00	0.00	401.00	04/18/2024		34994
			A#5183-M9/ST90SAMSPON FIRE/RES	040420245183		38.00	0.00	38.00			
			A#5205-HEILBRONN SPRINGS VFD	040420245205		38.00	0.00	38.00			
			A#5245-M2/ST20/THERESSA FIRE/R	040420245245		83.00	0.00	83.00			
			A#5521-SANTA FE BOAT RAMP	040420245521		83.00	0.00	83.00			
			A#5529-HAMPTON BOAT RAMP	040420245529		38.00	0.00	38.00			
			A#5530-MELROSE TAX	040420245530		38.00	0.00	38.00			
			A#5532-M5/ST50/LAWTEY FIRE/RES	040420245532		83.00	0.00	83.00			
144731	CHK	A	VERIZON WIRELESS	4128	7	4,694.80	0.00	4,694.80	04/18/2024		34994
			A#942167830-00001-BOCC	9960608156		4,694.80	0.00	1,096.64			
			A#942167830-00001-BOCC	9960608156		4,694.80	0.00	942.65			
			A#942167830-00001-BOCC	9960608156		4,694.80	0.00	45.38			
			A#942167830-00001-BOCC	9960608156		4,694.80	0.00	40.38			
			A#942167830-00001-BOCC	9960608156		4,694.80	0.00	1,976.98			
			A#942167830-00001-BOCC	9960608156		4,694.80	0.00	112.52			
			A#942167830-00001-BOCC	9960608156		4,694.80	0.00	480.25			
144732	CHK	A	HENRY SCHEIN INC	4421	6	5,052.34	0.00	5,052.34	04/18/2024		34994
			MED SUPPLIES-FIRE/RESCUE	58619662		773.00	0.00	773.00			
			MED SUPPLIES-FIRE/RESCUE	60370400		941.55	0.00	941.55			
			MED SUPPLIES-FIRE/RESCUE	77283802		1,217.70	0.00	1,217.70			
			MED SUPPLIES-FIRE/RESCUE	80686103		990.79	0.00	990.79			

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			MED SUPPLIES-FIRE/RESCUE	80908636		924.10	0.00	924.10			
			MED SUPPLIES-FIRE/RESCUE	81045701		205.20	0.00	205.20			
144733	CHK	A	O'REILLY AUTOMOTIVE, INC	4489	22	1,557.29	0.00	1,557.29	04/18/2024		34994
			RETURN BRACK CAL-RD DEPT	2181-298343CM		197.71-	0.00	197.71-			
			RETURN AIR FILTER-RD DEPT	2181-298365CM		54.15-	0.00	54.15-			
			BATTERY-RD DEPT	2181-298617		92.22	0.00	92.22			
			ROCKR SWITCH-RD DEPT	2181-299363		16.99	0.00	16.99			
			INT MANIFOLD-RD DEPT	2181-299588		374.18	0.00	374.18			
			14OZBRAKECLN-RD DEPT	2181-299589		41.88	0.00	41.88			
			VALVE CAP-SW	2181-299590		67.49	0.00	67.49			
			FUSE ASSRTMT-RD DEPT	2181-299607		43.85	0.00	43.85			
			RETURN INT MANIFOLD-RD DEPT	2181-299696CM		374.18-	0.00	374.18-			
			INT MANIFOLD-RD DEPT	2181-299697		210.26	0.00	210.26			
			GPOWER PLUG-RD DEPT	2181-299719		48.08	0.00	48.08			
			IGNITION COIL-RD DEPT	2181-299739		256.87	0.00	256.87			
			FUEL FILTER-FIRE/RESCUE	2181-299769		94.67	0.00	94.67			
			12 POINT HUB SOCKET-FIRE/RESCU	2181-300226		102.99	0.00	102.99			
			TOGGLE SWITCH-RD DEPT	2181-300248		22.97	0.00	22.97			
			FILTERS/SHOCK/BOOST-RD DEPT	2181-300522		511.84	0.00	511.84			
			FILTER/BRAKECLN-RD DEPT	2181-300623		91.31	0.00	91.31			
			CORE RETURN-RD DEPT	2181-300674CM		49.00-	0.00	49.00-			
			BRACKETED CAL/ABSORB-RD DEPT	2181-300681		137.94	0.00	137.94			
			CORE RETURN-RD DEPT	2181-300702CM		50.00-	0.00	50.00-			
			NEW MAF-RD DEPT	2181-300710		88.81	0.00	88.81			
			ECO303-SW	2181-300910		79.98	0.00	79.98			
144734	CHK	A	UNIFIRST CORPORATION	4645	4	197.84	0.00	197.84	04/18/2024		34994
			UNIFORMS-SW	3060137229		41.27	0.00	41.27			
			UNIFORMS-RD DEPT	3060137230		57.65	0.00	57.65			
			UNIFORMS-SW	3060139687		41.27	0.00	41.27			
			UNIFORMS-RD DEPT	3060139688		57.65	0.00	57.65			
144735	CHK	A	GILCHRIST COUNTY BOCC	4646	1	249.99	0.00	249.99	04/18/2024		34994
			PRO SE MIL REIM-APR-JUNE 2024	04012024GILCHRIST		249.99	0.00	249.99			
144736	CHK	A	LEVY JONES INC	4672	1	303.50	0.00	303.50	04/18/2024		34994
			SUPPLIES-FIRE/RESCUE	96835		303.50	0.00	303.50			
144737	CHK	A	PRECISION CHEMICALS	4708	1	25.99	0.00	25.99	04/18/2024		34994
			MAGIC HAND SOAP-RD DEPT	I240410500		25.99	0.00	25.99			
144738	CHK	A	MOTION PICTURE LICENSING CORP	4978	1	436.20	0.00	436.20	04/18/2024		34994
			LICENSE-5/25/24-5/24/25 SR CTR	504436454		436.20	0.00	436.20			
144739	CHK	A	OPC NEWS LLC	4984	1	950.00	0.00	950.00	04/18/2024		34994
			STARKE LIFE FULL PAGE-CO MAN	2024CI-9116		950.00	0.00	950.00			
144740	CHK	A	CLAY COUNTY UTILITY AUTHORITY	5139	1	1.83	0.00	1.83	04/18/2024		34994
			A#00574819-WATER-TAX-COLL-MELR	040520244819		1.83	0.00	1.83			
144741	CHK	A	PHILLIP MCDONALD PLUMBING INC	5243	1	225.00	0.00	225.00	04/18/2024		34994
			SVC CALL LIBRARY	11032		225.00	0.00	225.00			
144742	CHK	A	MUNICIPAL EMERGENCY SERVICES	5368	1	261.00	0.00	261.00	04/18/2024		34994
			GUIDING RING KIT-FIRE/RESCUE	IN2015359		261.00	0.00	261.00			

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144743	CHK	A	SHRED-IT USA LLC	5407	3	575.74	0.00	575.74	04/18/2024		34994
			A#1000209585-SHRED SVCS	8006695880		575.74	0.00	127.96			
			A#1000209585-SHRED SVCS	8006695880		575.74	0.00	191.90			
			A#1000209585-SHRED SVCS	8006695880		575.74	0.00	255.88			
144744	CHK	A	O'REILLY'S AUTOMOTIVE	6008	6	841.62	0.00	841.62	04/18/2024		34994
			BRAKE ROTOR/PADS-FIRE/RESCUE	2181-299174		320.08	0.00	320.08			
			SEMI-MET PAD-FIRE/RESCUE	2181-299192		50.61	0.00	50.61			
			THRDLOCK/GEAR OIL-FIRE/RESCUE	2181-299322		157.91	0.00	157.91			
			ROCKR SWITCH-FIRE/RESCUE	2181-299363		16.99	0.00	16.99			
			BRAKE PADS-FIRE/RESCUE	2181-299643		129.87	0.00	129.87			
			SEMI-MET PAD-FIRE/RESCUE	2181-300441		166.16	0.00	166.16			
144745	CHK	A	CARQUEST	6029	9	20.89	0.00	20.89	04/18/2024		34994
			AIR FILTER/FUEL-FIRE/RESCUE	11118-393897		96.75	0.00	96.75			
			15W40 OIL-FIRE/RESCUE	11118-393898		62.52	0.00	62.52			
			FILTERS/OIL-FIRE/RESCUE	11118-394071		61.98	0.00	61.98			
			FILTERS/OIL-FIRE/RESCUE	11118-394432		304.62	0.00	304.62			
			BULB-FIRE/RESCUE	11118-394482		23.88	0.00	23.88			
			CIRCUIT BREAKER-RD DEPT	11118-394657		7.37	0.00	7.37			
			CALIPER/PADS-RD DEPT	11118-394682		179.13	0.00	179.13			
			CORRECT VENDOR	11118-394889CM		1,113.40-	0.00	1,113.40-			
			ELECTRICIANS TRUE-RD DEPT	11118-395384		398.04	0.00	398.04			
144746	CHK	A	LAKE AREA SMALL ENGINE	6056	1	710.97	0.00	710.97	04/18/2024		34994
			HAND HELD BLOWERS(3)-FIRE/RESC	25203		710.97	0.00	710.97			
144747	CHK	A	COMCAST	6092	1	3,102.40	0.00	3,102.40	04/18/2024		34994
			A#939087578-PHONE/INTERNET	198679342		3,102.40	0.00	3,102.40			
144748	CHK	A	AMAZON CAPITAL SERVICES	6230	26	3,373.44	0.00	3,373.44	04/18/2024		34994
			POWER SUPPLY-IT	13GQ-G9XG-H4HL		16.00	0.00	16.00			
			TONER CARTRIDGES-IT	13H4-HR14-VMJ7		286.99	0.00	286.99			
			HDMI ADAPTER-IT	146L-J943-V1LY		98.40	0.00	98.40			
			WEATHER RUG-LIBRARY	14VT-1PTN-76NR		272.00	0.00	272.00			
			LIBRARY BOOKS	16NJ-4QJ9-7KTP		57.25	0.00	57.25			
			TONER-FIRE/RESCUE	17QD-TLXY-3FJR		46.99	0.00	46.99			
			IPHONE CHARGER-FIRE/RESCUE	19Q3-HPQV-DN39		8.91	0.00	8.91			
			LIBRARY SUPPLIES	1D3Y-XTQ7-3QHR		53.27	0.00	53.27			
			LAMINATING SHEETS-AG	1D3Y-XTQ7-MGPH		61.73	0.00	61.73			
			MOUNT/BLADE-IT	1DJV-TRGH-GR7M		206.46	0.00	206.46			
			COLOR PRINTER-LIBRARY	1F7Y-HLGT-HHL4		289.99	0.00	289.99			
			APC UPS BATTERY REPL-IT	1JLQ-YG3V-97MP		183.98	0.00	183.98			
			CAR CHARGER/POST ITS-IT	1KJJ-3KPH-V9JN		117.05	0.00	117.05			
			NOISE ISOLATOR-IT	1NCN-4F66-GJQQ		18.70	0.00	18.70			
			CASES/ADAPTER-IT	1NGQ-L94T-1LY6		92.00	0.00	92.00			
			TOTE TRAY-FIRE/RESCUE	1NWJ-1D63-H3Q9		90.02	0.00	90.02			
			STROBE LIGHTS-RD DEPT	1PHV-XGHH-1KPD		229.98	0.00	229.98			
			LABEL PRINTER/LABELS-IT	1QLV-WYFH-R3J1		151.67	0.00	151.67			
			GLASS SEALER-IT	1RHQ-WRKG-6C7X		7.80	0.00	7.80			
			OFFICE SUPPLIES-SW	1RN4-TR3Q-LFHH		147.87	0.00	147.87			
			WIRELESS ACCESS POINT-IT	1VKJ-YTXQ-X169		144.99	0.00	144.99			
			SUPPLIES-FIRE/RESCUE	1W6F-4NJT-CDQT		129.00	0.00	129.00			
			WIRED HEADSET-IT	1WTJ-WGMM-X3QQ		34.99	0.00	34.99			
			NANOSTATION LOCO M5-IT	1Y9T-6JKV-6JHQ		136.54	0.00	136.54			
			OFFICE SUPPLIES-SW	1YKX-MF71-GX79		378.21	0.00	378.21			

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			RAIN X/TIRE SPRAY-FIRE/RESCUE	1YPM-Q7NJ-JWX3		112.65	0.00	112.65			
144749	CHK	A	MURRAY CHRYSLER SUPERSTORE	6242	5	490.00	0.00	490.00	04/18/2024		34994
			SEAL WHEEL-FIRE/RESCUE	38083		179.64	0.00	179.64			
			BOLT HUB-FIRE/RESCUE	38086		5.20	0.00	5.20			
			FILTER/BREATHING-FIRE/RESCUE	38087		244.60	0.00	244.60			
			SWITCH-FIRE/RESCUE	38109		30.72	0.00	30.72			
			SENSOR-FIRE/RESCUE	38135		29.84	0.00	29.84			
144750	CHK	A	ONESOURCE, INC.	6272	1	846.40	0.00	846.40	04/18/2024		34994
			BACKGROUND CHECKS	20240331		846.40	0.00	846.40			
144751	CHK	A	BRYANT MILLER OLIVE, P.A.	6318	1	6,374.00	0.00	6,374.00	04/18/2024		34994
			Professional and Legal Service	83080		6,374.00	0.00	6,374.00			
144752	CHK	A	BRYANT MILLER OLIVE, P.A.	6318	1	5,406.00	0.00	5,406.00	04/18/2024		34994
			Professional and Legal Service	83081		5,406.00	0.00	5,406.00			
144753	CHK	A	TRILOGY MEDWASTE SOUTHEAST	6321	1	109.30	0.00	109.30	04/18/2024		34994
			MED WASTE-FIRE/RESCUE	1544734		109.30	0.00	109.30			
144754	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	13,750.00	0.00	13,750.00	04/18/2024		34994
			Resilient Florida Grant FDEP A	2024001920		13,750.00	0.00	13,750.00			
144755	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	6,250.00	0.00	6,250.00	04/18/2024		34994
			Project management proposal fo	2024001999		6,250.00	0.00	6,250.00			
144756	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	7,500.00	0.00	7,500.00	04/18/2024		34994
			Ecological Services for Cypres	2024002022		7,500.00	0.00	7,500.00			
144757	CHK	A	FRM AIR CONDITIONING	6436	1	510.16	0.00	510.16	04/18/2024		34994
			SVC CALL 812 B GRAND ST-MAINT	1206		510.16	0.00	510.16			
144758	CHK	A	THOMPSON'S MOBILE HOME SUPPLY	6484	1	71.82	0.00	71.82	04/18/2024		34994
			BLEACH-SW	05		71.82	0.00	71.82			
144759	CHK	A	DENNY THOMPSON, CLERK OF COURT	6745	1	10.00	0.00	10.00	04/18/2024		34994
			RECORD SOM-H. ANDERSON	04092024		10.00	0.00	10.00			
144760	CHK	A	AT&T MOBILITY	6772	1	247.93	0.00	247.93	04/18/2024		34994
			A#287304929102-EMS JET PACKS	28730492910204032024247.93		247.93	0.00	247.93			
144761	CHK	A	INSPIRED TECHNOLOGIES	6778	1	4,329.30	0.00	4,329.30	04/18/2024		34994
			MONTHLY SUBSCRIPTION OFF 365	416-2024		4,329.30	0.00	4,329.30			
144762	CHK	A	BRADFORD COUNTY TELEGRAPH	6841	1	2,300.00	0.00	2,300.00	04/18/2024		34994
			LIBRARY ADS-SEE DETAILS	12312023		2,300.00	0.00	2,300.00			
144763	CHK	A	CARQUEST	6842	9	1,338.95	0.00	1,338.95	04/18/2024		34994
			BELT/TENSIONER-FIRE/RESCUE	11118-394150		131.90	0.00	131.90			
			FRAM ANT GREEN-FIRE/RESCUE	11118-394202		91.14	0.00	91.14			
			BATTERY-FIRE/RESCUE	11118-394323		401.90	0.00	401.90			
			BRAKE HOSE-FIRE/RESCUE	11118-394326		42.59	0.00	42.59			
			WATER PUMP/BELT-FIRE/RESCUE	11118-394358		202.44	0.00	202.44			
			VALVE SAF T FLATE-FIRE/RESCUE	11118-395188		55.79	0.00	55.79			
			VALVE SAF T FLATE-FIRE/RESCUE	11118-395189		55.79	0.00	55.79			

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			BRAKE PADS/FILTERS-FIRE/RESCUE	11118-395341		198.88	0.00	198.88			
			BALLANCE BEADS-FIRE/RESCUE	11118-395897		158.52	0.00	158.52			
144764	CHK	A	RDS	6859	1	8.23	0.00	8.23	04/18/2024		34994
			CONTRACT OVERAGE-LIBRARY	IN123991		8.23	0.00	8.23			
144765	CHK	A	CRYSTAL TRACTOR & EQUIPMENT	6864	3	209.04	0.00	209.04	04/18/2024		34994
			MOTOMIX 1G CAN-RD DEPT	P11399		558.12	0.00	558.12			
			CREDIT INVOICE DUE TO TAX	P11400CM		558.12	0.00	558.12			
			MOTO MIX/BAR OIL-RD DEPT	P11401		209.04	0.00	209.04			
144766	CHK	A	BRADLEY, GARRISON & KOMANDO, P	6908	1	7,175.00	0.00	7,175.00	04/18/2024		34994
			MONTHLY RETAINER-MAR 2024	12121		7,175.00	0.00	7,175.00			
144767	CHK	A	LAURA GAPSKE	6917	1	2,500.00	0.00	2,500.00	04/18/2024		34994
			SPECIAL MAG-ORD VIOL HEARINGS	2024-104		2,500.00	0.00	2,500.00			
144768	CHK	A	COMCAST BUSINESS	6948	1	169.51	0.00	169.51	04/18/2024		34994
			A#8495743060117298-KH TAX OFF	040520247298		169.51	0.00	169.51			
144769	CHK	A	LAURA MABRY	6949	1	750.01	0.00	750.01	04/18/2024		34994
			REIMB HOSPITAL COPAY	2721BC		750.01	0.00	750.01			
144770	CHK	A	RAINBOW DISTRIBUTORS USA, INC.	6983	1	984.00	0.00	984.00	04/18/2024		34994
			SIGN SHOP SUPPLIES	I340738		984.00	0.00	984.00			
144771	CHK	A	RUGGED SOLUTIONS AMERICAN, LLC	7002	1	128.00	0.00	128.00	04/18/2024		34994
			REPAIR-FIRE/RESCUE	55972		128.00	0.00	128.00			
144772	CHK	A	MARK HUGHES	7012	1	400.00	0.00	400.00	04/18/2024		34994
			REIMB. EDUCATION EXPENSES	04162024		400.00	0.00	400.00			
144773	CHK	A	ELAN FINANCIAL SERVICES	3614	5	3,676.25	0.00	3,676.25	04/19/2024		34999
			A#4798510064018548-BOCC	032620248548-BOCC		3,676.25	0.00	269.25			
			A#4798510064018548-BOCC	032620248548-BOCC		3,676.25	0.00	48.18			
			A#4798510064018548-BOCC	032620248548-BOCC		3,676.25	0.00	1,000.09			
			A#4798510064018548-BOCC	032620248548-BOCC		3,676.25	0.00	2,012.37			
			A#4798510064018548-BOCC	032620248548-BOCC		3,676.25	0.00	346.36			
144774	CHK	P	CAPITAL CITY BANK	75	1	1,771.79	0.00	1,771.79	04/26/2024		35011
			DP:5044:787:04/26/24	5044:7		1,771.79	0.00	1,771.79			
144775	CHK	P	CAPITAL CITY BANK	80	5	2,944.83	0.00	2,944.83	04/26/2024		35011
			FICA:5044:701:04/26/24	5044:1		519.88	0.00	519.88			
			MEDICARE:5044:702:04/26/24	5044:2		121.59	0.00	121.59			
			FED:5044:800:04/26/24	5044:3		1,670.36	0.00	1,670.36			
			FICA:5044:801:04/26/24	5044:4		513.02	0.00	513.02			
			MEDICARE:5044:802:04/26/24	5044:5		119.98	0.00	119.98			
144776	CHK	A	UF HEALTH	6361	1	750.00	0.00	750.00	05/01/2024		35017
			A#00255942-M. SANDERS COPAY	2732BC		750.00	0.00	750.00			
144777	CHK	P	BRADFORD COUNTY HEALTH INS FUN	59	2	60.90	0.00	60.90	05/01/2024		35019
			AFLAC:5052:221:04/30/24	5052:85		36.20	0.00	36.20			
			AFLAC:5052:321:04/30/24	5052:86		24.70	0.00	24.70			

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144778	CHK	P	BRADFORD INSURANCE	66	2	470.00	0.00	470.00	05/01/2024		35019
			NATIONWIDE:5052:243:04/30/24	5052:87		235.00	0.00	235.00			
			NATIONWIDE:5052:343:04/30/24	5052:88		235.00	0.00	235.00			
144779	CHK	P	CAPITAL CITY BANK	75	10	82,230.47	0.00	82,230.47	05/01/2024		35019
			FL RET 3%:5052:230:04/30/24	5052:89		8,164.33	0.00	8,164.33			
			HA:5052:781:04/30/24	5052:90		11,280.13	0.00	11,280.13			
			HB:5052:782:04/30/24	5052:91		51,917.59	0.00	51,917.59			
			HI:5052:783:04/30/24	5052:92		5,427.84	0.00	5,427.84			
			QA:5052:784:04/30/24	5052:93		606.08	0.00	606.08			
			PA:5052:786:04/30/24	5052:94		989.13	0.00	989.13			
			DP:5052:787:04/30/24	5052:95		1,478.15	0.00	1,478.15			
			UA:5052:791:04/30/24	5052:96		201.88	0.00	201.88			
			CA:5052:792:04/30/24	5052:97		631.82	0.00	631.82			
			HM:5052:793:04/30/24	5052:98		1,533.52	0.00	1,533.52			
144780	CHK	P	CAPITAL CITY BANK	80	5	67,404.50	0.00	67,404.50	05/01/2024		35019
			FICA:5052:701:04/30/24	5052:19		17,489.00	0.00	17,489.00			
			MEDICARE:5052:702:04/30/24	5052:20		4,090.15	0.00	4,090.15			
			FED:5052:800:04/30/24	5052:21		25,078.15	0.00	25,078.15			
			FICA:5052:801:04/30/24	5052:22		16,814.74	0.00	16,814.74			
			MEDICARE:5052:802:04/30/24	5052:23		3,932.46	0.00	3,932.46			
144781	CHK	P	BRADFORD COUNTY B.O.C.C.	2588	1	50.00	0.00	50.00	05/01/2024		35019
			Damaged:5052:509:04/30/24	5052:195		50.00	0.00	50.00			
144782	CHK	A	BRADFORD COUNTY HEALTH INSURAN	73	1	113,670.92	0.00	113,670.92	05/02/2024		35021
			REIMB. SHERIFF INS APRIL 2024	04292024		113,670.92	0.00	113,670.92			
144783	CHK	A	BRADFORD COUNTY SHERIFF OFFICE	142	2	659,008.43	0.00	659,008.43	05/02/2024		35021
			SHERIFF REQ-MAY 2024	05-2024SO		659,008.43	0.00	11,640.83			
			SHERIFF REQ-MAY 2024	05-2024SO		659,008.43	0.00	647,367.60			
144784	CHK	A	BRADFORD COUNTY SHERIFF OFFICE	142	1	175,952.25	0.00	175,952.25	05/02/2024		35021
			REF:APR-JUN24 LAW ENF SAL GRAN	2723		175,952.25	0.00	175,952.25			
144785	CHK	A	BRADFORD TRANSPORTATION FUND	146	2	14,914.17	0.00	14,914.17	05/02/2024		35021
			FUEL-EMS-APR 2024	05012024EMS		11,015.19	0.00	11,015.19			
			FUEL-FIRE-APR 2024	05012024FIRE		3,898.98	0.00	3,898.98			
144786	CHK	A	DOUGLAS BATTERY OF STARKE	198	1	379.90	0.00	379.90	05/02/2024		35021
			(2)1131 MF BATTERIES EXCH	85785		379.90	0.00	379.90			
144787	CHK	A	FLORIDA POWER AND LIGHT CO	221	11	832.10	0.00	832.10	05/02/2024		35021
			A#86299-10590-LINCOLN CITY PAR	041520240590		62.93	0.00	62.93			
			A#49733-32192-SR110A/US301 FSS	041520242192		13.12	0.00	13.12			
			A#96978-26254-LINCOLN CITY PAR	041520246254		29.77	0.00	29.77			
			A#82042-21223-HAMPTON LOGISTIC	041720241223		31.77	0.00	31.77			
			A#26257-10765-LAWTEY COLL SITE	041920240765		48.67	0.00	48.67			
			A#26297-19762-LAWTEY COLL SITE	041920249762		60.74	0.00	60.74			
			A#02250-33166-BYPASS/SW136 SIG	042320243166		50.79	0.00	50.79			
			A#24139-84424-18906USHWY301	042320244424		24.50	0.00	24.50			
			A#45167-11753-HAMPTON T/S	042420241753		44.08	0.00	44.08			
			A#95764-15799-ST40/HEILBRONN F	042420245799		184.38	0.00	184.38			
			A#45217-18785-HAMPTON S/L'S	042420248785		281.35	0.00	281.35			

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144788	CHK	A	CENGAGE LEARNING, INC. LIBRARY BOOKS	226 84221990	1	3,093.00 3,093.00	0.00 0.00	3,093.00 3,093.00	05/02/2024		35021
144789	CHK	A	INGRAM LIBRARY SERVICES LIBRARY BOOKS LIBRARY BOOKS LIBRARY BOOKS LIBRARY BOOKS	249 81366804 81394886 81472447 81500962	4	1,387.46 25.68 897.39 65.89 398.50	0.00 0.00 0.00 0.00 0.00	1,387.46 25.68 897.39 65.89 398.50	05/02/2024		35021
144790	CHK	A	JACKSON BUILDING SUPPLY CO CONCRETE MIX-ROAD DEPARTMENT SUPREME DUTY WATER HOSE-SW	253 1435993 1436375	2	359.23 305.24 53.99	0.00 0.00 0.00	359.23 305.24 53.99	05/02/2024		35021
144791	CHK	A	L V HIERS INC UNLEADED GAS DIESEL FUEL UNLEADED GAS DIESEL FUEL-INCORRECT INVOICE DIESEL FUEL CREDIT INVOICE DIESEL FUEL CORRECT INVOICE	271 0468102-IN 0468103-IN 0468560-IN 4685600-IN 468560C-INCM 468560R-IN	6	24,169.71 6,472.08 3,216.01 9,797.32 5,204.16 5,204.16- 4,684.30	0.00 0.00 0.00 0.00 0.00 0.00 0.00	24,169.71 6,472.08 3,216.01 9,797.32 5,204.16 5,204.16- 4,684.30	05/02/2024		35021
144792	CHK	A	N CENTRAL FL REGIONAL COMP PLG SVS-1/1/24-3/31/24	352 9428	1	3,250.00 3,250.00	0.00 0.00	3,250.00 3,250.00	05/02/2024		35021
144793	CHK	A	THE OFFICE SHOP COPIER-RD DEPT	365 POSR8837(S02)	1	35.00 35.00	0.00 0.00	35.00 35.00	05/02/2024		35021
144794	CHK	A	THE OFFICE SHOP LAMINATOR-AG	365 POSR9062(S01)	1	165.00 165.00	0.00 0.00	165.00 165.00	05/02/2024		35021
144795	CHK	A	US POSTAL SERVICE BRM PERMIT#21000-SOE	368 2724	1	320.00 320.00	0.00 0.00	320.00 320.00	05/02/2024		35021
144796	CHK	A	US POSTAL SERVICE BRM ANNL MAINT #21001-SOE	368 2725	1	930.00 930.00	0.00 0.00	930.00 930.00	05/02/2024		35021
144797	CHK	A	CLERK OF THE CIRCUIT COURT REQUISITION FOR MAY 2024	380 05-2024	1	71,630.83 71,630.83	0.00 0.00	71,630.83 71,630.83	05/02/2024		35021
144798	CHK	A	RADIO WEAG FM LIBRARY ANNOUNCEMENTS-MARCH 24	464 30804603	1	150.00 150.00	0.00 0.00	150.00 150.00	05/02/2024		35021
144799	CHK	A	JUNIOR LIBRARY GUILD YOUTH BOOKS	732 682117	1	17.01 17.01	0.00 0.00	17.01 17.01	05/02/2024		35021
144800	CHK	A	MICROMARKETING LLC LIBRARY BOOKS	790 951787	1	142.07 142.07	0.00 0.00	142.07 142.07	05/02/2024		35021
144801	CHK	A	CRYSTAL SPRINGS A#672149915083408-RD DEPT	1002 15083408042524	1	156.89 156.89	0.00 0.00	156.89 156.89	05/02/2024		35021
144802	CHK	A	FLORIDA SHERIFFS RISK ADD STARKE PD EMPLOYEES	1100 FS24LI012063	1	406.88 406.88	0.00 0.00	406.88 406.88	05/02/2024		35021
144803	CHK	A	CHILDREN'S PLUS, INC. LIBRARY BOOKS	1401 234144	4	1,501.03 191.51	0.00 0.00	1,501.03 191.51	05/02/2024		35021

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			LIBRARY BOOKS	234145		282.08	0.00	282.08			
			LIBRARY BOOKS	234778		576.41	0.00	576.41			
			LIBRARY BOOKS	234783		451.03	0.00	451.03			
144804	CHK	A	BRYANS ACE HARDWARE	1773	12	433.84	0.00	433.84	05/02/2024		35021
			CHAIN COIL ZINC-MAINT/LIBRARY	338871/3		5.98	0.00	5.98			
			ANCHOR/FASTENERS-MAINT/LPARK	338879/3		9.69	0.00	9.69			
			EX CORD/MAINTENANCE	338883/3		34.99	0.00	34.99			
			GLUE/PUTTY KNIFE/LEVELR-MAINT	338892/3		40.96	0.00	40.96			
			RPR PARTS MAINTENANCE	338909/3		14.95	0.00	14.95			
			(1) DISINFECTANT ODOBAN GAL-HK	338910/3		13.99	0.00	13.99			
			RPR PARTS MAINTENANCE	338915		228.87	0.00	228.87			
			(1) CATALYST PENETRTR 11OZ-MAIN	338918/3		8.99	0.00	8.99			
			ANCHOR PLASTICCD25-MAINT	338921/3		10.58	0.00	10.58			
			FASTENERS-MAINT	338922/3		22.17	0.00	22.17			
			BOLT EYE/FASTENERS-FIRE/RESCUE	338925		6.70	0.00	6.70			
			CONTOL PHOT HD TWIST LOCK-MAIN	338934/3		35.97	0.00	35.97			
144805	CHK	A	BOUND TREE MEDICAL LLC	2081	2	1,955.89	0.00	1,955.89	05/02/2024		35021
			MED SUPPLIES-FIRE/RESCUE	85320144		984.50	0.00	984.50			
			MED SUPPLIES-FIRE/RESCUE	85332028		971.39	0.00	971.39			
144806	CHK	A	MATTHEW BARKSDALE	3124	1	50.20	0.00	50.20	05/02/2024		35021
			TRAVEL REIMBURSEMENT	04292024MBARKSDALE		50.20	0.00	50.20			
144807	CHK	A	AMERICAN EXPRESS	3296	1	189.20	0.00	189.20	05/02/2024		35021
			A#8-43002-SOE	042220243004		189.20	0.00	189.20			
144808	CHK	A	QUADMED INC	3417	7	4,204.77	0.00	4,204.77	05/02/2024		35021
			MED SUPPLIES-FIRE/RESCUE	254084		223.75	0.00	223.75			
			MED SUPPLIES-FIRE/RESCUE	254172		994.60	0.00	994.60			
			MED SUPPLIES-FIRE/RESCUE	254298		51.50	0.00	51.50			
			MED SUPPLIES-FIRE/RESCUE	254538		970.12	0.00	970.12			
			MED SUPPLIES-FIRE/RESCUE	254602		928.90	0.00	928.90			
			MED SUPPLIES-FIRE/RESCUE	254629		55.60	0.00	55.60			
			MED SUPPLIES-FIRE/RESCUE	254711		980.30	0.00	980.30			
144809	CHK	A	BETHANY HUNSINGER	3707	1	600.00	0.00	600.00	05/02/2024		35021
			REIMB-HOSPITAL COPAY	2726		600.00	0.00	600.00			
144810	CHK	A	STRYKER SALES CORPORATION	3746	10	115,255.02	0.00	115,255.02	05/02/2024		35021
			PO#9002075-NEW MODEMS EMS	9204794320		3,478.50	0.00	3,478.50			
			MAINT AGMT FOR STRETCHERS & ST	9205106565		15,905.85	0.00	15,905.85			
			KIT-CARRY BAG-FIRE/RESCUE	9205262389		359.42	0.00	359.42			
			KIT-CARRY BAG-FIRE/RESCUE	9205419174		359.42	0.00	359.42			
			KIT-CARRY BAG-FIRE/RESCUE	9205419175		359.42	0.00	359.42			
			This PO is to purchase two car	9205845101		296.18	0.00	296.18			
			This PO is to purchase a stair	9205849232		1,363.69	0.00	1,363.69			
			This PO is to purchase two car	9205916701		89,267.36	0.00	89,267.36			
			This PO is to purchase two car	9205935171		1,391.58	0.00	1,391.58			
			This PO is to purchase two car	9206019286		2,473.60	0.00	2,473.60			
144811	CHK	A	PATRICK'S UNIFORM	3765	1	19.99	0.00	19.99	05/02/2024		35021
			UNIFORMS-FIRE/RESCUE	233904		19.99	0.00	19.99			
144812	CHK	A	PRESTIGE ELECTRIC INC	4071	1	1,030.17	0.00	1,030.17	05/02/2024		35021

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			RAN POWER TO HANDY HOUSE-LIBRA	7560		1,030.17	0.00	1,030.17			
144813	CHK	A	QUEST DIAGNOSTICS	4092	3	173.75	0.00	173.75	05/02/2024		35021
			NEW HIRE DRUG SCREENS	9209529731		173.75	0.00	43.75			
			NEW HIRE DRUG SCREENS	9209529731		173.75	0.00	43.75			
			NEW HIRE DRUG SCREENS	9209529731		173.75	0.00	86.25			
144814	CHK	A	HENRY SCHEIN INC	4421	5	3,069.85	0.00	3,069.85	05/02/2024		35021
			MED SUPPLIES-FIRE/RESCUE	79215172		423.03	0.00	423.03			
			MED SUPPLIES-FIRE/RESCUE	79285732		998.94	0.00	998.94			
			MED SUPPLIES-FIRE/RESCUE	79507396		860.13	0.00	860.13			
			MED SUPPLIES-FIRE/RESCUE	79661884		163.20	0.00	163.20			
			MED SUPPLIES-FIRE/RESCUE	80199408		624.55	0.00	624.55			
144815	CHK	A	O'REILLY AUTOMOTIVE, INC	4489	16	781.36	0.00	781.36	05/02/2024		35021
			SOCKET-ROAD DEPARTMENT	2181-301227		6.99	0.00	6.99			
			TRANSYND-SW	2181-301330		57.99	0.00	57.99			
			MEGACRIMP/HYD HOSE-SW	2181-301337		33.54	0.00	33.54			
			SHOP SUPPLIES	2181-301650		381.95	0.00	381.95			
			SHOP SUPPLIES	2181-301651		40.74	0.00	40.74			
			TIRE GUAGE-SW	2181-301681		13.67	0.00	13.67			
			(4) WHL BEARNING-ROAD DEPT	2181-302241		64.46	0.00	64.46			
			RETURN WHL BEARINGS-RD DEPT	2181-302247CM		18.28-	0.00	18.28-			
			AIR & OIL FILTERS, OIL-ROAD DE	2181-302394		54.46	0.00	54.46			
			(1)PRESS SWITCH-ROAD DEPT	2181-302531		62.30	0.00	62.30			
			RETURN PRESS SWITCH-RD DEPT	2181-302535CM		62.30-	0.00	62.30-			
			OIL & AIR FILTER, OIL-FIRE/RES	2181-302605		73.59	0.00	73.59			
			RETURN FILTERS-FIRE/RESCUE	2181-302610CM		73.59-	0.00	73.59-			
			(6) GL-WIPER-ROAD DEPARTMENT	2181-302616		34.74	0.00	34.74			
			(2) TIRE GAUGE-ROAD DEPT	2181-302719		27.34	0.00	27.34			
			(24) 14 OZ BRAKE CLN-ROAD DEPT	2181-302786		83.76	0.00	83.76			
144816	CHK	A	BLACKSTONE AUDIO INC	4521	1	71.78	0.00	71.78	05/02/2024		35021
			LIBRARY BOOKS	2148486		71.78	0.00	71.78			
144817	CHK	A	PLAYAWAY PRODUCTS LLC	4530	1	953.87	0.00	953.87	05/02/2024		35021
			LIBRARY BOOKS	455278		953.87	0.00	953.87			
144818	CHK	A	UNIFIRST CORPORATION	4645	1	41.27	0.00	41.27	05/02/2024		35021
			UNIFORMS-SW	3060141731		41.27	0.00	41.27			
144819	CHK	A	PRECISION CHEMICALS	4708	1	25.99	0.00	25.99	05/02/2024		35021
			MAGIC HAND SOAP-RD DEPT	I240417535		25.99	0.00	25.99			
144820	CHK	A	M & R CONSTRUCTION INC	4803	1	24,741.00	0.00	24,741.00	05/02/2024		35021
			WOOD-DRAW 1	2727		24,741.00	0.00	24,741.00			
144821	CHK	A	BEARD EQUIPMENT CO	4842	1	65,700.00	0.00	65,700.00	05/02/2024		35021
			JOHN DEERE EXCAVATOR 85P	3788		65,700.00	0.00	65,700.00			
144822	CHK	A	MOTION PICTURE LICENSING CORP	4978	1	284.07	0.00	284.07	05/02/2024		35021
			LICENSE 05/15/2024-06/14-2025	504437802		284.07	0.00	284.07			
144823	CHK	A	AMERICAN TRAFFIC SAFETY	5092	2	1,260.00	0.00	1,260.00	05/02/2024		35021
			SIGN SHOP SUPPLIES	96665		630.00	0.00	630.00			
			SIGN SHOP SUPPLIES	96824		630.00	0.00	630.00			

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144824	CHK	A	PHILLIP MCDONALD PLUMBING INC	5243	4	1,759.78	0.00	1,759.78	05/02/2024		35021
			BATHROOM REPAIRS-LIBRARY	10837		209.78	0.00	209.78			
			LEAK BASE OF TOILETS-COURTHOUS	11062		100.00	0.00	100.00			
			SAMPSON CITY FD-NEW ALARM POST	11139		525.00	0.00	525.00			
			SAMPSON CITY FD-NEW SUMP PUMP	11140		925.00	0.00	925.00			
144825	CHK	A	FERREIRA ENTERPRISES INC	5944	1	450.00	0.00	450.00	05/02/2024		35021
			TRANSPORT-E.LEE CREWS JR	2728		450.00	0.00	450.00			
144826	CHK	A	JOE'S TIRES	5961	1	1,980.00	0.00	1,980.00	05/02/2024		35021
			This project is to replace a b	41502		1,980.00	0.00	1,980.00			
144827	CHK	A	AAA EVENT SERVICES LLC	5993	2	697.50	0.00	697.50	05/02/2024		35021
			PORTA-TOILET-RNTL(SEE DETAILS)	I14307		697.50	0.00	277.50			
			PORTA-TOILET-RNTL(SEE DETAILS)	I14307		697.50	0.00	420.00			
144828	CHK	A	O'REILLY'S AUTOMOTIVE	6008	3	191.48	0.00	191.48	05/02/2024		35021
			HYD HOSE-FIRE/RESCUE	2181-301893		76.09	0.00	76.09			
			WIPER BLADE-FIRE/RESCUE	2181-302234		41.80	0.00	41.80			
			(1)OILFILTER(1)AIRFILTER-FIRE	2181-302611		73.59	0.00	73.59			
144829	CHK	A	CARQUEST	6029	12	633.77	0.00	633.77	05/02/2024		35021
			CLEARANCE LAMP-RD	11118-394693		53.96	0.00	53.96			
			CORE RETURN-RD DEPT	11118-394735CM		55.00-	0.00	55.00-			
			ELECTRICAL FUEL PUMP-RD	11118-396158		184.44	0.00	184.44			
			CRANK POS SENSOR-RD	11118-396311		59.99	0.00	59.99			
			OIL/FILTER-FIRE/RESCUE	11118-396312		172.86	0.00	172.86			
			FUEL-FIRE	11118-396313		13.47	0.00	13.47			
			AXLE PULLER-RD DEPT	11118-396526		119.69	0.00	119.69			
			(1) D2 GOVERNOR-ROAD	11118-396610		26.79	0.00	26.79			
			(1) D2 GOVERNOR-ROAD	11118-396612		14.39	0.00	14.39			
			RETURN D2 GOVERNOR-RD DEPT	11118-396613CM		26.79-	0.00	26.79-			
			RPR PARTS-ROAD	11118-396624		26.93	0.00	26.93			
			(1) CFI-RAOD DEPARTMENT	11118-396651		43.04	0.00	43.04			
144830	CHK	A	GLOBAL TIRE RECYCLING	6097	1	4,854.00	0.00	4,854.00	05/02/2024		35021
			Sole Source, Global Tire Recyc	41942		4,854.00	0.00	4,854.00			
144831	CHK	A	BRADFORD CO TELEGRAPH	6171	2	1,232.32	0.00	1,232.32	05/02/2024		35021
			LEGAL ADS-(SEE DETAILS)	04032024ZONING		1,202.24	0.00	1,202.24			
			LEGAL AD-COMM MTG APR 18@6:30	04112024BOCC		30.08	0.00	30.08			
144832	CHK	A	BRADFORD CO TELEGRAPH INC	6178	1	128.00	0.00	128.00	05/02/2024		35021
			LEGAL AD-BID NW 210 ST-SHIP	2731BC		128.00	0.00	128.00			
144833	CHK	A	AMAZON CAPITAL SERVICES	6230	10	699.45	0.00	699.45	05/02/2024		35021
			LIBRARY SUPPLIES	11D9-X9PL-P1KT		76.93	0.00	76.93			
			OFFICE SUPPLIES-AG	11K7-VXGY-3CPR		44.93	0.00	44.93			
			LIBRARY SUPPLIES	11Y7-M1F9-FGPG		200.35	0.00	200.35			
			4-H SUPPLIES	13LR-P33G-37TF		33.54	0.00	33.54			
			(1) INK CARTRIDGE-ROAD	17VF-K7CF-CX9X		71.99	0.00	71.99			
			SHOP TOWELS-LIBRARY	1JRN-MF7V-MGPQ		64.23	0.00	64.23			
			(1)WALLSTHATSPEAK BLACK PIC FR	1KTX-1HCY-CJXC		100.99	0.00	100.99			
			(1) NEON COLOR PAPER-ROAD	1RCK-D96F-L4D4		34.98	0.00	34.98			
			OFFICE SUPPLIES-AG	1RCK-D96F-NHQQ		43.83	0.00	43.83			
			LIBRARY SUPPLIES	1RYW-YH4N-31DM		27.68	0.00	27.68			

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144834	CHK	A	MURRAY CHRYSLER SUPERSTORE	6242	3	765.70	0.00	765.70	05/02/2024		35021
			FUEL INJECTOR-BUILDING DEPT	184678		485.50	0.00	485.50			
			BACK UP CAMERA SVC-FIRE/RESCUE	184739		85.00	0.00	85.00			
			(2) CAP WHEEL-FIRE RESCUE	38265		195.20	0.00	195.20			
144835	CHK	A	NORTH AMERICA FIRE EQUIPMENT C	6261	1	25.50	0.00	25.50	05/02/2024		35021
			FRONT BRACKET-FIRE/RESCUE	1271770		25.50	0.00	25.50			
144836	CHK	A	WEX BANK	6306	1	1,843.51	0.00	1,843.51	05/02/2024		35021
			FIRE/RESCUE-FUEL-MARCH 2024	96146233		1,843.51	0.00	1,843.51			
144837	CHK	A	MCCRIMON'S OFFICE SYSTEMS, INC	6332	1	174.26	0.00	174.26	05/02/2024		35021
			A#BC06-AG COPIER-3052-01	577077		174.26	0.00	174.26			
144838	CHK	A	UF HEALTH	6361	1	56.24	0.00	56.24	05/02/2024		35021
			A-104342291-CAMERON WENGER	104342291-WENGER		56.24	0.00	56.24			
144839	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	25,717.00	0.00	25,717.00	05/02/2024		35021
			CR 235 FROM CR 231 TO SR 100	2024001614		25,717.00	0.00	25,717.00			
144840	CHK	A	MIRACLE AUTOMOTIVE & TRUCK SVC	6502	1	300.00	0.00	300.00	05/02/2024		35021
			WINCHING-FIRE ENGINE	24-13541		300.00	0.00	300.00			
144841	CHK	A	CUMBERLAND	6804	2	667.24	0.00	667.24	05/02/2024		35021
			FILTERS-SW	X204087380:01		566.28	0.00	566.28			
			GOVERNOR AIR ASSY-SW	X204087423:01		100.96	0.00	100.96			
144842	CHK	A	CARQUEST	6842	3	523.06	0.00	523.06	05/02/2024		35021
			BEARINGS/GASKETS-FIRE/RESCUE	11118-396102		472.62	0.00	472.62			
			LIFT SUPPORT-FIRE	11118-396107		25.22	0.00	25.22			
			(1) LIFE SUPPORT-FIRE RESCUE	11118-396366		25.22	0.00	25.22			
144843	CHK	A	MARA CHASON	6846	1	24.99	0.00	24.99	05/02/2024		35021
			"LOST"BOOK RETURNED	04152024MCHASON		24.99	0.00	24.99			
144844	CHK	A	BIELLING'S TIRE	6858	2	6,536.00	0.00	6,536.00	05/02/2024		35021
			Sole Source, Only local place	0210064		3,760.00	0.00	3,760.00			
			Sole Source, Only local place	0210065		2,776.00	0.00	2,776.00			
144845	CHK	A	ADVANCED TIRE SERVICE	6860	2	1,635.44	0.00	1,635.44	05/02/2024		35021
			4 TIRES-FIRE/RESCUE	4013865		1,069.48	0.00	1,069.48			
			4 TIRES-BLDG DEPT	4015339		565.96	0.00	565.96			
144846	CHK	A	CRYSTAL TRACTOR & EQUIPMENT	6864	1	255.90	0.00	255.90	05/02/2024		35021
			(2)DAMPER(2)SVC PULLEY-ROAD DE	P11648		255.90	0.00	255.90			
144847	CHK	A	THE NET GROUP ONLINE, INC.	6875	1	2,500.00	0.00	2,500.00	05/02/2024		35021
			ANNUAL FEE WEB SVCS BOARD	4303		2,500.00	0.00	2,500.00			
144848	CHK	A	U.S. BANK EQUIPMENT FINANCE	6887	1	168.39	0.00	168.39	05/02/2024		35021
			COPIER-MPC4504-LIBRARY	526507298		168.39	0.00	168.39			
144849	CHK	A	LIBRARY IDEAS LLC	6889	1	147.25	0.00	147.25	05/02/2024		35021
			LIBRARY BOOKS	100480		147.25	0.00	147.25			
144850	CHK	A	SUNDAY ELASIK	6896	1	72.00	0.00	72.00	05/02/2024		35021

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			LOGO-FIRE/RESCUE	0210		72.00	0.00	72.00			
144851	CHK	A	GATOR FIRE EXTINGUISHER, CO	6920	4	755.50	0.00	755.50	05/02/2024		35021
			SEMIANNLINSR/TESTFIRESYS ST 20	11609828		183.00	0.00	183.00			
			SEMIANNLINSR/TESTFIRESYS ST 90	11609829		165.00	0.00	165.00			
			SEMIANNLINSR/TESTFIRESYS ST 60	11609835		254.50	0.00	254.50			
			SEMIANNLINSR/TESTFIRESYS ST 50	11609855		153.00	0.00	153.00			
144852	CHK	A	R&B FENCING, INC	6932	1	750.00	0.00	750.00	05/02/2024		35021
			RPLC DAMAGED FENCE-MAINT	1423-A		750.00	0.00	750.00			
144853	CHK	A	EPI CONSTRUCTION, INC	6955	1	457.75	0.00	457.75	05/02/2024		35021
			SERVICE CALL/NOZZLE-RD	PS24032601		457.75	0.00	457.75			
144854	CHK	A	NORTHEAST FLORIDA ECONOMIC DEV	6957	1	216.67	0.00	216.67	05/02/2024		35021
			COUNTY PORTION REIMB ANNL MEMB	2730BC		216.67	0.00	216.67			
144855	CHK	A	WINKLER	548	1	89.90	0.00	89.90	05/02/2024		35025
			BINS-FIRE/RESCUE	J276504		89.90	0.00	89.90			
144856	CHK	A	THE OFFICE SHOP	365	1	177.92	0.00	177.92	05/03/2024		35029
			COPIER-S1397-SOE	POSR8828(S08)		177.92	0.00	177.92			
144857	CHK	A	CLERK OPERATING ACCOUNT	2942	1	1,186.27	0.00	1,186.27	05/03/2024		35029
			INS REIMB-COURT SEC-APR 2024	05022024		1,186.27	0.00	1,186.27			
144858	CHK	A	TOURIST DEVELOPMENT	4786	1	21,786.96	0.00	21,786.96	05/03/2024		35029
			REIMBURSE TDC ACCT	0324LOTD		21,786.96	0.00	21,786.96			
144859	CHK	A	BRADFORD COUNTY HEALTH DEPT.	2699	1	2,257.85	0.00	2,257.85	05/06/2024	VOID	35037
			FMIT REIMBURSEMENT	122388		2,257.85	0.00	2,257.85			
144860	CHK	A	BRADFORD COUNTY HEALTH DEPT.	2699	1	2,257.85	0.00	2,257.85	05/06/2024		35039
			FMIT REIMBURSEMENT	122388		2,257.85	0.00	2,257.85			
144861	CHK	A	CLERK OPERATING ACCOUNT	2942	1	71,630.83	0.00	71,630.83	05/07/2024		35047
			TRF 050224 DEPOSIT ERR TO CLK	2753BC		71,630.83	0.00	71,630.83			
144862	CHK	A	LOCALIQ	6899	3	655.58	0.00	655.58	05/08/2024		35053
			RFQ-2023-01-RD DEPT	0005909995		105.78	0.00	105.78			
			ITB-CR 225 RESURFACING	0005985980		201.72	0.00	201.72			
			INVITATION TO BID-RD DEPT	0006267711		348.08	0.00	348.08			
144863	CHK	A	RING POWER CORPORATION	390	1	80,000.00	0.00	80,000.00	05/09/2024		35058
			Ring power CAT submitted a quo	00SR09680166		80,000.00	0.00	80,000.00			
144864	CHK	P	STATE OF FLORIDA DISBURSEMENT	50	1	391.14	0.00	391.14	05/15/2024		35068
			CHLD SUPP:5056:502:05/14/24	5056:103		391.14	0.00	391.14			
144865	CHK	P	AFLAC FLEX ACCOUNT	69	1	313.84	0.00	313.84	05/15/2024		35068
			AFLAC FLEX:5056:225:05/14/24	5056:88		313.84	0.00	313.84			
144866	CHK	P	CAPITAL CITY BANK	80	5	66,967.87	0.00	66,967.87	05/15/2024		35068
			FICA:5056:701:05/14/24	5056:18		17,005.45	0.00	17,005.45			
			MEDICARE:5056:702:05/14/24	5056:19		3,977.10	0.00	3,977.10			
			FED:5056:800:05/14/24	5056:20		25,005.66	0.00	25,005.66			

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			FICA:5056:801:05/14/24	5056:21		17,003.11	0.00	17,003.11			
			MEDICARE:5056:802:05/14/24	5056:22		3,976.55	0.00	3,976.55			
144867	CHK	A	BRADFORD COUNTY HEALTH INSURAN	73	1	115,996.10	0.00	115,996.10	05/16/2024		35070
			REIMB. SHERIFF INS MAY 2024	05142024		115,996.10	0.00	115,996.10			
144868	CHK	A	BRADFORD TRANSPORTATION FUND	146	4	7,635.37	0.00	7,635.37	05/16/2024		35070
			FUEL-AG EXT-APR 2024	05012024AGEXT		34.11	0.00	34.11			
			FUEL-CLERK-APR 2024	05012024CLERK		39.23	0.00	39.23			
			FUEL-MAINT-APR 2024	05012024MAINT		355.63	0.00	355.63			
			FUEL-SW-APR 2024	05012024SW		7,206.40	0.00	7,206.40			
144869	CHK	A	CITY OF STARKE	158	17	33,397.24	0.00	33,397.24	05/16/2024		35070
			A#1120237500-JAIL GRINDER PUMP	2738BC		117.64	0.00	117.64			
			A#1120463400-SENIOR CTR	2739BC		391.69	0.00	391.69			
			A#1120575000-FIRE/RESCUE 945C	2740BC		164.02	0.00	164.02			
			A#1120237001-JAIL/SAFETY COMPL	2741BC		18,897.69	0.00	18,897.69			
			A#1120238000-COURTHOUSE	2742BC		7,901.74	0.00	4,820.06			
			A#1120238000-COURTHOUSE	2742BC		7,901.74	0.00	3,081.68			
			A#1120402000-AG EXT OFF	2743BC		414.64	0.00	414.64			
			A#1120436100-MKT RD-SEC CAMERA	2744BC		13.08	0.00	13.08			
			A#2210046000-ROAD DEPT	2745BC		1,973.67	0.00	1,973.67			
			A#2210047000-825 STORAGE SHED	2746BC		131.16	0.00	131.16			
			A#4410148000-GUARDIAN 925A	2747BC		70.46	0.00	70.46			
			A#4410150001-GUARDIAN 925B	2748BC		109.95	0.00	109.95			
			A#4410152001-SHIP/SW	2749BC		218.33	0.00	109.17			
			A#4410152001-SHIP/SW	2749BC		218.33	0.00	109.16			
			A#5510327001-LIBRARY	2750BC		2,867.44	0.00	2,867.44			
			A#5510327100-LIBRARY WATER	2751BC		60.43	0.00	60.43			
			A#5510325000-LIB-RETENTION PON	2752BC		65.30	0.00	65.30			
144870	CHK	A	CLAY ELECTRIC COOPERATIVE INC	162	4	2,329.24	0.00	2,329.24	05/16/2024		35070
			STMT 05072024	050720249774		2,329.24	0.00	767.62			
			STMT 05072024	050720249774		2,329.24	0.00	541.07			
			STMT 05072024	050720249774		2,329.24	0.00	567.78			
			STMT 05072024	050720249774		2,329.24	0.00	452.77			
144871	CHK	A	DEMCO INC	184	1	233.56	0.00	233.56	05/16/2024		35070
			SUPPLIES-LIBRARY	7469385		233.56	0.00	233.56			
144872	CHK	A	DOUGLAS BATTERY OF STARKE	198	2	412.90	0.00	412.90	05/16/2024		35070
			NEW STARTER-RD DEPT	85790		238.95	0.00	238.95			
			BATTERY-MOSQ CTRL	85875		173.95	0.00	173.95			
144873	CHK	A	FLORIDA PEST CONTROL	220	7	3,928.26	0.00	3,928.26	05/16/2024		35070
			PEST CONT + TERMITE/LAWN SVC	378370C		3,753.26	0.00	20.64			
			PEST CONT + TERMITE/LAWN SVC	378370C		3,753.26	0.00	711.36			
			PEST CONT + TERMITE/LAWN SVC	378370C		3,753.26	0.00	2,816.68			
			PEST CONT + TERMITE/LAWN SVC	378370C		3,753.26	0.00	49.58			
			PEST CONT + TERMITE/LAWN SVC	378370C		3,753.26	0.00	135.00			
			PEST CONT + TERMITE/LAWN SVC	378370C		3,753.26	0.00	20.00			
			LAWN CARE-LINCOLN CITY	61089698		175.00	0.00	175.00			
144874	CHK	A	FLORIDA POWER AND LIGHT CO	221	6	669.35	0.00	669.35	05/16/2024		35070
			A#15263-14297-S/L LAWTEY	050720244297		12.64	0.00	12.64			
			A#68840-15709-STARKE COLL SITE	050720245709		64.70	0.00	64.70			

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			A#99776-81577-THERESSA BALLFIE	050820241577		25.66	0.00	25.66			
			A#88412-13724-FAIRGROUNDS	050820243724		11.81	0.00	11.81			
			A#68193-16776-MEDIC2/ST20/THER	050820246776		523.10	0.00	523.10			
			A#68183-18740-THERESSA COMM HS	050820248740		31.44	0.00	31.44			
144875	CHK	A	GEORGE ROBERTS INS AGENCY	233	1	532.50	0.00	532.50	05/16/2024		35070
			BOCC EMP DISHONESTY BOND	231934		532.50	0.00	532.50			
144876	CHK	A	INGRAM LIBRARY SERVICES	249	4	697.15	0.00	697.15	05/16/2024		35070
			LIBRARY BOOKS	81658986		80.82	0.00	80.82			
			LIBRARY BOOKS	81726272		38.26	0.00	38.26			
			LIBRARY BOOKS	81753942		492.41	0.00	492.41			
			LIBRARY BOOKS	81834365		85.66	0.00	85.66			
144877	CHK	A	JACKSON BUILDING SUPPLY CO	253	4	185.04	0.00	185.04	05/16/2024		35070
			DOOR STOP-MAINT	1437923		21.20	0.00	21.20			
			AIR FILTERS-SW	1438478		13.00	0.00	13.00			
			KEY BLANKS-RD DEPT	1438564		47.70	0.00	47.70			
			DOOR CLOSER-MAINT	1439310		103.14	0.00	103.14			
144878	CHK	A	NEXTRAN CORPORATION	257	3	1,070.86	0.00	1,070.86	05/16/2024		35070
			FLANGE SEAL YOKE-RD DEPT	01P207999		39.95	0.00	39.95			
			LED MODEL 60 STROBE-RD DEPT	01P208476		502.02	0.00	502.02			
			7'6 X 18' ASPHALT-RD DEPT	01P218474		528.89	0.00	528.89			
144879	CHK	A	JONES-GALLAGHER FUNERAL HOME	262	1	455.00	0.00	455.00	05/16/2024		35070
			TRANSPORT-G WATSON	05012024GWATSON		455.00	0.00	455.00			
144880	CHK	A	L V HIERS INC	271	6	34,356.81	0.00	34,356.81	05/16/2024		35070
			DIESEL FUEL	0171535-IN		5,676.67	0.00	5,676.67			
			UNLEADED GAS	0171898-IN		7,337.26	0.00	7,337.26			
			DIESEL FUEL	0171899-IN		5,233.80	0.00	5,233.80			
			UNLEADED GAS	0468834-IN		9,804.00	0.00	9,804.00			
			DIESEL FUEL	0468835-IN		5,374.50	0.00	5,374.50			
			BLUDEF-RD DEPT	0469572-IN		930.58	0.00	930.58			
144881	CHK	A	NEW RIVER SOLID WASTE ASSOC	348	1	44,087.56	0.00	44,087.56	05/16/2024		35070
			TIPPING FEES 04/01/24-04/30/24	05022024NRSWA		44,087.56	0.00	44,087.56			
144882	CHK	A	MERIDIAN BEHAVIORAL HEALTHCARE	357	1	6,918.16	0.00	6,918.16	05/16/2024		35070
			PRO SVCS-APR 24	1516-1251		6,918.16	0.00	6,918.16			
144883	CHK	A	PATRICK B WELCH & ASSOC INC	361	1	5,785.00	0.00	5,785.00	05/16/2024		35070
			SURVEY OF BRIDGE SW 106TH AVE	01-24-03		5,785.00	0.00	5,785.00			
144884	CHK	A	PATRICK B WELCH & ASSOC INC	361	1	7,630.00	0.00	7,630.00	05/16/2024		35070
			SURVEY/SIMON J TEMPLE SUBDIVIS	02-24-06		7,630.00	0.00	7,630.00			
144885	CHK	A	THE OFFICE SHOP	365	1	35.00	0.00	35.00	05/16/2024		35070
			COPIER-RD DEPT	POSR9155(S07)		35.00	0.00	35.00			
144886	CHK	A	THE OFFICE SHOP	365	1	84.50	0.00	84.50	05/16/2024		35070
			COPIER-S1397-SOE	POSR9329(S04)		84.50	0.00	84.50			
144887	CHK	A	THE OFFICE SHOP	365	1	35.00	0.00	35.00	05/16/2024		35070
			COPIER-S1519-CO MANAGER	POSR9329(S05)		35.00	0.00	35.00			

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144888	CHK	A	THE OFFICE SHOP	365	1	35.00	0.00	35.00	05/16/2024		35070
			COPIER-S1190-BLDG/ZONING	POSR9329(S07)		35.00	0.00	35.00			
144889	CHK	A	RING POWER CORPORATION	390	4	21,746.24	0.00	21,746.24	05/16/2024		35070
			RENTAL MASSEY TRACTOR MF7715S	07RR09602259		10,350.00	0.00	10,350.00			
			Bradford County Public Works i	07RR09687352		10,350.00	0.00	10,350.00			
			ELEMENTS-RD DEPT	08PC9672952		167.28	0.00	167.28			
			CUTEDGE 1/2X6X14-RD DEPT	08PC9672953		878.96	0.00	878.96			
144890	CHK	A	SHEFFIELD PORTABLE BUILDINGS	654	1	7,500.00	0.00	7,500.00	05/16/2024		35070
			Storage shed for the library.	13909		7,500.00	0.00	7,500.00			
144891	CHK	A	SUBURBAN CARPET CLEANERS	780	2	1,973.25	0.00	1,973.25	05/16/2024		35070
			STRIP/WAX-EXT OFFICE	14293B		1,435.00	0.00	1,435.00			
			STEAM CLN CARPETS-N/S WINGS	14294B		538.25	0.00	538.25			
144892	CHK	A	MICROMARKETING LLC	790	6	288.67	0.00	288.67	05/16/2024		35070
			LIBRARY BOOKS	951946		28.94	0.00	28.94			
			LIBRARY BOOKS	951976		90.05	0.00	90.05			
			LIBRARY BOOKS	952453		78.29	0.00	78.29			
			LIBRARY BOOKS	952940		14.98	0.00	14.98			
			LIBRARY BOOKS	953165		61.46	0.00	61.46			
			LIBRARY BOOKS	953268		14.95	0.00	14.95			
144893	CHK	A	TERRY MCCARTHY	960	1	500.00	0.00	500.00	05/16/2024		35070
			1 TREE NW 188TH AVE	04262024		500.00	0.00	500.00			
144894	CHK	A	CRYSTAL SPRINGS	1002	1	65.95	0.00	65.95	05/16/2024		35070
			A#665953414941230-COURT ADMIN	14941230051024		65.95	0.00	65.95			
144895	CHK	A	CRYSTAL SPRINGS	1002	1	36.48	0.00	36.48	05/16/2024		35070
			A#731636016664454-GAL	16664454051024		36.48	0.00	36.48			
144896	CHK	A	SHOWCASE ADVERTISING INC	1084	3	1,328.00	0.00	1,328.00	05/16/2024		35070
			MAG SIGNS WITH LOGO-LIBRARY	69613		190.00	0.00	190.00			
			VINYL SIGN-FIRE/RESCUE	69627		895.00	0.00	895.00			
			VINYL SIGN-FIRE/RESCUE	69634		243.00	0.00	243.00			
144897	CHK	A	C E S	1159	1	98.25	0.00	98.25	05/16/2024		35070
			ECO LAMP-MAINT	LCT/184128		98.25	0.00	98.25			
144898	CHK	A	DUVAL ASPHALT	1375	1	2,707.50	0.00	2,707.50	05/16/2024		35070
			Purchase 1 load of EZ Street C	07-511513		2,707.50	0.00	2,707.50			
144899	CHK	A	BRYANS ACE HARDWARE	1773	14	783.39	0.00	783.39	05/16/2024		35070
			THRMSTAT DIGTL-MAINT	188911		85.98	0.00	85.98			
			BATTERY AAA-MAINT	188912		17.99	0.00	17.99			
			FASTENERS/LED PLUG-MAINT	338962		29.29	0.00	29.29			
			PESTBLOCK/RCH KILLER-MAINT	338971		55.95	0.00	55.95			
			KEYBLANK-MAINT	338982		23.34	0.00	23.34			
			SHUTOFF HOSE-MAINT	338985		11.99	0.00	11.99			
			RAKES/SHOVEL-RD DEPT	338990		169.93	0.00	169.93			
			PROPANE-RD DEPT	339000		93.05	0.00	93.05			
			SPRAYER-RD DEPT	339001		36.99	0.00	36.99			
			ENTRY LEVER-MAINT	339008		77.98	0.00	77.98			
			KEYBLANK/FASTENERS-MAINT	339009		10.46	0.00	10.46			

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			BALAST-MAINT	339017		99.99	0.00	99.99			
			DRAIN LIQ PLUMR-MAINT	339026		13.99	0.00	13.99			
			JGSW SET/BLADE-MAINT	339029		56.46	0.00	56.46			
144900	CHK	A	MARIE DYAL	1869	1	750.00	0.00	750.00	05/16/2024		35070
			REIMBURSE HOSPITAL COPAY	2759BC		750.00	0.00	750.00			
144901	CHK	A	QUILL CORPORATION	2915	2	39.58	0.00	39.58	05/16/2024		35070
			LIBRARY SUPPLIES	38333842		17.59	0.00	17.59			
			LIBRARY SUPPLIES	38337584		21.99	0.00	21.99			
144902	CHK	A	VR SYSTEMS INC	2957	1	2,702.00	0.00	2,702.00	05/16/2024		35070
			ANNL WEBFOCUS 6/30/24-6/29/25	8316		2,702.00	0.00	2,702.00			
144903	CHK	A	QUADMED INC	3417	3	2,316.46	0.00	2,316.46	05/16/2024		35070
			MED SUPPLIES-FIRE/RESCUE	254941		590.56	0.00	590.56			
			MED SUPPLIES-FIRE/RESCUE	255191		960.70	0.00	960.70			
			MED SUPPLIES-FIRE/RESCUE	255260		765.20	0.00	765.20			
144904	CHK	A	AIRGAS SOUTH	3819	1	299.62	0.00	299.62	05/16/2024		35070
			OXYGEN-FIRE/RESCUE	9149543578		299.62	0.00	299.62			
144905	CHK	A	BRADFORD GARBAGE SERVICE INC	3974	7	401.00	0.00	401.00	05/16/2024		35070
			A#5183-M9/ST90SAMPSON FIRE/RES	050220245183		38.00	0.00	38.00			
			A#5205-HEILBRONN SPRINGS VFD	050220245205		38.00	0.00	38.00			
			A#5245-M2/ST20/THERESSA FIRE/R	050220245245		83.00	0.00	83.00			
			A#5521-SANTA FE BOAT RAMP	050220245521		83.00	0.00	83.00			
			A#5529-HAMPTON BOAT RAMP	050220245529		38.00	0.00	38.00			
			A#5530-MELROSE TAX	050220245530		38.00	0.00	38.00			
			A#5532-M5/ST50/LAWTEY FIRE/RES	050220245532		83.00	0.00	83.00			
144906	CHK	A	VERIZON WIRELESS	4128	1	91.46	0.00	91.46	05/16/2024		35070
			A#223076844-00004-PD	9962362295		91.46	0.00	91.46			
144907	CHK	A	VERIZON WIRELESS	4128	7	4,783.68	0.00	4,783.68	05/16/2024		35070
			A#942167830-00001-BOCC	9963101118		4,783.68	0.00	2,167.56			
			A#942167830-00001-BOCC	9963101118		4,783.68	0.00	40.38			
			A#942167830-00001-BOCC	9963101118		4,783.68	0.00	480.25			
			A#942167830-00001-BOCC	9963101118		4,783.68	0.00	1,104.37			
			A#942167830-00001-BOCC	9963101118		4,783.68	0.00	905.36			
			A#942167830-00001-BOCC	9963101118		4,783.68	0.00	45.38			
			A#942167830-00001-BOCC	9963101118		4,783.68	0.00	40.38			
144908	CHK	A	STARKE LANDSCAPE SUPPLY	4142	1	21.15	0.00	21.15	05/16/2024		35070
			GAS MARINE-FIRE/RESCUE	157819		21.15	0.00	21.15			
144909	CHK	A	SWANK MOVIE LICENSING USA	4212	1	615.00	0.00	615.00	05/16/2024		35070
			ANNL CYRT LIC 04/15/24-4/15/25	3598770		615.00	0.00	615.00			
144910	CHK	A	HENRY SCHEIN INC	4421	17	8,741.87	0.00	8,741.87	05/16/2024		35070
			MED SUPPLIES-FIRE/RESCUE	78173667		986.86	0.00	986.86			
			MED SUPPLIES-FIRE/RESCUE	78618761		670.05	0.00	670.05			
			MED SUPPLIES-FIRE/RESCUE	78618762		43.93	0.00	43.93			
			MED SUPPLIES-FIRE/RESCUE	78928467		277.07	0.00	277.07			
			MED SUPPLIES-FIRE/RESCUE	81045702		418.90	0.00	418.90			
			MED SUPPLIES-FIRE/RESCUE	82235200		118.40	0.00	118.40			

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			MED SUPPLIES-FIRE/RESCUE	82282159		982.43	0.00	982.43			
			MED SUPPLIES-FIRE/RESCUE	84427231		533.48	0.00	533.48			
			MED SUPPLIES-FIRE/RESCUE	84494285		428.25	0.00	428.25			
			MED SUPPLIES-FIRE/RESCUE	84687557		940.71	0.00	940.71			
			MED SUPPLIES-FIRE/RESCUE	84935863		843.60	0.00	843.60			
			MED SUPPLIES-FIRE/RESCUE	84948733		32.20	0.00	32.20			
			MED SUPPLIES-FIRE/RESCUE	85502669		710.75	0.00	710.75			
			MED SUPPLIES-FIRE/RESCUE	85502671		279.44	0.00	279.44			
			MED SUPPLIES-FIRE/RESCUE	85631165		885.95	0.00	885.95			
			MED SUPPLIES-FIRE/RESCUE	85774504		585.10	0.00	585.10			
			MED SUPPLIES-FIRE/RESCUE	86023432		4.75	0.00	4.75			
144911	CHK	A	O'REILLY AUTOMOTIVE, INC	4489	17	1,449.14	0.00	1,449.14	05/16/2024		35070
			INFRED THERM-RD DEPT	2181-295822		36.99	0.00	36.99			
			BRACKETED CAL/DISC PAD-RD DEPT	2181-298336		197.71	0.00	197.71			
			COOLANT HOSE-RD DEPT	2181-301741		19.19	0.00	19.19			
			LIFT SUPPORTS-RD DEPT	2181-303203		61.10	0.00	61.10			
			HEX BITS/STAR BIT SET-RD DEPT	2181-303249		58.98	0.00	58.98			
			HYD HOSE/MEGACRIMP-SW	2181-303320		251.48	0.00	251.48			
			ABSORBENT-RD DEPT	2181-303389		71.94	0.00	71.94			
			MARKER LIGHT/PLIERS-RD DEPT	2181-303437		45.77	0.00	45.77			
			LIFT SUPPORT EXCH-RD DEPT	2181-303543		2.94	0.00	2.94			
			AIR FILTER/WIPER BLADE-FIRE/RE	2181-303575		26.90	0.00	26.90			
			ADAPTER-RD DEPT	2181-303663		17.99	0.00	17.99			
			FILTERS/BRAKE PARTS-MOSQ CTRL	2181-304369		200.57	0.00	200.57			
			FUEL FILTER-RD DEPT	2181-304374		6.76	0.00	6.76			
			1/2 BINDER-RD DEPT	2181-304397		59.99	0.00	59.99			
			BATTERY-RD DEPT	2181-304649		325.04	0.00	325.04			
			RESISTOR-MOSQ CTRL	2181-304774		43.36	0.00	43.36			
			PIGTAIL SOCK-MOSQ CTRL	2181-304822		22.43	0.00	22.43			
144912	CHK	A	ETR LLC	4505	1	113.17	0.00	113.17	05/16/2024		35070
			LENS KIT-FIRE/RESCUE	24-12014		113.17	0.00	113.17			
144913	CHK	A	BLACKSTONE AUDIO INC	4521	1	529.48	0.00	529.48	05/16/2024		35070
			LIBRARY BOOKS	2151650		529.48	0.00	529.48			
144914	CHK	A	PLAYAWAY PRODUCTS LLC	4530	3	989.86	0.00	989.86	05/16/2024		35070
			LIBRARY BOOKS	460545		80.99	0.00	80.99			
			LIBRARY BOOKS	460572		71.99	0.00	71.99			
			LIBRARY BOOKS	460646		836.88	0.00	836.88			
144915	CHK	A	UNIFIRST CORPORATION	4645	7	355.89	0.00	355.89	05/16/2024		35070
			UNIFORMS-RD DEPT	3060141732		57.65	0.00	57.65			
			UNIFORMS-SW	3060143655		41.27	0.00	41.27			
			UNIFORMS-RD DEPT	3060143656		55.99	0.00	55.99			
			UNIFORMS-SW	3060145967		41.27	0.00	41.27			
			UNIFORMS-RD DEPT	3060145968		60.97	0.00	60.97			
			UNIFORMS-SW	3060148270		37.77	0.00	37.77			
			UNIFORMS-RD DEPT	3060148271		60.97	0.00	60.97			
144916	CHK	A	LEVY JONES INC	4672	4	755.21	0.00	755.21	05/16/2024		35070
			SUPPLIES-FIRE/RESCUE	96991		196.80	0.00	196.80			
			SUPPLIES-FIRE/RESCUE	97071		164.21	0.00	164.21			
			SUPPLIES-FIRE/RESCUE	97161		102.00	0.00	102.00			
			SUPPLIES-FIRE/RESCUE	97253		292.20	0.00	292.20			

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144917	CHK	A	ALADTEC INC ANNUAL SUBSCRIPTION-FIRE/RESCU	4681 INV00331489	1	6,173.00 6,173.00	0.00 0.00	6,173.00 6,173.00	05/16/2024		35070
144918	CHK	A	PRECISION CHEMICALS OPERATING SUPPLIES-RD DEPT	4708 I240501647	1	161.76 161.76	0.00 0.00	161.76 161.76	05/16/2024		35070
144919	CHK	A	WINZER CORPORATION HOUSEKEEPING SUPPLIES	4713 1772102	1	312.69 312.69	0.00 0.00	312.69 312.69	05/16/2024		35070
144920	CHK	A	ROBERT E TAYLOR REHAB SVC INITIAL INSPECTIONS	4732 2211J-01	1	2,264.58 2,264.58	0.00 0.00	2,264.58 2,264.58	05/16/2024		35070
144921	CHK	A	AMERICAN SOCIETY OF COMPOSERS, A#500729576-LIC FEE	4965 04092024	1	435.17 435.17	0.00 0.00	435.17 435.17	05/16/2024		35070
144922	CHK	A	FLORIDA BLUE - DEPT 1213 REFUND-INV#BCRF24OFF000752	5029 2754BC	1	629.35 629.35	0.00 0.00	629.35 629.35	05/16/2024		35070
144923	CHK	A	FLORIDA BLUE - DEPT 1213 #236645 J. AVILEZ-RFD OVERPYMT	5029 2755BC	1	124.12 124.12	0.00 0.00	124.12 124.12	05/16/2024		35070
144924	CHK	A	FLORIDA BLUE - DEPT 1213 #233904 J. CASTELLANOS-RFD OVR	5029 2756BC	1	148.94 148.94	0.00 0.00	148.94 148.94	05/16/2024		35070
144925	CHK	A	FLORIDA BLUE - DEPT 1213 #233900 J. BUSH-RFD OVERPYMT	5029 2757BC	1	171.03 171.03	0.00 0.00	171.03 171.03	05/16/2024		35070
144926	CHK	A	CLAY COUNTY UTILITY AUTHORITY A#A00033025-WATER-TAX-COLL-MEL	5139 050720243025	1	104.66 104.66	0.00 0.00	104.66 104.66	05/16/2024		35070
144927	CHK	A	SYN-TECH SYSTEMS INC PROKEE ASSY-RD DEPT ENCODER ASSY-RD DEPT	5233 294762 294848	2	857.00 148.50 708.50	0.00 0.00 0.00	857.00 148.50 708.50	05/16/2024		35070
144928	CHK	A	PHILLIP MCDONALD PLUMBING INC SEPTIC SYSTEM-ANIMAL CTRL SEPTIC SYSTEM-ANIMAL CTRL SEPTIC SYSTEM-ANIMAL CTRL SEPTIC SYSTEM-ANIMAL CTRL SEPTIC SYSTEM ANIMAL CONTROL	5243 11063 11114 11115 11117 11193	5	5,613.50 900.00 900.00 1,200.00 450.00 2,163.50	0.00 0.00 0.00 0.00 0.00 0.00	5,613.50 900.00 900.00 1,200.00 450.00 2,163.50	05/16/2024		35070
144929	CHK	A	DEERE CREDIT INC A#030-0070853-000-TPP TAXES	5248 2900454	1	7,257.23 7,257.23	0.00 0.00	7,257.23 7,257.23	05/16/2024		35070
144930	CHK	A	AG PRO LLC SOLENOID VAL-RD DEPT WHEEL SPD SEN-RD DEPT	5299 P51616 P51617	2	358.92 267.00 91.92	0.00 0.00 0.00	358.92 267.00 91.92	05/16/2024		35070
144931	CHK	A	TELEFLEX, LLC MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE	5302 9508395782 9508401377 9508406971	3	2,067.50 712.50 677.50 677.50	0.00 0.00 0.00 0.00	2,067.50 712.50 677.50 677.50	05/16/2024		35070
144932	CHK	A	SHRED-IT USA LLC A#1000209585-SHRED SVCS A#1000209585-SHRED SVCS	5407 8007001866 8007001866	3	515.55 515.55 515.55	0.00 0.00 0.00	515.55 229.13 114.59	05/16/2024		35070

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			A#1000209585-SHRED SVCS		8007001866	515.55	0.00	171.83			
144933	CHK	A	FERREIRA ENTERPRISES INC	5944	1	450.00	0.00	450.00	05/16/2024		35070
			TRANSPORT-KESHA LYNN JOHNS	05092024KJOHNS		450.00	0.00	450.00			
144934	CHK	A	AAA EVENT SERVICES LLC	5993	1	160.00	0.00	160.00	05/16/2024		35070
			PORTA-TOILET-RNTL-21B BOATRAMP	I14332		160.00	0.00	160.00			
144935	CHK	A	O'REILLY'S AUTOMOTIVE	6008	9	550.23	0.00	550.23	05/16/2024		35070
			COOLANT HOSE-FIRE/RESCUE	2181-303740		154.64	0.00	154.64			
			WAX/2PKAPPLICATR-FIRE/RESCUE	2181-304009		42.47	0.00	42.47			
			MOTOR OIL-FIRE/RESCUE	2181-304217		119.96	0.00	119.96			
			BRAKE ROTOR-FIRE/RESCUE	2181-304223		118.50	0.00	118.50			
			BRAKE DIODE-FIRE/RESCUE	2181-304262		18.12	0.00	18.12			
			BRAKE ROTOR EXCHANGE-FIRE/RESC	2181-304278CM		6.00	0.00	6.00			
			AIR BRK/UNION-FIRE/RESCUE	2181-304395		9.70	0.00	9.70			
			STEEL TANDEM-FIRE/RESCUE	2181-304403		69.86	0.00	69.86			
			STOP LK/SLIP ADD-FIRE/RESCUE	2181-304600		22.98	0.00	22.98			
144936	CHK	A	CARQUEST	6029	2	1,116.89	0.00	1,116.89	05/16/2024		35070
			STROBE/LAMPS-FIRE/RESCUE	11118-394631		1,113.40	0.00	1,113.40			
			OIL FILTER-RD DEPT	11118-397623		3.49	0.00	3.49			
144937	CHK	A	BRADFORD CO TELEGRAPH	6171	2	56.00	0.00	56.00	05/16/2024		35070
			LEGAL AD-COMM MTG MAY 7 @ 9:30	04252024BOCC		28.00	0.00	28.00			
			LEGAL AD-MTG 5/16 @ 6:30 PM	05082024BOCC		28.00	0.00	28.00			
144938	CHK	A	SOUTHERN WATERS CO INC	6222	1	450.00	0.00	450.00	05/16/2024		35070
			WATER TREATMENT 02/28/2024	16216		450.00	0.00	450.00			
144939	CHK	A	AMAZON CAPITAL SERVICES	6230	49	8,188.43	0.00	8,188.43	05/16/2024		35070
			IPAD STAND-IT	11DL-LF4D-NP3X		219.99	0.00	219.99			
			PALS DOSE GROWTH-FIRE/RESCUE	11JJ-194J-DQ77		58.00	0.00	58.00			
			GARDEN HOSE-FIRE/RESCUE	11NJ-NH41-HLFF		327.14	0.00	327.14			
			LIBRARY BOOK	11RY-JD37-P7GR		19.96	0.00	19.96			
			CASTLE BACKDROP-LIBRARY	1313-4PKC-4NDH		32.79	0.00	32.79			
			APPLE IPAD-COMM PARA PROG	139G-XPGW-DTLK		499.99	0.00	499.99			
			WHITEBOARD-FIRE/RESCUE	13HT-W4GR-3YX3		268.99	0.00	268.99			
			POWER STRIP-FIRE/RESCUE	14YW-RPDL-K1C9		17.98	0.00	17.98			
			IT SUPPLIES	16Q1-XDRK-JK4N		96.25	0.00	96.25			
			HOUSEKEEPING SUPPLIES	17LP-1MNH-WGFX		246.07	0.00	246.07			
			THANK YOU BAGS-LIBRARY	19TC-1JRL-KYHL		39.95	0.00	39.95			
			COPY PAPER-MOSQ CTRL	19TV-64XR-D9C4		237.16	0.00	237.16			
			STOWAWAY-FIRE/RESCUE	1C39-39L7-TWM7		27.93	0.00	27.93			
			LAPTOP MOUNT-IT	1C7F-L3F3-VYWR		607.98	0.00	607.98			
			OFFICE SUPPLIES-SW	1CFF-FDN6-PY4W		631.29	0.00	631.29			
			POWER SUPPLY-FIRE/RESCUE	1CXY-CHPP-DLRD		76.37	0.00	76.37			
			IPHONE CASE-FIRE/RESCUE	1D7W-KRX3-MFCR		29.36	0.00	29.36			
			WEBCAM-IT	1DGD-3YFG-FDT1		64.90	0.00	64.90			
			FILTERS-FIRE/RESCUE	1DGD-3YFG-YMJ		125.28	0.00	125.28			
			PAPER TOWEL ROLL-LIBRARY	1FJC-7VKT-169Y		135.92	0.00	135.92			
			OFFICE SUPPLIES-SENIOR CTR	1HLV-4LV7-RDNX		124.61	0.00	124.61			
			WEEKLY PLANNER-LIBRARY	1KGM-F1JD-NRWJ		5.97	0.00	5.97			
			BROCHURE HOLDER-FIRE/RESCUE	1KRP-3KY6-LFHF		16.98	0.00	16.98			
			LIBRARY BOOK	1LJG-FKV4-NWQM		17.96	0.00	17.96			
			MINI FRIDGE(3)-FIRE/RESCUE	1LVJ-71JM-RPXG		394.35	0.00	394.35			

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			LIBRARY BOOK		1LX6-4CHT-1LRF	13.99	0.00	13.99			
			UNIFORMS-LIBRARY		1MFY-Q474-3DDW	43.96	0.00	43.96			
			TONER-SENIOR CTR		1MFY-Q474-QMYV	430.88	0.00	430.88			
			FILE CABINETS-MOSQ CTRL		1MQW-QL3K-K6PY	323.40	0.00	323.40			
			FREEZER THERMO-FIRE/RESCUE		1MTJ-RV6V-JV6W	59.75	0.00	59.75			
			CLEANING DUSTER-LIBRARY		1N4D-HKLL-3MWJ	27.99	0.00	27.99			
			DUAL RADIO ACCESS POINT-IT		1PNQ-3CN9-L1HL	293.99	0.00	293.99			
			FLOOR MATS-FIRE/RESCUE		1PTP-J6Y1-7C93	197.94	0.00	197.94			
			CHARGING BLOCK-IT		1PTP-J6Y1-H3Y9	55.57	0.00	55.57			
			SCREEN PROTECTOR-FIRE/RESCUE		1QHQ-1QQW-W6QF	54.96	0.00	54.96			
			MINI FRIDGE-FIRE/RESCUE		1QT7-LN6W-CPJL	109.97	0.00	109.97			
			COPY PAPER-FIRE/RESCUE		1QYQ-TC6T-3P4T	78.20	0.00	78.20			
			I.T. SUPPLIES		1RGQ-MDK6-NNFL	230.72	0.00	230.72			
			PRIVACY SCREEN FILTER-IT		1RN3-7XL9-WYR3	56.69	0.00	56.69			
			MICROSD CARD-IT		1TGM-9Y6N-CK6G	121.80	0.00	121.80			
			MONITORS-I.T.		1TRD-GDHT-DWPW	639.96	0.00	639.96			
			PAPER TOWEL DISPENSER-MAINT		1VVR-FLG1-DNC3	85.98	0.00	85.98			
			SURGEMASTER OUTLET-IT		1W6F-4NJT-Q676	68.08	0.00	68.08			
			2 STROKE OIL-FIRE/RESCUE		1WVV-YMLT-91T4	49.99	0.00	49.99			
			MONITORS-IT		1XDK-GH4N-1XRM	587.97	0.00	587.97			
			LABEL MAKER TAPE-LIBRARY		1XLP-YHXF-TF6K	14.88	0.00	14.88			
			DELL BATTERY-IT		1YL3-PGM1-NXC9	59.99	0.00	59.99			
			ID BADGE REEL-IT		1YNF-3W1G-4HDX	22.61	0.00	22.61			
			INK CARTRIDGE/LED RPLC-MAINT		1YVX-6TWJ-XTGQ	235.99	0.00	235.99			
144940	CHK	A	JOHNSON CONTROLS FIRE PROTECTI	6241	1	324.43	0.00	324.43	05/16/2024		35070
			SPRINKLER TEST & INS BLD C	24118359		324.43	0.00	324.43			
144941	CHK	A	MURRAY CHRYSLER SUPERSTORE	6242	7	11,608.77	0.00	11,608.77	05/16/2024		35070
			SENSOR-NIT-FIRE/RESCUE	36059		1,700.25	0.00	1,700.25			
			INSURANCE-AMBUL#8070-FIRE/RESC	36171		3,535.08	0.00	3,535.08			
			SENSOR-NIT-FIRE/RESCUE	36586		1,700.25	0.00	1,700.25			
			CONVERTER-FIRE/RESCUE	36777		3,053.00	0.00	3,053.00			
			EXH GASKET/SPACER-FIRE/RESCUE	37330		1,361.84	0.00	1,361.84			
			SENSOR AS-FIRE/RESCUE	98799		85.68	0.00	85.68			
			SCREEN/OIL-FIRE/RESCUE	98928		172.67	0.00	172.67			
144942	CHK	A	ONESOURCE, INC.	6272	1	82.60	0.00	82.60	05/16/2024		35070
			BACKGROUND CHECKS	20240430		82.60	0.00	82.60			
144943	CHK	A	TRILOGY MEDWASTE SOUTHEAST	6321	1	170.95	0.00	170.95	05/16/2024		35070
			MED WASTE-FIRE/RESCUE	1558241		170.95	0.00	170.95			
144944	CHK	A	GREATAMERICA FINANCIAL SERVICE	6331	1	242.32	0.00	242.32	05/16/2024		35070
			A#1958067-000 AG COPIER	36457124		242.32	0.00	242.32			
144945	CHK	A	AVENU INSIGHTS & ANALYTICS	6355	1	680.67	0.00	680.67	05/16/2024		35070
			CASA MO SOFTWARE-SW APR 2024	INVB-053135		680.67	0.00	680.67			
144946	CHK	A	STELLAR PRINTING SERVICES, INC	6402	1	75.00	0.00	75.00	05/16/2024		35070
			NCOA-SOE	24-044376		75.00	0.00	75.00			
144947	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	6,160.00	0.00	6,160.00	05/16/2024		35070
			NW 53RD AVE, NW 219TH, NW 41ST	2024001613		6,160.00	0.00	6,160.00			
144948	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	5,600.00	0.00	5,600.00	05/16/2024		35070

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			NW 53RD AVE, NW 219TH, NW 41ST	2024002456		5,600.00	0.00	5,600.00			
144949	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	24,259.00	0.00	24,259.00	05/16/2024		35070
			CR 235 FROM CR 231 TO SR 100	2024002457		24,259.00	0.00	24,259.00			
144950	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	18,000.00	0.00	18,000.00	05/16/2024		35070
			Resilient Florida Grant FDEP A	2024002458		18,000.00	0.00	18,000.00			
144951	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	4,500.00	0.00	4,500.00	05/16/2024		35070
			Bradford County wishes to reno	2024002459		4,500.00	0.00	4,500.00			
144952	CHK	A	FRM AIR CONDITIONING	6436	1	368.44	0.00	368.44	05/16/2024		35070
			DIAGNOSTIC ANALYSIS-MAINT	1261		368.44	0.00	368.44			
144953	CHK	A	QUADIENT LEASING USA, INC.	6481	1	426.27	0.00	426.27	05/16/2024		35070
			A#01033154 3/24-6/24 SOE LEASE	Q1322283		426.27	0.00	426.27			
144954	CHK	A	KEVIN MOBLEY	6505	1	175.00	0.00	175.00	05/16/2024		35070
			REIMBURSE-EDUCATION EXPENSE	05092024MOBLEY		175.00	0.00	175.00			
144955	CHK	A	HEATHER CASE	6511	1	1,000.00	0.00	1,000.00	05/16/2024		35070
			REIMB. EDUCATION EXPENSE	05152024HCASE		1,000.00	0.00	1,000.00			
144956	CHK	A	DENNY THOMPSON, CLERK OF COURT	6745	1	20.00	0.00	20.00	05/16/2024		35070
			RECORD BRD DOCUMENTS	05082024		20.00	0.00	20.00			
144957	CHK	A	ALLSTATE	6758	1	191.11	0.00	191.11	05/16/2024		35070
			REFUND-L ESTES #190506	2758BC		191.11	0.00	191.11			
144958	CHK	A	AT&T MOBILITY	6772	1	247.93	0.00	247.93	05/16/2024		35070
			A#287304929102-EMS JET PACKS	28730492910205032024247.93		247.93	0.00	247.93			
144959	CHK	A	INSPIRED TECHNOLOGIES	6778	1	7,999.98	0.00	7,999.98	05/16/2024		35070
			DELL RUGGED TABLET-IT	548-2024		7,999.98	0.00	7,999.98			
144960	CHK	A	INSPIRED TECHNOLOGIES	6778	1	4,344.30	0.00	4,344.30	05/16/2024		35070
			MONTHLY SUBSCRIPTION OFF 365	555-2024		4,344.30	0.00	4,344.30			
144961	CHK	A	CUMBERLAND	6804	2	1,195.24	0.00	1,195.24	05/16/2024		35070
			KIT TURBOCHARGER,ACT-FIRE/RESC	X202052135:01		1,568.99	0.00	1,568.99			
			CORE RETURN-FIRE/RESCUE	X202052270:01CM		373.75-	0.00	373.75-			
144962	CHK	A	CARQUEST	6842	9	1,380.47	0.00	1,380.47	05/16/2024		35070
			BRAKE DRUM/SHOES-FIRE/RESCUE	11118-397030		870.82	0.00	870.82			
			BRAKE SHOE KIT RETURN-FIRE/RES	11118-397033CM		36.00-	0.00	36.00-			
			LIFT SUPPORTS-FIRE/RESCUE	11118-397198		34.78	0.00	34.78			
			POLY RIB BELT-FIRE/RESCUE	11118-397466		31.81	0.00	31.81			
			MICRO-V BELT-FIRE/RESCUE	11118-397470		53.45	0.00	53.45			
			MICRO-V BELT-FIRE/RESCUE	11118-397608		53.45	0.00	53.45			
			AIR-FIRE/RESCUE	11118-397693		88.58	0.00	88.58			
			FUEL-FIRE/RESCUE	11118-397694		73.30	0.00	73.30			
			FUEL ELEMENT-FIRE/RESCUE	11118-397708		210.28	0.00	210.28			
144963	CHK	A	ESO	6849	1	1,586.05	0.00	1,586.05	05/16/2024		35070
			HDE-EPCR CONNECTIONS-FIRE/RESC	ESO-139619		1,586.05	0.00	1,586.05			

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144964	CHK	A	RDS CONTRACT OVERAGE-LIBRARY	6859 IN125811	1	13.56 13.56	0.00 0.00	13.56 13.56	05/16/2024		35070
144965	CHK	A	ADVANCED TIRE SERVICE 2 TIRES-RD DEPT	6860 4014541	1	1,302.50 1,302.50	0.00 0.00	1,302.50 1,302.50	05/16/2024		35070
144966	CHK	A	TRADEMARK ELECTRIC INC STATION 20-OIL CHANGE SVC	6861 69298	1	258.35 258.35	0.00 0.00	258.35 258.35	05/16/2024		35070
144967	CHK	A	ELIZABETH WHITEHEAD REIMB TRAVEL-L. WHITEHEAD	6865 05062024LWHITEHEAD	1	204.20 204.20	0.00 0.00	204.20 204.20	05/16/2024		35070
144968	CHK	A	TITA MUNGUIA REIMB. EDUCATION EXPENSE	6892 05152024TMUNGUIA	1	1,000.00 1,000.00	0.00 0.00	1,000.00 1,000.00	05/16/2024		35070
144969	CHK	A	LOCALIQ PUBLICATIONS-(SEE DETAILS)	6899 0006398920	1	277.54 277.54	0.00 0.00	277.54 277.54	05/16/2024		35070
144970	CHK	A	BRADLEY, GARRISON & KOMANDO, P MONTHLY RETAINER-APR 2024	6908 12133	1	7,175.00 7,175.00	0.00 0.00	7,175.00 7,175.00	05/16/2024		35070
144971	CHK	A	JAMES MOORE & CO. PROF SVCS IN CON W/AUDIT FY23	6916 796903	1	30,000.00 30,000.00	0.00 0.00	30,000.00 30,000.00	05/16/2024		35070
144972	CHK	A	LAURA GAPSKE SPECIAL MAG-ORD VIOL HEARINGS	6917 2024-105	1	2,250.00 2,250.00	0.00 0.00	2,250.00 2,250.00	05/16/2024		35070
144973	CHK	A	GATOR FIRE EXTINGUISHER, CO ANNL INSP&TAG FIRE EXT-ST 90 ANNL INSP&TAG FIRE EXT-ST 50 ANNL INSP&TAG FIRE EXT-ST 10 ANNL INSP&TAG FIRE EXT-ST 20 ANNL INSP&TAG FIRE EXT-ST 40 ANNL INSP&TAG FIRE EXT-ST 60 ANNL INSP&TAG FIRE EXT-ST 90	6920 11609100 11609105 11609118 11609119 11609127 11609128 11609164	7	1,743.30 194.60 797.10 65.00 344.90 118.50 136.40 86.80	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	1,743.30 194.60 797.10 65.00 344.90 118.50 136.40 86.80	05/16/2024		35070
144974	CHK	A	JONES WELDING & INDUSTRIAL SUP CO2/COM GASES-RD DEPT PLATE/SLEEVE JACKET-RD DEPT 80CF AR/CO2 COMPR-RD DEPT 70S-6 SPOOL-RD DEPT ARGON 336 COMP-RD DEPT REG/FLOW/PLATE-RD DEPT CYLINDER RENTAL-RD DEPT CYLINDER RENTAL-RD DEPT CYLINDER RENTAL-RD DEPT	6933 JG13274 JG14666 JG14702 JG14707 JG14748 JG14828 R00676734 R00679270 R00684368	9	2,011.22 43.99 1,170.00 33.00 171.60 47.52 507.27 14.83 11.31 11.70	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,011.22 43.99 1,170.00 33.00 171.60 47.52 507.27 14.83 11.31 11.70	05/16/2024		35070
144975	CHK	A	MCKENZIE PEDERSON REIMB. EDUCATION EXPENSE	6988 05152024MPEDERSON	1	175.00 175.00	0.00 0.00	175.00 175.00	05/16/2024		35070
144976	CHK	A	RESCUE GEAR INC EXTRICATION LEASH-FIRE/RESCUE	7001 INV16977	1	480.00 480.00	0.00 0.00	480.00 480.00	05/16/2024		35070
144977	CHK	A	DOYLE ARCHER REFUND-#BCFR24OFF001016	7009 2733BC	1	480.00 480.00	0.00 0.00	480.00 480.00	05/16/2024		35070

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144978	CHK	A	DIRECT GENERAL INS REFUND-#241117-3 FIRE/RESCUE	7009 2734BC	1	190.56 190.56	0.00 0.00	190.56 190.56	05/16/2024		35070
144979	CHK	A	DOYLE ARCHER REFUND-#230399 FIRE/RESCUE	7009 2735BC	1	240.00 240.00	0.00 0.00	240.00 240.00	05/16/2024		35070
144980	CHK	A	FREEDOM HEALTH LIFE INSURANCE REFUND-#220160-FIRE/RESCUE	7009 2736BC	1	105.00 105.00	0.00 0.00	105.00 105.00	05/16/2024		35070
144981	CHK	A	REGINALD THOMAS REIMB. CLOTHING EXPENSE	7017 03132024RTHOMAS	1	165.85 165.85	0.00 0.00	165.85 165.85	05/16/2024		35070
144982	CHK	A	DENNY THOMPSON, CLERK OF COURT BOARD ESCROW ACCT W/CLERK OFF	6745 2761BC	1	1,100.00 1,100.00	0.00 0.00	1,100.00 1,100.00	05/20/2024		35077
144983	CHK	A	TERESA G PHILLIPS TAG/TITLE 2018 F550-RD DEPT	342 2762BC	1	125.05 125.05	0.00 0.00	125.05 125.05	05/21/2024		35079
144984	CHK	A	ELAN FINANCIAL SERVICES A#4798510064018548-BOCC A#4798510064018548-BOCC A#4798510064018548-BOCC A#4798510064018548-BOCC A#4798510064018548-BOCC	3614 042320248548-BOCC 042320248548-BOCC 042320248548-BOCC 042320248548-BOCC 042320248548-BOCC	5	4,355.85 4,355.85 4,355.85 4,355.85 4,355.85	0.00 0.00 0.00 0.00 0.00	4,355.85 621.43 648.61 2,693.46 290.00 102.35	05/21/2024		35086
144985	CHK	A	ADVANCED TIRE SERVICE 4 TIRES-SW	6860 4014539	1	1,497.92 1,497.92	0.00 0.00	1,497.92 1,497.92	05/22/2024		35090
144986	CHK	A	WILD EDU ROPE OPS COURSE-C. WHITEHEAD ROPE OPS COURSE-B. AMES ROPE OPS COURSE-W. CLEMONS ROPE OPS COURSE-J. TALLMAN	6994 2763BC 2764BC 2765BC 2766BC	4	1,040.00 260.00 260.00 260.00 260.00	0.00 0.00 0.00 0.00 0.00	1,040.00 260.00 260.00 260.00 260.00	05/22/2024		35090
144987	CHK	P	CAPITAL CITY BANK FICA:5059:701:05/23/24 MEDICARE:5059:702:05/23/24 FED:5059:800:05/23/24 FICA:5059:801:05/23/24 MEDICARE:5059:802:05/23/24	80 5059:1 5059:2 5059:3 5059:4 5059:5	5	748.75 177.27 41.47 311.27 177.27 41.47	0.00 0.00 0.00 0.00 0.00 0.00	748.75 177.27 41.47 311.27 177.27 41.47	05/23/2024		35093
145004	CHK	A	CENTURYLINK A#312169377-CO LINE	153 050120249377	1	2,057.08 2,057.08	0.00 0.00	2,057.08 2,057.08	05/29/2024		35101
145005	CHK	A	DEMCO INC SUPPLIES-LIBRARY SUPPLIES-LIBRARY SUPPLIES-LIBRARY	184 7482310 7484327 7484457	3	367.55 72.43 147.19 147.93	0.00 0.00 0.00 0.00	367.55 72.43 147.19 147.93	05/29/2024		35101
145006	CHK	A	DOUGLAS BATTERY OF STARKE 2 BATTERIES-FIRE/RESCUE	198 85900	1	379.90 379.90	0.00 0.00	379.90 379.90	05/29/2024		35101
145007	CHK	A	FLORIDA POWER AND LIGHT CO A#86299-10590-LINCOLN CITY PAR A#49733-32192-SR100A/US301 FSS A#96978-26254-LINCOLN CITY PAR	221 051520240590 051520242192 051520246254	11	1,919.94 60.79 12.64 28.09	0.00 0.00 0.00 0.00	1,919.94 60.79 12.64 28.09	05/29/2024		35101

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			A#82042-21223-HAMPTON LOGISTIC	051720241223		32.41	0.00	32.41			
			A#00709-04032-DOUGLAS BLDG	051720244032		1,288.23	0.00	1,288.23			
			A#26257-10765-LAWTEY COLL SITE	052120240765		57.79	0.00	57.79			
			A#26297-19762-LAWTEY COLL SITE	052120249762		60.09	0.00	60.09			
			A#02250-33166-BYPASS/SWL36 SIG	052320243166		43.52	0.00	43.52			
			A#24139-84424-18906USHWY301	052320244424		22.63	0.00	22.63			
			A#45167-11753-HAMPTON T/S	052420241753		40.89	0.00	40.89			
			A#45217-18785-HAMPTON S/L'S	052420248785		272.86	0.00	272.86			
145008	CHK	A	CENGAGE LEARNING, INC.	226	1	50.98	0.00	50.98	05/29/2024		35101
			CHRISTIAN ROMANCE-LIBRARY	84284644		50.98	0.00	50.98			
145009	CHK	A	INGRAM LIBRARY SERVICES	249	5	1,615.84	0.00	1,615.84	05/29/2024		35101
			LIBRARY BOOKS	80548662		46.92	0.00	46.92			
			LIBRARY BOOKS	80866527		26.25	0.00	26.25			
			LIBRARY BOOKS	81862204		714.14	0.00	714.14			
			LIBRARY BOOKS	81940257		75.64	0.00	75.64			
			LIBRARY BOOKS	81969397		752.89	0.00	752.89			
145010	CHK	A	JACKSON BUILDING SUPPLY CO	253	4	202.47	0.00	202.47	05/29/2024		35101
			GFCI WHT-FIRE/RESCUE	1439615		67.48	0.00	67.48			
			2X12X8 PT-MAINT	1440283		14.24	0.00	14.24			
			17OZ INV MARK F/ORG-RD DEPT	1440440		97.47	0.00	97.47			
			ROLL COVERS/TRAY-SW	1440667		23.28	0.00	23.28			
145011	CHK	A	NEXTRAN CORPORATION	257	2	524.42	0.00	524.42	05/29/2024		35101
			GAUGE AIR PRESSURE-RD DEPT	01P220188		273.41	0.00	273.41			
			VALVE MODULATOR-RD DEPT	01P220190		251.01	0.00	251.01			
145012	CHK	A	JONES-GALLAGHER FUNERAL HOME	262	1	290.00	0.00	290.00	05/29/2024		35101
			TRANSPORT-J ANN CONNER	0513202024JCONNER		290.00	0.00	290.00			
145013	CHK	A	L V HIERS INC	271	6	28,786.56	0.00	28,786.56	05/29/2024		35101
			UNLEADED GAS	0172435-IN		6,649.28	0.00	6,649.28			
			DIESEL FUEL	0172445-IN		4,207.46	0.00	4,207.46			
			UNLEADED GAS	0472076-IN		4,863.09	0.00	4,863.09			
			DIESEL FUEL	0472077-IN		3,336.78	0.00	3,336.78			
			UNLEADED GAS	0472168-IN		3,080.00	0.00	3,080.00			
			DIESEL FUEL	0472169-IN		6,649.95	0.00	6,649.95			
145014	CHK	A	THE OFFICE SHOP	365	1	6.25	0.00	6.25	05/29/2024		35101
			PRINTING SERVICE-FIRE/RESCUE	POSR9111(S01)		6.25	0.00	6.25			
145015	CHK	A	RADIO WEAG FM	464	1	150.00	0.00	150.00	05/29/2024		35101
			LIBRARY ANNOUNCEMENTS-APRIL 24	30804704		150.00	0.00	150.00			
145016	CHK	A	NATIONAL VACUUM	634	2	983.00	0.00	983.00	05/29/2024		35101
			HOUSEKEEPING SUPPLIES	0511183		903.85	0.00	903.85			
			HOUSEKEEPING SUPPLIES	0511365		79.15	0.00	79.15			
145017	CHK	A	MICROMARKETING LLC	790	4	243.10	0.00	243.10	05/29/2024		35101
			LIBRARY BOOKS	953345		42.29	0.00	42.29			
			LIBRARY BOOKS	954285		56.99	0.00	56.99			
			LIBRARY BOOKS	954292		51.99	0.00	51.99			
			LIBRARY BOOKS	954392		91.83	0.00	91.83			

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145018	CHK	A	TERRY MCCARTHY	960	3	2,625.00	0.00	2,625.00	05/29/2024		35101
			NW 44TH AVE-CUT/RMVE 2 TREES	2768BC		965.00	0.00	965.00			
			TRIMMED TREES SENIOR CENTER	2774BC		700.00	0.00	700.00			
			2 TREES DOWN HEALTH DEPT	2775BC		960.00	0.00	960.00			
145019	CHK	A	CRYSTAL SPRINGS	1002	1	17.99	0.00	17.99	05/29/2024		35101
			A#672149915083408-RD DEPT	15083408052524		17.99	0.00	17.99			
145020	CHK	A	SHOWCASE ADVERTISING INC	1084	2	400.00	0.00	400.00	05/29/2024		35101
			5x7 PLAQUES-FIRE/RESCUE	69318		225.00	0.00	225.00			
			RETRACTABLE BANNER-FIRE/RESCUE	69643		175.00	0.00	175.00			
145021	CHK	A	FCPA	1505	1	900.00	0.00	900.00	05/29/2024		35101
			JUV MED EVALS-4/1-4/30/24	52324-1		900.00	0.00	900.00			
145022	CHK	A	BRYANS ACE HARDWARE	1773	7	330.62	0.00	330.62	05/29/2024		35101
			BALAST BYPAS-MAINT	339041		99.99	0.00	99.99			
			FLAG/SNAP BOLT-MAINT	339045		48.95	0.00	48.95			
			CLIP WIRE ROPE-MAINT	339049		11.13	0.00	11.13			
			MAILBOX-RD DEPT	339063		19.99	0.00	19.99			
			FASTENERS-MAINT	339074		7.79	0.00	7.79			
			MAINTENANCE SUPPLIES	339094		105.78	0.00	105.78			
			BYPASS LOPPER EXTD-RD DEPT	339100		36.99	0.00	36.99			
145023	CHK	A	ELECTION SYSTEMS & SOFTWARE, I	1853	2	925.00	0.00	925.00	05/29/2024		35101
			ELECTION SUPPLIES	CD2089743		370.00	0.00	370.00			
			ELECTION SUPPLIES	CD2089744		555.00	0.00	555.00			
145024	CHK	A	ANDERSON COLUMBIA CO., INC.	2271	1	38,645.20	0.00	38,645.20	05/29/2024		35101
			ASPHALT NW 38TH AVE-RD DEPT	142120		38,645.20	0.00	38,645.20			
145025	CHK	A	MIDWEST TAPE	2275	1	25.46	0.00	25.46	05/29/2024		35101
			DVD'S-LIBRARY	504652748		25.46	0.00	25.46			
145026	CHK	A	PHIPADA INC.	2982	1	677.13	0.00	677.13	05/29/2024		35101
			VOTE BY MAIL ENVELOPES-SOE	24-1102		677.13	0.00	677.13			
145027	CHK	A	TATUM BROS LUMBER CO INC	3107	1	64.00	0.00	64.00	05/29/2024		35101
			6X6X8 TIMBER-NW 38TH AVE	80226		64.00	0.00	64.00			
145028	CHK	A	MATTHEW BARKSDALE	3124	1	203.67	0.00	203.67	05/29/2024		35101
			TRAVEL REIMBURSEMENT	2769BC		203.67	0.00	203.67			
145029	CHK	A	AMERICAN EXPRESS	3296	1	450.52	0.00	450.52	05/29/2024		35101
			A#8-43002-SOE	052320243004		450.52	0.00	450.52			
145030	CHK	A	QUADMED INC	3417	5	967.82	0.00	967.82	05/29/2024		35101
			MED SUPPLIES-FIRE/RESCUE	255848		9.88	0.00	9.88			
			MED SUPPLIES-FIRE/RESCUE	255887		164.89	0.00	164.89			
			MED SUPPLIES-FIRE/RESCUE	255984		36.25	0.00	36.25			
			MED SUPPLIES-FIRE/RESCUE	256122		667.55	0.00	667.55			
			MED SUPPLIES-FIRE/RESCUE	256327		89.25	0.00	89.25			
145031	CHK	A	AIRGAS SOUTH	3819	1	444.91	0.00	444.91	05/29/2024		35101
			OXYGEN-FIRE/RESCUE	9150218601		444.91	0.00	444.91			

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145032	CHK	A	TRANE US INC AC REPAIRS-2ND FLOOR CHOUSE	3921 314570264	1	542.50 542.50	0.00 0.00	542.50 542.50	05/29/2024		35101
145033	CHK	A	PRESTIGE ELECTRIC INC LIBRARY SHED LIGHTING	4071 7636	1	525.00 525.00	0.00 0.00	525.00 525.00	05/29/2024		35101
145034	CHK	A	AMANDA SEYFANG TRAVEL REIMBURSEMENT	4170 2770BC	1	205.94 205.94	0.00 0.00	205.94 205.94	05/29/2024		35101
145035	CHK	A	O'REILLY AUTOMOTIVE, INC BRAKE ROTOR/PADS-RD DEPT STOPLIGHT/PAD-RD DEPT SEMI-MET PAD-RD DEPT FUEL FILTER-FIRE/RESCUE BATTERY-FIRE/RESCUE BATTERY-FIRE/RESCUE WIPER BLADES-RD DEPT HOSE CLAMP/UNION-RD DEPT PRORATED BATTERY-RD DEPT 14OZBRAKECLN-RD DEPT WIRE STRIPER/PLIER-RD DEPT CERAMIC PADS-RD DEPT SUPER SEAL-RD DEPT RTRN SUPER SEAL-RD DEPT FUSE ACCESSORY-RD DEPT NOZZLE/HOSE-RD DEPT AIR BRK FTG/LINE-RD DEPT BATT CHR/ JUMP STARTER-RD DEPT OIL FILTER-RD DEPT	4489 2181-293467 2181-298637 2181-298760 2181-304666 2181-304840 2181-304851 2181-305256 2181-305287 2181-305307CM 2181-305586 2181-306012 2181-306020 2181-306077 2181-306096CM 2181-306172 2181-306220 2181-306241 2181-306453 2181-306462	19	1,893.45 250.92 103.32 50.61 85.96 290.26 290.26 167.88 23.34 145.13- 41.88 99.44 116.50 91.98 24.00- 13.99 46.27 72.58 312.98 4.41	0.00 0.00	1,893.45 250.92 103.32 50.61 85.96 290.26 290.26 167.88 23.34 145.13- 41.88 99.44 116.50 91.98 24.00- 13.99 46.27 72.58 312.98 4.41	05/29/2024		35101
145036	CHK	A	UNIFIRST CORPORATION UNIFORMS-SW UNIFORMS-RD DEPT UNIFORMS-SW UNIFORMS-RD DEPT	4645 3060150252 3060150253 3060152363 3060152364	4	197.48 37.77 60.97 37.77 60.97	0.00 0.00 0.00 0.00 0.00	197.48 37.77 60.97 37.77 60.97	05/29/2024		35101
145037	CHK	A	LEVY JONES INC SUPPLIES-FIRE/RESCUE	4672 97437	1	329.75 329.75	0.00 0.00	329.75 329.75	05/29/2024		35101
145038	CHK	A	DYLAN RODGERS REIMB. EDUCATION EXPENSE	4757 2776BC	1	1,000.00 1,000.00	0.00 0.00	1,000.00 1,000.00	05/29/2024		35101
145039	CHK	A	PHILLIP MCDONALD PLUMBING INC SVC CALL ANIMAL CONTROL	5243 10439	1	195.00 195.00	0.00 0.00	195.00 195.00	05/29/2024		35101
145040	CHK	A	FDOT TOLL-PLATE#FL-TG2274-FIRE/RESC	5431 1204891343	1	6.28 6.28	0.00 0.00	6.28 6.28	05/29/2024		35101
145041	CHK	A	AAA EVENT SERVICES LLC PORTA-TOILET-RNTL(SEE DETAILS) PORTA-TOILET-RNTL(SEE DETAILS) PORTA-TOILET-RNTL-21B BOATRAMP	5993 I20360 I20360 I20384	3	857.50 697.50 697.50 160.00	0.00 0.00 0.00 0.00	857.50 420.00 277.50 160.00	05/29/2024		35101
145042	CHK	A	O'REILLY'S AUTOMOTIVE MLTI STOP LK-FIRE/RESCUE 3OZLEAKDTECT-FIRE/RESCUE	6008 2181-305116 2181-306089	7	114.94 13.99 25.98	0.00 0.00 0.00	114.94 13.99 25.98	05/29/2024		35101

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			LED LIGHT-FIRE/RESCUE	2181-306411		21.59	0.00	21.59			
			LED LIGHT/GLOLIGHT-FIRE/RESCUE	2181-306417		22.40	0.00	22.40			
			CONNECTOR/ADAPTER-FIRE/RESCUE	2181-306425		33.98	0.00	33.98			
			CONNECTOR-FIRE/RESCUE	2181-306431		12.99	0.00	12.99			
			RETURN CONNECTOR-FIRE/RESCUE	2181-306500CM		15.99-	0.00	15.99-			
145043	CHK	A	CARQUEST	6029	1	18.54	0.00	18.54	05/29/2024		35101
			FUEL-RD DEPT	11118-398324		18.54	0.00	18.54			
145044	CHK	A	COMCAST	6092	1	3,056.50	0.00	3,056.50	05/29/2024		35101
			A#939087578-PHONE/INTERNET	201173950		3,056.50	0.00	3,056.50			
145045	CHK	A	AMAZON CAPITAL SERVICES	6230	10	1,974.84	0.00	1,974.84	05/29/2024		35101
			GLADE SPRAY HOLDER-LIBRARY	11V4-XT4Y-FK7X		19.47	0.00	19.47			
			CHAINSAW CHAIN-FIRE/RESCUE	136F-QY4T-JJQ7		86.55	0.00	86.55			
			OPERATING SUPPLIES-AG	136F-QY4T-K6V6		189.59	0.00	189.59			
			MOSQ CTRL SUPPLIES	16TG-K6K7-HCM9		32.88	0.00	32.88			
			FIREFIGHTERS FLASHLIGHTS-FIRE	16WV-TCJQ-WW14		984.36	0.00	984.36			
			LIBRARY SUPPLIES	1937-LQ7C-T393		278.32	0.00	278.32			
			SUPPLIES-LIBRARY	1CHK-4QNC-3LP1		58.80	0.00	58.80			
			BANNER-LIBRARY	1CM9-JM41-HQ7T		8.99	0.00	8.99			
			FLASH DRIVE-LIBRARY	1HCC-D4YP-K474		45.89	0.00	45.89			
			LED SMART TV-FIRE/RESCUE	1HL9-FYRM-7PGR		269.99	0.00	269.99			
145046	CHK	A	MURRAY CHRYSLER SUPERSTORE	6242	1	485.60	0.00	485.60	05/29/2024		35101
			DUCT-CLEAN-FIRE/RESCUE	38485		485.60	0.00	485.60			
145047	CHK	A	RELADYNE FLORIDA, LLC	6244	1	671.62	0.00	671.62	05/29/2024		35101
			DRYDIAS-RD DEPT	0186063-IN		671.62	0.00	671.62			
145048	CHK	A	MCCRIMON'S OFFICE SYSTEMS, INC	6332	1	107.19	0.00	107.19	05/29/2024		35101
			A#BC06-AG COPIER-3052-01	578254		107.19	0.00	107.19			
145049	CHK	A	RING INVESTMENTS, LLC	6340	1	81,237.98	0.00	81,237.98	05/29/2024		35101
			2-CAT 140GC GRADERS-#368/379	49993		81,237.98	0.00	81,237.98			
145050	CHK	A	RING INVESTMENTS, LLC	6340	1	55,000.00	0.00	55,000.00	05/29/2024		35101
			FINAL PYMT CAT CS54B SN#757	62888		55,000.00	0.00	55,000.00			
145051	CHK	A	DANA LAFOLLETTE	6366	1	428.86	0.00	428.86	05/29/2024		35101
			TRAVEL REIMBURSEMENT	2771BC		428.86	0.00	428.86			
145052	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	12,500.00	0.00	12,500.00	05/29/2024		35101
			Project management proposal fo	2024002460		12,500.00	0.00	12,500.00			
145053	CHK	A	QUADIENT LEASING USA, INC.	6481	1	1,030.26	0.00	1,030.26	05/29/2024		35101
			A#00842698 LEASE 3/12-6/11/24	Q1330652		1,030.26	0.00	1,030.26			
145054	CHK	A	CHRIS COOKSEY	6824	1	160.49	0.00	160.49	05/29/2024		35101
			REIMB-CLOTHING EXP-C. COOKSEY	2773BC		160.49	0.00	160.49			
145055	CHK	A	CARQUEST	6842	2	287.88	0.00	287.88	05/29/2024		35101
			BATTERY-FIRE/RESCUE	11118-397796		279.10	0.00	279.10			
			NON-DET ND30 QT-FIRE/RESCUE	11118-398040		8.78	0.00	8.78			
145056	CHK	A	ESO	6849	1	35,285.55	0.00	35,285.55	05/29/2024		35101

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			-ESO Medical reports cost-Ap	ESO-137959		35,285.55	0.00	35,285.55			
145057	CHK	A	ENHANCED VOTING, LLC	6850	1	1,837.50	0.00	1,837.50	05/29/2024		35101
			ANNL LICENSE W/VR 2024-SOE	1240		1,837.50	0.00	1,837.50			
145058	CHK	A	DATA443 RISK MITIGATION, INC.	6851	1	487.60	0.00	487.60	05/29/2024		35101
			40 LICENSES 7/15/24-7/14/25	39297		487.60	0.00	487.60			
145059	CHK	A	ADVANCED TIRE SERVICE	6860	1	1,486.20	0.00	1,486.20	05/29/2024		35101
			4 TIRES-RD DEPT	4015474		1,486.20	0.00	1,486.20			
145060	CHK	A	TRADEMARK ELECTRIC INC	6861	3	1,461.05	0.00	1,461.05	05/29/2024		35101
			STATION 10-MAINTENANCE	69300		982.90	0.00	982.90			
			STATION 40-MAINTENANCE	69303		229.07	0.00	229.07			
			STATION 90-MAINTENANCE	69306		249.08	0.00	249.08			
145061	CHK	A	CRYSTAL TRACTOR & EQUIPMENT	6864	2	663.89	0.00	663.89	05/29/2024		35101
			SHOW-RO-RD DEPT	P11920		108.36	0.00	108.36			
			REPAIR PARTS-RD DEPT	P12051		555.53	0.00	555.53			
145062	CHK	A	THE NET GROUP ONLINE, INC.	6875	1	6,000.00	0.00	6,000.00	05/29/2024		35101
			WEBSITE DESIGN-FIRE/RESCUE	4312		6,000.00	0.00	6,000.00			
145063	CHK	A	JONES WELDING & INDUSTRIAL SUP	6933	2	91.48	0.00	91.48	05/29/2024		35101
			STEP DRILL-RD DEPT	JG15080		35.00	0.00	35.00			
			ARGON 155 COMPRESSED-RD DEPT	JG15161		56.48	0.00	56.48			
145064	CHK	A	COMCAST BUSINESS	6948	1	169.51	0.00	169.51	05/29/2024		35101
			A#8495743060117298-KH TAX OFF	050520247298		169.51	0.00	169.51			
145065	CHK	A	JT HOLLINGS TRUCKING	6963	1	3,960.00	0.00	3,960.00	05/29/2024		35101
			ASPHALT HAULED NW 38TH AVE	1		3,960.00	0.00	3,960.00			
145066	CHK	A	AMANDA BROWN	6978	1	66.06	0.00	66.06	05/29/2024		35101
			REIMBURSE EXP FACT LUNCHEON	2772BC		66.06	0.00	66.06			
145067	CHK	A	RESCUE GEAR INC	7001	1	4,690.00	0.00	4,690.00	05/29/2024		35101
			Equipment for Special Operatio	INV16918		4,690.00	0.00	4,690.00			
145068	CHK	A	EAST COAST EMERGENCY INC	7008	3	1,377.14	0.00	1,377.14	05/29/2024		35101
			900 LIN LED LIGHTS-FIRE/RESCUE	798		539.54	0.00	539.54			
			VERTEX SUPER LED DUO-FIRE/RESC	808		327.60	0.00	327.60			
			INSTALL 2 RADIOS/ANTENNA-FIRE	809		510.00	0.00	510.00			
145069	CHK	A	VERATHON INC	7010	1	38,566.00	0.00	38,566.00	05/29/2024		35101
			This PO is place video laryngo	80882858		38,566.00	0.00	38,566.00			
145070	CHK	A	FRANCE OUTDOOR LLC	7013	1	9,650.00	0.00	9,650.00	05/29/2024		35101
			This PO is for a billboard tha	062110		9,650.00	0.00	9,650.00			
145071	CHK	A	ADOBE INC	7014	1	3,190.80	0.00	3,190.80	05/29/2024		35101
			-Signature software for county	2725464827		3,190.80	0.00	3,190.80			
145072	CHK	A	MIDDLEBURG SURGERY CENTER	7020	1	750.00	0.00	750.00	05/29/2024		35101
			CO-PAY MELISSA HEWITT	2767BC		750.00	0.00	750.00			

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144988	CHK	P	STATE OF FLORIDA DISBURSEMENT	50	1	391.14	0.00	391.14	05/30/2024		35099
			CHLD SUPP:5072:502:05/28/24	5072:125		391.14	0.00	391.14			
144989	CHK	P	BRADFORD COUNTY EMS ASSN LOCAL	55	2	2,150.00	0.00	2,150.00	05/30/2024		35099
			UN.DUES:5056:470:05/14/24	5056:102		1,075.00	0.00	1,075.00			
			UN.DUES:5072:470:05/28/24	5072:124		1,075.00	0.00	1,075.00			
144990	CHK	P	BRADFORD COUNTY HEALTH INS. FU	57	6	132,851.63	0.00	132,851.63	05/30/2024		35099
			AV MED FAM:5056:210:05/14/24	5056:83		2,090.52	0.00	2,090.52			
			AV MED FAM:5056:210:05/14/24	5056:84		522.63	0.00	522.63			
			AV MED FAM:5072:210:05/28/24	5072:101		2,090.52	0.00	2,090.52			
			AV MED:5072:710:05/28/24	5072:102		126,450.90	0.00	126,450.90			
			AV MED FAM:5072:210:05/28/24	5072:103		522.63	0.00	522.63			
			AV MED:5072:710:05/28/24	5072:106		1,174.43	0.00	1,174.43			
144991	CHK	P	BRADFORD COUNTY HEALTH INS. FU	58	2	1,444.48	0.00	1,444.48	05/30/2024		35099
			LIFE INS:5072:720:05/28/24	5072:116		1,432.64	0.00	1,432.64			
			LIFE INS:5072:720:05/28/24	5072:119		11.84	0.00	11.84			
144992	CHK	P	BRADFORD COUNTY HEALTH INS FUN	59	6	2,768.84	0.00	2,768.84	05/30/2024		35099
			AFLAC:5056:221:05/14/24	5056:85		595.71	0.00	595.71			
			AFLAC:5056:321:05/14/24	5056:86		433.55	0.00	433.55			
			AFLAC V&D:5056:244:05/14/24	5056:87		385.61	0.00	385.61			
			AFLAC:5072:221:05/28/24	5072:104		559.51	0.00	559.51			
			AFLAC:5072:321:05/28/24	5072:105		408.85	0.00	408.85			
			AFLAC V&D:5072:244:05/28/24	5072:107		385.61	0.00	385.61			
144993	CHK	P	BRADFORD COUNTY HEALTH INS. FU	60	4	608.06	0.00	608.06	05/30/2024		35099
			DENTAL:5056:222:05/14/24	5056:90		169.83	0.00	169.83			
			DENTAL:5056:322:05/14/24	5056:91		134.20	0.00	134.20			
			DENTAL:5072:222:05/28/24	5072:110		169.83	0.00	169.83			
			DENTAL:5072:322:05/28/24	5072:111		134.20	0.00	134.20			
144994	CHK	P	BRADFORD COUNTY HEALTH INSURAN	62	8	4,232.50	0.00	4,232.50	05/30/2024		35099
			COLONIAL:5056:224:05/14/24	5056:92		1,355.56	0.00	1,355.56			
			COLONIAL:5056:324:05/14/24	5056:93		744.37	0.00	744.37			
			COLONIAL:5056:224:05/14/24	5056:94		8.62	0.00	8.62			
			COLONIAL:5056:324:05/14/24	5056:95		7.70	0.00	7.70			
			COLONIAL:5072:224:05/28/24	5072:112		1,355.56	0.00	1,355.56			
			COLONIAL:5072:324:05/28/24	5072:113		744.37	0.00	744.37			
			COLONIAL:5072:224:05/28/24	5072:114		8.62	0.00	8.62			
			COLONIAL:5072:324:05/28/24	5072:115		7.70	0.00	7.70			
144995	CHK	P	BRADFORD CTY EMPLOYEES HEALTH	63	4	3,382.26	0.00	3,382.26	05/30/2024		35099
			LIBERTY:5056:228:05/14/24	5056:96		1,206.16	0.00	1,206.16			
			LIBERTY:5056:328:05/14/24	5056:97		484.97	0.00	484.97			
			LIBERTY:5072:228:05/28/24	5072:117		1,206.16	0.00	1,206.16			
			LIBERTY:5072:328:05/28/24	5072:118		484.97	0.00	484.97			
144996	CHK	P	AMERICAN GENERAL LIFE INS CO	65	4	636.14	0.00	636.14	05/30/2024		35099
			AMERICAN:5056:323:05/14/24	5056:89		278.85	0.00	278.85			
			AMERICAN:5056:241:05/14/24	5056:99		39.22	0.00	39.22			
			AMERICAN:5072:323:05/28/24	5072:109		278.85	0.00	278.85			
			AMERICAN:5072:241:05/28/24	5072:121		39.22	0.00	39.22			
144997	CHK	P	BRADFORD INSURANCE	66	4	2,940.00	0.00	2,940.00	05/30/2024		35099

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			NATIONWIDE:5056:243:05/14/24	5056:100		985.00	0.00	985.00			
			NATIONWIDE:5056:343:05/14/24	5056:101		485.00	0.00	485.00			
			NATIONWIDE:5072:243:05/28/24	5072:122		985.00	0.00	985.00			
			NATIONWIDE:5072:343:05/28/24	5072:123		485.00	0.00	485.00			
144998	CHK	P	AFLAC FLEX ACCOUNT	69	1	313.84	0.00	313.84	05/30/2024		35099
			AFLAC FLEX:5072:225:05/28/24	5072:108		313.84	0.00	313.84			
144999	CHK	P	COTTON STATES LIFE INSURANCE	70	2	13.00	0.00	13.00	05/30/2024		35099
			COTTON:5056:326:05/14/24	5056:98		6.50	0.00	6.50			
			COTTON:5072:326:05/28/24	5072:120		6.50	0.00	6.50			
145000	CHK	P	BRADFORD INSURANCE	72	2	40.86	0.00	40.86	05/30/2024		35099
			ID THEFT:5056:340:05/14/24	5056:82		20.43	0.00	20.43			
			ID THEFT:5072:340:05/28/24	5072:100		20.43	0.00	20.43			
145001	CHK	P	CAPITAL CITY BANK	75	24	162,712.42	0.00	162,712.42	05/30/2024		35099
			FL RET 3%:5056:230:05/14/24	5056:104		8,107.59	0.00	8,107.59			
			HA:5056:781:05/14/24	5056:105		11,207.66	0.00	11,207.66			
			HB:5056:782:05/14/24	5056:106		51,247.15	0.00	51,247.15			
			HI:5056:783:05/14/24	5056:107		5,427.84	0.00	5,427.84			
			QA:5056:784:05/14/24	5056:108		629.74	0.00	629.74			
			PA:5056:786:05/14/24	5056:109		965.53	0.00	965.53			
			DP:5056:787:05/14/24	5056:110		1,635.41	0.00	1,635.41			
			UA:5056:791:05/14/24	5056:111		201.88	0.00	201.88			
			CA:5056:792:05/14/24	5056:112		655.48	0.00	655.48			
			HM:5056:793:05/14/24	5056:113		1,533.52	0.00	1,533.52			
			CB:5056:795:05/14/24	5056:114		169.75	0.00	169.75			
			FL RET 3%:5059:230:05/23/24	5059:13		85.78	0.00	85.78			
			HB:5059:782:05/23/24	5059:14		918.68	0.00	918.68			
			CA:5059:792:05/23/24	5059:15		6.41	0.00	6.41			
			FL RET 3%:5072:230:05/28/24	5072:126		7,904.98	0.00	7,904.98			
			HA:5072:781:05/28/24	5072:127		10,893.18	0.00	10,893.18			
			HB:5072:782:05/28/24	5072:128		49,905.66	0.00	49,905.66			
			HI:5072:783:05/28/24	5072:129		5,427.84	0.00	5,427.84			
			QA:5072:784:05/28/24	5072:130		609.04	0.00	609.04			
			PA:5072:786:05/28/24	5072:131		951.69	0.00	951.69			
			DP:5072:787:05/28/24	5072:132		1,671.40	0.00	1,671.40			
			UA:5072:791:05/28/24	5072:133		201.88	0.00	201.88			
			CA:5072:792:05/28/24	5072:134		648.21	0.00	648.21			
			HM:5072:793:05/28/24	5072:135		1,706.12	0.00	1,706.12			
145002	CHK	P	CAPITAL CITY BANK	80	5	65,418.64	0.00	65,418.64	05/30/2024		35099
			FICA:5072:701:05/28/24	5072:27		16,599.70	0.00	16,599.70			
			MEDICARE:5072:702:05/28/24	5072:28		3,882.15	0.00	3,882.15			
			FED:5072:800:05/28/24	5072:29		24,454.94	0.00	24,454.94			
			FICA:5072:801:05/28/24	5072:30		16,599.70	0.00	16,599.70			
			MEDICARE:5072:802:05/28/24	5072:31		3,882.15	0.00	3,882.15			
145003	CHK	P	BRADFORD COUNTY B.O.C.C.	2588	1	50.00	0.00	50.00	05/30/2024		35099
			Damaged:5072:509:05/28/24	5072:259		50.00	0.00	50.00			
145073	CHK	A	BRADFORD COUNTY SHERIFF OFFICE	142	2	659,008.43	0.00	659,008.43	06/03/2024		35113
			SHERIFF REQ-JUNE 2024	06-2024SO		659,008.43	0.00	11,640.83			
			SHERIFF REQ-JUNE 2024	06-2024SO		659,008.43	0.00	647,367.60			

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
145074	CHK	A	CITY OF STARKE	158	17	34,944.97	0.00	34,944.97	06/03/2024		35113
			A#5510325000-LIB-RETENTION PON	2777BC		55.08	0.00	55.08			
			A#5510327001-LIBRARY	2778BC		2,792.42	0.00	2,792.42			
			A#5510327100-LIBRARY WATER	2779BC		60.43	0.00	60.43			
			A#4410152001-SHIP/SW	2780BC		252.71	0.00	126.35			
			A#4410152001-SHIP/SW	2780BC		252.71	0.00	126.36			
			A#4410148000-GUARDIAN 925A	2781BC		89.35	0.00	89.35			
			A#4410150001-GUARDIAN 925B	2782BC		124.14	0.00	124.14			
			A#2210047000-825 STORAGE SHED	2783BC		201.20	0.00	201.20			
			A#2210046000-ROAD DEPT	2784BC		1,948.55	0.00	1,948.55			
			A#1120237001-JAIL/SAFETY COMPL	2785BC		20,046.93	0.00	20,046.93			
			A#1120237500-JAIL GRINDER PUMP	2786BC		110.81	0.00	110.81			
			A#1120238000-COURTHOUSE	2787BC		8,217.59	0.00	5,012.73			
			A#1120238000-COURTHOUSE	2787BC		8,217.59	0.00	3,204.86			
			A#1120402000-AG EXT OFF	2788BC		448.89	0.00	448.89			
			A#1120436100-MKT RD-SEC CAMERA	2789BC		12.83	0.00	12.83			
			A#1120463400-SENIOR CTR	2790BC		424.26	0.00	424.26			
			A#1120575000-FIRE/RESCUE 945C	2791BC		159.78	0.00	159.78			
145075	CHK	A	FLORIDA PEST CONTROL	220	1	229.60	0.00	229.60	06/03/2024		35113
			TERMITE RENEWAL-SPDVILLE COMM	60860328		229.60	0.00	229.60			
145076	CHK	A	CLERK OF THE CIRCUIT COURT	380	1	71,630.83	0.00	71,630.83	06/03/2024		35113
			REQUISITION FOR JUNE 2024	06-2024		71,630.83	0.00	71,630.83			
145077	CHK	A	BARBARA FISCHER	4736	1	299.10	0.00	299.10	06/03/2024		35113
			TRAVEL REIMBURSEMENT	05132024BFISCHER		299.10	0.00	299.10			
145078	CHK	A	AG PRO LLC	5299	1	975.00	0.00	975.00	06/03/2024		35113
			PRESSURE WASHER-RD DEPT	P43132		975.00	0.00	975.00			
145079	CHK	A	PATRICK B WELCH & ASSOC INC	361	1	3,162.50	0.00	3,162.50	06/06/2024		35120
			LOCATE/STAKE ROW SE 9TH AVE	05-24-08		3,162.50	0.00	3,162.50			
145080	CHK	A	JOHNSON CONTROLS FIRE PROTECTI	6241	1	607.93	0.00	607.93	06/07/2024		35128
			A#264-01814265 ANNL MONITORING	24047962		607.93	0.00	607.93			
145081	CHK	P	STATE OF FLORIDA DISBURSEMENT	50	1	391.14	0.00	391.14	06/12/2024		35134
			CHLD SUPP:5081:502:06/11/24	5081:104		391.14	0.00	391.14			
145082	CHK	P	AFLAC FLEX ACCOUNT	69	1	313.84	0.00	313.84	06/12/2024		35134
			AFLAC FLEX:5081:225:06/11/24	5081:89		313.84	0.00	313.84			
145083	CHK	P	CAPITAL CITY BANK	80	5	71,896.81	0.00	71,896.81	06/12/2024		35134
			FICA:5081:701:06/11/24	5081:18		17,850.17	0.00	17,850.17			
			MEDICARE:5081:702:06/11/24	5081:19		4,174.63	0.00	4,174.63			
			FED:5081:800:06/11/24	5081:20		27,847.21	0.00	27,847.21			
			FICA:5081:801:06/11/24	5081:21		17,850.17	0.00	17,850.17			
			MEDICARE:5081:802:06/11/24	5081:22		4,174.63	0.00	4,174.63			
145084	CHK	A	BRADFORD TRANSPORTATION FUND	146	8	22,368.44	0.00	22,368.44	06/12/2024		35135
			FUEL-AG EXT-MAY 2024	06032024AGEXT		92.39	0.00	92.39			
			FUEL-BUILDING-MAY 2024	06032024BUILDING		227.40	0.00	227.40			
			FUEL-EMS-MAY 2024	06032024EMS		10,340.92	0.00	10,340.92			
			FUEL-FIRE-MAY 2024	06032024FIRE		4,707.36	0.00	4,707.36			
			FUEL-MAINT-MAY 2024	06032024MAINT		273.45	0.00	273.45			

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			FUEL-MOSQUITO CTRL-MAY 2024	06032024	MOSQCTRL	120.29	0.00	120.29			
			FUEL-SHIP-MAY 2024	06032024	SHIP	47.28	0.00	47.28			
			FUEL-SW-MAY 2024	06032024	SW	6,559.35	0.00	6,559.35			
145085	CHK	A	CLAY ELECTRIC COOPERATIVE INC	162	1	182.00	0.00	182.00	06/12/2024		35135
			A#9249491-3370 SE 144TH ST	06062024	9491	182.00	0.00	182.00			
145086	CHK	A	DEMCO INC	184	2	277.82	0.00	277.82	06/12/2024		35135
			SUPPLIES-LIBRARY	7488542		136.94	0.00	136.94			
			SUPPLIES-LIBRARY	7490158		140.88	0.00	140.88			
145087	CHK	A	DOUGLAS BATTERY OF STARKE	198	4	1,353.65	0.00	1,353.65	06/12/2024		35135
			2 BATTERIES-FIRE/RESCUE	85956		453.90	0.00	453.90			
			BATTERY-FIRE/RESCUE	85961		129.95	0.00	129.95			
			3 BATTERIES-FIRE/RESCUE	85986		569.85	0.00	569.85			
			BATTERY-SIGN SHOP	86016		199.95	0.00	199.95			
145088	CHK	A	FLORIDA POWER AND LIGHT CO	221	7	806.01	0.00	806.01	06/12/2024		35135
			A#95764-15799-ST40/HEILBRONN F	05242024	5799	202.09	0.00	202.09			
			A#15263-14297-S/L LAWTEY	06062024	4297	12.64	0.00	12.64			
			A#68840-15709-STARKE COLL SITE	06062024	5709	66.43	0.00	66.43			
			A#99776-81577-THERESSA BALLFIE	06072024	1577	25.66	0.00	25.66			
			A#88412-13724-FAIRGROUNDS	06072024	3724	11.81	0.00	11.81			
			A#68193-16776-MEDIC2/ST20/THER	06072024	6776	454.61	0.00	454.61			
			A#68183-18740-THERESSA COMM HS	06072024	8740	32.77	0.00	32.77			
145089	CHK	A	INGRAM LIBRARY SERVICES	249	3	713.94	0.00	713.94	06/12/2024		35135
			LIBRARY BOOKS	82137134		50.16	0.00	50.16			
			LIBRARY BOOKS	82243352		115.20	0.00	115.20			
			LIBRARY BOOKS	82270419		548.58	0.00	548.58			
145090	CHK	A	JACKSON BUILDING SUPPLY CO	253	3	53.66	0.00	53.66	06/12/2024		35135
			SIGN SHOP SUPPLIES	1441278		15.75	0.00	15.75			
			BOLTS-SW	1441415		17.56	0.00	17.56			
			CEMENT/PRIMER-SW	1441785		20.35	0.00	20.35			
145091	CHK	A	L V HIERS INC	271	6	23,873.94	0.00	23,873.94	06/12/2024		35135
			UNLEADED GAS	0173031-IN		6,428.35	0.00	6,428.35			
			DIESEL FUEL	0173032-IN		2,760.13	0.00	2,760.13			
			BLUDEF-FIRE/RESCUE	0469571-IN		682.04	0.00	682.04			
			UNLEADED GAS	0472388-IN		8,308.87	0.00	8,308.87			
			DIESEL FUEL	0472389-IN		5,451.79	0.00	5,451.79			
			BLUDEF-RD DEPT	0472539-IN		242.76	0.00	242.76			
145092	CHK	A	TERESA G PHILLIPS	342	1	16,680.11	0.00	16,680.11	06/12/2024		35135
			ACS DELIVERABLES	06112024	ACS	16,680.11	0.00	16,680.11			
145093	CHK	A	TERESA G PHILLIPS	342	1	57,708.14	0.00	57,708.14	06/12/2024		35135
			SW-9/30/23-6-1-24	06112024	SW	57,708.14	0.00	57,708.14			
145094	CHK	A	TERESA G PHILLIPS	342	1	62,303.75	0.00	62,303.75	06/12/2024		35135
			TAX COMMISSION-2/29/24-6/1/24	06112024	TC	62,303.75	0.00	62,303.75			
145095	CHK	A	NEW RIVER SOLID WASTE ASSOC	348	1	41,196.32	0.00	41,196.32	06/12/2024		35135
			TIPPING FEES 05/01/24-05/31/24	06052024	NRSWA	41,196.32	0.00	41,196.32			

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145096	CHK	A	MERIDIAN BEHAVIORAL HEALTHCARE PRO SVCS-MAY 24	357 1516-1292	1	6,918.16 6,918.16	0.00 0.00	6,918.16 6,918.16	06/12/2024		35135
145097	CHK	A	THE OFFICE SHOP COPIER-RD DEPT	365 POSR9732(S08)	1	35.00 35.00	0.00 0.00	35.00 35.00	06/12/2024		35135
145098	CHK	A	US POSTAL SERVICE ANNUAL BOX RENTAL-DRAWER B	368 2792BC	1	246.00 246.00	0.00 0.00	246.00 246.00	06/12/2024		35135
145099	CHK	A	RADIO WEAG FM LIBRARY ANNOUNCEMENTS-MAY 24	464 30804805	1	150.00 150.00	0.00 0.00	150.00 150.00	06/12/2024		35135
145100	CHK	A	WINKLER ICEMAKER/SVC-MAINT	548 277776	1	324.95 324.95	0.00 0.00	324.95 324.95	06/12/2024		35135
145101	CHK	A	NATIONAL VACUUM HOUSKEEPING SUPPLIES	634 0511594	1	528.95 528.95	0.00 0.00	528.95 528.95	06/12/2024		35135
145102	CHK	A	JUNIOR LIBRARY GUILD LIBRARY BOOKS	732 684824	1	6.43 6.43	0.00 0.00	6.43 6.43	06/12/2024		35135
145103	CHK	A	JUNIOR LIBRARY GUILD LIBRARY BOOKS	732 684825	1	981.90 981.90	0.00 0.00	981.90 981.90	06/12/2024		35135
145104	CHK	A	JUNIOR LIBRARY GUILD LIBRARY BOOKS	732 685699	1	400.40 400.40	0.00 0.00	400.40 400.40	06/12/2024		35135
145105	CHK	A	MICROMARKETING LLC LIBRARY BOOKS LIBRARY BOOKS LIBRARY BOOKS LIBRARY BOOKS LIBRARY BOOKS LIBRARY BOOKS LIBRARY BOOKS	790 947630 947796 948150 949355 952713 952875 955812 955953	8	1,077.78 24.00 28.48 88.19 448.59 31.49 227.41 87.65 141.97	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	1,077.78 24.00 28.48 88.19 448.59 31.49 227.41 87.65 141.97	06/12/2024		35135
145106	CHK	A	CRYSTAL SPRINGS A#665953414941230-COURT ADMIN	1002 14941230060724	1	52.46 52.46	0.00 0.00	52.46 52.46	06/12/2024		35135
145107	CHK	A	MOBILE COMMUNICATIONS AMERICA, -Quote for tower repair work d	1352 860001174-1	1	5,110.00 5,110.00	0.00 0.00	5,110.00 5,110.00	06/12/2024		35135
145108	CHK	A	JASON HERSEY REIMBURSE HOSPITAL COPAY	1407 05022024JHERSEY	1	600.00 600.00	0.00 0.00	600.00 600.00	06/12/2024		35135
145109	CHK	A	BRYANS ACE HARDWARE UNDERCOATING SPRY-FIRE/RESCUE CORD POWER-FIRE/RESCUE DRIP CAP ALUM-FIRE/RESCUE TWIST DRILL BIT-FIRE/RESCUE FASTENERS(ST 90 AIR COMP RPR) LED TUBE LIGHT-MAINT LBMAN MOP-MAINT FASTENERS-MAINT/PLEASANT GRVE HOUSEKEEPING SUPPLIES	1773 188961 339027 339048 339054 339095 339106 339107 339108 339111	16	437.01 8.59 29.97 25.98 23.99 24.07 14.99 19.99 18.90 12.98	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	437.01 8.59 29.97 25.98 23.99 24.07 14.99 19.99 18.90 12.98	06/12/2024		35135

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			FLAG MARK STND-RD DEPT	339113		27.98	0.00	27.98			
			PROBE SET/MAGNET-MAINT	339114		27.98	0.00	27.98			
			SHUTOFF HOSE/BIBB-MAINT	339117		97.50	0.00	97.50			
			PEDESTAL FAN-MAINT	339118		29.99	0.00	29.99			
			PROPANE-RD DEPT	339122		39.94	0.00	39.94			
			HOUSEKEEPING SUPPLIES	339127		23.58	0.00	23.58			
			ELBOW/NIPPLE GALV-RD DEPT	339136		10.58	0.00	10.58			
145110	CHK	A	BOUND TREE MEDICAL LLC	2081	4	2,921.70	0.00	2,921.70	06/12/2024		35135
			MED SUPPLIES-FIRE/RESCUE	85268446		978.26	0.00	978.26			
			MED SUPPLIES-FIRE/RESCUE	85294924		428.97	0.00	428.97			
			MED SUPPLIES-FIRE/RESCUE	85360549		962.17	0.00	962.17			
			MED SUPPLIES-FIRE/RESCUE	85364218		552.30	0.00	552.30			
145111	CHK	A	DELL MARKETING LP	2242	1	19,628.35	0.00	19,628.35	06/12/2024		35135
			Sole Source-Pre-existing ven	10726443031		19,628.35	0.00	19,628.35			
145112	CHK	A	ANDERSON COLUMBIA CO., INC.	2271	1	69,550.80	0.00	69,550.80	06/12/2024		35135
			ASPHALT NW 38TH AVE-RD DEPT	142422		69,550.80	0.00	69,550.80			
145113	CHK	A	MIDWEST TAPE	2275	4	866.50	0.00	866.50	06/12/2024		35135
			DVD'S-LIBRARY	505163633		53.22	0.00	53.22			
			DVD'S-LIBRARY	505196218		409.14	0.00	409.14			
			DVD'S-LIBRARY	505225690		344.16	0.00	344.16			
			DVD'S-LIBRARY	505247346		59.98	0.00	59.98			
145114	CHK	A	HOWCO ENVIRONMENTAL SERVICE	2531	1	125.00	0.00	125.00	06/12/2024		35135
			USED OIL-SW	0573397		125.00	0.00	125.00			
145115	CHK	A	WINDSTREAM	2746	1	49.63	0.00	49.63	06/12/2024		35135
			A#010240013-CO LINE	050920246256		49.63	0.00	49.63			
145116	CHK	A	QUILL CORPORATION	2915	2	790.30	0.00	790.30	06/12/2024		35135
			LIBRARY SUPPLIES	38697043		370.36	0.00	370.36			
			COPY PAPER-LIBRARY	38769806		419.94	0.00	419.94			
145117	CHK	A	CLERK OPERATING ACCOUNT	2942	1	1,186.27	0.00	1,186.27	06/12/2024		35135
			INS REIMB-COURT SEC-MAY 2024	2799BC		1,186.27	0.00	1,186.27			
145118	CHK	A	VR SYSTEMS INC	2957	1	14,751.00	0.00	14,751.00	06/12/2024		35135
			ANNL SOFTWARE 7/17/24-7/16/25	8369		14,751.00	0.00	14,751.00			
145119	CHK	A	PHIPADA INC.	2982	1	56.73	0.00	56.73	06/12/2024		35135
			VOTE-BY-MAIL ENVELOPES-SOE	24-1104		56.73	0.00	56.73			
145120	CHK	A	QUADMED INC	3417	6	2,041.08	0.00	2,041.08	06/12/2024		35135
			MED SUPPLIES-FIRE/RESCUE	256532		988.30	0.00	988.30			
			MED SUPPLIES-FIRE/RESCUE	256583		8.78	0.00	8.78			
			MED SUPPLIES-FIRE/RESCUE	256604		74.30	0.00	74.30			
			MED SUPPLIES-FIRE/RESCUE	256691		413.90	0.00	413.90			
			MED SUPPLIES-FIRE/RESCUE	256860		238.20	0.00	238.20			
			MED SUPPLIES-FIRE/RESCUE	256883		317.60	0.00	317.60			
145121	CHK	A	NORTH FLORIDA REGIONAL	3577	1	677.53	0.00	677.53	06/12/2024		35135
			A#142392555-D. RHODEN	02122024DRHODEN		677.53	0.00	677.53			

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145122	CHK	A	UF DEPT OF PATHOLOGY	3611	1	1,402.92	0.00	1,402.92	06/12/2024		35135
			MED EX FEES-APRIL 24 FINAL	ME-BRA-APRIL-24		1,402.92	0.00	1,402.92			
145123	CHK	A	STRYKER SALES CORPORATION	3746	3	27,596.53	0.00	27,596.53	06/12/2024		35135
			This PO is to purchase a stair	9205859182		31.45	0.00	31.45			
			State Matching Grant M230401.	9205861084		13,059.80	0.00	13,059.80			
			This PO is to purchase a stair	9205957001		14,505.28	0.00	14,505.28			
145124	CHK	A	AIRGAS SOUTH	3819	2	523.79	0.00	523.79	06/12/2024		35135
			OXYGEN-FIRE/RESCUE	9149994882		226.04	0.00	226.04			
			OXYGEN-FIRE/RESCUE	9150424149		297.75	0.00	297.75			
145125	CHK	A	TRANE US INC	3921	1	2,046.25	0.00	2,046.25	06/12/2024		35135
			CONTRACT #1353-LIBRARY	314519111		2,046.25	0.00	2,046.25			
145126	CHK	A	BRADFORD GARBAGE SERVICE INC	3974	7	401.00	0.00	401.00	06/12/2024		35135
			A#5183-M9/ST90SAMPSON FIRE/RES	060220245183		38.00	0.00	38.00			
			A#5205-HEILBRONN SPRINGS VFD	060220245205		38.00	0.00	38.00			
			A#5245-M2/ST20/THERESSA FIRE/R	060220245245		83.00	0.00	83.00			
			A#5521-SANTA FE BOAT RAMP	060220245521		83.00	0.00	83.00			
			A#5529-HAMPTON BOAT RAMP	060220245529		38.00	0.00	38.00			
			A#5530-MELROSE TAX	060220245530		38.00	0.00	38.00			
			A#5532-M5/ST50/LAWTEY FIRE/RES	060220245532		83.00	0.00	83.00			
145127	CHK	A	PRESTIGE ELECTRIC INC	4071	2	770.45	0.00	770.45	06/12/2024		35135
			SVC CALL STATION 90	7662		316.71	0.00	316.71			
			SVC CALL LIBRARY	7673		453.74	0.00	453.74			
145128	CHK	A	QUEST DIAGNOSTICS	4092	2	87.50	0.00	87.50	06/12/2024		35135
			NEW HIRE DRUG SCREENS	9209829400		87.50	0.00	43.75			
			NEW HIRE DRUG SCREENS	9209829400		87.50	0.00	43.75			
145129	CHK	A	VERIZON WIRELESS	4128	1	91.46	0.00	91.46	06/12/2024		35135
			A#223076844-00004-PD	9964871061		91.46	0.00	91.46			
145130	CHK	A	VERIZON WIRELESS	4128	1	26.15	0.00	26.15	06/12/2024		35135
			A#342311111-00001-EMS	9964891773		26.15	0.00	26.15			
145131	CHK	A	VERIZON WIRELESS	4128	7	4,998.53	0.00	4,998.53	06/12/2024		35135
			A#942167830-00001-BOCC	9965609266		4,998.53	0.00	40.38			
			A#942167830-00001-BOCC	9965609266		4,998.53	0.00	399.57			
			A#942167830-00001-BOCC	9965609266		4,998.53	0.00	1,298.16			
			A#942167830-00001-BOCC	9965609266		4,998.53	0.00	920.60			
			A#942167830-00001-BOCC	9965609266		4,998.53	0.00	160.29			
			A#942167830-00001-BOCC	9965609266		4,998.53	0.00	40.38			
			A#942167830-00001-BOCC	9965609266		4,998.53	0.00	2,139.15			
145132	CHK	A	QUADIANT FINANCE USA, INC.	4190	1	3,000.00	0.00	3,000.00	06/12/2024		35135
			A#7900044080748969-BOCC	05242024		3,000.00	0.00	3,000.00			
145133	CHK	A	HENRY SCHEIN INC	4421	4	2,237.57	0.00	2,237.57	06/12/2024		35135
			MED SUPPLIES-FIRE/RESCUE	81038342		797.82	0.00	797.82			
			MED SUPPLIES-FIRE/RESCUE	89646641		955.62	0.00	955.62			
			MED SUPPLIES-FIRE/RESCUE	90522038		66.50	0.00	66.50			
			MED SUPPLIES-FIRE/RESCUE	91519758		417.63	0.00	417.63			

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145134	CHK	A	O'REILLY AUTOMOTIVE, INC	4489	21	1,531.09	0.00	1,531.09	06/12/2024		35135
			TYC-HEADLI-RD DEPT	2181-304656		274.57	0.00	274.57			
			6IN RED LED-RD DEPT	2181-307027		31.80	0.00	31.80			
			FUSE HOLDER/FUSES-RD DEPT	2181-307261		167.71	0.00	167.71			
			HOSE ELBOW/BIT SET-RD DEPT	2181-307282		23.60	0.00	23.60			
			EXPANS VALVE-RD DEPT	2181-307332		26.75	0.00	26.75			
			OIL/AIR FILTER-RD DEPT	2181-307375		17.61	0.00	17.61			
			TGATE HANDLE-RD DEPT	2181-307383		23.09	0.00	23.09			
			CERAMIC PADS-RD DEPT	2181-307420		99.01	0.00	99.01			
			BREAKER BAR/SOCKET-SW	2181-307430		99.95	0.00	99.95			
			MURRAY CLIMATE CONTR-RD DEPT	2181-307434		54.98	0.00	54.98			
			BRASS TEE-RD DEPT	2181-307539		13.18	0.00	13.18			
			O-RING ASST-RD DEPT	2181-307875		240.04	0.00	240.04			
			A/C O RING-RD DEPT	2181-307876		11.16	0.00	11.16			
			FUSE KIT/FUSES-RD DEPT	2181-308065		28.97	0.00	28.97			
			LIGHT CBL-RD DEPT	2181-308122		12.99	0.00	12.99			
			MURRAY CLIMS RETURN-RD DEPT	2181-308149CM		54.98-	0.00	54.98-			
			FUEL HOSE/FREON-RD DEPT	2181-308174		357.99	0.00	357.99			
			ORING FITTING-RD DEPT	2181-308278		8.74	0.00	8.74			
			SPARK PLUG/IGN WIRE SET-RD DEP	2181-308313		102.14	0.00	102.14			
			IGN WIRE SET EXCHANGE-RD DEPT	2181-308329		0.53	0.00	0.53			
			RETURN ORING FITTING-RD DEPT	2181-308354CM		8.74-	0.00	8.74-			
145135	CHK	A	ETR LLC	4505	2	124,961.79	0.00	124,961.79	06/12/2024		35135
			Ambulance remount. BOCC approv	23-10247A		124,650.00	0.00	124,650.00			
			SUCTION LINE-FIRE/RESCUE	24-12062		311.79	0.00	311.79			
145136	CHK	A	SMARTCOP INC	4569	2	62,537.00	0.00	62,537.00	06/12/2024		35135
			ANNL MAINT-4/1/24-3/31/25	SCIMN0000722		62,537.00	0.00	55,537.00			
			ANNL MAINT-4/1/24-3/31/25	SCIMN0000722		62,537.00	0.00	7,000.00			
145137	CHK	A	L3HARRIS	4616	1	7,695.00	0.00	7,695.00	06/12/2024		35135
			SOF ACCESS FEE, APR-JUN 24	93431371		7,695.00	0.00	7,695.00			
145138	CHK	A	UNIFIRST CORPORATION	4645	4	200.82	0.00	200.82	06/12/2024		35135
			UNIFORMS-SW	3060154252		37.77	0.00	37.77			
			UNIFORMS-RD DEPT	3060154253		60.97	0.00	60.97			
			UNIFORMS-SW	3060156702		37.77	0.00	37.77			
			UNIFORMS-RD DEPT	3060156703		64.31	0.00	64.31			
145139	CHK	A	LEVY JONES INC	4672	2	360.15	0.00	360.15	06/12/2024		35135
			SUPPLIES-FIRE/RESCUE	97357		59.95	0.00	59.95			
			SUPPLIES-FIRE/RESCUE	97559		300.20	0.00	300.20			
145140	CHK	A	PRECISION CHEMICALS	4708	1	81.96	0.00	81.96	06/12/2024		35135
			VALVE STEM/AIRCHUCK-RD DEPT	I240522841		81.96	0.00	81.96			
145141	CHK	A	NORTH FLA ENDOSCOPY CENTER	4753	1	566.00	0.00	566.00	06/12/2024		35135
			A#2543410-LINDA STEVENSON	05312024LSTEVENSON		566.00	0.00	566.00			
145142	CHK	A	TOURIST DEVELOPMENT	4786	1	27,113.10	0.00	27,113.10	06/12/2024		35135
			REIMBURSE TDC ACCT	0424LOTD		27,113.10	0.00	27,113.10			
145143	CHK	A	L&S AUTO TRIM & GLASS, INC	5104	1	2,635.00	0.00	2,635.00	06/12/2024		35135
			Hose bed covers for response u	92552		2,635.00	0.00	2,635.00			

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145144	CHK	A	CLAY COUNTY UTILITY AUTHORITY A#A00033025-WATER-TAX-COLL-MEL	5139	1	102.61 102.61	0.00 0.00	102.61 102.61	06/12/2024		35135
145145	CHK	A	CUSTOM PRODUCTS CORP SIGN SHOP SUPPLIES	5242	1	856.88 856.88	0.00 0.00	856.88 856.88	06/12/2024		35135
145146	CHK	A	PHILLIP MCDONALD PLUMBING INC SVC CALL LIBRARY ASPHALT HAULING NW 38TH AVE ASPHALT HAULING NW 38TH AVE ASPHALT HAULING NW 38TH AVE ASPHALT HAULING NW 38TH AVE ASPHALT HAULING NW 38TH AVE ASPHALT HAULING NW 38TH AVE	5243	7	6,015.00 75.00 990.00 990.00 990.00 990.00 990.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	6,015.00 75.00 990.00 990.00 990.00 990.00 990.00	06/12/2024		35135
145147	CHK	A	AG PRO LLC TOGGLE/SOLENOID-RD DEPT	5299	1	236.55 236.55	0.00 0.00	236.55 236.55	06/12/2024		35135
145148	CHK	A	TELEFLEX, LLC MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE	5302	3	2,032.50 677.50 677.50 677.50	0.00 0.00 0.00 0.00	2,032.50 677.50 677.50 677.50	06/12/2024		35135
145149	CHK	A	FDOT TOLL PLATE#TI2595-FIRE/RESCUE	5431	1	13.64 13.64	0.00 0.00	13.64 13.64	06/12/2024		35135
145150	CHK	A	JOE'S TIRES This PO is for a bumper and br	5961	1	1,980.00 1,980.00	0.00 0.00	1,980.00 1,980.00	06/12/2024		35135
145151	CHK	A	O'REILLY'S AUTOMOTIVE WIPER BLADE-FIRE/RESCUE ALTERNATOR-FIRE/RESCUE	6008	2	336.71 40.78 295.93	0.00 0.00 0.00	336.71 40.78 295.93	06/12/2024		35135
145152	CHK	A	CARQUEST PLUG/COUPLER-RD DEPT CONDUIT/LG RAVEN-RD DEPT BLK RBR FLAP-SW A/C COMPR KIT-RD DEPT	6029	4	549.99 19.78 79.08 37.02 414.11	0.00 0.00 0.00 0.00 0.00	549.99 19.78 79.08 37.02 414.11	06/12/2024		35135
145153	CHK	A	COMCAST A#939087578-PHONE/INTERNET	6092	1	3,056.50 3,056.50	0.00 0.00	3,056.50 3,056.50	06/12/2024		35135
145154	CHK	A	GLOBAL TIRE RECYCLING Sole Source, Global Tire Recyc	6097	1	4,242.00 4,242.00	0.00 0.00	4,242.00 4,242.00	06/12/2024		35135
145155	CHK	A	BRADFORD CO TELEGRAPH LEGAL AD-MEETING JUN 4 @ 9:30 LEGAL ADS-(SEE DETAILS)	6171	2	189.12 26.08 163.04	0.00 0.00 0.00	189.12 26.08 163.04	06/12/2024		35135
145156	CHK	A	BRADFORD CO TELEGRAPH INC LEGAL ADS-SEE DETAILS	6173	1	508.96 508.96	0.00 0.00	508.96 508.96	06/12/2024		35135
145157	CHK	A	AMAZON CAPITAL SERVICES BATTERIES/CLIPS/SHELVES-IT DASH BOARD COVER-RD DEPT BOOKMARKS-LIBRARY	6230	72	10,630.96 71.10 109.99 10.95	0.00 0.00 0.00 0.00	10,630.96 71.10 109.99 10.95	06/12/2024		35135

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			ICE MAKER COUNTERTOP-MAINT	13N3-447T-LFYV		179.99	0.00	179.99			
			PORTABLE MONITOR-AG	14VX-GR9G-H1L3		79.99	0.00	79.99			
			UNIFORMS-FIRE/RESCUE	14XJ-19FJ-H1WN		83.96	0.00	83.96			
			UNIFORM SHIRTS-LIBRARY	164K-J16J-4C9R		85.23	0.00	85.23			
			HDMI TO VGA-IT	1663-QRCL-LCQ3		18.78	0.00	18.78			
			LIBRARY SUPPLIES	1677-7LYM-6FDT		217.64	0.00	217.64			
			FLAGPOLE ROPE-MAINT	16GW-VJVM-4HCQ		47.00	0.00	47.00			
			12 PIN HUB NUT SOCKET-RD DEPT	16QN-QFQW-4673		147.88	0.00	147.88			
			ETHERNET SWITCH/BINDER-IT	16RV-GDFT-NRY1		27.74	0.00	27.74			
			PROJECTOR LAMP-IT	16TG-K6K7-CGPC		91.39	0.00	91.39			
			MARKING PAINT 5 GAL-SW	17DR-VKNN-4T91		680.23	0.00	680.23			
			RETURN VINTAGE ART-LIBRARY	17G1-1D46-1491-CM		26.97-	0.00	26.97-			
			OTTERBOX CASE/HOLSTER-IT	17PF-KYWW-97G6		31.31	0.00	31.31			
			DR-M140 ROLLER KIT-IT	17PY-R19X-NJ7L		160.39	0.00	160.39			
			PROTECTIVE CAMERA CASE-FIRE/RE	17W6-H7P3-1H7R		39.99	0.00	39.99			
			CABLE LABELS/ROUTER-IT	199T-FNML-6DJ4		59.67	0.00	59.67			
			AMAZON PRIME 2024 RENEWAL	19KY-3WGC-7Y6D		1,299.00	0.00	1,299.00			
			OFFICE SUPPLIES-LIBRARY	19Q1-DXPG-G6QR		84.73	0.00	84.73			
			LED CANOPY LIGHTS(4)-MAINT	1CL9-XPJX-XCX3		232.76	0.00	232.76			
			TIRE GAUGE/LOCK BOX-FIRE/RESCU	1CNV-3FKH-LG37		88.45	0.00	88.45			
			UTILITY KNIFE-LIBRARY	1CRJ-MY6W-3MMM		11.88	0.00	11.88			
			LIBRARY SUPPLIES	1CWF-TQNF-71WL		43.95	0.00	43.95			
			TRAIL CAMERAS-MAINT	1D3Y-XTQ7-TVDF		189.99	0.00	189.99			
			LADDER-IT	1DLP-K4H7-FGG1		164.29	0.00	164.29			
			NAME PLATE/ARTWORK-LIBRARY	1DMD-XM6M-3KTQ		141.94	0.00	141.94			
			LIBRARY SUPPLIES	1DMD-XM6M-463L		29.95	0.00	29.95			
			62 PCS STICKERS-LIBRARY	1DPM-7F17-9TPF		4.99	0.00	4.99			
			TONER-SHIP	1DPY-VTXX-NCWR		505.74	0.00	505.74			
			WALKIE TALKIES-LIBRARY	1DVN-H6JD-3VKC		127.57	0.00	127.57			
			LIBRARY SUPPLIES	1DY7-KT6H-9CHM		61.92	0.00	61.92			
			RETURN STAMPS-LIBRARY	1DYN-H4FY-KYFX-CM		11.29-	0.00	11.29-			
			RATCHET STRAP TIE DOWN-FIRE/RE	1F3G-DDTW-H17P		63.99	0.00	63.99			
			JUMP STARTER-RD DEPT	1F9F-WLK4-4N1P		199.99	0.00	199.99			
			BALL MOUNT BASE-IT	1FD9-3D4X-LCH9		30.00	0.00	30.00			
			VACUUM CLEANER-MAINT	1FMG-DRJX-WMXP		169.99	0.00	169.99			
			UNIFORM SHIRTS-LIBRARY	1G3H-XKN3-HLVF		49.96	0.00	49.96			
			FILTER RPLC MAYTAG-FIRE/RESCUE	1G79-LX1H-DDKQ		32.99	0.00	32.99			
			STEPPING STONE STAMPS-LIBRARY	1GHH-WJ1W-3FYW		11.29	0.00	11.29			
			AUDIO JIB/C XLR COMBINER-IT	1GWP-CPFM-46N7		69.98	0.00	69.98			
			CISCO CATALYST SWITCH-IT	1HCC-D4YP-XYF3		681.18	0.00	681.18			
			UNIFORMS-FIRE/RESCUE	1J13-M943-VX61		27.99	0.00	27.99			
			LIBRARY SUPPLIES	1JKH-J3G3-7DPF		233.07	0.00	233.07			
			BALL MOUNT BASES-IT	1KK1-FNWF-1VJD		35.57	0.00	35.57			
			VACANT/METTING SIGN-RD DEPT	1M7T-1JPW-L13G		39.95	0.00	39.95			
			MEDIA DISC-IT	1MGH-QHVC-3VN9		19.49	0.00	19.49			
			CLIPBOARDS-MAINT	1MK7-M7GC-YGYL		55.96	0.00	55.96			
			BRITA WATER FILTER-FIRE/RESCUE	1N6G-PQP1-4D6M		82.47	0.00	82.47			
			LIBRARY SUPPLIES	1NTK-MXPL-JQND		316.06	0.00	316.06			
			CISCO POWER SUPPLY-IT	1NTK-MXPL-KD4Q		245.10	0.00	245.10			
			288 PIN MEMORY MODULE-IT	1P7C-3VJK-VTDF		192.00	0.00	192.00			
			UNIFORMS-FIRE/RESCUE	1PP4-4JNL-99W1		143.61	0.00	143.61			
			AIR COMPRESSOR-MAINT	1PQ4-3JJJ-C3N3		249.88	0.00	249.88			
			RADIO BATTERY RETURN-LIBRARY	1PTR-FGNY-GXDH-CM		13.99-	0.00	13.99-			
			OFFICE SUPPLIES-MOSQ CTRL	1PWR-JJWJ-NH4D		98.18	0.00	98.18			
			LAPTOP CHARGER/PWR SUPPLY-IT	1QCC-JPVF-MRY1		198.50	0.00	198.50			
			WINDOW AIR COND-SW	1QHP-TWVL-X36W		660.70	0.00	660.70			

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			YELLOW PAINT-SW		1R3V-6PDP-N7MK	556.14	0.00	556.14			
			PUMP SPRAYER-FIRE/RESCUE		1R7C-LJ36-JVMX	41.82	0.00	41.82			
			PICTURE FRAME SET-FIRE/RESCUE		1R7C-LJ36-M7C1	15.29	0.00	15.29			
			RED HANDLE HITCH PIN-FIRE/RESC		1R7L-41GN-CNT4	37.68	0.00	37.68			
			ADDRESS LABELS-LIBRARY		1RCF-QLH4-3VWT	59.25	0.00	59.25			
			LIBRARY BOOK		1RCF-QLH4-3W1L	10.36	0.00	10.36			
			CREDIT SHIPPING COST-LIBRARY		1RTD-VJGM-13MM-CM	0.01-	0.00	0.01-			
			WALL ART/VINTAGE PORT-LIBRARY		1VKV-NRRR-H6LW	256.28	0.00	256.28			
			LIBRARY BOOKS		1VYH-9TXW-P6GM	65.64	0.00	65.64			
			TUFF TYING TWINE-RD DEPT		1X1H-KCVV-9GY4	248.94	0.00	248.94			
			COUPLER-IT		1XQX-T4VG-W3GF	12.99	0.00	12.99			
			RAZOR BLADE-LIBRARY		1XYF-TRWT-4DXK	7.98	0.00	7.98			
			MIC HOLDER/USB-IT		1YDY-QHN4-W99V	332.56	0.00	332.56			
145158	CHK	A	O'CULL ELECTRIC LLC	6232	1	2,845.32	0.00	2,845.32	06/12/2024		35135
			Projector and Projector Mounti	165293		2,845.32	0.00	2,845.32			
145159	CHK	A	MURRAY CHRYSLER SUPERSTORE	6242	2	266.98	0.00	266.98	06/12/2024		35135
			VALVE A/C-FIRE/RESCUE	38653		44.48	0.00	44.48			
			FILTERS-FIRE/RESCUE	38734		222.50	0.00	222.50			
145160	CHK	A	WATERWAY OF CENTRAL FLORIDA, L	6260	1	8,025.80	0.00	8,025.80	06/12/2024		35135
			Annual ladder/hose testing. So	2567		8,025.80	0.00	8,025.80			
145161	CHK	A	NORTH AMERICA FIRE EQUIPMENT C	6261	1	4,658.00	0.00	4,658.00	06/12/2024		35135
			This PO is for fire equipment	P-1249944		4,658.00	0.00	4,658.00			
145162	CHK	A	JUNCTION CITY MINING COMPANY,	6264	1	6,611.28	0.00	6,611.28	06/12/2024		35135
			ASPHALT NW 38TH AVE	114401		6,611.28	0.00	6,611.28			
145163	CHK	A	ONESOURCE, INC.	6272	1	206.90	0.00	206.90	06/12/2024		35135
			BACKGROUND CHECKS	20240531		206.90	0.00	206.90			
145164	CHK	A	WEX BANK	6306	2	4,998.96	0.00	4,998.96	06/12/2024		35135
			FIRE/RESCUE-FUEL-APRIL 2024	96915825		2,244.49	0.00	2,244.49			
			FIRE/RESCUE-FUEL-MAY 2024	97436917		2,754.47	0.00	2,754.47			
145165	CHK	A	GREATAMERICA FINANCIAL SERVICE	6331	1	242.32	0.00	242.32	06/12/2024		35135
			A#1958067 AG COPIER	36652869		242.32	0.00	242.32			
145166	CHK	A	AVENU INSIGHTS & ANALYTICS	6355	1	680.67	0.00	680.67	06/12/2024		35135
			CASA MO SOFTWARE-SW MAY 2024	INVB-053816		680.67	0.00	680.67			
145167	CHK	A	BRANDWORKS	6393	1	980.00	0.00	980.00	06/12/2024		35135
			TSHIRTS-FIRE/RESCUE	BCFR51624		980.00	0.00	980.00			
145168	CHK	A	BRANDWORKS	6393	1	750.00	0.00	750.00	06/12/2024		35135
			SNAP BACK CAP-FIRE/RESCUE	BCFR51724		750.00	0.00	750.00			
145169	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	2,800.00	0.00	2,800.00	06/12/2024		35135
			NW 53RD AVE, NW 219TH, NW 41ST	2024003069		2,800.00	0.00	2,800.00			
145170	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	159,580.00	0.00	159,580.00	06/12/2024		35135
			CR 235 FROM CR 231 TO SR 100	2024003070		159,580.00	0.00	159,580.00			
145171	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	2,000.00	0.00	2,000.00	06/12/2024		35135

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			Bradford County wishes to reno	2024003072		2,000.00	0.00	2,000.00			
145172	CHK	A	FRM AIR CONDITIONING SVC CALL-BUILDING/ZONING	6436 1313	1	613.17 613.17	0.00 0.00	613.17 613.17	06/12/2024		35135
145173	CHK	A	MIRACLE AUTOMOTIVE & TRUCK SVC 2 TIRES-RD DEPT	6502 I003575	1	670.86 670.86	0.00 0.00	670.86 670.86	06/12/2024		35135
145174	CHK	A	DENNY THOMPSON, CLERK OF COURT RECORD SOM-SHIP	6745 2796BC	1	10.00 10.00	0.00 0.00	10.00 10.00	06/12/2024		35135
145175	CHK	A	AT&T MOBILITY A#287304929102-EMS JET PACKS	6772 28730492910206032024247.93	1	247.93 247.93	0.00 0.00	247.93 247.93	06/12/2024		35135
145176	CHK	A	INSPIRED TECHNOLOGIES MONTHLY SUBSCRIPTION OFF 365	6778 690-2024	1	4,344.30 4,344.30	0.00 0.00	4,344.30 4,344.30	06/12/2024		35135
145177	CHK	A	INSPIRED TECHNOLOGIES -Server Upgrade for BCCERTIFY	6778 774-2024	1	1,069.00 1,069.00	0.00 0.00	1,069.00 1,069.00	06/12/2024		35135
145178	CHK	A	CARQUEST AC COMPRESSOR-FIRE/RESCUE MICRO VBELT-FIRE/RESCUE AC FITTING/FITTINGS-FIRE/RESCU A/C COMPR NEW-FIRE/RESCUE RECEIVER DRIER-FIRE/RESCUE RETURN A/C COMP-FIRE/RESCUE DIFF PRESS SENSOR-FIRE/RESCUE	6842 11118-398560 11118-398856 11118-399124 11118-399158 11118-399213 11118-399228CM 11118-399254	7	844.55 461.09 106.90 21.67 461.09 28.36 461.09 226.53	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	844.55 461.09 106.90 21.67 461.09 28.36 461.09 226.53	06/12/2024		35135
145179	CHK	A	RDS CONTRACT OVERAGE-LIBRARY	6859 IN127419	1	52.19 52.19	0.00 0.00	52.19 52.19	06/12/2024		35135
145180	CHK	A	CRYSTAL TRACTOR & EQUIPMENT SWITCH-RD DEPT	6864 P12389	1	31.64 31.64	0.00 0.00	31.64 31.64	06/12/2024		35135
145181	CHK	A	U.S. BANK EQUIPMENT FINANCE COPIER-MPC4504-LIBRARY COPIER-MPC4504-LIBRARY	6887 528810799 531046563	2	366.58 183.29 183.29	0.00 0.00 0.00	366.58 183.29 183.29	06/12/2024		35135
145182	CHK	A	WW WHITEHURST LLC NW 38TH AVE-RD DEPT	6905 A-108	1	8,200.00 8,200.00	0.00 0.00	8,200.00 8,200.00	06/12/2024		35135
145183	CHK	A	BRADLEY, GARRISON & KOMANDO, P MONTHLY RETAINER-MAY 2024	6908 12145	1	7,175.00 7,175.00	0.00 0.00	7,175.00 7,175.00	06/12/2024		35135
145184	CHK	A	JAMES MOORE & CO. PROF SVCS IN CON W/AUDIT FY23	6916 808888	1	20,000.00 20,000.00	0.00 0.00	20,000.00 20,000.00	06/12/2024		35135
145185	CHK	A	BILLIE LOWERY REIMBURSE HOSPITAL COPAY	6931 2793BC	1	750.00 750.00	0.00 0.00	750.00 750.00	06/12/2024		35135
145186	CHK	A	JONES WELDING & INDUSTRIAL SUP CYLINDER RENTAL-RD DEPT	6933 R00686896	1	17.72 17.72	0.00 0.00	17.72 17.72	06/12/2024		35135
145187	CHK	A	LAURA MABRY REIMBURSE HOSPITAL COPAY	6949 2794BC	1	600.00 600.00	0.00 0.00	600.00 600.00	06/12/2024		35135

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145188	CHK	A	EPI CONSTRUCTION, INC This is a Sole Source and an E	6955	1	5,392.48 5,392.48	0.00 0.00	5,392.48 5,392.48	06/12/2024		35135
145189	CHK	A	CATALIS PUBLIC WORKS & CITIZEN ANNUAL HOSTING FEE 3/24-2/25	6975	1	3,438.22 3,438.22	0.00 0.00	3,438.22 3,438.22	06/12/2024		35135
145190	CHK	A	DAVES'S TOPS AND TRIM INC This project will be to purcha	6992	1	3,375.00 3,375.00	0.00 0.00	3,375.00 3,375.00	06/12/2024		35135
145191	CHK	A	SCUBA MONKEY DIVE CENTER TESTING SCBA CYLINDER-FIRE/RES	7018	1	92.00 92.00	0.00 0.00	92.00 92.00	06/12/2024		35135
145192	CHK	A	C & S SITE PREP INC NW 38TH AVE ASPHALT DELIVERY	7022	1	1,320.00 1,320.00	0.00 0.00	1,320.00 1,320.00	06/12/2024		35135
145193	CHK	A	NPAS A#175520637-LISA NORMAN	7023	1	750.00 750.00	0.00 0.00	750.00 750.00	06/12/2024		35135
145194	CHK	A	ALACHUA COUNTY HEALTH DEPARTME ANNL WATER TESTING COLL SITES	7026	1	250.00 250.00	0.00 0.00	250.00 250.00	06/12/2024		35135
145195	CHK	A	RICKY STEVENSON HOSPITAL COPAY-L. STEVENSON	7027	1	125.00 125.00	0.00 0.00	125.00 125.00	06/12/2024		35135
145196	CHK	A	ELAN FINANCIAL SERVICES A#4798510064018548-BOCC A#4798510064018548-BOCC A#4798510064018548-BOCC A#4798510064018548-BOCC	3614	4	8,858.25 8,858.25 8,858.25 8,858.25	0.00 0.00 0.00 0.00	8,858.25 4,924.82 2,571.62 198.46 1,163.35	06/19/2024		35158
145197	CHK	A	CLAY ELECTRIC COOPERATIVE INC STMT 06072024 STMT 06072024 STMT 06072024 STMT 06072024	162	4	2,566.80 2,566.80 2,566.80 2,566.80	0.00 0.00 0.00 0.00	2,566.80 503.06 886.06 541.54 636.14	06/20/2024		35162
145198	CHK	A	FLORIDA BLUE - DEPT 1213 #231078 C. TAYLOR-RFD OVERPYMT	5029	1	482.16 482.16	0.00 0.00	482.16 482.16	06/20/2024		35162
145199	CHK	A	LAWTEY SHELL FUEL-FIRE/RESCUE	7009	1	53.31 53.31	0.00 0.00	53.31 53.31	06/20/2024		35162
145200	CHK	A	STARKE EXXON FUEL-FIRE/RESCUE	7009	1	33.00 33.00	0.00 0.00	33.00 33.00	06/20/2024		35164
145201	CHK	A	TERESA G PHILLIPS TAG/TITLE 2024 FORD F150 HLT D	342	1	127.05 127.05	0.00 0.00	127.05 127.05	06/24/2024		35169
145202	CHK	P	STATE OF FLORIDA DISBURSEMENT CHLD SUPP:5089:502:06/25/24	50	1	391.14 391.14	0.00 0.00	391.14 391.14	06/26/2024		35173
145203	CHK	P	BRADFORD COUNTY EMS ASSN LOCAL UN.DUES:5081:470:06/11/24 UN.DUES:5089:470:06/25/24	55	2	2,300.00 1,150.00 1,150.00	0.00 0.00 0.00	2,300.00 1,150.00 1,150.00	06/26/2024		35173
145204	CHK	P	BRADFORD COUNTY HEALTH INS. FU	57	6	129,328.34	0.00	129,328.34	06/26/2024		35173

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			AV MED FAM:5081:210:06/11/24	5081:84		2,090.52	0.00	2,090.52			
			AV MED FAM:5081:210:06/11/24	5081:85		522.63	0.00	522.63			
			AV MED FAM:5089:210:06/25/24	5089:103		2,090.52	0.00	2,090.52			
			AV MED:5089:710:06/25/24	5089:104		122,927.61	0.00	122,927.61			
			AV MED FAM:5089:210:06/25/24	5089:105		522.63	0.00	522.63			
			AV MED:5089:710:06/25/24	5089:108		1,174.43	0.00	1,174.43			
145205	CHK	P	BRADFORD COUNTY HEALTH INS. FU 58		2	1,420.80	0.00	1,420.80	06/26/2024		35173
			LIFE INS:5089:720:06/25/24	5089:118		1,408.96	0.00	1,408.96			
			LIFE INS:5089:720:06/25/24	5089:121		11.84	0.00	11.84			
145206	CHK	P	BRADFORD COUNTY HEALTH INS FUN 59		6	2,818.94	0.00	2,818.94	06/26/2024		35173
			AFLAC:5081:221:06/11/24	5081:86		590.31	0.00	590.31			
			AFLAC:5081:321:06/11/24	5081:87		433.55	0.00	433.55			
			AFLAC V&D:5081:244:06/11/24	5081:88		385.61	0.00	385.61			
			AFLAC:5089:221:06/25/24	5089:106		590.31	0.00	590.31			
			AFLAC:5089:321:06/25/24	5089:107		433.55	0.00	433.55			
			AFLAC V&D:5089:244:06/25/24	5089:109		385.61	0.00	385.61			
145207	CHK	P	BRADFORD COUNTY HEALTH INS. FU 60		4	608.06	0.00	608.06	06/26/2024		35173
			DENTAL:5081:222:06/11/24	5081:91		169.83	0.00	169.83			
			DENTAL:5081:322:06/11/24	5081:92		134.20	0.00	134.20			
			DENTAL:5089:222:06/25/24	5089:112		169.83	0.00	169.83			
			DENTAL:5089:322:06/25/24	5089:113		134.20	0.00	134.20			
145208	CHK	P	BRADFORD COUNTY HEALTH INSURAN 62		8	4,206.10	0.00	4,206.10	06/26/2024		35173
			COLONIAL:5081:224:06/11/24	5081:93		1,346.94	0.00	1,346.94			
			COLONIAL:5081:324:06/11/24	5081:94		739.79	0.00	739.79			
			COLONIAL:5081:224:06/11/24	5081:95		8.62	0.00	8.62			
			COLONIAL:5081:324:06/11/24	5081:96		7.70	0.00	7.70			
			COLONIAL:5089:224:06/25/24	5089:114		1,346.94	0.00	1,346.94			
			COLONIAL:5089:324:06/25/24	5089:115		739.79	0.00	739.79			
			COLONIAL:5089:224:06/25/24	5089:116		8.62	0.00	8.62			
			COLONIAL:5089:324:06/25/24	5089:117		7.70	0.00	7.70			
145209	CHK	P	BRADFORD CTY EMPLOYEES HEALTH 63		4	3,320.68	0.00	3,320.68	06/26/2024		35173
			LIBERTY:5081:228:06/11/24	5081:97		1,189.25	0.00	1,189.25			
			LIBERTY:5081:328:06/11/24	5081:98		471.09	0.00	471.09			
			LIBERTY:5089:228:06/25/24	5089:119		1,189.25	0.00	1,189.25			
			LIBERTY:5089:328:06/25/24	5089:120		471.09	0.00	471.09			
145210	CHK	P	AMERICAN GENERAL LIFE INS CO 65		4	636.14	0.00	636.14	06/26/2024		35173
			AMERICAN:5081:241:06/11/24	5081:100		39.22	0.00	39.22			
			AMERICAN:5081:323:06/11/24	5081:90		278.85	0.00	278.85			
			AMERICAN:5089:323:06/25/24	5089:111		278.85	0.00	278.85			
			AMERICAN:5089:241:06/25/24	5089:123		39.22	0.00	39.22			
145211	CHK	P	BRADFORD INSURANCE 66		4	2,940.00	0.00	2,940.00	06/26/2024		35173
			NATIONWIDE:5081:243:06/11/24	5081:101		985.00	0.00	985.00			
			NATIONWIDE:5081:343:06/11/24	5081:102		485.00	0.00	485.00			
			NATIONWIDE:5089:243:06/25/24	5089:124		985.00	0.00	985.00			
			NATIONWIDE:5089:343:06/25/24	5089:125		485.00	0.00	485.00			
145212	CHK	P	AFLAC FLEX ACCOUNT 69		1	313.84	0.00	313.84	06/26/2024		35173
			AFLAC FLEX:5089:225:06/25/24	5089:110		313.84	0.00	313.84			

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145213	CHK	P	COTTON STATES LIFE INSURANCE	70	2	13.00	0.00	13.00	06/26/2024		35173
			COTTON:5081:326:06/11/24	5081:99		6.50	0.00	6.50			
			COTTON:5089:326:06/25/24	5089:122		6.50	0.00	6.50			
145214	CHK	P	BRADFORD INSURANCE	72	2	40.86	0.00	40.86	06/26/2024		35173
			ID THEFT:5081:340:06/11/24	5081:83		20.43	0.00	20.43			
			ID THEFT:5089:340:06/25/24	5089:102		20.43	0.00	20.43			
145215	CHK	P	CAPITAL CITY BANK	75	24	174,228.82	0.00	174,228.82	06/26/2024		35173
			VOID: 74072 KEMUEL M BROWN	002C00074072AA		28.80-	0.00	28.80-			
			VOID: 74072 KEMUEL M BROWN	002C00074072AD		130.27-	0.00	130.27-			
			FL RET 3%:5081:230:06/11/24	5081:105		8,505.31	0.00	8,505.31			
			HA:5081:781:06/11/24	5081:106		11,518.78	0.00	11,518.78			
			HB:5081:782:06/11/24	5081:107		55,204.84	0.00	55,204.84			
			HI:5081:783:06/11/24	5081:108		5,427.84	0.00	5,427.84			
			QA:5081:784:06/11/24	5081:109		606.08	0.00	606.08			
			PA:5081:786:06/11/24	5081:110		927.30	0.00	927.30			
			DP:5081:787:06/11/24	5081:111		1,706.19	0.00	1,706.19			
			UA:5081:791:06/11/24	5081:112		201.88	0.00	201.88			
			CA:5081:792:06/11/24	5081:113		631.82	0.00	631.82			
			HM:5081:793:06/11/24	5081:114		1,533.52	0.00	1,533.52			
			FL RET 3%:5082:230:06/14/24	5082:7		28.80	0.00	28.80			
			HA:5082:781:06/14/24	5082:8		130.27	0.00	130.27			
			FL RET 3%:5089:230:06/25/24	5089:129		8,618.61	0.00	8,618.61			
			HA:5089:781:06/25/24	5089:130		11,414.66	0.00	11,414.66			
			HB:5089:782:06/25/24	5089:131		56,561.99	0.00	56,561.99			
			HI:5089:783:06/25/24	5089:132		5,427.84	0.00	5,427.84			
			QA:5089:784:06/25/24	5089:133		606.08	0.00	606.08			
			PA:5089:786:06/25/24	5089:134		889.06	0.00	889.06			
			DP:5089:787:06/25/24	5089:135		1,883.54	0.00	1,883.54			
			UA:5089:791:06/25/24	5089:136		201.88	0.00	201.88			
			CA:5089:792:06/25/24	5089:137		655.48	0.00	655.48			
			HM:5089:793:06/25/24	5089:138		1,706.12	0.00	1,706.12			
145216	CHK	P	CAPITAL CITY BANK	80	15	72,859.52	0.00	72,859.52	06/26/2024		35173
			VOID: 74072 KEMUEL M BROWN	002C00074072AB		59.52-	0.00	59.52-			
			VOID: 74072 KEMUEL M BROWN	002C00074072AC		13.92-	0.00	13.92-			
			VOID: 74072 KEMUEL M BROWN	002C00074072AE		36.97-	0.00	36.97-			
			VOID: 74072 KEMUEL M BROWN	002C00074072AF		59.52-	0.00	59.52-			
			VOID: 74072 KEMUEL M BROWN	002C00074072AG		13.92-	0.00	13.92-			
			FICA:5082:701:06/14/24	5082:1		59.52	0.00	59.52			
			MEDICARE:5082:702:06/14/24	5082:2		13.92	0.00	13.92			
			FED:5082:800:06/14/24	5082:3		36.97	0.00	36.97			
			FICA:5082:801:06/14/24	5082:4		59.52	0.00	59.52			
			MEDICARE:5082:802:06/14/24	5082:5		13.92	0.00	13.92			
			FICA:5089:701:06/25/24	5089:28		18,136.41	0.00	18,136.41			
			MEDICARE:5089:702:06/25/24	5089:29		4,241.58	0.00	4,241.58			
			FED:5089:800:06/25/24	5089:30		28,103.54	0.00	28,103.54			
			FICA:5089:801:06/25/24	5089:31		18,136.41	0.00	18,136.41			
			MEDICARE:5089:802:06/25/24	5089:32		4,241.58	0.00	4,241.58			
145217	CHK	P	BRADFORD COUNTY B.O.C.C.	2588	2	100.00	0.00	100.00	06/26/2024		35173
			Damaged:5081:509:06/11/24	5081:207		50.00	0.00	50.00			
			Damaged:5089:509:06/25/24	5089:258		50.00	0.00	50.00			
145218	CHK	P	OHIO CHILD SUPPORT PAYMENT CEN	7031	1	643.84	0.00	643.84	06/26/2024		35173

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			CHILD SUPP:5089:510:06/25/24	5089:128		643.84	0.00	643.84			
145219	CHK	A	BRADFORD COUNTY HEALTH INSURAN	73	1	110,112.11	0.00	110,112.11	06/26/2024		35174
			REIMB. SHERIFF INS JUNE 2024	06142024		110,112.11	0.00	110,112.11			
145220	CHK	A	ALACHUA COUNTY BOCC	104	1	56,728.42	0.00	56,728.42	06/26/2024		35174
			CAREER SOURCE NCF PYM 1	2024-00000001		56,728.42	0.00	56,728.42			
145221	CHK	A	BRADFORD TRANSPORTATION FUND	146	1	455.14	0.00	455.14	06/26/2024		35174
			FUEL-BUILDING-APRIL 2024	06172024BUILDING		455.14	0.00	455.14			
145222	CHK	A	CENTURYLINK	153	1	2,057.24	0.00	2,057.24	06/26/2024		35174
			A#312169377-CO LINE	060120249377		2,057.24	0.00	2,057.24			
145223	CHK	A	DOUGLAS BATTERY OF STARKE	198	1	399.90	0.00	399.90	06/26/2024		35174
			2 BATTERIES-SIGN SHOP	86026		399.90	0.00	399.90			
145224	CHK	A	FEDEX	211	1	13.61	0.00	13.61	06/26/2024		35174
			RENEW BIOMEDICAL-FIRE/RESCUE	8-506-22141		13.61	0.00	13.61			
145225	CHK	A	FLORIDA POWER AND LIGHT CO	221	7	346.11	0.00	346.11	06/26/2024		35174
			A#86299-10590-LINCOLN CITY PAR	061420240590		60.79	0.00	60.79			
			A#49733-32192-SR100A/US301 FSS	061420242192		12.64	0.00	12.64			
			A#00709-04032-DOUGLAS BLDG	061420244032		92.15	0.00	92.15			
			A#96978-26254-LINCOLN CITY PAR	061420246254		28.75	0.00	28.75			
			A#82042-21223-HAMPTON LOGISTIC	061720241223		32.29	0.00	32.29			
			A#26257-10765-LAWTEY COLL SITE	062020240765		59.40	0.00	59.40			
			A#26297-19762-LAWTEY COLL SITE	062020249762		60.09	0.00	60.09			
145226	CHK	A	JACKSON BUILDING SUPPLY CO	253	1	38.46	0.00	38.46	06/26/2024		35174
			OUTDR SCRW/2X4'S-MAINT	1442413		38.46	0.00	38.46			
145227	CHK	A	L V HIERS INC	271	8	39,198.43	0.00	39,198.43	06/26/2024		35174
			DIESEL FUEL	0173277-IN		3,983.73	0.00	3,983.73			
			BLUDEF-FIRE/RESCUE	0472540-IN		257.21	0.00	257.21			
			DIESEL FUEL	0472736-IN		5,964.03	0.00	5,964.03			
			UNLEADED GAS	0472756-IN		6,198.00	0.00	6,198.00			
			UNLEADED GAS	0472962-IN		6,330.00	0.00	6,330.00			
			DIESEL FUEL	0472963-IN		2,373.70	0.00	2,373.70			
			UNLEADED GAS	0473059-IN		6,113.81	0.00	6,113.81			
			DIESEL FUEL	0473060-IN		7,977.95	0.00	7,977.95			
145228	CHK	A	MOSLEY TIRE CO	325	3	1,320.21	0.00	1,320.21	06/26/2024		35174
			ALIGNMENT/UPPER BALL JOINT-FIR	97343		706.87	0.00	706.87			
			ALIGNMENT/UPPER BALL JOINT-FIR	97378		596.87	0.00	596.87			
			INSTALL TIRE PLUG-FIRE/RESCUE	98686		16.47	0.00	16.47			
145229	CHK	A	TERESA G PHILLIPS	342	1	6,500.15	0.00	6,500.15	06/26/2024		35174
			1/3 REIMB BRANCH SALARY	06252024BRANCH		6,500.15	0.00	6,500.15			
145230	CHK	A	THE OFFICE SHOP	365	1	43.82	0.00	43.82	06/26/2024		35174
			COPIER-S1397-SOE	POSR9732(S105)		43.82	0.00	43.82			
145231	CHK	A	THE OFFICE SHOP	365	1	35.00	0.00	35.00	06/26/2024		35174
			COPIER-S1190-BLDG/ZONING	POSR9732(S121)		35.00	0.00	35.00			

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145232	CHK	A	THE OFFICE SHOP COPIER-S1519-CO MANAGER	365 POSR9732(S65)	1	35.00 35.00	0.00 0.00	35.00 35.00	06/26/2024		35174
145233	CHK	A	NATIONAL VACUUM HOUSEKEEPING SUPPLIES SUPPLIES-MAINTENANCE	634 0509310 0511801	2	627.24 513.75 113.49	0.00 0.00 0.00	627.24 513.75 113.49	06/26/2024		35174
145234	CHK	A	SUBURBAN CARPET CLEANERS STEAM CLEAN ANNEX/SHIP/GAL	780 14336B	1	546.00 546.00	0.00 0.00	546.00 546.00	06/26/2024		35174
145235	CHK	A	TERRY MCCARTHY 2 TREES DOWN NW 45TH AVE	960 06122024	1	940.00 940.00	0.00 0.00	940.00 940.00	06/26/2024		35174
145236	CHK	A	CRYSTAL SPRINGS A#731636016664454-GAL	1002 16664454060724	1	37.98 37.98	0.00 0.00	37.98 37.98	06/26/2024		35174
145237	CHK	A	AUTOZONE DPF COMPLETE-FIRE/RESCUE	1460 2459096302	1	48.48 48.48	0.00 0.00	48.48 48.48	06/26/2024		35174
145238	CHK	A	CENTRAL PROGRAMS INC BOOKS-LIBRARY	1465 PINV143298	1	914.47 914.47	0.00 0.00	914.47 914.47	06/26/2024		35174
145239	CHK	A	FCPA JUV MED EVALS-5/1-5/31/24	1505 61324-1	1	1,800.00 1,800.00	0.00 0.00	1,800.00 1,800.00	06/26/2024		35174
145240	CHK	A	BRYANS ACE HARDWARE TWSTD NYLON ROPE-FIRE/RESCUE OFFICE SUPPLIES-FIRE/RESCUE TEFLON TAPE/BRASS FPT-FIRE/RES INSCD HOME DEF-FIRE/RESCUE BROOM W/DUSTPAN-FIRE/RESCUE COOLER 30QT-FIRE/RESCUE PEDESTAL FAN-MAINT FASTENERS-FIRE/RESCUE TEST PLUG-FIRE/RESCUE CORD/CONNECTOR-FIRE/RESCUE SUPPLIES -MAINT ADAPTER HOSE SHUT OFF-FIRE/RES HOSE NOZLE/TAPE-FIRE/RESCUE HOSE HI PRESSURE-FIRE/RESCUE BIT SET/KEYBLANK-MAINT	1773 189129 339078 339109 339145 339151 339155 339157 339160 339161 339163 339176 339181 339195 339196 339201	15	562.79 19.99 21.31 16.57 19.99 14.99 38.99 29.99 10.48 7.99 82.54 68.50 51.92 18.97 109.99 50.57	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	562.79 19.99 21.31 16.57 19.99 14.99 38.99 29.99 10.48 7.99 82.54 68.50 51.92 18.97 109.99 50.57	06/26/2024		35174
145241	CHK	A	BOUND TREE MEDICAL LLC MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE	2081 85373593 85384693	2	761.40 368.70 392.70	0.00 0.00 0.00	761.40 368.70 392.70	06/26/2024		35174
145242	CHK	A	MIDWEST TAPE DVD-LIBRARY DVD-LIBRARY AUDIO BOOK-LIBRARY	2275 505289404 505321580 505479433	3	116.22 49.99 11.24 54.99	0.00 0.00 0.00 0.00	116.22 49.99 11.24 54.99	06/26/2024		35174
145243	CHK	A	OVERHEAD DOOR COMPANY TANKER BAY LABOR RPR DOOR	2640 241294	1	325.00 325.00	0.00 0.00	325.00 325.00	06/26/2024		35174
145244	CHK	A	UNIVERSAL ENGINEERING SCIENCES INSPECTION SERVICES	2649 00827018	1	2,805.00 2,805.00	0.00 0.00	2,805.00 2,805.00	06/26/2024		35174

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
145245	CHK	A	QUILL CORPORATION INK/TONER-LIBRARY	2915 39004882	1	484.93 484.93	0.00 0.00	484.93 484.93	06/26/2024		35174
145246	CHK	A	AMERICAN EXPRESS A#8-43002-SOE	3296 062120243004	1	1,635.30 1,635.30	0.00 0.00	1,635.30 1,635.30	06/26/2024		35174
145247	CHK	A	QUADMED INC MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE	3417 256980 257040 257104 257229 257274 257399 257400 257475 257675 257738 257739 257881	12	5,290.53 997.15 320.60 443.95 476.19 678.00 954.57 89.50 829.87 39.40 18.80 67.50 375.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	5,290.53 997.15 320.60 443.95 476.19 678.00 954.57 89.50 829.87 39.40 18.80 67.50 375.00	06/26/2024		35174
145248	CHK	A	PATRICK'S UNIFORM UNIFORMS-FIRE/RESCUE	3765 234609	1	165.47 165.47	0.00 0.00	165.47 165.47	06/26/2024		35174
145249	CHK	A	AIRGAS SOUTH OXYGEN-FIRE/RESCUE OXYGEN-FIRE/RESCUE OXYGEN-RD DEPT	3819 9150651435 9150874298 9800941207	3	1,237.90 175.53 224.17 838.20	0.00 0.00 0.00 0.00	1,237.90 175.53 224.17 838.20	06/26/2024		35174
145250	CHK	A	TRANE US INC Emergency requisition for four	3921 314619740	1	3,648.00 3,648.00	0.00 0.00	3,648.00 3,648.00	06/26/2024		35174
145251	CHK	A	PRESTIGE ELECTRIC INC SERVICE CALL/LABOR-MAINT	4071 7702	1	150.00 150.00	0.00 0.00	150.00 150.00	06/26/2024		35174
145252	CHK	A	STARKE LANDSCAPE SUPPLY GAS-MARINE NON-ETH-FIRE/RESCUE	4142 159145	1	22.60 22.60	0.00 0.00	22.60 22.60	06/26/2024		35174
145253	CHK	A	ELECTION COMMISSION TRUST FUND CANDIDATE ELECTION ASSESSM FEE	4376 2804BC	1	1,248.49 1,248.49	0.00 0.00	1,248.49 1,248.49	06/26/2024		35174
145254	CHK	A	HENRY SCHEIN INC MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE MED SUPPLIES-FIRE/RESCUE	4421 87181332 94214584 94524361 94838536 94883632	5	987.66 317.17 169.40 425.08 33.26 42.75	0.00 0.00 0.00 0.00 0.00 0.00	987.66 317.17 169.40 425.08 33.26 42.75	06/26/2024		35174
145255	CHK	A	O'REILLY AUTOMOTIVE, INC TOW STRAP-RD DEPT BATTERY-RD DEPT BLOW GUN-RD DEPT V-BELT-RD DEPT CABIN FILTER-SW CLAMP SET-RD DEPT 3PC BRUSH SET-RD DEPT HEATER HOSE/CLAMPS-RD DEPT	4489 2181-308973 2181-308980 2181-309234 2181-309329 2181-309868 2181-309901 2181-309927 2181-309936	9	484.64 27.99 132.67 23.99 7.97 18.70 15.99 38.97 13.91	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	484.64 27.99 132.67 23.99 7.97 18.70 15.99 38.97 13.91	06/26/2024		35174

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			DPF PRES SN-RD DEPT	2181-310183		204.45	0.00	204.45			
145256	CHK	A	ETR LLC	4505	4	1,032.18	0.00	1,032.18	06/26/2024		35174
			SVC HW HEIGHT SENSOR-FIRE/RESC	24-12074		286.95	0.00	286.95			
			REMOVED FAN/REPLACED-FIRE/RESC	24-12099		237.75	0.00	237.75			
			COMPRESSIBLE FLUID-FIRE/RESCUE	24-12202		328.72	0.00	328.72			
			PRESSURE RELIEF VALVE-FIRE/RES	24-12203		178.76	0.00	178.76			
145257	CHK	A	BLACKSTONE AUDIO INC	4521	1	69.99	0.00	69.99	06/26/2024		35174
			LIBRARY BOOKS	2159591		69.99	0.00	69.99			
145258	CHK	A	JOSH MCDANIEL	4533	1	200.00	0.00	200.00	06/26/2024		35174
			RIEMB. CLOTHING EXPENSE	06252024		200.00	0.00	200.00			
145259	CHK	A	UNIFIRST CORPORATION	4645	3	166.39	0.00	166.39	06/26/2024		35174
			UNIFORMS-SW	3060158676		37.77	0.00	37.77			
			UNIFORMS-RD DEPT	3060158677		64.31	0.00	64.31			
			UNIFORMS-RD DEPT	3060161064		64.31	0.00	64.31			
145260	CHK	A	M & R CONSTRUCTION INC	4803	1	2,749.00	0.00	2,749.00	06/26/2024		35174
			WOOD-REHAB RET 10% DRAW FINAL	R001		2,749.00	0.00	2,749.00			
145261	CHK	A	FLORIDA BLUE - DEPT 1213	5029	1	574.00	0.00	574.00	06/26/2024		35174
			#240771-7 P.SCHAFFER-RFD OVERPY	2805BC		574.00	0.00	574.00			
145262	CHK	A	FLORIDA BLUE - DEPT 1213	5029	1	23.51	0.00	23.51	06/26/2024		35174
			REFUND OVERPYMT-J. COVINGTON	2806BC		23.51	0.00	23.51			
145263	CHK	A	AMERICAN TRAFFIC SAFETY	5092	1	630.00	0.00	630.00	06/26/2024		35174
			SIGN SHOP SUPPLIES	97060		630.00	0.00	630.00			
145264	CHK	A	301 WINDOW TINTING INC	5138	5	675.00	0.00	675.00	06/26/2024		35174
			WINDOW TINT #8070-FIRE/RESCUE	001732		135.00	0.00	135.00			
			WINDOW TINT #8060-FIRE/RESCUE	001748		135.00	0.00	135.00			
			WINDOW TINT #7655-FIRE/RESCUE	001749		135.00	0.00	135.00			
			WINDOW TINT #7635-FIRE/RESCUE	001755		135.00	0.00	135.00			
			WINDOW TINT #7630-FIRE/RESCUE	001757		135.00	0.00	135.00			
145265	CHK	A	PHILLIP MCDONALD PLUMBING INC	5243	1	298.00	0.00	298.00	06/26/2024		35174
			SEPTIC SYSTEM-ANIMAL CTRL	11405		298.00	0.00	298.00			
145266	CHK	A	TELEFLEX, LLC	5302	2	1,390.00	0.00	1,390.00	06/26/2024		35174
			MED SUPPLIES-FIRE/RESCUE	9508541076		677.50	0.00	677.50			
			MED SUPPLIES-FIRE/RESCUE	9508564579		712.50	0.00	712.50			
145267	CHK	A	SHRED-IT USA LLC	5407	3	634.34	0.00	634.34	06/26/2024		35174
			A#1000209585-SHRED SVCS	8007325042		634.34	0.00	140.98			
			A#1000209585-SHRED SVCS	8007325042		634.34	0.00	211.43			
			A#1000209585-SHRED SVCS	8007325042		634.34	0.00	281.93			
145268	CHK	A	FDOT	5431	1	2.50	0.00	2.50	06/26/2024		35174
			TOLL ADMIN CHARGE-TG2274 FIRE/	1212543039		2.50	0.00	2.50			
145269	CHK	A	FERREIRA ENTERPRISES INC	5944	1	450.00	0.00	450.00	06/26/2024		35174
			TRANSPORT-LARYN BRADLEY	06152024LBRADLEY		450.00	0.00	450.00			

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145270	CHK	A	FERREIRA ENTERPRISES INC	5944	1	795.00	0.00	795.00	06/26/2024		35174
			INDIGENT CREMATION-L.FILIPPONI	06202024LFILIPPONI		795.00	0.00	795.00			
145271	CHK	A	REV TECHNICAL CENTER	5991	5	872.38	0.00	872.38	06/26/2024		35174
			KIT FLD SV RETURN-FIRE/RESCUE	C53136CM		67.20-	0.00	67.20-			
			GREY RIVET 1"-FIRE/RESCUE	P09794		121.05	0.00	121.05			
			GA KYS VOLT METER-FIRE/RESCUE	P09841		490.93	0.00	490.93			
			GAUGE 2.5"-FIRE/RESCUE	P09865		148.66	0.00	148.66			
			GAUGE 2.5"-FIRE/RESCUE	P09866		178.94	0.00	178.94			
145272	CHK	A	FUSIONSITE FLORIDA, LLC DBA PO	5993	3	857.50	0.00	857.50	06/26/2024		35174
			PORTA-TOILET-RNTL(SEE DETAILS)	I21296		697.50	0.00	277.50			
			PORTA-TOILET-RNTL(SEE DETAILS)	I21296		697.50	0.00	420.00			
			PORTA-TOILET-RNTL-21B BOATRAMP	I21320		160.00	0.00	160.00			
145273	CHK	A	O'REILLY'S AUTOMOTIVE	6008	4	376.86	0.00	376.86	06/26/2024		35174
			MICRO CLOTH-FIRE/RESCUE	2181-308371		23.99	0.00	23.99			
			HEATER CONN/HOSE-FIRE/RESCUE	2181-308951		93.92	0.00	93.92			
			AIR FILTER-FIRE/RESCUE	2181-309154		138.99	0.00	138.99			
			MOTOR OIL-FIRE/RESCUE	2181-309301		119.96	0.00	119.96			
145274	CHK	A	CARQUEST	6029	4	303.23	0.00	303.23	06/26/2024		35174
			AC RECEIVER DRIER-RD DEPT	11118-399615		79.50	0.00	79.50			
			STARTING FLUID/SEAFOAM-RD DEPT	11118-399670		198.38	0.00	198.38			
			TURN SIGNAL FLASHER-RD DEPT	11118-399940		8.96	0.00	8.96			
			AC VALVE CORE TOOL-RD DEPT	11118-400031		16.39	0.00	16.39			
145275	CHK	A	GLOBAL TIRE RECYCLING	6097	1	2,853.00	0.00	2,853.00	06/26/2024		35174
			Sole Source, Global Tire Recyc	42242		2,853.00	0.00	2,853.00			
145276	CHK	A	BRADFORD CO TELEGRAPH	6171	1	859.04	0.00	859.04	06/26/2024		35174
			LEGAL ADS(SEE DETAILS)	06052024ZONING		859.04	0.00	859.04			
145277	CHK	A	A.M. WHITE MORTUARY	6204	1	500.00	0.00	500.00	06/26/2024		35174
			INDIGENT CREMATION-R. TYSON	05242024RTYSON		500.00	0.00	500.00			
145278	CHK	A	AMAZON CAPITAL SERVICES	6230	17	2,633.23	0.00	2,633.23	06/26/2024		35174
			NOTARY JOURNAL-LIBRARY	11FW-3T9W-YQJQ		26.18	0.00	26.18			
			RETURN SCANNER-IT	16XW-WWJN-KLRT-CM		299.99-	0.00	299.99-			
			WATER DISPENSERS-SW	176T-33XN-KT47		818.73	0.00	818.73			
			UNIFORM SHIRTS-FIRE/RESCUE	1CTW-W3X4-HK16		47.96	0.00	47.96			
			OPERATING SUPPLIES-AG	1DLM-34NP-WMRY		93.46	0.00	93.46			
			UNIFORMS-MAINT	1DRH-G7NF-GHFG		95.48	0.00	95.48			
			5 GALLON YELLOW PAINT-SW	1DW4-KQMC-6GH7		556.14	0.00	556.14			
			PAPER TRIMMER/KEYBOARD-AG	1K4F-MVJ3-J7LT		114.03	0.00	114.03			
			5 GALLON WATER BOTTLES-SW	1K6C-4K1G-93P6		224.64	0.00	224.64			
			WRIST STRAP LANYARD-FIRE/RESCU	1MJG-YKWW-PPY1		12.78	0.00	12.78			
			SAFETY WORK GLOVES-MOSQ CTRL	1MMF-4967-JP77		379.98	0.00	379.98			
			TONER CARTRIDGES-FIRE/RESCUE	1NHL-PWNR-4HGG		168.88	0.00	168.88			
			TIRE VALVE TOOLS-RD DEPT	1RXX-7FH4-4DHM		26.41	0.00	26.41			
			DESK CHAIR-FIRE/RESCUE	1TCL-RGHC-KVVM		74.27	0.00	74.27			
			AIR FILTERS-MAINT	1V6T-QH7W-1PCW		103.96	0.00	103.96			
			POWER SUPPLY-FIRE/RESCUE	1X7M-WLQH-9PMP		76.37	0.00	76.37			
			DESK & CLIP FAN-FIRE/RESCUE	1YVV-W6XT-DN7G		113.95	0.00	113.95			
145279	CHK	A	MURRAY CHRYSLER SUPERSTORE	6242	2	318.50	0.00	318.50	06/26/2024		35174

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			TUBE TURBO-FIRE/RESCUE	38798		258.50	0.00	258.50			
			STOP/BMPR-FIRE/RESCUE	38807		60.00	0.00	60.00			
145280	CHK	A	RELADYNE FLORIDA, LLC	6244	1	867.16	0.00	867.16	06/26/2024		35174
			BULK OIL/GREASE-RD DEPT	0191736-IN		867.16	0.00	867.16			
145281	CHK	A	CENTER FOR INTERNET SECURITY,	6257	1	11,160.00	0.00	11,160.00	06/26/2024		35174
			NETWORK MONIT 7/17/24-7/16/25	INV-240610-005958B1,		1,160.00	0.00	11,160.00			
145282	CHK	A	NORTH AMERICA FIRE EQUIPMENT C	6261	1	120.00	0.00	120.00	06/26/2024		35174
			LION GLOVE-FIRE/RESCUE	1277468		120.00	0.00	120.00			
145283	CHK	A	NORTH AMERICA FIRE EQUIPMENT C	6261	1	298.00	0.00	298.00	06/26/2024		35174
			KOCHEK ADAPTER-FIRE/RESCUE	1279777		298.00	0.00	298.00			
145284	CHK	A	NORTH AMERICA FIRE EQUIPMENT C	6261	1	717.00	0.00	717.00	06/26/2024		35174
			KEY FIRE HOSE-FIRE/RESCUE	1281527		717.00	0.00	717.00			
145285	CHK	A	TRILOGY MEDWASTE SOUTHEAST	6321	1	109.30	0.00	109.30	06/26/2024		35174
			MED WASTE-FIRE/RESCUE	1571127		109.30	0.00	109.30			
145286	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	17,250.00	0.00	17,250.00	06/26/2024		35174
			Resilient Florida Grant FDEP A 2024003071			17,250.00	0.00	17,250.00			
145287	CHK	A	CHW PROFESSIONAL CONSULTANTS	6414	1	2,500.00	0.00	2,500.00	06/26/2024		35174
			Project management proposal fo 2024003073			2,500.00	0.00	2,500.00			
145288	CHK	A	FRM AIR CONDITIONING	6436	3	4,182.00	0.00	4,182.00	06/26/2024		35174
			This an emergency Requisition	1260		3,692.00	0.00	3,692.00			
			OLD LAWTEY DUMP SITE AC	1317		370.00	0.00	370.00			
			DIAGNOSTIC ANALYSIS-AG EXT	1325		120.00	0.00	120.00			
145289	CHK	A	DENNY THOMPSON, CLERK OF COURT	6745	1	10.00	0.00	10.00	06/26/2024		35174
			REC NOC-REHAB FILE #2019-1-S	2808BC		10.00	0.00	10.00			
145290	CHK	A	CARQUEST	6842	8	597.59	0.00	597.59	06/26/2024		35174
			FUEL/WATER SEPARATOR-FIRE/RESC	11118-399389		34.29	0.00	34.29			
			BRAKE PADS-FIRE/RESCUE	11118-399540		103.98	0.00	103.98			
			ANTIFREEZE-FIRE/RESCUE	11118-399669		170.88	0.00	170.88			
			CRANKCASE BREATHER-FIRE/RESCUE	11118-399674		49.69	0.00	49.69			
			EXHAUST SENSOR-FIRE/RESCUE	11118-400006		130.49	0.00	130.49			
			CABIN AIR FILTER-FIRE/RESCUE	11118-400034		16.09	0.00	16.09			
			MINI BULB/ANTIFREEZE-FIRE/RESC	11118-400214		89.62	0.00	89.62			
			FUEL FILTER-FIRE/RESCUE	11118-400419		2.55	0.00	2.55			
145291	CHK	A	ESO	6849	1	595.00	0.00	595.00	06/26/2024		35174
			EHR-HANDTEVY 5/29/24-5/28/25	ESO-140271		595.00	0.00	595.00			
145292	CHK	A	CRYSTAL TRACTOR & EQUIPMENT	6864	2	677.01	0.00	677.01	06/26/2024		35174
			CUTTER BLADES-RD DEPT	P10642		571.76	0.00	571.76			
			ASSY KEY/STARTER SWITCH-RD DEP	P11889		105.25	0.00	105.25			
145293	CHK	A	WITT THOMAS	6866	1	600.00	0.00	600.00	06/26/2024		35174
			REIMB. EDUCATION EXPENSE	06252024		600.00	0.00	600.00			
145294	CHK	A	DAKOTA DRUMMOND	6876	1	500.00	0.00	500.00	06/26/2024		35174

Bank Number: 1 / Name: CAPITAL CITY BANK / Description: CLEARING ACCOUNT

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			REIMB. EDUCATION EXPENSE	06262024		500.00	0.00	500.00			
145295	CHK	A	LIBRARY IDEAS LLC	6889	2	714.62	0.00	714.62	06/26/2024		35174
			LIBRARY BOOKS	114353		572.91	0.00	572.91			
			LIBRARY BOOKS	114354		141.71	0.00	141.71			
145296	CHK	A	BREANNA YOST	6895	1	1,000.00	0.00	1,000.00	06/26/2024		35174
			REIMB. EDUCATION EXPENSE	06202024		1,000.00	0.00	1,000.00			
145297	CHK	A	RENEW BIOMEDICAL SERVICES	6913	1	206.50	0.00	206.50	06/26/2024		35174
			PERFORM COMP PM/CAL-FIRE/RESCU	23683		206.50	0.00	206.50			
145298	CHK	A	JONES WELDING & INDUSTRIAL SUP	6933	1	416.46	0.00	416.46	06/26/2024		35174
			CYLINDER RENTAL-RD DEPT	JG15518		416.46	0.00	416.46			
145299	CHK	A	AAA AUTO GLASS	7000	1	479.52	0.00	479.52	06/26/2024		35174
			INS CLAIM VA2024278304	25000		479.52	0.00	479.52			
145300	CHK	A	EAST COAST EMERGENCY INC	7008	1	327.60	0.00	327.60	06/26/2024		35174
			VERTEX SUPER LED DUO-FIRE/RESC	868		327.60	0.00	327.60			
145301	CHK	A	VERATHON INC	7010	1	3,960.00	0.00	3,960.00	06/26/2024		35174
			PO#9002249-FIRE/RESCUE	80885961		3,960.00	0.00	3,960.00			
145302	CHK	A	SHARP D SIGNS LLC	7015	1	2,200.00	0.00	2,200.00	06/26/2024		35174
			This PO is to stripe the newly	20245-23		2,200.00	0.00	2,200.00			
145303	CHK	A	K&K SYSTEMS, INC	7029	1	502.00	0.00	502.00	06/26/2024		35174
			SOLAR CONTROLLER-SIGN SHOP	25645		502.00	0.00	502.00			
145304	CHK	A	KAREN STUBBS	7030	1	1,000.00	0.00	1,000.00	06/26/2024		35174
			MOVE OUT ALLOWANCE-K. STUBBS	06172024STUBBS		1,000.00	0.00	1,000.00			
145305	CHK	A	ASHLHYNN HARRIS	7033	1	204.00	0.00	204.00	06/26/2024		35174
			REFLECTIVE LOGO JACKETS-FIRE/R	2807BC		204.00	0.00	204.00			
145306	CHK	A	DENNY THOMPSON, CLERK OF COURT	6745	1	10.00	0.00	10.00	06/28/2024		35182
			RECORD NOC-REHAB 2019-7	2809BC		10.00	0.00	10.00			
145307	CHK	A	BRADFORD COUNTY SHERIFF OFFICE	142	2	659,008.43	0.00	659,008.43	07/01/2024		35190
			SHERIFF REQ-JULY 2024	07-2024SO		659,008.43	0.00	11,640.83			
			SHERIFF REQ-JULY 2024	07-2024SO		659,008.43	0.00	647,367.60			
145308	CHK	A	CLERK OF THE CIRCUIT COURT	380	1	71,630.83	0.00	71,630.83	07/01/2024		35190
			REQUISITION FOR JULY 2024	07-2024		71,630.83	0.00	71,630.83			
145309	CHK	A	CLERK CLEARING ACCOUNT	2697	1	1,370.71	0.00	1,370.71	07/09/2024		35201
			CLERK POSTAGE FEB 24 PD 2X	122497		1,370.71	0.00	1,370.71			

Bank Number: 2 / Name: CAPITAL CITY BANK / Description: PAYROLL ACCOUNT

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
51761	CHK	P	ANTHONY HOWARD	2341	1	40.00	4.26	35.74	04/18/2024		34989
51762	CHK	P	CATHERINE L FISCHER	2320	1	258.00	0.00	258.00	04/19/2024		35006

Bank Number: 4 / Name: CAPITAL CITY BANK / Description: TOURIST DEVELOPMENT

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
10596	CHK	A	NORTH FL CHAMBER OF COMMERCE TOURIST DEV-APR 2024	3822	1	1,500.00 1,500.00	0.00 0.00	1,500.00 1,500.00	04/04/2024		34957
10597	CHK	A	HOLESHOT POWERSPORTS LLC Polaris Ranger "MERV" and asso	7007	1	24,515.25 24,515.25	0.00 0.00	24,515.25 24,515.25	04/17/2024		34992
10598	CHK	A	NORTH FL CHAMBER OF COMMERCE TOURIST DEV-MAY 2024	3822	1	1,500.00 1,500.00	0.00 0.00	1,500.00 1,500.00	05/01/2024		35020
10599	CHK	A	SHOWCASE ADVERTISING INC CHEVRON SMALL ON RZR-FIRE/RESC	1084	1	550.00 550.00	0.00 0.00	550.00 550.00	05/15/2024		35069
10600	CHK	A	VISIT FLORIDA VISIT FLORIDA DUES -C. MANAGER	2923	1	475.00 475.00	0.00 0.00	475.00 475.00	05/15/2024		35069
10601	CHK	A	ELAN FINANCIAL SERVICES A#4798510064018548-BANK 4	3614	1	21.55 21.55	0.00 0.00	21.55 21.55	05/21/2024		35084
10602	CHK	A	MTECH, INC MERV Fire/EMS skid units. Sole	7006	1	9,765.52 9,765.52	0.00 0.00	9,765.52 9,765.52	05/29/2024		35100
10603	CHK	A	NORTH FL CHAMBER OF COMMERCE TOURIST DEV-JUNE 2024	3822	1	1,500.00 1,500.00	0.00 0.00	1,500.00 1,500.00	06/03/2024		35114
10604	CHK	A	BRADFORD COUNTY FAIR ASSOC SPLASH BASH JULY 4-6	1888	1	7,500.00 7,500.00	0.00 0.00	7,500.00 7,500.00	06/12/2024		35136
10605	CHK	A	NORTH FL CHAMBER OF COMMERCE TOURIST DEV-JULY 2024	3822	1	1,500.00 1,500.00	0.00 0.00	1,500.00 1,500.00	07/01/2024		35189

Bank Number: 6 / Name: CAPITAL CITY BANK / Description: EMS AWARDS GRANT FUND

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
151	CHK	A	EMT ACCOUNT ALACHUA CO EFT DEP 031524	4922 2722BC	1	1,128.51 1,128.51	0.00 0.00	1,128.51 1,128.51	04/17/2024		34993
152	CHK	A	ELAN FINANCIAL SERVICES A#4798510064018548-BANK 6	3614 032620248548-6	1	4,771.05 4,771.05	0.00 0.00	4,771.05 4,771.05	04/19/2024		35000
153	CHK	A	UNIVERSITY OF MARYLAND BALTIMORE COURSE FEB 2024	5958 BCEMSFEBRUARY2024-1	1	7,236.00 1,236.00	0.00 0.00	7,236.00 7,236.00	04/19/2024		35004
154	CHK	A	UNIVERSITY OF MARYLAND ADMIN FEE \$50 X 3-FIRE/RESCUE	5958 BCEMSFEBRUARY2024-2	1	150.00 150.00	0.00 0.00	150.00 150.00	04/19/2024		35004
155	CHK	A	KENNETH BUTLER COURSE INSTRUCTION BALTIMORE	6137 2737BC	1	2,475.00 2,475.00	0.00 0.00	2,475.00 2,475.00	05/06/2024		35042
156	CHK	A	ELAN FINANCIAL SERVICES A#4798510064018548-BANK 6	3614 042320248548-6	1	9,766.42 9,766.42	0.00 0.00	9,766.42 9,766.42	05/21/2024		35085
157	CHK	A	ELAN FINANCIAL SERVICES A#4798510064018548-BANK 6	3614 052320248548-6	1	5,381.25 5,381.25	0.00 0.00	5,381.25 5,381.25	06/19/2024		35159
158	CHK	A	UNIVERSITY OF MARYLAND BALTIMORE COURSE MAY 2024	5958 BCEMSMAY2024-1	1	7,036.00 7,036.00	0.00 0.00	7,036.00 7,036.00	06/26/2024		35175
159	CHK	A	UNIVERSITY OF MARYLAND ADMIN FEE \$50 X 3-FIRE/RESCUE	5958 BCEMSMAY2024-2	1	150.00 150.00	0.00 0.00	150.00 150.00	06/26/2024		35175
REGISTER TOTALS Checks: 661 Voids: 1											
					1,818	7,130,466.37	4.26	7,130,462.11			

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM CareerSource North Central FL 2023-24 Bradford County
Services and Statistics Report

DEPARTMENT: CareerSource North Central Florida



CSNCFL 2023-24 Bradford County Services & Statistics Report

2023-2024 CSNCFL Services

- Workforce Innovation and Opportunity Act (WIOA) Adult Program
- WIOA Youth Program
- On-the-job (OJT) Training
- Weekly Hot Jobs Updates
- Metrix E-Learning (6,000+ Online Courses)
- Veterans Services
- Youth Career & Support Services
- Apprenticeships

2023-2024 Bradford County Statistics

Job Seeker Services

In Program Year (PY) 2023-2024 (July 1, 2023–June 30, 2024), CSNCFL provided **2,388 services to 308 individual job seekers** in Bradford County. Those services included workshops, resume preparation, job search assistance, and referrals to open job orders.

Employer Services

For PY 23-24 (July 1, 2023–June 30, 2024), CSNCFL provided **355 services to 146 individual employers** in Bradford County. Those services included job fairs, recruitment events, posting job orders, and referring qualified applicants.

2023-2024 Bradford County-Specific Services

Commercial Driver's License (CDL) Training

CSNCFL trained 21 individuals in Commercial Vehicle Driving through North Florida Technical College last year.

Communities in Schools® (CIS®) Programs: At Risk in School Youth & 5-week Summer Youth Employment Program (SYEP)

- The At Risk in School Youth Program graduation rate was again 100%, with 22 seniors!



- The Summer Youth Employment Program (SYEP) provides 15- to 18-year-olds with paid internship opportunities for 5 weeks during the summer. Participating youth receive Community Service hours for scholarships and a future employer on their resume.
 - This summer (2024), we have 15 young adults working at six employer worksites at \$12/hr.
 - Last summer (2023), we had 21 youths at 11 work sites.

Community Partnerships

Bradford County Jail

Weekly meetings are held with inmates at the Bradford County Jail who are nearing release to assess their immediate needs, including employment, education, and training. These meetings also provide additional resources available to assist them in overcoming barriers to employment (Federal Bonding), job referrals, and placement.

Bradford County Sheriff's Department

The Sheriff's Department's partnership with CareerSource for recruiting and retention programs includes education, training, and funding.

Florida Department of Corrections (FDC)

CSNCFL provides participants currently on parole (referred by FDC) with assistance in obtaining employment (Employ Florida registration; resume preparation; job search and referrals, etc.), education/ training, and additional needed resources.

Lawtey Correctional Institution and the Florida Department of Corrections

CSNCFL provides weekly office hours for job fairs, training, and recruitment. CSNCFL assists by referring customers (Supplemental Nutrition Assistance Program (SNAP)/Welfare Transition (WT)) who are interested in employment.

Chesed House (Christian Non-Profit Women's Recovery Program)

CSNCFL acts as a liaison with the Chesed House to assist recovery participants with employment needs, resume preparation, job searching, barriers to employment, and additional resources in the local area.

Victims Services

CSNCFL provides available private office spaces for counseling services with Victim's Advocate Counselors to Bradford County referred victims of domestic violence/rape.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM Memorandum of Agreement with Northeast Florida
Economic Development Corporation

DEPARTMENT: County Manager

PURPOSE: Consulting and project management of the CPTA grant and
strategic plan development.

ASSOCIATED COST(S): \$75/hour

BUDGET LINE (G/L #):



MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (MOA) is entered into by and between the Northeast Florida Economic Development Corporation (NEFEDC) and Bradford County, Florida.

1. Purpose

This MOA establishes the terms under which NEFEDC will provide consulting services for project management, specifically managing the Competitive Florida Partnership Grant (CPTA Grant) and assisting in the development of a comprehensive strategic plan for Bradford County.

2. Scope of Services

NEFEDC will provide the following services, including travel, when deemed necessary:

- Grant management for the CPTA Grant.
- Facilitation and assistance in developing a comprehensive strategic plan that aligns with Bradford County's economic development goals.

3. Compensation

Bradford County shall compensate NEFEDC at a rate of \$75 per hour for services rendered under this agreement. Additionally, Bradford County will reimburse NEFEDC for reasonable expenses and materials incurred in connection with providing these services, provided such expenses are approved in advance by Bradford County.

4. Term of Agreement

This MOA shall commence upon execution by both parties and will continue until the completion of the services unless terminated earlier by either party with thirty (30) days written notice.

5. General Provisions

Confidentiality: Both parties agree to maintain the confidentiality of any proprietary or confidential information received during the term of this agreement.

Signatures

**For Northeast Florida Economic
Development Corp.**

For Bradford County:

[Signature]

Name: Sandra Kahle

Title: President

Date

[Signature]

Name: Carolyn Spooner

Title: Chair, Bradford County Board of County
Commissioners

Date: July 18, 2024

Northeast Florida Economic Development Corporation
415 E. Call St., Starke, FL 32091 | Email: Info@NEFEDC.Com | (352)721-1209

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: 7-18-24

AGENDA ITEM Amended Appropriations request for Stations 90 and 20
(Sampson and Theresa)

DEPARTMENT: Fire Rescue

PURPOSE:

ASSOCIATED COSTS: NA

G/L ACCOUNT: NA

**AMENDMENT NO. 1 TO AGREEMENT FM580
BETWEEN
THE DEPARTMENT OF FINANCIAL SERVICES
AND
BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS**

This Amendment No. 1 (Amendment) to Agreement FM580 (Agreement) is made by and between the Department of Financial Services (Department), an agency of the state of Florida, and Bradford County Board of County Commissioners (Grantee), collectively referred to herein as the “Parties.”

WHEREAS, the Department, pursuant to Line Item 2424A of the 2020-2021 General Appropriations Act, entered into the Agreement with the Grantee for the design and construction of a fire station, effective July 1, 2020;

WHEREAS, on November 1, 2023, the Department granted approval to the Grantee to reallocate any remaining funds to two other existing projects; and

WHEREAS, the Parties wish to amend the Agreement as set forth herein, to incorporate the reallocation and bring Agreement terms up to date.

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

- 1) The terms and conditions of the Agreement are incorporated by reference as if fully re-written herein. Except as expressly amended and supplemented by this Amendment, the terms and conditions of the Agreement will remain in effect unchanged. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.
- 2) Section I, Employment Eligibility Verification, of the Agreement, is hereby removed and replaced with “I. Employment Eligibility Verification: N/A”
- 3) Item 7, of Section M., Nonexpendable Property, is removed.
- 4) The Department’s Agreement Manager, listed in Section CC, Contact Information for Grantee and Department Contacts, is hereby removed, and replaced with the below:

Department’s Agreement Manager:

Lauren Tingle
200 E. Gaines St
Tallahassee, Florida 32399
Telephone: (850) 413-3641
Fax: N/A
Email: Lauren.Tingle@MyFloridaCFO.com

- 5) Attachment 1, Scope of Work (SOW), is hereby removed and replaced entirely with Attachment 1, Scope of Work (SOW), attached to this Amendment.

- 6) Appendix 1, Grantee's Contract with its Contractor for Design Build Criteria Package Work, is hereby removed in its entirety and replaced with Appendix 1, Grantee's Contract with its Contractor for Design Work for Station 40, as attached to this Amendment.
- 7) Appendix 2, Grantee's Contract with its Contractor for Design-Build Work, is hereby removed and replaced entirely with Appendix 2, Grantee's Contract with its Contractor for Project Management Work for Stations 90 and 20, as attached to this Amendment.
- 8) The coversheet for Appendix 3, Grantee's Contract with its Contractor for Construction Work for Stations 90 and 20, is inserted into the contract as attached to this Amendment.
- 9) Attachment 2, Audit Requirements, is hereby incorporated into the Agreement, and is attached to this Amendment.
- 10) Attachment 3, Index of Applicable Laws and Regulations, is hereby removed and replaced entirely with Attachment 3, Index of Applicable Laws and Regulations, attached to this Amendment.
- 11) Attachment 4, FCO Grant Quarterly Status Report, is hereby incorporated for reference into the Agreement, and is attached to this Amendment.
- 12) Attachment 5, Grantee Reimbursement Request, is hereby incorporated for reference into the Agreement, and is attached to this Amendment.
- 13) Counterparts and Electronic Signature. This Amendment may be signed in multiple counterparts, each of which may be deemed an original, but which together shall constitute the same instrument. Facsimile, documents executed, scanned, and transmitted electronically and "Electronic Signatures" shall be deemed original signatures for purposes of this Amendment and all matters related thereto, with each such facsimile, scanned, or Electronic Signature having the same legal effect as original signatures. "Electronic Signature" means an electronic sound, symbol, or process attached to or associated with a Agreement or other record and adopted by a party with the intent to sign, authenticate, or accept such Agreement or record.
- 14) Except as otherwise provided in this Amendment, this Amendment shall be effective as of the date last signed below.

-Signature Page Follows-

IN WITNESS WHEREOF, the Parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

Department of Financial Services

Bradford County Board of County Commissioners

Authorized Signature Date

Authorized Signature Date

Typed or Printed Name

Typed or Printed Name

Title

Title

Attachment 1
SCOPE OF WORK (SOW)

- 1. Project Description.** Line 2424A of the General Appropriations Act for the 2020-2021 State fiscal year provides for the appropriation of \$850,000.00 to the Grantee for the design of fire station 40, and the design and construction of fire station living quarters at fire stations 90 and 20, hereinafter referred to as the Project, to serve the needs of the local community.

Funding of this agreement will be used to assist in the design of fire station 40, as well as assist in the project management, design, and construction of living quarters at two existing fire stations in Bradford County: Fire Station 90 in Sampson City, Florida and Station 20 in Theresa, Florida. The finished living quarters will successfully replace the current temporary buildings that are being used for housing and will provide sufficient space for staff. The Project will be completed in accordance with the contracts the Grantee has entered into with its contractors, incorporated and referenced herein. The total project cost is estimated to be \$850,000.00.

- 2. Grantee Responsibilities.** The Grantee shall:

- a. Complete all pre-construction elements for the Project, which include, but are not limited to vendor procurement, design and permitting.
- b. Submit to the Department, prior to beginning the Project, copies of:
 - i. all ownership documents;
 - ii. all contracts and subcontracts in furtherance of this Agreement; and
 - iii. written evidence that all Project services were competitively procured to the extent required by law.
- c. Complete the Project in accordance with:
 - i. the design and construction plans submitted to the Department;
 - ii. the requirements set forth in this Agreement; and
 - iii. any applicable local, State (including, but not limited to, chapter 255, F.S.), and federal laws and regulations.
- d. Provide the Department with any amendments made to the contracts and subcontracts issued in furtherance of this Agreement. Note: It will be in the Department's sole discretion to determine whether such amendments require a written amendment to this Agreement.
- e. Display signage at the project site that specifies the project intent, fund source, and estimated date of completion. Sign must be in place prior to reimbursement or advancement of funds, should be visible from a public roadway and must remain at project site until project is completed.
- f. Provide the Department with documentation, upon Department's demand, evidencing status reports. Grantee shall provide status report documentation on the Status Update Request Form, incorporated by reference as Attachment 4.

- 3. Department's Responsibilities.**

The Department shall monitor the Grantee's progress as it deems necessary to verify that all requirements of the Agreement are being performed in accordance with this Agreement. The Department shall review submitted documentation and process payments to the Grantee to reimburse allowable, reasonable, and necessary expenditures, not to exceed \$850,000.00.

4. Deliverables.

The Grantee shall complete the following deliverables:

Table 1 Deliverables		
Deliverable No. 1 – Design Tasks for Station 40		
Tasks	Documentation	Financial Consequences
Complete all work to plan and design the Project in accordance with the applicable portions of the contract between the Grantee and the contractor performing the work, which is attached as Appendix 1.	1) Invoice in accordance with Section 6, below. 2) The Grantee shall submit: <ul style="list-style-type: none"> a. Documents evidencing the procurement of the design/architectural contractor. b. Copies of invoices for payment under the design/architectural contract. c. Cleared checks, electronic funds transfers, or bank statements showing that payment was issued to the Grantee’s contractor. 	Failure to complete this deliverable as specified within this SOW will result in non-payment of the invoiced amount.
DELIVERABLE 1 ESTIMATED COST \$60,625.00		
Deliverable No. 2 – Project Management Tasks for Stations 90 and 20		
Tasks	Documentation	Financial Consequences
Complete all work to plan and design the Project in accordance with the contract between the Grantee and the contractor performing the work, which is attached as Appendix 2.	1) Invoice in accordance with Section 6, below. 2) The Grantee shall submit: <ul style="list-style-type: none"> a. Documents evidencing the procurement of the contractor. b. Copies of invoices for payment under the contract. c. Cleared checks, electronic funds transfers, or bank statements showing that payment was issued to the Grantee’s contractor. 	Failure to complete this deliverable as specified within this SOW will result in non-payment of the invoiced amount.
DELIVERABLE 2 ESTIMATED COST \$115,700.00		
Deliverable No. 3 – Construction Tasks for Stations 90 and 20		
Tasks	Documentation	Financial Consequences

<p>Complete all work for the Project in accordance with the contract between the Grantee and the contractor performing the work, which is attached as Appendix 3.</p>	<ol style="list-style-type: none"> 1) Invoice in accordance with Section 6, below. 2) The Grantee shall submit copies of: <ol style="list-style-type: none"> a. Any documents demonstrating satisfactory performance in completion of the tasks listed in the contract which is attached as Appendix 3; b. Proof of release of any liens that are associated with the work for which payment is requested; documentation to support performance by and payments made by contractor to subcontractors and suppliers for satisfaction of contractor's obligations under its contract with the Grantee; and c. cleared checks, electronic funds transfers, or bank statements showing that payment was issued to the Grantee's contractor. 	<p>Failure to pass each required construction phase inspection will result in non-payment of the associated invoiced task(s) until passage of the construction phase inspection. The Department will not reimburse the Grantee the amount of fees assessed for any re-inspection.</p>
<p>DELIVERABLE 3 ESTIMATED COST \$673,675.00</p>		
<p>TOTAL REIMBURSABLE AMOUNT NOT TO EXCEED \$850,000.00</p>		

5. Reconciliation Report.

Pursuant to section 215.971, F.S., the Department's Agreement Manager must produce a final reconciliation report reconciling all funds paid out to the Grantee under this Agreement against all funds expended by the Grantee in performance of this Agreement. If the Department's Agreement Manager requests documentation from the Grantee's Agreement Manager for this purpose, Grantee must submit such documentation to the Department within ten (10) business days of receipt of the Department's request.

6. Invoice Submittal and Payment Schedule.

The Grantee shall provide itemized invoices for all portions of the deliverable rendered during that period. After receipt of the invoice, and in accordance with the payment provisions established in Section E., Agreement Payment and Funding Considerations, of the Agreement, the Department shall disburse the amount of funds approved by the Department.

To request reimbursement, the Grantee shall:

- a. Complete the Reimbursement Request Letter, incorporated by reference as Attachment 5, signed by the Grantee's Agreement Manager certifying that the costs being claimed in the invoice package:
 - i. Are specifically for the project represented to the State in the budget appropriation;
 - ii. Have been paid;
 - iii. Were incurred within the Performance Period as specified in Section C, Performance Period, of the Agreement; and
 - iv. Are not a duplicate, and duplicates will not be submitted to another funding source.
- b. All documentation (specified in Section 4, Deliverables) necessary to demonstrate that progress on the project has been made and the work being invoiced has been completed in accordance with the requirements of this Agreement.

The Department may require any other information from the Grantee that the Department deems necessary to verify performance in accordance with this Agreement.

7. Financial Consequences for Failure to Timely and Satisfactorily Perform.

Failure to complete the required duties outlined in the SOW shall result in the rejection of the invoice and as stated above in Section 4, Deliverables, if re-inspection is invoiced, the Department will reduce the invoice by that amount.

This provision for financial consequences shall not affect the Department's right to terminate the Agreement as provided elsewhere in the Agreement.

8. Disposition of Property.

- a. Pursuant to Section M, Nonexpendable Property, of this Agreement, upon satisfactory completion of the requirements of the Agreement, the Grantee is authorized to retain ownership of any nonexpendable property purchased under this Agreement; however, the Grantee hereby grants to the Department a right of first refusal in all such property prior to disposition of any such property during its depreciable life, in accordance with the depreciation schedule in use by the Grantee, but not to exceed five (5) years following the termination of the Agreement. The Grantee shall provide written notice of any such planned disposition and await the Department's response prior to disposing the property. "Disposition" as used herein, includes, but is not limited to, the Grantee no longer using the nonexpendable property for the uses authorized herein; and the sale, exchange, transfer, trade-in, or disposal of any such nonexpendable property. The Department, in its sole discretion, may require the Grantee to refund to the Department the fair market value of the nonexpendable property at the time of disposition rather than taking possession of the nonexpendable property.
- b. Upon satisfactory completion of the requirements of this Agreement, the Grantee is authorized to retain ownership of the real property improved under this Agreement; however, for five (5) years thereafter the Grantee must provide written notice to the Department of any circumstance that:
 - i. will impact or has impacted, in any way, the Grantee's ownership of such property; or
 - ii. will modify or has modified the use of such property from the purposes authorized herein.

Such notice must be provided within ten (10) business days of learning of the event that will result or has resulted in either circumstance. If either of these circumstances arise, the Department will have the right, within its sole discretion, to demand that the Grantee reimburse the Department for part, or all of the funding provided to the Grantee under this Agreement.

9. Failure to Complete Project Timely.

Upon completion of the project, the Grantee shall submit to the Department a copy of the Certificate of Occupancy and photos of the completed project. The Department will have the right, in its sole discretion, to demand that the Grantee reimburse the Department for part, or all of the funding provided to the Grantee under this Agreement if: 1) the Grantee fails to obtain the required construction permit(s) within three (3) years after the documentation listed in section 2. for Deliverable No. 2 has been created; or 2) the construction permit expires before the certificate of occupancy has been issued.

- End of Attachment 1 (Scope of Work) -

Appendix 1

Grantee's Contract with its Contractor for Design Work for Station 40



September 23, 2020

Rachel Rhoden
Bradford County
945 North Temple Ave.
Starke, FL

RE: Heilbronn Springs Fire Station
Design Build Criteria Package

Dear Rachel:

CHW is pleased to provide you this proposal to assist the County in preparing a Design Build Criteria Package (DBCP) to be bid to qualified Design Build Firms for the referenced project. CHW will partner with Brame Heck Architects of Gainesville to prepare all the necessary documentation for the DBCP.

The project was allocated \$850,000 from the State legislature to make certain renovations and additions to the existing station. The County's preferred delivery method is design build so a DBCP must be prepared so that competitive DB pricing can be achieved with criteria for which to measure the responsiveness and quality of the respondent's proposals. As such the CHW/Brame team propose the following:

A. Survey During this phase, CHW will:

Execute a boundary and topographic survey of the site for use in preparing the DBCP as well as use by the selected DB for final design and permitting.

B. Getoech During this phase, CHW will:

Subcontract with Universal Engineering to provide a geotechnical report for the site that will address requirements for paving, storm water and the building addition foundation recommendations.

C. Design Build Criteria Package & Bidding During this phase, CHW will:

1. Attend up to 3 scoping meetings with the County to discuss the renovation and addition to document needs and expectations.
2. Prepare a Civil and Architectural narrative that addresses the scope of renovations, finish qualities, desired upgrades, etc.;
3. Prepare a schematic level floor plan;
4. Prepare a schematic level site plan;
5. Prepare outline specs for products or other elements required by the project and or performance criteria for critical items;
6. Assist County purchasing in assembling the DBCP into a RFP for solicitation of DB proposals;
7. Attend one mandatory Pre-Bid Meeting; and
8. Assist the County with evaluation of the proposals and selection recommendation.

D. Assistance during Design (4 months) During this phase, CHW will:

1. Attend up to three design review meetings with the selected DB contractor; and

-
2. Review up to three submittals of the DB contractor .

E. Assistance during Construction (8 months) During this phase, CHW will:

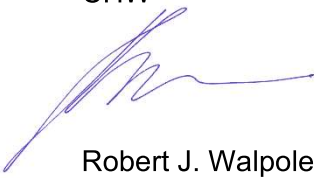
1. Act as Owners Representative during Construction;
2. Observe and monitor construction periodically;
3. Attend Monthly Construction Progress Meetings;
4. Prepare an Owner's punch list; and
5. Review closeout documents.

The above scope of services will be provided for the following fees:

Item	Scope	Fee
A.	Survey- Boundary and Topographic	\$ 5,000.00
B.	Geotech	\$ 3,500.00
C.	Design Build Criteria Package	\$ 12,500.00
D.	Assistance during Design	\$ 7,500.00
E.	Assistance during Construction	\$ 10,000.00
Total		\$ 38,500.00

We trust the above addresses your needs otherwise please call to discuss. The studies and reports can be completed within 8 weeks of a notice to proceed. Please issue a work order/purchase order as that notice to proceed. We look forward to working with Bradford County again on this project.

Sincerely
CHW



Robert J. Walpole, PE
President

N:\2020\20-0332\Admin & Information\02_Proposal & Contracts\Client\Drafts\PROP 200923 Heilbronn Springs Fire Station.docx

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

CONTINUING SERVICES AGREEMENT
FOR THE PROVISION OF PROFESSIONAL SERVICES

THIS CONTINUING SERVICES AGREEMENT is made and entered into this 9th day of December 2019, by and between the BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, a political subdivision of the State of Florida, whose address is 945 N. Temple Avenue, Starke, Florida 32091 and who is hereinafter referred to as "COUNTY;" and CAUSSEAUX, HEWETT, & WALPOLE, INC., a Florida corporation, whose address is 11801 Research Drive, Alachua, Florida 32615 and who is hereinafter referred to as "CONSULTANT."

WITNESSETH:

INTRODUCTORY PROVISIONSA. Adoption and Incorporation of Recitals.

The parties hereto specifically adopt the above-referenced recitals and incorporate them herein as part and parcel of this agreement.

B. Purpose and Authority for Agreement.

- i. This continuing services agreement is entered into for the purpose of organizing and outlining the relationship between COUNTY and CONSULTANT with regard to the provision of continuing, professional services for Bradford County, Florida.
- ii. This agreement is entered into pursuant to the authority granted by Chapter 125, *Florida Statutes*, and in accordance with Chapter 287, *Florida Statutes*.

C. General Provisions.

- i. CONSULTANT shall provide Services for COUNTY as required by COUNTY which may include services in all phases of a project. These services may include serving as COUNTY's professional engineering services representative for the project, providing professional engineering consultation and advice, and by itself or with subconsultants furnishing customary civil, architectural, structural, mechanical, environmental, transportation, stormwater, irrigation, landscaping, and electrical engineering services, as may be appropriate. CONSULTANT shall perform any and all services in a timely, efficient and cost-effective manner in accordance with the generally accepted standards of professional engineering consultants.
- ii. COUNTY shall, from time to time at its sole discretion, authorize CONSULTANT in writing to provide services by issuing a Services Authorization. A Services

Authorization shall, by mutual agreement of the parties, set forth, (1) the Scope of Services, (2) the time for performance, (3) method and amount of compensation, (4) the provisions of Sections 1 and 2 of this continuing services agreement which are applicable, (5) the deliverables, if any (which are the items to be provided to COUNTY as a result of the services, and (6) the services, information and data that can be provided by COUNTY to CONSULTANT.

- iii. COUNTY does not guarantee, warrant, or represent that any number of projects or any particular type of project will be assigned to CONSULTANT under the terms of this continuing services agreement. Furthermore, the purpose of this continuing services agreement is not to authorize a specific project, but to set forth certain duties, obligations, rights, and responsibilities that may be incorporated by reference into any services authorization that may be mutually agreed to by both parties. COUNTY shall have the sole discretion to select the project(s), if any, that may be given to CONSULTANT.
- iv. All references to drawings shall mean both traditionally drafted as well as computer-based, and all submissions of drawings will include paper, mylar and computer file versions as appropriate

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SECTION 1.
GENERAL SERVICES PROVIDED BY CONSULTANT

1.1 General.

Upon the issuance of a Services Authorization Agreement, CONSULTANT may be expected to perform general services, including but not limited to the following:

1.2 Study and Report Phase Services.

After written authorization to proceed from COUNTY to CONSULTANT, CONSULTANT shall:

- 1.2.1 Consult with COUNTY to clarify and define COUNTY's requirements for the project, and to review available data.
- 1.2.2 Prepare a report or feasibility study containing schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate clearly the considerations involved (including applicable requirements of governmental authorities having jurisdiction as aforesaid) and the alternative solutions available to COUNTY and setting forth CONSULTANT's findings and recommendations. This Report will be accompanied by CONSULTANT's cost estimate for the Project.

1.3 Preliminary Design Phase Services.

In cooperation with COUNTY, and on the basis of the accepted study and report documents, determine the general scope, extent and character of the project.

After written authorization to proceed with the preliminary design phase, CONSULTANT shall:

- 1.3.1 Make a personal examination of the proposed project site, and, as may reasonably be discoverable, note site conditions and impediments that pertain to or might adversely affect the timely, efficient, and economical completion of any phase of the project, or the project as a whole. CONSULTANT shall promptly report any adverse site conditions to COUNTY.
- 1.3.2 Prepare preliminary design documents consisting of final design criteria, preliminary drawings, and outline specifications.
- 1.3.3 Advise COUNTY if additional data or services are necessary for preliminary design, and assist COUNTY in obtaining such data and Services.
- 1.3.4 Based on the information contained in the preliminary design documents, submit a revised total project cost estimate to COUNTY.

1.4 Final Design Phase Services.

After written authorization to proceed with the final design phase, CONSULTANT shall:

- 1.4.1 On the basis of the accepted preliminary design documents and the project cost estimate, if applicable prepare for incorporation in the construction contract documents final drawings (drawings) to show the general scope, extent and character of the work to be furnished and performed by the project contractor(s), and specifications.
- 1.4.2 Prepare and furnish to COUNTY such documents and design data as may be required by COUNTY, so that COUNTY may apply for approvals of such governmental authorities as have jurisdiction over design criteria applicable to the project. CONSULTANT shall also assist COUNTY in obtaining such approvals by submitting, participating and/or leading in negotiations with appropriate authorities, and the services authorization shall define CONSULTANT' s role in this regard.
- 1.4.2 Prepare for review and approval by COUNTY, invitations for bid, bid forms (where appropriate), supplementary conditions and assist in the preparation of other related documents.

1.5 Bidding or Negotiating Phase Services.

After written authorization to proceed with the bidding or negotiating phase, CONSULTANT shall:

- 1.5.1 Assist COUNTY in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment, and services; and, when authorized in the applicable services authorization, attend pre-bid conferences.
- 1.5.2 Assist COUNTY in preparing and distributing addenda as appropriate to interpret, clarify or expand the bidding documents or in response to written questions received during the bid phase.
- 1.5.3 Assist COUNTY in determining qualifications of the prime contractor as well as subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) for those portions of the work where determination of such acceptability is required by the bidding documents.
- 1.5.4 Consult with COUNTY concerning, and determine the acceptability of, substitute materials and equipment proposed by the contractor(s) when substitution is allowed by the bidding documents.
- 1.5.5 Assist COUNTY in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

1.6 Construction Phase Services.

During the Construction Phase, CONSULTANT shall, if requested by COUNTY and accepted by CONSULTANT:

- 1.6.1 General. Consult with and advise COUNTY and act as its representative as provided in the Construction Contract Documents.

- 1.6.2 Pre-Construction Meeting. Prepare for and attend a pre-construction meeting conducted by COUNTY with representatives of the Contractor(s), subcontractor(s), utility companies, etc. for each Project, as determined necessary by COUNTY.
- 1.6.3 Work in Progress. In connection with observations of the work of Contractor(s) while it is in progress:
 - 1.6.3.1 CONSULTANT shall make visits to the site as requested by COUNTY in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, CONSULTANT may provide, if requested by COUNTY in a Services Authorization, the services of Construction Manager and/or Field Representative (and assistants as agreed) at the site to assist CONSULTANT and to provide more continuous observation of such work.
- 1.6.4 Interpretations and Clarifications. CONSULTANT shall issue necessary interpretations and clarifications of the drawings and specifications and in connection therewith prepare work directive changes and change orders as required. In addition, CONSULTANT shall assist COUNTY to respond, in writing, to any request for information (RFI). All RFIs and responses thereto shall be submitted to COUNTY and CONSULTANT for review and response by COUNTY.
- 1.6.5 Substitutes. CONSULTANT shall evaluate and determine the acceptability of substitute materials and equipment proposed by the contractor(s).
- 1.6.6 Inspections and Tests. CONSULTANT shall have authority to receive all certificates of inspections, testing and approvals required by laws, rules, regulations, ordinances, codes, orders and terms of the drawings and specifications (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the drawings and specifications) and, in addition, CONSULTANT shall have authority, as COUNTY' s representative, to act as initial interpreter of the requirements of the drawings and specifications.
- 1.6.7 Applications for Payment. Based upon CONSULTANT's being an experienced and qualified design professional and on review of applications for payment and the accompanying data and schedules, and recommend payments to the contractor(s).
- 1.6.8 Track Progress of Contractor. If providing construction manager and/or field representative services, CONSULTANT shall track the progress of the contractor(s) and submit a written report to COUNTY, at stages of the construction as defined in the services authorization, documenting the progress of the contractor relative to the original approved schedule.
- 1.6.9 CONSULTANT shall endeavor to promote timely, thorough, and complete communication among COUNTY and the design and construction contract principals; other local, state, or federal parties (when directed by COUNTY); or private entities that may also be involved.

- 1.6.10 Limitation of Responsibilities. CONSULTANT shall not be responsible for the acts or omissions of any contractor, or of any subcontractor or supplier, or any of the contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except CONSULTANT's own subconsultants, employees and agents) at the site or otherwise furnishing or performing any of the contractor(s)' work.
- 1.6.11 Subcontractors and Subconsultants. In performing the services and to see them to a timely, efficient, and cost-effective completion, CONSULTANT shall have the right to employ other firms, consultants, contractors, subcontractors, and so forth (subconsultants). While COUNTY shall make no demand that CONSULTANT hire any particular subconsultant for any specific project, by acquiescing to or accepting a subconsultant hired by CONSULTANT, COUNTY does not guarantee or warrant the reliability or effectiveness of that entity's services.

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SECTION 2.
ADDITIONAL SERVICES OF CONSULTANT

2.1 General

COUNTY may, at its sole discretion, provide CONSULTANT with a services authorization to furnish or obtain (from others) additional services of the following types which are not considered normal or customary general services, as described above. These additional services may include, but are not limited to, the following:

- 2.1.1 Preparation of applications and supporting documents (in addition to those furnished under general services) for private or governmental grants, loans or advances in connection with the project; preparation for review of environmental assessments and impact statements; review and evaluation of the effect on the design requirements of the project of any statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the project.
- 2.1.2 Services resulting from significant changes in the previously approved extent of the project or its design including, but not limited to, changes in size, complexity, COUNTY's schedule, or character of construction or method of financing; and revising previously accepted studies, reports, design documents or construction contract documents when such revisions are due to causes beyond CONSULTANT's control.
- 2.1.3 Providing measured drawings, renderings or models for COUNTY's or CONSULTANT's use.
- 2.1.4 Preparing documents for alternate bids requested by COUNTY for the contractor(s)' work which is not exceeded, or documents for out-of-sequence work.
- 2.1.5 Review of operations, maintenance and overhead expenses; value engineering during the course of design; cash flow and economic evaluations not envisioned in a preliminary consulting report; rate schedules and appraisals; assistance in obtaining financing for the project; processes available for licensing and assisting COUNTY in obtaining process licensing; quantity surveys of material, equipment and labor; and audits or inventories required in connection with construction performed by COUNTY.
- 2.1.6 Furnishing services of independent professional associates and consultants for other than general services (which include, but are not limited to, customary civil, structural, mechanical, environmental, architectural, transportation, stormwater, irrigation, landscaping, and electrical engineering); and for providing data or services beyond those described as general services, herein.
- 2.1.7 Services resulting from the award of more than one prime contract for construction, materials, equipment or services for the project, and services resulting from the

arranging for performance by persons (other than the prime contractors) of services for COUNTY and administering COUNTY' s contracts for such services.

- 2.1.8 Services during out-of-town travel required of CONSULTANT, other than visits to the site or COUNTY's office which are necessary for the performance of general services.
- 2.1.9 Where applicable, and with approval of COUNTY, preparation of operating and maintenance manuals; assistance in the utilization of any equipment or system (such as initial start up, testing, adjusting and balancing); and training personnel for operation and maintenance.
- 2.1.10 Preparing to serve (or serving) as a consultant or witness for COUNTY in any litigation, arbitration or other legal or administrative proceeding involving the Project (except for assistance in consultations included as part of general services).
- 2.1.11 Services in connection with change orders to reflect changes requested by COUNTY, and making revisions to drawings and specifications occasioned thereby.
- 2.1.12 Preparing for COUNTY, on request, a set of reproducible record prints of signed and sealed drawings showing those changes made during the construction process. Such prints shall be based on the marked-up prints, drawings and other data furnished by the contractor(s) to CONSULTANT and which CONSULTANT considered significant (record drawings). If COUNTY requests the original record drawings so prepared by CONSULTANT, CONSULTANT may have them delivered to a printer that will not unreasonably delay the delivery of the record drawings.
- 2.1.13 Additional or extended service during construction made be necessary by, (1) work damaged through means beyond control of CONSULTANT, (2) a significant amount of defective or neglected work of the contractor(s) not resulting from the inadequate performance of CONSULTANT under the terms of the agreement, (3) prolongation of contract time of any prime Contractor by more than thirty (30) days, (4) acceleration of the progress schedule involving services beyond normal working hours, and (5) default by the prime contractor(s).
- 2.1.14 Services after completion of the construction phase, such as inspections during any guarantee period and reporting observed discrepancies under guarantees called for in any construction contract for the project.
- 2.1.15 Providing professional opinions to assist in the preparation of ordinances.
- 2.1.16 Providing professional opinions to assist in the preparation of agreements between COUNTY and others (including, but not limited to, other units of government, developers, districts, and authorities).
- 2.1.17 Special studies, reports, investigations or analyses.

- 2.1.18 Services in connection with any partial utilization of any part of the project by COUNTY prior to substantial completion.
- 2.1.19 Evaluating an unreasonable or extensive number of claims submitted by the contractor(s) or others in connection with the work, such unreasonableness and extensiveness to be at COUNTY's request and determination.
- 2.1.20 The filing of a written status report with COUNTY concerning, 1) a description of the services performed and completed to a date certain, 2) the results of such services and work (i.e. their relation to the total project work, the percentage of project services then completed), and 3) any other observations or comments that CONSULTANT believes or should reasonably believe will affect the successful completion of the project, or that should otherwise be brought to COUNTY's attention. The frequency of such reports shall be set forth in each services authorization.
- 2.1.21 Additional services in connection with the project not otherwise defined in the general services, or as described elsewhere herein, and including but not limited to start-up services that shall be defined in the appropriate services authorization.

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SECTION 3.
RESPONSIBILITIES OF BRADFORD COUNTY

3.1 Requirements for Projects.

COUNTY shall provide criteria and information as may be needed by CONSULTANT to ascertain and meet COUNTY's requirements for projects in a timely manner, including design objectives and constraints; space, capacity and performance requirements; flexibility and expandability matters; and any budgetary limitations; and furnish copies of all design and construction standards which COUNTY will require to be included in the drawing and specifications.

3.2 Information Pertinent to Projects.

COUNTY shall provide CONSULTANT with access to COUNTY's records to allow CONSULTANT to identify all available information pertinent to the project (including previous reports and any other data relative to design or construction of the project). COUNTY shall make reasonable efforts to identify such pertinent information for CONSULTANT. CONSULTANT is ultimately responsible for satisfying itself as to accuracy of any data provided, and, furthermore, CONSULTANT is responsible for bringing to COUNTY's attention, for COUNTY's resolution, any material inconsistencies or errors in such data which come to CONSULTANT's attention. If COUNTY requires CONSULTANT's assistance in resolving any error or inconsistency, such Services may be provided by mutual agreement of the parties, and shall be reimbursed by COUNTY.

3.3 Access to Property.

COUNTY shall arrange for access to and make provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform its services.

3.4 Examination.

COUNTY shall examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by CONSULTANT, and render, in writing, decisions pertaining thereto within a reasonable time.

3.5 Approvals and Permits.

COUNTY shall obtain approvals and permits, with the active assistance and advice of CONSULTANT (and as budgeted in the applicable services authorization), from all governmental authorities having jurisdiction over the project, and such approvals and consents from others as may be necessary for successful completion of the project.

3.6 Other Professional Services.

COUNTY shall provide such (accounting, independent cost estimating, and insurance counseling) services as may be required for the Project, to ascertain that the construction contractor(s) are complying with any law, rule, regulation, ordinance, code, or order applicable to their furnishing and performing the Project work.

3.7 County Project Manager.

COUNTY reserves the right to appoint a COUNTY project manager for any services authorization. COUNTY project manager may be COUNTY engineer/utilities engineer or COUNTY's designee. The project manager for COUNTY, and shall issue and all written authorizations to CONSULTANT that the project may require, or that may otherwise be defined or referred to in this continuing services agreement. COUNTY project manager shall also, 1) act as COUNTY's agent with respect to the services rendered hereunder; 2) transmit instructions to and receive information from CONSULTANT; 3) communicate COUNTY's policies and decisions to CONSULTANT regarding the Services; 4) determine, initially, whether CONSULTANT is fulfilling its duties, responsibilities, and obligations hereunder; and 5) determine, initially, the merits of any allegation by CONSULTANT respecting COUNTY's nonperformance of any project obligation. All determinations made by COUNTY project manager, as outlined above, shall be final and binding upon CONSULTANT in regard to further administrative review, but shall not be binding upon CONSULTANT in regard to general appearances before or appeals to the Board of County Commissioners, or appearances before or appeals to a court of competent jurisdiction.

3.8 Notice and Extension of Term.

COUNTY shall give prompt written notice to CONSULTANT whenever COUNTY observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's Services, or any defect in the work of the Contractor(s). If CONSULTANT has been delayed in completing its Services through no fault or negligence of its own, and, as a result, will be unable to ~~complete performance fully and~~ satisfactorily under the provisions of any services authorization, then, in COUNTY's sole discretion, and upon the submission to COUNTY of evidence of the causes of the delay, CONSULTANT shall be granted an extension of its project schedule equal to the period CONSULTANT was actually and necessarily delayed.

3.9 County's Construction Management.

COUNTY may provide construction manager(s) and field representative(s) to monitor construction activities. When COUNTY provides construction manager(s) and field representative(s), his duties, responsibilities and limitations of authority shall be as set forth in the construction contract documents, if applicable and the following will apply:

- 3.9.1 The construction manager will provide instructions to the field representative(s) on procedures to be followed, and will schedule inspections of construction. The field representative(s) shall be responsible for proper execution of the construction manager's instructions.
- 3.9.2 COUNTY's construction manager(s) and field representative(s) shall have prior construction experience, or shall be trained by COUNTY to assure that the foregoing have sufficient understanding of their duties and personal job safety precautions on the subject project. CONSULTANT, has no responsibility for training of COUNTY's representative(s), or for general duties of a representative on the subject project, or for general job safety precautions on the subject project.

3.10 Additional Services.

COUNTY shall furnish, or direct CONSULTANT to provide, necessary additional services as stipulated in Section 2 of this continuing services agreement, or other services as required, or as mutually agreed pursuant to a services authorization.

3.11 Incidental Costs.

COUNTY shall bear all costs incident to compliance with the requirements of this Section.

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SECTION 4.
TERM(S) OF AGREEMENT

4.1 Initial Term of Agreement.

The initial term of this continuing services agreement shall be a period of two (2) calendar years, beginning on the date that the agreement is fully executed by both COUNTY and CONSULTANT.

4.2 Extension Terms of Agreement.

Following said initial term, this continuing services agreement shall automatically renew for three (3) successive, one (1) year "extension" periods, subject to the mutual consent of COUNTY and CONSULTANT, unless otherwise amended or terminated as provided for below and herein.

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SECTION 5.
PAYMENTS TO CONSULTANT

5.1 General.

- 5.1.1 COUNTY will pay CONSULTANT for the services as detailed in each of CONSULTANT's narrative monthly invoices, and in accordance with the schedule of fees and reimbursable expenses as provided in each services authorization. The invoices shall be in a format approved by the project manager.
- 5.1.2 CONSULTANT fully acknowledges and agrees that if at any time it performs services on a project contemplated by the parties, such services which have not been, a) fully negotiated, reduced to writing, and formally executed by both COUNTY and CONSULTANT; b) or reduced to writing by COUNTY and signed by COUNTY; then CONSULTANT shall perform such services without liability to COUNTY, and at CONSULTANT's own risk.
- 5.1.3 For other than lump-sum contracts, COUNTY shall only be obligated to pay for those services that CONSULTANT can demonstrate are reasonable, provable, and within the scope of services of any services authorization.

5.2 Compensation.

Within the Services Authorization associated with each Project, COUNTY and the CONSULTANT may agree on, but not be limited to, one of the methods of compensation outlined in Subsections 5.2.2, or a method of compensation established within the Services Authorization or as required by the project Funding Agency. Reimbursable expenses shall be as defined in Subsection 5.3.

5.2.1 Methods of Compensation.

- 5.2.1.1 Lump Sum: For Services rendered, COUNTY shall pay CONSULTANT a lump-sum fee, including or excluding reimbursable expenses as mutually agreed upon and set forth in the Services Authorization. CONSULTANT will invoice COUNTY monthly, based upon CONSULTANT's estimate of the portion of the total Services actually completed at the time of billing.
- 5.2.1.2 Percent of Construction Cost: When Percent of Construction Cost is used to establish compensation for the design and contract administration services, the actual construction costs on which compensation is determined shall exclude legal fees, administrative costs, engineering fees, land rights, acquisition costs, water costs and interest expense incurred during the construction period. CONSULTANT will invoice COUNTY monthly, based upon the CONSULTANT's estimate of the portion of the total Services actually completed at the time of billing.

- 5.2.1.3 Hourly Plus Direct Cost. Compensation will be for personal time and expense directly attributable to an assigned task by COUNTY. The Engineer will render to COUNTY for performed services, an itemized bill once each month for services ad defined in the Service Authorization

5.3 Reimbursable Expenses.

"Reimbursable Expenses" shall mean the actual, necessary and reasonable expenses incurred directly or indirectly in connection with the Project for: transportation and subsistence incidental thereto for travel outside Bradford County; obtaining bids or proposals from contractor(s); toll telephone calls and telegrams; furnishing and maintaining field office facilities when not included in construction contract/funding; reproduction of reports, drawings and specifications, and similar project-related items.

5.4 Payments by Owner.

- 5.4.1 All services payment shall be made by COUNTY to CONSULTANT within thirty (30) calendar days of COUNTY's invoice receipt thereof (payment period), unless, within the payment period, COUNTY, (1) notifies CONSULTANT of an objection to the payment amount, and (2) either provides CONSULTANT with a determination of the proper payment, or (3) requests further information from CONSULTANT so that a proper payment can be derived and agreed upon by the parties.

5.5 Records.

CONSULTANT also agrees to maintain, and to cause each subconsultant to maintain, complete and accurate books and records (books) in accordance with sound accounting principals and standards, and relating to all Services and the project, and the related costs and expenditures to COUNTY that have been contracted for and paid during the life of any Specified Authorization.

5.6 Late Payment.

If COUNTY fails to make any payment due to CONSULTANT for Services and expenses within forty-five (45) days after receipt of CONSULTANT's invoice, or within thirty (30) days of receipt of project funds released to COUNTY from the project funding agency; therefore, the amounts due CONSULTANT shall include a charge at the rate of one percent (1%) per month simple interest from the thirtieth (30th) day, and, in addition CONSULTANT may, after giving seven (7) calendar days prior written notice to COUNTY, suspend services under this continuing services agreement until CONSULTANT has been paid, in full, amounts due it for Services and expenses. Any portion of an invoice that is objected to or questioned by COUNTY in accordance with Subsection 5.4 shall not be considered due for the purposes of this Subsection.

5.7 Overtime.

Overtime will be paid by COUNTY only if authorized in advance by COUNTY for work to be performed to meet a particular deadline for which there is insufficient time to accomplish the task during normal hours, through no fault of CONSULTANT.

5.8 Scope, Cost and Fee Adjustment.

- 5.8.1 General. CONSULTANT or COUNTY may at any time notify the other of requested changes to the scope of services as set forth in a services authorization. The notification shall state the scope modification and an adjustment of the cost estimate and fee specified in the subject services authorization to reflect such modification. The cost and fee adjustment due to modification in the scope of services may be calculated utilizing the same method of compensation applicable to the services authorization prior to the scope modification. CONSULTANT and COUNTY understand that, unless the cost and fee adjustment is within a previously approved budget, any change to the scope of services must be approved or authorized by the Board of County Commissioners of Bradford County, Florida. If the cost and fee adjustment is within a previously approved budget for changes to the scope of services for the overall project, the change may be approved by COUNTY.
- 5.8.2 Scope Reduction. COUNTY shall have the sole right to reduce (or eliminate, or whole or in part) the scope of any project at any time and for any reason, upon written notice to CONSULTANT specifying the nature and extent of the reduction. In such event CONSULTANT shall be fully compensated for the services already performed, including payment as defined elsewhere herein of all project-specific fee amounts due and payable prior to the effective date stated in COUNTY's notification of the reduction and for a maximum of five (5) days' demobilization costs. CONSULTANT shall also be compensated for the services remaining to be done and not reduced or eliminated on the project.
- 5.8.3 Scope Suspension. COUNTY may, at any time and for any reason, direct CONSULTANT to suspend work (in whole or in part) under this continuing services agreement. Such direction shall be in writing, and shall specify the period during which Services shall be stopped. CONSULTANT shall resume its services upon the date specified, or upon such other date as COUNTY shall be added to the applicable services authorization term; provided, however, that any work stoppage not approved or caused by the actions or inactions of COUNTY shall not give rise to any claim against COUNTY by CONSULTANT. COUNTY agrees to compensate CONSULTANT for its reasonable and provable costs attributable to any delay approved or caused by the actions or inactions of COUNTY.

5.9 Sales Tax.

Under present Florida law, COUNTY is exempt from sales taxes imposed upon professional services when COUNTY purchases such services directly. COUNTY agrees to pay actual taxes (exclusive of any multiplier) imposed upon CONSULTANT, for COUNTY projects, for CONSULTANT's purchase of subconsultant services, or materials, except for qualified sales for resales. COUNTY and CONSULTANT agree that this Subsection may be modified by Services Authorization, in the event of future changes to Florida law that affect the parties, terms or conditions of this continuing services agreement.

5.10 Payment Withheld.

When COUNTY has reasonable grounds, belief, or information to believe that, (1) CONSULTANT will be unable to perform the Services under any Services Authorization within the related project term; or (2) a meritorious claim exists against CONSULTANT or COUNTY caused by the CONSULTANT's negligence or CONSULTANT's breach of any provision of this continuing services agreement or any services authorization; then COUNTY may withhold a payment otherwise due and payable to CONSULTANT if the issue is not corrected by CONSULTANT within thirty (30) days after written notice of the same is provided to the CONSULTANT by the COUNTY; provided, however, that COUNTY shall not unreasonably withhold other services authorization payments that may not otherwise be in dispute.

5.11 Termination.

Upon the termination of this continuing services agreement, or any services authorization issued under this agreement, CONSULTANT shall prepare a final and complete payment statement for all services and reimbursable expenses incurred since the posting of the last payment statement, and through the date of termination. The final payment statement shall be subject to all of the provisions described in herein.

5.12 Final Payment.

The acceptance by CONSULTANT, its successors, or assigns, of any final payment due upon the termination of this continuing services agreement or any services authorization, shall constitute a full and complete release of COUNTY from any and all claims or demands regarding further compensation for authorized Services rendered prior to such final payment that CONSULTANT, its successors, or assigns have or may have against COUNTY under the provisions of this continuing services agreement, unless otherwise previously and properly filed pursuant to the provisions of this continuing services agreement, or in a court of competent jurisdiction. This subsection does not affect any other portion of this continuing services agreement that extends obligations of the parties beyond final payment.

The remainder of this page intentionally left blank.

SECTION 6.
PROJECT COST ESTIMATES

6.1 Consultant's Estimate of Project Construction Cost.

Any estimated project construction cost provided to COUNTY by CONSULTANT under this continuing services agreement or any services authorization issued under this continuing services agreement shall be deemed to mean the total cost to COUNTY of those portions of the entire project designed and specified by CONSULTANT, but will not include CONSULTANT's compensation and expenses, the cost of land rights-of-way, or compensation for or damages to properties, unless the applicable services authorization so specifies; nor will it include COUNTY's legal, accounting, insurance-counseling, or auditing services, or interest and financing charges incurred in connection with the project, or the cost of other services to be provided by others to COUNTY.

6.2 Consultant's Estimate of Probable Cost.

Since CONSULTANT has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s)' methods of determining prices, or over competitive bidding or market conditions, CONSULTANT's opinions of total project cost and construction cost estimate provided for hereinabove are to be made on the basis of CONSULTANT's experience and qualifications, and represent CONSULTANT's best judgment as an experienced and qualified professional which is familiar with the construction industry; but CONSULTANT cannot and does not guarantee that proposals, bids or actual total project or construction costs will not vary from opinions of probable cost prepared by CONSULTANT.

The remainder of this page intentionally left blank.

SECTION 7.
TERMINATION OF AGREEMENT

This continuing services agreement may be terminated by either party by delivering a thirty (30) day written notice to the other party. In the event of the termination of this continuing services agreement, any liability of one party to the other arising out of any Services rendered, or any act or event occurring prior to the termination, shall not be deemed to be terminated or released. CONSULTANT shall be paid for Services completed prior to receipt of the termination notice and for reasonable termination settlement costs relating to commitments which had become firm prior to the termination; however, payment to CONSULTANT will exclude any and all anticipated supplemental costs, administrative expenses, overhead and profit on uncompleted services.

The remainder of this page intentionally left blank.

SECTION 8.
SUSPENSION OF AGREEMENT

COUNTY has the right to suspend CONSULTANT's Services pursuant to any services authorization. However, if COUNTY suspends CONSULTANT's services pursuant to any services authorization, COUNTY will add to the period of service for such services authorization a period not less than the duration of such suspension and compensate CONSULTANT for its reasonable and provable costs, profits (as agreed to by COUNTY), and losses (including overhead costs, reimbursable and subconsultant expenses incurred) associated with demobilization for such suspended service.

The remainder of this page intentionally left blank.

SECTION 9.
NOTICES TO PARTIES

All notices denominated as such by this Agreement, or the Bradford County Code of Ordinances, or Florida or federal law, required to be given to CONSULTANT hereunder shall be in writing, and shall be given by hand-delivery or United States mail, postage paid, addressed to:

Causseaux, Hewett, & Walpole, Inc.
11801 Research Drive
Alachua, Florida 32615; and

All notices required to be given to COUNTY shall be in writing, and shall be given by hand-delivery or United States mail, postage prepaid, to COUNTY and County Clerk, separately, at:

Board of County Commissioners of Bradford County, Florida
Attention: County Manager
945 N. Temple Avenue
Starke, Florida 32091

Either party may change its address, for purposes of this Subsection, by written notice to the other party given in accordance with the provisions of this Subsection.

The remainder of this page intentionally left blank.

SECTION 10.
CONFLICT OF INTEREST

CONSULTANT represents and warrants unto COUNTY that no officer, employee, or agent of COUNTY has any interest, either directly or indirectly, in the business of CONSULTANT to be conducted hereunder. CONSULTANT further represents and warrants to COUNTY that it has not employed or retained any company or person, other than a bona fide employee working solely for CONSULTANT, to solicit or secure this continuing services agreement, and that it has not paid, or agreed to pay, or given or offered any fee, commission, percentage, gift, loan, or anything of value to any person, company, corporation, individual, or firm, other than bona fide Personnel working solely for CONSULTANT, in consideration for or contingent upon, or resulting from the award or making of this continuing services agreement. Further, CONSULTANT also acknowledges that it has not agreed, as an expressed or implied condition for obtaining this continuing services agreement, to employ or retain the services of any person, company, individual or firm in connection with carrying out this continuing services agreement. It is absolutely understood and agreed by CONSULTANT that, for the breach or violation of this section, COUNTY shall have the right to terminate this continuing services agreement without liability and its sole discretion, and to deduct from any amounts owed, or to otherwise recover, the full amount of any value paid by CONSULTANT.

The remainder of this page intentionally left blank.

SECTION 11.
INDEMNIFICATION AND INSURANCE

11.1 Indemnification.

CONSULTANT agrees to indemnify and hold harmless COUNTY, its representatives, employees, and elected and appointed officials, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of CONSULTANT and persons employed or utilized by CONSULTANT in the performance of any professional services rendered under this continuing services agreement or any services authorizations issued pursuant to this continuing services agreement. For purposes of compliance with Florida law, CONSULTANT acknowledges that this provision shall be deemed a part of the project specifications or the bid documents.

11.2 Insurance.

11.2.1 General Provisions.

CONSULTANT shall purchase, maintain, and keep in full force, effect, and good standing, such insurance that is further described below, and any other insurance necessary to fully protect it from claims of the nature that are detailed below, that may arise out of, or result from, CONSULTANT's operations, performance, or services, or all of these things, or any of these things in combination (CONSULTANT's Operations), whether CONSULTANT's operations are by CONSULTANT, any of its agents or subconsultants, or anyone for whose act or acts it may be liable. CONSULTANT's insurance carrier shall be licensed to do business in the state of Florida and shall have an A.M. Best Rating of "A" or better. The insurance required by this subsection shall be written for not less than the limits of liability specified below, or required by law, which ever is greater, and shall include contractual liability insurance as applicable to CONSULTANT's obligation under this Agreement.

CONSULTANT shall provide evidence of both General (Public and Property) Liability and Professional (Design Errors and Omissions) Liability Insurance in the form of a certificate of insurance issued on behalf of COUNTY by companies acceptable to COUNTY at the following minimum limits and coverages with deductible amounts acceptable to COUNTY:

Comprehensive General Liability Insurance: \$ 1,000,000.00
(COUNTY is to be named as an additional insured)

Professional Liability Insurance: \$ 1,000,000.00
(Design Errors and Omission)

11.2.2 Additional Insurance Requirements.

CONSULTANT shall not commence any work in connection with an Agreement until all of the following types of insurance have been obtained and such insurance has been approved by COUNTY, nor shall CONSULTANT allow any subconsultant to

commence work on a subcontract until all similar insurance required of the subconsultant has been so obtained and approved. Policies other than Workers' Compensation shall be issued only by companies authorized by subsisting certificates of authority issued to the companies by Department of Insurance of Florida which maintain a Best Rating of "A" or better and a Financial Size Category of "VII" or better according to the A.M. Best Company. Policies for Workers' Compensation may be issued by companies authorized as a group self-insurer by Section 440.57, Florida Statutes.

- 11.2.2.1 Loss Deductible Clause: COUNTY shall be exempt from, and in no way liable for, any sums of money, which may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of CONSULTANT and or subconsultant providing such insurance.
- 11.2.2.2 Workers' Compensation Insurance: CONSULTANT shall obtain during the life of this Agreement, Workers' Compensation Insurance with Employer's Liability Limits of \$500,000/\$500,000/\$500,000 for all CONSULTANT's employees connected with the work of this project and, in the event any work is sublet, CONSULTANT shall require the subconsultant similarly to provide Workers' Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by CONSULTANT. Such insurance shall comply fully with the Florida Workers' Compensation Law. In case any class of employees engaged in hazardous work under this contract for COUNTY is not protected under the Workers' Compensation statute, CONSULTANT shall provide, and cause each subconsultant to provide adequate insurance, satisfactory to COUNTY, for the protection of CONSULTANT's employees not otherwise protected. The policy shall include an appropriate waiver of subrogation provision in favor of COUNTY.
- 11.2.2.3 CONSULTANT's Public Liability and Property Damage Insurance: During the life of this Agreement CONSULTANT shall maintain COMMERCIAL AUTOMOBILE COVERAGE, this policy should name COUNTY as an additional insured, and shall protect CONSULTANT from claims for damage for personal injury, including accidental death, as well as claims for property damages which may arise from operations under this Agreement whether such operations be by CONSULTANT or by anyone directly or indirectly employed by CONSULTANT, and the amounts of such insurance shall be the minimum limits as follows:

11.2.3 Automobile Bodily Injury Liability and Property Damage Liability.

The policy and coverages shall include:

- \$1,000,000 Combined single limit per occurrence (each person, each accident)
- All covered automobiles will be covered via symbol 1;

- Liability coverage will include hired and non-owned automobile liability; and
- Include Waiver of Subrogation in favor of COUNTY.

11.2.4 Comprehensive General Liability (Occurrence Form):

This policy should name COUNTY as an additional insured and should indicate that the insurance of CONSULTANT is primary and not contributory over the insurance of COUNTY. The policy and coverage shall include:

- \$2,000,000 GENERAL AGGREGATE;
- \$1,000,000 PRODUCTS-COMPLETED OPERATIONS AGGREGATE;
- \$1,000,000 PER OCCURRENCE;
- \$1,000,000 PERSONAL AND ADVERTISING INJURY; and
- Include Waiver of Subrogation in favor of COUNTY.

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SECTION 12.
MISCELLANEOUS PROVISIONS

12.1 Non-Exclusive Agreement.

This continuing services agreement is non-exclusive, and may be terminated at COUNTY' s convenience with the proper notice having been given to CONSULTANT pursuant to the requirements of this agreement. It is understood and acknowledged that the rights granted herein to CONSULTANT are non-exclusive, and COUNTY shall have the right, at any time, to enter into similar agreements with other engineers, architects, landscape architects, planners, consultants, CONSULTANTs, subconsultants, and so forth, to have them perform such professional services as COUNTY may desire.

12.2 Ownership of Documents.

Upon project completion and payment of all fees due CONSULTANT, CONSULTANT shall deliver to COUNTY and COUNTY shall have the unlimited rights, for the benefit of the COUNTY, in all original drawings, designs, specifications, notes and other CONSULTANT work produced in the performance of this continuing services agreement or in contemplation thereof and all record and sealed drawings produced after completion of the work, including the right to use same in furtherance of any other COUNTY work. All work prepared by CONSULTANT pursuant to this continuing services agreement shall be instruments of service for the project. They are not intended or represented to be suitable for reuse by COUNTY or any others for any other project. Reuse for another project without written verification or adoption by CONSULTANT for a specific purpose will be at COUNTY risk. Any such verification or adaptation, if required by COUNTY of CONSULTANT, will entitle CONSULTANT to further compensation at rates to be agreed by COUNTY and CONSULTANT. The original set and one additional copy of sealed plans and specifications shall be delivered to and become the property of COUNTY upon completion of the work by CONSULTANT. Further, in addition to the hard copies described, an electronic copy will be sent by email to the project manager.

12.3 Local, State and Federal Obligations.

12.3.1 Discrimination.

CONSULTANT, for itself, its delegates, successor-in-interest, and its assigns, and as a part of the consideration hereof, does hereby covenant and agree that, 1) in the furnishing of services to COUNTY hereunder, no person shall be excluded from participation in, deny the benefits of, or otherwise subjected to discrimination in regard to this agreement on the grounds of such persons' race, color, creed, nation origin, disability, marital status or sex; and 2) CONSULTANT shall comply with all existing requirements concerning discrimination imposed by any and all applicable local, state, and federal rules, regulations, or guidelines, and as such rules, regulations, or guidelines may be from time to time amended. In the event of a breach of any of the nondiscrimination covenants described in this subsection, COUNTY shall have the right to terminate this continuing services agreement, with cause, as described above.

12.3.2 Compliance with Laws and Regulations.

CONSULTANT and its employees shall promptly observe, comply with, and execute the provision of any and all present and future federal, state, and local laws, rules, regulations, requirements, ordinances, and orders which may pertain or apply to the Services that may be rendered hereto, or to the wages paid by CONSULTANT to its employees. CONSULTANT shall also require, by contract, that all subconsultants shall comply with the provisions of this subsection.

12.2.3 Licenses.

CONSULTANT shall, during the life of this continuing services agreement, procure and keep in full force, effect, and good standing all necessary licenses, registrations, certificates, permits, and other authorizations as are required by local, state, and federal law, in order for CONSULTANT to render its services or work as described herein. CONSULTANT shall also require all subconsultants to comply by contract with the provisions of this subsection.

12.2.4 Compliance with New Regulations.

CONSULTANT agrees that at such time as the local, state, or federal agencies modify their grant procedures in order for COUNTY or CONSULTANT to qualify for local, state, or federal funding for the Services to be rendered by CONSULTANT, then CONSULTANT shall consent to and make such modifications or amendments in a timely manner. If CONSULTANT is unable to comply with applicable local, state, or federal laws and regulations governing the grant of such funds for services to be rendered herein, then COUNTY shall have the right, by written notice to CONSULTANT, to terminate this continuing services agreement for convenience. Furthermore, if CONSULTANT's compliance with such laws, regulations, rules, or procedures causes a material change to a term or condition of this continuing services agreement, or to any services authorization, then COUNTY agrees, upon sufficient proof of material changes as may be presented to it by CONSULTANT, to amend all related COUNTY/CONSULTANT contractual obligations, and to revise such project budgets accordingly.

12.4 Dispute Resolution and Exclusive Venue.

As a condition precedent to the filing of any suit or other legal proceeding, the parties shall endeavor to resolve claims, disputes or other matters in question by mediation. Mediation shall be initiated by any party by serving a written request for same on the other party. The parties shall, by mutual agreement, select a mediator within fifteen (15) days of the date of the request for mediation. If the parties cannot agree on the selection of a mediator, then COUNTY shall select the mediator who, if selected solely by COUNTY, shall be a mediator certified by the Florida Supreme Court. No suit or other legal proceeding shall be filed until the mediator declares an impasse, which declaration, in any event, shall be issued by the mediator not later than sixty (60) days after the initial mediation conference. The sole and exclusive venue for any mediation shall be in Bradford County, Florida. Any legal proceeding of any nature brought by either party against the other to enforce any right or obligation under this continuing services agreement or any services authorization issued under this

continuing services agreement, or arising out of any matter pertaining to this continuing services agreement or the work to be performed hereunder, shall be submitted for trial, without a jury, before the Circuit Court of the Judicial Circuit, in and for Bradford County, Florida. The parties consent and submit to the jurisdiction of such court pursuant hereto. COUNTY and CONSULTANT expressly waive all rights to trial by jury regarding any legal proceeding of any nature brought by either party against the other to enforce any right or obligation under this continuing services agreement, or arising out of any matter pertaining to this contract or the work to be performed hereunder. As noted herein, the sole and exclusive venue for any litigation or other legal proceeding between the parties shall be the Circuit Court of the Judicial Circuit in and for Bradford County, Florida.

12.4 Severability of Agreement Provisions.

If any provision or portion of this continuing services agreement is held to be invalid, unenforceable, unconstitutional, the remainder of this continuing services agreement or portions thereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

12.5 Entirety of Agreement.

This document constitutes the entirety of the continuing services agreement between COUNTY and CONSULTANT as it pertains to the subject matter contained herein and this continuing services agreement therefore supersedes all prior written or oral agreements, understandings, or representations with regard to the subject matter contained herein.

12.7 Amendments or Alterations to Agreement.

No amendment, change or alteration to this continuing services agreement shall be made other than in writing and signed by both COUNTY and CONSULTANT.


12.8 Effective Date of Agreement.

This continuing services agreement shall become effective immediately upon execution of this continuing services agreement by both COUNTY and CONSULTANT.

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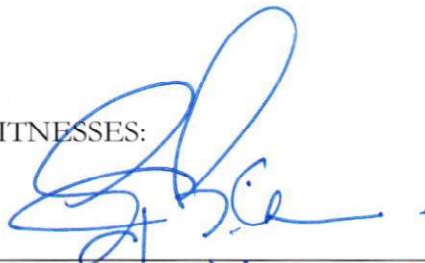
IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed for the purposes outlined herein and have caused their appropriate representatives to complete the execution below.

CAUSSEAU, HEWETT, & WALPOLE, INC.



By: Robert J. Walpole, as
President and Authorized Signatory

12/9/19
DATE

WITNESSES:


By: E.J. Kolb III


and


By: Melissa Boyer


STATE OF FLORIDA
COUNTY OF BRADFORD

The foregoing instrument was acknowledged before me this 9th day of December 2019 by Robert J. Walpole, as President and Authorized Signatory of CAUSSEAU, HEWETT, & WALPOLE, INC., a Florida corporation, who is personally known to me or who produced _____ as identification.



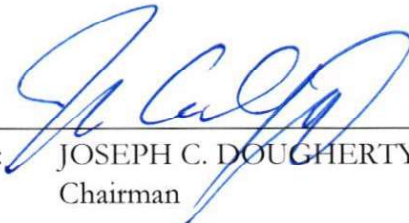

NOTARY PUBLIC

YOCARD W. HOHMAN
NY COMMISSIONER OF
CORRECTIONS
OFFICE OF THE
STATE PRISON



IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed for the purposes outlined herein and have caused their appropriate representatives to complete the execution below.


BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA


By: JOSEPH C. DOUGHERTY, as its
Chairman

12-02-2019
DATE



ATTEST:


By: RAY NORMAN, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


By: WILLIAM E. SEXTON as
County Attorney

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AIA Document A141™ – 2014

Standard Form of Agreement Between Owner and Design-Builder

AGREEMENT made as of the first day of March in the year 2021
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Bradford County Board of County Commissioners
945 N. Temple Ave
Starke FL 32091

and the Design-Builder:
(Name, legal status, address and other information)

Scherer Construction of North Florida, LLC
2504 NW 71st Place
Gainesville, FL 32653

for the following Project:
(Name, location and detailed description)

Heilbronn Springs Fire Station 40 - Addition & Renovation
21412 NW SR 16, Starke, FL 32091

This project is for the design and construction of an addition and renovation at the Heilbronn Springs Fire Station 40, part of the Bradford County Fire Rescue department. The scope of work includes a new 2500-3000 sq ft addition to provide living, working, and sleeping space for a crew of 8 across 3 shifts, renovating approximately 600 sq ft of living space in the existing building, providing a covered breezeway connecting the addition to the existing building, and all associated sitework. The project also includes an emergency generator, replacing the potable water pump and equipment, replacing the septic system, new parking, driveways, and walkways, stormwater retention, and replacing the existing windows with impact resistant windows.

Refer to Owner's Criteria Exhibit D for more complete information regarding the scope of work for the project.

The Owner and Design-Builder agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Consultation with an attorney is also encouraged with respect to professional licensing requirements in the jurisdiction where the Project is located.

TABLE OF ARTICLES

- 1 GENERAL PROVISIONS**
- 2 COMPENSATION AND PROGRESS PAYMENTS**
- 3 GENERAL REQUIREMENTS OF THE WORK OF THE DESIGN-BUILD CONTRACT**
- 4 WORK PRIOR TO EXECUTION OF THE DESIGN-BUILD AMENDMENT**
- 5 WORK FOLLOWING EXECUTION OF THE DESIGN-BUILD AMENDMENT**
- 6 CHANGES IN THE WORK**
- 7 OWNER’S RESPONSIBILITIES**
- 8 TIME**
- 9 PAYMENT APPLICATIONS AND PROJECT COMPLETION**
- 10 PROTECTION OF PERSONS AND PROPERTY**
- 11 UNCOVERING AND CORRECTION OF WORK**
- 12 COPYRIGHTS AND LICENSES**
- 13 TERMINATION OR SUSPENSION**
- 14 CLAIMS AND DISPUTE RESOLUTION**
- 15 MISCELLANEOUS PROVISIONS**
- 16 SCOPE OF THE AGREEMENT**

TABLE OF EXHIBITS

- A DESIGN-BUILD AMENDMENT**
- B INSURANCE AND BONDS**
- C SUSTAINABLE PROJECTS**

ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Owner's Criteria

This Agreement is based on the Owner’s Criteria set forth in this Section 1.1.

(Note the disposition for the following items by inserting the requested information or a statement such as "not applicable" or "unknown at time of execution." If the Owner intends to provide a set of design documents, and the requested information is contained in the design documents, identify the design documents and insert "see Owner’s design documents" where appropriate.)

§ 1.1.1 The Owner’s program for the Project:

(Set forth the program, identify documentation in which the program is set forth, or state the manner in which the program will be developed.)

A program is included in the Owner’s Criteria Exhibit D.

§ 1.1.2 The Owner’s design requirements for the Project and related documentation:

Init.

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User Notes:

(964179044)

(Identify below, or in an attached exhibit, the documentation that contains the Owner's design requirements, including any performance specifications for the Project.)

The Owner's design requirements are included in the Owner's Criteria - Exhibit D and Concept Plans - Exhibit E.

Adjustments to the Owner's Criteria may be required in the course of design to ensure that the project remains in budget. Any recommended changes will be reviewed and agreed to by Owner and design team prior to being incorporated into the work.

§ 1.1.3 The Project's physical characteristics:

(Identify or describe, if appropriate, size, location, dimensions, or other pertinent information, such as geotechnical reports; site, boundary and topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site; etc.)

A Topographic & Boundary Survey of the site produced by CHW (dated October 22, 2020), and a Geotechnical Investigation Report produced by Universal Engineering (dated November 6, 2020), have been made available to the design team.

§ 1.1.4 The Owner's anticipated Sustainable Objective for the Project, if any:

(Identify the Owner's Sustainable Objective for the Project such as Sustainability Certification, benefit to the environment, enhancement to the health and well-being of building occupants, or improvement of energy efficiency. If the Owner identifies a Sustainable Objective, incorporate AIA Document A141™-2014, Exhibit C, Sustainable Projects, into this Agreement to define the terms, conditions and Work related to the Owner's Sustainable Objective.)

It is the Owner's intent that sustainable and green initiatives, materials, and systems be incorporated into the design where practical and cost effective, but the Owner will not pursue certification as a green building.

§ 1.1.5 Incentive programs the Owner intends to pursue for the Project, including those related to the Sustainable Objective, and any deadlines for receiving the incentives that are dependent on, or related to, the Design-Builder's services, are as follows:

(Identify incentive programs the Owner intends to pursue for the Project and deadlines for submitting or applying for the incentive programs.)

Not Applicable.

§ 1.1.6 The Owner's budget for the Work to be provided by the Design-Builder is set forth below:

(Provide total for Owner's budget, and if known, a line item breakdown of costs.)

The Project Budget, including all fees, permits, testing, and surveys is \$800,000.00

§ 1.1.7 The Owner's design and construction milestone dates:

.1 Design phase milestone dates:

03/01/2021	Execute Design Contract
04/12/2021	Preliminary Design Complete
04/26/2021	Cost Estimate Complete

.2 Submission of Design-Builder Proposal:

04/27/2021	Submit Exhibit A - Amendment (with preliminary design and cost estimate)
05/11/2021	Execute Amendment and proceed with Contract Documents

.3 Phased completion dates:

06/01/2021	Submit 60% Contract Documents for Review
06/29/2021	Submit 100% Contract Documents for Review

.4 Substantial Completion date:

Not Determined at This Time.

.5 Other milestone dates:

Milestone dates listed above are dependent on timely approvals, availability for design review meetings, and prompt feedback for the design team to continue without delay, appropriate adjustments to the schedule will be made if deemed necessary and reasonable.

§ 1.1.8 The Owner requires the Design-Builder to retain the following Architect, Consultants and Contractors at the Design-Builder’s cost:

(List name, legal status, address and other information.)

.1 Architect

Robert S. Taylor, Sr., AIA
2504 NW 71st Place
Gainesville, FL 32653
Scherer Staff Architect

.2 Consultants

McVeigh Mangum Engineering, Inc.
9133 R.G. Skinner Parkway
Jacksonville, FL 32256
Structural, Mechanical, Plumbing, Fire Protection & Electrical Engineers

Gmuer Engineering, LLC
1135 NW 23rd Ave, Suite G
Gainesville, FL 32609
Civil Engineer

.3 Contractors

Scherer Construction of North Florida, LLC
2504 NW 71st Place
Gainesville, FL 32653

§ 1.1.9 Additional Owner’s Criteria upon which the Agreement is based:

(Identify special characteristics or needs of the Project not identified elsewhere, such as historic preservation requirements.)

Not Applicable.

§ 1.1.10 The Design-Builder shall confirm that the information included in the Owner’s Criteria complies with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

§ 1.1.10.1 If the Owner’s Criteria conflicts with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Design-Builder shall notify the Owner of the conflict.

§ 1.1.11 If there is a change in the Owner’s Criteria, the Owner and the Design-Builder shall execute a Modification in accordance with Article 6.

§ 1.1.12 If the Owner and Design-Builder intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

Unless otherwise agreed, the parties will use AIA Document E203™–2013 to establish the protocols for the development, use, transmission, and exchange of digital data and building information modeling.

§ 1.2 Project Team

§ 1.2.1 The Owner identifies the following representative in accordance with Section 7.1.1:
(List name, address and other information.)

William E. Sexton
945 N. Temple Ave, Starke FL 32091
Bradford County Attorney / Acting County Manager
Signatory for Contracts

Chris Cooksey
945 N. Temple Ave, Starke FL 32091
Deputy Fire Director
Primary Contact and Decision Maker for Project

§ 1.2.2 The persons or entities, in addition to the Owner’s representative, who are required to review the Design-Builder’s Submittals are as follows:
(List name, address and other information.)

Robert J. Walpole, PE
11801 Research Drive, Alachua, FL 32615
Owner’s Representative for Design and Construction

§ 1.2.3 The Owner will retain the following consultants and separate contractors:
(List discipline, scope of work, and, if known, identify by name and address.)

Unknown

§ 1.2.4 The Design-Builder identifies the following representative in accordance with Section 3.1.2:
(List name, address and other information.)

Erik Otte
2504 NW 71st Place, Gainesville, FL 32653
President
Scherer Construction of North Florida, LLC

Bob Filippi, AIA
2504 NW 71st Place, Gainesville, FL 32653
Lead Architect / Designer
Scherer Construction of North Florida, LLC

§ 1.2.5 Neither the Owner’s nor the Design-Builder’s representative shall be changed without ten days’ written notice to the other party.

§ 1.3 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Section 14.3, the method of binding dispute resolution shall be the following:

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(Check the appropriate box. If the Owner and Design-Builder do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

- [X] Arbitration pursuant to Section 14.4
- [] Litigation in a court of competent jurisdiction
- [] Other: *(Specify)*

§ 1.4 Definitions

§ 1.4.1 Design-Build Documents. The Design-Build Documents consist of this Agreement between Owner and Design-Builder and its attached Exhibits (hereinafter, the "Agreement"); other documents listed in this Agreement; and Modifications issued after execution of this Agreement. A Modification is (1) a written amendment to the Contract signed by both parties, including the Design-Build Amendment, (2) a Change Order, or (3) a Change Directive.

§ 1.4.2 The Contract. The Design-Build Documents form the Contract. The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Design-Build Documents shall not be construed to create a contractual relationship of any kind between any persons or entities other than the Owner and the Design-Builder.

§ 1.4.3 The Work. The term "Work" means the design, construction and related services required to fulfill the Design-Builder's obligations under the Design-Build Documents, whether completed or partially completed, and includes all labor, materials, equipment and services provided or to be provided by the Design-Builder. The Work may constitute the whole or a part of the Project.

§ 1.4.4 The Project. The Project is the total design and construction of which the Work performed under the Design-Build Documents may be the whole or a part, and may include design and construction by the Owner and by separate contractors.

§ 1.4.5 Instruments of Service. Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Design-Builder, Contractor(s), Architect, and Consultant(s) under their respective agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, digital models and other similar materials.

§ 1.4.6 Submittal. A Submittal is any submission to the Owner for review and approval demonstrating how the Design-Builder proposes to conform to the Design-Build Documents for those portions of the Work for which the Design-Build Documents require Submittals. Submittals include, but are not limited to, shop drawings, product data, and samples. Submittals are not Design-Build Documents unless incorporated into a Modification.

§ 1.4.7 Owner. The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Design-Build Documents as if singular in number. The term "Owner" means the Owner or the Owner's authorized representative.

§ 1.4.8 Design-Builder. The Design-Builder is the person or entity identified as such in the Agreement and is referred to throughout the Design-Build Documents as if singular in number. The term "Design-Builder" means the Design-Builder or the Design-Builder's authorized representative.

§ 1.4.9 Consultant. A Consultant is a person or entity providing professional services for the Design-Builder for all or a portion of the Work, and is referred to throughout the Design-Build Documents as if singular in number. To the extent required by the relevant jurisdiction, the Consultant shall be lawfully licensed to provide the required professional services.

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User Notes:

(964179044)

§ 1.4.10 **Architect.** The Architect is a person or entity providing design services for the Design-Builder for all or a portion of the Work, and is lawfully licensed to practice architecture in the applicable jurisdiction. The Architect is referred to throughout the Design-Build Documents as if singular in number.

§ 1.4.11 **Contractor.** A Contractor is a person or entity performing all or a portion of the construction, required in connection with the Work, for the Design-Builder. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor is referred to throughout the Design-Build Documents as if singular in number and means a Contractor or an authorized representative of the Contractor.

§ 1.4.12 **Confidential Information.** Confidential Information is information containing confidential or business proprietary information that is clearly marked as "confidential."

§ 1.4.13 **Contract Time.** Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, as set forth in the Design-Build Amendment for Substantial Completion of the Work.

§ 1.4.14 **Day.** The term "day" as used in the Design-Build Documents shall mean calendar day unless otherwise specifically defined.

§ 1.4.15 **Contract Sum.** The Contract Sum is the amount to be paid to the Design-Builder for performance of the Work after execution of the Design-Build Amendment, as identified in Article A.1 of the Design-Build Amendment.

(Paragraph deleted)

ARTICLE 2 COMPENSATION AND PROGRESS PAYMENTS

§ 2.1 Compensation for Work Performed Prior To Execution of Design-Build Amendment

§ 2.1.1 Unless otherwise agreed, payments for Work performed prior to Execution of the Design-Build Amendment shall be made monthly. For the Design-Builder's performance of Work prior to the execution of the Design-Build Amendment, the Owner shall compensate the Design-Builder as follows:

(Insert amount of, or basis for, compensation, including compensation for any Sustainability Services, or indicate the exhibit in which the information is provided. If there will be a limit on the total amount of compensation for Work performed prior to the execution of the Design-Build Amendment, state the amount of the limit.)

Preliminary Design & Estimate	\$37,000 (prior to execution of Design-Build Amendment)
60% Contract Documents	\$27,750 (subsequent to execution of Amendment)
100% Contract Documents	\$27,750 (subsequent to execution of Amendment)
Total Design Fee	\$92,500

§ 2.1.2 The hourly billing rates for services of the Design-Builder and the Design-Builder's Architect, Consultants and Contractors, if any, are set forth below.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Individual or Position	Rate
Principal / Project Manager	\$160/hour
Architect	\$145/hour
Assistant Project Manager	\$115/hour
Drafter/CAD Operator	\$95/hour
Principal Engineer	\$230/hour
Senior Engineer	\$165/hour
Lead Engineer	\$145/hour
Engineer/Designer	\$135/hour
CAD Operator	\$100/hour

§ 2.1.3 Compensation for Reimbursable Expenses Prior To Execution of Design-Build Amendment

§ 2.1.3.1 Reimbursable Expenses are in addition to compensation set forth in Section 2.1.1 and 2.1.2 and include expenses, directly related to the Project, incurred by the Design-Builder and the Design-Builder’s Architect, Consultants, and Contractors, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner;
- .8 All taxes levied on professional services and on reimbursable expenses; and
- .9 Other Project-related expenditures, if authorized in advance by the Owner.

§ 2.1.3.2 For Reimbursable Expenses, the compensation shall be the expenses the Design-Builder and the Design-Builder’s Architect, Consultants and Contractors incurred, plus an administrative fee of ten percent (10 %) of the expenses incurred.

§ 2.1.4 Payments to the Design-Builder Prior To Execution of Design-Build Amendment

§ 2.1.4.1 Payments are due and payable upon presentation of the Design-Builder’s invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Design-Builder.
(Insert rate of monthly or annual interest agreed upon.)

1.5 % monthly

§ 2.1.4.2 Records of Reimbursable Expenses and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times for a period of two years following execution of the Design-Build Amendment or termination of this Agreement, whichever occurs first.

§ 2.2 Contract Sum and Payment for Work Performed After Execution of Design-Build Amendment

For the Design-Builder’s performance of the Work after execution of the Design-Build Amendment, the Owner shall pay to the Design-Builder the Contract Sum in current funds as agreed in the Design-Build Amendment.

(Paragraph deleted)

ARTICLE 3 GENERAL REQUIREMENTS OF THE WORK OF THE DESIGN-BUILD CONTRACT

§ 3.1 General

§ 3.1.1 The Design-Builder shall comply with any applicable licensing requirements in the jurisdiction where the Project is located.

§ 3.1.2 The Design-Builder shall designate in writing a representative who is authorized to act on the Design-Builder’s behalf with respect to the Project.

§ 3.1.3 The Design-Builder shall perform the Work in accordance with the Design-Build Documents. The Design-Builder shall not be relieved of the obligation to perform the Work in accordance with the Design-Build Documents by the activities, tests, inspections or approvals of the Owner.

§ 3.1.3.1 The Design-Builder shall perform the Work in compliance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities. If the Design-Builder performs Work contrary to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, the Design-Builder shall assume responsibility for such Work and shall bear the costs attributable to correction.

§ 3.1.3.2 Neither the Design-Builder nor any Contractor, Consultant, or Architect shall be obligated to perform any act which they believe will violate any applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities. If the Design-Builder determines that implementation of any instruction received from the Owner, including those in the Owner’s Criteria, would cause a violation of any applicable laws, statutes, ordinances,

codes, rules and regulations, or lawful orders of public authorities, the Design-Builder shall notify the Owner in writing. Upon verification by the Owner that a change to the Owner's Criteria is required to remedy the violation, the Owner and the Design-Builder shall execute a Modification in accordance with Article 6.

§ 3.1.4 The Design-Builder shall be responsible to the Owner for acts and omissions of the Design-Builder's employees, Architect, Consultants, Contractors, and their agents and employees, and other persons or entities performing portions of the Work.

§ 3.1.5 **General Consultation.** The Design-Builder shall schedule and conduct periodic meetings with the Owner to review matters such as procedures, progress, coordination, and scheduling of the Work.

§ 3.1.6 When applicable law requires that services be performed by licensed professionals, the Design-Builder shall provide those services through qualified, licensed professionals. The Owner understands and agrees that the services of the Design-Builder's Architect and the Design-Builder's other Consultants are performed in the sole interest of, and for the exclusive benefit of, the Design-Builder.

§ 3.1.7 The Design-Builder, with the assistance of the Owner, shall prepare and file documents required to obtain necessary approvals of governmental authorities having jurisdiction over the Project.

§ 3.1.8 Progress Reports

§ 3.1.8.1 The Design-Builder shall keep the Owner informed of the progress and quality of the Work. On a monthly basis, or otherwise as agreed to by the Owner and Design-Builder, the Design-Builder shall submit written progress reports to the Owner, showing estimated percentages of completion and other information identified below:

- .1 Work completed for the period;
- .2 Project schedule status;
- .3 Submittal schedule and status report, including a summary of outstanding Submittals;
- .4 Responses to requests for information to be provided by the Owner;
- .5 Approved Change Orders and Change Directives;
- .6 Pending Change Order and Change Directive status reports;
- .7 Tests and inspection reports;
- .8 Status report of Work rejected by the Owner;
- .9 Status of Claims previously submitted in accordance with Article 14;
- .10 Cumulative total of the Cost of the Work to date including the Design-Builder's compensation and Reimbursable Expenses, if any;
- .11 Current Project cash-flow and forecast reports; and
- .12 Additional information as agreed to by the Owner and Design-Builder.

§ 3.1.8.2 In addition, where the Contract Sum is the Cost of the Work with or without a Guaranteed Maximum Price, the Design-Builder shall include the following additional information in its progress reports:

- .1 Design-Builder's work force report;
- .2 Equipment utilization report; and
- .3 Cost summary, comparing actual costs to updated cost estimates.

§ 3.1.9 Design-Builder's Schedules

§ 3.1.9.1 The Design-Builder, promptly after execution of this Agreement, shall prepare and submit for the Owner's information a schedule for the Work. The schedule, including the time required for design and construction, shall not exceed time limits current under the Design-Build Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project to the extent required by the Design-Build Documents, shall provide for expeditious and practicable execution of the Work, and shall include allowances for periods of time required for the Owner's review and for approval of submissions by authorities having jurisdiction over the Project.

§ 3.1.9.2 The Design-Builder shall perform the Work in general accordance with the most recent schedules submitted to the Owner.

§ 3.1.10 **Certifications.** Upon the Owner's written request, the Design-Builder shall obtain from the Architect, Consultants, and Contractors, and furnish to the Owner, certifications with respect to the documents and services

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provided by the Architect, Consultants, and Contractors (a) that, to the best of their knowledge, information and belief, the documents or services to which the certifications relate (i) are consistent with the Design-Build Documents, except to the extent specifically identified in the certificate, and (ii) comply with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities governing the design of the Project; and (b) that the Owner and its consultants shall be entitled to rely upon the accuracy of the representations and statements contained in the certifications. The Design-Builder's Architect, Consultants, and Contractors shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of their services.

§ 3.1.11 Design-Builder's Submittals

§ 3.1.11.1 Prior to submission of any Submittals, the Design-Builder shall prepare a Submittal schedule, and shall submit the schedule for the Owner's approval. The Owner's approval shall not unreasonably be delayed or withheld. The Submittal schedule shall (1) be coordinated with the Design-Builder's schedule provided in Section 3.1.9.1, (2) allow the Owner reasonable time to review Submittals, and (3) be periodically updated to reflect the progress of the Work. If the Design-Builder fails to submit a Submittal schedule, the Design-Builder shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of Submittals.

§ 3.1.11.2 By providing Submittals the Design-Builder represents to the Owner that it has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so and (3) checked and coordinated the information contained within such Submittals with the requirements of the Work and of the Design-Build Documents.

§ 3.1.11.3 The Design-Builder shall perform no portion of the Work for which the Design-Build Documents require Submittals until the Owner has approved the respective Submittal.

§ 3.1.11.4 The Work shall be in accordance with approved Submittals except that the Design-Builder shall not be relieved of its responsibility to perform the Work consistent with the requirements of the Design-Build Documents. The Work may deviate from the Design-Build Documents only if the Design-Builder has notified the Owner in writing of a deviation from the Design-Build Documents at the time of the Submittal and a Modification is executed authorizing the identified deviation. The Design-Builder shall not be relieved of responsibility for errors or omissions in Submittals by the Owner's approval of the Submittals.

§ 3.1.11.5 All professional design services or certifications to be provided by the Design-Builder, including all drawings, calculations, specifications, certifications, shop drawings and other Submittals, shall contain the signature and seal of the licensed design professional preparing them. Submittals related to the Work designed or certified by the licensed design professionals, if prepared by others, shall bear the licensed design professional's written approval. The Owner and its consultants shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications or approvals performed by such design professionals.

§ 3.1.12 Warranty. The Design-Builder warrants to the Owner that materials and equipment furnished under the Contract will be of good quality and new unless the Design-Build Documents require or permit otherwise. The Design-Builder further warrants that the Work will conform to the requirements of the Design-Build Documents and will be free from defects, except for those inherent in the quality of the Work or otherwise expressly permitted by the Design-Build Documents. Work, materials, or equipment not conforming to these requirements may be considered defective. The Design-Builder's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Design-Builder, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Owner, the Design-Builder shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.1.13 Royalties, Patents and Copyrights

§ 3.1.13.1 The Design-Builder shall pay all royalties and license fees.

§ 3.1.13.2 The Design-Builder shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and its separate contractors and consultants harmless from loss on account thereof, but shall not be responsible for such defense or loss when a particular design, process or product of a particular manufacturer or manufacturers is required by the Owner, or where the copyright violations are required in the Owner's Criteria. However, if the Design-Builder has reason to believe that the design, process or product required in the Owner's Criteria is an infringement of a copyright or a patent, the Design-Builder shall be responsible for such loss unless such

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information is promptly furnished to the Owner. If the Owner receives notice from a patent or copyright owner of an alleged violation of a patent or copyright, attributable to the Design-Builder, the Owner shall give prompt written notice to the Design-Builder.

§ 3.1.14 Indemnification

§ 3.1.14.1 To the fullest extent permitted by law, the Design-Builder shall indemnify and hold harmless the Owner, including the Owner's agents and employees, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, but only to the extent caused by the negligent acts or omissions of the Design-Builder, Architect, a Consultant, a Contractor, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.1.14.

§ 3.1.14.2 The indemnification obligation under this Section 3.1.14 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for Design-Builder, Architect, a Consultant, a Contractor, or anyone directly or indirectly employed by them, under workers' compensation acts, disability benefit acts or other employee benefit acts.

§ 3.1.15 Contingent Assignment of Agreements

§ 3.1.15.1 Each agreement for a portion of the Work is assigned by the Design-Builder to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause, pursuant to Sections 13.1.4 or 13.2.2, and only for those agreements that the Owner accepts by written notification to the Design-Builder and the Architect, Consultants, and Contractors whose agreements are accepted for assignment; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of an agreement, the Owner assumes the Design-Builder's rights and obligations under the agreement.

§ 3.1.15.2 Upon such assignment, if the Work has been suspended for more than 30 days, the compensation under the assigned agreement shall be equitably adjusted for increases in cost resulting from the suspension.

§ 3.1.15.3 Upon such assignment to the Owner under this Section 3.1.15, the Owner may further assign the agreement to a successor design-builder or other entity. If the Owner assigns the agreement to a successor design-builder or other entity, the Owner shall nevertheless remain legally responsible for all of the successor design-builder's or other entity's obligations under the agreement.

§ 3.1.16 Design-Builder's Insurance and Bonds. The Design-Builder shall purchase and maintain insurance and provide bonds as set forth in Exhibit B.

(Paragraph deleted)

ARTICLE 4 WORK PRIOR TO EXECUTION OF THE DESIGN-BUILD AMENDMENT

§ 4.1 General

§ 4.1.1 Any information submitted by the Design-Builder, and any interim decisions made by the Owner, shall be for the purpose of facilitating the design process and shall not modify the Owner's Criteria unless the Owner and Design-Builder execute a Modification.

§ 4.1.2 The Design-Builder shall advise the Owner on proposed site use and improvements, selection of materials, and building systems and equipment. The Design-Builder shall also provide the Owner with recommendations, consistent with the Owner's Criteria, on constructability; availability of materials and labor; time requirements for procurement, installation and construction; and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, life-cycle data, and possible cost reductions.

§ 4.2 Evaluation of the Owner's Criteria

§ 4.2.1 The Design-Builder shall schedule and conduct meetings with the Owner and any other necessary individuals or entities to discuss and review the Owner's Criteria as set forth in Section 1.1. The Design-Builder shall thereafter

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again meet with the Owner to discuss a preliminary evaluation of the Owner's Criteria. The preliminary evaluation shall address possible alternative approaches to design and construction of the Project and include the Design-Builder's recommendations, if any, with regard to accelerated or fast-track scheduling, procurement, or phased construction. The preliminary evaluation shall consider cost information, constructability, and procurement and construction scheduling issues.

§ 4.2.2 After the Design-Builder meets with the Owner and presents the preliminary evaluation, the Design-Builder shall provide a written report to the Owner, summarizing the Design-Builder's evaluation of the Owner's Criteria. The report shall also include

- .1 allocations of program functions, detailing each function and their square foot areas;
- .2 a preliminary estimate of the Cost of the Work, and, if necessary, recommendations to adjust the Owner's Criteria to conform to the Owner's budget;
- .3 a preliminary schedule, which shall include proposed design milestones; dates for receiving additional information from, or for work to be completed by, the Owner; anticipated date for the Design-Builder's Proposal; and dates of periodic design review sessions with the Owner; and
- .4 the following:
(List additional information, if any, to be included in the Design-Builder's written report.)

None

§ 4.2.3 The Owner shall review the Design-Builder's written report and, if acceptable, provide the Design-Builder with written consent to proceed to the development of the Preliminary Design as described in Section 4.3. The consent to proceed shall not be understood to modify the Owner's Criteria unless the Owner and Design-Builder execute a Modification.

§ 4.3 Preliminary Design

§ 4.3.1 Upon the Owner's issuance of a written consent to proceed under Section 4.2.3, the Design-Builder shall prepare and submit a Preliminary Design to the Owner. The Preliminary Design shall include a report identifying any deviations from the Owner's Criteria, and shall include the following:

- .1 Confirmation of the allocations of program functions;
- .2 Site plan;
- .3 Building plans, sections and elevations;
- .4 Structural system;
- .5 Selections of major building systems, including but not limited to mechanical, electrical and plumbing systems; and
- .6 Outline specifications or sufficient drawing notes describing construction materials.

The Preliminary Design may include some combination of physical study models, perspective sketches, or digital modeling.

§ 4.3.2 The Owner shall review the Preliminary Design and, if acceptable, provide the Design-Builder with written consent to proceed to development of the Design-Builder's Proposal. The Preliminary Design shall not modify the Owner's Criteria unless the Owner and Design-Builder execute a Modification.

§ 4.4 Design-Builder's Proposal

§ 4.4.1 Upon the Owner's issuance of a written consent to proceed under Section 4.3.2, the Design-Builder shall prepare and submit the Design-Builder's Proposal to the Owner. The Design-Builder's Proposal shall include the following:

- .1 A list of the Preliminary Design documents and other information, including the Design-Builder's clarifications, assumptions and deviations from the Owner's Criteria, upon which the Design-Builder's Proposal is based;
- .2 The proposed Contract Sum, including the compensation method and, if based upon the Cost of the Work plus a fee, a written statement of estimated cost organized by trade categories, allowances, contingencies, Design-Builder's Fee, and other items that comprise the Contract Sum;
- .3 The proposed date the Design-Builder shall achieve Substantial Completion;
- .4 An enumeration of any qualifications and exclusions, if applicable;
- .5 A list of the Design-Builder's key personnel, Contractors and suppliers; and

.6 The date on which the Design-Builder's Proposal expires.

§ 4.4.2 Submission of the Design-Builder's Proposal shall constitute a representation by the Design-Builder that it has visited the site and become familiar with local conditions under which the Work is to be completed.

§ 4.4.3 If the Owner and Design-Builder agree on a proposal, the Owner and Design-Builder shall execute the Design-Build Amendment setting forth the terms of their agreement.

(Paragraph deleted)

ARTICLE 5 WORK FOLLOWING EXECUTION OF THE DESIGN-BUILD AMENDMENT

§ 5.1 Construction Documents

§ 5.1.1 Upon the execution of the Design-Build Amendment, the Design-Builder shall prepare Construction Documents. The Construction Documents shall establish the quality levels of materials and systems required. The Construction Documents shall be consistent with the Design-Build Documents.

§ 5.1.2 The Design-Builder shall provide the Construction Documents to the Owner for the Owner's information. If the Owner discovers any deviations between the Construction Documents and the Design-Build Documents, the Owner shall promptly notify the Design-Builder of such deviations in writing. The Construction Documents shall not modify the Design-Build Documents unless the Owner and Design-Builder execute a Modification. The failure of the Owner to discover any such deviations shall not relieve the Design-Builder of the obligation to perform the Work in accordance with the Design-Build Documents.

§ 5.2 Construction

§ 5.2.1 **Commencement.** Except as permitted in Section 5.2.2, construction shall not commence prior to execution of the Design-Build Amendment.

§ 5.2.2 If the Owner and Design-Builder agree in writing, construction may proceed prior to the execution of the Design-Build Amendment. However, such authorization shall not waive the Owner's right to reject the Design-Builder's Proposal.

§ 5.2.3 The Design-Builder shall supervise and direct the Work, using the Design-Builder's best skill and attention. The Design-Builder shall be solely responsible for, and have control over, construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work under the Contract, unless the Design-Build Documents give other specific instructions concerning these matters.

§ 5.2.4 The Design-Builder shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 5.3 Labor and Materials

§ 5.3.1 Unless otherwise provided in the Design-Build Documents, the Design-Builder shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services, necessary for proper execution and completion of the Work, whether temporary or permanent, and whether or not incorporated or to be incorporated in the Work.

§ 5.3.2 When a material or system is specified in the Design-Build Documents, the Design-Builder may make substitutions only in accordance with Article 6.

§ 5.3.3 The Design-Builder shall enforce strict discipline and good order among the Design-Builder's employees and other persons carrying out the Work. The Design-Builder shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 5.4 Taxes

The Design-Builder shall pay sales, consumer, use and similar taxes, for the Work provided by the Design-Builder, that are legally enacted when the Design-Build Amendment is executed, whether or not yet effective or merely scheduled to go into effect.

§ 5.5 Permits, Fees, Notices and Compliance with Laws

§ 5.5.1 Unless otherwise provided in the Design-Build Documents, the Design-Builder shall secure and pay for the building permit as well as any other permits, fees, licenses, and inspections by government agencies, necessary for proper execution of the Work and Substantial Completion of the Project.

§ 5.5.2 The Design-Builder shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, applicable to performance of the Work.

§ 5.5.3 Concealed or Unknown Conditions. If the Design-Builder encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Design-Build Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Design-Build Documents, the Design-Builder shall promptly provide notice to the Owner before conditions are disturbed and in no event later than 21 days after first observance of the conditions. The Owner shall promptly investigate such conditions and, if the Owner determines that they differ materially and cause an increase or decrease in the Design-Builder's cost of, or time required for, performance of any part of the Work, shall recommend an equitable adjustment in the Contract Sum or Contract Time, or both. If the Owner determines that the conditions at the site are not materially different from those indicated in the Design-Build Documents and that no change in the terms of the Contract is justified, the Owner shall promptly notify the Design-Builder in writing, stating the reasons. If the Design-Builder disputes the Owner's determination or recommendation, the Design-Builder may proceed as provided in Article 14.

§ 5.5.4 If, in the course of the Work, the Design-Builder encounters human remains, or recognizes the existence of burial markers, archaeological sites, or wetlands, not indicated in the Design-Build Documents, the Design-Builder shall immediately suspend any operations that would affect them and shall notify the Owner. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Design-Builder shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 14.

§ 5.6 Allowances

§ 5.6.1 The Design-Builder shall include in the Contract Sum all allowances stated in the Design-Build Documents. Items covered by allowances shall be supplied for such amounts, and by such persons or entities as the Owner may direct, but the Design-Builder shall not be required to employ persons or entities to whom the Design-Builder has reasonable objection.

§ 5.6.2 Unless otherwise provided in the Design-Build Documents,

- .1 allowances shall cover the cost to the Design-Builder of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 the Design-Builder's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts, shall be included in the Contract Sum but not in the allowances; and
- .3 whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 5.6.2.1 and (2) changes in Design-Builder's costs under Section 5.6.2.2.

§ 5.6.3 The Owner shall make selections of materials and equipment with reasonable promptness for allowances requiring Owner selection.

§ 5.7 Key Personnel, Contractors and Suppliers

§ 5.7.1 The Design-Builder shall not employ personnel, or contract with Contractors or suppliers to whom the Owner has made reasonable and timely objection. The Design-Builder shall not be required to contract with anyone to whom the Design-Builder has made reasonable and timely objection.

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§ 5.7.2 If the Design-Builder changes any of the personnel, Contractors or suppliers identified in the Design-Build Amendment, the Design-Builder shall notify the Owner and provide the name and qualifications of the new personnel, Contractor or supplier. The Owner may reply within 14 days to the Design-Builder in writing, stating (1) whether the Owner has reasonable objection to the proposed personnel, Contractor or supplier or (2) that the Owner requires additional time to review. Failure of the Owner to reply within the 14-day period shall constitute notice of no reasonable objection.

§ 5.7.3 Except for those persons or entities already identified or required in the Design-Build Amendment, the Design-Builder, as soon as practicable after execution of the Design-Build Amendment, shall furnish in writing to the Owner the names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for each principal portion of the Work. The Owner may reply within 14 days to the Design-Builder in writing stating (1) whether the Owner has reasonable objection to any such proposed person or entity or (2) that the Owner requires additional time for review. Failure of the Owner to reply within the 14-day period shall constitute notice of no reasonable objection.

§ 5.7.3.1 If the Owner has reasonable objection to a person or entity proposed by the Design-Builder, the Design-Builder shall propose another to whom the Owner has no reasonable objection. If the rejected person or entity was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute person or entity's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Design-Builder has acted promptly and responsively in submitting names as required.

§ 5.8 Documents and Submittals at the Site

The Design-Builder shall maintain at the site for the Owner one copy of the Design-Build Documents and a current set of the Construction Documents, in good order and marked currently to indicate field changes and selections made during construction, and one copy of approved Submittals. The Design-Builder shall deliver these items to the Owner in accordance with Section 9.10.2 as a record of the Work as constructed.

§ 5.9 Use of Site

The Design-Builder shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Design-Build Documents, and shall not unreasonably encumber the site with materials or equipment.

§ 5.10 Cutting and Patching

The Design-Builder shall not cut, patch or otherwise alter fully or partially completed construction by the Owner or a separate contractor except with written consent of the Owner and of such separate contractor; such consent shall not be unreasonably withheld. The Design-Builder shall not unreasonably withhold from the Owner or a separate contractor the Design-Builder's consent to cutting or otherwise altering the Work.

§ 5.11 Cleaning Up

§ 5.11.1 The Design-Builder shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work, the Design-Builder shall remove waste materials, rubbish, the Design-Builder's tools, construction equipment, machinery and surplus materials from and about the Project.

§ 5.11.2 If the Design-Builder fails to clean up as provided in the Design-Build Documents, the Owner may do so and Owner shall be entitled to reimbursement from the Design-Builder.

§ 5.12 Access to Work

The Design-Builder shall provide the Owner and its separate contractors and consultants access to the Work in preparation and progress wherever located. The Design-Builder shall notify the Owner regarding Project safety criteria and programs, which the Owner, and its contractors and consultants, shall comply with while at the site.

§ 5.13 Construction by Owner or by Separate Contractors**§ 5.13.1 Owner's Right to Perform Construction and to Award Separate Contracts**

§ 5.13.1.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces; and to award separate contracts in connection with other portions of the Project, or other construction or operations on the site, under terms and conditions identical or substantially similar to this Contract, including those terms and conditions related to insurance and waiver of subrogation. The Owner shall notify the Design-Builder promptly after execution of any separate contract. If the Design-Builder claims that delay or additional cost is involved because of such action by the Owner, the Design-Builder shall make a Claim as provided in Article 14.

§ 5.13.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Design-Builder" in the Design-Build Documents in each case shall mean the individual or entity that executes each separate agreement with the Owner.

§ 5.13.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces, and of each separate contractor, with the Work of the Design-Builder, who shall cooperate with them. The Design-Builder shall participate with other separate contractors and the Owner in reviewing their construction schedules. The Design-Builder shall make any revisions to the construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Design-Builder, separate contractors and the Owner until subsequently revised.

§ 5.13.1.4 Unless otherwise provided in the Design-Build Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or separate contractors, the Owner shall be deemed to be subject to the same obligations, and to have the same rights, that apply to the Design-Builder under the Contract.

§ 5.14 Mutual Responsibility

§ 5.14.1 The Design-Builder shall afford the Owner and separate contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Design-Builder's construction and operations with theirs as required by the Design-Build Documents.

§ 5.14.2 If part of the Design-Builder's Work depends upon construction or operations by the Owner or a separate contractor, the Design-Builder shall, prior to proceeding with that portion of the Work, prepare a written report to the Owner, identifying apparent discrepancies or defects in the construction or operations by the Owner or separate contractor that would render it unsuitable for proper execution and results of the Design-Builder's Work. Failure of the Design-Builder to report shall constitute an acknowledgment that the Owner's or separate contractor's completed or partially completed construction is fit and proper to receive the Design-Builder's Work, except as to defects not then reasonably discoverable.

§ 5.14.3 The Design-Builder shall reimburse the Owner for costs the Owner incurs that are payable to a separate contractor because of the Design-Builder's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Design-Builder for costs the Design-Builder incurs because of a separate contractor's delays, improperly timed activities, damage to the Work or defective construction.

§ 5.14.4 The Design-Builder shall promptly remedy damage the Design-Builder wrongfully causes to completed or partially completed construction or to property of the Owner or separate contractors as provided in Section 10.2.5.

§ 5.14.5 The Owner and each separate contractor shall have the same responsibilities for cutting and patching the Work as the Design-Builder has with respect to the construction of the Owner or separate contractors in Section 5.10.

§ 5.15 Owner's Right to Clean Up

If a dispute arises among the Design-Builder, separate contractors and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and will allocate the cost among those responsible.

(Paragraph deleted)

ARTICLE 6 CHANGES IN THE WORK**§ 6.1 General**

§ 6.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order or Change Directive, subject to the limitations stated in this Article 6 and elsewhere in the Design-Build Documents.

§ 6.1.2 A Change Order shall be based upon agreement between the Owner and Design-Builder. The Owner may issue a Change Directive without agreement by the Design-Builder.

§ 6.1.3 Changes in the Work shall be performed under applicable provisions of the Design-Build Documents, and the Design-Builder shall proceed promptly, unless otherwise provided in the Change Order or Change Directive.

§ 6.2 Change Orders

A Change Order is a written instrument signed by the Owner and Design-Builder stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum or, if prior to execution of the Design-Build Amendment, the adjustment in the Design-Builder's compensation; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 6.3 Change Directives

§ 6.3.1 A Change Directive is a written order signed by the Owner directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or, if prior to execution of the Design-Build Amendment, the adjustment in the Design-Builder's compensation, or Contract Time. The Owner may by Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum or, if prior to execution of the Design-Build Amendment, the adjustment in the Design-Builder's compensation, and Contract Time being adjusted accordingly.

§ 6.3.2 A Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 6.3.3 If the Change Directive provides for an adjustment to the Contract Sum or, if prior to execution of the Design-Build Amendment, an adjustment in the Design-Builder's compensation, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Design-Build Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 6.3.7.

§ 6.3.4 If unit prices are stated in the Design-Build Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed in a proposed Change Order or Change Directive so that application of such unit prices to quantities of Work proposed will cause substantial inequity to the Owner or Design-Builder, the applicable unit prices shall be equitably adjusted.

§ 6.3.5 Upon receipt of a Change Directive, the Design-Builder shall promptly proceed with the change in the Work involved and advise the Owner of the Design-Builder's agreement or disagreement with the method, if any, provided in the Change Directive for determining the proposed adjustment in the Contract Sum or, if prior to execution of the Design-Build Amendment, the adjustment in the Design-Builder's compensation, or Contract Time.

§ 6.3.6 A Change Directive signed by the Design-Builder indicates the Design-Builder's agreement therewith, including adjustment in Contract Sum or, if prior to execution of the Design-Build Amendment, the adjustment in the Design-Builder's compensation, and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 6.3.7 If the Design-Builder does not respond promptly or disagrees with the method for adjustment in the Contract Sum or, if prior to execution of the Design-Build Amendment, the method for adjustment in the Design-Builder's

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compensation, the Owner shall determine the method and the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 6.3.3.3, the Design-Builder shall keep and present, in such form as the Owner may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Design-Build Documents, costs for the purposes of this Section 6.3.7 shall be limited to the following:

- .1 Additional costs of professional services;
- .2 Costs of labor, including social security, unemployment insurance, fringe benefits required by agreement or custom, and workers' compensation insurance;
- .3 Costs of materials, supplies and equipment, including cost of transportation, whether incorporated or consumed;
- .4 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Design-Builder or others;
- .5 Costs of premiums for all bonds and insurance, permit fees, and sales, use or similar taxes related to the Work; and
- .6 Additional costs of supervision and field office personnel directly attributable to the change.

§ 6.3.8 The amount of credit to be allowed by the Design-Builder to the Owner for a deletion or change that results in a net decrease in the Contract Sum or, if prior to execution of the Design-Build Amendment, in the Design-Builder's compensation, shall be actual net cost. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 6.3.9 Pending final determination of the total cost of a Change Directive to the Owner, the Design-Builder may request payment for Work completed under the Change Directive in Applications for Payment. The Owner will make an interim determination for purposes of certification for payment for those costs deemed to be reasonably justified. The Owner's interim determination of cost shall adjust the Contract Sum or, if prior to execution of the Design-Build Amendment, the Design-Builder's compensation, on the same basis as a Change Order, subject to the right of Design-Builder to disagree and assert a Claim in accordance with Article 14.

§ 6.3.10 When the Owner and Design-Builder agree with a determination concerning the adjustments in the Contract Sum or, if prior to execution of the Design-Build Amendment, the adjustment in the Design-Builder's compensation and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Owner and Design-Builder shall execute a Change Order. Change Orders may be issued for all or any part of a Change Directive.

(Paragraph deleted)

ARTICLE 7 OWNER'S RESPONSIBILITIES

§ 7.1 General

§ 7.1.1 The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all Project matters requiring the Owner's approval or authorization.

§ 7.1.2 The Owner shall render decisions in a timely manner and in accordance with the Design-Builder's schedule agreed to by the Owner. The Owner shall furnish to the Design-Builder, within 15 days after receipt of a written request, information necessary and relevant for the Design-Builder to evaluate, give notice of or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 7.2 Information and Services Required of the Owner

§ 7.2.1 The Owner shall furnish information or services required of the Owner by the Design-Build Documents with reasonable promptness.

§ 7.2.2 The Owner shall provide, to the extent under the Owner's control and if not required by the Design-Build Documents to be provided by the Design-Builder, the results and reports of prior tests, inspections or investigations conducted for the Project involving structural or mechanical systems; chemical, air and water pollution; hazardous materials; or environmental and subsurface conditions and information regarding the presence of pollutants at the Project site. Upon receipt of a written request from the Design-Builder, the Owner shall also provide surveys

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describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site under the Owner's control.

§ 7.2.3 The Owner shall promptly obtain easements, zoning variances, and legal authorizations or entitlements regarding site utilization where essential to the execution of the Project.

§ 7.2.4 The Owner shall cooperate with the Design-Builder in securing building and other permits, licenses and inspections.

§ 7.2.5 The services, information, surveys and reports required to be provided by the Owner under this Agreement, shall be furnished at the Owner's expense, and except as otherwise specifically provided in this Agreement or elsewhere in the Design-Build Documents or to the extent the Owner advises the Design-Builder to the contrary in writing, the Design-Builder shall be entitled to rely upon the accuracy and completeness thereof. In no event shall the Design-Builder be relieved of its responsibility to exercise proper precautions relating to the safe performance of the Work.

§ 7.2.6 If the Owner observes or otherwise becomes aware of a fault or defect in the Work or non-conformity with the Design-Build Documents, the Owner shall give prompt written notice thereof to the Design-Builder.

§ 7.2.7 Prior to the execution of the Design-Build Amendment, the Design-Builder may request in writing that the Owner provide reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Design-Build Documents and the Design-Builder's Proposal. Thereafter, the Design-Builder may only request such evidence if (1) the Owner fails to make payments to the Design-Builder as the Design-Build Documents require; (2) a change in the Work materially changes the Contract Sum; or (3) the Design-Builder identifies in writing a reasonable concern regarding the Owner's ability to make payment when due. The Owner shall furnish such evidence as a condition precedent to commencement or continuation of the Work or the portion of the Work affected by a material change. After the Owner furnishes the evidence, the Owner shall not materially vary such financial arrangements without prior notice to the Design-Builder.

§ 7.2.8 Except as otherwise provided in the Design-Build Documents or when direct communications have been specially authorized, the Owner shall communicate through the Design-Builder with persons or entities employed or retained by the Design-Builder.

§ 7.2.9 Unless required by the Design-Build Documents to be provided by the Design-Builder, the Owner shall, upon request from the Design-Builder, furnish the services of geotechnical engineers or other consultants for investigation of subsurface, air and water conditions when such services are reasonably necessary to properly carry out the design services furnished by the Design-Builder. In such event, the Design-Builder shall specify the services required. Such services may include, but are not limited to, test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, ground corrosion and resistivity tests, and necessary operations for anticipating subsoil conditions. The services of geotechnical engineer(s) or other consultants shall include preparation and submission of all appropriate reports and professional recommendations.

§ 7.2.10 The Owner shall purchase and maintain insurance as set forth in Exhibit B.

§ 7.3 Submittals

§ 7.3.1 The Owner shall review and approve or take other appropriate action on Submittals. Review of Submittals is not conducted for the purpose of determining the accuracy and completeness of other details, such as dimensions and quantities; or for substantiating instructions for installation or performance of equipment or systems; or for determining that the Submittals are in conformance with the Design-Build Documents, all of which remain the responsibility of the Design-Builder as required by the Design-Build Documents. The Owner's action will be taken in accordance with the submittal schedule approved by the Owner or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Owner's judgment to permit adequate review. The Owner's review of Submittals shall not relieve the Design-Builder of the obligations under Sections 3.1.11, 3.1.12, and 5.2.3. The Owner's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Owner, of any construction means, methods, techniques, sequences or procedures. The Owner's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 7.3.2 Upon review of the Submittals required by the Design-Build Documents, the Owner shall notify the Design-Builder of any non-conformance with the Design-Build Documents the Owner discovers.

§ 7.4 Visits to the site by the Owner shall not be construed to create an obligation on the part of the Owner to make on-site inspections to check the quality or quantity of the Work. The Owner shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, because these are solely the Design-Builder's rights and responsibilities under the Design-Build Documents.

§ 7.5 The Owner shall not be responsible for the Design-Builder's failure to perform the Work in accordance with the requirements of the Design-Build Documents. The Owner shall not have control over or charge of, and will not be responsible for acts or omissions of the Design-Builder, Architect, Consultants, Contractors, or their agents or employees, or any other persons or entities performing portions of the Work for the Design-Builder.

§ 7.6 The Owner has the authority to reject Work that does not conform to the Design-Build Documents. The Owner shall have authority to require inspection or testing of the Work in accordance with Section 15.5.2, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Owner nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Owner to the Design-Builder, the Architect, Consultants, Contractors, material and equipment suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 7.7 The Owner shall determine the date or dates of Substantial Completion in accordance with Section 9.8 and the date of final completion in accordance with Section 9.10.

§ 7.8 Owner's Right to Stop Work

If the Design-Builder fails to correct Work which is not in accordance with the requirements of the Design-Build Documents as required by Section 11.2 or persistently fails to carry out Work in accordance with the Design-Build Documents, the Owner may issue a written order to the Design-Builder to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Design-Builder or any other person or entity, except to the extent required by Section 5.13.1.3.

§ 7.9 Owner's Right to Carry Out the Work

If the Design-Builder defaults or neglects to carry out the Work in accordance with the Design-Build Documents and fails within a ten-day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such deficiencies. In such case, an appropriate Change Order shall be issued deducting from payments then or thereafter due the Design-Builder the reasonable cost of correcting such deficiencies. If payments then or thereafter due the Design-Builder are not sufficient to cover such amounts, the Design-Builder shall pay the difference to the Owner.

ARTICLE 8 TIME

§ 8.1 Progress and Completion

§ 8.1.1 Time limits stated in the Design-Build Documents are of the essence of the Contract. By executing the Design-Build Amendment the Design-Builder confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.1.2 The Design-Builder shall not, except by agreement of the Owner in writing, commence the Work prior to the effective date of insurance, other than property insurance, required by this Contract. The Contract Time shall not be adjusted as a result of the Design-Builder's failure to obtain insurance required under this Contract.

§ 8.1.3 The Design-Builder shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.2 Delays and Extensions of Time

§ 8.2.1 If the Design-Builder is delayed at any time in the commencement or progress of the Work by an act or neglect of the Owner or of a consultant or separate contractor employed by the Owner; or by changes ordered in the Work by

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the Owner; or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Design-Builder's control; or by delay authorized by the Owner pending mediation and binding dispute resolution or by other causes that the Owner determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Owner may determine.

§ 8.2.2 Claims relating to time shall be made in accordance with applicable provisions of Article 14.

§ 8.2.3 This Section 8.2 does not preclude recovery of damages for delay by either party under other provisions of the Design-Build Documents.

(Paragraph deleted)

ARTICLE 9 PAYMENT APPLICATIONS AND PROJECT COMPLETION

§ 9.1 Contract Sum

The Contract Sum is stated in the Design-Build Amendment.

§ 9.2 Schedule of Values

Where the Contract Sum is based on a stipulated sum or Guaranteed Maximum Price, the Design-Builder, prior to the first Application for Payment after execution of the Design-Build Amendment shall submit to the Owner a schedule of values allocating the entire Contract Sum to the various portions of the Work and prepared in such form and supported by such data to substantiate its accuracy as the Owner may require. This schedule, unless objected to by the Owner, shall be used as a basis for reviewing the Design-Builder's Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 At least ten days before the date established for each progress payment, the Design-Builder shall submit to the Owner an itemized Application for Payment for completed portions of the Work. The application shall be notarized, if required, and supported by data substantiating the Design-Builder's right to payment as the Owner may require, such as copies of requisitions from the Architect, Consultants, Contractors, and material suppliers, and shall reflect retainage if provided for in the Design-Build Documents.

§ 9.3.1.1 As provided in Section 6.3.9, Applications for Payment may include requests for payment on account of changes in the Work that have been properly authorized by Change Directives, or by interim determinations of the Owner, but not yet included in Change Orders.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Design-Builder does not intend to pay the Architect, Consultant, Contractor, material supplier, or other persons or entities providing services or work for the Design-Builder, unless such Work has been performed by others whom the Design-Builder intends to pay.

§ 9.3.2 Unless otherwise provided in the Design-Build Documents, payments shall be made for services provided as well as materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Design-Builder with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage and transportation to the site for such materials and equipment stored off the site.

§ 9.3.3 The Design-Builder warrants that title to all Work, other than Instruments of Service, covered by an Application for Payment will pass to the Owner no later than the time of payment. The Design-Builder further warrants that, upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Design-Builder's knowledge, information and belief, be free and clear of liens, claims, security interests or encumbrances in favor of the Design-Builder, Architect, Consultants, Contractors, material suppliers, or other persons or entities entitled to make a claim by reason of having provided labor, materials and equipment relating to the Work.

§ 9.4 Certificates for Payment

The Owner shall, within seven days after receipt of the Design-Builder's Application for Payment, issue to the Design-Builder a Certificate for Payment indicating the amount the Owner determines is properly due, and notify the

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Design-Builder in writing of the Owner's reasons for withholding certification in whole or in part as provided in Section 9.5.1.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Owner may withhold a Certificate for Payment in whole or in part to the extent reasonably necessary to protect the Owner due to the Owner's determination that the Work has not progressed to the point indicated in the Design-Builder's Application for Payment, or the quality of the Work is not in accordance with the Design-Build Documents. If the Owner is unable to certify payment in the amount of the Application, the Owner will notify the Design-Builder as provided in Section 9.4. If the Design-Builder and Owner cannot agree on a revised amount, the Owner will promptly issue a Certificate for Payment for the amount that the Owner deems to be due and owing. The Owner may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued to such extent as may be necessary to protect the Owner from loss for which the Design-Builder is responsible because of

- .1 defective Work, including design and construction, not remedied;
- .2 third party claims filed or reasonable evidence indicating probable filing of such claims unless security acceptable to the Owner is provided by the Design-Builder;
- .3 failure of the Design-Builder to make payments properly to the Architect, Consultants, Contractors or others, for services, labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a separate contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Design-Build Documents.

§ 9.5.2 When the above reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.3 If the Owner withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Design-Builder and to the Architect or any Consultants, Contractor, material or equipment suppliers, or other persons or entities providing services or work for the Design-Builder to whom the Design-Builder failed to make payment for Work properly performed or material or equipment suitably delivered.

§ 9.6 Progress Payments

§ 9.6.1 After the Owner has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Design-Build Documents.

§ 9.6.2 The Design-Builder shall pay each Architect, Consultant, Contractor, and other person or entity providing services or work for the Design-Builder no later than the time period required by applicable law, but in no event more than seven days after receipt of payment from the Owner the amount to which the Architect, Consultant, Contractor, and other person or entity providing services or work for the Design-Builder is entitled, reflecting percentages actually retained from payments to the Design-Builder on account of the portion of the Work performed by the Architect, Consultant, Contractor, or other person or entity. The Design-Builder shall, by appropriate agreement with each Architect, Consultant, Contractor, and other person or entity providing services or work for the Design-Builder, require each Architect, Consultant, Contractor, and other person or entity providing services or work for the Design-Builder to make payments to subconsultants and subcontractors in a similar manner.

§ 9.6.3 The Owner will, on request and if practicable, furnish to the Architect, a Consultant, Contractor, or other person or entity providing services or work for the Design-Builder, information regarding percentages of completion or amounts applied for by the Design-Builder and action taken thereon by the Owner on account of portions of the Work done by such Architect, Consultant, Contractor or other person or entity providing services or work for the Design-Builder.

§ 9.6.4 The Owner has the right to request written evidence from the Design-Builder that the Design-Builder has properly paid the Architect, Consultants, Contractors, or other person or entity providing services or work for the Design-Builder, amounts paid by the Owner to the Design-Builder for the Work. If the Design-Builder fails to furnish such evidence within seven days, the Owner shall have the right to contact the Architect, Consultants, and Contractors

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to ascertain whether they have been properly paid. The Owner shall have no obligation to pay or to see to the payment of money to a Consultant or Contractor, except as may otherwise be required by law.

§ 9.6.5 Design-Builder payments to material and equipment suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Design-Build Documents.

§ 9.6.7 Unless the Design-Builder provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Design-Builder for Work properly performed by the Architect, Consultants, Contractors and other person or entity providing services or work for the Design-Builder, shall be held by the Design-Builder for the Architect and those Consultants, Contractors, or other person or entity providing services or work for the Design-Builder, for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Design-Builder, shall create any fiduciary liability or tort liability on the part of the Design-Builder for breach of trust or shall entitle any person or entity to an award of punitive damages against the Design-Builder for breach of the requirements of this provision.

§ 9.7 Failure of Payment

If the Owner does not issue a Certificate for Payment, through no fault of the Design-Builder, within the time required by the Design-Build Documents, then the Design-Builder may, upon seven additional days' written notice to the Owner, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Design-Builder's reasonable costs of shut-down, delay and start-up, plus interest as provided for in the Design-Build Documents.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Design-Build Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion is the date certified by the Owner in accordance with this Section 9.8.

§ 9.8.2 When the Design-Builder considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Design-Builder shall prepare and submit to the Owner a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Design-Builder to complete all Work in accordance with the Design-Build Documents.

§ 9.8.3 Upon receipt of the Design-Builder's list, the Owner shall make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Owner's inspection discloses any item, whether or not included on the Design-Builder's list, which is not sufficiently complete in accordance with the Design-Build Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Design-Builder shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Owner. In such case, the Design-Builder shall then submit a request for another inspection by the Owner to determine Substantial Completion.

§ 9.8.4 Prior to issuance of the Certificate of Substantial Completion under Section 9.8.5, the Owner and Design-Builder shall discuss and then determine the parties' obligations to obtain and maintain property insurance following issuance of the Certificate of Substantial Completion.

§ 9.8.5 When the Work or designated portion thereof is substantially complete, the Design-Builder will prepare for the Owner's signature a Certificate of Substantial Completion that shall, upon the Owner's signature, establish the date of Substantial Completion; establish responsibilities of the Owner and Design-Builder for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Design-Builder shall finish all items on the list accompanying the Certificate. Warranties required by the Design-Build Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.6 The Certificate of Substantial Completion shall be submitted by the Design-Builder to the Owner for written acceptance of responsibilities assigned to it in the Certificate. Upon the Owner's acceptance, and consent of surety, if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Design-Build Documents.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Design-Builder, provided such occupancy or use is consented to, by endorsement or otherwise, by the insurer providing property insurance and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Design-Builder have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Design-Build Documents. When the Design-Builder considers a portion substantially complete, the Design-Builder shall prepare and submit a list to the Owner as provided under Section 9.8.2. Consent of the Design-Builder to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Design-Builder.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner and Design-Builder shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Design-Build Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Design-Builder's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Owner will promptly make such inspection. When the Owner finds the Work acceptable under the Design-Build Documents and the Contract fully performed, the Owner will, subject to Section 9.10.2, promptly issue a final Certificate for Payment.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Design-Builder submits to the Owner (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work, for which the Owner or the Owner's property might be responsible or encumbered, (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Design-Build Documents to remain in force after final payment is currently in effect, (3) a written statement that the Design-Builder knows of no substantial reason that the insurance will not be renewable to cover the period required by the Design-Build Documents, (4) consent of surety, if any, to final payment, (5) as-constructed record copy of the Construction Documents marked to indicate field changes and selections made during construction, (6) manufacturer's warranties, product data, and maintenance and operations manuals, and (7) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts, or releases and waivers of liens, claims, security interests, or encumbrances, arising out of the Contract, to the extent and in such form as may be designated by the Owner. If an Architect, a Consultant, or a Contractor, or other person or entity providing services or work for the Design-Builder, refuses to furnish a release or waiver required by the Owner, the Design-Builder may furnish a bond satisfactory to the Owner to indemnify the Owner against such liens, claims, security interests, or encumbrances. If such liens, claims, security interests, or encumbrances remains unsatisfied after payments are made, the Design-Builder shall refund to the Owner all money that the Owner may be compelled to pay in discharging such liens, claims, security interests, or encumbrances, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Design-Builder or by issuance of Change Orders affecting final completion, the Owner shall, upon application by the Design-Builder, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Design-Build Documents, and if bonds have been furnished, the written consent of surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Design-Builder to the Owner prior to issuance of payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

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- § 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from
- .1 liens, Claims, security interests or encumbrances arising out of the Contract and unsettled;
 - .2 failure of the Work to comply with the requirements of the Design-Build Documents; or
 - .3 terms of special warranties required by the Design-Build Documents.

§ 9.10.5 Acceptance of final payment by the Design-Builder shall constitute a waiver of claims by the Design-Builder except those previously made in writing and identified by the Design-Builder as unsettled at the time of final Application for Payment.

(Paragraph deleted)

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Design-Builder shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Design-Builder shall be responsible for precautions for the safety of, and reasonable protection to prevent damage, injury or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody or control of the Design-Builder or the Architect, Consultants, or Contractors, or other person or entity providing services or work for the Design-Builder; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, or structures and utilities not designated for removal, relocation or replacement in the course of construction.

§ 10.2.2 The Design-Builder shall comply with, and give notices required by, applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property, or their protection from damage, injury or loss.

§ 10.2.3 The Design-Builder shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations, and notify owners and users of adjacent sites and utilities of the safeguards and protections.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods, are necessary for execution of the Work, the Design-Builder shall exercise utmost care, and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Design-Builder shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Design-Build Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3, caused in whole or in part by the Design-Builder, the Architect, a Consultant, a Contractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Design-Builder is responsible under Sections 10.2.1.2 and 10.2.1.3; except damage or loss attributable to acts or omissions of the Owner, or anyone directly or indirectly employed by the Owner, or by anyone for whose acts the Owner may be liable, and not attributable to the fault or negligence of the Design-Builder. The foregoing obligations of the Design-Builder are in addition to the Design-Builder's obligations under Section 3.1.14.

§ 10.2.6 The Design-Builder shall designate a responsible member of the Design-Builder's organization, at the site, whose duty shall be the prevention of accidents. This person shall be the Design-Builder's superintendent unless otherwise designated by the Design-Builder in writing to the Owner.

§ 10.2.7 The Design-Builder shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 **Injury or Damage to Person or Property.** If the Owner or Design-Builder suffers injury or damage to person or property because of an act or omission of the other, or of others for whose acts such party is legally responsible,

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written notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials

§ 10.3.1 The Design-Builder is responsible for compliance with any requirements included in the Design-Build Documents regarding hazardous materials. If the Design-Builder encounters a hazardous material or substance not addressed in the Design-Build Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Design-Builder, the Design-Builder shall, upon recognizing the condition, immediately stop Work in the affected area and report the condition to the Owner in writing.

§ 10.3.2 Upon receipt of the Design-Builder's written notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Design-Builder and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Design-Build Documents, the Owner shall furnish in writing to the Design-Builder the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of such material or substance or who are to perform the task of removal or safe containment of such material or substance. The Design-Builder will promptly reply to the Owner in writing stating whether or not the Design-Builder has reasonable objection to the persons or entities proposed by the Owner. If the Design-Builder has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Design-Builder has no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Design-Builder. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased in the amount of the Design-Builder's reasonable additional costs of shut-down, delay and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Design-Builder, the Architect, Consultants, and Contractors, and employees of any of them, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area, if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to, or destruction of, tangible property (other than the Work itself), except to the extent that such damage, loss or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for materials or substances the Design-Builder brings to the site unless such materials or substances are required by the Owner's Criteria. The Owner shall be responsible for materials or substances required by the Owner's Criteria, except to the extent of the Design-Builder's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Design-Builder shall indemnify the Owner for the cost and expense the Owner incurs (1) for remediation of a material or substance the Design-Builder brings to the site and negligently handles, or (2) where the Design-Builder fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Design-Builder, the Design-Builder is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Design-Build Documents, the Owner shall indemnify the Design-Builder for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Design-Builder shall act, at the Design-Builder's discretion, to prevent threatened damage, injury or loss.

(Paragraph deleted)

ARTICLE 11 UNCOVERING AND CORRECTION OF WORK**§ 11.1 Uncovering of Work**

The Owner may request to examine a portion of the Work that the Design-Builder has covered to determine if the Work has been performed in accordance with the Design-Build Documents. If such Work is in accordance with the Design-Build Documents, the Owner and Design-Builder shall execute a Change Order to adjust the Contract Time and Contract Sum, as appropriate. If such Work is not in accordance with the Design-Build Documents, the costs of uncovering and correcting the Work shall be at the Design-Builder's expense and the Design-Builder shall not be entitled to a change in the Contract Time unless the condition was caused by the Owner or a separate contractor in which event the Owner shall be responsible for payment of such costs and the Contract Time will be adjusted as appropriate.

§ 11.2 Correction of Work

§ 11.2.1 Before or After Substantial Completion. The Design-Builder shall promptly correct Work rejected by the Owner or failing to conform to the requirements of the Design-Build Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for any design consultant employed by the Owner whose expenses and compensation were made necessary thereby, shall be at the Design-Builder's expense.

§ 11.2.2 After Substantial Completion

§ 11.2.2.1 In addition to the Design-Builder's obligations under Section 3.1.12, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of an applicable special warranty required by the Design-Build Documents, any of the Work is found not to be in accordance with the requirements of the Design-Build Documents, the Design-Builder shall correct it promptly after receipt of written notice from the Owner to do so unless the Owner has previously given the Design-Builder a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of the Work, if the Owner fails to notify the Design-Builder and give the Design-Builder an opportunity to make the correction, the Owner waives the rights to require correction by the Design-Builder and to make a claim for breach of warranty. If the Design-Builder fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner, the Owner may correct it in accordance with Section 7.9.

§ 11.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 11.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Design-Builder pursuant to this Section 11.2.

§ 11.2.3 The Design-Builder shall remove from the site portions of the Work that are not in accordance with the requirements of the Design-Build Documents and are neither corrected by the Design-Builder nor accepted by the Owner.

§ 11.2.4 The Design-Builder shall bear the cost of correcting destroyed or damaged construction of the Owner or separate contractors, whether completed or partially completed, caused by the Design-Builder's correction or removal of Work that is not in accordance with the requirements of the Design-Build Documents.

§ 11.2.5 Nothing contained in this Section 11.2 shall be construed to establish a period of limitation with respect to other obligations the Design-Builder has under the Design-Build Documents. Establishment of the one-year period for correction of Work as described in Section 11.2.2 relates only to the specific obligation of the Design-Builder to correct the Work, and has no relationship to the time within which the obligation to comply with the Design-Build Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Design-Builder's liability with respect to the Design-Builder's obligations other than specifically to correct the Work.

§ 11.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Design-Build Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

(Paragraph deleted)

ARTICLE 12 COPYRIGHTS AND LICENSES

§ 12.1 Drawings, specifications, and other documents furnished by the Design-Builder, including those in electronic form, are Instruments of Service. The Design-Builder, and the Architect, Consultants, Contractors, and any other person or entity providing services or work for any of them, shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements, or for similar purposes in connection with the Project, is not to be construed as publication in derogation of the reserved rights of the Design-Builder and the Architect, Consultants, and Contractors, and any other person or entity providing services or work for any of them.

§ 12.2 The Design-Builder and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 12.3 Upon execution of the Agreement, the Design-Builder grants to the Owner a limited, irrevocable and non-exclusive license to use the Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under the Design-Build Documents. The license granted under this section permits the Owner to authorize its consultants and separate contractors to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Design-Builder rightfully terminates this Agreement for cause as provided in Section 13.1.4 or 13.2.1 the license granted in this Section 12.3 shall terminate.

§ 12.3.1 The Design-Builder shall obtain non-exclusive licenses from the Architect, Consultants, and Contractors, that will allow the Design-Builder to satisfy its obligations to the Owner under this Article 12. The Design-Builder's licenses from the Architect and its Consultants and Contractors shall also allow the Owner, in the event this Agreement is terminated for any reason other than the default of the Owner or in the event the Design-Builder's Architect, Consultants, or Contractors terminate their agreements with the Design-Builder for cause, to obtain a limited, irrevocable and non-exclusive license solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner (1) agrees to pay to the Architect, Consultant or Contractor all amounts due, and (2) provide the Architect, Consultant or Contractor with the Owner's written agreement to indemnify and hold harmless the Architect, Consultant or Contractor from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's alteration or use of the Instruments of Service.

§ 12.3.2 In the event the Owner alters the Instruments of Service without the author's written authorization or uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Design-Builder, Architect, Consultants, Contractors and any other person or entity providing services or work for any of them, from all claims and causes of action arising from or related to such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Design-Builder, Architect, Consultants, Contractors and any other person or entity providing services or work for any of them, from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's alteration or use of the Instruments of Service under this Section 12.3.2. The terms of this Section 12.3.2 shall not apply if the Owner rightfully terminates this Agreement for cause under Sections 13.1.4 or 13.2.2.

(Paragraph deleted)

ARTICLE 13 TERMINATION OR SUSPENSION**§ 13.1 Termination or Suspension Prior to Execution of the Design-Build Amendment**

§ 13.1.1 If the Owner fails to make payments to the Design-Builder for Work prior to execution of the Design-Build Amendment in accordance with this Agreement, such failure shall be considered substantial nonperformance and

cause for termination or, at the Design-Builder's option, cause for suspension of performance of services under this Agreement. If the Design-Builder elects to suspend the Work, the Design-Builder shall give seven days' written notice to the Owner before suspending the Work. In the event of a suspension of the Work, the Design-Builder shall have no liability to the Owner for delay or damage caused by the suspension of the Work. Before resuming the Work, the Design-Builder shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Design-Builder's Work. The Design-Builder's compensation for, and time to complete, the remaining Work shall be equitably adjusted.

§ 13.1.2 If the Owner suspends the Project, the Design-Builder shall be compensated for the Work performed prior to notice of such suspension. When the Project is resumed, the Design-Builder shall be compensated for expenses incurred in the interruption and resumption of the Design-Builder's Work. The Design-Builder's compensation for, and time to complete, the remaining Work shall be equitably adjusted.

§ 13.1.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Design-Builder, the Design-Builder may terminate this Agreement by giving not less than seven days' written notice.

§ 13.1.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 13.1.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Design-Builder for the Owner's convenience and without cause.

§ 13.1.6 In the event of termination not the fault of the Design-Builder, the Design-Builder shall be compensated for Work performed prior to termination, together with Reimbursable Expenses then due and any other expenses directly attributable to termination for which the Design-Builder is not otherwise compensated. In no event shall the Design-Builder's compensation under this Section 13.1.6 be greater than the compensation set forth in Section 2.1.

§ 13.2 Termination or Suspension Following Execution of the Design-Build Amendment

§ 13.2.1 Termination by the Design-Builder

§ 13.2.1.1 The Design-Builder may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Design-Builder, the Architect, a Consultant, or a Contractor, or their agents or employees, or any other persons or entities performing portions of the Work under direct or indirect contract with the Design-Builder, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency that requires all Work to be stopped;
- .3 Because the Owner has not issued a Certificate for Payment and has not notified the Design-Builder of the reason for withholding certification as provided in Section 9.5.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Design-Build Documents; or
- .4 The Owner has failed to furnish to the Design-Builder promptly, upon the Design-Builder's request, reasonable evidence as required by Section 7.2.7.

§ 13.2.1.2 The Design-Builder may terminate the Contract if, through no act or fault of the Design-Builder, the Architect, a Consultant, a Contractor, or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Design-Builder, repeated suspensions, delays or interruptions of the entire Work by the Owner as described in Section 13.2.3 constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 13.2.1.3 If one of the reasons described in Section 13.2.1.1 or 13.2.1.2 exists, the Design-Builder may, upon seven days' written notice to the Owner, terminate the Contract and recover from the Owner payment for Work executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

§ 13.2.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Design-Builder or any other persons or entities performing portions of the Work under contract with the Design-Builder because the Owner has repeatedly failed to fulfill the Owner's obligations under the Design-Build Documents with respect to

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matters important to the progress of the Work, the Design-Builder may, upon seven additional days' written notice to the Owner, terminate the Contract and recover from the Owner as provided in Section 13.2.1.3.

§ 13.2.2 Termination by the Owner For Cause

§ 13.2.2.1 The Owner may terminate the Contract if the Design-Builder

- .1 fails to submit the Proposal by the date required by this Agreement, or if no date is indicated, within a reasonable time consistent with the date of Substantial Completion;
- .2 repeatedly refuses or fails to supply an Architect, or enough properly skilled Consultants, Contractors, or workers or proper materials;
- .3 fails to make payment to the Architect, Consultants, or Contractors for services, materials or labor in accordance with their respective agreements with the Design-Builder;
- .4 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .5 is otherwise guilty of substantial breach of a provision of the Design-Build Documents.

§ 13.2.2.2 When any of the above reasons exist, the Owner may without prejudice to any other rights or remedies of the Owner and after giving the Design-Builder and the Design-Builder's surety, if any, seven days' written notice, terminate employment of the Design-Builder and may, subject to any prior rights of the surety:

- .1 Exclude the Design-Builder from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Design-Builder;
- .2 Accept assignment of the Architect, Consultant and Contractor agreements pursuant to Section 3.1.15; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Design-Builder, the Owner shall furnish to the Design-Builder a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 13.2.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 13.2.2.1, the Design-Builder shall not be entitled to receive further payment until the Work is finished.

§ 13.2.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Design-Builder. If such costs and damages exceed the unpaid balance, the Design-Builder shall pay the difference to the Owner. The obligation for such payments shall survive termination of the Contract.

§ 13.2.3 Suspension by the Owner for Convenience

§ 13.2.3.1 The Owner may, without cause, order the Design-Builder in writing to suspend, delay or interrupt the Work in whole or in part for such period of time as the Owner may determine.

§ 13.2.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay or interruption as described in Section 13.2.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- .1 that performance is, was or would have been so suspended, delayed or interrupted by another cause for which the Design-Builder is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 13.2.4 Termination by the Owner for Convenience

§ 13.2.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 13.2.4.2 Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Design-Builder shall

- .1 cease operations as directed by the Owner in the notice;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and,
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing Project agreements, including agreements with the Architect, Consultants, Contractors, and purchase orders, and enter into no further Project agreements and purchase orders.

§ 13.2.4.3 In case of such termination for the Owner's convenience, the Design-Builder shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

(Paragraph deleted)

ARTICLE 14 CLAIMS AND DISPUTE RESOLUTION

§ 14.1 Claims

§ 14.1.1 **Definition.** A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Design-Builder arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim.

§ 14.1.2 **Time Limits on Claims.** The Owner and Design-Builder shall commence all claims and causes of action, whether in contract, tort, breach of warranty or otherwise, against the other, arising out of or related to the Contract in accordance with the requirements of the binding dispute resolution method selected in Section 1.3, within the time period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Design-Builder waive all claims and causes of action not commenced in accordance with this Section 14.1.2.

§ 14.1.3 Notice of Claims

§ 14.1.3.1 **Prior To Final Payment.** Prior to Final Payment, Claims by either the Owner or Design-Builder must be initiated by written notice to the other party within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 14.1.3.2 **Claims Arising After Final Payment.** After Final Payment, Claims by either the Owner or Design-Builder that have not otherwise been waived pursuant to Sections 9.10.4 or 9.10.5, must be initiated by prompt written notice to the other party. The notice requirement in Section 14.1.3.1 and the Initial Decision requirement as a condition precedent to mediation in Section 14.2.1 shall not apply.

§ 14.1.4 **Continuing Contract Performance.** Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 13, the Design-Builder shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Design-Build Documents.

§ 14.1.5 **Claims for Additional Cost.** If the Design-Builder intends to make a Claim for an increase in the Contract Sum, written notice as provided herein shall be given before proceeding to execute the portion of the Work that relates to the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 14.1.6 Claims for Additional Time

§ 14.1.6.1 If the Design-Builder intends to make a Claim for an increase in the Contract Time, written notice as provided herein shall be given. The Design-Builder's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 14.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

§ 14.1.7 Claims for Consequential Damages

The Design-Builder and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Design-Builder for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 13. Nothing contained in this Section 14.1.7 shall be deemed to preclude an award of liquidated damages, when applicable, in accordance with the requirements of the Design-Build Documents.

§ 14.2 Initial Decision

§ 14.2.1 An initial decision shall be required as a condition precedent to mediation of all Claims between the Owner and Design-Builder initiated prior to the date final payment is due, excluding those arising under Sections 10.3 and 10.4 of the Agreement and Sections B.3.2.9 and B.3.2.10 of Exhibit B to this Agreement, unless 30 days have passed after the Claim has been initiated with no decision having been rendered. Unless otherwise mutually agreed in writing, the Owner shall render the initial decision on Claims.

§ 14.2.2 Procedure

§ 14.2.2.1 **Claims Initiated by the Owner.** If the Owner initiates a Claim, the Design-Builder shall provide a written response to Owner within ten days after receipt of the notice required under Section 14.1.3.1. Thereafter, the Owner shall render an initial decision within ten days of receiving the Design-Builder's response: (1) withdrawing the Claim in whole or in part, (2) approving the Claim in whole or in part, or (3) suggesting a compromise.

§ 14.2.2.2 **Claims Initiated by the Design-Builder.** If the Design-Builder initiates a Claim, the Owner will take one or more of the following actions within ten days after receipt of the notice required under Section 14.1.3.1: (1) request additional supporting data, (2) render an initial decision rejecting the Claim in whole or in part, (3) render an initial decision approving the Claim, (4) suggest a compromise or (5) indicate that it is unable to render an initial decision because the Owner lacks sufficient information to evaluate the merits of the Claim.

§ 14.2.3 In evaluating Claims, the Owner may, but shall not be obligated to, consult with or seek information from persons with special knowledge or expertise who may assist the Owner in rendering a decision. The retention of such persons shall be at the Owner's expense.

§ 14.2.4 If the Owner requests the Design-Builder to provide a response to a Claim or to furnish additional supporting data, the Design-Builder shall respond, within ten days after receipt of such request, and shall either (1) provide a response on the requested supporting data, (2) advise the Owner when the response or supporting data will be furnished or (3) advise the Owner that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Owner will either reject or approve the Claim in whole or in part.

§ 14.2.5 The Owner's initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) identify any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 14.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 14.2.6.1.

§ 14.2.6.1 Either party may, within 30 days from the date of an initial decision, demand in writing that the other party file for mediation within 60 days of the initial decision. If such a demand is made and the party receiving the demand fails to file for mediation within the time required, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 14.2.7 In the event of a Claim against the Design-Builder, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Design-Builder's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 14.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 14.3 Mediation

§ 14.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 14.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 14.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this Section 14.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 14.3.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction.

§ 14.4 Arbitration

§ 14.4.1 If the parties have selected arbitration as the method for binding dispute resolution in Section 1.3, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 14.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations or statute of repose. For statute of limitations or statute of repose purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 14.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction.

§ 14.4.3 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 14.4.4 Consolidation or Joinder

§ 14.4.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 14.4.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 14.4.4.3 The Owner and Design-Builder grant to any person or entity made a party to an arbitration conducted under this Section 14.4, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Design-Builder under this Agreement.

(Paragraph deleted)

ARTICLE 15 MISCELLANEOUS PROVISIONS

§ 15.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located except that, if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 14.4.

§ 15.2 Successors and Assigns

§ 15.2.1 The Owner and Design-Builder, respectively, bind themselves, their partners, successors, assigns and legal representatives to the covenants, agreements and obligations contained in the Design-Build Documents. Except as provided in Section 15.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 15.2.2 The Owner may, without consent of the Design-Builder, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Design-Build Documents. The Design-Builder shall execute all consents reasonably required to facilitate such assignment.

§ 15.2.3 If the Owner requests the Design-Builder, Architect, Consultants, or Contractors to execute certificates, other than those required by Section 3.1.10, the Owner shall submit the proposed language of such certificates for review at least 14 days prior to the requested dates of execution. If the Owner requests the Design-Builder, Architect, Consultants, or Contractors to execute consents reasonably required to facilitate assignment to a lender, the Design-Builder, Architect, Consultants, or Contractors shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to them for review at least 14 days prior to execution. The Design-Builder, Architect, Consultants, and Contractors shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of their services.

§ 15.3 Written Notice

Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; or if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice.

§ 15.4 Rights and Remedies

§ 15.4.1 Duties and obligations imposed by the Design-Build Documents, and rights and remedies available thereunder, shall be in addition to and not a limitation of duties, obligations, rights and remedies otherwise imposed or available by law.

§ 15.4.2 No action or failure to act by the Owner or Design-Builder shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed in writing.

§ 15.5 Tests and Inspections

§ 15.5.1 Tests, inspections and approvals of portions of the Work shall be made as required by the Design-Build Documents and by applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of public authorities. Unless otherwise provided, the Design-Builder shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections and approvals. The Design-Builder shall give the Owner timely notice of when and where tests and inspections are to be made so that the Owner may be present for such procedures. The Owner shall bear costs of (1) tests, inspections or approvals that do not become requirements until after bids are received or negotiations concluded, and (2) tests, inspections or approvals where building codes or applicable laws or regulations prohibit the Owner from delegating their cost to the Design-Builder.

§ 15.5.2 If the Owner determines that portions of the Work require additional testing, inspection or approval not included under Section 15.5.1, the Owner will instruct the Design-Builder to make arrangements for such additional testing, inspection or approval by an entity acceptable to the Owner, and the Design-Builder shall give timely notice to the Owner of when and where tests and inspections are to be made so that the Owner may be present for such procedures. Such costs, except as provided in Section 15.5.3, shall be at the Owner's expense.

§ 15.5.3 If such procedures for testing, inspection or approval under Sections 15.5.1 and 15.5.2 reveal failure of the portions of the Work to comply with requirements established by the Design-Build Documents, all costs made necessary by such failure shall be at the Design-Builder's expense.

§ 15.5.4 Required certificates of testing, inspection or approval shall, unless otherwise required by the Design-Build Documents, be secured by the Design-Builder and promptly delivered to the Owner.

§ 15.5.5 If the Owner is to observe tests, inspections or approvals required by the Design-Build Documents, the Owner will do so promptly and, where practicable, at the normal place of testing.

§ 15.5.6 Tests or inspections conducted pursuant to the Design-Build Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 15.6 Confidential Information

If the Owner or Design-Builder transmits Confidential Information, the transmission of such Confidential Information constitutes a warranty to the party receiving such Confidential Information that the transmitting party is authorized to transmit the Confidential Information. If a party receives Confidential Information, the receiving party shall keep the Confidential Information strictly confidential and shall not disclose it to any other person or entity except as set forth in Section 15.6.1.

§ 15.6.1 A party receiving Confidential Information may disclose the Confidential Information as required by law or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity. A party receiving Confidential Information may also disclose the Confidential Information to its employees, consultants or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of Confidential Information as set forth in this Contract.

§ 15.7 Capitalization

Terms capitalized in the Contract include those that are (1) specifically defined, (2) the titles of numbered articles or (3) the titles of other documents published by the American Institute of Architects.

§ 15.8 Interpretation

§ 15.8.1 In the interest of brevity the Design-Build Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 15.8.2 Unless otherwise stated in the Design-Build Documents, words which have well-known technical or construction industry meanings are used in the Design-Build Documents in accordance with such recognized meanings.

(Paragraph deleted)

ARTICLE 16 SCOPE OF THE AGREEMENT

§ 16.1 This Agreement is comprised of the following documents listed below:

- .1 AIA Document A141™-2014, Standard Form of Agreement Between Owner and Design-Builder
- .2 AIA Document A141™-2014, Exhibit A, Design-Build Amendment, if executed
- .3 Insurance Certificates – Exhibit B
- .4 AIA Document A141-2014, Exhibit C, Sustainable Projects (not applicable)
- .5
- .6 Other: Owner’s Criteria – Exhibit D
Conceptual Site & Building Plans – Exhibit E

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

| William E. Sexton Bradford County Attorney
(Printed name and title)

DESIGN-BUILDER *(Signature)*

Erik Otte President
(Printed name and title)

Init.

Additions and Deletions Report for AIA® Document A141™ – 2014

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 09:02:26 ET on 02/19/2021.

PAGE 1

AGREEMENT made as of the first day of March in the year 2021

...

Bradford County Board of County Commissioners
945 N. Temple Ave
Starke FL 32091

...

Scherer Construction of North Florida, LLC
2504 NW 71st Place
Gainesville, FL 32653

...

Heilbronn Springs Fire Station 40 - Addition & Renovation
21412 NW SR 16, Starke, FL 32091

This project is for the design and construction of an addition and renovation at the Heilbronn Springs Fire Station 40, part of the Bradford County Fire Rescue department. The scope of work includes a new 2500-3000 sq ft addition to provide living, working, and sleeping space for a crew of 8 across 3 shifts, renovating approximately 600 sq ft of living space in the existing building, providing a covered breezeway connecting the addition to the existing building, and all associated sitework. The project also includes an emergency generator, replacing the potable water pump and equipment, replacing the septic system, new parking, driveways, and walkways, stormwater retention, and replacing the existing windows with impact resistant windows.

Refer to Owner's Criteria Exhibit D for more complete information regarding the scope of work for the project.

PAGE 2

A program is included in the Owner's Criteria Exhibit D.

PAGE 3

The Owner's design requirements are included in the Owner's Criteria - Exhibit D and Concept Plans - Exhibit E.

Adjustments to the Owner's Criteria may be required in the course of design to ensure that the project remains in budget. Any recommended changes will be reviewed and agreed to by Owner and design team prior to being incorporated into the work.

...

A Topographic & Boundary Survey of the site produced by CHW (dated October 22, 2020), and a Geotechnical Investigation Report produced by Universal Engineering (dated November 6, 2020), have been made available to the design team.

...

It is the Owner's intent that sustainable and green initiatives, materials, and systems be incorporated into the design where practical and cost effective, but the Owner will not pursue certification as a green building.

...

Not Applicable.

...

The Project Budget, including all fees, permits, testing, and surveys is \$800,000.00

...

<u>03/01/2021</u>	<u>Execute Design Contract</u>
<u>04/12/2021</u>	<u>Preliminary Design Complete</u>
<u>04/26/2021</u>	<u>Cost Estimate Complete</u>

...

<u>04/27/2021</u>	<u>Submit Exhibit A - Amendment (with preliminary design and cost estimate)</u>
<u>05/11/2021</u>	<u>Execute Amendment and proceed with Contract Documents</u>

...

<u>06/01/2021</u>	<u>Submit 60% Contract Documents for Review</u>
<u>06/29/2021</u>	<u>Submit 100% Contract Documents for Review</u>

PAGE 4

Not Determined at This Time.

...

Milestone dates listed above are dependent on timely approvals, availability for design review meetings, and prompt feedback for the design team to continue without delay, appropriate adjustments to the schedule will be made if deemed necessary and reasonable.

...

Robert S. Taylor, Sr., AIA
2504 NW 71st Place
Gainesville, FL 32653
Scherer Staff Architect

.2 Consultants

McVeigh Mangum Engineering, Inc.
9133 R.G. Skinner Parkway
Jacksonville, FL 32256
Structural, Mechanical, Plumbing, Fire Protection & Electrical Engineers

Gmuer Engineering, LLC

1135 NW 23rd Ave, Suite G
Gainesville, FL 32609
Civil Engineer

.3 Contractors

Scherer Construction of North Florida, LLC
2504 NW 71st Place
Gainesville, FL 32653

...

Not Applicable.

PAGE 5

William E. Sexton
945 N. Temple Ave, Starke FL 32091
Bradford County Attorney / Acting County Manager
Signatory for Contracts

Chris Cooksey
945 N. Temple Ave, Starke FL 32091
Deputy Fire Director
Primary Contact and Decision Maker for Project

...

Robert J. Walpole, PE
11801 Research Drive, Alachua, FL 32615
Owner's Representative for Design and Construction

...

Unknown

...

Erik Otte
2504 NW 71st Place, Gainesville, FL 32653
President
Scherer Construction of North Florida, LLC

...

Bob Filippi, AIA
2504 NW 71st Place, Gainesville, FL 32653
Lead Architect / Designer
Scherer Construction of North Florida, LLC

PAGE 6

Arbitration pursuant to Section 14.4

PAGE 7

ARTICLE 2 - COMPENSATION AND PROGRESS PAYMENTS
ARTICLE 2 - COMPENSATION AND PROGRESS PAYMENTS

...

<u>Preliminary Design & Estimate</u>	<u>\$37,000 (prior to execution of Design-Build Amendment)</u>
<u>60% Contract Documents</u>	<u>\$27,750 (subsequent to execution of Amendment)</u>
<u>100% Contract Documents</u>	<u>\$27,750 (subsequent to execution of Amendment)</u>
<u>Total Design Fee</u>	<u>\$92,500</u>

...

<u>Principal / Project Manager</u>	<u>\$160/hour</u>
<u>Architect</u>	<u>\$145/hour</u>
<u>Assistant Project Manager</u>	<u>\$115/hour</u>
<u>Drafter/CAD Operator</u>	<u>\$95/hour</u>

<u>Principal Engineer</u>	<u>\$230/hour</u>
<u>Senior Engineer</u>	<u>\$165/hour</u>
<u>Lead Engineer</u>	<u>\$145/hour</u>
<u>Engineer/Designer</u>	<u>\$135/hour</u>
<u>CAD Operator</u>	<u>\$100/hour</u>

PAGE 8

§ 2.1.3.2 For Reimbursable Expenses, the compensation shall be the expenses the Design-Builder and the Design-Builder's Architect, Consultants and Contractors incurred, plus an administrative fee of ten percent (10 %) of the expenses incurred.

...

§ 2.1.4.1 Payments are due and payable upon presentation of the Design-Builder's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Design-Builder.

...

1.5 % monthly

...

~~ARTICLE 3 GENERAL REQUIREMENTS OF THE WORK OF THE DESIGN-BUILD CONTRACT~~
~~ARTICLE 3 GENERAL REQUIREMENTS OF THE WORK OF THE DESIGN-BUILD CONTRACT~~
~~PAGE 11~~

~~ARTICLE 4 WORK PRIOR TO EXECUTION OF THE DESIGN-BUILD AMENDMENT~~
~~ARTICLE 4 WORK PRIOR TO EXECUTION OF THE DESIGN-BUILD AMENDMENT~~
~~PAGE 12~~

None
PAGE 13

~~ARTICLE 5 WORK FOLLOWING EXECUTION OF THE DESIGN-BUILD AMENDMENT~~
~~ARTICLE 5 WORK FOLLOWING EXECUTION OF THE DESIGN-BUILD AMENDMENT~~
~~PAGE 16~~

~~ARTICLE 6 CHANGES IN THE WORK~~
~~ARTICLE 6 CHANGES IN THE WORK~~
~~PAGE 18~~

~~ARTICLE 7 OWNER'S RESPONSIBILITIES~~
~~ARTICLE 7 OWNER'S RESPONSIBILITIES~~
~~PAGE 21~~

~~ARTICLE 9 PAYMENT APPLICATIONS AND PROJECT COMPLETION~~
~~ARTICLE 9 PAYMENT APPLICATIONS AND PROJECT COMPLETION~~
~~PAGE 25~~

~~ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY~~
~~ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY~~
~~PAGE 26~~

~~ARTICLE 11 UNCOVERING AND CORRECTION OF WORK~~
~~ARTICLE 11 UNCOVERING AND CORRECTION OF WORK~~
~~PAGE 28~~

~~ARTICLE 12 COPYRIGHTS AND LICENSES~~
~~ARTICLE 12 COPYRIGHTS AND LICENSES~~

...

~~ARTICLE 13 TERMINATION OR SUSPENSION~~
~~ARTICLE 13 TERMINATION OR SUSPENSION~~
~~PAGE 31~~

~~ARTICLE 14 CLAIMS AND DISPUTE RESOLUTION~~
~~ARTICLE 14 CLAIMS AND DISPUTE RESOLUTION~~
~~PAGE 33~~

~~ARTICLE 15 MISCELLANEOUS PROVISIONS~~
~~ARTICLE 15 MISCELLANEOUS PROVISIONS~~
~~PAGE 35~~

~~ARTICLE 16 SCOPE OF THE AGREEMENT~~
~~ARTICLE 16 SCOPE OF THE AGREEMENT~~

...

- .3 ~~AIA Document A141™ 2014, Exhibit B, Insurance and Bonds Insurance Certificates – Exhibit B~~
- .4 ~~AIA Document A141™ 2014, A141-2014, Exhibit C, Sustainable Projects, if completed Projects (not applicable)~~
- .5 ~~AIA Document E203™ 2013, Building Information Modeling and Digital Data Exhibit, if completed, or the following:~~

...

- .6 Other: Owner's Criteria – Exhibit D
Conceptual Site & Building Plans – Exhibit E

PAGE 36

William E. Sexton Bradford County Attorney

Erik Otte President

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, _____, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 09:02:26 ET on 02/19/2021 under Order No. 1216702241 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A141™ – 2014, Standard Form of Agreement Between Owner and Design-Builder, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

PROJECT DESCRIPTION

- A. This project includes a new addition of approximately 2500 - 3000 sf and renovations to the existing 3,000 sf apparatus bay building. The addition will be a separate structure from the existing apparatus bays connected by a covered outside area, and includes sleeping quarters, bathrooms, kitchen, office space, dayroom, utility room/workshop, turnout gear locker room, EMS equipment extractor, and decontamination room. The existing building consists of four apparatus bays (which will not be modified) and 600 sf of living quarters that will be renovated to provide a new IT room, upgrade the existing laundry room, and create a new fitness room, relocate the entry door to connect to the addition, and replace existing windows with new impact resistant insulated glass windows. The design should incorporate the existing building, addition, and covered connector into one cohesive whole. It is anticipated that the new addition will be located either to the west or to the north of the existing building.

SITE / GENERAL

- A. Site improvements shall generally consist of the below and be per the attached general site plan.
1. Removal of the existing asphalt, preparation of the base and placement of 2 inches of new SP 12.5 asphalt.
 2. Addition of one ADA parking spot.
 3. Striping of 8 to 10 parking spaces on the asphalt.
 4. Addition of an under drain on the north and south sides of the existing pavement discharging to the ROW.
 5. Sidewalks from the ADA space to the main entrance including miscellaneous walks and a patio.
- B. Stormwater will generally be to the north in the northeast corner of the site and consist of a shallow swale and shallow retention area to meet SRWMD requirements for WQTV and rate/volume attenuation.
- C. The site is served by an existing 6 inch well. The installation of three 10,000-gallon underground storage tanks will be required to meet the fire flow and sprinkler demand. The Design/Build Team shall provide a complete design/permitting and installation of all tanks, pumps, fire hydrants, piping, electrical and controls required to meet both the fire sprinkler and fire hose demands for the building.
- D. The potable water demand for the site shall be met by a tap off the existing 6 inch well. The existing pump house structure shall be reused and modified to house all required potable equipment. The Design/Build Team shall provide a complete design/permitting for a pressure tank and disinfection of the potable water service along with all piping to the building to serve the potable water demands.
- E. The site is served by an existing septic tank and drain field that will have to be removed and a new system installed. The Design/Build Team shall provide a complete design/permitting for a pump dosed septic system and drain field meeting Department of Health requirements and located appropriately per DOH standards away from the stormwater and potable well.
- F. The site will have an extractor system and therefore the Design/Build Team shall be responsible for installing an Oil/water separator on the Extractor waste line prior to it entering the septic system.
- G. The Design/Build Team shall site a 60' x 60' x 6" thick (4,000 PSI) concrete pad for a Conex Training platform on the site as directed by the owner.

BUILDING - GENERAL

- A. The following criteria are intended to establish a minimum standard and should not be construed to limit the design from proposing alternative systems or improvements.
- B. The building shall be of a modern and efficient design, with a designed life span of 50+ years.
- C. The Design shall incorporate comprehensive firefighter health and safety design options following industry best practices and applicable NFPA requirements.
- D. The station design shall include continuity of operations & resiliency features such as generator capacity for 100% of station electrical needs.
- E. It is intended that the design improve the look of the facility from the street.
- F. The building shall be designed and constructed in compliance with the applicable Sections of the latest edition of the Florida Building Code and Florida Fire Prevention Code (including meeting or exceeding the required wind resistance design level without the need for manually affixing/installing additional protective barriers or shutters).
- G. "Green" building design strategies shall be incorporated where practical and cost effective, but certification is not required.

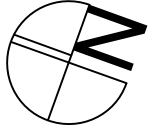
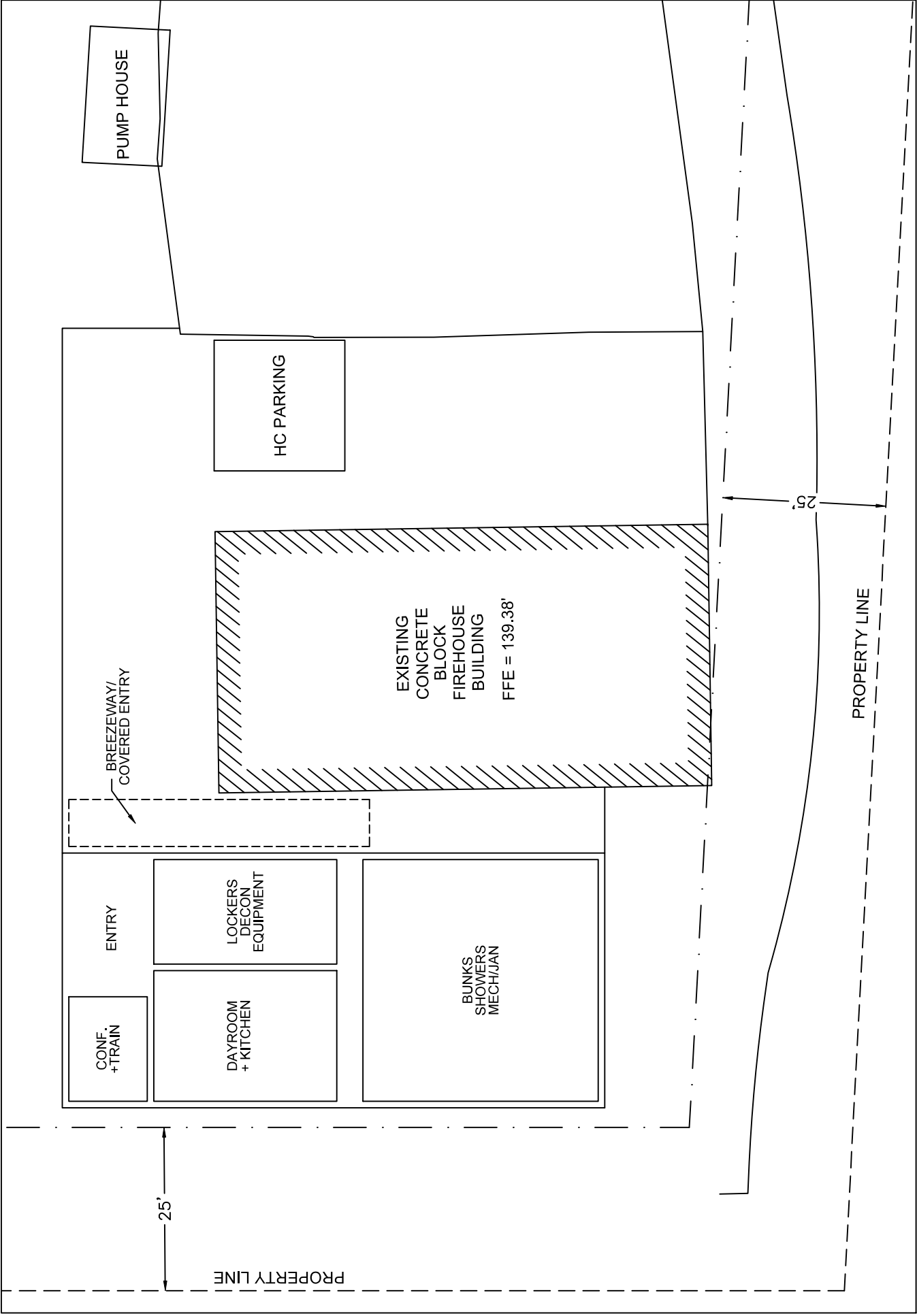
BUILDING - PROGRAM REQUIREMENTS

- A. New Building Addition:
 - 1. Conference / Training Room suitable for up to 10 occupants
 - 2. Crew Quarters for a crew of 6 to 8 members, plus a lieutenant. Sleeping rooms shall be private or semi-private unisex rooms, with storage casework for three shifts.
 - 3. Two (2) Crew Restrooms / Showers (single, unisex)
 - 4. Lieutenant's Quarters
 - 5. Lieutenant's Office
 - 6. Day Room / Kitchen / Dining Area
 - 7. Public Restroom (HC accessible)
 - 8. Lockers / Storage Crew of 8 x 3 shifts
 - 9. Turnout Gear Maintenance Room
 - 10. Turnout Gear Extractor Decontamination Room
 - 11. Circulation/Storage/Janitor/Utility
 - 12. Mech/Electrical
- B. Existing Building Renovation
 - 1. Laundry (remodel existing)
 - 2. IT/Telecommunications room
 - 3. Fitness Room
 - 4. Exterior Grilling Area – near or adjacent to the kitchen/day room
- C. Exterior Construction: It is anticipated that exterior walls of the new construction will be loadbearing concrete masonry. The roof structure is anticipated to be a pre-engineered truss system. The roof is anticipated to be standing seam metal. The Owner will also request an alternate pricing to replace the roof on the existing building with a standing seam metal roof to match the new building. Colors are to be selected by the Owner or the Owner's Representatives.
- D. Interior Construction: New interior non-loadbearing partitions will be wood or metal studs sheathed with gypsum wallboard (GWB). Interior partitions shall be designed and constructed to maintain acoustical privacy between sleeping areas, offices, and public spaces.
- E. Interior Finishes: The following finishes are intended to establish a minimum standard.
 - 1. Floors:

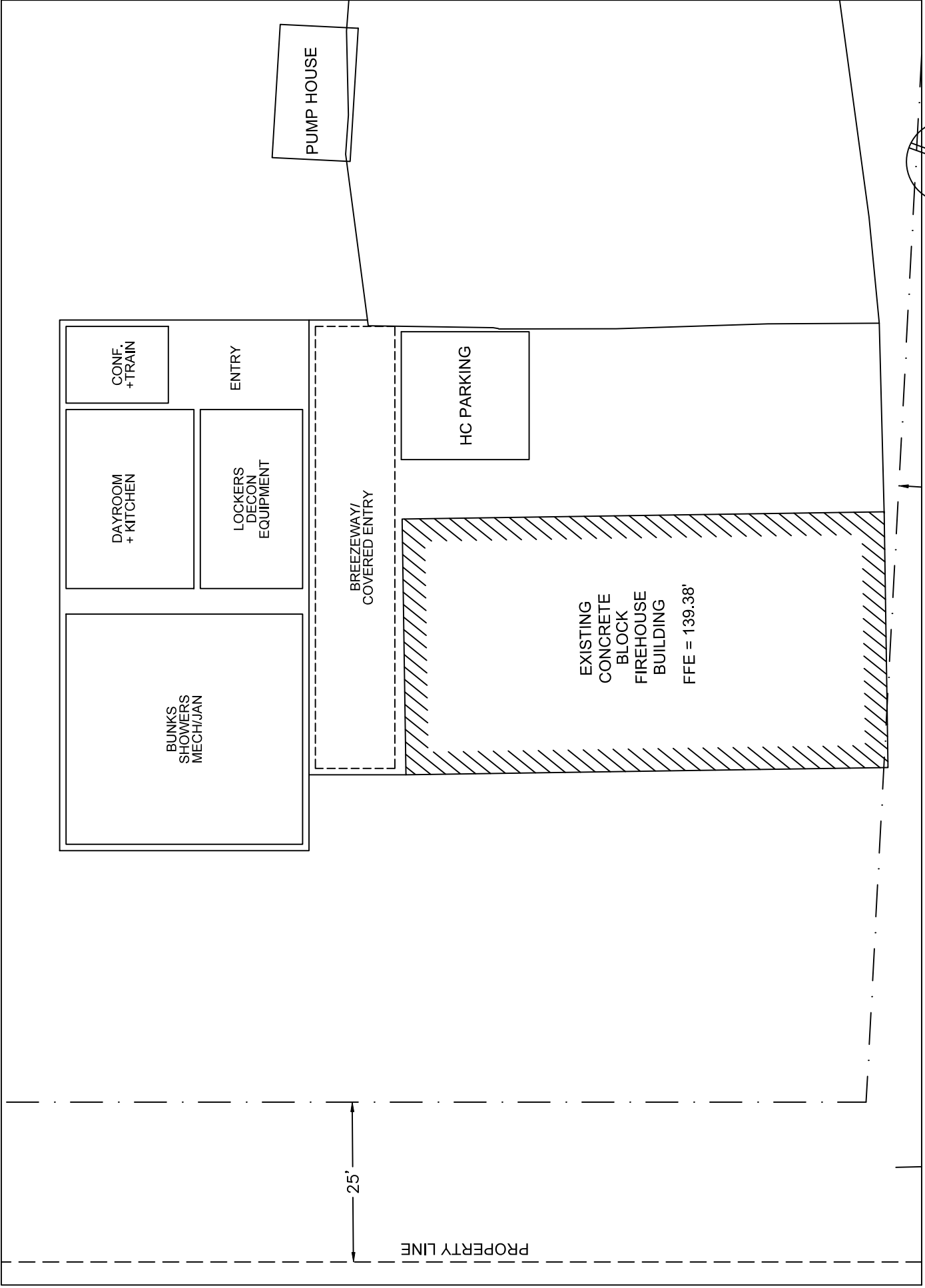
- a. Bathrooms – Ceramic Tile
- b. All other areas - Solid Vinyl Tile (LVT)
2. Walls:
 - a. Shower/Restrooms - Ceramic Tile / Painted GWB
 - b. All other locations - Painted GWB Level 4 Finish
3. Base: Resilient Base, Wood, or Ceramic Tile, as appropriate
4. Ceiling: Acoustic Tile or GWB as appropriate
- F. Equipment/Systems:
 1. Generator – as an essential facility, the station must maintain full and continuous operation in the event of an emergency, which may include power outages. The facility design shall therefore include an appropriately sized generator including Automatic Transfer Switching (ATS) capable of maintaining full operations after an initial power failure.
 2. Sprinkler System – As required by applicable sections in the Florida Building Code and Florida Fire Prevention Code.
 3. Alerting System - Fully Integrated with light notification and Paging System. Selection and Design of this system shall be coordinated with the Owner.
 4. Door Hardware shall be Grade I (Sargent, Schlage, or equal)
 5. Exterior Doors shall be equipped with an access control system, and compatible hardware specified as appropriate. Coordinate system directly with the Owner.
 6. Kitchen equipment shall be heavy duty residential grade or commercial appliances. It is not necessary to have separate pantry/refrigerators for each shift. The following should be considered as examples:
 - a. Range: Viking VDR73624G 36" Dual Fuel Range; 4 burners with griddle
 - b. Refrigerator: Everest ES Series Model: EGSDH2 Combination Half-Door Upright Reach-In Dual Temp
 - c. Jet-Tech EV18 High Temp Undercounter Dishwasher
- G. Future Training Facility on Site – the Design Build Team shall include provisions for a future training facility on the site. Coordinate requirements with Owner.

PRELIMINARY CODE SUMMARY

- A. This project shall be designed and constructed to meet or exceed all provisions of applicable codes in effect at the time the documents are submitted for permit. Below is based on FBC 6th Edition.
- B. Occupancy Classification is Mixed; including Group R2 Residential, and Group S1 Storage.
- C. Height and Area – Assuming Construction Type VB, Sprinklered, the limit for the residential addition is 4 stories or 60 feet. The area limitation is UL.
- D. Sprinkler System is required, per NFPA 1 Chapter 13: 13.3.2.3 New buildings housing emergency fire, rescue, or ambulance services shall be protected throughout by approved supervised automatic sprinkler systems.
- E. Energy Code Prescriptive Envelope Requirements:
 1. Climate Zone 2 - Group R
 2. Attic and other = R-38
 3. Wood Framed and other = R-13+R3.8 CI or R-20
 4. Mass = R-8.3 CI
 5. U-factor for building envelope fenestration (Table C402.4):
 - Fixed Vertical Fenestration = 0.50 and Entrance Door = 0.83
 - SHGC = SEW (PF>0.5 = 0.40) & N (PF>0.5 = 0.40)

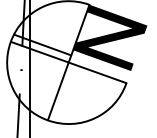


HEILBRONN SPRINGS FIRE STATION 40 - CONCEPT 1
1"=20'

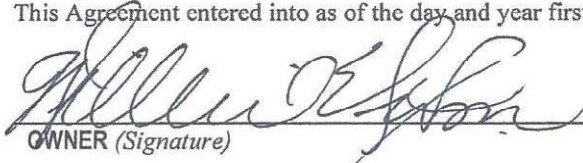


HEILBRONN SPRINGS FIRE STATION 40 - CONCEPT 2

1"=20'



This Agreement entered into as of the day and year first written above.



OWNER (Signature)

William E. Sexton Bradford County Attorney
(Printed name and title)



DESIGN-BUILDER (Signature)

Erik Otte President
(Printed name and title)

Init.

BRADFORD COUNTY BOCC

PO BOX B
STARKE FL 32091-1286

PURCHASE ORDER: 9002243

Page: 1 of 1

***** VENDOR *****

**CHW PROFESSIONAL CONSULTANTS
11801 RESEARCH DR
ALACHUA FL 32615**

***** DELIVER TO *****

**BRADFORD COUNTY BOCC EMS
N 945-C TEMPLE AVE
STARKE FL 32091-2110**

Ordered	Due By	Ship Via	FOB	Terms	Customer No	By
03/25/24	04/24/24			30 days		HBENNETT

Requisition No	Vendor No	Vendor Phone	Vendor Fax	Vendor Contact
00015005	6414-1	(352)331-1976		

No	Quantity	U/M	Description	Unit Price	Extended	G/L Account
1	1.00		Project management proposal for Sampson City and Theresa living quarters design/build. Continuing Services contract with CHW.	57,850.0000	57,850.00	111-54-526-62000-90
2	1.00		Project management proposal for Sampson City and Theresa living quarters design/build. Continuing Services contract with CHW.	57,850.0000	57,850.00	111-54-526-62000-20
				** TOTAL **	115,700.00	

VENDOR INSTRUCTIONS:

1. MAIL INVOICES TO: "DELIVER TO" ADDRESS
2. INVOICES AND PACKAGES MUST BEAR THE P.O. NO. ABOVE.
3. PURCHASES MAY NOT EXCEED THE TOTAL AMOUNT OF THIS ORDER WITHOUT PRIOR APPROVAL BY THE FINANCE DEPT.
4. ACCEPTANCE OF THIS ORDER INCLUDES ACCEPTANCE OF ALL TERMS, PRICES, DELIVERY INSTRUCTIONS, SPECIFICATIONS AND CONDITIONS.
5. STATE TAX EXEMPT#: 14-07-003137-53C EIN: 59-6000519
6. IF YOU HAVE QUESTIONS, PLEASE CALL .

SPECIAL INSTRUCTIONS:

PROJECT MANAGEMENT PROPOSAL FOR SAMPSON CITY AND THERESSA LIVING QUARTERS DESIGN/BUILD. CONTINUING SERVICES CONTRACT WITH CHW.

Authorized By

January 29, 2024

Scott Kornegay
Bradford County
945 North Temple Avenue
Post Office Drawer B
Starke, Florida 32091

RE: Sampson City (Station 90) and Theresa (Station 20)
Bradford County Fire Rescue - Sleeping Quarter Additions

Dear Scott:

CHW is pleased to provide you a proposal to provide surveying, civil site design and architectural design for permanent sleeping quarters at Station 90, Sampson City Parcel No. 00880-0-00000 comprising approximately 1.29 acres and Station 20, Theresa Parcel No. 05380-0-00300 comprising approximately 0.93 acres. CHW will direct contract with a Geotechnical Engineer and Level Architects to complete the team necessary to deliver the two buildings for Bradford County.

The project is a continuation of a state appropriation that must be spent by June 2025 and totals just under 789,000 dollars remaining. Regulatory permitting is limited to the Bradford County process as the addition of the sleeping quarters is exempt from SRWMD permitting. We assume that the existing well and septic servicing each site is adequate and the contractor will be responsible for pulling any Health Department permits to disconnect and reconnect the water and sewer service. Any water storage on site or sprinklers in the building for fire protection will be illustrated on the plans but will be a delegated design to the contractor's fire protection engineer.

The Client must provide the following items:

1. Direct payment for all regulatory application fees, etc. CHW will identify fee amounts and request checks or payment for the appropriate application fees;
2. Direct contract and payment for any legal fees that may be necessary;
3. Vertical and horizontal verification (vVH) of utilities – during the course of design, if the need arises to verify the horizontal and / or vertical location of any utilities, CHW will provide an additional services proposal at that time; vVH needs typically cannot be identified or quantified until design is substantially complete.
4. Environmental Analysis if required.

A. Survey During this phase, CHW will:

CHW will perform a boundary and topographic survey of each site for use in preparing the construction plans. The survey will comply with Florida MTS.

B. Geotech During this phase, CHW will:

Subcontract with ECS, a geotechnical firm, to provide a geotechnical report for the site that will address requirements for paving and the building foundation recommendations. Proposal attached in Exhibit B.

C. Architectural, MEP and Structural Design

Subcontract with Level Architects to provide turnkey architectural services for the building including MEP And structural. This includes 38,500 for the initial building and 12,500 for reuse for the second building. Proposal attached in Exhibit B.

D. Civil and Ordinance Landscape

1. Create Civil Plans of both sites to be utilized in the Regulatory Agency permitting;
2. Upon Regulatory Agency Reviews and approvals, we will prepare 100% Construction Documents incorporating owner and agency comments and consultant final coordination: and

Civil plans will include: Regulatory Cover Sheet, Notes & Legends, Demolition/Tree Removal, site horizontal control plan(s), grading and drainage plan(s), erosion/sedimentation control plan(s), site construction detail, and traffic signage/stripping plan(s).

E. Regulatory Agency Permitting:

1. Prepare, submit, and administer the County Site Plan application, including attending pre-application and Site Plan Review Meeting;
2. Prepare, submit, and administer the 10-2 or exemption with SRWMD.

F. Bidding

1. Assist the County in preparing the bid package;
2. Assist the County with any required Pre-Bid Meetings;
3. Respond to Bid questions and issue addendums; and
4. Review the bids and make a recommendation of award to the BOCC.

G. Assistance during Construction (8 months) During this phase, CHW will:

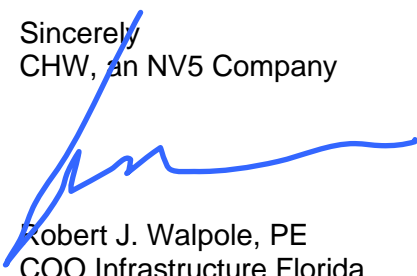
1. Shop Drawing and RFI review;
2. Observe and monitor construction bi-monthly;
3. Attend Monthly Construction Progress Meetings;
4. Prepare an Owner's punch list; and
5. Review closeout documents.

The above scope of services will be provided for the following fees:

Item	Scope	Fee
A.	Survey- Boundary and Topographic	\$ 12,500.00
B.	Geotech	\$ 10,700.00
C.	Architectural, MEP Fire & Structural including CA	\$ 50,000.00
D.	Civil & Ordinance Landscape Design	\$ 25,000.00
E.	Permitting	\$ 5,000.00
F.	Bidding	\$ 5,000.00
G.	Civil Construction Phase Services	\$ 7,500.00
	Total	\$ 115,700.00

We trust the above addresses your needs otherwise please call to discuss. Please issue a work order/purchase order as that notice to proceed. We look forward to working with Bradford County again on this project.

Sincerely
CHW, an NV5 Company



Robert J. Walpole, PE
COO Infrastructure Florida

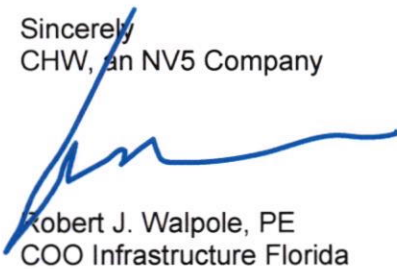
C:\Users\walpole\Downloads\Bradford Sleeping Qtrs.docx

The above scope of services will be provided for the following fees:

Item	Scope	Fee
A.	Survey- Boundary and Topographic	\$ 12,500.00
B.	Geotech	\$ 10,700.00
C.	Architectural, MEP Fire & Structural including CA	\$ 50,000.00
D.	Civil & Ordinance Landscape Design	\$ 25,000.00
E.	Permitting	\$ 5,000.00
F.	Bidding	\$ 5,000.00
G.	Civil Construction Phase Services	\$ 7,500.00
	Total	\$ 115,700.00

We trust the above addresses your needs otherwise please call to discuss. Please issue a work order/purchase order as that notice to proceed. We look forward to working with Bradford County again on this project.

Sincerely,
CHW, an NV5 Company



Robert J. Walpole, PE
COO Infrastructure Florida

~~Sole Source~~
CONTINUING SERVICES

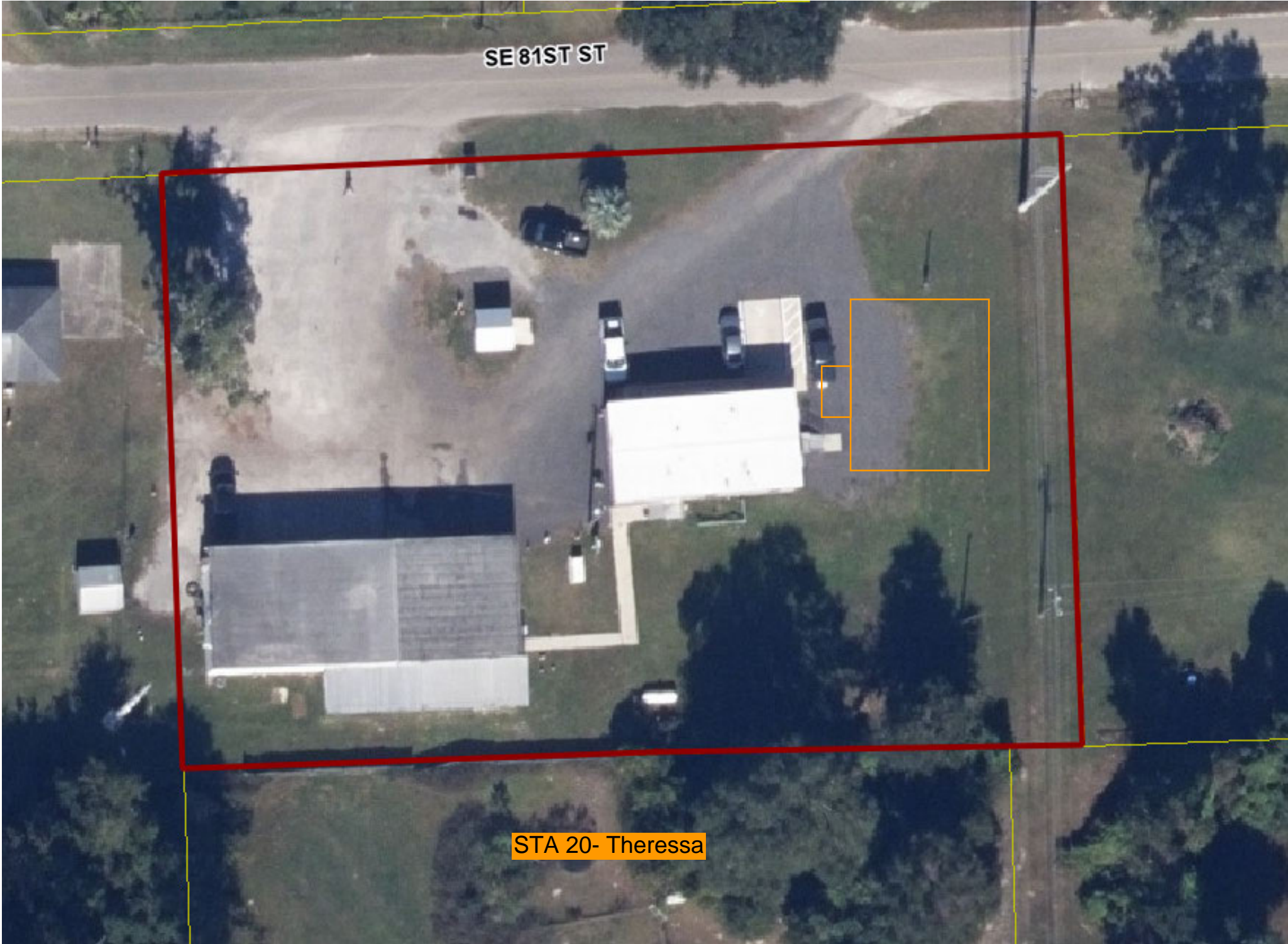
C:\Users\walpole\Downloads\Bradford Sleeping Qtrs.docx

STA 90- Sampson City



SE 81ST ST

STA 20- Theresa



DESIGN SERVICES PROPOSAL

TO: Robert Walpole
FROM: Adam Gayle
SUBJECT: 24005 Bradford County Fire Sleeping Quarters
DATE: January 29, 2024

Dear Robert,

LEVEL Architecture + Interiors is pleased to present to you our professional design services proposal for the proposed sleeping quarters facilities in Bradford County, FL.

The approximately 1,900 sq. ft. project is anticipated to provide a repeatable plan for a fire station bunkhouse for Bradford County. The project design scope is tailored to a basic permit set of drawings, coordination during permitting, and Construction Administration Services.

LEVEL Architecture + Interiors will provide the following services in the base scope:

- Confirmation of the current schematic design layout, attached at the end of this document as "Exhibit B".
- Basic Finishes Selection
- Permit Document plans for Client submittal
- Coordination during permitting
- Limited CA Phase administration services as requested by Client

If you should have any questions regarding this matter or wish to discuss this proposal in greater detail, please do not hesitate to contact us. We appreciate the opportunity to work with your team on this important project and look forward to creating meaningful buildings and spaces that will endure for years to come.

Sincerely,



Adam Gayle, Principal, AIA, LEED AP BD+C, WELL AP, GGP

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Exhibit B: Existing Schematic Design.....	8

PROJECT CLARIFICATIONS AND ASSUMPTIONS

- Proposal is based on initial discussions and current schematic plan between LEVEL and Client. LEVEL will provide permit drawings based on this information.
- Proposal does include:
 - Confirmation of the current schematic design layout
 - Basic Finishes Selection
 - Updates for 2023 Building Code
 - Permit Document plans for Client submittal
 - Coordination during permitting
 - Limited CA Phase administration services if requested by Client
 - (2) meetings to review design during design phase
 - MEP and Structural Engineering design services
- Proposal does not include:
 - Programming
 - Interior Design and/or enhanced finish selections
 - Existing Facility Surveying
 - Civil Engineering
 - Landscape Design
 - Surveying
 - Commissioning
 - Energy Modeling
 - Stormwater & site sewer design
 - Furniture selection
 - Services and deliverables not specifically listed as included in this proposal
 - Asbestos abatement services
 - Energy modeling, Commissioning, and LEED Services of any kind
 - Bid phase services
 - Value engineering services
 - Fire sprinkler system design/shop drawings
 - Site lighting and photometrics
 - Lightning protection
 - Historic Preservation
 - Conformed Documents
 - 3D Visualization

DELIVERABLES

- Schematic Design Documents
 - Confirmation of floor plan, and building code compliance study before moving into Permit Documents
- Permit Documents
 - Basic plan set for Client submittal to building department
- CA Phase
 - Review of submittals, RFIs, and milestone site visits

ESTIMATED TIMELINE

DESIGN PHASE

- 1 week SD Phase confirmation of layout and code study
- 5 weeks CD Phase to 90% (once released by approved SD plan)
- 1 week of Client review/comment period to provide design team with input
- 1 week CD Phase to 100%
- 8 month Anticipated CA Phase

EXHIBIT A: DESIGN TEAM FEE SCHEDULE

ITEM	DESCRIPTION	FEES
SD Confirmation Phase	Layout and Code Verification	\$ 3,500
Permit Documents	Architecture	\$ 17,000
	MEP	\$ 8,500
	Structural	\$ 4,500
Construction Administration	Submittals, RFIs, Milestone Visits	\$ 5,000
Total A/E Fees (Before add services & reimbursables)		\$ 38,500 (7.38%*) <i>*assumes \$275/sf for building</i>

Additional Services Options

- Repeat Design Fee \$12,500
- Additional meetings/site visits beyond scope listed above \$ Hourly
- Exterior/Interior renderings \$ Hourly
- Interior Design \$ Hourly

Estimated Design Team Reimbursables

- Reproduction/printing costs for permitting and misc. usage By Client
- Mileage TBD

For any additional services rendered as stated in this Agreement the fee is determined by the applicable rates as listed below:

Principal	\$200
Director	\$180
Project Manager	\$150
Draftsperson	\$85
Clerical	\$65
Travel	\$50

LEGAL AGREEMENT

Superlative Architecture + Development, doing business as LEVEL Architecture + Interiors (LEVEL) agrees to perform the design, necessary construction documents, and construction administration and design implementation related to the scope of work as outlined below:

Client: CHW (Robert Walpole)
Address: 11801 Research Drive Gainesville, FL 32615
Phone: (352) 331-1976
Email: walpole@chw-inc.com

Hereafter known as the Client(s)

Property Location: Bradford County, FL

Job Description: Our team will provide permit drawings for the scope listed above.

Our team will provide 2D plans for review and permit submittal. We will create a digital 3D model for Client review, using images created from the program to help design the space. LEVEL Architecture + Interiors will provide typical review quality images as part of this scope. If the Client requests additional images beyond what is needed for the design reviews, these can be provided at our hourly rates as needed.

Per the anticipated project schedule, Client reviews (design team work stoppage is included during Client reviews) are included in the timeline for this scope of work. LEVEL will provide plans to Client for a review exercise at 90% permit documents phase to confirm that plans are in-line with Client expectations.

All direct communication costs are included in the total fee. This includes faxes, express mail, postage, phone and reproductions for Client meeting and reviews. This does not include reproduction costs for the use of bidding, pricing, or construction and any separately contracted transportation services (airfare, etc.) They do not cover any applicable taxes which may be due. The Client will receive a full-sized PDF digital file of the deliverable(s) for their use and record.

We invoice monthly with invoices sent out on the 1st of every month which are relative to the percentage of the work completed in the current phase of the project at that time. Because we are billing at this frequency, we're able to continuously move the project forward with smaller invoices to the client rather than waiting until major milestones and invoicing rather large amounts, while pausing the job. If a payment is not received within 15 days of the date due, we reserve the right to stop work on your project until the total balance due is received. Notification will be sent to you 5 days prior to us stopping work. LEVEL Architecture + Interiors will not be responsible for any work that we have not personally observed at the site during work stoppage. Termination of this agreement by the Client(s) or LEVEL Architecture + Interiors requires written notification. The amount owed to LEVEL Architecture + Interiors will be that of the amount due at the time of receipt of said written notification.

LIMITATION OF LIABILITY.

In recognition of the relative risks and benefits of the "Project" to both the Client and the Consultant (LEVEL), the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant (LEVEL) to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant (LEVEL) to the Client shall not exceed the Consultant's total fee for services rendered on this "Project". It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

The Client further agrees, to the fullest extent permitted by law, to limit the liability of the Consultant (LEVEL) and the Consultant's officers, directors, partners, employees and subconsultants to all construction contractors and subcontractors on the "Project" for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the Consultant (LEVEL) and the Consultant's subconsultants to all those named shall not exceed the Consultant's (LEVEL) total fee for services rendered on this "Project". It is intended that this limitation apply to any and all liability or cause of action however alleged or arising unless otherwise prohibited by law.

PURSUANT TO FLORIDA STATUTES SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF LEVEL ARCHITECTURE + INTERIORS (LEVEL ARCHITECTURE + INTERIORS LLC) MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

LATE PAYMENTS AND ATTORNEY'S FEES.

All invoices not paid within fifteen (15) days are subject to a late fee of \$50.00 or 5% of outstanding invoice whichever amount is higher, also we reserve the right to stop work on your project until the total balance due is received. Notification will be sent to you 5 days prior to us stopping work. LEVEL will not be responsible for any work that we have not personally observed at the site during work stoppage. All invoices unpaid thirty (30) days after the invoice date are subject to an annual Finance charge of 18% (or the legal rate) on the then unpaid balance. Client shall pay any and all collection fees and costs, including, but not limited to LEVEL's employee time and expense for collection, a reasonable attorney's fee, whether or not suit be brought and whether incurred in connection with collection, trial, appeal, bankruptcy proceedings.

CONTINUATION AND ADDITIONAL SERVICES.

Any additional work, including revision to this Agreement, production of records and/or documents, correspondence, or meetings regarding work both within and without the scope of services listed above will be performed based on current hourly rates unless the parties agreed upon a lump sum amount. Any new work for Client by LEVEL including, but not limited to, additional projects not associated with or falling outside the scope of Services about shall be based on LEVEL's hourly rates and subject to the provisions of this Agreement, All clerical and office work in addition to the scope of Services shall be based on LEVEL's hourly rate and invoiced to Client.

STANDARD OF CARE.

Professional Services provided by the Design Professionals will be conducted in a manner consistent with that level of care ordinarily and normally exercised by licensed architects and engineers practicing in the state of the project. The Owner agrees that a contingency in the amount of two percent (2%) of the cost of the work be established, as required, for changes that may be required because of possible omissions, ambiguities, or inconsistencies in plans and specifications.

OBJECTION TO PAYMENT AND WAIVER.


Client shall have fifteen (15) days from the invoice date to contact LEVEL with any question or objection to an invoice. After said fifteen (15) days, Client agrees that the sums and description listed in said invoice are fair and reasonable and Client waives any and all defenses to non-payment of said invoice.

OWNERSHIP OF DOCUMENTS.

All documents produced by LEVEL under this Agreement shall remain property of LEVEL and may not be used by the Client for any other endeavor without the written consent of LEVEL.

*** TO ACCEPT THIS PROPOSAL, PLEASE SIGN AND DATE BELOW.**

Client Signature



LEVEL Architecture + Interiors Signature

Date

01/29/2024

Date



ECS Florida, LLC

Proposal for Subsurface Exploration and Geotechnical
Engineering Services

Fire Station 90 - Sampson City

13641 SW County Road 227
Starke, Bradford County, Florida

ECS Proposal No. 35:21700

January 29, 2024





January 29, 2024

Mr. Robert Walpole
CHW Professional Consultants
11801 Research Drive
Alachua, FL 32615

ECS Proposal No. 35:21700

Reference: Proposal for Subsurface Exploration and Geotechnical Engineering Services
Fire Station 90 - Sampson City
13641 SW County Road 227
Starke, Bradford County, Florida

Dear Mr. Walpole:

As requested, ECS Florida, LLC (ECS) is pleased to provide the following lump sum proposal for subsurface exploration and geotechnical engineering services for the above referenced project. Our understanding of the project is based on our review of the Concept Plan prepared by Robert Walpole with CHW Professional Consultants (CHW). This proposal outlines our understanding of the project, the proposed scope of services, activity schedule, fees, and authorization requirement.

In preparing this proposal, we have reviewed the Request for Proposal and discussed the overall project with your firm. We have also reviewed the available geologic and geotechnical information in our files in vicinity of the site.

ECS COMPANY INFORMATION AND EXPERIENCE

COMPANY: ECS Florida, LLC is part of the ECS group of companies that was founded in 1988. There are 6 primary operating companies in the ECS group with 80+ offices. ECS is a leader in geotechnical, environmental, construction materials, and facilities engineering.

PEOPLE: ECS employs a total staff of around 2,600 people, including registered professional engineers and geologists, certified laboratory technicians, construction inspectors, field engineers, computer specialists and support personnel.

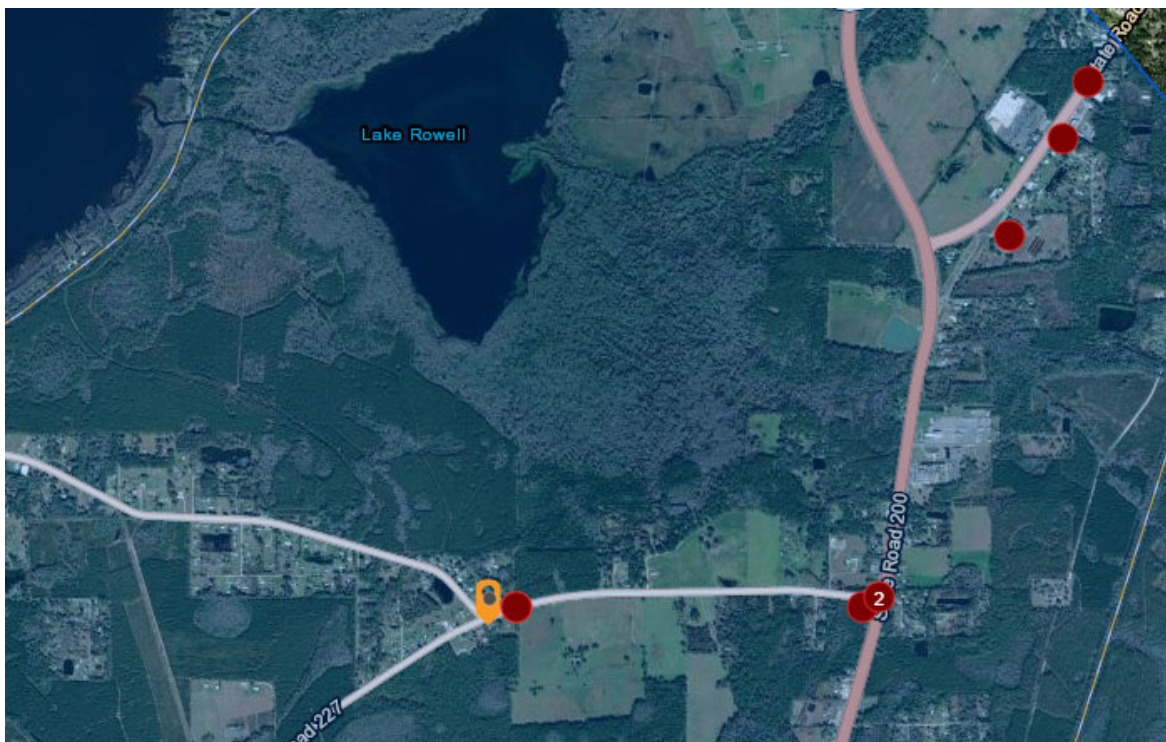
VALUE: Our size enables us to be highly responsive to meet project schedule requirements and have testing equipment ready for field explorations and laboratory testing. In addition, we can maintain consistent staffing levels to respond to fast-paced project requirements. The professional staffs at ECS are dedicated to providing responsive and reliable services. Our current initiatives with regard to generating timely reports are truly innovative in the consulting industry. As a culture of doers, we roll up our sleeves and use our skills to help solve problems. We hustle.

ACCOMPLISHMENT: The employees of ECS are proud to be ranked among the Top 100 Design Firms by ENR. Hard work and dedication to serving our clients has allowed ECS to become one of the largest consulting firms in the country.

SAFETY: ECS understands that the best safety cultures are driven by employee commitment, not just compliance. Safety has been and continues to be a priority at ECS. In 2010, we launched a new initiative to ingrain safety as a core value and integral part of our culture. Our Behavior Based Safety process known as STAR places safety at the forefront of everything we do.

EXPERIENCE: ECS also maintains a database of subsurface and project specific data for each project completed. The database also includes geotechnical reports performed by other consultants that have been provided to us by clients.

The red circles on the map below represent past geotechnical studies in our database in the vicinity of the project. As you can see there are number of projects in the vicinity of your project.



PROJECT BACKGROUND INFORMATION

This proposal is based on the following sources of information:

- Emails between Robert Walpole with CHW Professional Consultants and Chris Dougherty with ECS on January 26, 2024.
- Concept Plan prepared by Robert Walpole and provided January 26, 2024.
- Google Earth aerial photos dated between 1994 and 2023.
- Site and topographic information obtained from The USGS National Map.
- Geologic Map.
- Web Soil Survey Soil Map and soils data.

Existing Site Conditions

The project site is located at 13641 SW County Road 227 in the Starke, Bradford County, Florida. Existing site conditions include three (3) existing structures and associated pavement leading to the adjacent roadways. Surface conditions of the site consist of scattered trees and grass.

Project Description

We understand the proposed project will include the construction of sleeping quarters adjacent to the existing fire station. The proposed structures will be one-story, CMU construction, and approximately 2,000 square feet in size. The proposed finished floor elevation of the planned structure was not known at the time that this proposal was prepared. Structural building loads were not available. Based on our experience, we have assumed the structural loading conditions for the structure are as follows:

- Maximum wall loads of 4 kips per linear foot
- Maximum column loads of approximately 50 kips

Based on the existing and proposed grades, it appears that the maximum cuts and fills will be on the order of 2 feet, respectively to reach design grades. Please note that a topographic drawing and grading plan was not available at the time of this proposal. ECS should be provided with topographic drawings and grading plan prior to initiating our services to review our proposed depth of borings with regard to actual cut/fill depths and make changes to our proposed scope and fee as necessary.

SCOPE OF SERVICES

Our integrated services will include drilling borings by drilling crews based on instructions provided by ECS. Our services will also include laboratory testing of representative soil samples, and engineering analyses presented in a site-specific engineering report.

Utility Clearance

Per state law, we will contact Sunshine 811 the public utility to locate underground utilities at the site. Typically, Sunshine 811 will not locate utilities beyond the point of distribution (meters or gauge points) on private property. The risk of hitting utilities that Sunshine 811 did not mark can be reduced by engaging a private utility locating service. The risks include hitting electric lines, electrocution, gas explorations, loss of services to businesses, and fiber optic lines can result in tremendous costs for lost business, interruption of service, and repair along with potential legal liability.

We have not included the cost of a private utility line locator in our estimate. If private utilities are present that were not identified by the public system, we can provide a private utility line locator to reduce your liability for a lump sum fee of \$1,500.00. Please read the following section on private utility locator services and if desired, indicate your request for their services on the attached Proposal Acceptance sheet.

Private utility locator services can identify utilities that incorporate significant iron content in the conduit materials. However, utilities that are more difficult to detect are utilities without significant ferrous (iron) content which includes most sanitary sewer alignments, copper or PVC water lines, fiber optic lines without tracer ribbons, copper electric lines with no surface exposure, drainage tiles/pipes, irrigation lines, etc.

Using a private utility locator does not guarantee that all utilities will be identified. However, this service lowers the risk and potential liability of the client, while also protecting the safety of our field exploration crews.

We will coordinate our exploration locations around marked utilities, and utilities pointed out to us by the owner/client. However, we will not be responsible for any utilities not marked or not pointed out to us by the landowner or client.

Site Access

Based on our review of available aerial photographs, the site appears to be partially developed with three (3) existing structures and associated pavements. We anticipate that no clearing will be required to provide drill rig access to the proposed soil test borings.

Additionally, we understand the existing pavements and punching through asphalt will be required to access the subgrade for some of the soil test borings. As such, the price for punch through augering at the proposed soil test boring locations has been included in our fee. Pavement cores have not been included.

With regard to site access, we have made the following assumptions:

- This proposal assumes that no special permits or work outside of normal working hours will be required.
- Landowner notification will be provided by the client. ECS will work with the project team in providing site access diagrams for the drill rig as needed, but actual coordination along with access permission with landowners will be provided by the client.
- Parking within the work areas will be blocked off prior to our arrival. ECS cannot be held responsible for damage to, nor the cleanliness of vehicles not moved from the work area.
- Traffic control (signage, flaggers, arrow boards, etc.) is not required for drilling on or near existing streets or roadways.

Field Exploration

ECS proposes to perform the following in general accordance with the local standards and practices listed:

- a. Field locate the test locations by a handheld GPS unit. Elevations will be referenced from published topographical maps.
- b. Obtain a public utility locate ticket for location of underground lines. See further information in the Utility Clearance section above.
- c. Mobilize a truck mounted drilling rig to the site.
- d. Perform soil test borings (ASTM 1586/1587 Standard): at the approximate locations shown on the attached Boring Location Diagram

Boring No.	Proposed Structure /Site Feature	Proposed Drilling	Total Linear Feet of Drilling
B-01 through B-04	Building	4 SPT* Borings @ 20 ft deep	80
		Total Drilling Footage	80

*Standard Penetration Test

- e. Perform testing and sampling in general accordance with ASTM standards and local practices.
- f. Measure the depth of groundwater within each exploration location at the time of drilling.
- g. Obtain bulk samples of auger cuttings from select borings for laboratory testing.

The explorations will be extended to the depths listed above or to mechanical refusal (shallow rock or other impenetrable obstructions), whichever occurs first.

Site Departure Conditions

Upon completion of subsurface exploration, we will backfill each of the locations with the soil removed and mound the excess spoils back up over the test location. In pavement areas, we will patch the asphalt or concrete surface with cold mix asphalt patch or quick setting concrete of an equivalent or greater thickness. Some post drilling settlement of the boreholes should be expected and may require future maintenance to repair any settlement and prevent a tripping hazard. This maintenance is not included in our scope of services or fees. No other restoration will be provided. ECS will not be responsible for restoration of, but not limited to grass, shrubs, trees, flower beds, or ruts caused by drilling operations. The client must communicate areas that must not be disturbed in advance of field operations.

Typically, we will not provide site repairs beyond what is outlined above unless specifically contracted. Alternatively, we will remove excess spoils from job sites and dispose of them in an approved manner for a negotiated fee.

Please note that some disturbance to off-pavement, gravel covered, grass covered areas, including the possible cutting of trees, running over of brush and understory in wooded areas might occur. We will attempt to limit such disturbance; however, we have not budgeted for site repairs including filling of tire ruts, seeding of lawn areas, replacement of bushes or the planting of trees, etc. If necessary, additional site repairs can be provided at an additional cost.

Laboratory Testing

Upon completion of field exploration operations, the samples will be returned to our laboratory for further identification, visual classification, and testing. Laboratory testing may include the following:

Laboratory Test	Quantity
Natural moisture content	3
Gradation analysis	3
Atterberg Limits	2

Engineering Report

Upon completion of the field exploration, laboratory testing, and engineering analyses, we will prepare a written engineering report that will include:

- a. A review of published soils mapping and/or geologic information.
- b. Observations from our site reconnaissance and personnel on the drill rig, including current site conditions, surface drainage features, and surface topographic conditions, and/or available satellite imagery.
- c. A description of the field exploration and laboratory tests performed.
- d. A site location diagram and a field exploration diagram.
- e. Final logs of the soil borings in accordance with industry standard practices for geotechnical engineering. Elevations will be interpolated from civil drawings or referenced from topographic information that you supply.
- f. The results of the laboratory tests will be plotted on the final exploration logs and/or included on separate test report pages.

- g. Discussion of the subsurface materials encountered along with groundwater conditions observed.
- h. Subsurface cross sections/profiles may be included that graphically represent the subsurface conditions.
- i. Recommendations for appropriate shallow foundation system and their allowable bearing pressures as well as estimates of predicted foundation settlement. If required, we will provide recommendations for suitable intermediate foundations ground improvement options or deep foundations in the event estimated settlements of shallow foundations are not tolerable.
- j. Recommendations for slab-on-grade/structural floor slabs including recommendations for subgrade improvements and underslab subdrainage recommendations, as necessary.
- k. Evaluation of the on-site soil characteristics and a discussion of their suitability for reuse as engineered fill to support grade slabs and pavements. We will also include compaction recommendations and suitable material guidelines.
- l. Recommendations for additional subsurface exploration, laboratory testing, and/or consultation that may be required to complete the geotechnical assessment and engineering recommendations.

FEE

ECS will provide the services outlined in this proposal (“Base Services”) for a lump sum fee of \$ 5,350.00, plus any optional services authorized.

Our fee assumes that the site is accessible based upon our assumptions detailed in this proposal. If additional services are requested or required based on differing site conditions, we will contact you for verbal and written authorization to proceed with the additional services.

SCHEDULE

Our ability to access the site and perform the field exploration may be impacted by precipitation, excessive temperatures, or other atmospheric conditions. Field exploration will be performed during normal business hours Monday through Friday. If work needs to be performed at night work or on weekends, there will be an additional fee.

We have assumed that the client will assist in accessing the site (with the current site owners/occupants). We anticipate the following project schedule:

Task	Approximate Schedule
Mobilization	1 to 2 weeks
Field Exploration	1 day
Laboratory Testing	1 week
Engineering Report	1 to 2 weeks
Total	4 to 5 weeks

If there is a specific due date for the report, please let us know. Verbal comments on findings can be provided within 1 week of completion of the borings, if requested.

CLOSING

If other services are required because of unexpected field conditions, or because of a request for additional services, they will be invoiced in accordance with our current Fee Schedule. Before modifying or expanding the extent of our exploration program, we will contact you for your review and authorization.

Our "Terms and Conditions of Service," are an integral part of our proposal. If other services are required because of unexpected field conditions, or because of a request for additional services, they will be invoiced in accordance with our current Fee Schedule. Before modifying or expanding the extent of our exploration program, we will contact you for your review and authorization.

Our insurance carrier requires that we receive written authorization prior to initiation of work, and a signed contract prior to the release of any work product. This letter is the agreement for our services. If notice to proceed is provided verbally, through email or other means, the Client is bound by the terms and conditions attached to this proposal.

Your acceptance of this proposal may be indicated by signing and returning a copy of this proposal to us. We are pleased to have this opportunity to offer our services and look forward to working with you on the project.

Respectfully submitted,

ECS FLORIDA, LLC



Jaq Mueller, E.I.

Geotechnical Staff Project Manager

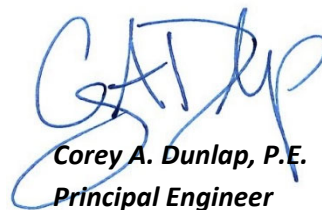
jmueller@ecslimited.com



Brandon M. Quinn, P.E.

Geotechnical Department Manager

bquinn@ecslimited.com



Corey A. Dunlap, P.E.

Principal Engineer

cdunlap@ecslimited.com

Enclosures: Proposal Acceptance Sheet
Terms and Conditions of Service
Boring Location Diagram



B-01

B-02

B-03

B-04

PROPOSAL ACCEPTANCE

Proposal No.: 35:21700
 Scope of Work: Subsurface Exploration and Geotechnical Engineering Services
 Project: Fire Station 90 - Sampson City
 Location: 13641 SW County Road 227, Starke, Bradford County, Florida
 Base Services: \$ 5,350.00

Client Signature: _____ Date: _____
 Printed Name: _____ Title: _____

Optional Services

Private Utility Locator (\$1,500.00):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Please complete this page and return one copy of this proposal to ECS to indicate acceptance of this proposal and to initiate work on the above-referenced project. The Client’s signature above also indicates that he/she has read or has had the opportunity to read the accompanying Terms and Conditions of Service and agrees to be bound by such Terms and Conditions of Service.

BILLING INFORMATION
 (please print or type)

Contact Person: _____
 Telephone No. of Contact Person: _____
 Email of Contact Person: _____
 Party Responsible for Payment: _____
 Company Name: _____
 Billing Address: _____
 Telephone Number: _____
 Fax Number: _____
 Client Project/Account Number: _____
 Special Conditions for Invoices: _____

ECS offers a full array of services to assist you with *all* phases of your project, including but not limited to:

<ul style="list-style-type: none"> - Phase I, II and III Environmental Site Assessments - Wetlands Delineations - Asbestos/Lead Paint Services - Indoor Air Quality/Mold Services - Natural Resources - Groundwater Remediation 	<ul style="list-style-type: none"> - Third Party Mechanical, Electrical, Plumbing Inspections Services - Construction Materials Testing and Special Inspections - LEED® Consulting Services - Geo-Structural Design 	<ul style="list-style-type: none"> - Building Envelope, Roofing, and Waterproofing Consultation - Specialty Materials and Forensics Testing - Monitoring Services - Pre- and Post-Construction Condition Assessments
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ECS FLORIDA, LLC

TERMS AND CONDITIONS OF SERVICE

The professional services ("Services") to be provided by ECS Florida, LLC ("ECS") pursuant to the Proposal shall be provided in accordance with these Terms and Conditions of Service ("Terms"), including any addenda as may be incorporated or referenced in writing and shall form the Agreement between ECS and CLIENT.

1.0 INDEPENDENT CONSULTANT STATUS - ECS shall serve as an independent professional consultant to CLIENT for Services on the Project and shall have control over, and responsibility for, the means and methods for providing the Services identified in the Proposal, including the retention of Subcontractors and Subconsultants

2.0 SCOPE OF SERVICES - It is understood that the fees, reimbursable expenses and time schedule defined in the Proposal are based on information provided by CLIENT and/or CLIENT'S agents, contractors and consultants ("Contractors"). CLIENT acknowledges that if this information is not current, is incomplete or inaccurate, if conditions are discovered that could not be reasonably foreseen, or if CLIENT orders additional services, the scope of services will change, even while the Services are in progress.

3.0 STANDARD OF CARE

3.1 **In fulfilling its obligations and responsibilities enumerated in the Proposal, ECS shall be expected to comply with and its performance evaluated in light of the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity at that time in the region (the "Standard of Care"). Nothing contained in the Proposal, the agreed-upon scope of Services, these Terms or any ECS report, opinion, plan or other document prepared by ECS shall constitute a warranty or guarantee of any nature whatsoever.**

3.2 CLIENT understands and agrees that ECS will rely on the facts learned from data gathered during performance of Services as well as those facts provided by the CLIENT and/or CLIENT'S contractors and consultants. CLIENT acknowledges that such data collection is limited to specific areas that are sampled, bored, tested, observed and/or evaluated. Consequently, CLIENT waives any and all claims based upon erroneous facts provided by the CLIENT, facts subsequently learned or regarding conditions in areas not specifically sampled, bored, tested, observed or evaluated by ECS.

3.3 If a situation arises that causes ECS to believe compliance with CLIENT'S directives would be contrary to sound engineering practices, would violate applicable laws, regulations or codes, or will expose ECS to legal claims or charges, ECS shall so advise CLIENT. If ECS' professional judgment is rejected, ECS shall have the right to terminate its Services in accordance with the provisions of Section 25.0, below.

3.4 If CLIENT decides to disregard ECS' recommendations with respect to complying with applicable laws or regulations, ECS shall determine if applicable law requires ECS to notify the appropriate public officials. CLIENT agrees that such determinations are ECS' sole right to make.

4.0 CLIENT DISCLOSURES

4.1 Where the Services requires ECS to penetrate a surface, CLIENT shall furnish and/or shall direct CLIENT'S or CLIENT'S Contractors to furnish ECS information identifying the type and location of utility lines and other man-made objects known, suspected, or assumed to be located beneath or behind the Site's surface. ECS shall be entitled to rely on such information for completeness and accuracy without further investigation, analysis, or evaluation.

4.2 "Hazardous Materials" shall include but not be limited to any substance that poses or may pose a present or potential hazard to human health or the environment whether contained in a product, material, by-product, waste, or sample, and whether it exists in a solid, liquid, semi-solid or gaseous form. CLIENT shall notify ECS of any known, assumed, or suspected regulated, contaminated, or other similar Hazardous Materials that may exist at the Site prior to ECS mobilizing to the Site.

4.3 If any Hazardous Materials are discovered, or are reasonably suspected by ECS after its Services begin, ECS shall be entitled to amend the scope of Services and adjust its fees or fee schedule to reflect any additional work or personal protective equipment and/or safety precautions required by the existence of such Hazardous Materials.

5.0 INFORMATION PROVIDED BY OTHERS - CLIENT waives, releases and discharges ECS from and against any claim for damage, injury or loss allegedly arising out of or in connection with errors, omissions, or inaccuracies in documents and other information in any form provided to ECS by CLIENT or CLIENT'S Contractors, including such information that becomes incorporated into ECS documents.

6.0 CONCEALED RISKS - CLIENT acknowledges that special risks are inherent in sampling, testing and/or evaluating concealed conditions that are hidden from view and/or neither readily apparent nor easily accessible, e.g., subsurface conditions, conditions behind a wall, beneath a floor, or above a ceiling. Such circumstances require that certain assumptions be made regarding existing conditions, which may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of a building or component thereof. Accordingly, ECS shall not be responsible for the verification of such conditions unless verification can be made by simple visual observation. CLIENT agrees to bear any and all costs, losses, damages and expenses (including, but not limited to, the cost of ECS' additional services) in any way arising from or in connection with the existence or discovery of such concealed or unknown conditions.

7.0 RIGHT OF ENTRY/DAMAGE RESULTING FROM SERVICES

7.1 CLIENT warrants that it possesses the authority to grant ECS right of entry to the site for the performance of Services. CLIENT hereby grants ECS and its agents, subcontractors and/or subconsultants ("Subconsultants"), the right to enter from time to time onto the property in order for ECS to perform its Services. CLIENT agrees to indemnify and hold ECS and its Subconsultants harmless from any claims arising from allegations that ECS trespassed or lacked authority to access the Site.

7.2 CLIENT warrants that it possesses all necessary permits, licenses and/or utility clearances for the Services to be provided by ECS except where ECS' Proposal explicitly states that ECS will obtain such permits, licenses, and/or utility clearances.

7.3 ECS will take reasonable precautions to limit damage to the Site and its improvements during the performance of its Services. CLIENT understands that the use of exploration, boring, sampling, or testing equipment may cause damage to the Site. The correction and restoration of such common damage is CLIENT'S responsibility unless specifically included in ECS' Proposal.

7.4 CLIENT agrees that it will not bring any claims for liability or for injury or loss against ECS arising from (i) procedures associated with the exploration, sampling or testing activities at the Site, (ii) discovery of Hazardous Materials or suspected Hazardous Materials, or (iii) ECS' findings, conclusions, opinions, recommendations, plans, and/or specifications related to discovery of contamination.

8.0 UNDERGROUND UTILITIES

8.1 ECS shall exercise the Standard of Care in evaluating client-furnished information as well as information readily and customarily available from public utility locating services (the "Underground Utility Information") in its effort to identify underground utilities. The extent of such evaluations shall be at ECS' sole discretion.

8.2 CLIENT recognizes that the Underground Utility Information provided to or obtained by ECS may contain errors or be incomplete. CLIENT understands that ECS may be unable to identify the locations of all subsurface utility lines and man-made features.

8.3 CLIENT waives, releases, and discharges ECS from and against any claim for damage, injury or loss allegedly arising from or related to subterranean structures (pipes, tanks, cables, or other utilities, etc.) which are not called to ECS' attention in writing by CLIENT, not correctly shown on the Underground Utility Information and/or not properly marked or located by the utility owners, governmental or quasi-governmental locators, or private utility locating services as a result of ECS' or ECS' Subconsultant's request for utility marking services made in accordance with local industry standards.

9.0 SAMPLES

9.1 Soil, rock, water, building materials and/or other samples and sampling by-products obtained from the Site are and remain the property of CLIENT. Unless other arrangements are requested by CLIENT and mutually agreed upon by ECS in writing, ECS will retain samples not consumed in laboratory testing for up to sixty (60) calendar days after the first issuance of any document containing data obtained from such samples. Samples consumed by laboratory testing procedures will not be stored.

9.2 Unless CLIENT directs otherwise, and excluding those issues covered in Section 10.0, CLIENT authorizes ECS to dispose of CLIENT'S non-hazardous samples and sampling or testing by-products in accordance with applicable laws and regulations.

10.0 ENVIRONMENTAL RISKS

10.1 When Hazardous Materials are known, assumed, suspected to exist, or discovered at the Site, ECS will endeavor to protect its employees and address public health, safety, and environmental issues in accordance with the Standard of Care. CLIENT agrees to compensate ECS for such efforts.

10.2 When Hazardous Materials are known, assumed, or suspected to exist, or discovered at the Site, ECS and/or ECS' subcontractors will exercise the Standard of Care in containerizing and labeling such Hazardous Materials in accordance with applicable laws and regulations, and will leave the containers on Site. CLIENT is responsible for the retrieval, removal, transport and disposal of such contaminated samples, and sampling process byproducts in accordance with applicable law and regulation.

10.3 Unless explicitly stated in the Scope of Services, ECS will neither subcontract nor arrange for the transport, disposal, or treatment of Hazardous Materials. At CLIENT'S written request, ECS may assist CLIENT in identifying appropriate alternatives for transport, off-site treatment, storage, or disposal of such substances, but CLIENT shall be solely responsible for the final selection of methods and firms to provide such services. CLIENT shall sign all manifests for the disposal of substances affected by contaminants and shall otherwise exercise prudence in arranging for lawful disposal.

10.4 In those instances where ECS is expressly retained by CLIENT to assist CLIENT in the disposal of Hazardous Materials, samples, or wastes as part of the Proposal, ECS shall do so only as CLIENT'S agent (notwithstanding any other provision of this Agreement to the contrary). ECS will not assume the role of, nor be considered a generator, storer, transporter, or disposer of Hazardous Materials.

10.5 Subsurface sampling may result in unavoidable cross-contamination of certain subsurface areas, as when a probe or excavation/boring device moves through a contaminated zone and links it to an aquifer, underground stream, pervious soil stratum, or other hydrous body not previously contaminated, or connects an uncontaminated zone with a contaminated zone. Because sampling is an essential element of the Services indicated herein, CLIENT agrees this risk cannot be eliminated. Provided such services were performed in accordance with the Standard of Care, CLIENT waives, releases and discharges ECS from and against any claim for damage, injury, or loss allegedly arising from or related to such cross-contamination.

10.6 CLIENT understands that a Phase I Environmental Site Assessment (ESA) is conducted solely to permit ECS to render a professional opinion about the likelihood of the site having a Recognized Environmental Condition on, in, beneath, or near the Site at the time the Services are conducted. No matter how thorough a Phase I ESA study may be, findings derived from its conduct are highly limited and ECS cannot know or state for an absolute fact that the Site is unaffected or adversely affected by one or more Recognized Environmental Conditions. CLIENT represents and warrants that it understands the limitations associated with Phase I ESAs.

11.0 OWNERSHIP OF DOCUMENTS

- 11.1 ECS shall be deemed the author and owner (or licensee) of all documents, technical reports, letters, photos, boring logs, field data, field notes, laboratory test data, calculations, designs, plans, specifications, reports, or similar documents and estimates of any kind furnished by it [the "Documents of Service"] and shall retain all common law, statutory and other reserved rights, including copyrights. CLIENT shall have a limited, non-exclusive license to use copies of the Documents of Service provided to it in connection with its Project for which the Documents of Service are provided until the completion of the Project.
- 11.2 ECS' Services are performed and Documents of Service are provided for the CLIENT'S sole use. CLIENT understands and agrees that any use of the Documents of Service by anyone other than the CLIENT and its Contractors is not permitted. CLIENT further agrees to indemnify and hold ECS harmless for any errors, omissions or damage resulting from its contractors' use of ECS' Documents of Service.
- 11.3 Without ECS' prior written consent, CLIENT agrees to not use ECS' Documents of Service for the Project if the Project is subsequently modified in scope, structure or purpose. Any reuse without ECS' written consent shall be at CLIENT'S sole risk and without liability to ECS or its Subconsultants. CLIENT agrees to indemnify and hold ECS harmless for any errors, omissions or Damage resulting from its use of ECS' Documents of Service after any modification in scope, structure or purpose.
- 11.4 CLIENT agrees to not make any modification to the Documents of Service without the prior written authorization of ECS. To the fullest extent permitted by law, CLIENT agrees to indemnify, defend, and hold ECS harmless from any damage, loss, claim, liability or cost (including reasonable attorneys' fees and defense costs) arising out of or in connection with any unauthorized modification of the Documents of Service by CLIENT or any person or entity that acquires or obtains the Documents of Service from or through CLIENT. CLIENT represents and warrants that the Documents of Service shall be used only as submitted by ECS.

12.0 SAFETY

- 12.1 Unless expressly agreed to in writing in its Proposal, CLIENT agrees that ECS shall have no responsibility whatsoever for any aspect of site safety other than for its own employees. Nothing herein shall be construed to relieve CLIENT and/or its Contractors from their responsibility for site safety. CLIENT also represents and warrants that the General Contractor is solely responsible for Project site safety and that ECS personnel may rely on the safety measures provided by the General Contractor.
- 12.2 In the event ECS assumes in writing limited responsibility for specified safety issues, the acceptance of such responsibilities does not and shall not be deemed an acceptance of responsibility for any other non-specified safety issues, including, but not limited to those relating to excavating, fall protection, shoring, drilling, backfilling, blasting, or other construction activities.

13.0 CONSTRUCTION TESTING AND REMEDIATION SERVICES

- 13.1 CLIENT understands that construction testing and observation services are provided in an effort to reduce, but cannot eliminate, the risk of problems arising during or after construction or remediation. CLIENT agrees that the provision of such Services does not create a warranty or guarantee of any type.
- 13.2 Monitoring and/or testing services provided by ECS shall not in any way relieve the CLIENT'S contractor(s) from their responsibilities and obligations for the quality or completeness of construction as well as their obligation to comply with applicable laws, codes, and regulations.
- 13.3 ECS has no responsibility whatsoever for the means, methods, techniques, sequencing or procedures of construction selected, for safety precautions and programs incidental to work or services provided by any contractor or other consultant. ECS does not and shall not have or accept authority to supervise, direct, control, or stop the work of any of CLIENT'S Contractors or any of their subcontractors.
- 13.4 ECS strongly recommends that CLIENT retain ECS to provide construction monitoring and testing services on a full time basis to lower the risk of defective or incomplete work being installed by CLIENT'S Contractors. If CLIENT elects to retain ECS on a part-time or on-call basis for any aspect of construction monitoring and/or testing, CLIENT accepts the risk that a lower level of construction quality may occur and that defective or incomplete work may result and not be detected by ECS' part time monitoring and testing in exchange for CLIENT'S receipt of an immediate cost savings. Unless the CLIENT can show that ECS' errors or omissions are contained in ECS' reports, CLIENT waives, releases and discharges ECS from and against any other claims for errors, omissions, damages, injuries, or loss alleged to arise from defective or incomplete work that was monitored or tested by ECS on a part-time or on-call basis. Except as set forth in the preceding sentence, CLIENT agrees to indemnify and hold ECS harmless from all Damages, costs, and attorneys' fees, for any claims alleging errors, omissions, damage, injury or loss allegedly resulting from work that was monitored or tested by ECS on a part-time or on-call basis.

14.0 CERTIFICATIONS - CLIENT may request, or governing jurisdictions may require, ECS to provide a "certification" regarding the Services provided by ECS. Any "certification" required of ECS by the CLIENT or jurisdiction(s) having authority over some or all aspects of the Project shall consist of ECS' inferences and professional opinions based on the limited sampling, observations, tests, and/or analyses performed by ECS at discrete locations and times. Such "certifications" shall constitute ECS' professional opinion of a condition's existence, but ECS does not guarantee that such condition exists, nor does it relieve other parties of the responsibilities or obligations such parties have with respect to the possible existence of such a condition. CLIENT agrees it cannot make the resolution of any dispute with ECS or payment of any amount due to ECS contingent upon ECS signing any such "certification."

15.0 BILLINGS AND PAYMENTS

- 15.1 Billings will be based on the unit rates, plus travel costs, and other reimbursable expenses as stated in the professional fees section of the Proposal. Any estimate of professional fees stated shall not be considered as a not-to-exceed or lump sum amount unless otherwise explicitly stated. CLIENT understands and agrees that even if ECS agrees to a lump sum or not-to-exceed amount, that amount shall be limited to number of hours, visits, trips, tests, borings, or samples stated in the Proposal.
 - 15.2 CLIENT agrees that all professional fees and other unit rates may be adjusted annually to account for inflation based on the most recent 12-month average of the Consumer Price Index (CPI-U) for all items as established by www.bls.gov when the CPI-U exceeds an annual rate of 2.0%.
 - 15.3 Should ECS identify a Changed Condition(s), ECS shall notify the CLIENT of the Changed Condition(s). ECS and CLIENT shall promptly and in good faith negotiate an amendment to the scope of Services, professional fees, and time schedule.
 - 15.4 CLIENT recognizes that time is of the essence with respect to payment of ECS' invoices, and that timely payment is a material consideration for this Agreement. All payment shall be in U.S. funds drawn upon U.S. banks and in accordance with the rates and charges set forth in the professional Fees. Invoices are due and payable upon receipt.
 - 15.5 If CLIENT disputes all or part of an invoice, CLIENT shall provide ECS with written notice stating in detail the facts of the dispute within fifteen (15) calendar days of the invoice date. CLIENT agrees to pay the undisputed amount of such invoice promptly.
 - 15.6 ECS reserves the right to charge CLIENT an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by Law, whichever is lower) of the invoiced amount per month for any payment received by ECS more than thirty (30) calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute. All payments will be applied to accrued interest first and then to the unpaid principal amount. Payment of invoices shall not be subject to unilateral discounting or set-offs by CLIENT.
 - 15.7 CLIENT agrees that its obligation to pay for the Services is not contingent upon CLIENT'S ability to obtain financing, zoning, approval of governmental or regulatory agencies, permits, final adjudication of a lawsuit, CLIENT'S successful completion of the Project, settlement of a real estate transaction, receipt of payment from CLIENT'S client, or any other event unrelated to ECS provision of Services. Retainage shall not be withheld from any payment, nor shall any deduction be made from any invoice on account of penalty, liquidated damages, or other sums incurred by CLIENT. It is agreed that all costs and legal fees including actual attorney's fees, and expenses incurred by ECS in obtaining payment under this Agreement, in perfecting or obtaining a lien, recovery under a bond, collecting any delinquent amounts due, or executing judgments, shall be reimbursed by CLIENT.
 - 15.8 Unless CLIENT has provided notice to ECS in accordance with Section 16.0 of these Terms, payment of any invoice by the CLIENT shall mean that the CLIENT is satisfied with ECS' Services and is not aware of any defects in those Services.
- ## 16.0 DEFECTS IN SERVICE
- 16.1 CLIENT and CLIENT'S Contractors shall promptly inform ECS during active work on any project of any actual or suspected defects in the Services so to permit ECS to take such prompt, effective remedial measures that in ECS' opinion will reduce or eliminate the consequences of any such defective Services. The correction of defects attributable to ECS' failure to perform in accordance with the Standard of Care shall be provided at no cost to CLIENT. However, ECS shall not be responsible for the correction of any deficiency attributable to client-furnished information, the errors, omissions, defective materials, or improper installation of materials by CLIENT'S personnel, consultants or contractors, or work not observed by ECS. CLIENT shall compensate ECS for the costs of correcting such defects.
 - 16.2 Modifications to reports, documents and plans required as a result of jurisdictional reviews or CLIENT requests shall not be considered to be defects. CLIENT shall compensate ECS for the provision of such Services.
- ## 17.0 INSURANCE
- ECS represents that it and its subcontractors and subconsultants maintain workers compensation insurance, and that ECS is covered by general liability, automobile and professional liability insurance policies in coverage amounts it deems reasonable and adequate. ECS shall furnish certificates of insurance upon request. The CLIENT is responsible for requesting specific inclusions or limits of coverage that are not present in ECS insurance package. The cost of such inclusions or coverage increases, if available, will be at the expense of the CLIENT.
- ## 18.0 LIMITATION OF LIABILITY
- 18.1 **CLIENT AGREES TO ALLOCATE CERTAIN RISKS ASSOCIATED WITH THE PROJECT BY LIMITING ECS' TOTAL LIABILITY TO CLIENT ARISING FROM ECS' PROFESSIONAL LIABILITY, I.E. PROFESSIONAL ACTS, ERRORS, OR OMISSIONS AND FOR ANY AND ALL CAUSES INCLUDING NEGLIGENCE, STRICT LIABILITY, BREACH OF CONTRACT, OR BREACH OF WARRANTY, INJURIES, DAMAGES, CLAIMS, LOSSES, EXPENSES, OR CLAIM EXPENSES (INCLUDING REASONABLE ATTORNEY'S FEES) RELATING TO PROFESSIONAL SERVICES PROVIDED UNDER THIS AGREEMENT TO THE FULLEST EXTENT PERMITTED BY LAW. THE ALLOCATION IS AS FOLLOWS.**
 - 18.1.1 If the proposed fees are \$10,000 or less, ECS' total aggregate liability to CLIENT shall not exceed \$20,000, or the total fee received for the services rendered, whichever is greater.
 - 18.1.2 If the proposed fees are in excess of \$10,000, ECS' total aggregate liability to CLIENT shall not exceed \$50,000, or the total fee for the services rendered, whichever is greater.
 - 18.2 CLIENT agrees that ECS shall not be responsible for any injury, loss or damage of any nature, including bodily injury and property damage, arising directly or indirectly, in whole or in part, from acts or omissions by the CLIENT, its employees, agents, staff, consultants, contractors, or subcontractors to the extent such injury, damage, or loss is caused by acts or omissions of CLIENT, its employees, agents, staff, consultants, contractors, subcontractors or person/entities for whom CLIENT is legally liable.
 - 18.3 CLIENT agrees that ECS' liability for all non-professional liability arising out of this Agreement or the services provided as a result of the Proposal be limited to \$500,000.

19.0 INDEMNIFICATION

- 19.1 Subject to Section 18.0, ECS agrees to hold harmless and indemnify CLIENT from and against damages arising from ECS' negligent performance of its Services, but only to the extent that such damages are found to be caused by ECS' negligent acts, errors or omissions, (specifically excluding any damages caused by any third party or by the CLIENT.)
- 19.2 To the fullest extent permitted by law, CLIENT agrees to indemnify, and hold ECS harmless from and against any and all liability, claims, damages, demands, fines, penalties, costs and expenditures (including reasonable attorneys' fees and costs of litigation defense and/or settlement) ("Damages") caused in whole or in part by the acts, errors, or omissions of the CLIENT or CLIENT's employees, agents, staff, contractors, subcontractors, consultants, and clients, provided such Damages are attributable to: (a) the bodily injury, personal injury, sickness, disease and/or death of any person; (b) the injury to or loss of value to tangible personal property; or (c) a breach of these Terms. The foregoing indemnification shall not apply to the extent such Damage is found to be caused by the sole negligence, errors, omissions or willful misconduct of ECS.
- 19.3 It is specifically understood and agreed that in no case shall ECS be required to pay an amount of Damages disproportional to ECS' culpability. **IF CLIENT IS A HOMEOWNER, HOMEOWNERS' ASSOCIATION, CONDOMINIUM OWNER, CONDOMINIUM OWNER'S ASSOCIATION, OR SIMILAR RESIDENTIAL OWNER, ECS RECOMMENDS THAT CLIENT RETAIN LEGAL COUNSEL BEFORE ENTERING INTO THIS AGREEMENT TO EXPLAIN CLIENT'S RIGHTS AND OBLIGATIONS HEREUNDER, AND THE LIMITATIONS, AND RESTRICTIONS IMPOSED BY THIS AGREEMENT. CLIENT AGREES THAT FAILURE OF CLIENT TO RETAIN SUCH COUNSEL SHALL BE A KNOWING WAIVER OF LEGAL COUNSEL AND SHALL NOT BE ALLOWED ON GROUNDS OF AVOIDING ANY PROVISION OF THIS AGREEMENT.**
- 19.4 **IF CLIENT IS A RESIDENTIAL BUILDER OR RESIDENTIAL DEVELOPER, CLIENT SHALL INDEMNIFY AND HOLD HARMLESS ECS AGAINST ANY AND ALL CLAIMS OR DEMANDS DUE TO INJURY OR LOSS INITIATED BY ONE OR MORE HOMEOWNERS, UNIT-OWNERS, OR THEIR HOMEOWNER'S ASSOCIATION, COOPERATIVE BOARD, OR SIMILAR GOVERNING ENTITY AGAINST CLIENT WHICH RESULTS IN ECS BEING BROUGHT INTO THE DISPUTE.**
- 19.5 **IN NO EVENT SHALL THE DUTY TO INDEMNIFY AND HOLD ANOTHER PARTY HARMLESS UNDER THIS SECTION 19.0 INCLUDE THE DUTY TO DEFEND.**

20.0 CONSEQUENTIAL DAMAGES

- 20.1 CLIENT shall not be liable to ECS and ECS shall not be liable to CLIENT for any consequential damages incurred by either due to the fault of the other or their employees, consultants, agents, contractors or subcontractors, regardless of the nature of the fault or whether such liability arises in breach of contract or warranty, tort, statute, or any other cause of action. Consequential damages include, but are not limited to, loss of use and loss of profit.
- 20.2 ECS shall not be liable to CLIENT, or any entity engaged directly or indirectly by CLIENT, for any liquidated damages due to any fault, or failure to act, in part or in total by ECS, its employees, agents, or subcontractors.

21.0 SOURCES OF RECOVERY

- 21.1 All claims for damages related to the Services provided under this Agreement shall be made against the ECS entity contracting with the CLIENT for the Services, and no other person or entity. CLIENT agrees that it shall not name any affiliated entity including parent, peer, or subsidiary entity or any individual officer, director, or employee of ECS.
- 21.2 In the event of any dispute or claim between CLIENT and ECS arising out of in connection with the Project and/or the Services, CLIENT and ECS agree that they will look solely to each other for the satisfaction of any such dispute or claim. Moreover, notwithstanding anything to the contrary contained in any other provision herein, CLIENT and ECS' agree that their respective shareholders, principals, partners, members, agents, directors, officers, employees, and/or owners shall have no liability whatsoever arising out of or in connection with the Project and/or Services provided hereunder. In the event CLIENT brings a claim against an affiliated entity, parent entity, subsidiary entity, or individual officer, director or employee in contravention of this Section 21, CLIENT agrees to hold ECS harmless from and against all damages, costs, awards, or fees (including attorneys' fees) attributable to such act.

- 21.3 For projects located in Florida, the parties agree that **PURSUANT TO FLA. STAT. SECTIONS 558.002 AND 558.0035, CLIENT AGREES THAT AN INDIVIDUAL EMPLOYEE OR AGENT OF ECS MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE FOR ACTS OR OMISSIONS ARISING OUT OF THE SERVICES.**

- 22.0 **THIRD PARTY CLAIMS EXCLUSION** - CLIENT and ECS agree that the Services are performed solely for the benefit of the CLIENT and are not intended by either CLIENT or ECS to benefit any other person or entity. To the extent that any other person or entity is benefited by the Services, such benefit is purely incidental and such other person or entity shall not be deemed a third party beneficiary to the Agreement. No third-party shall have the right to rely on ECS' opinions rendered in connection with ECS' Services without written consent from both CLIENT and ECS, which shall include, at a minimum, the third-party's agreement to be bound to the same Terms and Conditions contained herein and third-party's agreement that ECS' Scope of Services performed is adequate.

23.0 DISPUTE RESOLUTION

- 23.1 In the event any claims, disputes, and other matters in question arising out of or relating to these Terms or breach thereof (collectively referred to as "Disputes"), the parties shall promptly attempt to resolve all such Disputes through executive negotiation between senior representatives of both parties familiar with the Project. The parties shall arrange a mutually convenient time for the senior representative of each party to meet. Such meeting shall occur within fifteen calendar (15) days of either party's written request for executive negotiation or as otherwise mutually agreed. Should this meeting fail to result in a mutually agreeable plan for resolution of the Dispute, CLIENT and ECS agree that either party may bring litigation.
- 23.2 CLIENT shall make no claim (whether directly or in the form of a third-party claim) against ECS unless CLIENT shall have first provided ECS with a written certification executed by an independent engineer licensed in the jurisdiction in which the Project is located, reasonably specifying each and every act or omission which the certifier contends constitutes a violation of the Standard of Care. Such certificate shall be a precondition to the institution of any judicial proceeding and shall be provided to ECS thirty (30) days prior to the institution of such judicial proceedings.
- 23.3 Litigation shall be instituted in a court of competent jurisdiction in the county or district in which ECS' office contracting with the CLIENT is located. The parties agree that the law applicable to these Terms and the Services provided pursuant to the Proposal shall be the laws of the Commonwealth of Virginia, but excluding its choice of law rules. Unless otherwise mutually agreed to in writing by both parties, CLIENT waives the right to remove any litigation action to any other jurisdiction. Both parties agree to waive any demand for a trial by jury.

24.0 CURING A BREACH

- 24.1 A party that believes the other has materially breached these Terms shall issue a written cure notice identifying its alleged grounds for termination. Both parties shall promptly and in good faith attempt to identify a cure for the alleged breach or present facts showing the absence of such breach. If a cure can be agreed to or the matter otherwise resolved within thirty (30) calendar days from the date of the termination notice, the parties shall commit their understandings to writing and termination shall not occur.
- 24.2 Either party may waive any right provided by these Terms in curing an actual or alleged breach; however, such waiver shall not affect future application of such provision or any other provision.

25.0 TERMINATION

- 25.1 CLIENT or ECS may terminate this Agreement for breach, non-payment, or a failure to cooperate. In the event of termination, the effecting party shall so notify the other party in writing and termination shall become effective fourteen (14) calendar days after receipt of the termination notice.
- 25.2 Irrespective of which party shall effect termination, or the cause therefore, ECS shall promptly render to CLIENT a final invoice and CLIENT shall immediately compensate ECS for Services rendered and costs incurred including those Services associated with termination itself, including without limitation, demobilizing, modifying schedules, and reassigning personnel.
- 26.0 **TIME BAR TO LEGAL ACTION** - Unless prohibited by law, and notwithstanding any Statute that may provide additional protection, CLIENT and ECS agree that a lawsuit by either party alleging a breach of this Agreement, violation of the Standard of Care, non-payment of invoices, or arising out of the Services provided hereunder, must be initiated in a court of competent jurisdiction no more than two (2) years from the time the party knew, or should have known, of the facts and conditions giving rise to its claim, and shall under no circumstances shall such lawsuit be initiated more than three (3) years from the date of substantial completion of ECS' Services.

- 27.0 **ASSIGNMENT** - CLIENT and ECS respectively bind themselves, their successors, assigns, heirs, and legal representatives to the other party and the successors, assigns, heirs and legal representatives of such other party with respect to all covenants of these Terms. Neither CLIENT nor ECS shall assign these Terms, any rights thereunder, or any cause of action arising therefrom, in whole or in part, without the written consent of the other. Any purported assignment or transfer, except as permitted above, shall be deemed null, void and invalid, the purported assignee shall acquire no rights as a result of the purported assignment or transfer and the non-assigning party shall not recognize any such purported assignment or transfer.

- 28.0 **SEVERABILITY** - Any provision of these Terms later held to violate any law, statute, or regulation, shall be deemed void, and all remaining provisions shall continue in full force and effect. CLIENT and ECS shall endeavor to quickly replace a voided provision with a valid substitute that expresses the intent of the issues covered by the original provision.

- 29.0 **SURVIVAL** - All obligations arising prior to the termination of the agreement represented by these Terms and all provisions allocating responsibility or liability between the CLIENT and ECS shall survive the substantial completion of Services and the termination of the Agreement.

30.0 TITLES; ENTIRE AGREEMENT

- 30.1 The titles used herein are for general reference only and are not part of the Terms.
- 30.2 These Terms together with the Proposal, including all exhibits, appendixes, and other documents appended to it, constitute the entire agreement between CLIENT and ECS ("Agreement"). CLIENT acknowledges that all prior understandings and negotiations are superseded by this Agreement.
- 30.3 CLIENT and ECS agree that subsequent modifications to the Agreement shall not be binding unless made in writing and signed by authorized representatives of both parties.
- 30.4 All preprinted terms and conditions on CLIENT'S purchase order, Work Authorization, or other service acknowledgement forms, are inapplicable and superseded by these Terms and Conditions of Service.
- 30.5 CLIENT's execution of a Work Authorization, the submission of a start work authorization (oral or written) or issuance of a purchase order constitutes CLIENT's acceptance of this Proposal and these Terms and their agreement to be fully bound to them. If CLIENT fails to provide ECS with a signed copy of these Terms or the attached Work Authorization, CLIENT agrees that by authorizing and accepting the services of ECS, it will be fully bound by these Terms as if they had been signed by CLIENT



ECS Florida, LLC

Proposal for Subsurface Exploration and Geotechnical
Engineering Services

Fire Station 20 - Theresa

1692 SE 81 Street
Starke, Bradford County, Florida

ECS Proposal No. 35:21699

January 29, 2024





January 29, 2024

Mr. Robert Walpole
CHW Professional Consultants
11801 Research Drive
Alachua, FL 32615

ECS Proposal No. 35:21699

Reference: Proposal for Subsurface Exploration and Geotechnical Engineering Services
Fire Station 20 - Theresa
1692 SE 81 Street
Starke, Bradford County, Florida

Dear Mr. Walpole:

As requested, ECS Florida, LLC (ECS) is pleased to provide the following lump sum proposal for subsurface exploration and geotechnical engineering services for the above referenced project. Our understanding of the project is based on our review of the Concept Plan prepared by Robert Walpole with CHW Professional Consultants (CHW). This proposal outlines our understanding of the project, the proposed scope of services, activity schedule, fees, and authorization requirement.

In preparing this proposal, we have reviewed the Request for Proposal and discussed the overall project with your firm. We have also reviewed the available geologic and geotechnical information in our files in vicinity of the site.

ECS COMPANY INFORMATION AND EXPERIENCE

COMPANY: ECS Florida, LLC is part of the ECS group of companies that was founded in 1988. There are 6 primary operating companies in the ECS group with 80+ offices. ECS is a leader in geotechnical, environmental, construction materials, and facilities engineering.

PEOPLE: ECS employs a total staff of around 2,600 people, including registered professional engineers and geologists, certified laboratory technicians, construction inspectors, field engineers, computer specialists and support personnel.

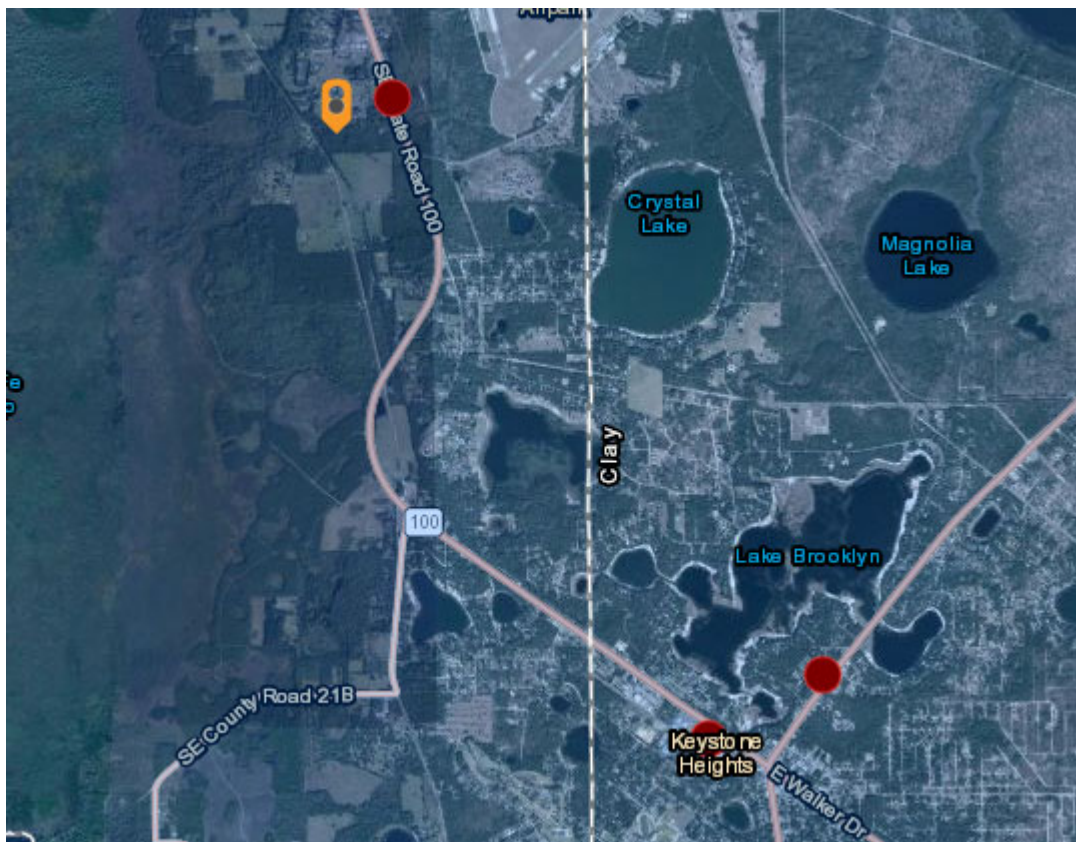
VALUE: Our size enables us to be highly responsive to meet project schedule requirements and have testing equipment ready for field explorations and laboratory testing. In addition, we can maintain consistent staffing levels to respond to fast-paced project requirements. The professional staffs at ECS are dedicated to providing responsive and reliable services. Our current initiatives with regard to generating timely reports are truly innovative in the consulting industry. As a culture of doers, we roll up our sleeves and use our skills to help solve problems. We hustle.

ACCOMPLISHMENT: The employees of ECS are proud to be ranked among the Top 100 Design Firms by ENR. Hard work and dedication to serving our clients has allowed ECS to become one of the largest consulting firms in the country.

SAFETY: ECS understands that the best safety cultures are driven by employee commitment, not just compliance. Safety has been and continues to be a priority at ECS. In 2010, we launched a new initiative to ingrain safety as a core value and integral part of our culture. Our Behavior Based Safety process known as STAR places safety at the forefront of everything we do.

EXPERIENCE: ECS also maintains a database of subsurface and project specific data for each project completed. The database also includes geotechnical reports performed by other consultants that have been provided to us by clients.

The red circles on the map below represent past geotechnical studies in our database in the vicinity of the project. As you can see there are number of projects in the vicinity of your project.



PROJECT BACKGROUND INFORMATION

This proposal is based on the following sources of information:

- Emails between Robert Walpole with CHW Professional Consultants and Chris Dougherty with ECS on January 26, 2024.
- Concept Plan prepared by Robert Walpole and provided January 26, 2024.
- Google Earth aerial photos dated between 1994 and 2023.
- Site and topographic information obtained from The USGS National Map.

- Geologic Map.
- Web Soil Survey Soil Map and soils data.

Existing Site Conditions

The project site is located at 1692 SE 81 Street in the Starke, Bradford County, Florida. Existing conditions include two buildings on the southern portion of the site, a small structure on the northern portion of the site and associated pavement. Surface conditions consist of scattered trees, and grass.

Project Description

We understand the proposed project will include the construction of sleeping quarters adjacent to the existing fire station. The proposed structures will be one-story, CMU construction, and approximately 2,000 square feet in size. The proposed finished floor elevation of the planned structure was not known at the time that this proposal was prepared. Structural building loads were not available. Based on our experience, we have assumed the structural loading conditions for the structure are as follows:

- Maximum wall loads of 4 kips per linear foot
- Maximum column loads of approximately 50 kips

Based on the existing and proposed grades, it appears that the maximum cuts and fills will be on the order of 2 feet, respectively to reach design grades. Please note that a topographic drawing and grading plan was not available at the time of this proposal. ECS should be provided with topographic drawings and grading plan prior to initiating our services to review our proposed depth of borings with regard to actual cut/fill depths and make changes to our proposed scope and fee as necessary.

SCOPE OF SERVICES

Our integrated services will include drilling borings by drilling crews based on instructions provided by ECS. Our services will also include laboratory testing of representative soil samples, and engineering analyses presented in a site-specific engineering report.

Utility Clearance

Per state law, we will contact Sunshine 811 the public utility to locate underground utilities at the site. Typically, Sunshine 811 will not locate utilities beyond the point of distribution (meters or gauge points) on private property. The risk of hitting utilities that Sunshine 811 did not mark can be reduced by engaging a private utility locating service. The risks include hitting electric lines, electrocution, gas explorations, loss of services to businesses, and fiber optic lines can result in tremendous costs for lost business, interruption of service, and repair along with potential legal liability.

We have not included the cost of a private utility line locator in our estimate. If private utilities are present that were not identified by the public system, we can provide a private utility line locator to reduce your liability for a lump sum fee of \$1,500.00. Please read the following section on private utility locator services and if desired, indicate your request for their services on the attached Proposal Acceptance sheet.

Private utility locator services can identify utilities that incorporate significant iron content in the conduit materials. However, utilities that are more difficult to detect are utilities without significant ferrous (iron) content which includes most sanitary sewer alignments, copper or PVC water lines, fiber optic lines without tracer ribbons, copper electric lines with no surface exposure, drainage tiles/pipes, irrigation lines, etc.

Using a private utility locator does not guarantee that all utilities will be identified. However, this service lowers the risk and potential liability of the client, while also protecting the safety of our field exploration crews.

We will coordinate our exploration locations around marked utilities, and utilities pointed out to us by the owner/client. However, we will not be responsible for any utilities not marked or not pointed out to us by the landowner or client.

Site Access

Based on our review of available aerial photographs, the sites appear to be partially developed with two (2) existing buildings, one (1) small structure, and associated pavements. We anticipate that no clearing will be required to provide drill rig access to the proposed soil test borings. A portion of the borings may be offset due to the nearby overhead utilities adjacent to the site.

Additionally, we understand the existing pavements and punching through asphalt will be required to access the subgrade for some of the soil test borings. As such, the price for punch through augering at the proposed soil test boring locations has been included in our fee. Pavement cores have not been included.

With regard to site access, we have made the following assumptions:

- This proposal assumes that no special permits or work outside of normal working hours will be required.
- Landowner notification will be provided by the client. ECS will work with the project team in providing site access diagrams for the drill rig as needed, but actual coordination along with access permission with landowners will be provided by the client.
- Parking within the work areas will be blocked off prior to our arrival. ECS cannot be held responsible for damage to, nor the cleanliness of vehicles not moved from the work area.
- Traffic control (signage, flaggers, arrow boards, etc.) is not required for drilling on or near existing streets or roadways.

Field Exploration

ECS proposes to perform the following in general accordance with the local standards and practices listed:

- a. Field locate the test locations by a handheld GPS unit. Elevations will be referenced from published topographical maps.
- b. Obtain a public utility locate ticket for location of underground lines. See further information in the Utility Clearance section above.
- c. Mobilize a truck mounted drilling rig to the site.
- d. Perform soil test borings (ASTM 1586/1587 Standard): at the approximate locations shown on the attached Boring Location Diagram

Boring No.	Proposed Structure /Site Feature	Proposed Drilling	Total Linear Feet of Drilling
B-01 through B-04	Building	4 SPT* Borings @ 20 ft deep	80
		Total Drilling Footage	80

*Standard Penetration Test

- e. Perform testing and sampling in general accordance with ASTM standards and local practices.

- f. Measure the depth of groundwater within each exploration location at the time of drilling.
- g. Obtain bulk samples of auger cuttings from select borings for laboratory testing.

The explorations will be extended to the depths listed above or to mechanical refusal (shallow rock or other impenetrable obstructions), whichever occurs first.

Site Departure Conditions

Upon completion of subsurface exploration, we will backfill each of the locations with the soil removed and mound the excess spoils back up over the test location. In pavement areas, we will patch the asphalt or concrete surface with cold mix asphalt patch or quick setting concrete of an equivalent or greater thickness. Some post drilling settlement of the boreholes should be expected and may require future maintenance to repair any settlement and prevent a tripping hazard. This maintenance is not included in our scope of services or fees. No other restoration will be provided. ECS will not be responsible for restoration of, but not limited to grass, shrubs, trees, flower beds, or ruts caused by drilling operations. The client must communicate areas that must not be disturbed in advance of field operations.

Typically, we will not provide site repairs beyond what is outlined above unless specifically contracted. Alternatively, we will remove excess spoils from job sites and dispose of them in an approved manner for a negotiated fee.

Please note that some disturbance to off-pavement, gravel covered, grass covered areas, including the possible cutting of trees, running over of brush and understory in wooded areas might occur. We will attempt to limit such disturbance; however, we have not budgeted for site repairs including filling of tire ruts, seeding of lawn areas, replacement of bushes or the planting of trees, etc. If necessary, additional site repairs can be provided at an additional cost.

Laboratory Testing

Upon completion of field exploration operations, the samples will be returned to our laboratory for further identification, visual classification, and testing. Laboratory testing may include the following:

Laboratory Test	Quantity
Natural moisture content	3
Gradation analysis	3
Atterberg Limits	2

Engineering Report

Upon completion of the field exploration, laboratory testing, and engineering analyses, we will prepare a written engineering report that will include:

- a. A review of published soils mapping and/or geologic information.
- b. Observations from our site reconnaissance and personnel on the drill rig, including current site conditions, surface drainage features, and surface topographic conditions, and/or available satellite imagery.
- c. A description of the field exploration and laboratory tests performed.
- d. A site location diagram and a field exploration diagram.
- e. Final logs of the soil borings in accordance with industry standard practices for geotechnical engineering. Elevations will be interpolated from civil drawings or referenced from topographic information that you supply.

- f. The results of the laboratory tests will be plotted on the final exploration logs and/or included on separate test report pages.
- g. Discussion of the subsurface materials encountered along with groundwater conditions observed.
- h. Subsurface cross sections/profiles may be included that graphically represent the subsurface conditions.
- i. Recommendations for appropriate shallow foundation system and their allowable bearing pressures as well as estimates of predicted foundation settlement. If required, we will provide recommendations for suitable intermediate foundations ground improvement options or deep foundations in the event estimated settlements of shallow foundations are not tolerable.
- j. Recommendations for slab-on-grade/structural floor slabs including recommendations for subgrade improvements and underslab subdrainage recommendations, as necessary.
- k. Evaluation of the on-site soil characteristics and a discussion of their suitability for reuse as engineered fill to support grade slabs and pavements. We will also include compaction recommendations and suitable material guidelines.
- l. Recommendations for additional subsurface exploration, laboratory testing, and/or consultation that may be required to complete the geotechnical assessment and engineering recommendations.

FEE

ECS will provide the services outlined in this proposal (“Base Services”) for a lump sum fee of \$ 5,350.00, plus any optional services authorized.

Our fee assumes that the site is accessible based upon our assumptions detailed in this proposal. If additional services are requested or required based on differing site conditions, we will contact you for verbal and written authorization to proceed with the additional services.

SCHEDULE

Our ability to access the site and perform the field exploration may be impacted by precipitation, excessive temperatures, or other atmospheric conditions. Field exploration will be performed during normal business hours Monday through Friday. If work needs to be performed at night work or on weekends, there will be an additional fee.

group

We have assumed that the client will assist in accessing the site (with the current site owners/occupants). We anticipate the following project schedule:

Task	Approximate Schedule
Mobilization	1 to 2 weeks
Field Exploration	1 day
Laboratory Testing	1 week
Engineering Report	1 to 2 weeks
Total	4 to 5 weeks

If there is a specific due date for the report, please let us know. Verbal comments on findings can be provided within 1 week of completion of the borings, if requested.

CLOSING

If other services are required because of unexpected field conditions, or because of a request for additional services, they will be invoiced in accordance with our current Fee Schedule. Before modifying or expanding the extent of our exploration program, we will contact you for your review and authorization.

Our "Terms and Conditions of Service," are an integral part of our proposal. If other services are required because of unexpected field conditions, or because of a request for additional services, they will be invoiced in accordance with our current Fee Schedule. Before modifying or expanding the extent of our exploration program, we will contact you for your review and authorization.

Our insurance carrier requires that we receive written authorization prior to initiation of work, and a signed contract prior to the release of any work product. This letter is the agreement for our services. If notice to proceed is provided verbally, through email or other means, the Client is bound by the terms and conditions attached to this proposal.

Your acceptance of this proposal may be indicated by signing and returning a copy of this proposal to us. We are pleased to have this opportunity to offer our services and look forward to working with you on the project.

Respectfully submitted,

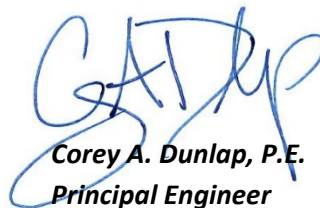
ECS FLORIDA, LLC



Jaq Mueller, E.I.
Geotechnical Staff Project Manager
jmueller@ecslimited.com



Brandon M. Quinn, P.E.
Geotechnical Department Manager
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Corey A. Dunlap, P.E.
Principal Engineer
cdunlap@ecslimited.com

Enclosures: Proposal Acceptance Sheet
Terms and Conditions of Service
Boring Location Diagram



B-02

B-01

B-03

B-04

PROPOSAL ACCEPTANCE

Proposal No.: 35:21699
 Scope of Work: Subsurface Exploration and Geotechnical Engineering Services
 Project: Fire Station 20 - Theresa
 Location: 1692 SE 81 Street, Starke, Bradford County, Florida
 Base Services: \$ 5,350.00

Client Signature: _____ Date: _____
 Printed Name: _____ Title: _____

Optional Services

Private Utility Locator (\$1,500.00):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Please complete this page and return one copy of this proposal to ECS to indicate acceptance of this proposal and to initiate work on the above-referenced project. The Client’s signature above also indicates that he/she has read or has had the opportunity to read the accompanying Terms and Conditions of Service and agrees to be bound by such Terms and Conditions of Service.

BILLING INFORMATION
 (please print or type)

Contact Person: _____
 Telephone No. of Contact Person: _____
 Email of Contact Person: _____
 Party Responsible for Payment: _____
 Company Name: _____
 Billing Address: _____
 Telephone Number: _____
 Fax Number: _____
 Client Project/Account Number: _____
 Special Conditions for Invoices: _____

ECS offers a full array of services to assist you with *all* phases of your project, including but not limited to:

<ul style="list-style-type: none"> - Phase I, II and III Environmental Site Assessments - Wetlands Delineations - Asbestos/Lead Paint Services - Indoor Air Quality/Mold Services - Natural Resources - Groundwater Remediation 	<ul style="list-style-type: none"> - Third Party Mechanical, Electrical, Plumbing Inspections Services - Construction Materials Testing and Special Inspections - LEED® Consulting Services - Geo-Structural Design 	<ul style="list-style-type: none"> - Building Envelope, Roofing, and Waterproofing Consultation - Specialty Materials and Forensics Testing - Monitoring Services - Pre- and Post-Construction Condition Assessments
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ECS FLORIDA, LLC

TERMS AND CONDITIONS OF SERVICE

The professional services ("Services") to be provided by ECS Florida, LLC ("ECS") pursuant to the Proposal shall be provided in accordance with these Terms and Conditions of Service ("Terms"), including any addenda as may be incorporated or referenced in writing and shall form the Agreement between ECS and CLIENT.

1.0 INDEPENDENT CONSULTANT STATUS - ECS shall serve as an independent professional consultant to CLIENT for Services on the Project and shall have control over, and responsibility for, the means and methods for providing the Services identified in the Proposal, including the retention of Subcontractors and Subconsultants

2.0 SCOPE OF SERVICES - It is understood that the fees, reimbursable expenses and time schedule defined in the Proposal are based on information provided by CLIENT and/or CLIENT'S agents, contractors and consultants ("Contractors"). CLIENT acknowledges that if this information is not current, is incomplete or inaccurate, if conditions are discovered that could not be reasonably foreseen, or if CLIENT orders additional services, the scope of services will change, even while the Services are in progress.

3.0 STANDARD OF CARE

3.1 **In fulfilling its obligations and responsibilities enumerated in the Proposal, ECS shall be expected to comply with and its performance evaluated in light of the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity at that time in the region (the "Standard of Care"). Nothing contained in the Proposal, the agreed-upon scope of Services, these Terms or any ECS report, opinion, plan or other document prepared by ECS shall constitute a warranty or guarantee of any nature whatsoever.**

3.2 CLIENT understands and agrees that ECS will rely on the facts learned from data gathered during performance of Services as well as those facts provided by the CLIENT and/or CLIENT'S contractors and consultants. CLIENT acknowledges that such data collection is limited to specific areas that are sampled, bored, tested, observed and/or evaluated. Consequently, CLIENT waives any and all claims based upon erroneous facts provided by the CLIENT, facts subsequently learned or regarding conditions in areas not specifically sampled, bored, tested, observed or evaluated by ECS.

3.3 If a situation arises that causes ECS to believe compliance with CLIENT'S directives would be contrary to sound engineering practices, would violate applicable laws, regulations or codes, or will expose ECS to legal claims or charges, ECS shall so advise CLIENT. If ECS' professional judgment is rejected, ECS shall have the right to terminate its Services in accordance with the provisions of Section 25.0, below.

3.4 If CLIENT decides to disregard ECS' recommendations with respect to complying with applicable laws or regulations, ECS shall determine if applicable law requires ECS to notify the appropriate public officials. CLIENT agrees that such determinations are ECS' sole right to make.

4.0 CLIENT DISCLOSURES

4.1 Where the Services requires ECS to penetrate a surface, CLIENT shall furnish and/or shall direct CLIENT'S or CLIENT'S Contractors to furnish ECS information identifying the type and location of utility lines and other man-made objects known, suspected, or assumed to be located beneath or behind the Site's surface. ECS shall be entitled to rely on such information for completeness and accuracy without further investigation, analysis, or evaluation.

4.2 "Hazardous Materials" shall include but not be limited to any substance that poses or may pose a present or potential hazard to human health or the environment whether contained in a product, material, by-product, waste, or sample, and whether it exists in a solid, liquid, semi-solid or gaseous form. CLIENT shall notify ECS of any known, assumed, or suspected regulated, contaminated, or other similar Hazardous Materials that may exist at the Site prior to ECS mobilizing to the Site.

4.3 If any Hazardous Materials are discovered, or are reasonably suspected by ECS after its Services begin, ECS shall be entitled to amend the scope of Services and adjust its fees or fee schedule to reflect any additional work or personal protective equipment and/or safety precautions required by the existence of such Hazardous Materials.

5.0 INFORMATION PROVIDED BY OTHERS - CLIENT waives, releases and discharges ECS from and against any claim for damage, injury or loss allegedly arising out of or in connection with errors, omissions, or inaccuracies in documents and other information in any form provided to ECS by CLIENT or CLIENT'S Contractors, including such information that becomes incorporated into ECS documents.

6.0 CONCEALED RISKS - CLIENT acknowledges that special risks are inherent in sampling, testing and/or evaluating concealed conditions that are hidden from view and/or neither readily apparent nor easily accessible, e.g., subsurface conditions, conditions behind a wall, beneath a floor, or above a ceiling. Such circumstances require that certain assumptions be made regarding existing conditions, which may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of a building or component thereof. Accordingly, ECS shall not be responsible for the verification of such conditions unless verification can be made by simple visual observation. CLIENT agrees to bear any and all costs, losses, damages and expenses (including, but not limited to, the cost of ECS' additional services) in any way arising from or in connection with the existence or discovery of such concealed or unknown conditions.

7.0 RIGHT OF ENTRY/DAMAGE RESULTING FROM SERVICES

7.1 CLIENT warrants that it possesses the authority to grant ECS right of entry to the site for the performance of Services. CLIENT hereby grants ECS and its agents, subcontractors and/or subconsultants ("Subconsultants"), the right to enter from time to time onto the property in order for ECS to perform its Services. CLIENT agrees to indemnify and hold ECS and its Subconsultants harmless from any claims arising from allegations that ECS trespassed or lacked authority to access the Site.

7.2 CLIENT warrants that it possesses all necessary permits, licenses and/or utility clearances for the Services to be provided by ECS except where ECS' Proposal explicitly states that ECS will obtain such permits, licenses, and/or utility clearances.

7.3 ECS will take reasonable precautions to limit damage to the Site and its improvements during the performance of its Services. CLIENT understands that the use of exploration, boring, sampling, or testing equipment may cause damage to the Site. The correction and restoration of such common damage is CLIENT'S responsibility unless specifically included in ECS' Proposal.

7.4 CLIENT agrees that it will not bring any claims for liability or for injury or loss against ECS arising from (i) procedures associated with the exploration, sampling or testing activities at the Site, (ii) discovery of Hazardous Materials or suspected Hazardous Materials, or (iii) ECS' findings, conclusions, opinions, recommendations, plans, and/or specifications related to discovery of contamination.

8.0 UNDERGROUND UTILITIES

8.1 ECS shall exercise the Standard of Care in evaluating client-furnished information as well as information readily and customarily available from public utility locating services (the "Underground Utility Information") in its effort to identify underground utilities. The extent of such evaluations shall be at ECS' sole discretion.

8.2 CLIENT recognizes that the Underground Utility Information provided to or obtained by ECS may contain errors or be incomplete. CLIENT understands that ECS may be unable to identify the locations of all subsurface utility lines and man-made features.

8.3 CLIENT waives, releases, and discharges ECS from and against any claim for damage, injury or loss allegedly arising from or related to subterranean structures (pipes, tanks, cables, or other utilities, etc.) which are not called to ECS' attention in writing by CLIENT, not correctly shown on the Underground Utility Information and/or not properly marked or located by the utility owners, governmental or quasi-governmental locators, or private utility locating services as a result of ECS' or ECS' Subconsultant's request for utility marking services made in accordance with local industry standards.

9.0 SAMPLES

9.1 Soil, rock, water, building materials and/or other samples and sampling by-products obtained from the Site are and remain the property of CLIENT. Unless other arrangements are requested by CLIENT and mutually agreed upon by ECS in writing, ECS will retain samples not consumed in laboratory testing for up to sixty (60) calendar days after the first issuance of any document containing data obtained from such samples. Samples consumed by laboratory testing procedures will not be stored.

9.2 Unless CLIENT directs otherwise, and excluding those issues covered in Section 10.0, CLIENT authorizes ECS to dispose of CLIENT'S non-hazardous samples and sampling or testing by-products in accordance with applicable laws and regulations.

10.0 ENVIRONMENTAL RISKS

10.1 When Hazardous Materials are known, assumed, suspected to exist, or discovered at the Site, ECS will endeavor to protect its employees and address public health, safety, and environmental issues in accordance with the Standard of Care. CLIENT agrees to compensate ECS for such efforts.

10.2 When Hazardous Materials are known, assumed, or suspected to exist, or discovered at the Site, ECS and/or ECS' subcontractors will exercise the Standard of Care in containerizing and labeling such Hazardous Materials in accordance with applicable laws and regulations, and will leave the containers on Site. CLIENT is responsible for the retrieval, removal, transport and disposal of such contaminated samples, and sampling process byproducts in accordance with applicable law and regulation.

10.3 Unless explicitly stated in the Scope of Services, ECS will neither subcontract for nor arrange for the transport, disposal, or treatment of Hazardous Materials. At CLIENT'S written request, ECS may assist CLIENT in identifying appropriate alternatives for transport, off-site treatment, storage, or disposal of such substances, but CLIENT shall be solely responsible for the final selection of methods and firms to provide such services. CLIENT shall sign all manifests for the disposal of substances affected by contaminants and shall otherwise exercise prudence in arranging for lawful disposal.

10.4 In those instances where ECS is expressly retained by CLIENT to assist CLIENT in the disposal of Hazardous Materials, samples, or wastes as part of the Proposal, ECS shall do so only as CLIENT'S agent (notwithstanding any other provision of this Agreement to the contrary). ECS will not assume the role of, nor be considered a generator, storer, transporter, or disposer of Hazardous Materials.

10.5 Subsurface sampling may result in unavoidable cross-contamination of certain subsurface areas, as when a probe or excavation/boring device moves through a contaminated zone and links it to an aquifer, underground stream, pervious soil stratum, or other hydrous body not previously contaminated, or connects an uncontaminated zone with a contaminated zone. Because sampling is an essential element of the Services indicated herein, CLIENT agrees this risk cannot be eliminated. Provided such services were performed in accordance with the Standard of Care, CLIENT waives, releases and discharges ECS from and against any claim for damage, injury, or loss allegedly arising from or related to such cross-contamination.

10.6 CLIENT understands that a Phase I Environmental Site Assessment (ESA) is conducted solely to permit ECS to render a professional opinion about the likelihood of the site having a Recognized Environmental Condition on, in, beneath, or near the Site at the time the Services are conducted. No matter how thorough a Phase I ESA study may be, findings derived from its conduct are highly limited and ECS cannot know or state for an absolute fact that the Site is unaffected or adversely affected by one or more Recognized Environmental Conditions. CLIENT represents and warrants that it understands the limitations associated with Phase I ESAs.

11.0 OWNERSHIP OF DOCUMENTS

- 11.1 ECS shall be deemed the author and owner (or licensee) of all documents, technical reports, letters, photos, boring logs, field data, field notes, laboratory test data, calculations, designs, plans, specifications, reports, or similar documents and estimates of any kind furnished by it [the "Documents of Service"] and shall retain all common law, statutory and other reserved rights, including copyrights. CLIENT shall have a limited, non-exclusive license to use copies of the Documents of Service provided to it in connection with its Project for which the Documents of Service are provided until the completion of the Project.
- 11.2 ECS' Services are performed and Documents of Service are provided for the CLIENT'S sole use. CLIENT understands and agrees that any use of the Documents of Service by anyone other than the CLIENT and its Contractors is not permitted. CLIENT further agrees to indemnify and hold ECS harmless for any errors, omissions or damage resulting from its contractors' use of ECS' Documents of Service.
- 11.3 Without ECS' prior written consent, CLIENT agrees to not use ECS' Documents of Service for the Project if the Project is subsequently modified in scope, structure or purpose. Any reuse without ECS' written consent shall be at CLIENT'S sole risk and without liability to ECS or its Subconsultants. CLIENT agrees to indemnify and hold ECS harmless for any errors, omissions or Damage resulting from its use of ECS' Documents of Service after any modification in scope, structure or purpose.
- 11.4 CLIENT agrees to not make any modification to the Documents of Service without the prior written authorization of ECS. To the fullest extent permitted by law, CLIENT agrees to indemnify, defend, and hold ECS harmless from any damage, loss, claim, liability or cost (including reasonable attorneys' fees and defense costs) arising out of or in connection with any unauthorized modification of the Documents of Service by CLIENT or any person or entity that acquires or obtains the Documents of Service from or through CLIENT. CLIENT represents and warrants that the Documents of Service shall be used only as submitted by ECS.

12.0 SAFETY

- 12.1 Unless expressly agreed to in writing in its Proposal, CLIENT agrees that ECS shall have no responsibility whatsoever for any aspect of site safety other than for its own employees. Nothing herein shall be construed to relieve CLIENT and/or its Contractors from their responsibility for site safety. CLIENT also represents and warrants that the General Contractor is solely responsible for Project site safety and that ECS personnel may rely on the safety measures provided by the General Contractor.
- 12.2 In the event ECS assumes in writing limited responsibility for specified safety issues, the acceptance of such responsibilities does not and shall not be deemed an acceptance of responsibility for any other non-specified safety issues, including, but not limited to those relating to excavating, fall protection, shoring, drilling, backfilling, blasting, or other construction activities.

13.0 CONSTRUCTION TESTING AND REMEDIATION SERVICES

- 13.1 CLIENT understands that construction testing and observation services are provided in an effort to reduce, but cannot eliminate, the risk of problems arising during or after construction or remediation. CLIENT agrees that the provision of such Services does not create a warranty or guarantee of any type.
- 13.2 Monitoring and/or testing services provided by ECS shall not in any way relieve the CLIENT'S contractor(s) from their responsibilities and obligations for the quality or completeness of construction as well as their obligation to comply with applicable laws, codes, and regulations.
- 13.3 ECS has no responsibility whatsoever for the means, methods, techniques, sequencing or procedures of construction selected, for safety precautions and programs incidental to work or services provided by any contractor or other consultant. ECS does not and shall not have or accept authority to supervise, direct, control, or stop the work of any of CLIENT'S Contractors or any of their subcontractors.
- 13.4 ECS strongly recommends that CLIENT retain ECS to provide construction monitoring and testing services on a full time basis to lower the risk of defective or incomplete work being installed by CLIENT'S Contractors. If CLIENT elects to retain ECS on a part-time or on-call basis for any aspect of construction monitoring and/or testing, CLIENT accepts the risk that a lower level of construction quality may occur and that defective or incomplete work may result and not be detected by ECS' part time monitoring and testing in exchange for CLIENT'S receipt of an immediate cost savings. Unless the CLIENT can show that ECS' errors or omissions are contained in ECS' reports, CLIENT waives, releases and discharges ECS from and against any other claims for errors, omissions, damages, injuries, or loss alleged to arise from defective or incomplete work that was monitored or tested by ECS on a part-time or on-call basis. Except as set forth in the preceding sentence, CLIENT agrees to indemnify and hold ECS harmless from all Damages, costs, and attorneys' fees, for any claims alleging errors, omissions, damage, injury or loss allegedly resulting from work that was monitored or tested by ECS on a part-time or on-call basis.

- 14.0 CERTIFICATIONS** - CLIENT may request, or governing jurisdictions may require, ECS to provide a "certification" regarding the Services provided by ECS. Any "certification" required of ECS by the CLIENT or jurisdiction(s) having authority over some or all aspects of the Project shall consist of ECS' inferences and professional opinions based on the limited sampling, observations, tests, and/or analyses performed by ECS at discrete locations and times. Such "certifications" shall constitute ECS' professional opinion of a condition's existence, but ECS does not guarantee that such condition exists, nor does it relieve other parties of the responsibilities or obligations such parties have with respect to the possible existence of such a condition. CLIENT agrees it cannot make the resolution of any dispute with ECS or payment of any amount due to ECS contingent upon ECS signing any such "certification."

15.0 BILLINGS AND PAYMENTS

- 15.1 Billings will be based on the unit rates, plus travel costs, and other reimbursable expenses as stated in the professional fees section of the Proposal. Any estimate of professional fees stated shall not be considered as a not-to-exceed or lump sum amount unless otherwise explicitly stated. CLIENT understands and agrees that even if ECS agrees to a lump sum or not-to-exceed amount, that amount shall be limited to number of hours, visits, trips, tests, borings, or samples stated in the Proposal.
- 15.2 CLIENT agrees that all professional fees and other unit rates may be adjusted annually to account for inflation based on the most recent 12-month average of the Consumer Price Index (CPI-U) for all items as established by www.bls.gov when the CPI-U exceeds an annual rate of 2.0%.
- 15.3 Should ECS identify a Changed Condition(s), ECS shall notify the CLIENT of the Changed Condition(s). ECS and CLIENT shall promptly and in good faith negotiate an amendment to the scope of Services, professional fees, and time schedule.
- 15.4 CLIENT recognizes that time is of the essence with respect to payment of ECS' invoices, and that timely payment is a material consideration for this Agreement. All payment shall be in U.S. funds drawn upon U.S. banks and in accordance with the rates and charges set forth in the professional Fees. Invoices are due and payable upon receipt.
- 15.5 If CLIENT disputes all or part of an invoice, CLIENT shall provide ECS with written notice stating in detail the facts of the dispute within fifteen (15) calendar days of the invoice date. CLIENT agrees to pay the undisputed amount of such invoice promptly.
- 15.6 ECS reserves the right to charge CLIENT an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by Law, whichever is lower) of the invoiced amount per month for any payment received by ECS more than thirty (30) calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute. All payments will be applied to accrued interest first and then to the unpaid principal amount. Payment of invoices shall not be subject to unilateral discounting or set-offs by CLIENT.
- 15.7 CLIENT agrees that its obligation to pay for the Services is not contingent upon CLIENT'S ability to obtain financing, zoning, approval of governmental or regulatory agencies, permits, final adjudication of a lawsuit, CLIENT'S successful completion of the Project, settlement of a real estate transaction, receipt of payment from CLIENT's client, or any other event unrelated to ECS provision of Services. Retainage shall not be withheld from any payment, nor shall any deduction be made from any invoice on account of penalty, liquidated damages, or other sums incurred by CLIENT. It is agreed that all costs and legal fees including actual attorney's fees, and expenses incurred by ECS in obtaining payment under this Agreement, in perfecting or obtaining a lien, recovery under a bond, collecting any delinquent amounts due, or executing judgments, shall be reimbursed by CLIENT.
- 15.8 Unless CLIENT has provided notice to ECS in accordance with Section 16.0 of these Terms, payment of any invoice by the CLIENT shall mean that the CLIENT is satisfied with ECS' Services and is not aware of any defects in those Services.
- 16.0 DEFECTS IN SERVICE**
- 16.1 CLIENT and CLIENT'S Contractors shall promptly inform ECS during active work on any project of any actual or suspected defects in the Services so to permit ECS to take such prompt, effective remedial measures that in ECS' opinion will reduce or eliminate the consequences of any such defective Services. The correction of defects attributable to ECS' failure to perform in accordance with the Standard of Care shall be provided at no cost to CLIENT. However, ECS shall not be responsible for the correction of any deficiency attributable to client-furnished information, the errors, omissions, defective materials, or improper installation of materials by CLIENT'S personnel, consultants or contractors, or work not observed by ECS. CLIENT shall compensate ECS for the costs of correcting such defects.
- 16.2 Modifications to reports, documents and plans required as a result of jurisdictional reviews or CLIENT requests shall not be considered to be defects. CLIENT shall compensate ECS for the provision of such Services.
- 17.0 INSURANCE** - ECS represents that it and its subcontractors and subconsultants maintain workers compensation insurance, and that ECS is covered by general liability, automobile and professional liability insurance policies in coverage amounts it deems reasonable and adequate. ECS shall furnish certificates of insurance upon request. The CLIENT is responsible for requesting specific inclusions or limits of coverage that are not present in ECS insurance package. The cost of such inclusions or coverage increases, if available, will be at the expense of the CLIENT.
- 18.0 LIMITATION OF LIABILITY**
- 18.1 CLIENT AGREES TO ALLOCATE CERTAIN RISKS ASSOCIATED WITH THE PROJECT BY LIMITING ECS' TOTAL LIABILITY TO CLIENT ARISING FROM ECS' PROFESSIONAL LIABILITY, I.E. PROFESSIONAL ACTS, ERRORS, OR OMISSIONS AND FOR ANY AND ALL CAUSES INCLUDING NEGLIGENCE, STRICT LIABILITY, BREACH OF CONTRACT, OR BREACH OF WARRANTY, INJURIES, DAMAGES, CLAIMS, LOSSES, EXPENSES, OR CLAIM EXPENSES (INCLUDING REASONABLE ATTORNEY'S FEES) RELATING TO PROFESSIONAL SERVICES PROVIDED UNDER THIS AGREEMENT TO THE FULLEST EXTENT PERMITTED BY LAW. THE ALLOCATION IS AS FOLLOWS.**
- 18.1.1 If the proposed fees are \$10,000 or less, ECS' total aggregate liability to CLIENT shall not exceed \$20,000, or the total fee received for the services rendered, whichever is greater.
- 18.1.2 If the proposed fees are in excess of \$10,000, ECS' total aggregate liability to CLIENT shall not exceed \$50,000, or the total fee for the services rendered, whichever is greater.
- 18.2 CLIENT agrees that ECS shall not be responsible for any injury, loss or damage of any nature, including bodily injury and property damage, arising directly or indirectly, in whole or in part, from acts or omissions by the CLIENT, its employees, agents, staff, consultants, contractors, or subcontractors to the extent such injury, damage, or loss is caused by acts or omissions of CLIENT, its employees, agents, staff, consultants, contractors, subcontractors or person/entities for whom CLIENT is legally liable.
- 18.3 CLIENT agrees that ECS' liability for all non-professional liability arising out of this Agreement or the services provided as a result of the Proposal be limited to \$500,000.

19.0 INDEMNIFICATION

- 19.1 Subject to Section 18.0, ECS agrees to hold harmless and indemnify CLIENT from and against damages arising from ECS' negligent performance of its Services, but only to the extent that such damages are found to be caused by ECS' negligent acts, errors or omissions, (specifically excluding any damages caused by any third party or by the CLIENT.)
- 19.2 To the fullest extent permitted by law, CLIENT agrees to indemnify, and hold ECS harmless from and against any and all liability, claims, damages, demands, fines, penalties, costs and expenditures (including reasonable attorneys' fees and costs of litigation defense and/or settlement) ("Damages") caused in whole or in part by the acts, errors, or omissions of the CLIENT or CLIENT's employees, agents, staff, contractors, subcontractors, consultants, and clients, provided such Damages are attributable to: (a) the bodily injury, personal injury, sickness, disease and/or death of any person; (b) the injury to or loss of value to tangible personal property; or (c) a breach of these Terms. The foregoing indemnification shall not apply to the extent such Damage is found to be caused by the sole negligence, errors, omissions or willful misconduct of ECS.
- 19.3 It is specifically understood and agreed that in no case shall ECS be required to pay an amount of Damages disproportional to ECS' culpability. **IF CLIENT IS A HOMEOWNER, HOMEOWNERS' ASSOCIATION, CONDOMINIUM OWNER, CONDOMINIUM OWNER'S ASSOCIATION, OR SIMILAR RESIDENTIAL OWNER, ECS RECOMMENDS THAT CLIENT RETAIN LEGAL COUNSEL BEFORE ENTERING INTO THIS AGREEMENT TO EXPLAIN CLIENT'S RIGHTS AND OBLIGATIONS HEREUNDER, AND THE LIMITATIONS, AND RESTRICTIONS IMPOSED BY THIS AGREEMENT. CLIENT AGREES THAT FAILURE OF CLIENT TO RETAIN SUCH COUNSEL SHALL BE A KNOWING WAIVER OF LEGAL COUNSEL AND SHALL NOT BE ALLOWED ON GROUNDS OF AVOIDING ANY PROVISION OF THIS AGREEMENT.**
- 19.4 **IF CLIENT IS A RESIDENTIAL BUILDER OR RESIDENTIAL DEVELOPER, CLIENT SHALL INDEMNIFY AND HOLD HARMLESS ECS AGAINST ANY AND ALL CLAIMS OR DEMANDS DUE TO INJURY OR LOSS INITIATED BY ONE OR MORE HOMEOWNERS, UNIT-OWNERS, OR THEIR HOMEOWNER'S ASSOCIATION, COOPERATIVE BOARD, OR SIMILAR GOVERNING ENTITY AGAINST CLIENT WHICH RESULTS IN ECS BEING BROUGHT INTO THE DISPUTE.**
- 19.5 **IN NO EVENT SHALL THE DUTY TO INDEMNIFY AND HOLD ANOTHER PARTY HARMLESS UNDER THIS SECTION 19.0 INCLUDE THE DUTY TO DEFEND.**

20.0 CONSEQUENTIAL DAMAGES

- 20.1 CLIENT shall not be liable to ECS and ECS shall not be liable to CLIENT for any consequential damages incurred by either due to the fault of the other or their employees, consultants, agents, contractors or subcontractors, regardless of the nature of the fault or whether such liability arises in breach of contract or warranty, tort, statute, or any other cause of action. Consequential damages include, but are not limited to, loss of use and loss of profit.
- 20.2 ECS shall not be liable to CLIENT, or any entity engaged directly or indirectly by CLIENT, for any liquidated damages due to any fault, or failure to act, in part or in total by ECS, its employees, agents, or subcontractors.

21.0 SOURCES OF RECOVERY

- 21.1 All claims for damages related to the Services provided under this Agreement shall be made against the ECS entity contracting with the CLIENT for the Services, and no other person or entity. CLIENT agrees that it shall not name any affiliated entity including parent, peer, or subsidiary entity or any individual officer, director, or employee of ECS.
- 21.2 In the event of any dispute or claim between CLIENT and ECS arising out of in connection with the Project and/or the Services, CLIENT and ECS agree that they will look solely to each other for the satisfaction of any such dispute or claim. Moreover, notwithstanding anything to the contrary contained in any other provision herein, CLIENT and ECS' agree that their respective shareholders, principals, partners, members, agents, directors, officers, employees, and/or owners shall have no liability whatsoever arising out of or in connection with the Project and/or Services provided hereunder. In the event CLIENT brings a claim against an affiliated entity, parent entity, subsidiary entity, or individual officer, director or employee in contravention of this Section 21, CLIENT agrees to hold ECS harmless from and against all damages, costs, awards, or fees (including attorneys' fees) attributable to such act.

- 21.3 For projects located in Florida, the parties agree that **PURSUANT TO FLA. STAT. SECTIONS 558.002 AND 558.0035, CLIENT AGREES THAT AN INDIVIDUAL EMPLOYEE OR AGENT OF ECS MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE FOR ACTS OR OMISSIONS ARISING OUT OF THE SERVICES.**

- 22.0 **THIRD PARTY CLAIMS EXCLUSION** - CLIENT and ECS agree that the Services are performed solely for the benefit of the CLIENT and are not intended by either CLIENT or ECS to benefit any other person or entity. To the extent that any other person or entity is benefited by the Services, such benefit is purely incidental and such other person or entity shall not be deemed a third party beneficiary to the Agreement. No third-party shall have the right to rely on ECS' opinions rendered in connection with ECS' Services without written consent from both CLIENT and ECS, which shall include, at a minimum, the third-party's agreement to be bound to the same Terms and Conditions contained herein and third-party's agreement that ECS' Scope of Services performed is adequate.

23.0 DISPUTE RESOLUTION

- 23.1 In the event any claims, disputes, and other matters in question arising out of or relating to these Terms or breach thereof (collectively referred to as "Disputes"), the parties shall promptly attempt to resolve all such Disputes through executive negotiation between senior representatives of both parties familiar with the Project. The parties shall arrange a mutually convenient time for the senior representative of each party to meet. Such meeting shall occur within fifteen calendar (15) days of either party's written request for executive negotiation or as otherwise mutually agreed. Should this meeting fail to result in a mutually agreeable plan for resolution of the Dispute, CLIENT and ECS agree that either party may bring litigation.
- 23.2 CLIENT shall make no claim (whether directly or in the form of a third-party claim) against ECS unless CLIENT shall have first provided ECS with a written certification executed by an independent engineer licensed in the jurisdiction in which the Project is located, reasonably specifying each and every act or omission which the certifier contends constitutes a violation of the Standard of Care. Such certificate shall be a precondition to the institution of any judicial proceeding and shall be provided to ECS thirty (30) days prior to the institution of such judicial proceedings.
- 23.3 Litigation shall be instituted in a court of competent jurisdiction in the county or district in which ECS' office contracting with the CLIENT is located. The parties agree that the law applicable to these Terms and the Services provided pursuant to the Proposal shall be the laws of the Commonwealth of Virginia, but excluding its choice of law rules. Unless otherwise mutually agreed to in writing by both parties, CLIENT waives the right to remove any litigation action to any other jurisdiction. Both parties agree to waive any demand for a trial by jury.

24.0 CURING A BREACH

- 24.1 A party that believes the other has materially breached these Terms shall issue a written cure notice identifying its alleged grounds for termination. Both parties shall promptly and in good faith attempt to identify a cure for the alleged breach or present facts showing the absence of such breach. If a cure can be agreed to or the matter otherwise resolved within thirty (30) calendar days from the date of the termination notice, the parties shall commit their understandings to writing and termination shall not occur.
- 24.2 Either party may waive any right provided by these Terms in curing an actual or alleged breach; however, such waiver shall not affect future application of such provision or any other provision.

25.0 TERMINATION

- 25.1 CLIENT or ECS may terminate this Agreement for breach, non-payment, or a failure to cooperate. In the event of termination, the effecting party shall so notify the other party in writing and termination shall become effective fourteen (14) calendar days after receipt of the termination notice.
- 25.2 Irrespective of which party shall effect termination, or the cause therefore, ECS shall promptly render to CLIENT a final invoice and CLIENT shall immediately compensate ECS for Services rendered and costs incurred including those Services associated with termination itself, including without limitation, demobilizing, modifying schedules, and reassigning personnel.
- 26.0 **TIME BAR TO LEGAL ACTION** - Unless prohibited by law, and notwithstanding any Statute that may provide additional protection, CLIENT and ECS agree that a lawsuit by either party alleging a breach of this Agreement, violation of the Standard of Care, non-payment of invoices, or arising out of the Services provided hereunder, must be initiated in a court of competent jurisdiction no more than two (2) years from the time the party knew, or should have known, of the facts and conditions giving rise to its claim, and shall under no circumstances shall such lawsuit be initiated more than three (3) years from the date of substantial completion of ECS' Services.

- 27.0 **ASSIGNMENT** - CLIENT and ECS respectively bind themselves, their successors, assigns, heirs, and legal representatives to the other party and the successors, assigns, heirs and legal representatives of such other party with respect to all covenants of these Terms. Neither CLIENT nor ECS shall assign these Terms, any rights thereunder, or any cause of action arising therefrom, in whole or in part, without the written consent of the other. Any purported assignment or transfer, except as permitted above, shall be deemed null, void and invalid, the purported assignee shall acquire no rights as a result of the purported assignment or transfer and the non-assigning party shall not recognize any such purported assignment or transfer.

- 28.0 **SEVERABILITY** - Any provision of these Terms later held to violate any law, statute, or regulation, shall be deemed void, and all remaining provisions shall continue in full force and effect. CLIENT and ECS shall endeavor to quickly replace a voided provision with a valid substitute that expresses the intent of the issues covered by the original provision.

- 29.0 **SURVIVAL** - All obligations arising prior to the termination of the agreement represented by these Terms and all provisions allocating responsibility or liability between the CLIENT and ECS shall survive the substantial completion of Services and the termination of the Agreement.

30.0 TITLES; ENTIRE AGREEMENT

- 30.1 The titles used herein are for general reference only and are not part of the Terms.
- 30.2 These Terms together with the Proposal, including all exhibits, appendixes, and other documents appended to it, constitute the entire agreement between CLIENT and ECS ("Agreement"). CLIENT acknowledges that all prior understandings and negotiations are superseded by this Agreement.
- 30.3 CLIENT and ECS agree that subsequent modifications to the Agreement shall not be binding unless made in writing and signed by authorized representatives of both parties.
- 30.4 All preprinted terms and conditions on CLIENT'S purchase order, Work Authorization, or other service acknowledgement forms, are inapplicable and superseded by these Terms and Conditions of Service.
- 30.5 CLIENT's execution of a Work Authorization, the submission of a start work authorization (oral or written) or issuance of a purchase order constitutes CLIENT's acceptance of this Proposal and these Terms and their agreement to be fully bound to them. If CLIENT fails to provide ECS with a signed copy of these Terms or the attached Work Authorization, CLIENT agrees that by authorizing and accepting the services of ECS, it will be fully bound by these Terms as if they had been signed by CLIENT

Appendix 3

Grantee's Contract with its Contractor for Construction Work for Stations 90 and 20

ATTACHMENT 2

AUDIT REQUIREMENTS FOR AWARDS OF
STATE AND FEDERAL FINANCIAL ASSISTANCE

The administration of resources awarded by the Department of Financial Services (Department) to the Grantee may be subject to audits and/or monitoring by the Department, as described in this section.

MONITORING

In addition to reviews of audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and section 215.97, Florida Statutes (F.S.), as revised (see AUDITS below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by 2 CFR §200.425, or other procedures. By entering into this agreement, the Grantee agrees to comply and cooperate with any monitoring procedures or processes deemed appropriate by the Department. In the event the Department determines that a limited scope audit of the Grantee is appropriate, the Grantee agrees to comply with any additional instructions provided by Department staff to the Grantee regarding such audit. The Grantee further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS

Part I: Federally Funded

This part is applicable if the Grantee is a state or local government or a nonprofit organization as defined in 2 CFR §200.90, §200.64, and §200.70.

1. A grantee that expends \$750,000 or more in federal awards in its fiscal year must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. EXHIBIT 1 to this form lists the federal resources awarded through the Department by this agreement. In determining the federal awards expended in its fiscal year, the Grantee shall consider all sources of federal awards, including federal resources received from the Department. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR §§200.502-503. An audit of the Grantee conducted by the Auditor General in accordance with the provisions of 2 CFR §200.514 will meet the requirements of this Part.
2. For the audit requirements addressed in Part I, paragraph 1, the Grantee shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR §§200.508-512.
3. A grantee that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. If the Grantee expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from Grantee resources obtained from other than federal entities).

Part II: State Funded

1. In the event that the Grantee expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such Grantee (for fiscal years ending June 30, 2017, or thereafter), the Grantee must have a state single or project-specific audit for such fiscal year in accordance with section 215.97, F.S.; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this form lists the state financial assistance awarded through the Department by this agreement. In determining the state financial assistance expended in its fiscal year, the Grantee shall consider all sources of state financial assistance, including state financial assistance received from the Department, other state agencies, and other nonstate entities. State financial assistance does not

AUDIT REQUIREMENTS FOR AWARDS OF
STATE AND FEDERAL FINANCIAL ASSISTANCE

include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.

2. For the audit requirements addressed in Part II, paragraph 1, the Grantee shall ensure that the audit complies with the requirements of section 215.97(8), F.S. This includes submission of a financial reporting package as defined by section 215.97(2), F.S., and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the Grantee expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal years ending June 30, 2017, or thereafter), an audit conducted in accordance with the provisions of section 215.97, F.S., is not required. If the Grantee expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of section 215.97, F.S., the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the Grantee's resources obtained from other than state entities).

Part III: Other Audit Requirements

N/A

Part IV: Report Submission

1. Copies of reporting packages for audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and required by Part I of this form shall be submitted, when required by 2 CFR §200.512, by or on behalf of the Grantee directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR §200.36 and §200.512.

The FAC's website provides a data entry system and required forms for submitting the single audit reporting package. Updates to the location of the FAC and data entry system may be found at the OMB website.

2. Copies of financial reporting packages required by Part II of this form shall be submitted by or on behalf of the Grantee directly to each of the following:

- a. The Department at each of the following addresses:

Electronic copies (preferred): SFMGrant@myfloridacfo.com

or

Paper (hard copy):
Lauren Tingle
Department of Financial Services
200 East Gaines Street
Tallahassee, Florida 32399-0340

- b. The Auditor General's Office at the following address:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

The Auditor General's website (<https://flauditor.gov/>) provides instructions for filing an electronic copy of a financial reporting package.

AUDIT REQUIREMENTS FOR AWARDS OF
STATE AND FEDERAL FINANCIAL ASSISTANCE

3. Any reports, management letters, or other information required to be submitted to the Department pursuant to this agreement shall be submitted timely in accordance with 2 CFR §200.512, section 215.97, F.S., and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
4. Grantees, when submitting financial reporting packages to the Department for audits done in accordance with 2 CFR 200, Subpart F - Audit Requirements, or Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the Grantee in correspondence accompanying the reporting package.

Part V: Record Retention

The Grantee shall retain sufficient records demonstrating its compliance with the terms of the award(s) and this agreement for a period of five (5) years from the date the audit report is issued, and shall allow the Department, or its designee, the CFO, or Auditor General access to such records upon request. The Grantee shall ensure that audit working papers are made available to the Department, or its designee, the CFO, or Auditor General upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by the Department.

AUDIT REQUIREMENTS FOR AWARDS OF
STATE AND FEDERAL FINANCIAL ASSISTANCE

EXHIBIT 1

**Federal Resources Awarded to the Grantee
Pursuant to this Agreement Consist of the Following:**

1. Federal Program A:

N/A

2. Federal Program B:

N/A

**Compliance Requirements Applicable to the Federal Resources
Awarded Pursuant to this Agreement are as Follows:**

1. Federal Program A:

N/A

2. Federal Program B:

N/A

**State Resources Awarded to the Grantee
Pursuant to this Agreement Consist of the Following:**

Matching Resources for Federal Programs:

1. Federal Program A:

N/A

2. Federal Program B:

N/A

Subject to Section 215.97, F.S.:

1. State Project A:

State Project: Local Government Fire Service Grants

State Awarding Agency: State of Florida, Department of Financial Services

Catalog of State Financial Assistance Title and Number: Local Government Fire Service Grants,
43.009

Amount: \$850,000.00

2. State Project B:

N/A

**Compliance Requirements Applicable to State Resources Awarded
Pursuant to this Agreement Are as Follows:**

The compliance requirements are as stated in Grant Agreement #FM580 between the Grantee and the Department, entered in State Fiscal Year 2020-2021.

Attachment 3
Index of Applicable Laws and Regulations

1. Statutory Requirements:

Chapter 112, F.S. (conflict of interest)
Chapter 119, F.S. (public records and exceptions to disclosure)
Sections 11.062 and 216.347, F.S. (prohibitions on the use of state funds for lobbying purposes)
Section 216.1366, F.S. (inspection of records)
Section 286.101, F.S. (foreign gifts and contracts)
Section 286.25, F.S. (sponsorship)
Section 287.133, F.S. (convicted vendor list)
Section 287.134, F.S. (discriminatory vendor list)
Section 287.137, F.S. (antitrust violator vendor list)
Americans with Disabilities Act
Immigration and Nationality Act

2. Audit Requirements:

Section 20.055, F.S. (audit investigations)
Section 215.34, F.S. (return or recoupment of funds)
Section 215.97, F.S., Florida Single Audit Act
Section 215.971, F.S., Agreements Funded with Federal or State Assistance

3. Financial Requirements:

Section 215.422, F.S. (payments from state funds)
Section 273.02, F.S. (nonexpendable tangible personal property)
Section 287.05805, F.S. (if funding is used for real property purchase or improvement)
Section 287.0585, F.S. (payments to subcontractors)
Rule 60A-1.031, F.A.C. (MyFloridaMarketPlace)
Chief Financial Officer Memoranda Nos. 1, 2, and 4 (effective July 1, 2020)



DIVISION OF
STATE FIRE MARSHAL
FLORIDA DEPARTMENT OF FINANCIAL SERVICES



Attachment 4
FCO Grant Quarterly Status Report

Instructions: This form is to be completed by the grantee no less than once per quarter after the execution of the agreement and is to be done until all funds are dispersed. If you are also requesting reimbursement, please complete the reimbursement request form and attach the required documentation.

Grantee:		Reporting Period:		Contract Number:	
Project Description:					
Attachments (Check):		Notice to Proceed	<input type="checkbox"/>	Photos	<input type="checkbox"/>
Reimbursement Request	<input type="checkbox"/>	Cert. of Occupancy	<input type="checkbox"/>	Inspection Reports	<input type="checkbox"/>
Other:					
1. Current Project Phase – Mark active phases and, if applicable, list percentage complete					
Land Purchased	<input type="checkbox"/>	Design	<input type="checkbox"/>	Site Prep	<input type="checkbox"/>
Construction	<input type="checkbox"/>	Inspection	<input type="checkbox"/>	Project Complete	<input type="checkbox"/>
2. Work Completed This Period:					
3. Work Anticipated Next Period:					
4. Problem Areas/Other Comments (Plan Revisions, Delays, Difficulties, etc):					
Grantee	Grantee Representative				
	I certify that the information provided above is true and correct per the terms of the Grant Agreement.				
	Date	Printed Name/Title	Signature		
Department	Comments/Notes				
	Review Date	Site Visit	<input type="radio"/> Yes <input type="radio"/> No	Contract Manager Signature	

FOR REFERENCE ONLY
DO NOT USE



DIVISION OF
STATE FIRE MARSHAL
 FLORIDA DEPARTMENT OF FINANCIAL SERVICES



Grant Agreement
Attachment 5 - Grantee Reimbursement Request

I, _____, on behalf of
 (Print name of Grantee's Grant Manager)

_____, do hereby certify for
 (Print name of Grantee)

Contract No. _____ and Reimbursement Request No. _____ that:

- 1) The costs being claimed on this request are specifically for the Project represented to the State in the budget appropriation.
- 2) The costs being claimed on this request are for one or more of the construction components listed in the deliverable in Section 4, Deliverable, of the Scope of Work.
- 3) The Grantee has paid such costs under the terms and provisions of contracts relating directly to the Project.
- 4) The costs being claimed on this request were incurred after the date specified in Section C, Performance Period, of the Agreement document, and prior to the end of the Performance Period.
- 5) A duplicate invoice for the same services, supplies, materials, and/or labor set forth in the attached invoice has not been submitted, and will not be submitted, to another funding source for this Project.

FOR REFERENCE ONLY
DO NOT USE

 Signature of Grantee's Grant Manager

 Print Name



DIVISION OF
STATE FIRE MARSHAL
FLORIDA DEPARTMENT OF FINANCIAL SERVICES



Reimbursement Detail

Request #	Grantee:	
Submit Date:	Grantee Address:	
Contract #	Grantee Contact:	
Deliverable:		

Vendor	Invoice #	Invoice Date	Invoice Description	Reimbursement Requested
			Request Total	\$
			Total Previous Payments	\$
			Total Grant Amount	\$
			<i>Remaining Funds</i>	\$

FOR REFERENCE ONLY
DO NOT USE

Grantee Certification: Sign here and complete the Grantee's Certification of Reimbursement Request on Page 1 to certify that the amount being requested for reimbursement is true and valid in accordance with the Agreement.

**Grantee Signature
& Date:**

SFM Use

Contract Manager
Receipt:

Component Checklist:	Vendor Invoice(s)	Payment	Tasks Performed	Funds Reconciled
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BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM Request for funding from Tax Collector

DEPARTMENT: Tax Collector



Teresa G. Phillips, CFC
BRADFORD COUNTY TAX COLLECTOR

June 24, 2024

Bradford County Board of County Commissioners
Bradford County Courthouse
Starke, FL 32091

Dear Board Members:

This letter is to inform you that for fiscal year 2024-25, my total budget request exceeds my anticipated collections. This is a request for funding as provided in Section 145.141, F.S.

Sincerely,

Teresa G. Phillips
Tax Collector

TGP/md

TAGS & DRIVER LICENSE

904-966-6240
904-966-6235

TAXES

904-966-6246
904-966-6328

BRANCH OFFICE WATSON CENTER

KEYSTONE HEIGHTS FL
904-368-3950

STARKE, FLORIDA 32091

BRADFORDTAXCOLLECTOR.COM

teresa_phillips@bradfordcountyfl.gov

P.O. Box 969

945 N. TEMPLE AVE • SUITE B

P: 904-966-6274

F: 904-964-9063

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM PlanetBids Support Services Agreement

DEPARTMENT: County Manager

PURPOSE: Bid and Vendor Management

ASSOCIATED COST(S): \$2,500

BUDGET LINE (G/L #): 001-01-511-34000-00



Small Community Package

Bradford County, FL

Bradford County

FL

United States

Reference: 20240701-084615860

Quote created: July 1, 2024

Quote created by: Brian Choyka

Senior Sales Executive

brianchoyka@planetbids.com

Amanda Brown

amanda_brown@bradfordcountyfl.gov

Comments from Brian

This proposal is for our small bid volume package that includes up to 5 bids annually. Please let me know if you have any questions.

PB Systems Products & Services

Systems, Licenses & Setup

Total

Bid Management, Vendor Management & Bid Spec Library Includes 1 Full User License with up to 5 bids per year	\$2,500.00 / year
Setup - Bid Management, Vendor Management & Bid Spec Library Includes implementation and standard training	\$0.00

Year 1 Total **\$2,500.00**

Year 1 Total Cost **\$2,500.00**

Purchase terms

Commitment requires signing of the Support Services Agreement with a commitment to a three to five-year contract paid annually, PlanetBids will offer a guaranteed annual price increase of 3% instead of the standard 5% if a contract is signed by September 29, 2024

Next Step

Upon approval, PlanetBids will forward a Support Services Agreement (SSA) for review and signing by the customer, followed thereafter by the implementation, training and full onboarding schedule.

Questions? Contact me



Brian Choyka

Senior Sales Executive

brianchoyka@planetbids.com

PlanetBids, Inc

13263 Ventura Blvd Ste 101

Studio City, CA 91604

United States



Innovative eProcurement Solutions

13263 Ventura Blvd., Suite 101 • Studio City, CA, 91604 • (818) 992-1771

PB System™ SUPPORT SERVICES AGREEMENT

What is PlanetBids. PlanetBids provides a sustainable off-the-shelf modular suite of web-based eProcurement solutions to centralize, automate and manage the complete bidding process for goods and services. All of the solutions are interconnected, comprehensive and streamlined to help fulfill operational tasks in a timely manner, increase productivity and significantly reduce an organization's overall spend. Additional details and end User terms can be found at www.planetbids.com

This SUPPORT SERVICES AGREEMENT ("Agreement"), which describes the terms and conditions applicable to use of the PlanetBids Online Support Services, is made and entered as of the Service Period defined below, by and between PLANETBIDS, LLC, a Delaware Limited Liability Company ("PlanetBids") and the following customer ("Customer") as described below:

Customer Name: Bradford County

Street Address: 945 North Temple Ave

City, State ZIP: Starke FL 32091

Department: County Managers Office

Principal Contact: Amanda Brown

Title: Executive Assistant to County Manager

Phone & Email: 904-966-6327 amanda_brown@bradfordcountyfl.gov

Payment Terms: Net 30

Initial Service Period: 08/01/2024 - 07/31/2025

THEREFORE, PlanetBids and the Customer agree as follows:

PlanetBids Services. Upon acceptance of this Agreement, PlanetBids shall provide the following Support Services to Customer, subject to the terms and conditions of this Agreement and as more specifically described in Exhibit "A".

- a. "Services" shall include one or more of the following PlanetBids PB System™ modules or features if, and only if, listed in Exhibit "A". Customer shall not have access or use of any modules or features not listed in Exhibit "A".
- b. PlanetBids will market on behalf of Customer to drive Vendor engagement to participate in Customer's projects/bids as outlined in Exhibit "A".

Fees and Payments.

Support Fees. Customer agrees to pay PlanetBids set up and services fees as set forth in Exhibit "B" hereto.

- a. **Additional Services; Fees.** If requested by Customer, PlanetBids will provide any or all of the following additional services at the fees set forth in Exhibit "B":
 1. Customization work in addition to standard setup shall be contracted in the following manner and at PlanetBids' current standard rates: (a) Customer shall submit a written request describing the proposed project; (b) PlanetBids conduct a feasibility and assessment of the project and the work required, (c) if the project is technically feasible, PlanetBids will submit to Customer a written estimate setting forth the price, estimated schedule and any conditions of the project. PlanetBids

shall not proceed until approval is received in writing from Customer.

2. Training to Customer's designated users, in addition to that provided pursuant to Section 2(a)(1), is available at rates set in Exhibit "B".
3. Customer may, during the term of this Agreement, access and retrieve data in comma delimited format and documents, at no cost. Additional Services related to the retrieval or restoration of any of Customer's data from such back-up files are available, if necessary, at rates set forth in Exhibit "B".

b. Purchase Orders/Billing. Purchase orders, billing or any related matters must be emailed to billing@planetbids.com or mailed to the following address;

PlanetBids, LLC.,13263 Ventura Blvd., Suite 101, Studio City, CA 91604

Attn: Finance or other address as specified by Company

- c. Payment Terms.** Net 30, Please remit the full amount within 30 days from the date of this invoice.
- d. Tax.** It shall be the responsibility of Customer to collect and pay any taxes, duties, imports, or tariffs that are applicable to sales via the Services.
- e. Credit Cards:** 3% credit card fee will be applied to all transactions made through a credit card
- f. Late Fees:** If Customer is overdue on any payment and fails to pay within specified payment term, then PlanetBids may assess, and Customer agrees to pay a late fee of either 1.5% per month, or the maximum amount allowable by applicable law, whichever is less.
- g. Insurance:** Insurance verification is provided for no cost, to be added as an "additional insured" is an additional fee as defined in Exhibit "B".

Discount Service Agreement Extension: Upon completion of the Initial Term and each Renewal Term (as hereinafter defined), the Term of this Agreement will automatically extend for an additional two-year period (each a "Renewal Term"), except as otherwise set forth herein. This contract extension provision will continue to extend the Agreement by two (2) additional years at the end of the Initial Term and each Renewal Term. **Either party may cancel this renewal provision by submitting written notice to the other no less than 60 days prior to the end of the Initial Term or then-current Renewal Term.** In the event the Agreement is extended:

- A. Company will extend all software licenses in relation to the Services
- B. Company will maintain all Customer data in relation to the Services
- C. Company will extend all User codes per the terms and conditions of the Services
- D. Company will carry forward all vendor data into new Services term
- E. Company will invoice Customer and Customer agrees to pay invoice per the terms of this Agreement.

No Guarantee. PlanetBids does not guarantee use of the Services will produce any quotes, business opportunities or other information helpful to the business of Customer, nor does it guarantee that any contact provided will be adequate or best suited for any transaction.

Permitted Use. Customer shall not use, or permit any employee, consultant or other third party to use, the Services or any content or information accessible through the Services with any other e-procurement product or service including, but not limited to, use of the PB System's vendor and contractor database to distribute requests for bids through a third-party product or service.

Third Party Codes. If Customer uses standard identification codes, PlanetBids shall have the right to request for inspection an original copy of such codes and any necessary authorizations for use. If such identification codes are proprietary codes of third parties, such as NIGP, SIC or CSI, or any other third-party identification codes, it shall be the responsibility of Customer to obtain the necessary licenses and Customer indemnifies and holds harmless PlanetBids from the unauthorized use or publication of any such identification codes with respect to the Services.

Data. For its own internal retrieval and restoration purposes, PlanetBids will record and maintain for a limited time a back-up of all data appearing on Customer's website on a daily basis. The standard duration of such data retained will

be for a minimum of 7 years upon contract termination and determined by PlanetBids in its sole discretion thereafter. In the event PlanetBids finds it necessary to purge Customer's data file prior to the standard 7 years, Customer's data will be transmitted to Customer for Customer's record keeping purposes

Disclaimer. PLANETBIDS MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NONINFRINGEMENT OF INTELLECTUAL PROPERTY OR OTHER VIOLATION OF RIGHTS, EVEN IF PLANETBIDS HAS BEEN MADE AWARE IN ADVANCE OF SUCH POTENTIAL RISK, NOR ANY WARRANTY REGARDING THE ACCURACY, LIKELY RESULTS, OR THE RELIABILITY OF ANY SITES LINKED INTO THE SERVICES. IN NO EVENT SHALL THE AGGREGATE LIABILITY OF PLANETBIDS HEREUNDER EXCEED \$1,000,000.00

Indemnity. Each party will indemnify and defend and hold harmless the other party from and against all claims, liabilities, damages, and expenses, including reasonable attorney fees, arising out of any property damage, personal injury, or death, sustained by such other party as a result of the gross negligence or willful misconduct of the indemnifying party or its agents or employees.

Termination. a) Termination for Cause. This Agreement may be terminated by either party by providing the non-terminating party with no less than forty-five (45) business days written notice (and reasonable opportunity to cure) upon the occurrence of any breach of any material term or condition of this Agreement or any representation or warranty herein. b) Termination Other Than for Cause. Customer may terminate this Agreement without cause by giving Company no less than sixty (60) days written notice before the effective date of such termination. In such case, the effective date of termination shall be the anniversary of the date for the current term of this Agreement that first occurs following the end of the foregoing notice period to each consecutive term year. Any payments made by Customer for actual or subsequent years are non-refundable.

Confidentiality and Non-Disclosure. To the extent authorized by law, each party to this Agreement agrees that it shall treat as confidential, information provided or that becomes known to it by the other party that is either marked "confidential" or reasonably known to be confidential. The parties will use confidential information (a) solely to fulfill its obligations under this Agreement; (b) protect confidential information using the same degree of care it uses to protect its own confidential information of a like nature; (c) but in no event less than a reasonable degree of care.

Notices. PlanetBids shall provide notice to Customer via email, or (at its discretion) via certified U.S. Mail, to the address provided in this Agreement or such other address provided by Customer to PlanetBids. Customer shall provide notice to PlanetBids via email to customerservice@PlanetBids.com, with a copy sent via certified U.S. Mail to the address on the membership registration. Notices will be effective 6 hours after sending if sent via email (unless the sender receives a response indicating that the message was undelivered) or 3 business days after the mailing date, whether or not received.

Assignment. Neither party shall assign this Agreement or any of its rights or obligations without the prior written consent of the other party, and any such attempted assignment will be void, provided PlanetBids may transfer this Agreement without consent of Customer in connection with the sale or transfer of all or substantially all of its equity or assets. Subject to the above, this Agreement will be binding upon the parties' respective successors and permitted assigns.

No Waiver. The failure of PlanetBids to exercise or enforce any right or provision under this Agreement will not constitute a waiver of such right or provision. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid, the parties nevertheless agree that the court should endeavor to give effect to the parties' intentions as reflected in the provision, and the other provisions of the terms and conditions shall remain in full force and effect.

General. Each party to the Agreement agrees that any dispute arising under the Agreement shall be submitted to binding arbitration according to the rules and regulations of, and administered by, the American Arbitration Association, and that any award granted pursuant to such arbitration may be rendered to final judgement. Notwithstanding anything herein, either party may seek injunctive relief and the enforcement of judgments in any court of competent jurisdiction, no matter where located. The prevailing party in any action to enforce our interpret Agreement shall be entitled to recover cost and expenses, including without limitation, attorney's fees whether in arbitration, a court of first jurisdiction and any courts of appeal.

Force Majeure. PlanetBids will not be liable in any amount for failure to perform any obligation under this Agreement if such failure is caused by Internet outages or delays, unauthorized access (hacking), earthquakes, communications outages, fire, flood, war, an act of God, pandemic, or the occurrence of any other unforeseen contingency beyond the reasonable control of PlanetBids.

Authority to Sign. Customer represents and warrants (a) the Customer information provided is current, complete, and accurate, (b) that the person signing this Agreement is authorized to bind Customer, (c) Customer will update the information (including credit card information, if applicable) as required to keep such information current, complete and accurate. PlanetBids may, in its sole discretion, cancel or terminate this Agreement if Customer has willfully violated its obligations hereunder.

AGREED effective as of the date first written above.

PlanetBids

X _____

Signatory: David DiGiacomo

Email of signatory: davidd@planetbids.com

Timestamp: [empty signing timestamp]

Bradford County

X _____

Signatory: Carolyn Spooner,

Title: Chair, Bradford County Board of County Commissioners

Email of signatory: carolyn_spooner@bradfordcountyfl.gov

Timestamp: July 18, 2024

EXHIBIT "A"

**STATEMENT OF WORK
FOR SETUP, IMPLEMENTATION AND TRAINING**

1. Customer System Configuration:

Services available to Customer shall be utilized by the County Managers Office Department and shall include:

A. Access for up to (1) full licensed users of Customer to the following module(s) of the PlanetBids "PB System™":

- i. Vendor Management and Bid Management modules
- ii. Project Evaluation Management module
- iii. Bid Spec Library

B. Access and use of the PlanetBids "Outreach" database for no additional cost.

2. PB System™ Access Services:

PlanetBids rate for maintaining the PB System™ vendor and bid management is based upon an unlimited number of monthly transactions (Bids) and the number of user licenses acquired by Customer. PB System™ Access Services include the following:

- System Administration – PlanetBids will be responsible for system and data backups, disaster recovery, system reliability, availability, privacy, and system security
- Hosting Infrastructure – PlanetBids will be responsible for hosting Services, maintaining the network, hardware, and software infrastructure
- Customer Service – Is available Monday through Friday, excluding statutory holidays (see Help Desk definition below)
- Account Management – PlanetBids will provide a dedicated Account Manager for post-sales support, Services questions.

3. PB System™ Setup, Implementation and Online Training:

- Online training will be provided as outlined below for only the PB Modules licensed and purchased by the Customer for the initial setup and configuration of the Service. PB Modules which were not purchased by Customer, training will be omitted.
- PlanetBids will initially install for Customer the specified number of licensed Services users and configure PB modules.
- PlanetBids will provide up to 3 months' access, by request, to an online training sandbox for Customers to practice using the Service during the initial setup period.
- Vendor and Bid Management Modules: 2-hours and 45-minutes
- Advanced eBidding for Public Works add-on Module: 15-minutes
- PB System™ Project Evaluation Management Module: 45-minutes
- Insurance Certificate Management with My Insurance module: 30-minutes
- Contract Management Module: 45-minutes
- *Includes training for DocuSign add-on to Contract Management. The DocuSign product or service is not included. Customer must purchase from DocuSign the required product or services access.*

- Agency Contracts add-on Module to Contracts Management: 15-minutes
- Contract Compliance add-on module to Contract Management Module: 15-minutes
- Business Certification Module: 30-minutes
- Emergency Operations Module: 20-minute online training session

4. PB System™ setup, implementation and training consists of the following:

A. Initial program definition

The PlanetBids implementation manager will work with one (1) designated Customer project manager to develop a roadmap for system implementation. The implementation manager will define and present a project management schedule to the Customer project manager. Customer will be required to submit information according with the project management schedule. Upon completion and review of the Services by Customer, online training will be scheduled and performed.

B. System implementation and administration

PlanetBids will enter and configure Customer requirements into Services for each licensed user access for Customer for only the Modules purchased by the Customer.

The following implementation services will be provided:

- Account Manager assigned to manage implementation process.
- Press kit developed by PlanetBids Marketing team, including initial press release for publishing to attract Vendors to register for new system.
- URL configured for Customer's procurement web page for Vendor registration.
- Customer shall publish official press releases to attract Vendors to new URL. PlanetBids will publish Customer press release to social media sites and other media outlets.
- PlanetBids will create and send an initial email campaign to any existing Vendor lists Customer may have access to or has compiled. Data will be sent to PlanetBids in comma delimited format or excel.
- Configuration of Customer's purchased Modules.
- Testing of Customer's purchased Modules
- Customer specific databases will be established.
- Complete bid management from bid submission to awarding.
- Electronic bidding tools configured.
- Daily backups.
- Services users and vendor support for the duration of the Agreement.

5. Professional Services_

PlanetBids will provide consulting services for custom reports or Services customizations, specific to Customer, not covered by this Statement of Work at an additional charge. Additional consulting services requested in writing by Customer will be billed at the rates set forth in Exhibit "B". No work will begin on professional services before a mutually agreed-upon statement of work is completed.

6. Help Desk

The PlanetBids Help Desk is available for support (as defined below) via our telephone number (818) 992-1771, from 8:00 am to 5:00 pm, Monday through Friday, excluding statutory holidays. Online support, as well as on-line help services are also available at <https://solutions.planetBids.com/support> (<https://solutions.planetBids.com/support/>) .

To ensure prompt assistance for licensed users of Customer's Services, PlanetBids requires the Customer to designate

at least one, preferably two or three, Services Super Users. The Customer Super Users will be responsible to manage licensed user access, such as username and password, initiating or providing basic "Level 1" support to the licensed users of Customer's Services. While PlanetBids will offer Level 1 or Level 2 support, the designated Super Users will serve as the primary point of contact with PlanetBids.

To provide instant service to vendors and contractors, PlanetBids recommends Customer to initiate or provide basic "Level 1" support although PlanetBids will provide Level 1 or Level 2 support at any time:

- Level 1 support representatives will attempt to answer most or all questions, including help to vendors with simple problems (edit profile, etc.) or general "how-to" questions (search functionality, bidding, etc.). Services related questions by Vendors/Contractors that cannot be answered or supported by Customer should be directed to a PlanetBids support representative. More complex, technical questions should be directed to a Level 2 PlanetBids support representative.
- Level 2 support is more technical in nature. Level 2 questions may, for example, deal with Customer users (i.e., PB System™ administrative users including buyers, project administrators, etc.) or with password issues requiring special assistance, or with possible product bugs or failures. In this case, some research and investigation may be required.

7. User License(s) Management

Customer is responsible for monitoring and maintaining Services licensed users and ensuring all usernames and passwords are always up-to-date. Usernames and passwords are for authorized individual use only.

EXHIBIT "B"

FEES AND PAYMENTS

a. Support Fees. Customer agrees to pay PlanetBids a total of \$2,500 for the first year. Payment for Year 1 shall be due and payable 30 days from the time of execution of this Agreement. The fee(s) for each of the following years are as outlined in Table (A) below and are payable in advance within 30 days of the first day of each such year:

1. Setup Fee. Customer agrees to pay a setup fee of \$0 for the Services installation, configuration, and testing of the Services portal link to Customer's website, plus administrator setup and one-time online user training for up to the number of user licenses and additional modules as outlined in this Agreement and Exhibit "A".

b. Service Fee Payment. Customer agrees to pay for using the Services modules, a service fee of \$2500 for first year of this Agreement and each of the following years as outlined in Table (A). A (5%) percent fee increase applies upon renewal each year.

Table (A)

PB System™ MODULES	SETUP	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
		2024-2025	2025-2026	2026-2027	2027-2028	2027-2028
			Optional	Optional	Optional	Optional
Vendor Management & Bid Management (1Full User License)	\$0	\$2,500	\$2,625	\$2,756.25	\$2,894.06	\$3,038.77
Sub-Total	-	\$2,500	-	-	-	
TOTAL		\$2,500	\$2,625	\$2,756.25	\$2,894.06	\$3,038.77

c. Additional Services. If requested by Customer in writing, PlanetBids will provide any or all of the following additional services. The following rates are current as of the date of this Agreement but are subject to an increase of not more than 10% per year after the first year of this Agreement.

1. Training: \$975.00, for a single online training session of up to 2 hours.
2. For its own internal retrieval and restoration purposes, PlanetBids will record and maintain for a limited time a back-up of all data appearing on Customer's website on a daily basis. The duration of such data retained will be for a minimum of 7 years and determined by PlanetBids in its sole discretion thereafter. However, Customer may, during the term of this Agreement, access and retrieve data in text delimited Microsoft Excel format and documents, at no cost. Additional Services related to the retrieval or restoration any of Customer's data from such back-up files are available, if necessary, at PlanetBids current standard rates, which will vary depending on the level of services required, but not less than \$250.00 per hour.
3. Customer to be added as an "Additional Insured" is \$250/year.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM Amendment No. 1 to Grant Agreement No. 23PLN03 – Vulnerability Assessment

DEPARTMENT: County Manager

PURPOSE: Amending the Grant Agreement for the Vulnerability Assessment. This removed Task #7 (Peril of Flood Compliance) from the original agreement and distributed the allotted funds to the remaining six deliverables. It was advised that due to the location of Bradford County, the peril of flood compliance deliverable was unnecessary.

ASSOCIATED COST(S): None

BUDGET LINE (G/L #):

**AMENDMENT NO. 1
TO AGREEMENT NO. 23PLN03
BETWEEN
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
AND
BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS**

This Amendment to Agreement No. 23PLN03 (Agreement) is made by and between the Department of Environmental Protection (Department), an agency of the State of Florida, and Bradford County Board of County Commissioners (Grantee), on the date last signed below.

WHEREAS, the Department entered into the Agreement with the Grantee for Bradford County Comprehensive Vulnerability Assessment (Project), effective October 31, 2023; and,

WHEREAS, the Grantee has requested a revision to the scope of work and a reallocation of the budget for the Project; and,

WHEREAS, the Department has requested an update to Attachment 1, Attachment 2, Attachment 3, Attachment 6, and Exhibit H following updates from the Office of the General Counsel and Resilient Florida Program; and

WHEREAS, other changes to the Agreement are necessary.

NOW THEREFORE, the Department and Grantee hereby agree as follows:

1. Attachment 1, Standard Terms and Conditions, is hereby deleted in its entirety and replaced with Attachment 1-A, Revised Standard Terms and Conditions, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 1 shall hereinafter refer to Attachment 1-A, Revised Standard Terms and Conditions.
2. Attachment 2, Special Terms and Conditions, is hereby deleted in its entirety and replaced with Attachment 2-A, Revised Special Terms and Conditions, attached hereto and made a part of the Agreement. All references in the Agreement to Attachment 2 shall hereinafter refer to Attachment 2-A, Revised Special Terms and Conditions.
3. Attachment 3, Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-A, Revised Grant Work Plan, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3 shall hereinafter refer to Attachment 3-A, Revised Grant Work Plan.
4. Attachment 6, Program-Specific Requirements is hereby deleted in its entirety and replaced with Attachment 6-A, Revised Program-Specific Requirements, attached hereto and made a part of the Agreement. All references in the Agreement to Attachment 6, shall hereinafter refer to Attachment 6-A, Revised Program-Specific Requirements.
5. Exhibit H, Contractual Services Certification, is hereby deleted in its entirety and replaced with Exhibit H-1, Revised Contractual Services Certification, attached hereto and made a part of the Agreement. All references in the Agreement to Exhibit H shall hereinafter refer to Exhibit H-1, Revised Contractual Services Certification.
6. All other terms and conditions of the Agreement remain in effect. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.

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The parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: _____
Authorized Representative or Designee

By: _____
Secretary or Designee

Carolyn Spooner, Chair, Bradford County Board of County Commissioners
Print Name and Title

Alex Reed, Director
Print Name and Title

Date: _____

Date: _____

List of attachments/exhibits included as part of this Amendment:

Specify Type	Letter/ Number	Description
Attachment	1-A	Revised Standard Terms and Conditions (13 pages)
Attachment	2-A	Revised Special Terms and Conditions (3 pages)
Attachment	3-A	Revised Grant Work Plan (4 pages)
Attachment	6-A	Revised Resilient Florida Program Specific Requirements (2 pages)
Exhibit	H-1	Revised Contractual Services Certification (1 page)

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
REVISED STANDARD TERMS AND CONDITIONS
APPLICABLE TO GRANT AGREEMENTS**

ATTACHMENT 1-A

1. Entire Agreement.

This Grant Agreement, including any Attachments and Exhibits referred to herein and/or attached hereto (Agreement), constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral, with respect to such subject matter. Any terms and conditions included on Grantee's forms or invoices shall be null and void.

2. Grant Administration.

- a. Order of Precedence. If there are conflicting provisions among the documents that make up the Agreement, the order of precedence for interpretation of the Agreement is as follows:
 - i. Standard Grant Agreement
 - ii. Attachments other than Attachment 1, in numerical order as designated in the Standard Grant Agreement
 - iii. Attachment 1, Standard Terms and Conditions
 - iv. The Exhibits in the order designated in the Standard Grant Agreement
- b. All approvals, written or verbal, and other written communication among the parties, including all notices, shall be obtained by or sent to the parties' Grant Managers. All written communication shall be by electronic mail, U.S. Mail, a courier delivery service, or delivered in person. Notices shall be considered delivered when reflected by an electronic mail read receipt, a courier service delivery receipt, other mail service delivery receipt, or when receipt is acknowledged by recipient. If the notice is delivered in multiple ways, the notice will be considered delivered at the earliest delivery time.
- c. If a different Grant Manager is designated by either party after execution of this Agreement, notice of the name and contact information of the new Grant Manager will be submitted in writing to the other party and maintained in the respective parties' records. A change of Grant Manager does not require a formal amendment or change order to the Agreement.
- d. This Agreement may be amended, through a formal amendment or a change order, only by a written agreement between both parties. A formal amendment to this Agreement is required for changes which cause any of the following:
 - (1) an increase or decrease in the Agreement funding amount;
 - (2) a change in Grantee's match requirements;
 - (3) a change in the expiration date of the Agreement; and/or
 - (4) changes to the cumulative amount of funding transfers between approved budget categories, as defined in Attachment 3, Grant Work Plan, that exceeds or is expected to exceed twenty percent (20%) of the total budget as last approved by Department.A change order to this Agreement may be used when:
 - (1) task timelines within the current authorized Agreement period change;
 - (2) the cumulative transfer of funds between approved budget categories, as defined in Attachment 3, Grant Work Plan, are less than twenty percent (20%) of the total budget as last approved by Department;
 - (3) changing the current funding source as stated in the Standard Grant Agreement; and/or
 - (4) fund transfers between budget categories for the purposes of meeting match requirements.This Agreement may be amended to provide for additional services if additional funding is made available by the Legislature.
- e. All days in this Agreement are calendar days unless otherwise specified.

3. Agreement Duration.

The term of the Agreement shall begin and end on the dates indicated in the Standard Grant Agreement, unless extended or terminated earlier in accordance with the applicable terms and conditions. The Grantee shall be eligible for reimbursement for work performed on or after the date of execution through the expiration date of this Agreement, unless otherwise specified in Attachment 2, Special Terms and Conditions. However, work performed prior to the execution of this Agreement may be reimbursable or used for match purposes if permitted by the Special Terms and Conditions.

4. Deliverables.

The Grantee agrees to render the services or other units of deliverables as set forth in Attachment 3, Grant Work Plan. The services or other units of deliverables shall be delivered in accordance with the schedule and at the pricing outlined in the Grant Work Plan. Deliverables may be comprised of activities that must be completed prior to Department making payment on that deliverable. The Grantee agrees to perform in accordance with the terms and conditions set forth in this Agreement and all attachments and exhibits incorporated by the Standard Grant Agreement.

5. Performance Measures.

The Grantee warrants that: (1) the services will be performed by qualified personnel; (2) the services will be of the kind and quality described in the Grant Work Plan; (3) the services will be performed in a professional and workmanlike manner in accordance with industry standards and practices; (4) the services shall not and do not knowingly infringe upon the intellectual property rights, or any other proprietary rights, of any third party; and (5) its employees, subcontractors, and/or subgrantees shall comply with any security and safety requirements and processes, if provided by Department, for work done at the Project Location(s). The Department reserves the right to investigate or inspect at any time to determine whether the services or qualifications offered by Grantee meet the Agreement requirements. Notwithstanding any provisions herein to the contrary, written acceptance of a particular deliverable does not foreclose Department's remedies in the event deficiencies in the deliverable cannot be readily measured at the time of delivery.

6. Acceptance of Deliverables.

- a. Acceptance Process. All deliverables must be received and accepted in writing by Department's Grant Manager before payment. The Grantee shall work diligently to correct all deficiencies in the deliverable that remain outstanding, within a reasonable time at Grantee's expense. If Department's Grant Manager does not accept the deliverables within 30 days of receipt, they will be deemed rejected.
- b. Rejection of Deliverables. The Department reserves the right to reject deliverables, as outlined in the Grant Work Plan, as incomplete, inadequate, or unacceptable due, in whole or in part, to Grantee's lack of satisfactory performance under the terms of this Agreement. The Grantee's efforts to correct the rejected deliverables will be at Grantee's sole expense. Failure to fulfill the applicable technical requirements or complete all tasks or activities in accordance with the Grant Work Plan will result in rejection of the deliverable and the associated invoice. Payment for the rejected deliverable will not be issued unless the rejected deliverable is made acceptable to Department in accordance with the Agreement requirements. The Department, at its option, may allow additional time within which Grantee may remedy the objections noted by Department. The Grantee's failure to make adequate or acceptable deliverables after a reasonable opportunity to do so shall constitute an event of default.

7. Financial Consequences for Nonperformance.

- a. Withholding Payment. In addition to the specific consequences explained in the Grant Work Plan and/or Special Terms and Conditions, the State of Florida (State) reserves the right to withhold payment when the Grantee has failed to perform/comply with provisions of this Agreement. None of the financial consequences for nonperformance in this Agreement as more fully described in the Grant Work Plan shall be considered penalties.
- b. Invoice reduction
If Grantee does not meet a deadline for any deliverable, the Department will reduce the invoice by 1% for each day the deadline is missed, unless an extension is approved in writing by the Department.
- c. Corrective Action Plan. If Grantee fails to correct all the deficiencies in a rejected deliverable within the specified timeframe, Department may, in its sole discretion, request that a proposed Corrective Action Plan (CAP) be submitted by Grantee to Department. The Department requests that Grantee specify the outstanding deficiencies in the CAP. All CAPs must be able to be implemented and performed in no more than sixty (60) calendar days.
 - i. The Grantee shall submit a CAP within ten (10) days of the date of the written request from Department. The CAP shall be sent to the Department's Grant Manager for review and approval. Within ten (10) days of receipt of a CAP, Department shall notify Grantee in writing whether the CAP proposed has been accepted. If the CAP is not accepted, Grantee shall have ten (10) days from receipt of Department letter rejecting the proposal to submit a revised proposed CAP. Failure to obtain Department approval of a CAP as specified above may result in Department's termination of this Agreement for cause as authorized in this Agreement.
 - ii. Upon Department's notice of acceptance of a proposed CAP, Grantee shall have ten (10) days to commence implementation of the accepted plan. Acceptance of the proposed CAP by Department does not relieve Grantee of any of its obligations under the Agreement. In the event the CAP fails to correct or eliminate performance deficiencies by Grantee, Department shall retain the right to

require additional or further remedial steps, or to terminate this Agreement for failure to perform. No actions approved by Department or steps taken by Grantee shall preclude Department from subsequently asserting any deficiencies in performance. The Grantee shall continue to implement the CAP until all deficiencies are corrected. Reports on the progress of the CAP will be made to Department as requested by Department's Grant Manager.

- iii. Failure to respond to a Department request for a CAP or failure to correct a deficiency in the performance of the Agreement as specified by Department may result in termination of the Agreement.

8. Payment.

- a. Payment Process. Subject to the terms and conditions established by the Agreement, the pricing per deliverable established by the Grant Work Plan, and the billing procedures established by Department, Department agrees to pay Grantee for services rendered in accordance with section 215.422, Florida Statutes (F.S.).
- b. Taxes. The Department is exempted from payment of State sales, use taxes and Federal excise taxes. The Grantee, however, shall not be exempted from paying any taxes that it is subject to, including State sales and use taxes, or for payment by Grantee to suppliers for taxes on materials used to fulfill its contractual obligations with Department. The Grantee shall not use Department's exemption number in securing such materials. The Grantee shall be responsible and liable for the payment of all its FICA/Social Security and other taxes resulting from this Agreement.
- c. Maximum Amount of Agreement. The maximum amount of compensation under this Agreement, without an amendment, is described in the Standard Grant Agreement. Any additional funds necessary for the completion of this Project are the responsibility of Grantee.
- d. Reimbursement for Costs. The Grantee shall be paid on a cost reimbursement basis for all eligible Project costs upon the completion, submittal, and approval of each deliverable identified in the Grant Work Plan. Reimbursement shall be requested on Exhibit C, Payment Request Summary Form. To be eligible for reimbursement, costs must be in compliance with laws, rules, and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures, which can be accessed at the following web address: <https://www.myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf>.
- e. Rural Communities and Rural Areas of Opportunity. If Grantee is a county or municipality that qualifies as a "rural community" or "rural area of opportunity" (RAO) as defined in subsection 288.0656(2), F.S., such Grantee may request from the Department that all invoice payments (i.e., cost reimbursement) under this Agreement be directed to the relevant county or municipality or to the RAO itself. The Department will agree to Grantee's request if:
 - i. Grantee demonstrates that it is a county or municipality that qualifies as a "rural community" or "rural area of opportunity" under subsection 288.0656(2), F.S.;
 - ii. Grantee demonstrates current financial hardship using one (1) or more of the "economic distress" factors defined in subsection 288.0656(2)(c), F.S.;
 - iii. Grantee's performance has been verified by the Department, which has determined that Grantee is eligible for cost reimbursement and that Grantee's performance has been completed in accordance with this Agreement's terms and conditions; and
 - iv. Applicable federal and state law(s), rule(s) and regulation(s) allow for such payments.This subsection may not be construed to alter or limit any other applicable provisions of federal or state law, rule, or regulation. A current list of Florida's designated RAOs can be accessed at the following web address: <https://floridajobs.org/community-planning-and-development/rural-community-programs/rural-areas-of-opportunity>.
- f. Invoice Detail. All charges for services rendered or for reimbursement of expenses authorized by Department pursuant to the Grant Work Plan shall be submitted to Department in sufficient detail for a proper pre-audit and post-audit to be performed. The Grantee shall only invoice Department for deliverables that are completed in accordance with the Grant Work Plan.
- g. State Funds Documentation. Pursuant to section 216.1366, F.S., if Contractor meets the definition of a non-profit organization under section 215.97(2)(m), F.S., Contractor must provide the Department with documentation that indicates the amount of state funds:
 - i. Allocated to be used during the full term of the contract or agreement for remuneration to any member of the board of directors or an officer of Contractor.
 - ii. Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the Contractor.

The documentation must indicate the amounts and recipients of the remuneration. Such information must be posted on the State's contract tracking system and maintained pursuant to section 215.985, F.S., and must be posted on the Contractor's website, if Contractor maintains a website.

- h. Interim Payments. Interim payments may be made by Department, at its discretion, if the completion of deliverables to date have first been accepted in writing by Department's Grant Manager.
- i. Final Payment Request. A final payment request should be submitted to Department no later than sixty (60) days following the expiration date of the Agreement to ensure the availability of funds for payment. However, all work performed pursuant to the Grant Work Plan must be performed on or before the expiration date of the Agreement.
- j. Annual Appropriation Contingency. The State's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. This Agreement is not a commitment of future appropriations. Authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of Department if the Legislature reduces or eliminates appropriations.
- k. Interest Rates. All interest rates charged under the Agreement shall be calculated on the prevailing rate used by the State Board of Administration. To obtain the applicable interest rate, please refer to: <https://www.myfloridacfo.com/division/aa/local-governments/judgement-interest-rates>.
- l. Refund of Payments to the Department. Any balance of unobligated funds that have been advanced or paid must be refunded to Department. Any funds paid in excess of the amount to which Grantee or subgrantee is entitled under the terms of the Agreement must be refunded to Department. If this Agreement is funded with federal funds and the Department is required to refund the federal government, the Grantee shall refund the Department its share of those funds.

9. Documentation Required for Cost Reimbursement Grant Agreements and Match.

If Cost Reimbursement or Match is authorized in Attachment 2, Special Terms and Conditions, the following conditions apply. Supporting documentation must be provided to substantiate cost reimbursement or match requirements for the following budget categories:

- a. Salary/Wages. Grantee shall list personnel involved, position classification, direct salary rates, and hours spent on the Project in accordance with Attachment 3, Grant Work Plan in their documentation for reimbursement or match requirements.
- b. Overhead/Indirect/General and Administrative Costs. If Grantee is being reimbursed for or claiming match for multipliers, all multipliers used (i.e., fringe benefits, overhead, indirect, and/or general and administrative rates) shall be supported by audit. If Department determines that multipliers charged by Grantee exceeded the rates supported by audit, Grantee shall be required to reimburse such funds to Department within thirty (30) days of written notification. Interest shall be charged on the excessive rate.
- c. Contractual Costs (Subcontractors). Match or reimbursement requests for payments to subcontractors must be substantiated by copies of invoices with backup documentation identical to that required from Grantee. Subcontracts which involve payments for direct salaries shall clearly identify the personnel involved, salary rate per hour, and hours spent on the Project. All eligible multipliers used (i.e., fringe benefits, overhead, indirect, and/or general and administrative rates) shall be supported by audit. If Department determines that multipliers charged by any subcontractor exceeded the rates supported by audit, Grantee shall be required to reimburse such funds to Department within thirty (30) days of written notification. Interest shall be charged on the excessive rate. Nonconsumable and/or nonexpendable personal property or equipment costing \$5,000 or more purchased for the Project under a subcontract is subject to the requirements set forth in chapters 273 and/or 274, F.S., and Chapter 69I-72, Florida Administrative Code (F.A.C.) and/or Chapter 69I-73, F.A.C., as applicable. The Grantee shall be responsible for maintaining appropriate property records for any subcontracts that include the purchase of equipment as part of the delivery of services. The Grantee shall comply with this requirement and ensure its subcontracts issued under this Agreement, if any, impose this requirement, in writing, on its subcontractors.
 - i. For fixed-price (vendor) subcontracts, the following provisions shall apply: The Grantee may award, on a competitive basis, fixed-price subcontracts to consultants/contractors in performing the work described in Attachment 3, Grant Work Plan. Invoices submitted to Department for fixed-price subcontracted activities shall be supported with a copy of the subcontractor's invoice and a copy of the tabulation form for the competitive procurement process (e.g., Invitation to Bid, Request for Proposals, or other similar competitive procurement document) resulting in the fixed-price subcontract. The Grantee may request approval from Department to award a fixed-price subcontract resulting from procurement methods other than those identified above. In this instance, Grantee shall request the advance written approval from Department's Grant Manager of the fixed price

negotiated by Grantee. The letter of request shall be supported by a detailed budget and Scope of Services to be performed by the subcontractor. Upon receipt of Department Grant Manager's approval of the fixed-price amount, Grantee may proceed in finalizing the fixed-price subcontract.

- ii. If the procurement is subject to the Consultant's Competitive Negotiation Act under section 287.055, F.S. or the Brooks Act, Grantee must provide documentation clearly evidencing it has complied with the statutory or federal requirements.
- d. Travel. All requests for match or reimbursement of travel expenses shall be in accordance with section 112.061, F.S.
- e. Direct Purchase Equipment. For the purposes of this Agreement, Equipment is defined as capital outlay costing \$5,000 or more. Match or reimbursement for Grantee's direct purchase of equipment is subject to specific approval of Department, and does not include any equipment purchased under the delivery of services to be completed by a subcontractor. Include copies of invoices or receipts to document purchases, and a properly completed Exhibit B, Property Reporting Form.
- f. Rental/Lease of Equipment. Match or reimbursement requests for rental/lease of equipment must include copies of invoices or receipts to document charges.
- g. Miscellaneous/Other Expenses. If miscellaneous or other expenses, such as materials, supplies, non-excluded phone expenses, reproduction, or mailing, are reimbursable or available for match or reimbursement under the terms of this Agreement, the documentation supporting these expenses must be itemized and include copies of receipts or invoices. Additionally, independent of Grantee's contract obligations to its subcontractor, Department shall not reimburse any of the following types of charges: cell phone usage; attorney's fees or court costs; civil or administrative penalties; or handling fees, such as set percent overages associated with purchasing supplies or equipment.
- h. Land Acquisition. Reimbursement for the costs associated with acquiring interest and/or rights to real property (including access rights through ingress/egress easements, leases, license agreements, or other site access agreements; and/or obtaining record title ownership of real property through purchase) must be supported by the following, as applicable: Copies of Property Appraisals, Environmental Site Assessments, Surveys and Legal Descriptions, Boundary Maps, Acreage Certification, Title Search Reports, Title Insurance, Closing Statements/Documents, Deeds, Leases, Easements, License Agreements, or other legal instrument documenting acquired property interest and/or rights. If land acquisition costs are used to meet match requirements, Grantee agrees that those funds shall not be used as match for any other Agreement supported by State or Federal funds.

10. Status Reports.

The Grantee shall submit status reports quarterly, unless otherwise specified in the Attachments, on Exhibit A, Progress Report Form, to Department's Grant Manager describing the work performed during the reporting period, problems encountered, problem resolutions, scheduled updates, and proposed work for the next reporting period. Quarterly status reports are due no later than twenty (20) days following the completion of the quarterly reporting period. For the purposes of this reporting requirement, the quarterly reporting periods end on March 31, June 30, September 30 and December 31. The Department will review the required reports submitted by Grantee within thirty (30) days.

11. Retainage.

The following provisions apply if Department withholds retainage under this Agreement:

- a. The Department reserves the right to establish the amount and application of retainage on the work performed under this Agreement up to the maximum percentage described in Attachment 2, Special Terms and Conditions. Retainage may be withheld from each payment to Grantee pending satisfactory completion of work and approval of all deliverables.
- b. If Grantee fails to perform the requested work or fails to perform the work in a satisfactory manner, Grantee shall forfeit its right to payment of the retainage associated with the work. Failure to perform includes, but is not limited to, failure to submit the required deliverables or failure to provide adequate documentation that the work was actually performed. The Department shall provide written notification to Grantee of the failure to perform that shall result in retainage forfeiture. If the Grantee does not correct the failure to perform within the timeframe stated in Department's notice, the retainage will be forfeited to Department.
- c. No retainage shall be released or paid for incomplete work while this Agreement is suspended.
- d. Except as otherwise provided above, Grantee shall be paid the retainage associated with the work, provided Grantee has completed the work and submits an invoice for retainage held in accordance with the invoicing procedures under this Agreement.

12. Insurance.

- a. Insurance Requirements for Sub-Grantees and/or Subcontractors. The Grantee shall require its sub-grantees and/or subcontractors, if any, to maintain insurance coverage of such types and with such terms and limits as described in this Agreement. The Grantee shall require all its sub-grantees and/or subcontractors, if any, to make compliance with the insurance requirements of this Agreement a condition of all contracts that are related to this Agreement. Sub-grantees and/or subcontractors must provide proof of insurance upon request.
- b. Deductibles. The Department shall be exempt from, and in no way liable for, any sums of money representing a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Grantee providing such insurance.
- c. Proof of Insurance. Upon execution of this Agreement, Grantee shall provide Department documentation demonstrating the existence and amount for each type of applicable insurance coverage *prior to* performance of any work under this Agreement. Upon receipt of written request from Department, Grantee shall furnish Department with proof of applicable insurance coverage by standard form certificates of insurance, a self-insured authorization, or other certification of self-insurance.
- d. Duty to Maintain Coverage. In the event that any applicable coverage is cancelled by the insurer for any reason, or if Grantee cannot get adequate coverage, Grantee shall immediately notify Department of such cancellation and shall obtain adequate replacement coverage conforming to the requirements herein and provide proof of such replacement coverage within ten (10) days after the cancellation of coverage.
- e. Insurance Trust. If the Grantee's insurance is provided through an insurance trust, the Grantee shall instead add the Department of Environmental Protection, its employees, and officers as an additional covered party everywhere the Agreement requires them to be added as an additional insured.

13. Termination.

- a. Termination for Convenience. When it is in the State's best interest, Department may, at its sole discretion, terminate the Agreement in whole or in part by giving 30 days' written notice to Grantee. The Department shall notify Grantee of the termination for convenience with instructions as to the effective date of termination or the specific stage of work at which the Agreement is to be terminated. The Grantee must submit all invoices for work to be paid under this Agreement within thirty (30) days of the effective date of termination. The Department shall not pay any invoices received after thirty (30) days of the effective date of termination.
- b. Termination for Cause. The Department may terminate this Agreement if any of the events of default described in the Events of Default provisions below occur or in the event that Grantee fails to fulfill any of its other obligations under this Agreement. If, after termination, it is determined that Grantee was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of Department. The rights and remedies of Department in this clause are in addition to any other rights and remedies provided by law or under this Agreement.
- c. Grantee Obligations upon Notice of Termination. After receipt of a notice of termination or partial termination unless as otherwise directed by Department, Grantee shall not furnish any service or deliverable on the date, and to the extent specified, in the notice. However, Grantee shall continue work on any portion of the Agreement not terminated. If the Agreement is terminated before performance is completed, Grantee shall be paid only for that work satisfactorily performed for which costs can be substantiated. The Grantee shall not be entitled to recover any cancellation charges or lost profits.
- d. Continuation of Prepaid Services. If Department has paid for any services prior to the expiration, cancellation, or termination of the Agreement, Grantee shall continue to provide Department with those services for which it has already been paid or, at Department's discretion, Grantee shall provide a refund for services that have been paid for but not rendered.
- e. Transition of Services Upon Termination, Expiration, or Cancellation of the Agreement. If services provided under the Agreement are being transitioned to another provider(s), Grantee shall assist in the smooth transition of Agreement services to the subsequent provider(s). This requirement is at a minimum an affirmative obligation to cooperate with the new provider(s), however additional requirements may be outlined in the Grant Work Plan. The Grantee shall not perform any services after Agreement expiration or termination, except as necessary to complete the transition or continued portion of the Agreement, if any.

14. Notice of Default.

If Grantee defaults in the performance of any covenant or obligation contained in the Agreement, including, any of the events of default, Department shall provide notice to Grantee and an opportunity to cure that is reasonable under the circumstances. This notice shall state the nature of the failure to perform and provide a time certain for correcting the failure. The notice will also provide that, should the Grantee fail to perform within the time provided, Grantee will be found in default, and Department may terminate the Agreement effective as of the date of receipt of the default notice.

15. Events of Default.

Provided such failure is not the fault of Department or outside the reasonable control of Grantee, the following non-exclusive list of events, acts, or omissions, shall constitute events of default:

- a. The commitment of any material breach of this Agreement by Grantee, including failure to timely deliver a material deliverable, failure to perform the minimal level of services required for a deliverable, discontinuance of the performance of the work, failure to resume work that has been discontinued within a reasonable time after notice to do so, or abandonment of the Agreement;
- b. The commitment of any material misrepresentation or omission in any materials, or discovery by the Department of such, made by the Grantee in this Agreement or in its application for funding;
- c. Failure to submit any of the reports required by this Agreement or having submitted any report with incorrect, incomplete, or insufficient information;
- d. Failure to honor any term of the Agreement;
- e. Failure to abide by any statutory, regulatory, or licensing requirement, including an entry of an order revoking the certificate of authority granted to the Grantee by a state or other licensing authority;
- f. Failure to pay any and all entities, individuals, and furnishing labor or materials, or failure to make payment to any other entities as required by this Agreement;
- g. Employment of an unauthorized alien in the performance of the work, in violation of Section 274 (A) of the Immigration and Nationality Act;
- h. Failure to maintain the insurance required by this Agreement;
- i. One or more of the following circumstances, uncorrected for more than thirty (30) days unless, within the specified 30-day period, Grantee (including its receiver or trustee in bankruptcy) provides to Department adequate assurances, reasonably acceptable to Department, of its continuing ability and willingness to fulfill its obligations under the Agreement:
 - i. Entry of an order for relief under Title 11 of the United States Code;
 - ii. The making by Grantee of a general assignment for the benefit of creditors;
 - iii. The appointment of a general receiver or trustee in bankruptcy of Grantee's business or property; and/or
 - iv. An action by Grantee under any state insolvency or similar law for the purpose of its bankruptcy, reorganization, or liquidation.

16. Suspension of Work.

The Department may, in its sole discretion, suspend any or all activities under the Agreement, at any time, when it is in the best interest of the State to do so. The Department shall provide Grantee written notice outlining the particulars of suspension. Examples of reasons for suspension include, but are not limited to, budgetary constraints, declaration of emergency, or other such circumstances. After receiving a suspension notice, Grantee shall comply with the notice. Within 90 days, or any longer period agreed to by the parties, Department shall either: (1) issue a notice authorizing resumption of work, at which time activity shall resume; or (2) terminate the Agreement. If the Agreement is terminated after 30 days of suspension, the notice of suspension shall be deemed to satisfy the thirty (30) days' notice required for a notice of termination for convenience. Suspension of work shall not entitle Grantee to any additional compensation.

17. Force Majeure.

The Grantee shall not be responsible for delay resulting from its failure to perform if neither the fault nor the negligence of Grantee or its employees or agents contributed to the delay and the delay is due directly to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond Grantee's control, or for any of the foregoing that affect subcontractors or suppliers if no alternate source of supply is available to Grantee. In case of any delay Grantee believes is excusable, Grantee shall notify Department in writing of the delay or potential delay and describe the cause of the delay either (1) within ten days after the cause that creates or will create the delay first arose, if Grantee could reasonably foresee that a delay could occur as a result; or (2) if delay is not reasonably foreseeable, within five days after the date Grantee first had reason to believe that a delay could result. **THE FOREGOING SHALL CONSTITUTE THE GRANTEE'S SOLE REMEDY OR EXCUSE WITH RESPECT TO DELAY.** Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. No claim for damages, other than for an extension of time, shall be asserted against Department. The Grantee shall not be entitled to an increase in the Agreement price or payment of any kind from Department for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency, arising because of delay, disruption, interference, or hindrance from any cause whatsoever. If performance is suspended or delayed, in whole or in part, due to any of the causes described in this paragraph, after the causes have ceased to exist Grantee shall perform at no increased cost, unless Department determines, in its sole

discretion, that the delay will significantly impair the value of the Agreement to Department, in which case Department may: (1) accept allocated performance or deliveries from Grantee, provided that Grantee grants preferential treatment to Department with respect to products subjected to allocation; (2) contract with other sources (without recourse to and by Grantee for the related costs and expenses) to replace all or part of the products or services that are the subject of the delay, which purchases may be deducted from the Agreement quantity; or (3) terminate Agreement in whole or in part.

18. Indemnification.

- a. The Grantee shall be fully liable for the actions of its agents, employees, partners, or subcontractors and shall fully indemnify, defend, and hold harmless Department and its officers, agents, and employees, from suits, actions, damages, and costs of every name and description arising from or relating to:
 - i. personal injury and damage to real or personal tangible property alleged to be caused in whole or in part by Grantee, its agents, employees, partners, or subcontractors; provided, however, that Grantee shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of Department;
 - ii. the Grantee's breach of this Agreement or the negligent acts or omissions of Grantee.
- b. The Grantee's obligations under the preceding paragraph with respect to any legal action are contingent upon Department giving Grantee: (1) written notice of any action or threatened action; (2) the opportunity to take over and settle or defend any such action at Grantee's sole expense; and (3) assistance in defending the action at Grantee's sole expense. The Grantee shall not be liable for any cost, expense, or compromise incurred or made by Department in any legal action without Grantee's prior written consent, which shall not be unreasonably withheld.
- c. Notwithstanding sections a. and b. above, the following is the sole indemnification provision that applies to Grantees that are governmental entities: Each party hereto agrees that it shall be solely responsible for the negligent or wrongful acts of its employees and agents. However, nothing contained herein shall constitute a waiver by either party of its sovereign immunity or the provisions of section 768.28, F.S. Further, nothing herein shall be construed as consent by a state agency or subdivision of the State to be sued by third parties in any matter arising out of any contract or this Agreement.
- d. No provision in this Agreement shall require Department to hold harmless or indemnify Grantee, insure or assume liability for Grantee's negligence, waive Department's sovereign immunity under the laws of Florida, or otherwise impose liability on Department for which it would not otherwise be responsible. Any provision, implication or suggestion to the contrary is null and void.

19. Limitation of Liability.

The Department's liability for any claim arising from this Agreement is limited to compensatory damages in an amount no greater than the sum of the unpaid balance of compensation due for goods or services rendered pursuant to and in compliance with the terms of the Agreement. Such liability is further limited to a cap of \$100,000.

20. Remedies.

Nothing in this Agreement shall be construed to make Grantee liable for force majeure events. Nothing in this Agreement, including financial consequences for nonperformance, shall limit Department's right to pursue its remedies for other types of damages under the Agreement, at law or in equity. The Department may, in addition to other remedies available to it, at law or in equity and upon notice to Grantee, retain such monies from amounts due Grantee as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted by or against it.

21. Waiver.

The delay or failure by Department to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of Department's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right.

22. Statutory Notices Relating to Unauthorized Employment and Subcontracts.

- a. The Department shall consider the employment by any Grantee of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If Grantee/subcontractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement. The Grantee shall be responsible for including this provision in all subcontracts with private organizations issued as a result of this Agreement.
- b. Pursuant to sections 287.133, 287.134, and 287.137 F.S., the following restrictions apply to persons placed on the convicted vendor list, discriminatory vendor list, or the antitrust violator vendor list:
 - i. Public Entity Crime. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may

not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Grantee, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, F.S., for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

- ii. Discriminatory Vendors. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.
- iii. Antitrust Violator Vendors. A person or an affiliate who has been placed on the antitrust violator vendor list following a conviction or being held civilly liable for an antitrust violation may not submit a bid, proposal, or reply on any contract to provide any good or services to a public entity; may not submit a bid, proposal, or reply on any contract with a public entity for the construction or repair of a public building or public work; may not submit a bid, proposal, or reply on leases of real property to a public entity; may not be awarded or perform work as a Grantee, supplier, subcontractor, or consultant under a contract with a public entity; and may not transact new business with a public entity.
- iv. Notification. The Grantee shall notify Department if it or any of its suppliers, subcontractors, or consultants have been placed on the convicted vendor list, the discriminatory vendor list, or antitrust violator vendor list during the life of the Agreement. The Florida Department of Management Services is responsible for maintaining the discriminatory vendor list and the antitrust violator vendor list and posts the list on its website. Questions regarding the discriminatory vendor list or antitrust violator vendor list may be directed to the Florida Department of Management Services, Office of Supplier Diversity, at (850) 487-0915.

23. Compliance with Federal, State and Local Laws.

- a. The Grantee and all its agents shall comply with all federal, state and local regulations, including, but not limited to, nondiscrimination, wages, social security, workers' compensation, licenses, and registration requirements. The Grantee shall include this provision in all subcontracts issued as a result of this Agreement.
- b. No person, on the grounds of race, creed, color, religion, national origin, age, gender, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in performance of this Agreement.
- c. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.
- d. Any dispute concerning performance of the Agreement shall be processed as described herein. Jurisdiction for any damages arising under the terms of the Agreement will be in the courts of the State, and venue will be in the Second Judicial Circuit, in and for Leon County. Except as otherwise provided by law, the parties agree to be responsible for their own attorney fees incurred in connection with disputes arising under the terms of this Agreement.

24. Build America, Buy America Act (BABA) - Infrastructure Projects with Federal Funding.

This provision does not apply to Agreements that are wholly funded by Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act. Also, this provision does not apply where there is a valid waiver in place. However, the provision may apply to funds expended before the waiver or after expiration of the waiver.

If applicable, Recipients or Subrecipients of an award of Federal financial assistance from a program for infrastructure are required to comply with the Build America, Buy America Act (BABA), including the following provisions:

- a. All iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- b. All manufactured products used in the project are produced in the United States--this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

- c. All construction materials are manufactured in the United States-this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

25. Investing in America

Grantees of an award for construction projects in whole or in part by the Bipartisan Infrastructure Law or the Inflation Reduction Act, including the following provision:

- a. Signage Requirements
 - a. Investing in America Emblem: The recipient will ensure that a sign is placed at construction sites supported in whole or in part by this award displaying the official Investing in America emblem and must identify the project as a “project funded by President Biden’s Bipartisan Infrastructure Law” or “project funded by President Biden’s Inflation Reduction Act” as applicable. The sign must be placed at construction sites in an easily visible location that can be directly linked to the work taking place and must be maintained in good condition throughout the construction period.
The recipient will ensure compliance with the guidelines and design specifications provided by EPA for using the official Investing in America emblem available at: <https://www.epa.gov/invest/investing-america-signage>.
 - b. Procuring Signs: Consistent with section 6002 of RCRA, 42 U.S.C. 6962, and 2 CFR 200.323, recipients are encouraged to use recycled or recovered materials when procuring signs. Signage costs are considered an allowable cost under this assistance agreement provided that the costs associated with signage are reasonable. Additionally, to increase public awareness of projects serving communities where English is not the predominant language, recipients are encouraged to translate the language on signs (excluding the official Investing in America emblem or EPA logo or seal) into the appropriate non-English language(s). The costs of such translation are allowable, provided the costs are reasonable.

26. Scrutinized Companies.

- a. Grantee certifies that it is not on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel. Pursuant to section 287.135, F.S., the Department may immediately terminate this Agreement at its sole option if the Grantee is found to have submitted a false certification; or if the Grantee is placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.
- b. If this Agreement is for more than one million dollars, the Grantee certifies that it is also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in section 287.135, F.S. Pursuant to section 287.135, F.S., the Department may immediately terminate this Agreement at its sole option if the Grantee is found to have submitted a false certification; or if the Grantee is placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
- c. As provided in subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions, then they shall become inoperative.

27. Lobbying and Integrity.

The Grantee agrees that no funds received by it under this Agreement will be expended for the purpose of lobbying the Legislature or a State agency pursuant to section 216.347, F.S., except that pursuant to the requirements of section 287.058(6), F.S., during the term of any executed agreement between Grantee and the State, Grantee may lobby the executive or legislative branch concerning the scope of services, performance, term, or compensation regarding that agreement. The Grantee shall comply with sections 11.062 and 216.347, F.S.

28. Record Keeping.

The Grantee shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with United States generally accepted accounting principles (US GAAP) consistently applied. The Department, the State, or their authorized representatives shall have access to such records for audit purposes during

the term of this Agreement and for five (5) years following the completion date or termination of the Agreement. In the event that any work is subcontracted, Grantee shall similarly require each subcontractor to maintain and allow access to such records for audit purposes. Upon request of Department's Inspector General, or other authorized State official, Grantee shall provide any type of information the Inspector General deems relevant to Grantee's integrity or responsibility. Such information may include, but shall not be limited to, Grantee's business or financial records, documents, or files of any type or form that refer to or relate to Agreement. The Grantee shall retain such records for the longer of: (1) three years after the expiration of the Agreement; or (2) the period required by the General Records Schedules maintained by the Florida Department of State (available at: <http://dos.myflorida.com/library-archives/records-management/general-records-schedules/>).

29. Audits.

- a. **Inspector General.** The Grantee understands its duty, pursuant to section 20.055(5), F.S., to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing. The Grantee will comply with this duty and ensure that its sub-grantees and/or subcontractors issued under this Agreement, if any, impose this requirement, in writing, on its sub-grantees and/or subcontractors, respectively.
- b. **Physical Access and Inspection.** Department personnel shall be given access to and may observe and inspect work being performed under this Agreement, with reasonable notice and during normal business hours, including by any of the following methods:
 - i. Grantee shall provide access to any location or facility on which Grantee is performing work, or storing or staging equipment, materials or documents;
 - ii. Grantee shall permit inspection of any facility, equipment, practices, or operations required in performance of any work pursuant to this Agreement; and,
 - iii. Grantee shall allow and facilitate sampling and monitoring of any substances, soils, materials or parameters at any location reasonable or necessary to assure compliance with any work or legal requirements pursuant to this Agreement.
- c. **Special Audit Requirements.** The Grantee shall comply with the applicable provisions contained in Attachment 5, Special Audit Requirements. Each amendment that authorizes a funding increase or decrease shall include an updated copy of Exhibit 1, to Attachment 5. If Department fails to provide an updated copy of Exhibit 1 to include in each amendment that authorizes a funding increase or decrease, Grantee shall request one from the Department's Grants Manager. The Grantee shall consider the type of financial assistance (federal and/or state) identified in Attachment 5, Exhibit 1 and determine whether the terms of Federal and/or Florida Single Audit Act Requirements may further apply to lower tier transactions that may be a result of this Agreement. For federal financial assistance, Grantee shall utilize the guidance provided under 2 CFR §200.331 for determining whether the relationship represents that of a subrecipient or vendor. For State financial assistance, Grantee shall utilize the form entitled "Checklist for Nonstate Organizations Recipient/Subrecipient vs Vendor Determination" (form number DFS-A2-NS) that can be found under the "Links/Forms" section appearing at the following website: <https://apps.fldfs.com/fsaa>.
- d. **Proof of Transactions.** In addition to documentation provided to support cost reimbursement as described herein, Department may periodically request additional proof of a transaction to evaluate the appropriateness of costs to the Agreement pursuant to State guidelines (including cost allocation guidelines) and federal, if applicable. Allowable costs and uniform administrative requirements for federal programs can be found under 2 CFR 200. The Department may also request a cost allocation plan in support of its multipliers (overhead, indirect, general administrative costs, and fringe benefits). The Grantee must provide the additional proof within thirty (30) days of such request.
- e. **No Commingling of Funds.** The accounting systems for all Grantees must ensure that these funds are not commingled with funds from other agencies. Funds from each agency must be accounted for separately. Grantees are prohibited from commingling funds on either a program-by-program or a project-by-project basis. Funds specifically budgeted and/or received for one project may not be used to support another project. Where a Grantee's, or subrecipient's, accounting system cannot comply with this requirement, Grantee, or subrecipient, shall establish a system to provide adequate fund accountability for each project it has been awarded.
 - i. If Department finds that these funds have been commingled, Department shall have the right to demand a refund, either in whole or in part, of the funds provided to Grantee under this Agreement for non-compliance with the material terms of this Agreement. The Grantee, upon such written notification from Department shall refund, and shall forthwith pay to Department, the amount of money demanded by Department. Interest on any refund shall be calculated based on the prevailing rate used by the State Board of Administration. Interest shall be calculated from the date(s) the

original payment(s) are received from Department by Grantee to the date repayment is made by Grantee to Department.

- ii. In the event that the Grantee recovers costs, incurred under this Agreement and reimbursed by Department, from another source(s), Grantee shall reimburse Department for all recovered funds originally provided under this Agreement and interest shall be charged for those recovered costs as calculated on from the date(s) the payment(s) are recovered by Grantee to the date repayment is made to Department.
- iii. Notwithstanding the requirements of this section, the above restrictions on commingling funds do not apply to agreements where payments are made purely on a cost reimbursement basis.

30. Conflict of Interest.

The Grantee covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner or degree with the performance of services required.

31. Independent Contractor.

The Grantee is an independent contractor and is not an employee or agent of Department.

32. Subcontracting.

- a. Unless otherwise specified in the Special Terms and Conditions, all services contracted for are to be performed solely by Grantee.
- b. The Department may, for cause, require the replacement of any Grantee employee, subcontractor, or agent. For cause, includes, but is not limited to, technical or training qualifications, quality of work, change in security status, or non-compliance with an applicable Department policy or other requirement.
- c. The Department may, for cause, deny access to Department's secure information or any facility by any Grantee employee, subcontractor, or agent.
- d. The Department's actions under paragraphs b. or c. shall not relieve Grantee of its obligation to perform all work in compliance with the Agreement. The Grantee shall be responsible for the payment of all monies due under any subcontract. The Department shall not be liable to any subcontractor for any expenses or liabilities incurred under any subcontract and Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under any subcontract.
- e. The Department will not deny Grantee's employees, subcontractors, or agents access to meetings within the Department's facilities, unless the basis of Department's denial is safety or security considerations.
- f. The Department supports diversity in its procurement program and requests that all subcontracting opportunities afforded by this Agreement embrace diversity enthusiastically. The award of subcontracts should reflect the full diversity of the citizens of the State. A list of minority-owned firms that could be offered subcontracting opportunities may be obtained by contacting the Office of Supplier Diversity at (850) 487-0915.
- g. The Grantee shall not be liable for any excess costs for a failure to perform, if the failure to perform is caused by the default of a subcontractor at any tier, and if the cause of the default is completely beyond the control of both Grantee and the subcontractor(s), and without the fault or negligence of either, unless the subcontracted products or services were obtainable from other sources in sufficient time for Grantee to meet the required delivery schedule.

33. Guarantee of Parent Company.

If Grantee is a subsidiary of another corporation or other business entity, Grantee asserts that its parent company will guarantee all of the obligations of Grantee for purposes of fulfilling the obligations of Agreement. In the event Grantee is sold during the period the Agreement is in effect, Grantee agrees that it will be a requirement of sale that the new parent company guarantee all of the obligations of Grantee.

34. Survival.

The respective obligations of the parties, which by their nature would continue beyond the termination or expiration of this Agreement, including without limitation, the obligations regarding confidentiality, proprietary interests, and public records, shall survive termination, cancellation, or expiration of this Agreement.

35. Third Parties.

The Department shall not be deemed to assume any liability for the acts, failures to act or negligence of Grantee, its agents, servants, and employees, nor shall Grantee disclaim its own negligence to Department or any third party. This Agreement does not and is not intended to confer any rights or remedies upon any person other than the parties. If Department consents to a subcontract, Grantee will specifically disclose that this Agreement does not create any third-party rights. Further, no third parties shall rely upon any of the rights and obligations created under this Agreement.

36. Severability.

If a court of competent jurisdiction deems any term or condition herein void or unenforceable, the other provisions are severable to that void provision, and shall remain in full force and effect.

37. Grantee's Employees, Subcontractors and Agents.

All Grantee employees, subcontractors, or agents performing work under the Agreement shall be properly trained technicians who meet or exceed any specified training qualifications. Upon request, Grantee shall furnish a copy of technical certification or other proof of qualification. All employees, subcontractors, or agents performing work under Agreement must comply with all security and administrative requirements of Department and shall comply with all controlling laws and regulations relevant to the services they are providing under the Agreement.

38. Assignment.

The Grantee shall not sell, assign, or transfer any of its rights, duties, or obligations under the Agreement, or under any purchase order issued pursuant to the Agreement, without the prior written consent of Department. In the event of any assignment, Grantee remains secondarily liable for performance of the Agreement, unless Department expressly waives such secondary liability. The Department may assign the Agreement with prior written notice to Grantee of its intent to do so.

39. Compensation Report.

If this Agreement is a sole-source, public-private agreement or if the Grantee, through this agreement with the State, annually receive 50% or more of their budget from the State or from a combination of State and Federal funds, the Grantee shall provide an annual report, including the most recent IRS Form 990, detailing the total compensation for the entities' executive leadership teams. Total compensation shall include salary, bonuses, cashed-in leave, cash equivalents, severance pay, retirement benefits, deferred compensation, real-property gifts, and any other payout. The Grantee must also inform the Department of any changes in total executive compensation between the annual reports. All compensation reports must indicate what percent of compensation comes directly from the State or Federal allocations to the Grantee.

40. Execution in Counterparts and Authority to Sign.

This Agreement, any amendments, and/or change orders related to the Agreement, may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument. In accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and shall have the same force and effect as a written signature. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Revised Special Terms and Conditions
AGREEMENT NO. 23PLN03**

ATTACHMENT 2-A

These Special Terms and Conditions shall be read together with general terms outlined in the Standard Terms and Conditions, Attachment 1. Where in conflict, these more specific terms shall apply.

1. Scope of Work.

The Project funded under this Agreement is Bradford County Comprehensive Vulnerability Assessment. The Project is defined in more detail in Attachment 3, Grant Work Plan.

2. Duration.

- a. Reimbursement Period. The reimbursement period for this Agreement the same as the term of the Agreement.
- b. Extensions. There are extensions available for this Project.
- c. Service Periods. Additional service periods may be added in accordance with 2.a above and are contingent upon proper and satisfactory technical and administrative performance by the Grantee and the availability of funding.

3. Payment Provisions.

- a. Compensation. This is a cost reimbursement Agreement. The Grantee shall be compensated under this Agreement as described in Attachment 3.
- b. Invoicing. Invoicing will occur as indicated in Attachment 3.
- c. Advance Pay. Advance Pay is not authorized under this Agreement.

4. Cost Eligible for Reimbursement or Matching Requirements.

Reimbursement for costs or availability for costs to meet matching requirements shall be limited to the following budget categories, as defined in the Reference Guide for State Expenditures, as indicated:

<u>Reimbursement</u>	<u>Match</u>	<u>Category</u>
<input type="checkbox"/>	<input type="checkbox"/>	Salaries/Wages
		Overhead/Indirect/General and Administrative Costs:
<input type="checkbox"/>	<input type="checkbox"/>	a. Fringe Benefits, N/A.
<input type="checkbox"/>	<input type="checkbox"/>	b. Indirect Costs, N/A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contractual (Subcontractors)
<input type="checkbox"/>	<input type="checkbox"/>	Travel, in accordance with Section 112, F.S.
<input type="checkbox"/>	<input type="checkbox"/>	Equipment
<input type="checkbox"/>	<input type="checkbox"/>	Rental/Lease of Equipment
<input type="checkbox"/>	<input type="checkbox"/>	Miscellaneous/Other Expenses
<input type="checkbox"/>	<input type="checkbox"/>	Land Acquisition

5. Equipment Purchase.

No Equipment purchases shall be funded under this Agreement.

6. Land Acquisition.

There will be no Land Acquisitions funded under this Agreement.

7. Match Requirements

There is no match required on the part of the Grantee under this Agreement.

8. Insurance Requirements

Required Coverage. At all times during the Agreement the Grantee, at its sole expense, shall maintain insurance coverage of such types and with such terms and limits described below. The limits of coverage under each policy maintained by the Grantee shall not be interpreted as limiting the Grantee's liability and obligations under the Agreement. All insurance policies shall be through insurers licensed and authorized to issue policies in Florida, or alternatively, Grantee may provide coverage through a self-insurance program established and operating under the laws of Florida. Additional insurance requirements for this Agreement may be required elsewhere in this Agreement, however the minimum insurance requirements applicable to this Agreement are:

a. Commercial General Liability Insurance.

The Grantee shall provide adequate commercial general liability insurance coverage and hold such liability insurance at all times during the Agreement. The Department, its employees, and officers shall be named as an additional insured on any general liability policies. The minimum limits shall be \$250,000 for each occurrence and \$500,000 policy aggregate.

b. Commercial Automobile Insurance.

If the Grantee's duties include the use of a commercial vehicle, the Grantee shall maintain automobile liability, bodily injury, and property damage coverage. Insuring clauses for both bodily injury and property damage shall provide coverage on an occurrence basis. The Department, its employees, and officers shall be named as an additional insured on any automobile insurance policy. The minimum limits shall be as follows:

\$200,000/300,000	Automobile Liability for Company-Owned Vehicles, if applicable
\$200,000/300,000	Hired and Non-owned Automobile Liability Coverage

c. Workers' Compensation and Employer's Liability Coverage.

The Grantee shall provide workers' compensation, in accordance with Chapter 440, F.S. and employer liability coverage with minimum limits of \$100,000 per accident, \$100,000 per person, and \$500,000 policy aggregate. Such policies shall cover all employees engaged in any work under the Grant.

d. Other Insurance. None.

9. Quality Assurance Requirements.

There are no special Quality Assurance requirements under this Agreement.

10. Retainage.

No retainage is required under this Agreement.

11. Subcontracting.

The Grantee may subcontract work under this Agreement without the prior written consent of the Department's Grant Manager except for certain fixed-price subcontracts pursuant to this Agreement, which require prior approval. The Grantee shall submit a copy of the executed subcontract to the Department prior to submitting any invoices for subcontracted work. Regardless of any subcontract, the Grantee is ultimately responsible for all work to be performed under this Agreement.

12. State-owned Land.

The work will not be performed on State-owned land.

13. Office of Policy and Budget Reporting.

There are no special Office of Policy and Budget reporting requirements for this Agreement.

14. Common Carrier.

- a. Applicable to contracts with a common carrier – firm/person/corporation that as a regular business transports people or commodities from place to place. If applicable, Contractor must also fill out and return PUR 1808 before contract execution. If Contractor is a common carrier pursuant to section 908.111(1)(a), Florida Statutes, the Department will terminate this contract immediately if Contractor is found to be in violation of the law or the attestation in PUR 1808.
- b. Applicable to solicitations for a common carrier – Before contract execution, the winning Contractor(s) must fill out and return PUR 1808, and attest that it is not willfully providing any service in furtherance of transporting a person into this state knowing that the person unlawfully present in the United States according to the terms of the federal Immigration and Nationality Act, 8 U.S.C. ss. 1101 et seq. The

Department will terminate a contract immediately if Contractor is found to be in violation of the law or the attestation in PUR 1808.

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
REVISED GRANT WORK PLAN
AGREEMENT NO. 23PLN03**

ATTACHMENT 3-A

PROJECT TITLE: Bradford County Comprehensive Vulnerability Assessment

PROJECT LOCATION: The Project is located in Bradford County, Florida.

PROJECT DESCRIPTION:

Bradford County (Grantee) will complete the Bradford County Vulnerability Assessment Project (Project) to include a comprehensive Vulnerability Assessment (VA) pursuant to Section 380.093, Florida Statutes (F.S.).

Task 1: Kick Off Meeting

Description: The Grantee will develop an overall project management plan and address initial actions and then conduct a kick-off meeting for the project. Meeting attendees will discuss the project scope, project goals, schedule, key milestones, and deliverables in order to develop a consistent project approach.

Deliverables: The Grantee will provide the following:

- **1.1:** Meeting agenda to include location, date, and time of meeting;
- **1.2:** Meeting sign-in sheets or attendance records with attendee names and affiliation;
- **1.3:** A copy of the presentation(s) and any materials created for distribution at the meeting, as applicable;
- **1.4:** Kick-off meeting minutes, which documents all decisions and agreed upon outcomes of the meeting;

Task 2: Acquire Background Data and Municipal Outreach

Description: The Grantee will research and compile the data needed to perform the VA based on the requirements as defined in Section 380.093, F.S. The Grantee will, in coordination with the Department, identify municipalities within the County without a statutorily compliant VA and work to collect municipal data for inclusion in the County-based VA. Three main categories of data are required to perform a VA: 1) critical and regionally significant asset inventory, 2) topographic data, and 3) flood scenario-related data. GIS metadata should incorporate a layer for each of the four asset classes as defined in paragraphs 380.093(2)(a)1-4, F.S. GIS files and associated metadata must adhere to the Resilient Florida Program's GIS Data Standards (Exhibit I), and raw data sources shall be defined within the associated metadata. Sea level rise projection data shall include the 2017 National Oceanic and Atmospheric Administration (NOAA) intermediate-high and intermediate-low projections for 2040 and 2070, at a minimum. Other projections can be used at the Grantees discretion. Storm surge data used must be equal to or exceed the 100-year return period (1% annual chance) flood event. In the process of researching background data, the Grantee shall identify data gaps, where missing data or low-quality information may limit the VA's extent or reduce the accuracy of the results. The Grantee shall rectify any gaps of necessary data.

Deliverables: The Grantee will provide the following:

- **2.1:** A technical report to outline the data compiled and findings of the gap analysis;
- **2.2:** A summary report to include recommendations to address the identified data gaps and actions taken to rectify them, if applicable;
- **2.3:** GIS files with appropriate metadata of the data compiled, to include locations of critical assets owned or maintained either by the Grantee or municipalities included within the county as well as regionally significant assets that are classified and as defined in paragraphs 380.093(2)(a)1-4, F.S.; and
- **2.4:** All records or requests for data from municipalities without statutorily compliant VA.

Task 3: Exposure Analysis

Description: The Grantee will perform an exposure analysis to identify the depth of water caused by each sea level rise, storm surge, and/or flood scenario. The water surface depths (i.e. flood scenarios) used to evaluate assets shall include the following data: tidal flooding, current and future storm surge flooding, rainfall-induced flooding, and compound flooding, all as applicable, as well as the scenarios and standards used for the exposure analysis shall be pursuant to s. 380.093, F.S. GIS files and associated metadata must adhere to the Resilient Florida Program’s GIS Data Standards (Exhibit I), and raw data sources shall be defined within the associated metadata.

Deliverables: The Grantee will provide the following:

- **3.1:** A draft VA report that provides details on the modeling process, type of models utilized, and resulting tables and maps illustrating flood depths for each flood scenario; and
- **3.2:** GIS files with results of the exposure analysis for each flood scenario as well as the appropriate metadata that identifies the methods used to create the flood layers.

Task 4: Sensitivity Analysis

Description: The Grantee will perform the sensitivity analysis to measure the impact of flooding on assets and to apply the data from the exposure analysis to the inventory of critical assets created in the Acquire Background Data Task. The sensitivity analysis should include an evaluation of the impact of flood severity on each asset class and at each flood scenario and assign a risk level based on percentages of land area inundated and number of critical assets affected.

Deliverables: The Grantee will provide the following:

- **4.1:** An updated draft VA report that provides details on the findings of the exposure analysis and the sensitivity analysis, and includes visual presentation of the data via maps and tables, based on the statutorily-required scenarios and standards; and
- **4.2:** An initial list of critical and regionally significant assets that are impacted by flooding. The list of critical and regionally significant assets must be prioritized by area or immediate need and must identify which flood scenario(s) impacts each asset.

Task 5: Final Vulnerability Assessment Report, Maps, and Tables

Description: The Grantee will finalize the VA report pursuant to the requirements in s. 380.093, F.S. The final VA must include all results from the exposure and sensitivity analyses, as well as a summary of identified risks and assigned focus areas. It should contain a list of critical and regionally significant assets that are impacted by flooding and sea-level rise, specifying for each asset the flood scenario(s) impacting

the asset. GIS files and associated metadata must adhere to the Resilient Florida Program’s GIS Data Standards (Exhibit I), and raw data sources shall be defined within the associated metadata.

Deliverables: The Grantee will provide the following:

- **5.1:** Final VA Report that provides details on the results and conclusions, including illustrations via maps and tables, based on the statutorily-required scenarios and standards in s. 380.093, F.S.;
- **5.2:** A final list of critical and regionally significant assets that are impacted by flooding. The list of critical and regionally significant assets must be prioritized by area or immediate need and must identify which flood scenario(s) impacts each asset.;
- **5.3:** All electronic mapping data used to illustrate flooding and sea level rise impacts identified in the VA, to include the geospatial data in an electronic file format and GIS metadata; and
- **5.4:** A signed Vulnerability Assessment Compliance Checklist Certification.

Task 6: Public Presentation

Description: The Grantee will present the final VA results to local governing boards, technical committees, or other appropriate officers and elected officials. The purpose of the presentation is to share the findings from the final VA and provide recommendations of actions for adaptation strategies and future project funding. The presentation will also inform the public of the results and the future risk of sea level rise and increased flooding and encourage community participation when identifying mitigation strategies to address the flooding vulnerabilities. The Grantee will prepare all social media notifications, meeting invitations, meeting materials, presentations, and graphics utilized during the meeting, as applicable.

Deliverables: The Grantee will provide the following:

- **6.1:** Meeting agendas to include location, date, and time of meeting;
- **6.2:** Meeting sign-in sheets with attendee names and affiliation (i.e. local stakeholder, resident, steering committee member, local government staff);
- **6.3:** A copy of the presentation(s) and any materials created in preparation of or for distribution at the meeting (i.e. social media posts, public announcements, graphics), as applicable;
- **6.4:** A copy of the file or weblink of the video or audio recording from the meeting, if applicable; and
- **6.5:** A summary report including attendee input and meeting outcomes.

PERFORMANCE MEASURES: The Grantee will submit all deliverables for each task to the Department’s Grant Manager on or before the Task Due Date listed in the Project Timeline. The Department’s Grant Manager will review the deliverable(s) to verify that they meet the specifications in the Grant Work Plan and the task description, to include any work being performed by any subcontractor(s), and will provide written acceptance or denial of the deliverable(s) to the Grantee within thirty (30) calendar days. Tasks may include multiple deliverables to be completed. The Department will accept partial and full deliverables. Incomplete deliverables will not be accepted. A “partial deliverable” is defined as a deliverable consisting of one (1) or more (but not all) subcomponents listed in the deliverable list for a single task, where such subcomponent(s) are delivered to the Department at one hundred percent (100%) completion. A “full deliverable” is defined as a deliverable comprising all subcomponents listed in the deliverable list for a single task, all delivered to the Department at one hundred percent (100%) completion. An “incomplete deliverable” is defined as a deliverable for which one hundred percent (100%) completion has not been achieved for any of the subcomponents listed in the deliverable list for a single task. A task is considered one hundred percent (100%) complete upon the Department’s receipt and approval of all

deliverable(s) listed within the task and the Department’s approval provided by the Deliverable Acceptance Letter.

CONSEQUENCES FOR NON-PERFORMANCE: For each task deliverable not received by the Department at one hundred percent (100%) completion and by the specified due date listed in the Agreement’s most recent Project Timeline, the Department will reduce the relevant Task Funding Amount(s) paid to Grantee in proportion to the percentage of the deliverable(s) not fully completed and/or submitted to the Department in a timely manner.

PAYMENT REQUEST SCHEDULE: Following the Grantee’s full or partial completion of a task’s deliverable(s) and acceptance by the Department’s Grant Manager, the Grantee may submit a payment request for cost reimbursement using the Exhibit C, Payment Request Summary Form. All payment requests must be accompanied by the Deliverable Acceptance Letter; the Exhibit A, Progress Report Form, detailing all progress made in the invoice period; and supporting fiscal documentation including match, if applicable. Interim payments will not be accepted. Upon the Department’s receipt of the aforementioned documents and supporting fiscal documentation, the Department’s Grant Manager will have ten (10) working days to review and approve or deny the payment request.

PROJECT TIMELINE AND BUDGET DETAIL: The tasks must be completed by, and all deliverables received by, the corresponding task due date listed in the table below. Cost-reimbursable grant funding must not exceed the budget amounts indicated below. Requests for any change(s) must be submitted prior to the current task due date listed in the Project Timeline. Requests are to be sent via email to the Department’s Grant Manager, with the details of the request and the reason for the request made clear.

Task No.	Task Title	Budget Category	DEP Amount	Match Amount	Total Amount	Task Start Date	Task Due Date
1	Kick Off Meeting	Contractual Services	\$20,000	\$0	\$20,000	7/1/2022	3/31/2025
2	Acquire Background Data	Contractual Services	\$67,500	\$0	\$67,500	7/1/2022	3/31/2025
3	Exposure Analysis	Contractual Services	\$67,500	\$0	\$67,500	7/1/2022	3/31/2025
4	Sensitivity Analysis	Contractual Services	\$67,500	\$0	\$67,500	7/1/2022	3/31/2025
5	Final Vulnerability Assessment Report, Maps, and Tables	Contractual Services	\$62,500	\$0	\$62,500	7/1/2022	3/31/2025
6	Public Presentation	Contractual Services	\$15,000	\$0	15,000	7/1/2022	3/31/2025
Total:			\$300,000	\$0	\$300,000		

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
REVISED PROGRAM-SPECIFIC REQUIREMENTS
RESILIENT FLORIDA PROGRAM**

ATTACHMENT 6-A

1. Sea Level Impact Projection Study Requirement. If a state-funded construction project is located within an area where a Sea Level Impact Protection (SLIP) study is required pursuant to the relevant Florida Statute (s. 161.551, *Florida Statutes* (F.S.), before July 1, 2024; s. 380.0937, F.S., beginning July 1, 2024, and thereafter), the Grantee is responsible for conducting such a SLIP study and submitting the resulting report to the Department. The SLIP study report must be received by the Department, approved by the Department, and published on the Department’s website for at least thirty (30) days before construction can commence. Upon submission to the Department, SLIP study reports must meet all relevant statutory requirements, as well as the then-current standards and criteria indicated in Chapter 62S-7, *Florida Administrative Code*.
2. Permits. The Grantee acknowledges that receipt of this grant does not imply nor guarantee that a federal, state, or local permit will be issued for a particular activity. The Grantee agrees to ensure that all necessary permits are obtained prior to implementation of any grant-funded activity that may fall under applicable federal, state, or local laws. Further, the Grantee shall abide by all terms and conditions of each applicable permit for any grant-funded activity. Upon request, the Grantee must provide a copy of all acquired and approved permits for the project.
3. Attachment 3, Grant Work Plan, Performance Measures. All deliverables and reports submitted to the Department should be submitted electronically and must be compliant with the Americans with Disabilities Act, also known as “508 Compliant,” in all formats provided.
4. Copyright, Patent and Trademark. The Department reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for state government purposes:
 - a. The copyright in any work developed under this Agreement; and
 - b. Any rights or copyright to which the Grantee or subcontractor purchases ownership with grant support.
5. Grant funds may not be used to support ongoing efforts to comply with certain legal requirements or actions that were unanticipated, non-existent, or unknown to the Department at the time of this Agreement’s execution, including regulatory and permit compliance requirements, non-compliance and citation fees, fees resulting from unanticipated permit conditions, settlement agreements, and compliance with formal or informal enforcement actions to resolve violations of applicable rules and statutes (including consent orders, Closed Without Official Enforcement agreements, and similar enforcement actions). Grant funds may be utilized to support ongoing efforts to comply with permit-required conditions, as approved by the Resilient Florida Program (e.g., pre-, during-, and post-construction monitoring and mitigation efforts).
6. Funding Source. With the exception of audiovisuals not intended for presentation to the general public that are produced either as research instruments or for documenting experimentation or findings (unless otherwise required under the special terms of this Agreement), Grantee agrees to include the Department’s logo (which can be found on the Department’s website at: <https://floridadep.gov> or by contacting the Grant Manager for a copy) on all publications, printed reports, maps, audiovisuals (including videos, slides, and websites), and similar materials, as well as the following language:

“This work was funded in part through a grant agreement from the Florida Department of Environmental Protection’s Office of Resilience and Coastal Protection Resilient Florida Program. The views, statements,

findings, conclusions, and recommendations expressed herein are those of the author(s) and do not necessarily reflect the views of the State of Florida or any of its subagencies.”

The next printed line must identify the month and year of the publication.

7. Final Project Report. The Grantee must submit Exhibit F, Final Project Report Form, prior to requesting final payment. The Final Project Report may be submitted in lieu of the final quarterly status report, only in instances where the next quarterly report falls after the project’s completion date.
8. Project Photos. The Grantee must submit Exhibit G, Photo Release Form, with the first submission of deliverables and reports (Exhibit A and F) that include photos.
9. Contractual Services. For all grant agreements that include Contractual Services as an expenditure category, the Grantee must submit Exhibit H, Contractual Services Certification, and all required supporting documentation for all contractors conducting work under the grant agreement, prior to requesting payment that includes contractual services.
10. Vulnerability Assessments. For all Planning grant agreements (Resilient Florida Grant Program and Regional Resilience Entities), the Grantee must submit Exhibit I, Vulnerability Assessment Compliance Checklist Certification, with the final grant deliverable(s).
11. Geographic Information System (GIS) files and associated metadata. All GIS files and associated metadata must adhere to the Resilient Florida Program’s GIS Data Standards (found on the Resilient Florida Program website: <https://floridadep.gov/rcp/resilient-florida-program/documents/resilient-florida-program-gis-data-standards>), and raw data sources shall be defined within the associated metadata.
12. State and Local Fiscal Recovery Funds. For all grant agreements funded with the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) under the American Rescue Plan Act, the Grantee must submit the SLFRF Reporting Requirements Form upon execution of the grant agreement.

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
RESILIENT FLORIDA GRANT PROGRAM
REVISED CONTRACTUAL SERVICES CERTIFICATION**

Exhibit H-1

Required for all grant agreements that include Contractual Services as an expenditure category.

DEP Agreement Number: 23PLN03

Project Title: Bradford County Comprehensive Vulnerability Assessment

Grantee: Bradford County Board of County Commissioners

Subcontractor: _____

Note: Submit separate Exhibit H Certification for each additional subcontractor.

Prior to making a request for payment of contractual services, the Grantee must provide the following to the Department Grant Manager then responsible for the Grantee's Resilient Florida Grant Program grant agreement:

1. Documentation of the Grantee's procurement process, as consistent with Attachment 1, Paragraph 9(c) and Attachment 2, Paragraph 11;
2. A list of all subcontractor quote and/or bid amounts (as applicable), including the company name and address for each subcontractor;
3. An explanation of how and why the Grantee made their determination(s) for the subcontractor(s) selected to perform certain task(s) under the Grantee's relevant grant agreement;
4. A copy of the Grantee's executed subcontract agreement, as required by Attachment 2, Paragraph 11; and
5. This Exhibit H, signed and dated by the Grantee's own (non-Departmental) grant manager.

By signing below, I certify that, on behalf of the Grantee, I have provided all the information required by items 1. through 4. of this exhibit, as stated above, to the Department Grant Manager currently responsible for the Grantee's Resilient Florida Grant Program grant agreement. I also certify that the procurement process the Grantee utilized follows all of said Grantee's non-Departmental policies and procedures for subcontractors.

Grantee's Grant Manager Signature

Print Name

Date

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM: SHIP Rehabilitation Loan Approval

DEPARTMENT: Community Development/SHIP

PURPOSE/DESCRIPTION: The SHIP Home Repair Loan program allows income qualified applicants to apply for funds in an amount not to exceed \$35,000.00.

Upon BOCC approval of SHIP Home Repair Loans application – File 2020-3, 2020-4, 2020-5, the next steps in executing these projects include: 1) Title Search, 2) Initial inspection 3) A bid advertisement for home repairs; 4) Award of bid to a contractor; and 5) Enter into an agreement with a contractor to perform home repairs. All steps will come before the BOCC for approval.

ASSOCIATED COST(S): File 2020-3 - \$35,000
File 2020-4 - \$35,000
File 2020-5 - \$35,000

BUDGET LINE (G/L #): 102-52-554-65980-00

BRADFORD COUNTY COMMUNITY DEVELOPMENT
S.H.I.P. PROGRAM
925-E NORTH TEMPLE AVENUE
STARKE, FL 32091

Based on the 2024 income limits for the Bradford County Metropolitan Statistical Area (MSA), the family or individual(s) named below is/are eligible to receive S.H.I.P. Program funds under the provisions of Chapter 420, Part V, Florida Statutes.

Home Repair Loans

Five Year Deferred Payment Loan in an Amount not to Exceed \$35,000

Shannon Mroz 2020-3-S
101 S. Myrtle Street
Starke, FL 32091
Loan amount =\$35,000

Sherry Riddle 2020-4-S
24582 Grove Street
Lawtey, FL 32058
Loan Amount =\$35,000

Brenda Mckinney 2020-5-S
17843 NW 48th Avenue
Starke, FL 32091
Loan Amount=\$35,000

Purchase Assistance Loans

Deferred Payment Loan in an Amount Not to exceed \$30,000

None at this time

Demo/Replacement Loans

Deferred Payment Loan in an amount not to exceed \$84,500

None at this time

Loans Approved at County Commission meeting.
Date: July 18, 2024

Carolyn Spooner, Chairwomen

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM: SHIP Rehabilitation Change order No. 1 on File 2019-7-S

DEPARTMENT: Community Development/SHIP

PURPOSE/DESCRIPTION: Per the contract work-write-up the electrical panel was overloaded, we had to replace existing panel with new 225A, 42 circuits panel & connect new and existing wiring to new circuit. The existing meter can is 150Amp and its needs to be increased to 200Amp to match panel for the service coming into the house. Therefore, please consider 1,782.50 to have the meter can disconnected and City reconnect fee.

ASSOCIATED COST(S): \$1,782.50

BUDGET LINE (G/L #): 102-52-554-65980-00

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18th, 2024

AGENDA ITEM: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA ADOPTING THE STATEWIDE MUTUAL AID AGREEMENT AND PROVIDING AN EFFECTIVE DATE

DEPARTMENT: Emergency Management

PURPOSE: Request Bradford County BOCC adopt a resolution adopting the 2023 Statewide Mutual Aid Agreement (SMAA). Per Florida Statute § 252.40, the governing body of political subdivisions may enter into mutual aid agreements for emergency aid and assistance in case of emergencies too extensive to be dealt with unassisted. The SMAA serves as a venue for the exchange of emergency resources throughout the State of Florida. The SMAA is intended to allow for more timely and cost-effective resource acquisition than out-of-state mutual aid or federal assistance typically provides.

ASSOCIATED COST(S): None

BUDGET LINE (G/L #): N/A

RESOLUTION NO. 2024-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA ADOPTING THE STATEWIDE MUTUAL AID AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the State of Florida Emergency Management Act, Chapter 252, authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon the request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Chapter 252, among political subdivisions within the State; and

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Bradford County, Florida that, in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster, we hereby adopt the Statewide Mutual Aid Agreement, effective this 2nd day of July, 2024, which is attached hereto and incorporated by reference.

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 2nd day of July, 2024.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

By: CAROLYN SPOONER, as its Chair.

ATTEST:

By: DENNY THOMPSON, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: RICH KOMANDO, as
County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONER OF BRADFORD COUTNY, FLORIDA, APPROVING THE 2020 FEDERAL HIGHWAY ADMINISTRATION ADJUSTED URBAN AREA BOUNDARY FOR BRADFORD COUNTY, FLORIDA, AND FUNCTIONAL CLASSIFICATIONS FOR BRADFORD COUNTY, FLORIDA, PREPARED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION.

DEPARTMENT: County Manager

PURPOSE: Approval of the Urban Area Boundary for Bradford County

RESOLUTION # _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONER OF BRADFORD COUTNY, FLORIDA, APPROVING THE 2020 FEDERAL HIGHWAY ADMINISTRATION ADJUSTED URBAN AREA BOUNDARY FOR BRADFORD COUNTY, FLORIDA, AND FUNCTIONAL CLASSIFICATIONS FOR BRADFORD COUNTY, FLORIDA, PREPARED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION.

WHEREAS, the U.S. Census Bureau revised the Urban Areas based on population counts from the 2020 decennial census; and

WHEREAS, the Florida Department of Transportation prepared the Adjusted Urban Area Boundaries, which adjust the Census Urban Areas to be more consistent with transportation planning needs; and

WHEREAS, the Florida Department of Transportation reviewed and updated the functional classification of roadways in conjunction with the Adjusted Urban Area Boundaries; and

WHEREAS, the Bradford County Board of County Commissioners reviewed and approves the Adjusted Urban Area Boundaries and Functional Classifications map for Bradford County, Florida.

NOW THEREFORE, be it resolved by the Bradford County Board of County Commissioners on this 18th day of July 2024 as follows:

Section I: The Bradford County Board of County Commissioners approves the Chair of the Board of County Commissioners signature of the Adjusted Urban Area Boundary and Functional Classification map for Bradford County, Florida.

Section II: This Resolution shall take effect upon adoption.

(The Remainder of This Page Intentionally Left Blank)

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 18th Day of July 2024.

CAROLYN SPOONER
CHAIR, BRADFORD COUNTY BOARD OF
COUNTY COMMISSIONERS

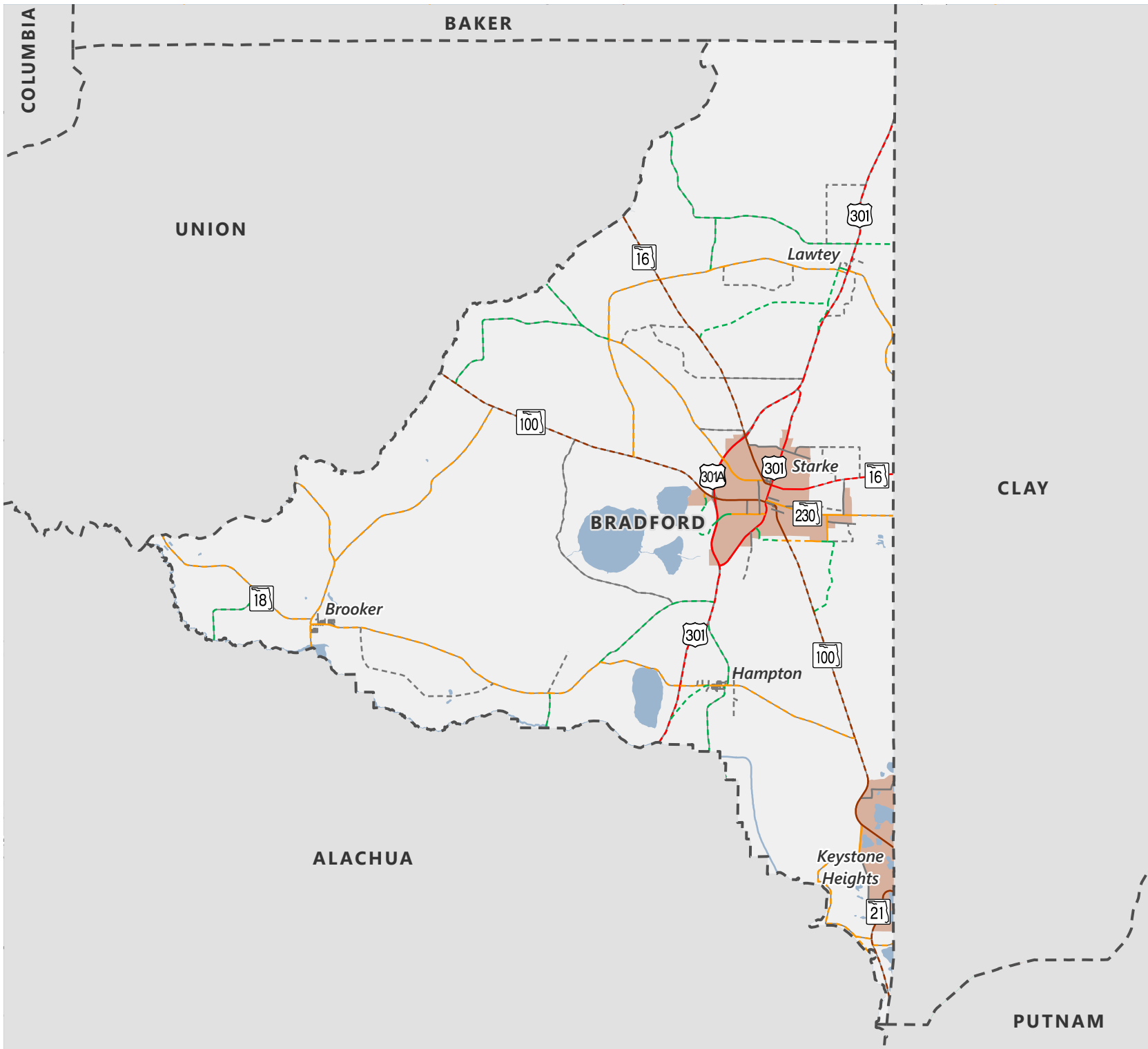
ATTEST:

DENNY THOMPSON, as Clerk to the Board

APPROVED AS TO LEGAL FORM AND SUFFICIENCY:

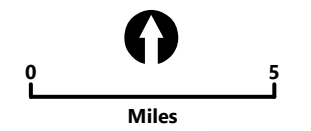
RICH KOMANDO, County Attorney

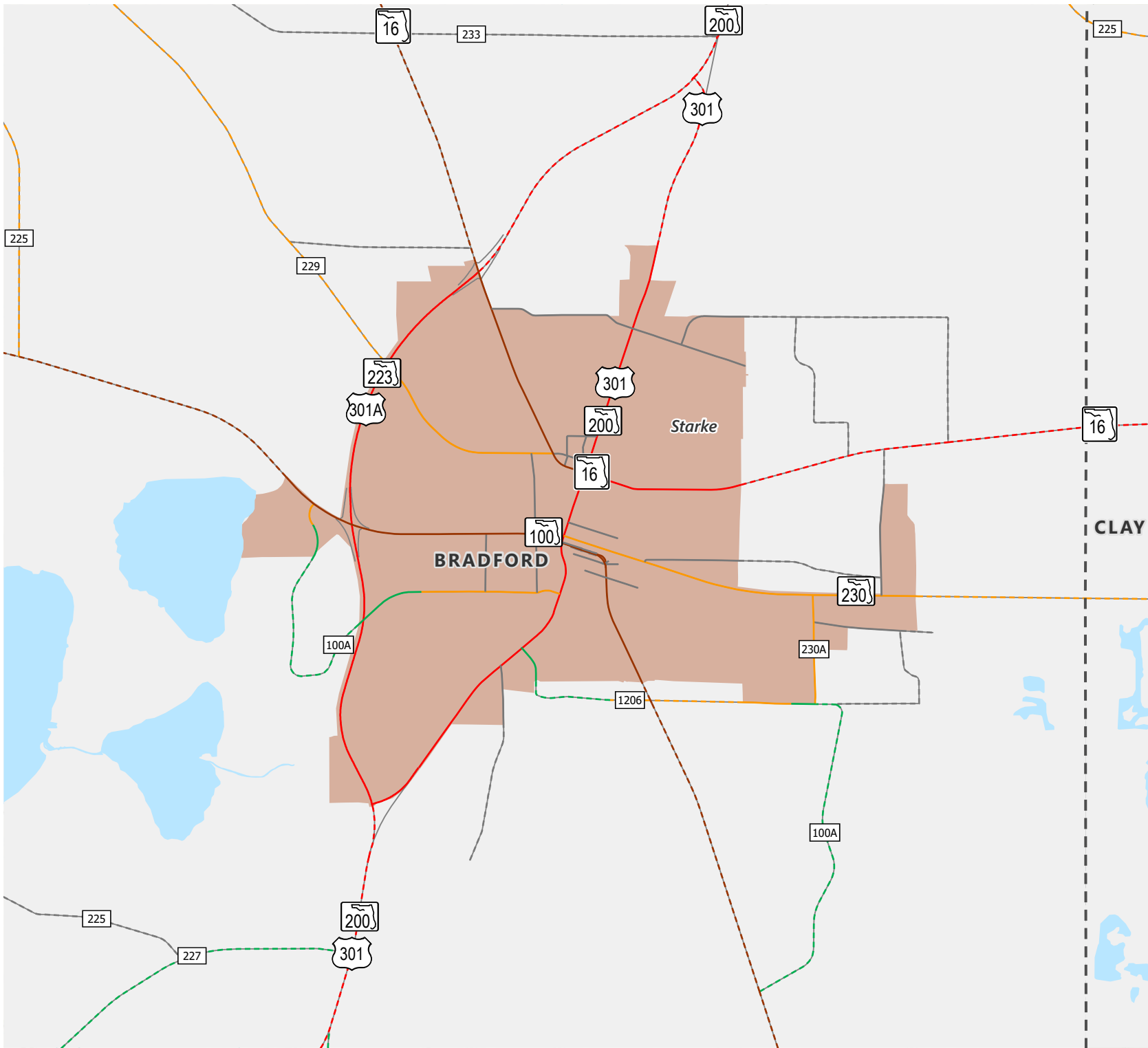
Bradford County



- Major Off-System Road
 - - - Principal Arterial-Interstate RURAL
 - - - Principal Arterial-Expressway RURAL
 - - - Principal Arterial-Other RURAL
 - - - Minor Arterial RURAL
 - - - Major Collector RURAL
 - - - Minor Collector RURAL
 - - - Local RURAL
 - Principal Arterial-Interstate URBAN
 - Principal Arterial-Freeway and Expressway URBAN
 - Principal Arterial-Other URBAN
 - Minor Arterial URBAN
 - Major Collector URBAN
 - Minor Collector (Fed Aid) URBAN
 - Local URBAN
 - - - County Boundary
 - Water Body
 - Urban Area
- Data Sources:**
1. FDOT Roadway Characteristics Inventory
 2. U.S. Census

City of Starke	Date
Bradford County	Date
Florida Department of Transportation	Date
Federal Highway Administration	Date

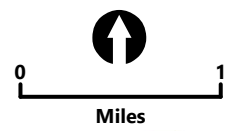




- Major Off-System Road
- - - Principal Arterial-Interstate RURAL
- - - Principal Arterial-Expressway RURAL
- - - Principal Arterial-Other RURAL
- - - Minor Arterial RURAL
- - - Major Collector RURAL
- - - Minor Collector RURAL
- - - Local RURAL
- Principal Arterial-Interstate URBAN
- Principal Arterial-Freeway and Expressway URBAN
- Principal Arterial-Other URBAN
- Minor Arterial URBAN
- Major Collector URBAN
- Minor Collector (Fed Aid) URBAN
- Local URBAN
- - - County Boundary
- Water Body
- Urban Area

Data Sources:
 1. FDOT Roadway Characteristics Inventory
 2. U.S. Census

City of Starke	Date
Bradford County	Date
Florida Department of Transportation	Date
Federal Highway Administration	Date



BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM Contract Agreement with Roadway Management Technologies

DEPARTMENT: Public Works/Road Department

PURPOSE: Hardware and Software to proactively and consistently provide the level of roadway deterioration throughout the county.

- Included in this packet are the contract for signature, including costs in Attachment A of the contract; Proposal for Bradford County; Reference Letters; Piggyback memo and reference material from Dunedin, Florida.

ASSOCIATED COST(S): \$50,000 – Cost breakout on Attachment A (Page 17) of contract.

BUDGET LINE (G/L #): Gas Tax



ROADWAY MANAGEMENT TECHNOLOGIES

PO BOX 678325

Orlando, FL 32867

(501) 551-0780 | ROADMANTECH.COM

CONTRACT AGREEMENT

This Contract Agreement (“Agreement”) is made and entered into on this **12th** day of **July 2024**, by and between Roadway Management Technologies, LLC, an Arkansas limited liability company (“RMT”), and **Bradford County**, a duly constituted political subdivision of the state of **Florida** (“Agency”).

1. Subscription Period. This Agreement is effective from **August 1, 2024** (“Effective Date”) until 11pm CST, **July 31, 2028** (such period, the “Initial Term”). This Agreement shall automatically renew for an additional period of one (1) year (each such additional period a “Renewal Term;” the Renewal Terms collectively along with the Initial Term, the “Term”), unless either party hereto provides notice of cancellation in writing to the other party at least thirty (30) days prior to the end of the then-current Term. Any prorated period identified in this agreement will be in addition to the subscription period identified above and detailed by year in Attachment B. If a prorated period is listed in Attachment B, the customer shall not be able to cancel this agreement until the first-year subscription period listed in Attachment B has been fulfilled.

2. Usage

a. Use Rights. During the Term and subject to the terms of this Agreement, RMT hereby grants to Agency a non-exclusive, non-transferable, non-sublicensable license to permit Agency's Users (as defined below) to use hardware, support, and documentation provided by RMT (together referred to as “Licensed Materials”) as well as RMT’s online software and services (together referred to as “Software”) for operating purposes. Said use rights are non-transferable, except in the event of a voluntary transfer of substantially all assets by Agency to a transferee which executes RMT’s form of agreement agreeing to be bound by all of the terms and conditions of this Agreement. All rights in and to Software, intellectual property, and Licensed Materials owned by RMT not expressly granted herein are reserved to RMT.

b. License and Use Restrictions. Agency shall not, directly, indirectly, alone, or with another party, (i) copy, disassemble, reverse engineer, decompile or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Licensed Material or Software; (ii) modify, create derivative works based upon, or translate the Licensed Material or Software; (iii) license, sell, rent, lease, transfer, grant any rights in or otherwise commercially exploit Licensed Material or Software in any form to any third party or otherwise use the Licensed Material or Software for the benefit of any third party; or (iv) remove



any proprietary notices or labels from the Licensed Materials or Software, nor shall Agency attempt to do any of the foregoing or cause or permit any third party to do or attempt to do any of the foregoing, except as expressly permitted hereunder.

RMT shall own all right, title and interest in and to all intellectual property rights (including all derivatives or improvements thereof) in Licensed Material and Software and any suggestions, enhancement requests, feedback, recommendations, or other information provided by Agency or any of Agency's Users relating to the Licensed Material and Software.

c. Agency Responsibility. Agency is solely responsible for the content of communications transmitted by Agency using the Software, and shall defend, indemnify, and hold harmless RMT from and against all damages, losses, liabilities, settlements, expenses, and costs (including reasonable attorneys' fees) in connection with any claim or action that arises from an alleged violation of this Section 2 or otherwise from Agency's use of the Licensed Materials or Software. Agency is not permitted to resell the Licensed Materials or Software. Agency shall use the Licensed Materials and Software only for lawful purposes. To the extent deemed necessary by Agency, Agency shall implement security procedures necessary to limit access to the Licensed Materials and Software to Agency's authorized users and shall maintain a procedure external to the Software for reconstruction of lost or altered files, data, or programs.

d. Data. *Subject to applicable Florida Public Records Laws*, all data collected by Licensed Material and Software is owned by RMT and is to be strictly held as confidential without the prior written consent of RMT. RMT may delete and destroy all copies of data once the Agreement is terminated with or without default. Agency has the option to receive a backup of data prior to deletion. RMT will provide this backup at cost plus a \$1,000 fee, paid for by Agency.

All right, title and interest in and to the Licensed Material, and all copyrights, patents, trademarks, service marks or other intellectual property or proprietary rights relating thereto, belong exclusively to RMT. Any modification to the Software performed by the Agency directly or indirectly extending the current capabilities shall be the property of RMT and all copyrights and other rights are hereby assigned to RMT.

e. System Administrator; User Access. Agency shall designate one or more system administrators ("System Administrators"). System Administrators shall be responsible for managing access to the Licensed Materials and Software by designated Agency personnel ("Users"), including



adding and subtracting Users, resetting passwords, as well as being a regular point of contact for RMT.

The System Administrator shall ensure that multiple Users do not share a password or username. Agency acknowledges and agrees that it is prohibited from sharing passwords and/or usernames with unauthorized users.

The System Administrator is the first point of contact for any administrative issues Users may experience within the system. If the System Administrator is unsuccessful in correcting the issue the System Administrator needs to contact RMT for assistance.

f. Security. Agency is solely responsible for maintaining the security of all usernames and passwords granted to it, for the security of its information systems used to access the System, and for its Users' compliance with the terms of this Agreement. RMT will act as though any electronic communications it receives under Agency's usernames have been sent by Agency. Agency will immediately notify RMT if it becomes aware of any loss or theft or unauthorized use of any of Agency's passwords or usernames. RMT has the right at any time to terminate or suspend access to any User or to Agency if RMT believes in good faith that such termination or suspension is necessary to preserve the security, integrity, or accessibility of Software or RMT's network.

3. Termination

a. General - If a party fails to perform or observe any material term or condition of this Agreement and the failure continues unremedied for fourteen (14) days after receipt of written notice (email or otherwise), (i) the other party may, in addition to any other remedies it may have, suspend or terminate this agreement, or (ii) where the failure is a nonpayment by Agency of any charge when due, RMT may, in addition to any other remedies it may have, at its option, terminate or suspend access to or usage of the Licensed Materials and Software with or without any notice. This Agreement may be terminated immediately upon written notice by either party if the other party becomes insolvent or involved in a liquidation or termination of business, files a bankruptcy petition, has an involuntary bankruptcy petition filed against it (if not dismissed within thirty days of filing), becomes adjudicated bankrupt, or becomes involved in an assignment for the benefit of its creditors. Additionally, either party may terminate this Agreement without cause by giving thirty (30) days written notice to the other party. Agency shall be responsible for payment of all charges under a terminated Agreement incurred as of the effective date of termination.



b. Non-Appropriation - Agency reserves the right to terminate this Agreement without penalty if funds are not appropriated for this Agreement in the fiscal year budget. Agency agrees to use best efforts to obtain appropriation in the full amount required under this Agreement.

c. Survival – All provisions of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warrant disclaimers and limitations of liability.

4. Billing and Payment

a. Agency shall pay to RMT a subscription fee (“Subscription Fee”) for the Initial Term in the amount entered and agreed to pursuant to the Pricing Sheet (attached hereto as Attachment B).

b. The Subscription Fee for each Renewal Term shall be due to RMT on the first business day of each such Renewal Term annotated on the Pricing Sheet (attached hereto as Attachment B).

c. The Subscription Fee will not increase in price throughout the term of this Agreement unless there is an increase in the number of units, or the scope of services requested by Agency.

d. Products and services appearing on the Pricing Sheet (attached hereto as Attachment B), other than the Subscription Fee, will not increase in price by more than 25% upon renewal of this Agreement.

e. The amount of the Subscription Fee does not include any applicable taxes. Agency is responsible for any and all applicable taxes.

f. Any additional payment terms between parties shall be agreed to in writing and set forth in an invoice, billing agreement, or other written document.

g. Unpaid amounts and late payments are subject to a finance charge based on the Florida CFO rate (F.S. §55.03(1)) for any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection. At RMT’s discretion, this Agreement and access to and usage of the Licensed Materials and Software may be terminated if payments are not received within the terms, after serving a fourteen (14) day notice via email or fax.



h. Initial invoice will be sent to Agency 60 days prior to installation. Payment is required in full prior to installation. If desired, Agency may request invoice at any time prior to the 60-day installation timeline to process payment sooner.

i. If Agency believes that RMT has billed Agency incorrectly, Agency must contact RMT no later than 60 days after the closing date on the first invoice or billing statement in which the error or problem appeared, in order to receive an adjustment or credit.

j. In the event RMT is required to dispatch service personnel to repair devices after initial install, and it is determined the required repair is due to Agency changing programmed information (SSID and password), Agency shall be subject to a \$3,000 service fee to cover travel expenses, parts, and labor required to complete the repairs.

5. Services

a. Passive Road Surveying

- i. RMT will provide proprietary sensors that will be mounted underneath agency-owned vehicles.
 1. Vehicles will be pre-determined collectively by RMT and Agency.
 2. RMT will perform initial installation and train Agency Mechanic on installation of sensors - each sensor can be easily installed in approximately 30 minutes once installer is sufficiently trained.
 - A. If Agency has no Mechanic on staff, RMT will send their field installer or work with a local shop for replacement installation in the event any sensors are damaged. This service will be quoted and priced separately, if needed.
- ii. RMT will need access to an existing internet signal but will not and cannot obtain any information regarding data sent through internet signal.
 1. Agency shall make its own arrangements to ensure Wi-Fi connectivity in parking locations at its own expense.
 2. At Agency's request, RMT will install routers, signal extenders, or access points to ensure WiFi connectivity in parking lots where vehicles will be parked each night. This service will be quoted and priced separately, if needed. If RMT performs the installation Agency is financially



responsible for routers, signal extenders, or access points once installed.

- A. Installation of internet hardware will be done under supervision of Agency Administration.
- iii. While vehicles are used in day-to-day operation, sensors will read vibrations in the road to determine road quality.
- iv. When vehicles are parked in a WiFi-connected parking spot, data from sensors will be sent to RMT servers, where data will be automatically evaluated by RMT's proprietary algorithm.
- v. Information regarding road quality (as compared to other roads in Agency) will be overlaid on a map interface available through RMT's website login portal.
 - 1. Information may be filtered to show the worst/best roads in Agency.
 - 2. Street view images of network roads can be viewed via map.
 - A. Camera images are updated each time a vehicle travels a road (in increments of 30 days).

6. Agency Responsibilities

a. Onboarding

- i. A successful onboarding experience requires effective communication. As such, Agency shall identify a primary and alternate point of contact to RMT. That point of contact will be RMT's touchpoint for communicating all onboarding requirements and milestones. Attachment C contains a list of items by priority which are required for onboarding new customers. Installation dates will be agreed upon once Agency has provided all information contained in Attachment C.
- ii. Agency will be responsible for attending an Initial Onboarding Kickoff meeting where Attachment C will be reviewed in detail. Weekly sync meetings will be required to assist with training, ensure milestones are met, and schedule equipment installation. Once installation is complete, RMT and the customer will agree on a cadence of meetings to ensure successful implementation of RMT's platform across the customer's staff. Milestones for each meeting are described below.
 - 1. Initial Onboarding Kickoff Meeting:
 - A. Introduction and exchange of contact information.
 - B. RMT will outline the onboarding process.

- C. Agency will be provided templates to populate their Agency specific data with a suspense date (Users list, vehicle information, WiFi info, etc.).
- D. Vehicle installation dates will be discussed (primary and alternate).
- 2. Weekly Meetings Throughout Onboarding (topics not all inclusive and dependent on onboard status):
 - A. Confirm vehicle installation dates.
 - B. Confirm WiFi information (see paragraph 6.b.).
 - C. Confirm successful User access through log in data.
 - D. Review RMT platform and discuss any issues Agency may have.
 - E. Confirm all hardware has been installed and working properly.
 - F. Introduce RMT's Customer Service/Maintenance Account Executive who will handle all future interactions for the life of the contract.

b. WiFi

- i. Agency shall provide RMT with internet service details, to include username and password. This information is preloaded into the RoadRunner hardware that will be installed on Agency vehicles. Please note, our systems do not support WPA3.
- ii. Agency shall ensure WiFi signal is strong enough to reach area where RoadRunner enabled vehicles are parked to ensure successful upload of data each evening.
 - 1. If RoadRunner enabled vehicles are parked in multiple areas each area must have the same internet service details. Different internet service details (username and password) will adversely affect the RoadRunner system from uploading properly.
- iii. Agency shall notify RMT prior to any changes made to internet service (new service provider, password changes, router upgrades, etc.). Changes of this nature will disable the RoadRunner systems' ability to connect to the WiFi and upload data.
 - 1. In the event these changes occur, RMT will need to reprogram each RoadRunner system and a service charge will be applied to Agency account during next billing cycle.



Note: Installation will not occur until payment, WiFi information, and fleet lists are received.

c. Sell, Auction, Junked Vehicle with RMT Hardware/Devices

- i. Agency shall remove all RMT hardware/devices (RoadRunner, Fleet Management Devices, etc.) from Agency vehicles prior to selling, auctioning, wrecked/junked, etc., and return those items to RMT.
 - 1. In the event RMT hardware/devices are not returned Agency will be charged the following per device:
 - A. RoadRunner system: \$1,500 per device
 - B. Fleet Management system: \$1,000 per device

d. iPads / Field Tablets

- i. Agencies can purchase iPads outright in their initial customer agreement or anytime thereafter. If an iPad is damaged or lost Agency is responsible for full replacement costs.
 - 1. Agency's primary or alternate point of contact shall inform RMT of the damaged item, to include the IMEI and serial #, so RMT can facilitate a replacement order. Agency shall return damaged item to RMT via mail post notification. RMT will have replacement item shipped to Agency.

7. Representations, Warranties and Disclaimer

a. General. Each party represents and warrants that it has the right and authority to enter into this Agreement, and that by entering into this Agreement, it will not violate, conflict with or cause a material default under any other contract, agreement, indenture, decree, judgment, undertaking, conveyance, lien or encumbrance to which it is a party or by which it or any of its property is or may become subject or bound.

b. Compliance with the Laws. Each party represents and warrants that no additional consent, approval, or authorization of or designation, declaration or filing with any governmental authority is required in connection with the valid execution, delivery, and performance of this Agreement. Each party shall, at its own expense, comply with all laws, regulations and other legal requirements that apply to it and this



Agreement, including copyright, privacy, and communications decency laws.

c. Acceptable Use. Agency is solely responsible for the content of any postings, data, or transmissions using the Software, or any other use of the Software by Agency or by any person or entity Agency permits to access the Software. Agency represents, covenants and warrants that it will not, directly or indirectly:

(i) use the Licensed Materials or Software in a manner that: (a) is prohibited by any law or regulation, or to facilitate the violation of any law or regulation; or (b) will disrupt a third parties' similar use of Licensed Materials or Software;

(ii) violate or tamper with the security of any RMT computer equipment or program.

Although RMT has no obligation to monitor Agency's use of the Licensed Materials or Software, if RMT has reasonable grounds to believe that Agency is utilizing the Licensed Materials or Software for any such illegal or disruptive purpose, RMT may suspend access to or usage of the Licensed Materials or Software immediately with or without notice to Agency. RMT may terminate the Agreement as contemplated in Section 3 if Agency in fact fails to adhere to the foregoing acceptable use standards.

DISCLAIMER. THE WARRANTIES SET FORTH IN SECTION 7 ARE THE ONLY WARRANTIES MADE BY RMT. RMT DOES NOT WARRANT THAT USE OF THE LICENSED MATERIALS AND SOFTWARE WILL BE UNINTERRUPTED OR ERROR-FREE; NOT DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE LICENSED MATERIALS OR SOFTWARE. EXCEPT AS EXPRESSLY SET FORTH HEREIN, THE LICENSED MATERIALS AND SOFTWARE ARE PROVIDED "AS IS," AND TO THE MAXIMUM EXTENT PERMITTED BY LAW, RMT MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE LICENSED MATERIALS, SOFTWARE AND ANY RELATED SERVICE OR SOFTWARE. RMT HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OR IMPLIED WARRANTIES ARISING FROM A COURSE OF DEALING OR COURSE OF PERFORMANCE. NO ORAL OR WRITTEN INFORMATION GIVEN BY RMT, ITS EMPLOYEES, LICENSORS, VENDORS OR THE LIKE WILL CREATE A WARRANTY.

8. Limitation of Liability. Excluding the liability under the section entitled “NO INFRINGEMENT” below, *UNDER NO CIRCUMSTANCES WILL RMT OR ANYONE ELSE INVOLVED IN ADMINISTERING, DISTRIBUTING OR PROVIDING THE LICENSED MATERIALS OR SOFTWARE BE LIABLE FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES THAT RESULT FROM THE USE OF OR INABILITY TO USE THE LICENSED MATERIALS OR SOFTWARE, INCLUDING BUT NOT LIMITED TO LOSS OF REVENUE OR LOST PROFITS, OR DAMAGES THAT RESULT FROM MISTAKES, OMISSIONS, INTERRUPTIONS, DELETION OF FILES OR EMAIL, ERRORS, DEFECTS, VIRUSES, INACCURACY OR CORRUPTION OF DATA, DELAYS IN OPERATION OR TRANSMISSION, FAILURE OF PERFORMANCE, THEFT, DESTRUCTION, COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY, UNAUTHORIZED ACCESS TO RMT’S RECORDS, PROGRAMS OR SERVICES, OR ANY MATTER BEYOND RMT’S REASONABLE CONTROL, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN THE EVENT OF ANY BREACH BY RMT OF THIS AGREEMENT, RMT’S LIABILITY TO AGENCY WILL NOT EXCEED THE AMOUNT PAID TO RMT BY AGENCY DURING THE TWELVE (12) MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY.*

9. Confidential Information

a. Definition. For purposes of this Agreement, “Confidential Information” shall mean information including, without limitation, all RMT data, computer programs, code, algorithms, names and expertise of employees and consultants, know-how, formulas, processes, ideas, inventions (whether patentable or not), schematics and other technical, business, financial and product development plans, forecasts, strategies and information marked “Confidential”, or if disclosed verbally, is identified as confidential at the time of disclosure. In addition to the foregoing, Confidential Information shall include third party software, if any, that may be provided to Agency under this Agreement, including any related source or object codes, technical data, data output of such software, documentation, or correspondence owned by the applicable licensor. Confidential Information excludes information that: (i) was or becomes publicly known through no fault of the receiving party; (ii) was rightfully known or becomes rightfully known to the receiving party without confidential or proprietary restriction from a source other than the disclosing party; (iii) is independently developed by the receiving party without the participation of individuals who have had access to the Confidential Information; (iv) is approved by the disclosing party for

disclosure without restriction in a written document which is signed by a duly authorized officer of such disclosing party; and (v) the receiving party is legally compelled to disclose; provided, however, that prior to any such compelled disclosure, the receiving party will (a) assert the privileged and confidential nature of the Confidential Information against the third party seeking disclosure and (b) cooperate fully with the disclosing party in protecting against any such disclosure and/or obtaining a protective order narrowing the scope of such disclosure and/or use of the Confidential Information. In the event that such protection against disclosure is not obtained, the receiving party will be entitled to disclose the Confidential Information, but only as, and to the extent, necessary to legally comply with such compelled disclosure. Notwithstanding anything to the contrary contained herein, the parties acknowledge that Florida's Public Records Laws are applicable to the terms of this Agreement and the Parties hereto must fully comply with same.

b. Nondisclosure. During the term of this Agreement and for a period of five (5) years thereafter, each party agrees to maintain all Confidential Information in confidence to the same extent that it protects its own similar Confidential Information, but in no event using less than reasonable care, and to use such Confidential Information only as permitted under this Agreement. Each party agrees to only disclose the other party's Confidential Information to its employees: (a) with a need to know to further permitted uses of such information; and (b) who are informed of the nondisclosure/non-use obligations imposed by Section 9. Both parties shall take steps that each determines appropriate to implement and enforce such non-disclosure/non-use obligations. Notwithstanding anything to the contrary contained herein, the parties acknowledge that the Florida's Public Records Laws are applicable to the terms of this Agreement and the Parties hereto must fully comply with same.

c. Terms of Agreement Confidential. Each of the Parties agrees not to disclose to any third party the terms of this Agreement, including pricing, without the prior written consent of the other party hereto, except to advisors, investors, and others on a need-to-know basis under circumstances that reasonably ensure the confidentiality thereof, or to the extent required by law. Notwithstanding anything to the contrary contained herein, the parties acknowledge that Florida's Public Records Laws are applicable to the terms of this Agreement and the Parties hereto must fully comply with same.

d. Injunctive Relief. In the event of an actual or threatened breach of the above confidentiality provisions, the non-breaching party will have no adequate remedy at law and will be entitled to immediate injunctive and other equitable relief, without bond and without the necessity of showing actual money damages.

10. Accessibility/Performance. RMT shall use commercially reasonable efforts consistent with prevailing industry standards to maintain the Licensed Materials and Software in a manner which minimizes errors and interruptions with respect to the Licensed Materials and Software. The Licensed Materials and Software shall be available on a continuous basis (twenty-four hours per day, seven days per week) during the Term, except for: (i) scheduled maintenance, system back-up or other on-going maintenance as required and scheduled in advance by RMT, (ii) unscheduled emergency maintenance, either by RMT or by third-party providers, or (iii) for any unforeseen cause beyond RMT's reasonable control, including but not limited to internet service provider or communication network failures, outages of third-party connections or utilities, denial of service attacks or similar attacks, or any Force Majeure Events as stated in Section 11. RMT shall use reasonable efforts to provide advance notice in writing or by email of any scheduled service disruptions. RMT will monitor performance indicators on the systems network infrastructure in order to gauge the overall performance of its hosting services and will take reasonable steps to address systems and network infrastructure as required to maintain satisfactory performance of the Software. RMT further reserves the right to monitor and reasonably restrict Agency's ability to access or use the Licensed Materials and Software if Agency is using excessive computing resources which are impacting the performance of the Licensed Materials or Software for other subscribers. RMT agrees to notify Agency in cases where it restricts such use and use good faith efforts to determine an appropriate alternative or work-around solution.

11. General Provisions & Force Majeure/Beyond Control

a. This Agreement, including any amendments and attachments hereto that are incorporated herein, constitutes the entire agreement between the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings related to the subject matter of this Agreement and shall be binding on the parties when accepted by Agency. No amendment, modification, termination, or waiver of any provisions of this Agreement shall be binding upon any party

hereto unless in writing and signed in person or electronically by a person authorized by the relevant party(ies). No provision of any purchase order or other document issued by Agency, which purports to alter, vary, modify, or add to the provisions of this Agreement, shall be binding upon RMT or effective for any purpose, unless accepted by RMT in writing. It is further expressly understood and agreed that there being no expectations to the contrary between the parties, no usage of trade or other regular practice or method of dealing either within the computer software industry, RMT's industry or between the parties shall be used to modify, interpret, supplement, or alter in any manner the express terms of this Agreement or any part thereof.

b. Nothing contained in this Agreement shall be construed as creating a joint venture, partnership, or employment relationship between the parties, nor shall either party have the right, power, or authority to bind the other or otherwise create any obligation or duty, express or implied, on behalf of the other.

c. The Licensed Materials shall not be exported or re-exported in violation of any export provisions of the United States or any other applicable jurisdiction.

d. This Agreement may not be assigned, sublicensed, or transferred, in whole or in part, by Agency without the prior written consent of RMT. Any attempted assignment, subletting or transfer not in compliance with the foregoing shall be void. RMT may transfer and assign any of its rights and obligations under this Agreement without consent.

e. If any provision or provisions of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

f. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees.

g. All notices provided under this Agreement shall be in writing and will be deemed to have been duly given (i) when received, if personally delivered, (ii) when receipt is electronically confirmed, if transmitted by facsimile or email, (iii) the day after it is sent, if sent for next day delivery by recognized overnight delivery service, and (iv) upon receipt, if sent by certified or registered mail, return receipt requested.

h. This Agreement shall be governed by the laws of Bradford County, Florida without regard to its conflict of laws provisions.

i. No delay or failure of RMT or Agency in exercising any right herein and no partial or single exercise thereof shall be deemed of itself to constitute a waiver of such right or any other rights herein. Any waiver by RMT or Agency of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or other breach.

j. In the event that either party hereto is unable to perform any of its obligations under this Agreement or to enjoy any of its benefits because of natural disaster, terrorism, fire, explosion, power blackout, earthquake, flood, the elements, strike, embargo, labor disputes, acts of civil or military authority, war, acts of god, acts or omissions of carriers or suppliers, acts of regulatory or governmental agencies, actions or decrees of governmental bodies or communication line failure not the fault of the affected party or other causes beyond such party's reasonable control (a "Force Majeure Event") the party who has been so affected shall immediately give notice to the other party and shall do everything possible to resume performance. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended. If the period of nonperformance exceeds fourteen (14) days from the receipt of notice of the Force Majeure Event, the party whose ability to perform has not been so affected may by giving written notice immediately terminate this Agreement as provided in Section 3.

k. On RMT's request, no more frequently than annually, Agency shall furnish RMT with a signed certification (i) verifying that the Licensed Material is being used pursuant to the terms of this Agreement and (ii) listing the locations where the Licensed Material is being used.

l. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, and each of which together shall constitute a single instrument.

12. Public Records Compliance

The inclusion of this statement and provisions below is not intended by the parties to imply that the Contractor has been delegated any governmental decision-making authority, governmental responsibility or governmental function, or that the Contractor is acting on behalf of the



County as provided under Section 119.011(2), Florida Statutes, or that the statement or provisions are otherwise applicable to the Contractor. The County by contracting with RMT to provide certain Services does not intend for RMT to act on the County's behalf, or for RMT to otherwise meet the definitions of "Contractor" or "Agency" for the purposes of Florida Statutes Chapter 119. If however it is judicially determined that RMT is "acting on behalf of" the County pursuant to such statute in its capacity as a provider of information technology services under this Agreement, the Parties will immediately commence an evaluation of the feasibility of continued performance under the applicable orders. As stated below, the Contractor may contact the County's Custodian of Public Records with questions regarding the application of the Public Records Law; however, the Contractor is advised to seek independent legal counsel as to its legal obligations. The County cannot provide the Contractor/Service Provider advice regarding its legal rights or obligations.

To the extent RMT is deemed to be a "Contractor" for the County pursuant to Section 119.0701(1)(a) of the Florida Statutes (2023), RMT agrees to:

- a. Keep and maintain public records required by the County to perform the Services specified herein.
- b. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copies within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 of the Florida Statutes or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if RMT does not transfer the records to the County.
- d. Upon completion of the Agreement, transfer, at no cost, to the County all public records in possession of RMT or keep and maintain public records required by the County to perform the service. If RMT transfers all public records to the County upon



completion of the Agreement, RMT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If RMT keeps and maintains public records upon completion of the Agreement, RMT shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County upon request from the County's custodian of public records, in a format that is compatible with the County's information technology systems.

If RMT does not comply with a public records request, the County shall enforce the Agreement, which may include immediate termination.

Notwithstanding the foregoing, RMT agrees to maintain the contract documentation (which, for the avoidance of doubt shall include this Agreement, and any ordering documents, invoice or other document which RMT provides (or provides access) to You over the term of this Agreement), and provide copies upon reasonable request.

13. Sovereign Immunity; Limitations of County's Liability

Notwithstanding any other provision set forth in the Agreement nothing shall be construed as a waiver of the County's right to sovereign immunity under Section 768.28 of the Florida Statutes. Provided, further any indemnifications given by the County to RMT shall be limited to the amounts set forth in Section 768.28 of the Florida Statutes regarding the County's liability in tort regardless of whether based in contract, statute, negligence, strict liability, products liability or otherwise. This Section shall survive termination of this Agreement.

Candler McCollum SIGN: _____
Candler McCollum NAME: _____
Chief Executive Officer TITLE: _____
7/12/2024 DATE: _____



ATTACHMENT A

COST ELEMENT FOR ROADWAY DATA, WORK ORDER, INVENTORY MANAGEMENT SOFTWARE, AND EQUIPMENT DEVICE PACKAGE

- 1. Annual Software Licenses Total...\$50,000 .00
1. Passive Road Survey Software License...\$50,000.00
2. Annual Maintenance Fee... Included with Software Licenses
3. Hardware Installation Cost... Included with Software Licenses
4. End User Remote Training- total of 24 hours... Included with Software Licenses
5. Tech Support: 7am-6pm CST... Included with Software Licenses
2. Cost of Equipment
1. RoadRunner Road Survey Hardware... Included with Software Licenses
2. Road Imaging Hardware... Included with Software Licenses

Optional Elected Integration Services:

- 1. Additional Devices
(A) *iPad 9th Gen 10.2 inch Tablet with unlimited data...*\$525.00 per unit per year
(B) Additional Add-Ons
i. *Tablet Rugged Case...*\$50 per unit
ii. *Tablet Vehicle Mount...*\$85 per unit
2. Cost of Legacy System Data Migration (40 hrs)... Included with Software Licenses
1. *Additional Integration/Migration...*\$150.00 per hour
3. Custom Development
1. *Custom Development...*\$10,000 per 40 hours
2. *Custom Development: Major Features...*\$30,000 per 160 hours
4. End User Remote Training (24 hrs) ...Included with Software Licenses
1. *Additional On-Site Training...*\$3,200.00 per 16 hour session

NOTE: * = optional Add-On

Total Annual Base Cost (Licenses, Maintenance, Fleet and Survey Hardware, Installation, Remote Training): \$50,000.00

Add-On Cost (tablets, accessories, additional integration, or training hours): Dependent on Agency Selections

Roadway Management Technologies, LLC
COMPANY

July 12, 2024
DATE

Candler McCollum, Candler McCollum, Member/Chief Executive Officer
AUTHORIZED SIGNATURE, NAME, TITLE



ATTACHMENT B

Roadway Management Technologies, LLC
PO Box 678325, Orlando, FL 32867

Date: 07/12/2024

Pricing Sheet

Bradford County, Florida

945 North Temple Ave
Starke, FL 32091

Table with 4 columns: Service, Price, Qty, Extended Price (Period). Row 1: RMT Passive Road Surveying Software License, \$50,000.00, 1, \$50,000.00. Row 2: TOTAL, \$50,000.00.

Refer to the previous pages for service details. Billing occurs at the beginning of each period.

Hardware Installation Period: Dates will be determined once Agency has provided all information contained in Attachment C.

Subscription Periods: 08/01/24 - 07/31/25 (midnight) Total: \$50,000.00

08/01/25 - 07/31/26 (midnight) Total: \$50,000.00

08/01/26 - 07/31/27 (midnight) Total: \$50,000.00

08/01/27 - 07/31/28 (midnight) Total: \$50,000.00

Candler McCollum SIGN: _____

Candler McCollum NAME: _____

Chief Executive Officer TITLE: _____

7/12/2024 DATE: _____

 **RMT**
Checklist**01 GIS**

- Centerline File for Roads (Preferred .SHP or .DBF)
- Rest End Point for Asset Layers (if purchasing Work Order Management)

02 Wi-fi

- SSID's and Password's for any available networks that extend to vehicle parking area to ensure successful data uploads

03 Fleet List

- Candidates for RoadRunner devices
 - Ideal Departments: Public Works, Code Enforcement, Street
 - Less Ideal Departments: Police, Parks, Sanitation
- Candidates for Cameras (if applicable)
 - Ideal Departments: Trucks, Vehicles with higher driving position
 - Less Ideal Departments: Cars, Heavy Machinery
- Shop Availability for Hardware Install
 - Address
 - Hours
 - Lift Access – Yes or No

04 User Information

- User List – Anyone who will need access to the system
- Establish primary contacts (Onboarding, Billing, Hardware Install)
- Departments (if purchasing Work Order Management)



RMT

ROADWAY MANAGEMENT TECHNOLOGIES

PREPARED FOR BRADFORD COUNTY, FL

AARON@ROADMANTECH.COM

THE IMPORTANCE OF PAVEMENT PRESERVATION

SYNOPSIS

Bradford County has provided RMT with information regarding their road network, this information includes life cycle expectancy, cost of a mill and over lay of a mile of road, and overall size of the network. With this data RMT builds an analysis that illustrates the overall health of the agency's network and how the network is deteriorating in a linear model. The purpose of this is to show the opportunity cost to the agency of moving towards a preservation-based model. While some Departments are directing funds towards aggressive pavement preservation, they have historically lacked the resources and information necessary to target these preservation efforts effectively and efficiently by evaluating and comparing current, recent, and historical road quality information across their entire network.

By investing in tools that provide real-time road quality information, these departments can ensure that it maximizes its investment in its roads.

BACKGROUND

To maximize the return on an investment in roads, it's important to understand the pavement's rate of deterioration throughout the road's life cycle. Figure 1, below, used by the Federal Highway Administration illustrates the fact that the first 75% of a road's lifespan accounts for the first 40% drop in its quality. Around this point in their life cycle, a road experiences accelerated degradation, where costly rehabilitation and reconstruction are required.

By consistently monitoring and comparing pavement and concrete conditions and degradation rates over time, it becomes possible to make the most informed decisions for applying the right treatments on the right roads at the right time, restoring the most life to a road network year after year.

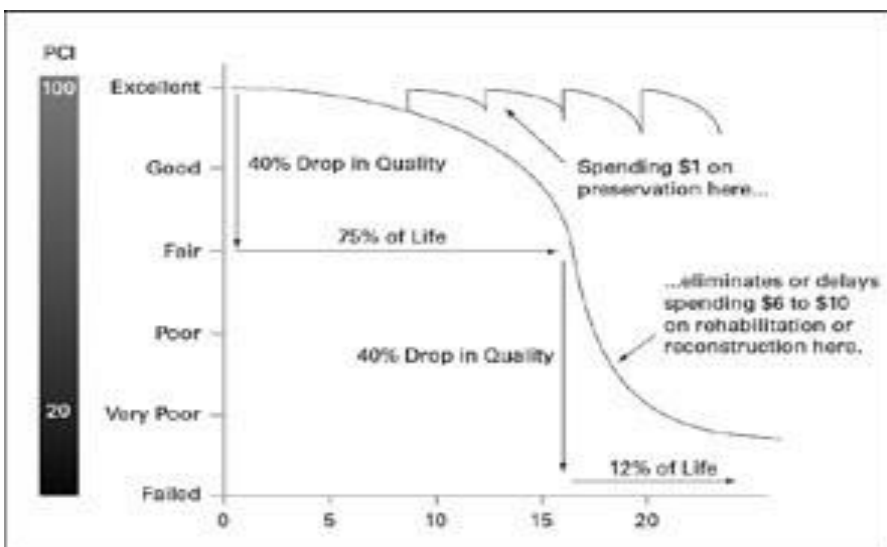


Figure 1. The goal of preservation is to keep good roads in good shape where maintenance costs are low, as opposed to neglecting them until the cost of repair skyrockets.

Studies by the Federal Highway Administration have shown that adopting a preventative, preservation-based roadway maintenance strategy can increase budget efficiency by over 180%, while increasing the overall quality of your network annually. This means that taxpayers benefit from smoother, safer roads, and roads spend more time above the complaint line, as shown in Figure 2 below.

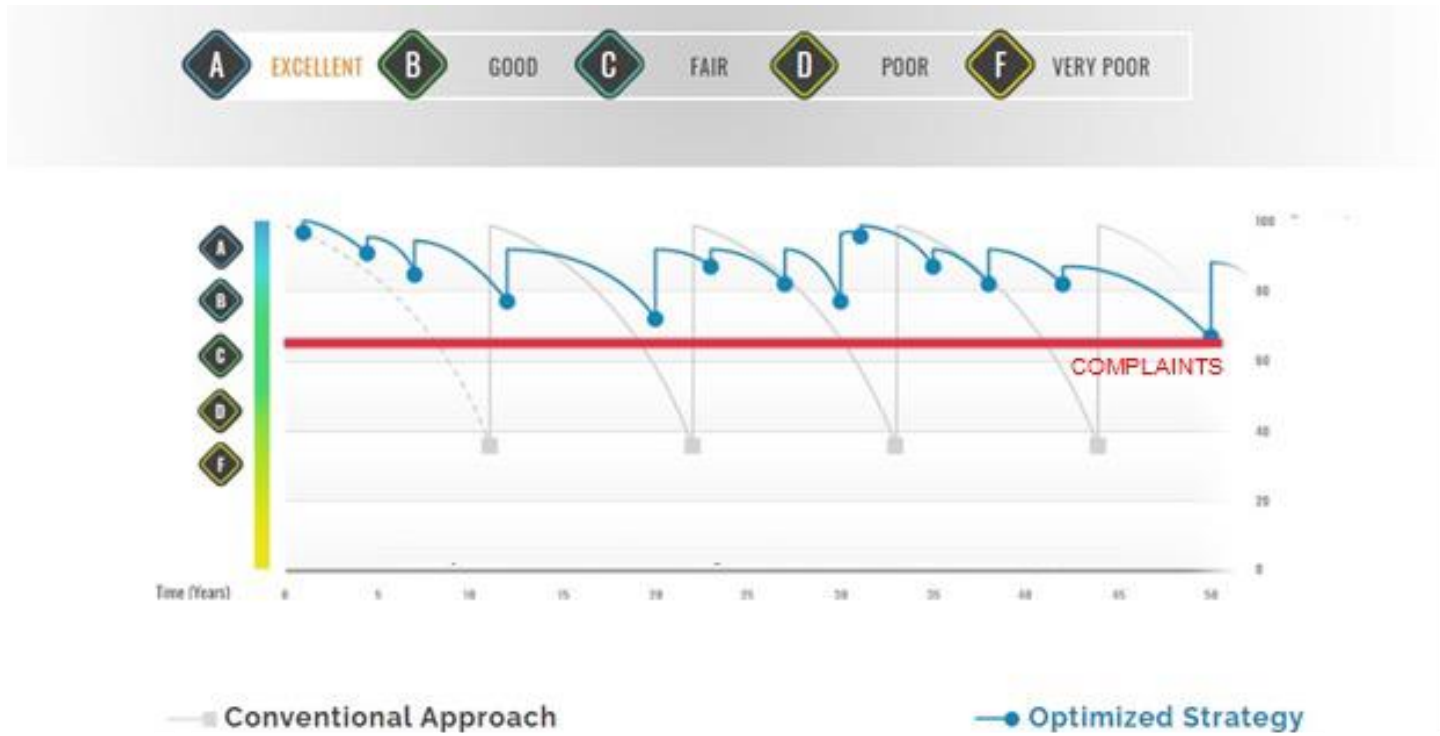


Figure 2. Properly maintained roads have an average lifespan of over 40 years, spending most of their life cycle in Good or Excellent condition.

Preventative-based roadway maintenance has proven to be a cost effective and sustainable approach to getting the most life out of roads and making taxpayer dollars go further. In addition to cost efficiency, a pavement preservation approach is known to produce fewer emissions, consume less energy, and provide faster application times than a conventional approach.

Despite these obvious economic and social advantages, most departments find themselves struggling to transition to an effective preservation strategy. In most cases, this is due to the major barrier in the transition to an optimized approach - to create an effective preservation plan, a department must first figure out how to obtain objective information about the current quality of every road within its network on a consistent basis.

There are several methods that are currently used to measure the current condition of a road network, some more efficient than others. Oftentimes, it's beneficial to use a few of these services in tandem. These methods include manual visual inspections, ARAN/LIDAR surveys, image-based surveys, and RMT's automated road surveys collected through passive crowdsourced methods. The majority of these methods give you a single snapshot in time, often providing you with a single score for each segment. This provides a starting point for agencies but does not solve the problem every agency faces when trying to build a 5-year paving plan. In order to build an effective 5-year preservation-based plan the agency needs to better understand how these roads are deteriorating and more importantly, how quickly. The only feasible way to track road degradation modeling is by tracking it daily.



Visual Inspections - Visual inspections require an employee or vendor of the agency to drive each road in the network and note the quality. These surveys are subjective and often dangerous, and they should only be used to validate data collected through other means. Often times the inspector will select a 100 ft. Segment that they feel is indicative of the entire segment of road to grade. This grade is then applied to the entirety of the segment.



ARAN/LIDAR Surveys - ARAN and other LIDAR based surveys rely on lasers, photographs, and roughness measurements to provide road quality information. These surveys provide dense data, but they provide a one-time snapshot of road data, and they're cost-prohibitive at scale. Additionally, this process usually takes months to process and analyze before the results are sent back to the agency.



Image-Based Surveys - Image-based surveys involve an employee or vendor of the agency driving each road and collecting photos of roads. Image recognition is then used to decipher road distresses in these photos. These services are typically provided at a lower price point than ARAN/LIDAR methods, but they provide a one-time snapshot of road data.



RMT Automated Surveys

RMT RoadRunner Exclusive - Agency-owned fleet vehicles are equipped with RMT's proprietary RoadRunner sensors. RMT utilizes sensor fusion to measure road roughness measurements, gyroscopic, and images are passively collected daily and used to provide easy-to-interpret road quality information that updates as changes occur across the road network. This provides agencies with the most consistent output in data collection and safest method possible to evaluate their road health and build a preservation plan that can effectively amortize the most health out of their network.

	OBJECTIVE	SAFE	PASSIVE	DAILY	COST-EFFECTIVE
VISUAL INSPECTIONS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AN/LIDAR SURVEYS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMAGE-BASED SURVEYS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RMT ROADRUNNER	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

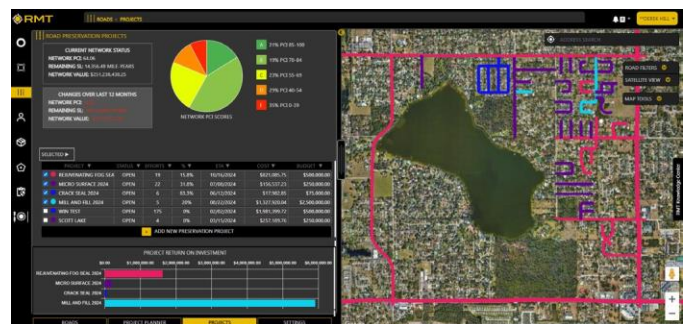
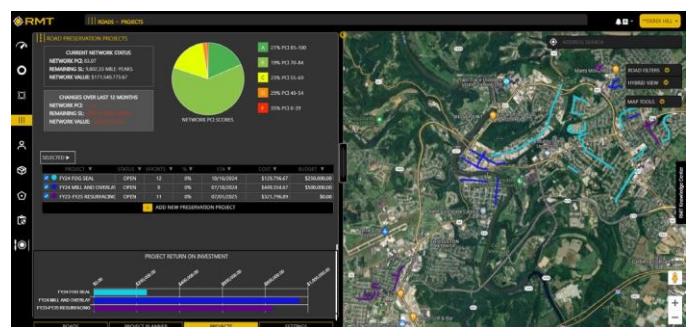
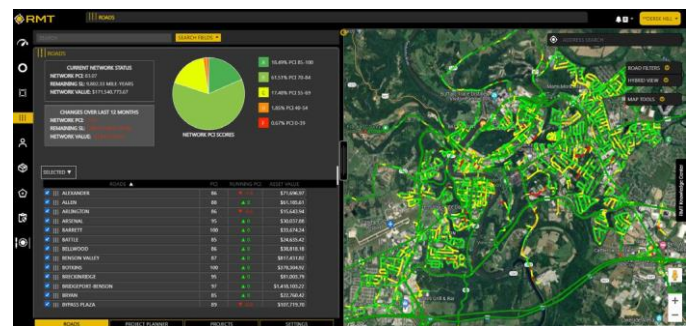
Figure 3. In order to make efficient preservation decisions, it's critical that surveys are done across the entire road network on a consistent basis.

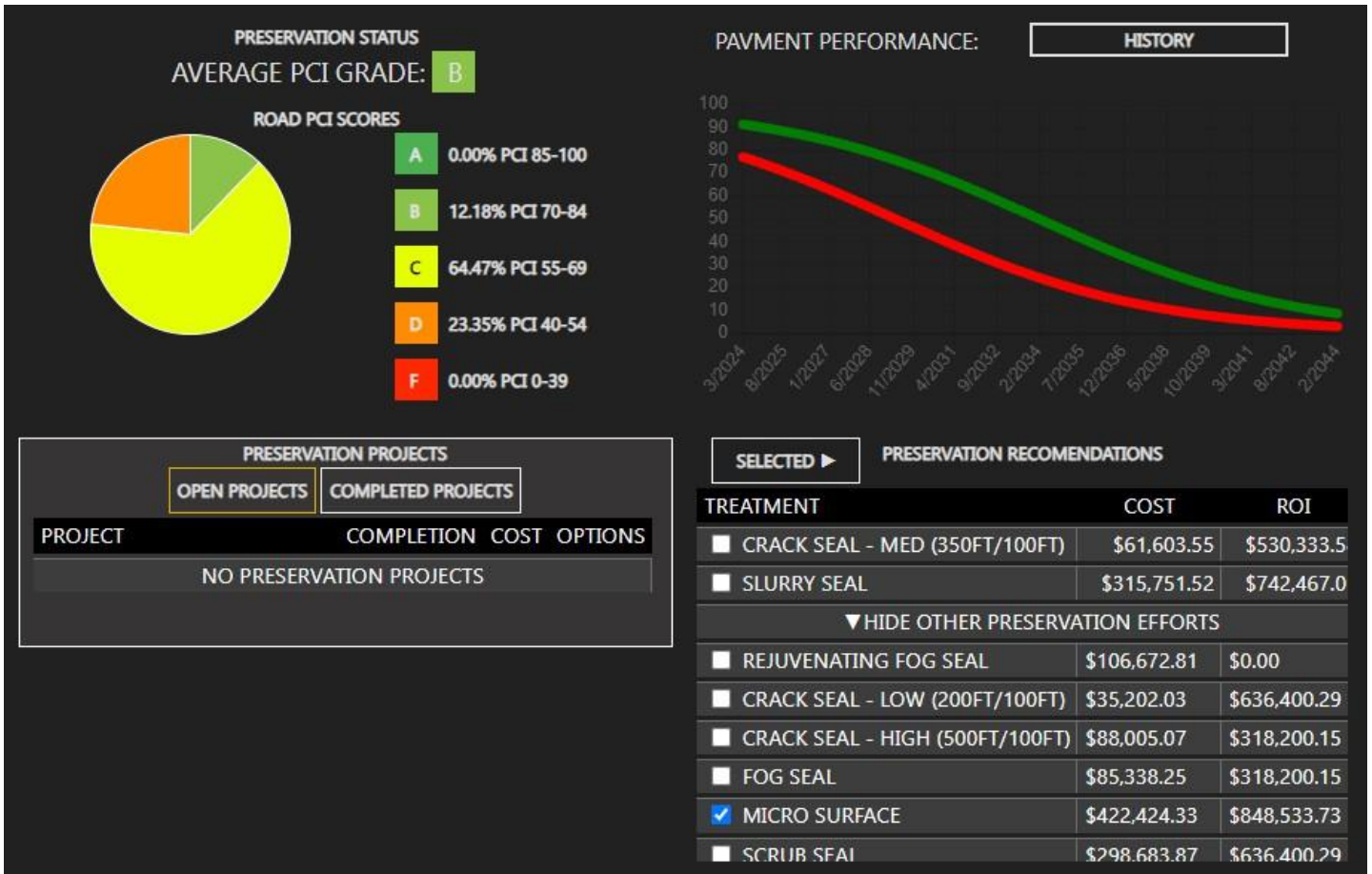
Most Departments Eight-Year Plan fails to address nearly 75% percent of their network's roads that are in poor condition. In order to get ahead, it's critical that the preservation dollars allocated are directed towards the roads that will receive the greatest return on investment both now and in the future.

By adopting technology that provides passive, objective road quality information across its entire network on a consistent basis, the Department will be positioned to develop an effective Asset Preservation Plan that can be modified, when necessary, by observing changing conditions and degradation rates across the network in real-time.

RMT's real-time pavement performance analytics application (called Road Runner) offers the only frictionless solution for pavement performance analytics, easing the transition to a preservation-based, proactive roadway maintenance program.

Our objective data allows you to make informed, data-driven decisions and allocate resources to optimize your budget.





ASSESSMENT OVERVIEW

This report is presented to Bradford County, FL, by Roadway Management Technologies (“RMT”), headquartered in Little Rock, Arkansas. The focus of this assessment is the efficiency and effectiveness of the Department’s roadway maintenance planning, processes, spending and budget allocation and to provide tools and resources to the Department to help officials increase overall spending efficiency of taxpayer funds.

This assessment was performed in FY24, and this report was presented to the Board of County Commissioners on 06/04/2024.

DISCOVERY

Information and data used in this assessment was derived from multiple sources, including discussions held with management and staff members as well as the Public Works Department's own documentation.

Assumptions Made for This Analysis:

- Lane miles of asphalt - 600 miles
- Mill & Overlay cost - \$318,841 per mile
- Average road life - 21 years

RESULTS

This report showcases several ways in which the Public Works Department can substantially increase the efficiency of its budget. In doing so, the county can build out an effective Asset Preservation Plan to make taxpayer dollars go further while increasing the overall quality of their road network.

As detailed within this report, an investment in pavement management by the county would yield projected savings and increases in efficiency. In addition, the Public Works Department would receive the benefit of real-time pavement condition ratings collected passively by the county's own vehicles, allowing the department to monitor road degradation rates over time. This will allow the department to optimize its Asset Preservation Plan and provide the county with the tools and information necessary to make informed roadway maintenance decisions.

We have completed the below analysis for your agency which determined that if utilizing RMT led to an increase in efficiency of only 0.026%, it would cover the investment cost of RMT in the first year. Below you will find the details of how this was calculated.

CALCULATIONS

CALCULATING NETWORK VALUE

What is your roadway asset value? For this analysis, we will use the mill & overlay cost of \$318,841 per mile as the current asset value. With this, we can create a total value for your entire network (if the entire network was in perfect condition).

$$600 \text{ miles} \times \$318,841 = \$191,304,600$$

This gives us a total asset value of \$191,304,600.

CALCULATING ANNUAL RATE OF DEPRECIATION

We must quantify the annual rate of depreciation, which can be done using a linear depreciation model based on the useful life of a road by pavement type. For this analysis, we are going to assume each road lasts 21 years.

$$\$191,304,600 / 21 \text{ years} = \$9,109,743$$

annual depreciation

CALCULATING OPPORTUNITY COST OF RMT

The savings opportunity and RMT cost metric. For this analysis, the network has 600 miles and the annual cost of RMT is \$50,000.

Translate our \$50,000 into an opportunity cost:

What is your agency currently getting when \$50,000 is applied directly to your network?

Here is the equation to determine what our \$50,000 RMT cost translates into "Mile years" additional value to the network. We are taking the cost of RMT and dividing it by the cost to mill & overlay 1 mile.

$$\$50,000 / \$318,841 = 0.1568 \text{ miles of road which is what your agency can get for } \$50,000.$$

CALCULATE THE "MILE YEARS" ADDED TO THE NETWORK

Mile Years is a value that represents the remaining surface life in years for each mile of road in a network. As an example, if you were to pave 1 mile of asphalt road and expect that road to last 25 years then the "Mile Years" value for that mile of road would be 25.

$$0.1568 \text{ miles of road} \times \text{Useful life of } 21 \text{ years} = 3.2932 \text{ total Mile Years added to the network (If the agency did not invest in RMT)}$$

$$21 \text{ years per mile} \times 600 \text{ miles of road} = 12,600 \text{ total Mile Years for the entire network}$$

Turning cost into a percentage of impact when invested directly into the network:

$$= 3.2932 \text{ Mile Years} / 12,600 \text{ Mile Years} = 0.026\% \text{ impact to the network.}$$

Through these calculations, we can conclude that if our system would allow your agency to manage your network at least 0.026% better the first year, you cover the cost of investing in RMT.

EXECUTIVE SUMMARY ON THE BENEFITS OF A PROACTIVE PRESERVATION- BASED PAVEMENT MANAGEMENT PROGRAM

1. Cost-Effectiveness:

- Transitioning to a proactive pavement preservation approach is more cost-effective than a worst-first strategy. Preventive maintenance costs less than reconstructing failed pavements, resulting in significant cost savings.

2. Extended Pavement Life:

- Proactive preservation extends pavement life by addressing minor wear and tear early, maintaining a higher overall condition of the pavement network.

3. Improved Safety and Service:

- Regular maintenance improves safety and service for users, preventing hazardous conditions and ensuring a smoother driving experience.

4. Sustainability Benefits:

- Preservation techniques are environmentally sustainable, using fewer resources and less energy, thus reducing the carbon footprint associated with pavement management.

5. Flexibility in Management:

- This approach allows for more flexible planning and resource allocation, enabling broader and more efficient coverage of the pavement network.

6. Budget Optimization:

- A proactive pavement preservation strategy optimizes budget use by focusing on preventive measures rather than

costly reactive repairs, leading to more efficient financial resource allocation.

7. Industry-Leading Techniques and Benefits:

- Crack Sealing and Filling: Prevents water intrusion, the leading cause of pavement deterioration. It is a cost-effective way to extend the life of the pavement.
- Chip Sealing: A surface treatment combining asphalt and fine aggregate. It provides an anti-glare surface during wet weather and increased skid resistance.
- Microsurfacing and Slurry Seal: A surface treatment combining asphalt and fine aggregate. It provides an anti-glare surface during wet weather and increased skid resistance.
- Thin and Ultra-Thin Asphalt Overlays: Provide a new wearing surface, improve ride quality, and address minor rutting and surface irregularities.
- Cold In-place Recycling (CIR): Reprocesses the existing asphalt layer in an environmentally friendly way, reducing the need for new materials and minimizing waste.
- Rejuvenating Fog Seal: A treatment that restores flexibility to the asphalt pavement, reducing the rate of pavement aging. It seals minor cracks and surface voids, improving the pavement's resistance to water and oxidation.

8. Enhancing FEMA Process Efficiency and Compliance:

- Comprehensive Damage Assessment: RMT's advanced sensors can be used for immediate, accurate pre- and post-disaster road condition analysis, enabling quick identification of changes and impacts due to natural disasters, including the effects of heavy cleanup machinery.
- Streamlined FEMA Reporting: RMT's data platform simplifies the documentation process for FEMA reports, with detailed, real-time data supporting the rapid compilation of necessary information.
- Effective Aid Justification: The precise and comprehensive data from RMT aids in constructing a strong case for the necessity of FEMA disaster recovery funding, highlighting specific areas and extents of damage.
- Enhanced Restoration Efficiency: The efficiency and accuracy of RMT's data contribute to a more effective and timely restoration of roadway infrastructure and public services, critical post-disaster.

CONCLUSION

In conclusion, adopting a proactive pavement preservation approach in pavement management, complemented by RMT's real-time data and pavement management system, offers multifaceted benefits. It ensures cost-effectiveness by reducing the need for extensive last resort repairs, extends pavement life through early intervention, and enhances safety and service quality for road users. Additionally, this strategy promotes sustainability by utilizing fewer resources and energy. It allows for flexible management and budget optimization, ensuring a broader and more efficient network coverage. The integration of industry-leading techniques, coupled with the comprehensive data provided by RMT further bolsters the efficiency and effectiveness of pavement maintenance programs. This approach leads to better managed and maintained road networks, ultimately benefiting both agencies and road users.

The agency receives the following services under the Passive Road Surveying package from RMT:

- Provision of Proprietary Sensors:
 - Supply of specialized sensors by RMT, designed for mounting on agency-owned vehicles.
- Sensor Installation and Training:
 - Initial installation of sensors by RMT on pre-selected vehicles determined jointly by RMT and the Agency.
- Road Quality Data Collection:
 - Continuous road quality data collection through sensors during regular vehicle operations.
 - Automated transmission of data to RMT servers when vehicles are parked in Wi-Fi-enabled locations.
 - Estimated number of vehicles outfitted with sensors is approximately 15 to 30, enabling broad coverage for real-time data collection.
- Data Analysis and Access:
 - Analysis of road data using RMT's proprietary algorithms.
 - Access to a map interface on RMT's website, showing detailed road quality assessments based on ASTM standard D6433.
 - Functionalities include filtering options for best and worst roads, and access to updated street view images of network roads (refreshed every 30 days as vehicles travel).
 - Access to multiple reports and project management tools to monitor maintenance efforts in real-time and their net effect across the network.
- Dedicated Account Management:
 - Provision of a dedicated Account Manager to serve as a single point of contact.
 - This ensures personalized service and streamlined communication for all aspects of the project.
- Indefinite Hardware Warranty:
 - All hardware provided by RMT is warrantied indefinitely, ensuring long-term reliability and support.
- Inclusive System Updates and Upgrades:
 - Any system updates or upgrades developed by RMT are included in the annual cost.
 - Clients benefit from continuous improvements and advancements in technology at no extra cost.

This comprehensive package not only equips the agency with advanced real-time road surveying technology for approximately 15-30 vehicles but also provides extensive support and assurance with dedicated account management, an indefinite hardware warranty, and inclusive updates and upgrades.

JESSE NELSON
MAYOR

VICKIE GAINER
CITY MANAGER

KEVIN OBOS
CITY ATTORNEY



COMMISSIONERS

SAM PEEBLES

PAT PERNO

JAMIE WARRICK

JUDY VANDERGRIFT

June 27, 2024

Jason Dodds
Public Works Director
Bradford County Florida

Mr. Dodds,

I am writing this letter about Roadway Management Technologies. In January 2024 our Commission approved us to use this service to collect data on the quality of our roadways and have a better understanding of the quality of each road. Prior to this service, staff would ride the city and decide on which roads needed the priority for the annual paving project. There was no methodology to this, it was just a recommendation from whomever was riding in that area. To be proactive and utilize our funding to the best of our ability, we made the recommendation to utilize RMT to collect this data and be able to prioritize what roads would be paved as well as begin an asphalt preservation plan.

We were also hit by Category 5 Hurricane Michael in 2018 which resulted in debris trucks damaging our roadways and a fight ensuing between the city and FEMA to ensure we were compensated properly for the damage because of this disaster. The RMT data has provided us the ability to properly score roads and have a database showing the status of our roads in case another disaster hits us that could potentially damage or lower the quality of our roadways.

I strongly recommend RMT for your County as they have proven to be a valuable component of our Public Works planning process.

Respectfully,

Chris Lightfoot
Public Works Director

Amanda Brown

From: Jason Dodds
Sent: Monday, July 1, 2024 6:53 AM
To: Scott Kornegay
Cc: Amanda Brown
Subject: FW: RMT

Good morning, FYI

-----Original Message-----

From: vbcjudge@artelco.com <vbcjudge@artelco.com>
Sent: Thursday, June 27, 2024 4:08 PM
To: Jason Dodds <jason_dodds@bradfordcountyfl.gov>
Cc: vbcjudge <vbcjudge@artelco.com>; emily@roadmantech.com; jason@roadmantech.com
Subject: RMT

[You don't often get email from vbcjudge@artelco.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Jason,

It is an honor for me to get to recommend RMT for use by your organization! Here are some wins of mine using RMT:

I had a hole in a bridge that absolutely NOONE reported. Not one soul. The hole was just that... a hole. Standing on the bridge you could look down and see running water in the river. I went to the bridge to investigate because the RMT data showed me that something was going on there. I had a red spot in an otherwise green road. I was shocked when I discovered the hole. It ended up being a simple fix, but could have progressed into something MUCH worse.

I have been maximizing grants by submitting RMT data with the proposal. I just received a half-million dollar grant through the Governor's Office for road repair work. What set my request apart from all the other requests? RMT data.

I have received enough grants by using RMT data to pay for the service for twenty-thirty years into the future.

Another one of my favorite functions is the note taking aspect. Whether I enter a note, (call in complaint, culvert installation request, etc.) my secretary enters one, or the road shop enters one, the data is in one place, never to be lost. I hold my people accountable by spot checking to ensure that they are actually taking care of the notes.

I have also bargained down contractors using RMT data. When I let a bid on a road, I run the specs through RMT and compare to the amount of product the vendors are trying to charge me for. I have seen bids with 50% more product than actually needed. Contractors may be competitors, but they all know how to work the system. They always act like it was just a big "oops" when they are called out on it. I have saved 20% of the entire project cost just by using RMT.

The service never stops after the sale with RMT. They are always available and always growing the system.

It sounds as if I am paid to endorse RMT, LOL, but I truly believe in the product and their service. My work days start and end with RMT. It is a crucial part of the business and saves much more than it will ever cost.

My personal cell is [REDACTED] should you have any further questions.

There is more to RMT than what I've listed, but these are the my favorite parts :-)

Thank you for the opportunity to share about RMT with you.

Dale James, Van Buren County Judge

This email is intended for the addressee(s) indicated above only. It may contain information that is privileged, confidential, or otherwise protected from disclosure. Any dissemination, review, use of the email, or its contents by persons other than the addressee is strictly prohibited. If you have received this email in error, please delete it immediately.



ROADWAY MANAGEMENT TECHNOLOGIES

PO Box 678325
Orlando, FL 32867

July 9, 2024

ATTN: Bradford County, Florida
945 North Temple Ave
Starke, FL 32091
904-966-6280

Dear Bradford County, Florida,

I'm pleased to announce that Roadway Management Technologies, LLC ("RMT") has been awarded RFP 24-1260, effective April 30th, 2024, to conduct a pavement condition survey and implement a pavement management system for the City of Dunedin, Florida. Section 22 of Page 5 in the RFP explicitly requires the contractor to extend pricing and terms to all State of Florida government agencies, facilitating potential future purchases under the same terms.

Under the terms of the awarded RFP, the City of Dunedin's contract is priced at \$150 per lane mile, resulting in an annual contract value of \$35,178 for a network size of 234.52 lane miles. Additionally, for Bradford County, RMT has offered competitive pricing of \$83.33 per lane mile, covering a network size of 600 lane miles, with an annual contract value of \$50,000. This competitive pricing structure enables Bradford County to take advantage of the piggyback clause within RFP 24-1260.

Sincerely,

A handwritten signature in black ink that reads "Candler McCollum".

Candler McCollum
CEO
501.626.1313
candler@roadmantech.com



CITY OF DUNEDIN

**REQUEST FOR PROPOSAL
SPECIFICATIONS AND INSTRUCTIONS**

**CONSULTANT SERVICES FOR THE
IMPLEMENTATION OF A PAVEMENT MANAGEMENT
SYSTEM
RFP 24-1260**

**PROPOSALS ACCEPTED UNTIL
2:00pm TUESDAY, APRIL 2, 2024**

AT

**CITY OF DUNEDIN
CITY HALL
ATTN. PURCHAING AGENT
737 LOUDEN AVE. SUITE 212
DUNEDIN, FL 34698
PHONE: 727-298-3077**

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I.	Reference Information Form	
II.	Immigration Status Affidavit	
III.	City RFP Contract	

**CITY OF DUNEDIN
CONSULTANT SERVICES FOR THE IMPLEMENTATION OF A PAVEMENT
MANAGEMENT SYSTEM
RFP 24-1260**

REQUEST FOR PROPOSAL (RFP) PROCEDURES

The City of Dunedin, Florida will accept proposals from firms (the “Consultant”) qualified to provide services required for the implementation of a pavement management system. The City maintains approximately 127 lane miles of roadway. The selected Consultant will conduct a pavement condition survey to assess the condition of the existing roadways within the Public Right-of-way, update or extract data from AgileAssets software, perform an optimization analysis survey of the pavement condition data to determine segment specific requirements and budgetary allocations. Furthermore, the Consultant will recommend a vendor hosted web-based pavement management software system. The Consultant will input the pavement condition survey information into the selected software system. The system will allow the City of Dunedin to integrate and maintain an inventory, analyze condition data, track construction history, and conduct multi-year analyses to guide sound, defensible decisions about investment of available resources for pavement maintenance and rehabilitation.

Proposals shall be based on the attached Scope of Services. The RFP may be picked up at the address below. You may also email your request to cankney@dunedinfl.net or you may download the RFP from www.demandstar.com.

Sealed Proposals: Responses to this Request for Proposal (please submit one unbound original and one disc/usb copy) shall be submitted in a sealed envelope, clearly identified as:

**RFP 24-1260
“CONSULTANT SERVICES FOR THE IMPLEMENTATION OF A
PAVEMENT MANAGEMENT SYSTEM”
2:00PM TUESDAY, APRIL 2, 2024
DO NOT OPEN IN MAILROOM**

Responses shall be mailed or delivered to: **City of Dunedin
Dunedin City Hall
Attn. Purchasing Agent
737 Loudon Ave Suite 212
Dunedin, FL 34698**

Proposals are due no later than the date and time noted above. Any proposal received after that date and time will not be accepted. Any individual requiring special assistance must notify the Purchasing Office in writing 48 hours in advance so that arrangements can be made. No proposal shall be withdrawn for a period of ninety (90) calendar days, from the opening date, without the consent of the City of Dunedin, Florida.



Charles H. Ankney, CPPPO
Purchasing Agent

SECTION B GENERAL CONDITIONS

Consultants are required to submit their proposals upon the conditions expressed in these instructions. Consultants are warned that the provisions of the RFP Documents will become a part of a Purchase Order the same as if every detail were stated therein.

1. CONSULTANT'S ABILITY

It is the intent of the City to award the Contract for this work to a Consultant whose experience, skill, and financial resources are fully equal to the task of prosecuting the work in a rapid and satisfactory manner. Upon request by the City, any Consultant shall be prepared to submit an attested statement of his/her ability, financial status, and history.

2. PROPOSAL GUARANTEE

Decision on the acceptance or rejection of the various proposals will be made as soon as practicable after proposals are received, but the right is reserved by the City to defer action on awarding a contract for ninety (90) calendar days.

3. PROHIBITED INTERESTS

No Member of or Delegate to Congress, or Resident Commissioner or City Employee shall be admitted any share or to any benefit that may arise from this contract, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit. No official, employee, architect, attorney, engineer, or inspector authorized for the City to exercise any legislative, executive, supervisory, or other similar functions in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part thereof, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the project.

4. COLLUSION

The City reserves the right to disqualify proposals, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Consultant. More than one (1) proposal from an individual, partnership, corporation, association, firm, or other legal entity under the same or different names will not be considered. Reasonable grounds for believing that a Consultant is interested in more than one (1) proposal for the same work will be cause for rejection of all proposals in which such Consultants are believed to be interested. Any or all proposals will be rejected if there is any reason to believe that collusion exists among the Consultants.

5. CONSULTANT'S OBLIGATION OF EXAMINATION

All of the conditions, which are known to affect the performance of the work, have been shown on the Plans and/or described in the RFP Documents. Upon request, all additional information pertaining to existing conditions in the possession of the City will be shown to the Consultants. However, this information is furnished as a service and the correctness of such information is not guaranteed as to accuracy and completeness.

Consultants are required to examine the RFP Documents, the site of the project, and any other information that may be on file in the offices of the City. No plea of ignorance of conditions that may exist, or of conditions or difficulties that may be encountered under this contract, as a result of a failure to make the necessary examinations and

investigations, will be accepted as an excuse for any failure or omission on the part of the Consultant to fulfill in every detail all the requirements of the RFP Documents, or will be accepted as a basis for any claims whatsoever for extra compensation.

6. BASIS UPON WHICH PROPOSALS ARE SOLICITED AND AWARDED

Proposals are solicited on the basis of the evaluation criteria set forth in the RFP documents.

The proposal for materials, equipment and work means in place and complete according to the requirements of the RFP Document. The City shall not be liable for any services, sales tax, or any other tax whatsoever that may be levied by the Federal Government, the State Government, or any other private, public, or political agency.

The contract will be awarded to the Consultant that submits a responsive and responsible proposal that best meets the needs of the City as determined by City Staff and City Commission using the Evaluation Criteria. The City's decision will be final. The City reserves the right to informally negotiate certain points of the final contract with a qualified Consultant.

7. CONTRACT INFORMATION

The City's standard RFP (Exhibit II) contract shall be used as the basis of contracting for this work. The Contract shall consist of the Invitation to Propose, General Provisions, Bid Forms, Specifications and any required Addendums, Bonds, Insurance Certification, Change Orders, and any other exhibits identified in the specification package, and shall be referred to collectively as the Proposal Documents. In addition, the Consultant's proposal shall be included as part of the contract documents. The provisions of each and all shall become a part of the Contract when awarded by the City of Dunedin, unless specifically objected to by the Consultant in his/her proposal. Failure of the Consultant to accept this condition shall result in the cancellation of any award. The laws of the State of Florida shall govern any contract(s) resulting from this RFP and venue shall lie in Pinellas County, Florida.

8. LAWS TO BE OBSERVED

The act of submitting a proposal in response to this RFP shall constitute an agreement by the Consultant that he/she has made himself/herself familiar with, and shall at all times observe and comply with, Federal, State, and Local laws, ordinances, codes, and regulations that may in any manner affect those engaged, or employed, in the work or which may in any manner affect the materials, equipment, or workmanship used in or upon the work. No plea of misunderstanding will be considered on account of ignorance thereto.

9. TIME OF COMPLETION

After approval by City Commission, a Purchase Order, with the work date agreed upon by the Consultant, will be executed and work shall continue progressively until final completion in accordance with the agreed upon schedule.

10. ASSIGNMENT OF CONTRACT

The act of submitting a proposal in response to this RFP shall constitute an agreement that no assignment of said contract shall be made without the written consent of the City.

11. CANCELLATION OF CONTRACT

The City of Dunedin reserves the right to cancel this contract without cause by giving ninety (90) days prior notice to the Consultant in writing of the intention to cancel, or with cause if at any time the Consultant fails to fulfill or abide by any of the terms or conditions specified.

Failure of the Consultant to comply with any of the provisions of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Dunedin.

In addition to all other legal remedies available to the City of Dunedin, the City of Dunedin reserves the right to cancel and obtain from another source, any services which have not been delivered within the period of time stated in the Consultant's proposal, or if no such time is stated, within a reasonable period of time from the date of order as determined by the City of Dunedin.

Termination or cancellation of the contract will not relieve the Consultant of any obligations for any deliverables entered into prior to the termination of the contract.

Termination or cancellation of the contract will not relieve the Consultant of any obligations or liabilities resulting from any acts committed by the Consultant prior to the termination of the contract.

The Consultant may cancel the contract with ninety (90) calendar days written notice to the City's Purchasing Agent. Failure to provide proper notice to the City may result in the Consultant being barred from future business with the City.

12. PREPARATION OF PROPOSALS

The Consultant's proposal shall be submitted as required by the RFP documents in accordance with these instructions. The proposals must be complete in every detail. All unit item costs must be stated in figures, the total cost for each unit item quantity calculated and stated in figures, the lump sum stated in figures, and the grand total for all items proposed computed and stated in figures if required by the Response Format.

The City reserves the right to correct any apparent error resulting from erroneous multiplication or addition before awarding a contract.

The Consultant shall sign the Response Form (Letter of Understanding) and give his/her address.

A Partnership Consultant must give the names and addresses of all partners and the Response Form must be signed by at least one person who shall designate themselves as a partner. When a firm submits a response, all of its members must sign the Response Form, or if they choose, any member having binding authority to do so may sign the proposal and describe themselves as doing business under a firm name.

A Corporation must name the state in which its articles are held. The Response Form must be signed in the name of, and under the seal of, the corporation, by a duly authorized officer or agent of the corporation and their address must be given. Such officer or agent must present legal evidence that they have lawful authority to sign said

proposal and that the signature is binding upon the corporation and that the corporation has a legal existence. In the event that any corporation, organized and doing business under the laws of any foreign state, is a successful Respondent, such corporation shall present evidence before a Purchase Order for said work is executed, that it is authorized to do business in the State of Florida.

13. REJECTION OF PROPOSALS

The City reserves the right to reject any proposal containing any omission, addition, extension, erasure, alteration, or irregularity of any kind. The City reserves the right to reject any or all responses and to waive any irregularity, variance or informality whether technical or substantial in nature, and to accept or reject any item or combination of items, in keeping with the best interests of the City.

The judgment of the City shall be final in determining the capability, experience, and ability of the Consultant to successfully and properly prosecute the proposed work. Failure to convince the City of such capacities shall result in the rejection of the response.

14. INQUIRIES AND ADDENDA

Each Consultant shall examine the RFP documents. Any inquiries, suggestions, or requests concerning interpretation, clarification, or additional information pertaining to this RFP shall be made through the City of Dunedin's Purchasing Agent, Chuck Ankney, at cankney@dunedinfl.net or at Dunedin City Hall 737 Loudon Ave. Suite 212 Dunedin, FL 34698. Inquiries must be submitted no less than ten (10) calendar days before the proposal due date. The City shall not be responsible for oral interpretations given by any City employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this RFP, the City will attempt to notify all prospective Consultants who have requested a copy of the RFP. However, it shall be the responsibility of each Consultant, prior to submitting a response, to contact the City of Dunedin's Purchasing office (727-298-3077) to determine if addenda were issued and to make such addenda a part of the response.

15. INSURANCE REQUIREMENTS

At the time the Consultant delivers the above contract agreement and bonds to the owner, the Consultant shall also deliver to the Owner such Certificate(s) of proof of the required insurance coverage as may be set forth in the General Provisions Section of the Contract Documents.

If the Consultant engages a Subcontractor to perform any portion of the work, the Consultant may at his/her option, extend his/her insurance coverage to the Subcontractor, however, verification of the extended coverage must be so stated on the Certificate(s) furnished to the City by the Consultant.

Should the Consultant require any Subcontractor to furnish their own proof of the proper and required insurance coverage, the Certificate(s) must be presented to the Owner for approval prior to any work being accomplished by the Subcontractor. Compliance with the provisions of this paragraph is the sole responsibility of the Consultant. If the Owner has not received certificates of insurance for any Subcontractors at the time of commencement of the work, the Owner will presume the Consultant has extended his/her insurance

coverage to the Subcontractor and verification of such extended coverage shall be stated on the Certificate(s) of Insurance provided to the Owner.

A. General

Before starting and until acceptance of the work by the City, the Consultant shall procure and maintain insurance of the types and the limits specified in paragraphs (1) through (5) below.

The Consultant shall require each of his/her subcontractors to procure and maintain, until completion of that subcontractor's work, insurance of types and to the limits specified in paragraphs (1) through (5) below. It shall be the responsibility of the Consultant to ensure that all subcontractors comply with all of the insurance requirements contained herein relating to such subcontractors.

B. Coverage and Limits:

1. Insurance

The Consultant and subcontractors shall provide the following described insurance, except for coverage specifically waived by the City, on policies and with insurers acceptable to the City.

These insurance requirements shall not limit the liability of the Consultant. The City does not represent those types or amounts of insurance to be sufficient or adequate to protect the Consultant's interests or liabilities, but are merely minimums.

Except for workers' compensation, the Consultant's and subcontractor's insurance policies shall be endorsed to name the City as an additional insured to the extent of the City's interests arising from this contract or agreement.

The Consultant and subcontractors waive their rights of recovery against the City, to the extent permitted by their insurance policies.

The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City.

The Consultant's and subcontractor's deductibles/self-insured retention shall be disclosed and may be disapproved by the City. They shall be reduced or eliminated at the option of the City. The Consultant is responsible for the amount of any deductible or self-insured retention.

2. Minimum Limits for Liability Coverage

The Consultant shall purchase and maintain coverage on forms no more restrictive than the latest editions of the Commercial General Liability and Business Auto policies of the Insurance Services Office.

Minimum limits of \$1,000,000 per occurrence and a \$2,000,000 policy aggregate for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employers liability required in the Workers' Compensation Coverage section) and the total amount of coverage required.

3. Commercial General Liability

The occurrence form of Commercial General Liability must be provided.

Coverage A shall include premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement or contract, and broad form property damage coverage.

Coverage B shall include personal injury. Coverage C, medical payments, is not required.

4. Products/ Completed Operations Coverage (Not Required for this Project)

The Consultant is required to continue to purchase products and completed operations coverage, at least to satisfy this contract or agreement, for a minimum of three-years beyond the City acceptance of renovation or construction projects.

5. Business Auto Liability

Business Auto Liability coverage is to include bodily injury and property damage arising out of operation, maintenance or use of any auto, including owned, non-owned, and hired automobiles and employee non-ownership use.

6. Workers Compensation Coverage

The Consultant and subcontractor shall purchase and maintain workers' compensation insurance for all workers' compensation obligations imposed by state law and employer's liability limits of at least \$1,000,000 each accident and \$1,000,000 each employee/\$1,000,000 policy limit for disease.

The Consultant shall also purchase any other coverage required by law for its employees.

C. Additional Insurance:

The City requires the following additional provisions or types of insurance to afford added protection against loss which could affect the work being performed.

1. Builders Risk (not required for this project)

Builders Risk Insurance is to be purchased to cover the property for all risks of loss, subject to a waiver of coinsurance, including coverage of risks indicated in the Installation Floater and Motor Cargo Insurance described hereafter, if such coverage is not separately provided.

The Builders Risk Insurance is to be endorsed to cover the interests of all parties, including the City and all Consultants and subcontractors as their interests may appear. The insurance is to be endorsed to grant permission to occupy.

2. Installation Floater Insurance (not required for this project)

Installation Floater Insurance is to be provided to cover damage or destruction to equipment being installed or otherwise being handled or stored by the Consultant. The amount of coverage should be adequate to provide full replacement value of the equipment being installed, otherwise being handled or stored on or off premises. All risks coverage is preferred.

3. Motor Truck Cargo Insurance (not required for this project)

If the Installation Floater Insurance does not provide transportation coverage, separate Motor Truck Cargo or Transportation Insurance is to be provided for materials or equipment transported in the Consultant's vehicles from place of receipt to building sites or other storage sites. All risks coverage is preferred.

D. Hold Harmless:

The Consultant shall hold the City, its employees, agents and elected officials harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting therefrom arising out of performance of the contract including the acts of the subcontractors, unless such claims are a result of the City's own negligence.

1. Consideration for Hold Harmless/Payment on Behalf

The Consultant agrees to accept, and acknowledge as an adequate amount of remuneration, the consideration of \$10 for agreeing to the Hold Harmless, Payment on Behalf of City, Insurance and Certificates of Insurance provisions in this agreement or contract.

The City requires the following additional provisions or types of insurance to afford added protection against loss which could affect the work being performed.

2. Payment on Behalf Of City

The Consultant agrees to pay on behalf of the City, and to pay the cost of the City's legal defense, as may be selected by the City, for all claims described in the Hold Harmless paragraph. Such payment on behalf of the City shall be in addition to any and all other legal remedies available to the City and shall not be considered to be the City's exclusive remedy.

E. Certificates of Insurance

Required insurance shall be documented in Certificates of Insurance. New Certificates of Insurance shall be provided to the City by the insurance company and the Consultant at least 15 calendar days prior to coverage renewals.

If requested by the City, the Consultant or subcontractors shall furnish complete copies of the Consultant's or subcontractor's insurance policies, forms and endorsements. For Commercial General Liability coverage the Consultant shall, at the option of the City, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage.

Receipt of certificates or other documentation of insurance or policies or copies of policies by the City, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of the Consultant's obligation to fulfill the insurance requirements herein.

F. Insurance of the Consultant Primary

Insurance required of the Consultant or subcontractors or any other insurance of the Consultant or subcontractors shall be considered primary, and insurance of the City shall be considered excess, as may be applicable to claims which arise out of the Hold Harmless, Payment on Behalf of City, Insurance, Additional Insurance and Certificates of Insurance provisions of this agreement or contract.

G. Loss Control and Safety

Precaution shall be exercised at all times by the Consultant and subcontractors for the protection of all persons, including employees, and property. The Consultant and subcontractors shall be expected to comply with all laws, regulations or ordinances related to safety and health, shall make special effort to detect hazardous conditions and shall take prompt action where loss control/safety measures should be reasonably expected. The City may order work to be stopped if conditions exist that present immediate danger to persons or property. The Consultant acknowledges that such stoppage will not shift responsibility for any damages from the Consultant to the City's Workers' Compensation Coverage.

16. EXCEPTIONS

Consultants are cautioned that if they wish to take exception to any of the terms or conditions of this Request for Proposal, such exception must be filed with the proposal. Failure to file exception to these provisions with the proposal may lead the City of Dunedin to rule that items not noted as exceptions are non-negotiable.

17. COSTS INCURRED BY CONSULTANTS

All expenses involved with the preparation and submission of proposals to the City, or any work performed in connection therewith, shall be borne solely by the Consultant. No payment will be made for any responses received, nor for any other effort required of, or made by, the Consultant prior to contract commencement.

18. DISPUTE AND COMPLAINT

All complaints or grievances should be first submitted in writing to the Purchasing Agent who will take prompt remedial action. The Purchasing Agent shall investigate the validity of the complaint and present the findings in writing to the Consultant. If the Consultant is dissatisfied with the Purchasing Agent's remedies, he/she may then make a written appeal to the City Manager who will investigate and respond in writing. This

policy does not preclude consideration of legal questions in connection with any decisions made by the City.

19. LOBBYING

Lobbying of Evaluation Committee members, City of Dunedin employees, or elected officials regarding Request for Proposals (RFP's), Request for Qualifications (RFQ's) or Bids, by the Consultant/Bidder or any member of the Consultant's/Bidder's staff, an agent of the Consultant/Bidder, or any people employed by any legal entity affiliated with an organization that is responding to the RFP, RFQ or Bid is strictly prohibited upon advertisement and shall be prohibited until a written recommendation of award is made. For purposes of this provision, lobbying activities shall include, but not be limited to, influencing or attempting to influence action or non-action in connection with any RFP, RFQ or Bid through direct or indirect oral or written communication, or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such actions may cause any RFP, RFQ or Bid response to be rejected.

20. INSPECTION/EXAMINATION OF PROPOSALS

Proposals will not be available for public inspection until such time as there is a notice of decision or intended decision of award or within thirty (30) calendar days of the opening date, whichever is earlier (Reference Florida Statutes Chapter 119.071 (1)(b), unless authorized by the Purchasing Agent. Additionally, items specifically designated as "trade secrets" in compliance with Fla. Stat. Chapter 812.081 are exempt from Florida's Public Records Law (Fla. Stat. Chapter 815.045)

21. REQUIREMENT TO COMPLY WITH PUBLIC RECORDS LAWS

The Consultant is required to comply with Section 119.0701, Florida Statutes. The Consultant shall keep and maintain public records required by the City to perform the service.

Upon request from the City's custodian of public records, the Consultant shall provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided Chapter 119, Florida Statutes or as otherwise provided by law.

The Consultant shall ensure that the records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Consultant does not transfer the records to the City.

Upon completion of the contract, the Consultant shall transfer, at no cost, to the City all public records in possession of the Consultant or keep and maintain public records required by the City to perform the service. If the Consultant transfers all public records to the City upon completion of the contract, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the contract, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS (REBECCA SCHLICHTER) AT:

- (727) 298-3034;
- VIA EMAIL AT RSCHLICHTER@DUNEDINFL.NET; OR
- AT DUNEDIN CITY HALL 737 LOUDEN AVE SUITE 202, DUNEDIN, FL 34698.

22. PUBLIC ENTITY CRIMES

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Consultant, supplier, subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list

23. DISCRIMINATION

An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or Contractor under contract with any public entity, and may not transact business with any public entity.

24. WITHDRAWAL OF PROPOSAL

A Consultant may withdraw their proposal without prejudice to themselves no later than the day and hour set in the "Request for Proposal" by communicating his/her purpose in writing to the City at the address given in the "Request for Proposal". When received, it will be returned unopened. No proposal may be withdrawn after the time and date set for proposal submission.

25. REFERENCES

The Consultant shall provide three references from companies or government entities at which they have provided this service. Please use the Reference Information Form (Exhibit I) to provide this information. These references will enable the City to judge the Consultant's responsibility, experience, skill, and business standing. The City reserves the right to reject any proposal when, in its opinion, the Consultant has insufficient experience, responsibility, skill, or business standing to perform the proposed work in strict compliance with the specifications, or when the information provided is insufficient for making a judgment.

26. PAYMENT TERMS

The City’s payment terms are net 30. Consultants are encouraged to offer additional discounts for faster payment. All invoices for payment shall be sent to the City’s Finance Department at:

City of Dunedin
Attn. Accounts Payable
737 Loudon Ave. Suite 212
Dunedin, FL 34698

The City prefers to make payment electronically via ACH.

27. PROVISION FOR OTHER AGENCIES

Unless otherwise stipulated by the bidder on the response form, the bidder agrees to make available to all State of Florida government agencies, departments and municipalities the bid prices submitted in accordance with said bid terms and conditions therein, should any said government entity desire to buy under this proposal.

28. PROTECTION OF RESIDENT WORKERS

The City of Dunedin supports the Federal Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification and non-discrimination. The Vendor is held responsible to establish appropriate procedures and controls so no service under this contract will be performed by any worker who is not legally eligible to perform such services.

The City of Dunedin shall have the right to immediately terminate an agreement if the City determines that the Vendor has failed to perform satisfactorily with respect to its employment practices in support of INA.

Vendors shall be required to confirm the employment eligibility of all employees through participation in E-Verify or an employment eligibility program approved by the Social Security Administration, and will require same requirement to confirm employment eligibility of all subcontractors. Respondents shall return an executed copy of the “Immigration Status Affidavit” (Exhibit III) form, included with these RFP documents, with their response.

29. NON-APPROPRIATION

In the event the City, in its sole discretion, determines that sufficient budgeted funds are not available to appropriate for payments due to Contractor under this Agreement, the City shall notify Contractor of such occurrence and this Agreement shall terminate on the last day of the current fiscal period without any penalty or expense to the City.

30. FORCE MAJEURE

Neither party shall be liable for its non-performance or delayed performance if caused by Force Majeure. Force Majeure shall be defined as a fire, flood, act of God, war, terrorism, riot, national emergency, sabotage, civil disturbance, strike, labor dispute, pandemic, epidemic, governmental act, law, ordinance, rule, order or regulation, or events which are not the fault or are beyond the control of the party, provided that the Parties stipulate that Force Majeure shall not include the novel coronavirus COVID-19 pandemic or any variant thereof. For the avoidance of doubt, Force Majeure shall not include (1) financial

distress or the inability of either party to make a profit or avoid a financial loss; (2) changes in market prices or conditions; or (3) a party's financial inability to perform its obligations hereunder. The obligations of the party affected by the event of Force Majeure (the "Affected Party") shall be suspended, to the extent that those obligations are affected by the event of Force Majeure, from the date the Affected Party first gives notice in respect of that event of Force Majeure until cessation of that event of Force Majeure (or the consequences thereof). The Affected Party shall use commercially reasonable efforts to resume, with the shortest possible delay, compliance with obligations under this Agreement. Upon the cessation of the event of Force Majeure, the Affected Party shall promptly give notice to the other party of such cessation. If an event of Force Majeure shall continue for more than 30 consecutive calendar days, then the other party shall have the right to terminate this Agreement without penalty.

31. FOREIGN COMPANIES OF CONCERN

If the Total Agreement Price exceeds \$100,000, pursuant to section 286.101, Florida Statutes, Contractor shall disclose any current or prior interest of, any contract with, or any grant or gift received from a Foreign Country of Concern, as defined below, if such interest, contract, or grant or gift has a value of \$50,000 or more and such interest existed at any time or such contract or grant or gift was received or in force at any time during the previous five (5) years. For purposes of this section, "Foreign Country of Concern" means the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolas Maduro, or the Syrian Arab Republic, including any agency of or any other entity under significant control of such foreign country of concern. Contractor's disclosure shall include the name and mailing address of the disclosing entity, the amount of the contract or grant or gift or the value of the interest disclosed, the applicable foreign country of concern and, if applicable, the date of termination of the contract or interest, the date of receipt of the grant or gift, and the name of the agent or controlled entity that is the source or interest holder. Contractor represents that within one (1) year before proposing any contract to the City, Contractor provided a copy of such disclosure to the Florida Department of Financial Services.

32. SCRUTINIZED COMPANIES

By executing this Agreement and each and every renewal hereof (if renewal is separately provided for herein), pursuant to section 287.135, Florida Statutes, Contractor certifies, represents, and warrants that: (a) it is not on the Scrutinized Companies that Boycott Israel List, and (b) it is not engaged in a Boycott of Israel, and that all such certifications were true at the time it submitted its bid or proposal for this Agreement, as of the Effective Date of this Agreement, and as of the effective date of any renewal of this Agreement. Notwithstanding anything contained in this Agreement to the contrary, the City may terminate this Agreement immediately if: (1) Contractor is found to have submitted a false certification regarding (a) or (b) above in accordance with section 287.135, Florida Statutes, or (2) Contractor has been placed on the Scrutinized Companies that Boycott Israel List or is or has been engaged in a Boycott of Israel. Such termination shall be in addition to any and all remedies available to the City at law or in equity. The term "Boycott of Israel" used in this section is defined as in, and the Scrutinized Companies that Boycott Israel List is the list maintained pursuant to, Section 287.135, Florida Statutes.

33. PROHIBITION IN GOVERNMENT CONTRACTING

Consultant is hereby notified that section 287.05701, Florida Statutes, states in pertinent part: “Prohibition against considering social, political, or ideological interests in government contracting.

- (1) As used in this section, the term “awarding body” means:
 - (a) For state contracts, an agency or the department.
 - (b) For local government contracts, the governing body of a county, a municipality, a special district, or any other political subdivision of the state.
- (2)(a) An awarding body may not request documentation of or consider a vendor’s social, political, or ideological interests when determining if the vendor is a responsible vendor.
- (b) An awarding body may not give preference to a vendor based on the vendor’s social, political, or ideological interests.”

SECTION C

SPECIFIC REQUIREMENTS

1. PURPOSE OF PROPOSAL

The City of Dunedin is a Florida municipality located on the Gulf of Mexico just north of Clearwater, FL in Pinellas County. The City has a population of approximately 37,000 residents in a ten square mile area. Dunedin is a Florida Green Building Coalition certified Green City at the Platinum Level based on sustainability and environmental performance.

The City of Dunedin wishes to receive detailed Technical Proposals for a Pavement Management Survey and Pavement Management Software System (PMS) and related Consulting Services as outlined in this Request for Proposal (RFP).

The City of Dunedin maintains approximately 127 lane miles of roadway. The proposed solution will be a vendor hosted web-based pavement management software system. The system will allow the City of Dunedin to integrate and maintain an inventory, analyze condition data, track construction history, and conduct multi-year analyses to guide sound, defensible decisions about investment of available resources for pavement maintenance and rehabilitation.

2. SCOPE OF SERVICES

The Services shall include, but not be limited to the following:

The Scope of Work for this Project shall consist of the seven (7) tasks as defined below.

2.1 Street Inventory File update/import

The City's current road network resides in the AgileAssets Pavement Analyst database, while the inventory for the Pavement Management System (PMS) is based on the City's GIS centerline database. A new GIS inventory has been developed since the last condition survey, potentially incorporating new segments. The initial step in the PMS involves updating or extracting data from AgileAssets, ensuring accurate representation of new GIS and ID numbers in the web-based software offered.

2.2 Pavement Condition Survey

Perform a complete pavement condition survey of the entire network and populate the PMS database. All surveys shall utilize an automated pavement condition and asset inventory data collection method for each segment, aligning with the Long-Term Pavement Performance Program (LTPP) methodology recommended by the Federal Highway Administration. Distresses to be collected for asphalt pavements include fatigue cracking, transverse cracking, block cracking, patch deterioration/potholes, surface defects, and rutting/roughness. Note: Brick pavement roads and asphalt parking lots are not covered under this proposal.

2.3 Data Analysis

Perform an optimization analysis survey of the pavement condition data to determine segment-specific requirements and budgetary allocations, alongside network-wide budget optimization. Conduct a multi-constraint optimization analysis across at least four funding levels over a 10-Year Period (City-provided funding amounts). Additionally, provide updated treatment unit cost data.

2.4 Software Implementation

The City is looking for pavement management software to increase cost-efficiencies and decision-making capabilities. The system selected shall have the following capabilities:

- 2.4.1 Web-based software, inclusive of free data hosting for the initial contract year.
- 2.4.2 Be highly configurable to allow refinement in the future and expansion to other asset types. As such, must have the capability of being configured to be tightly integrated a broader infrastructure asset management system utilizing the same software.
- 2.4.3 Store all pavement condition data and convert that data to user-defined condition indices.
- 2.4.4 Have a flexible table structure that will allow for adding additional attributes to existing tables and creating new tables for additional types of data without requiring additional software development.
- 2.4.5 Must allow for unlimited number and types of pavement distresses. The software must allow for user-defined condition data including at least three levels of severities and at least six levels of extents.
- 2.4.6 Must allow for unlimited types of pavement repairs.
- 2.4.7 Must allow for deterioration of individual distress indices as well as general condition indices within the system. The system must allow the user to define an unlimited number of performance models by pavement type or repair treatments by deteriorating any condition indices over time.
- 2.4.8 Must have unlimited flexibility in creating decision trees, pavement repair strategies and performance models. These are to be based on user-defined decision and performance variables available in the database.
- 2.4.9 Must calculate benefit of any given repair based on a standard benefit definition utilizing of the area between the "current" performance model and the "potential" repair-specific performance curve. The system must provide the ability to allow users to modify the defined standard benefit of

a potential repair with any user-specific variables that may be contained within the database such as risk, traffic, safety, importance, etc.

- 2.4.10 Have the capability to analyze various "what if" scenarios to determine future funding needs and alternative repair scenarios. Users must be able to apply unlimited constraints to any analysis. When running optimization scenarios, user-defined constraints will include but should not be limited to:
- Budgets
 - Budgets by repair type (preservation, rehabilitation, reconstruction)
 - Budget by maintenance or areas within the City
 - Condition indices
 - Maximum percentage of pavements below a specified condition threshold
 - Other levels of service as user-defined
- 2.4.11 Provide unique multi-year work plans that identify the type of repair and associated costs for all pavement segments for each year of the analysis period for any funding or performance scenario.
- 2.4.12 Allow for the running of scenarios utilizing an optimized solution that selects projects and groups of projects which provide the maximum benefit solution for the defined constraints.
- 2.4.13 The optimization scenario functionality must have goal setting capabilities to determine the specific optimized projects that would need to be completed yearly to meet any user-defined goal or set of goals.
- 2.4.14 Allow for analysis to consider any planned utility projects so as to ensure that streets are not selected for repairs if utility work is planned as identified in the City's CIP on those streets.
- 2.4.15 Allow for the yearly automated updating of the individual pavement condition indices based on construction history data. Repair exclusion years, condition improvement rules, age counters and treatment counters to be used in the optimization scenarios shall be user-defined.
- 2.4.16 Allow for the linking and storing of electronic documents and images including photos, construction documents, testing results, etc. related to each specific pavement management section.
- 2.4.17 Provide standard report capabilities including configurable graphs, charts and GIS mapping and the ability to develop customized reports within the application.
- 2.4.18 Must be able to access data through various methods: Feature rest service, SQL-based connection, Exportable to Excel (xlsx)

- 2.4.19 Provide forward and downward facing images accompanied by an ID spreadsheet.
- 2.4.20 Ability for a visual map driven dashboard displaying current and projected road network conditions by year as well cost view within the dashboard.
- 2.4.21 Provide user the ability to toggle feature for displaying road conditions.
- 2.4.22 Provide user the ability for a public facing dashboard and an internal dashboard presenting detailed data.

2.5 Software Testing

Consultant shall test the configuration to ensure that all configuration requirements are properly functioning.

2.6 Staff Training

Consultant shall provide three (3) days of on-site training, for up to three (3) City staff members. Training will take place at a City Facility.

2.7 Software as a Service (SaaS)

- 2.7.1 Annual software maintenance and technical support shall be provided for a minimum of one year plus four (4) additional consecutive years for a total of five (5) years.
- 2.7.2 Three concurrent user licenses are required by the City.

3. SCHEDULE

The anticipated RFP schedule is as follows:

RFP Advertised	March 1, 2024
Responses due	April 2, 2024
Response Evaluation Period	April 3, 2024 – April 19, 2024
Commission Approval	May 7, 2024
Purchase Order Issued	May 13, 2024
Consultant Completes Work	Per Agreed Upon Schedule

The Consultant shall submit a proposed schedule of work with their response. The scheduled shall begin with the receipt of the purchase order. The City suggests the following milestones:

- Street Inventory File update/import
- Pavement Condition Survey
- Data Analysis
- System Implementation
- Software Testing

- Staff Training
- Software as a Service (SaaS)

4. **CITY SUPPORT SERVICES**

The City will assign a Project Manager who will be responsible for management and coordination of the project. The Consultant will designate an individual who will be responsible for the successful completion of this project and will have authority to speak on behalf of the firm. During the course of the project, the firm and City Project Manager may have regular meetings to discuss technical issues and progress, if needed. Progress meetings will be scheduled on an as needed basis. Written progress reports detailing the work completed to date, milestones met, upcoming deliverables, open issues, anticipated problems and recommended solutions will be sent to the City monthly.

5. **PROJECT BUDGET**

The City has budgeted \$125,000 for this project.

6. **EVALUATION OF PROPOSALS**

6.1 Negotiations may be conducted with the Consultant whose proposal has been judged to best meet the needs of the City and the Project. The lowest cost proposal will not necessarily be selected.

6.2 The City reserves the right to request any additional information needed for clarification from any Consultant for evaluation purposes.

6.3 Proposals will be evaluated by an Evaluation Committee. Each member will score each proposal by the criteria described in Item 6.6 below.

6.4 The Respondents will be ranked based on the evaluation scores. The Evaluation Committee reserves the right to create a “Short List” of several firms or to negotiate with the highest ranked firm. The Evaluation Committee may request interviews and/or additional information from the firms on the Short List.

6.5 If the City creates a Short List and interviews Consultants on the Short List, the Evaluation Committee will re-rank the Short-Listed firms after the presentations. The Committee will consider the initial submittal, any request for additional information and the interviews/presentations. The Committee will use the same evaluation criteria. Consultants will be ranked (#1, #2, etc.) by each evaluator. The Consultant receiving the lowest total evaluation score (sum of each evaluator’s ranking) will be the highest ranked Consultant.

6.6 Proposals will be evaluated on the basis of the following criteria.

- Cost (20%)
- Project Team experience with similar projects (20%)
- Consultant experience in Pavement Management (20%)
- Proposed Software Solution (20%)

SECTION D RESPONSE FORMAT

The Consultant's response shall be in the same tabbed sequence as the criteria listed below so that they can be easily identified and compared to other responses. Proposals shall be submitted on 8.5" x 11" paper, printed double sided, numbered, typewritten, with headings, sections and sub-sections identified appropriately. The City of Dunedin may reject any proposal that does not meet the following criteria:

1. TITLE PAGE (One Page)

Show the RFP subject, name of firm, mailing address, telephone number, name of contact person, email address and date.

2. TABLE OF CONTENTS

3. LETTER OF UNDERSTANDING (One page)

State your understanding of work to be accomplished and make a commitment to perform all work within the required time frames. Also, state the name of the person that will be authorized to make representations for the Consultant, their title, address and phone, fax number(s) and email address. State that the person signing the letter has been authorized to bind the Consultant and provide documentation proof.

4. CONSULTANT'S QUALIFICATIONS AND EXPERIENCE

This section requires that the Consultant identify at least (3) three similar projects completed during the past three (3) years. The Consultant shall also identify each reference by including the name, title and phone number of key customer contact personnel involved with the project. Local references are preferred. This would allow City Staff to visit the site if desired. Reference Information (Exhibit I) should be included in this area.

The Consultant shall identify the background, experience and qualifications of the responsible project professional.

NOTE: Projects used as examples of similar work shall be clearly noted if the work was done by individuals while employed by other firms. The only projects which you may claim without attribution are those projects actually produced by your firm. Improper or misleading credit for projects, in our view, is an adverse reflection on a firm's integrity and may be grounds for rejection of those projects from your experience record.

This section should include a narrative description of current and previous experience that would qualify the Consultant to complete the work described in this RFP.

Resumes of the key members of the Consultant's team should be included in this area. This should include the Project Manager. Detail the availability of personnel for immediate placement.

Discuss sub-consultant usage if anticipated. Indicate the percentage of work estimated to be performed by the sub vs. the prime. Also, indicate if the prime consultant has previously worked with the proposed sub and give a brief example of the previous relationship(s)

5. PROJECT APPROACH

Consultants shall provide a work plan that clearly and concisely defines the approach taken. The approach section shall provide a detailed description of how your company anticipates accomplishing the project relative to methodology, tools, personnel, phasing, etc. The work plan shall demonstrate to the City that your firm understands the tasks involved to produce each of the required deliverables, and shall identify what is required of the City to prepare for the firm's solution, if chosen.

- The work plan shall include: major project milestones, activities, tasks, data collection methodology and deliverables; customization approach; data conversion/data migration approach; "go live" approach; assumptions or constraints on which the work plan is predicated.
- Provide a description of the software application being proposed in terms of software name, capabilities, functionality, and features.
- Describe the application hosting environment.
- Describe the approach for ongoing system security in terms of anti-virus and Internet vulnerability management. Focus on the methods and a schedule for security updates and patch distribution.
- Describe the approach with respect to data backups and archives.
- Describe GIS capabilities or describe the process required to integrate the data in the PMS to a geographic data in ArcGIS.b. Approach to assigning personnel (man-loading) to a project of this size, duration, and how such relates to the proposed scope of services.
- Approach to cost control.
- Provide an individual labeled (by item number) response to each requirement of Item 2.4. The response shall confirm that the required feature can be accomplished within the proposed software or the response shall acknowledge that the requirement cannot be completed within the proposed software. Provide additional information related to each requirement as necessary.

6. COST QUOTE

Include a cost breakdown for each item related to the required services. This shall include but not be limited to: pavement evaluation, annual software subscription costs, maintenance, and technical support.

Include a proposed payment plan based on the completion of various milestones or based on some other method.

7. SCHEDULE

Include a projected schedule for the various phases of the project as detailed in Item 3 – “Schedule” above.

8. ADDITIONAL INFORMATION

The Consultant may include any pertinent additional information in this Section.

**EXHIBIT I
REFERENCE INFORMATION
RFQ 24-1260**

Organization _____
Contact Person _____
Address _____
City _____ State _____ Zip _____
Phone Number () _____ Email: _____
Date Contract Awarded _____

Organization _____
Contact Person _____
Address _____
City _____ State _____ Zip _____
Phone Number () _____ Email: _____
Date Contract Awarded _____

Organization _____
Contact Person _____
Address _____
City _____ State _____ Zip _____
Phone Number () _____ Email: _____
Date Contract Awarded _____

City of Dunedin
Purchasing Section
P.O. Box 1348
Dunedin, Fl. 34697-1348

EXHIBIT II
IMMIGRATION STATUS AFFIDAVIT

Contractor agrees that it shall confirm the employment eligibility of all employees through participation in E-Verify or an employment eligibility program approved by the Social Security Administration and will require same requirement to confirm employment eligibility of all subcontractors. Contractor acknowledges and certifies that any person assigned to perform services hereunder meets the employment eligibility program requirements of the State of Florida and the United States of America.

I certify that the company shown below is in compliance and that I am authorized to sign on its behalf.

RFP/Bid # and Name _____

(Company) (Address)

I, _____ (Print Name), the _____ (Title)

of _____ (Company Name) swear or affirm that all the information on this affidavit and submitted with this bid or proposal is true, and that I am authorized to complete this affidavit on behalf of the firm.

(Signature) (Date)

The foregoing instrument was acknowledged before me this _____, 20__ by
_____ who personally known to me or who has produced _____

(type of identification) as identification and who executed the foregoing Affidavit of Contractor.

(SEAL)

STATE OF FLORIDA
COUNTY OF PINELLAS

Notary Public, State of Florida
My Commission Expires:

*Contractor - Submit with Bid or Proposal Documents

CITY OF DUNEDIN CONTRACT

THIS CITY OF DUNEDIN CONTRACT (“Agreement”), entered into this _____ day of _____, 2024 (“Effective Date”), is made by and between the CITY OF DUNEDIN, FLORIDA, a municipal corporation in the State of Florida (“City”), and _____, a _____ [Corporation/Limited Liability Company], authorized to do business in the State of Florida, with its principal address at _____ (“Contractor”)(collectively the “Parties”).

WITNESSETH:

WHEREAS, the City has previously determined that it has a need for Consultant Services for the Implementation of a Pavement Management System; and

WHEREAS, the City, after soliciting competitive proposals for such services pursuant to City of Dunedin Request for Proposal No. 24-1260 (hereinafter the “Request for Proposal” or “RFP”), the City has awarded this Agreement to Contractor for a total amount not to exceed \$ _____ (“Total Agreement Price”); and

WHEREAS, Contractor has represented that it is able to satisfactorily provide the services according to the terms and conditions of the Request for Proposal, which are incorporated herein by reference, and the terms and conditions contained herein; and

NOW, THEREFORE, in consideration of the mutual promises and agreements set forth herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. Recitals. The above recitals are true and correct and are hereby incorporated by reference.

2. Services to be Performed. Contractor hereby agrees to provide the City with Consultant Services for the Implementation of a Pavement Management System, as requested and more specifically outlined in the Exhibits to this Agreement. Contractor shall provide services of high quality in all respects, and the workmanship must be in accordance with customary standards of the various trades and industries involved with the services. Contractor acknowledges that it has read the specifications of the services to be performed and fully understands them.

3. Documents Compromising Agreement. This Agreement includes this contract document and the following Exhibits, which are incorporated herein by reference:

- a. City of Dunedin's Request for Proposal #24-1260 and all of its addenda and attachments issued on March 1, 2024 (Exhibit A);
- b. Contractor's Certificate of Insurance required under Section B of the Request for Proposal (Exhibit B); and

- c. Contractor's Proposal and all associated documents (Exhibit C).

If there is a conflict between the terms of this contract document and the above-referenced Exhibits, then the conflict shall be resolved as follows: the terms of this contract document shall prevail over the Exhibits, and the terms of the Exhibits shall be given preference in their above-listed order.

4. Time of the Essence. Time is of the essence for all work performed under this Agreement. If Contractor fails to promptly complete work under this Agreement, the City may terminate this Agreement immediately, purchase substitute services elsewhere, and recover from Contractor any increased costs and damages thereby incurred by the City.

5. Term of Agreement. The Agreement shall commence and be effective on the Effective Date and shall remain in effect until the completion of all services as determined by the City in its sole and absolute discretion, unless terminated sooner as provided herein.

6. Non-exclusivity. The City specifically reserves the right to contract with other entities for the services described herein or for similar services if it deems, in its sole discretion, such action to be in the City's best interest.

7. Amendment. This Agreement may not be amended or modified except in writing executed by the Parties.

8. Assignment. The terms and provisions of this Agreement shall be binding upon the Parties and their respective partners, successors, heirs, executors, administrators, assigns and legal representatives. Notwithstanding the forgoing, Contractor's rights and obligations under this Agreement may not be transferred, assigned, sublet, mortgaged, pledged or otherwise disposed of or encumbered in any way without the City's prior written consent. The City may assign its rights and obligations under this Agreement to any successor to the rights and functions of the City or to any governmental agency to the extent required by applicable laws or governmental regulations or to the extent the City deems necessary or advisable under the circumstances.

9. Termination without Cause. For and in exchange for an additional Ten dollars (\$10) of consideration, if the City determines that it is in its best interest to do so, the City may terminate this Agreement without cause and without penalty or expense to the City, upon 30 days written notice to Contractor. Upon expiration of such time period, this Agreement shall be deemed terminated, all obligations under this Agreement shall cease, and a final invoice shall be submitted for all work performed up to and through the date of termination.

10. Termination with Cause. The City may terminate this Agreement with at any time immediately upon written notice to Contractor if: (a) Contractor fails to fulfill or abide by any of the terms or conditions specified in this Agreement; (b) Contractor fails to perform in the manner called for in this Agreement; or (c) Contractor does not provide services in accordance with the requirements of the specifications in this Agreement. In its sole discretion, the City may allow Contractor an appropriately short period of time in which to cure a defect in performance or non-performance. In such case, the City's written notice of termination to Contractor shall state the time period in which cure is permitted and other appropriate conditions, if applicable. If this Agreement is terminated by the City for cause, in addition to all other

remedies, Contractor shall be liable for all expenses incurred by the City in reprocurring elsewhere the same or similar items or services offered by Contractor.

11. Compensation. In consideration of Contractor's faithful performance under this Agreement, the City agrees to pay Contractor, based on the submission of invoices for work completed, up to an aggregate maximum of the Total Agreement Price. All invoices shall be submitted in accordance with the Local Government Prompt Payment Act, sections 218.70 through 218.79, Florida Statutes, as may be amended. All payments shall be due on the date established by the Local Government Prompt Payment Act. Payment due date for purchase of goods or services other than construction services is net 45 days from the date an invoice submitted in accordance with the Local Government Prompt Payment Act is received by the City. In the event of a disputed invoice, only that portion so contested will be withheld from payment and the undisputed portion shall be due and payable on the terms set forth herein. The City does not pay sales tax and will provide sales tax exemption information at the written request of Contractor, where necessary.

12. Non-appropriation. In the event the City, in its sole discretion, determines that sufficient budgeted funds are not available to appropriate for payments due to Contractor under this Agreement, the City shall notify Contractor of such occurrence and this Agreement shall terminate on the last day of the current fiscal period without any penalty or expense to the City.

13. Permits/Licenses; Compliance with Laws. Contractor must secure and maintain any and all permits and licenses required to complete the Agreement. Contractor shall be solely responsible for compliance with all federal, state, county, and local laws, rules and regulations, and lawful orders of public authorities including those set forth in this Agreement and that, in any manner, could bear on the work performed under this Agreement, including but not limited to all rules and regulations related to safety and compliance therewith. The City shall have no authority to direct, oversee, or instruct Contractor's employees, subcontractors, or materialmen, or any other individuals performing the work under this Agreement. Omission of any applicable laws, ordinances, rules, regulations, standards or orders by the City in this Agreement shall be construed as an oversight and shall not relieve Contractor of its obligations to comply with such laws fully and completely. Upon request, Contractor shall furnish to the City certificates of compliance with all such laws, orders and regulations.

14. Minimum Insurance Requirements. Contractor shall maintain a policy or policies of insurance throughout the entire term of this Agreement. All insurance policies shall be from responsible companies duly authorized to do business in the State of Florida and have a minimum rating of "A-" as assigned by AM Best. The City shall be named as an additional insured on such policy(ies) and shall be given 30 days' written notice of cancellation, non-renewal, or adverse change to any policies. Contractor shall provide a certificate of insurance in accordance with Insurance Requirements, Section B of the Request for Proposal, evidencing such coverage prior to issuance of a purchase order or commencement of any work under this Agreement. Contractor shall ensure that any subcontractors or persons hired by subcontractors maintain the same level of insurance coverage as Contractor.

15. Indemnification.

15.1 The Parties recognize that Contractor is an independent contractor. Contractor agrees to assume liability for and indemnify, hold harmless, and defend the City, its governing body, officers, employees, agents, and attorneys of, from, and against all liability and expense, including reasonable attorneys' fees,

in connection with any and all claims, demands, damages, actions, causes of action, and suits in equity of whatever kind or nature, including claims for personal injury, property damage, equitable relief, or loss of use, arising out of the execution, performance, nonperformance, or enforcement of this Agreement, excluding only those claims caused by the sole negligence of the City. This includes claims made by the employees of Contractor against the City, and Contractor hereby waives its entitlement, if any, to immunity under section 440.11, Florida Statutes. Contractor's liability hereunder shall include all attorneys' fees and costs incurred by the City in the enforcement of this indemnification provision. Notwithstanding anything contained herein to the contrary, this indemnification provision shall not be construed as a waiver of any immunity from or limitation of liability to which the City is entitled to pursuant to the doctrine of sovereign immunity or section 768.28, Florida Statutes. The obligations contained in this provision shall survive termination of this Agreement, however terminated, and shall not be limited by the amount of any insurance required to be obtained or maintained under this Agreement.

15.2 Control of Defense. Subject to the limitations set forth in this provision, Contractor shall assume control of the defense of any claim asserted by a third party against the City arising from or in any way related to this Agreement and, in connection with such defenses, shall appoint lead counsel, in each case at Contractor's expense. Contractor shall have the right, at its option, to participate in the defense of any third-party claim, without relieving Contractor of any of its obligations hereunder. If Contractor assumes control of the defense of any third-party claim in accordance with this paragraph, Contractor shall obtain the prior written consent of the City before entering into any settlement of such claim. Notwithstanding anything to the contrary in this provision, Contractor shall not assume or maintain control of the defense of any third-party claim, but shall pay the fees of counsel retained by the City and all expenses including experts' fees, if (i) an adverse determination with respect to the third-party claim would, in the good faith judgment of the City, be detrimental in any material respect of the City's reputation; (ii) the third party claim seeks an injunction or equitable relief against the City; or (iii) Contractor has failed or is failing to prosecute or defend vigorously the third-party claim. Each party shall cooperate, and cause its agents to cooperate, in the defense or prosecution of any third-party claim and shall furnish or cause to be furnished such records and information, and attend such conferences, discovery proceedings, hearings, trials, or appeals, as may be reasonably requested in connection therewith.

16. Attorneys' Fees. In the event of legal action or other proceeding arising under this Agreement, the City shall be entitled to recover from Contractor all its reasonable attorneys' fees and costs incurred by the City in the prosecution or defense of such action, or in any post-judgment or collection proceedings and whether incurred before suit, at the trial level or at the appellate level. This shall include any bankruptcy proceedings. The City also shall be entitled to recover any reasonable attorneys' fees and costs incurred in litigating the entitlement to attorneys' fees and costs, as well as in determining the amount of attorneys' fees and costs due to the City. The reasonable costs to which the City will be entitled include costs that are taxable under any applicable statute, rule, or guideline, as well as costs of investigation, copying costs, electronic discovery costs, mailing and delivery charges, costs of conducting legal research, consultant and expert witness fees, travel expenses, court reporter fees and mediator fees, regardless of whether such costs are taxable under any applicable statute, rule or guideline.

17. Controlling Law and Venue. This Agreement shall be construed by and controlled under the laws of the State of Florida. The Parties consent to jurisdiction over them in the State of Florida and agree that venue for any state action arising under this Agreement shall lie solely in the courts located in Pinellas County, Florida, and for any federal action shall lie solely in the United States District Court, Middle District

of Florida, Tampa Division. The Parties waive their right to trial by jury in any action, proceeding or claim arising out of or related to this Agreement.

18. E-Verify. Contractor shall comply with all applicable provisions of sections 448.09 and 448.095, Florida Statutes, as may be amended. The definitions in section 448.095(1), Florida Statutes, as may be amended, apply to this section of the Agreement. Contractor shall register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all employees of Contractor. Contractor may not enter into a contract with a subcontractor to perform work under this Agreement unless and until the subcontractor registers with and uses the E-Verify system. If Contractor enters into a contract with a subcontractor to perform work under this Agreement, Contractor must obtain a properly executed affidavit from the subcontractor stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor must maintain copies of all such affidavits for the duration of this Agreement. City may terminate this Agreement for cause if City determines that Contractor or Contractor's subcontractor has not complied with any applicable provision of sections 448.09 or 448.095, Florida Statutes, as may be amended. City will terminate this Agreement for cause if City has a good faith belief that Contractor has knowingly violated subsection 448.09(1), Florida Statutes, as may be amended. If the City has a good faith belief that a subcontractor knowingly violated section 448.09(1), Florida Statutes, as may be amended, but City determines that Contractor otherwise complied with section 448.09(1), Florida Statutes, as may be amended, City will notify Contractor as such, and Contractor must immediately terminate Contractor's contract with said subcontractor. If this Agreement is terminated under section 448.095(c), F.S.: (a) such termination is not a breach of this Agreement and may not be considered as such; (b) Contractor may not be awarded a public contract for at least 1 year after the date on which the Agreement is terminated; and (c) Contractor is liable for any additional costs incurred by the City as a result of the termination of the Agreement.

19. Severability. If any one or more provisions of this Agreement shall be held to be invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby and this Agreement shall be treated as though the invalidated portion(s) had never been a part hereof.

20. Electronic Signatures. This Agreement may be executed by electronic signature technology and such electronic signature shall act as the Parties' legal signatures on this Agreement and shall be treated in all respects as an original handwritten signature.

21. Authority. The Parties to this Agreement represent and warrant that they are authorized to enter into this Agreement without the consent and joinder of any other party and that the Parties executing this Agreement have full power and authority to bind their respective party to the terms hereof.

22. Piggybacking. Contractor agrees to make the prices and terms under this Agreement available to any other governmental entity, should any such governmental entity desire to purchase under the terms and conditions of this Agreement. For purposes of this section, "governmental entity" shall mean all State of Florida agencies, the legislative and judicial branches, political subdivisions, counties, school boards, community colleges, municipalities, transit authorities, special districts, or other public agencies or authorities.

23. Foreign Countries of Concern. If the Total Agreement Price exceeds \$100,000, pursuant to section 286.101, Florida Statutes, Contractor shall disclose any current or prior interest of, any contract with, or

any grant or gift received from a Foreign Country of Concern, as defined below, if such interest, contract, or grant or gift has a value of \$50,000 or more and such interest existed at any time or such contract or grant or gift was received or in force at any time during the previous five (5) years.

For purposes of this section, “Foreign Country of Concern” means the People’s Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People’s Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolas Maduro, or the Syrian Arab Republic, including any agency of or any other entity under significant control of such foreign country of concern.

Contractor’s disclosure shall include the name and mailing address of the disclosing entity, the amount of the contract or grant or gift or the value of the interest disclosed, the applicable foreign country of concern and, if applicable, the date of termination of the contract or interest, the date of receipt of the grant or gift, and the name of the agent or controlled entity that is the source or interest holder. Contractor represents that within one (1) year before proposing any contract to the City, Contractor provided a copy of such disclosure to the Florida Department of Financial Services.

24. Public Records. Pursuant to section 119.0701, Florida Statutes, for any tasks performed by Contractor on behalf of the City, Contractor shall: (a) keep and maintain all public records, as that term is defined in chapter 119, Florida Statutes (“Public Records”), required by the City to perform the work contemplated by this Agreement; (b) upon request from the City’s custodian of public records, provide the City with a copy of the requested Public Records or allow the Public Records to be inspected or copied within a reasonable time at a cost that does not exceed the costs provided in chapter 119, Florida Statutes, or as otherwise provided by law; (c) ensure that Public Records that are exempt or confidential and exempt from Public Records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion or termination of this Agreement, if Contractor does not transfer the records to the City in accordance with (d) below; and (d) upon completion or termination of this Agreement, (i) if the City, in its sole and absolute discretion, requests that all Public Records in possession of Contractor be transferred to the City, Contractor shall transfer, at no cost, to the City, all Public Records in possession of Contractor within 30 days of such request or (ii) if no such request is made by the City, Contractor shall keep and maintain the Public Records required by the City to perform the work contemplated by this Agreement. If Contractor transfers all Public Records to the City pursuant to (d)(i) above, Contractor shall destroy any duplicate Public Records that are exempt or confidential and exempt from Public Records disclosure requirements within 30 days of transferring the Public Records to the City and provide the City with written confirmation that such records have been destroyed within 30 days of transferring the Public Records. If Contractor keeps and maintains Public Records pursuant to (d)(ii) above, Contractor shall meet all applicable requirements for retaining Public Records. All Public Records stored electronically must be provided to the City, upon request from the City’s custodian of public records, in a format that is compatible with the information technology of the City. If Contractor does not comply with a Public Records request, or does not comply with a Public Records request within a reasonable amount of time, the City may pursue any and all remedies available in law or equity including, but not limited to, specific performance. The provisions of this section only apply to those tasks in which Contractor is acting on behalf of the City.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS

RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

Telephone number: (727)298-3039

E-mail address: rschlichter@dunedinfl.net

Mailing address: City Clerk’s Office, 737 Louden Ave Dunedin, FL 34698

25. Notices. All notices required or made pursuant to this Agreement shall be made in writing and sent by certified U.S. mail, return receipt requested addressed to the following:

If to the City:
City of Dunedin
737 Louden Ave. Ste 140
Dunedin, FL 34698
Attn: Director of Utilities

If to Contractor:

Attn: _____

With required copy to:
Bryant Miller Olive P.A.
One Tampa City Center, Suite2700
Tampa, Florida 33602

Either party may change its above-noted address by giving written notice to the other party in accordance with the requirements of this section.

26. Public Entity Crimes. Pursuant to section 287.133(2)(a), Florida Statutes, as may be amended, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, Florida Statutes, as may be amended, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. By executing this Agreement and each and every renewal, Contractor certifies, represents, and warrants that, under the definitions of section 287.133, Florida Statutes, as may be amended: (a) neither Contractor nor Contractor’s affiliate(s) has (or have) been placed on the convicted vendor list and (b) neither Contractor nor Contractor’s affiliate(s) has (or have) been convicted of a public entity crime.

27. Scrutinized Companies. By executing this Agreement and each and every renewal hereof (if renewal is separately provided for herein), pursuant to section 287.135, Florida Statutes, Contractor certifies, represents, and warrants that: (a) it is not on the Scrutinized Companies that Boycott Israel List, and (b) it is not engaged in a Boycott of Israel, and that all such certifications were true at the time it

submitted its bid or proposal for this Agreement, as of the Effective Date of this Agreement, and as of the effective date of any renewal of this Agreement. Notwithstanding anything contained in this Agreement to the contrary, the City may terminate this Agreement immediately for cause if: (1) Contractor is found to have submitted a false certification regarding (a) or (b) above in accordance with section 287.135, Florida Statutes, or (2) Contractor has been placed on the Scrutinized Companies that Boycott Israel List or is or has been engaged in a Boycott of Israel. Such termination shall be in addition to any and all remedies available to the City at law or in equity. The term "Boycott of Israel" used in this section is defined as in, and the Scrutinized Companies that Boycott Israel List is the list maintained pursuant to, Section 287.135, Florida Statutes.

28. Force Majeure. Neither party shall be liable for its non-performance or delayed performance if caused by Force Majeure. Force Majeure shall be defined as a fire, flood, act of God, war, terrorism, riot, national emergency, sabotage, civil disturbance, strike, labor dispute, pandemic, epidemic, governmental act, law, ordinance, rule, order or regulation, or events which are not the fault or are beyond the control of the party; provided however, the Parties stipulate Force Majeure shall not include COVID-19 or any variant thereof, or a pandemic related thereto. For the avoidance of doubt, Force Majeure shall not include: (1) financial distress or the inability of either party to make a profit or avoid a financial loss; (2) changes in market prices or conditions; or (3) a party's financial inability to perform its obligations hereunder. The obligations of the party affected by the event of Force Majeure (the "Affected Party") shall be suspended, to the extent that those obligations are affected by the event of Force Majeure, from the date the Affected Party first gives notice in respect of that event of Force Majeure until cessation of that event of Force Majeure (or the consequences thereof). The Affected Party shall use commercially reasonable efforts to resume, with the shortest possible delay, compliance with obligations under this Agreement. Upon the cessation of the event of Force Majeure, the Affected Party shall promptly give notice to the other party of such cessation. If an event of Force Majeure shall continue for more than 30 consecutive calendar days, then the other party shall have the right to terminate this Agreement without penalty.

29. Contractor Responsible for Subcontractors. If Contractor's assignee or subcontractor fails to perform in accordance with the terms of its assignment or subcontract, Contractor shall complete or pay to have completed the work which the assignee or subcontractor failed to complete at no additional cost to the City. Additionally, in the event of any breach or noncompliance by any of Contractor's assignee(s) or subcontractor(s), Contractor shall be directly and wholly responsible for any such breach or noncompliance and shall bear all attributable costs.

30. Waiver. No waiver of any default or failure to perform by the City shall be valid unless set forth in writing by the City and shall not constitute a waiver of any other default or failure to perform under this Agreement, or of any rights or remedies to which the City may be entitled to on account of any such default or failure to perform.

31. Headings and Sections. The headings and section references in this Agreement are inserted only for the purpose of convenience and shall not be construed to expand or limit the provisions contained in such sections.

32. No Third-Party Beneficiaries. This Agreement is entered into solely for the benefit of the Parties and shall not be construed as a benefit to any third parties, including but not limited to the general public, constituents or citizens of the City, nor shall it be construed as enforceable by any third party.

33. Entire Agreement. This Agreement sets forth the entire agreement between the Parties as to the subject matter hereof and supersedes all previous written or oral negotiations, agreements, and/or understandings. There are no understandings, representations, warranties, or agreements with respect to the subject matter hereof unless set forth explicitly in this Agreement.

[The remainder of this page is intentionally blank. Signature page(s) follow(s).]

IN WITNESS WHEREOF the Parties hereto have executed this Agreement as of the Effective Date.

CITY OF DUNEDIN, FLORIDA

CONTRACTOR

ATTEST: _____
City Clerk

Contractor Company Name

By: _____
Mayor

By: _____
Signature

REVIEWED AND APPROVED AS TO FORM:

Print or Type Name & Title

By: _____
City Attorney

(Corporate Seal)

ATTEST: _____
Company Witness Signature

Print or Type Name & Title

City of Dunedin, FL

ROADWAY MANAGEMENT TECHNOLOGIES

RFP 24-1260

Consultant Services for the Implementation of a
Pavement Management System

April 2, 2024



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1. Letter of Understanding

April 2, 2024

City of Dunedin
Charles H. Ankney, CPPO
Purchasing Agent
737 Loudon Ave Suite 212
Dunedin, FL 34698

Dear Mr. Ankney,

On behalf of Roadway Management Technologies (RMT), thank you for the opportunity to present our proposal to the City of Dunedin. We have great respect for agencies seeking pavement management systems to improve their road network and increase their budget efficiency. We have read the entirety of the RFP and are confident that RMT can provide the services the City of Dunedin is seeking and agree to all terms within the RFP provided. Please accept this Letter of Understanding and the requested information contained in this document.

Legal Name: Roadway Management Technologies, LLC

Address: 425 W Capitol Ave, Suite 1202, Little Rock, AR 72201

Authorized personnel to make representations and submit RFP:

Candler McCollum, Chief Executive Officer and Jamie Weathers, Chief Operating Officer

Telephone No: Candler 501.626.1313 and Jamie 501.551.0780

Email: candler@roadmantech.com and jamie@roadmantech.com

Again, thank you for the chance to present our proposal to the City of Dunedin.

Respectfully,

A handwritten signature in black ink that reads "Candler McCollum".

Candler McCollum, CEO
Roadway Management Technologies, LLC.



2. Consultant's Qualifications and Experience

a. Consultant Profile Overview

RMT, headquartered in Little Rock, Arkansas, is dedicated to transforming pavement management by providing real-time, accurate, and insightful data to essential decision-makers across various levels of government. With additional offices located in Atlanta, Georgia, and Tampa, Florida, our dynamic team extends across six states, embodying our commitment to reach and efficiency. Proudly serving clients in 15 states, RMT is at the forefront of enhancing infrastructure decision-making nationwide.

RMT has developed a unique crowdsourced platform that provides agencies with Real-Time Pavement Performance Analytics (RPPA). We begin by mounting proprietary hardware sensors, known as RoadRunners, on agency-owned fleet vehicles. While these vehicles are used in their daily routine, RoadRunners passively collect comprehensive road quality data along the driven routes. RMT's technology transforms existing fleets into SMART (Signal Monitoring Assets in Real-Time) fleets capable of passively collecting data without requiring any outside effort from normal daily operations.

Equipped with big data, passively collected in the field by our RoadRunner hardware, RMT's cloud-based software platform uses machine learning and artificial intelligence to provide key insights to decision makers. With a user-friendly map-based platform, RMT's clients have access to actionable insights including real-time pavement conditions, rates of degradation, and a suite of tools for predictive modeling and quantitative analysis such as repair projects, preservation project prioritization, return on investment calculations, and budget analysis. Additionally, RMT's platform integrates Average Annual Daily Traffic (AADT) data to evaluate the impact of traffic volume on road quality.

In both 2019 and 2020, RMT's revolutionary technology was endorsed by the Arkansas Economic Development Commission (AEDC) by receiving two tranches of the coveted Technology Development Program Investment (TDP). RMT is honored to have received the American Public Works Association Top Technology award consecutively in 2021, 2022, and 2023.

Roadway Management Technologies is committed to providing the services listed in this proposal with a highly qualified and experienced team with:

- Over 60 years of combined pavement management and preservation experience
- Over 45 years of experience in custom software development
- More than a decade of experience in machine learning and AI modeling and electrical engineering experience.

RMT stands as the pioneer in offering the world's only fully automated solution, encompassing the entire process from data collection to analysis. Our innovative approach to road data collection and analysis began in 2019 and has compelled the industry to embrace new methodologies. Leveraging technological advancements such as crowdsourcing, machine learning, and AI, RMT consistently conducts similar projects for numerous municipalities across the United States on an ongoing basis, avoiding the limitations of one-time surveys that quickly become outdated.

As a provider of Real-Time Pavement Performance Analytics and pavement management services, our committed team of experts look forward to an interview opportunity to answer any questions you may have.

b. Key Project Member Resumes

CANDLER MCCOLLUM

Founder & CEO

Candler McCollum is the CEO and co-founder of RMT. Candler's experience in crowdsource technology coupled with his passion for problem solving led him to develop a revolutionary artificial intelligence and machine learning platform dedicated to road preservation and budget efficiency. H

is role during this project is to provide oversight and direction of execution. He will be available to provide briefings as required and ensure customer satisfaction through routine engagement with the City of Dunedin and RMT staff. Additionally, Candler will work with the key personnel at the City of Dunedin to define and prioritize new feature development within the RMT platform based on customer feedback. This partnership ensures that RMT is always addressing the real issues that the end users are facing and allows RMT to continue to focus development efforts on impactful solutions for the City of Dunedin.

JAMIE WEATHERS
COO

Jamie Weathers is the Chief Operating Officer at RMT. He is a dynamic operations, logistics, and transportation professional who comes with over two and a half decades of experience gained while serving in the United States Marine Corps and private sector. His previous position with the Marine Corps, before retiring, was the Section Head of Amphibious Programs at the Pentagon in Washington, DC. His most recent position as the Director of Operations at Material Resources, Inc. provides him with a unique and qualified background in pavement preservation and maintenance. Working as a contractor focused on pavement preservation provided him with first-hand knowledge of the process and directly see the benefits.

Jamie will be the main point of contact for contract-related matters. He will oversee the day-to-day execution of RMT's staff to ensure all facets of the contract are met and exceeded. He will promote cross collaboration between departments, ensuring timelines are met, customer inquiries are answered timely, and overall customer satisfaction is provided.

WILL BATES
CTO, Principal Engineer

Will Bates is the Chief Technology Officer and co-founder of RMT. With a passion for computers, Will graduated with honors from Auburn University, receiving a Bachelor of Electrical Engineering, Computer Engineering, and Computer Sciences. He went on to obtain a Master of Electrical and Computer Engineering from the Georgia Institute of Technology, with a focus on machine learning and high-performance parallel computing.

Will went on to have a successful career as a Software Engineer before co-founding RMT. His everyday responsibilities as CTO include the development of state-of-the-art algorithms and firmware & hardware for the automated camera systems, hardware design of all vehicle sensor systems, management of the software engineering team, and website application architecture. He is also responsible for leading technology strategies and research on methods and technologies.

Will's role during this project will be providing direction to the Technology Department to ensure interfacing and functionality of RMT's platform continues to meet the needs of the City of Dunedin. He will drive and oversee enhancement development and updates, dashboard functionality, data processing, and reporting accuracy.

MINJI SUH
Dedicated Software Engineer

Minji Suh is a versatile professional experienced in software engineering and instructional design. With expertise in web application development and course modification, Minji delivers efficient solutions and engaging user experiences. Collaborative and results oriented, Minji drives continuous improvement and innovation in software development. Minji will directly supporting he City of Dunedin's account ensuring any software related questions or concerns are addressed while providing the backend support to ensure RMT's platform is running smoothly and always evolving to better support the City of Dunedin.



KYLE FULLERTON
Installation Specialist

Kyle is a skilled vehicle installation specialist known for his expertise in equipping a wide range of vehicles with advanced systems and technology. With a strong background in electronics and automotive mechanics, Kyle excels at installing, testing, and maintaining RMT's RoadRunner systems. He has a keen eye for detail and a commitment to precision, ensuring that every installation meets the required specifications. Kyle's troubleshooting and repair skills are top-notch, allowing him to quickly diagnose and resolve any issues that arise. His dedication to safety and adherence to industry standards make him a trusted professional in the field. Whether working on personal cars, commercial fleets, or emergency vehicles, Kyle delivers high-quality installations and exceptional customer service.

DEREK HILL
Project Manager

As a detail-oriented individual, Derek approaches all tasks with a high level of focus. That, combined with a strong technical skill set has given him the ability to learn new concepts quickly. He's a self-motivated worker willing to put in the necessary time to accomplish what needs to be done. His architectural background provides him with a unique ability to translate customer conversations into product development ideas to streamline user interfacing and experience within RMT's platform.

Derek will spearhead the onboarding process for the City of Dunedin. He will have full access to the RMT team and their resources. His role will encompass a thorough introduction to the RMT system, ensuring that all parties are well-informed and comfortable with the technology and processes from the outset.

The onboarding will include detailed presentations, documentation, and FAQs to address any preliminary questions or concerns that the agencies might have.

c. Project Manager Success Plan

Weekly Meetings and Training Sessions:

To maintain open lines of communication and facilitate a smooth adoption process, Derek will organize weekly meetings with the City of Dunedin. These meetings will serve as a platform to discuss progress, resolve any issues, and provide updates on upcoming steps and requirements.

Training sessions will be tailored to the specific needs of the City, ensuring that staff are fully equipped to utilize the RMT system effectively. These sessions will cover both the operational and technical aspects of the system.

Providing Necessary Information and Support:

Derek will act as the primary source of information and support the City of Dunedin throughout the project. He will ensure that all parties have access to the resources and guidance needed to navigate the onboarding process efficiently. He will be responsible for addressing any queries or challenges that arise, offering solutions and advice to keep the project on track.

Coordination of Vehicle Installations:

Collaborating closely with RMT's installation team, Derek will oversee the scheduling and execution of vehicle installations, ensuring they are carried out with minimal disruption to the City's daily operations. He will work to accommodate the operational schedules for the City, aiming for the most convenient and least intrusive installation process possible.

Executive Support from Jamie Weathers:

The involvement of Jamie Weathers, RMT's COO, underscores the project's importance to RMT and provides an additional layer of support and assurance. Jamie will be available to assist with high-level decisions, resource allocation, and strategic guidance, ensuring the project's success.

Under Derek Hill's leadership, with the backing of Jamie, RMT is committed to a seamless integration process for the City of Dunedin, emphasizing effective communication, personalized support, and minimal operational disruption. This structured approach is designed to ensure the successful deployment of RMT's system, aligning with the project's goals and timelines.

d. References

Below is a compilation of references from five existing multi-year customers. RMT has built a reputation for customer success by crafting tailored solutions for government agencies, streamlining complex data sets and processes into user-friendly solutions comprehensible to all levels of personnel. Our Software as a Service (SAAS) model has proven to be both valuable and cost-effective for agencies of all sizes.

- Van Buren County, Arkansas was one of our first customers dating back to December 2019. They have been using our Real-Time Pavement Performance Analytics data to monitor their road quality for routine maintenance and creation of preservation projects. The county has been successful in using RMT's data to qualify and receive federal grant funds.
- Cabot, Arkansas has been a customer since January 2020. They utilize our Real-Time Pavement performance Analytics data to monitor their road quality for routine maintenance and creation of preservation projects as well. As a small city they employ a small staff and take full advantage of RMT's web-based platform to quickly analyze their road network to stay ahead of potential problem areas.
- Washington County, Arkansas joined the RMT team in July 2021. They use our full suite of systems: Real-Time Pavement Performance Analytics, Work Order Management system, and Fleet Management system. As one of the larger counties in the state, they perform in-house preservation and rely on the data our RoadRunner systems collect to identify trouble areas in their road network, monitor deterioration, create preservation projects, and budget scenarios. Through the Work Order Management system, they can dispatch crews to address problem areas and track their fleet during the process.
- Frankfort, Kentucky and RMT have had a relationship since July 2022. They use our Real-Time Pavement Performance Analytics data to monitor their road network and our Fleet Management system to track their fleet of vehicles. Like most municipalities, Frankfort struggled with one-time surveys, their timeliness, and lack of data interface across multiple systems. RMT's single platform streamlined this inefficiency while providing updates to their network daily.
- Huntington, West Virginia released an RFP similar to the City of Dunedin, and in October 2023 RMT was awarded the contract and immediately got to work for Huntington. Their Public Works Director and his staff did not have time to continually conduct windshield reviews of their road network, and realized when they did, it was subjective by human nature and easily scrutinized by constituents. Through RMT's Real-Time Pavement Performance Analytics data, Huntington now has a holistic view of their road network, updated daily, with the ability to provide objective data.

Through our partnerships with engineering firms and pavement preservation contractors, RMT has been able to customize our platform's capabilities and functionality to meet the unique needs of our clients in budgeting, planning, and developing paving projects. Over the past two months alone, RMT has successfully onboarded five new customers, providing ongoing pavement management analysis programs to inform and drive their pavement preservation efforts.

We are confident that given the opportunity for an interview, the City of Dunedin will recognize the value of our system, and we believe that the offering it provides will exceed expectations. Please feel free to contact any of the customers below to validate our data's accuracy and platform's capability. Also, visit our website at <https://www.roadman.tech> and watch video testimonies from Van Buren County's Judge and Cabot's Mayor (scroll about 2/3 down the landing page).



ORGANIZATION	CONTACT	PHONE/EMAIL	DATE AWARDED
Van Buren County 1414 Highway 65 Clinton, AR 72031	Dale James County Judge	501-745-2443 vbcjudge@artelco.com	December 2019
City of Cabot 101 N 2 nd Street Cabot, AR 72023	Ken Kincade Mayor	501-843-3566 kenkincade@cabotar.gov	July 2020
Washington County 280 N. College Ave Fayetteville, AR 72701	Jeff Crowder Road Dept. Director	479-444-1610 jcrowder@washingtoncountyar.gov	July 2021
City of Frankfort 315 W 2 nd Street Frankfort, KY 40601	Ray Richardson Engineering Technician	502-352-2091 rtrichardson@frankfort.ky.gov	July 2022
City of Huntington 800 5 th Avenue Huntington, WV 25701	Mark Bates Dir. of Public Works	304-696-5540 ext. 2011 batesm@huntingtonwv.gov	October 2023

3. Project Approach

a. Methodology

RMT recognizes the critical need for accurate, real-time pavement condition data to inform maintenance and preservation decisions. Our solution utilizes proprietary hardware sensors, known as RoadRunners, mounted on agency-owned fleet vehicles. These sensors passively collect comprehensive road quality data, transforming existing fleets of vehicles into SMART (Signal Monitoring Assets in Real-Time) fleets capable of gathering data without requiring additional effort or disrupting daily operations.

The RoadRunner system consists of a main enclosure with motherboard mounted under the vehicle, a GPS antenna mounted on the windshield, and two sensors that are mounted on each side of the front axle / lower control arm. These state-of-the-art sensors collect data at a rate of 52,000 data points per second. Both the motherboard and sensors are enclosed in an IP68 rated enclosure with aircraft grade plugs to ensure reliability and sustainability. All parts used in RMT’s RoadRunner systems conform to, or exceed, industry standards in strength, quality, and workmanship.

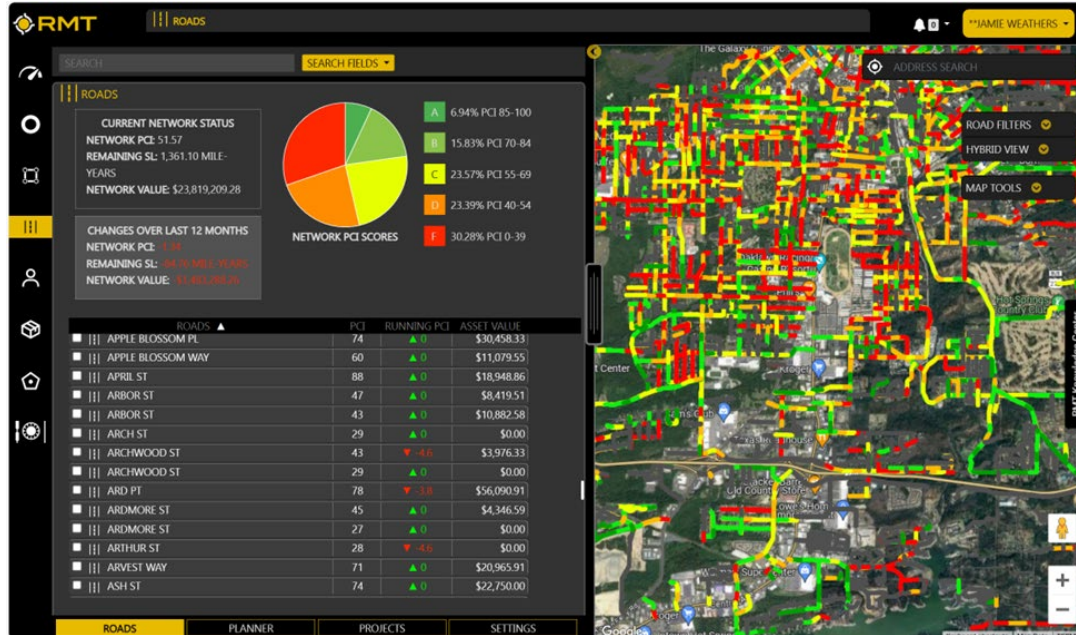
In addition to RMT’s RoadRunner’s vibrational and gyroscopic data collection, RMT also equips selected agency fleet vehicles with camera systems that capture surface images of pavement condition every 75ft as the vehicles travel throughout the network. Once images are collected, they are uploaded to the cloud where our proprietary machine learning and AI process the images to ensure appropriate lighting and field of view before qualifying an image and ingesting it into the platform. These images are stored in increments of 30 days as they are collected providing each agency’s staff with a current view and a historical view of the road’s condition.

When equipped vehicles in each agency travel each other's roads, they will be collecting additional data points for each other without any needed interaction. Our crowd-sourced data collection platform leverages existing fleet vehicles to gather data daily, reducing the time, cost, and labor typically associated with traditional pavement survey methods. This process is supplemented by our advanced AI and machine learning algorithms that process and analyze the data, providing real-time insights into pavement conditions, rates of degradation, and actionable intelligence for maintenance planning.

High-Frequency Data Collection:

Unlike traditional methods that might collect data annually or bi-annually, or more recent modern methods of video evaluations which require manual calibration and intentional trips down the road, RMT’s RoadRunner's passive collection capability allows for more frequent and accurate data updates 365 days a year. This continuous data collection approach ensures that the City of Dunedin has access to the most current pavement condition information, facilitating timely and informed decision-making. **Figure 1. below:**

****Figure 1:** Demo account example, does not reflect real data



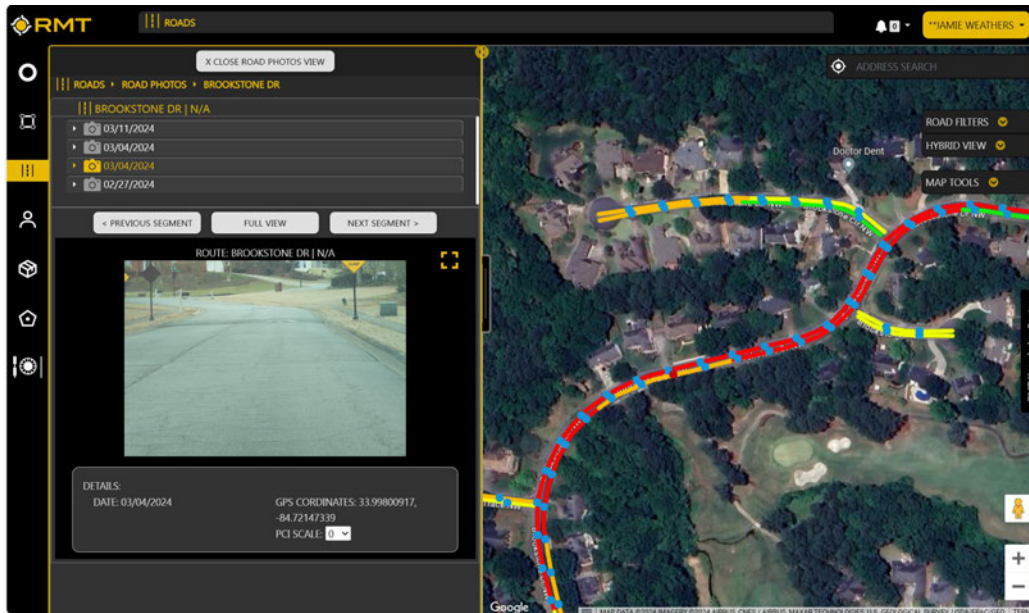
RoadRunner Hardware Deployment:

RMT will send our team to install our proprietary RoadRunner hardware on selected fleet vehicles for each agency. The hardware is designed and manufactured specifically for monitoring and reporting pavement surface condition data in real-time. All data collected by the RMT system is collected passively and requires no interaction from the driver. All hardware and software systems provided to the agencies will be new and complete units ready for operation and are warranted indefinitely.

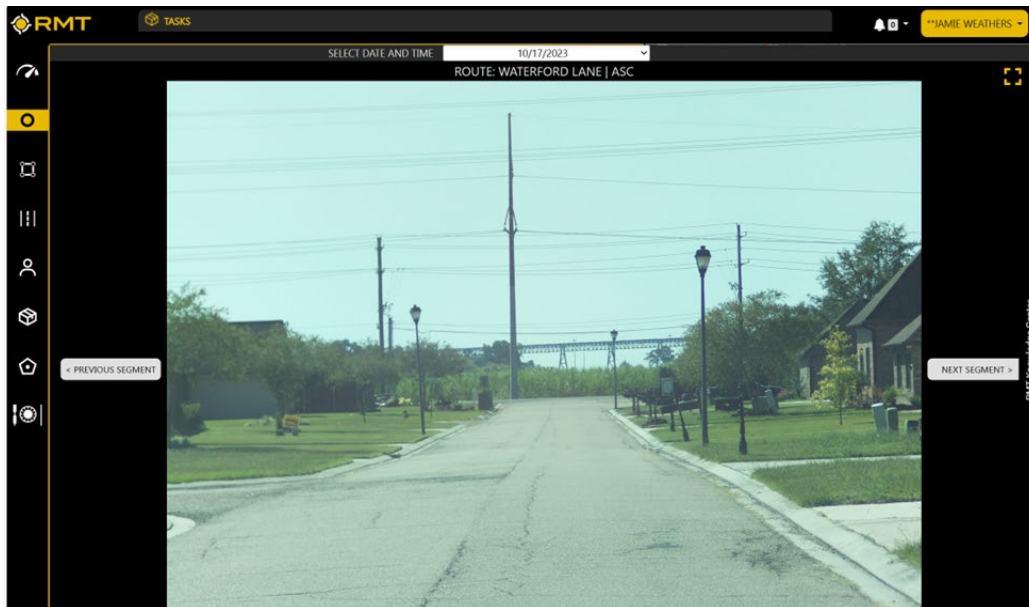
As these selected vehicles travel throughout the network the road data and images are collected and stored on the hardware. Capturing data on all lanes in both ascending and descending directions. Providing a holistic view of the network due to lanes often deteriorating at different rates, allowing for end users to make data driven decisions based on the entirety of the segment not just 100ft segment or average.

Once the vehicles park at the end of the day the data is uploaded to the cloud and processed. The processed data is displayed on RMT’s interactive web-based software platform, along with other valuable preservation planning and execution tools, for the agencies to analyze and make informed decisions. This method ensures comprehensive coverage of the 127 miles of city-owned roadways, without disrupting traffic or requiring dedicated survey vehicles. **See Figures 2 and 3 below:**

****Figure 2:** Demo account example, does not reflect real data



****Figure 3:** Demo account example, does not reflect real data



b. Data Processing and Analysis

AI-Powered Data Analysis:

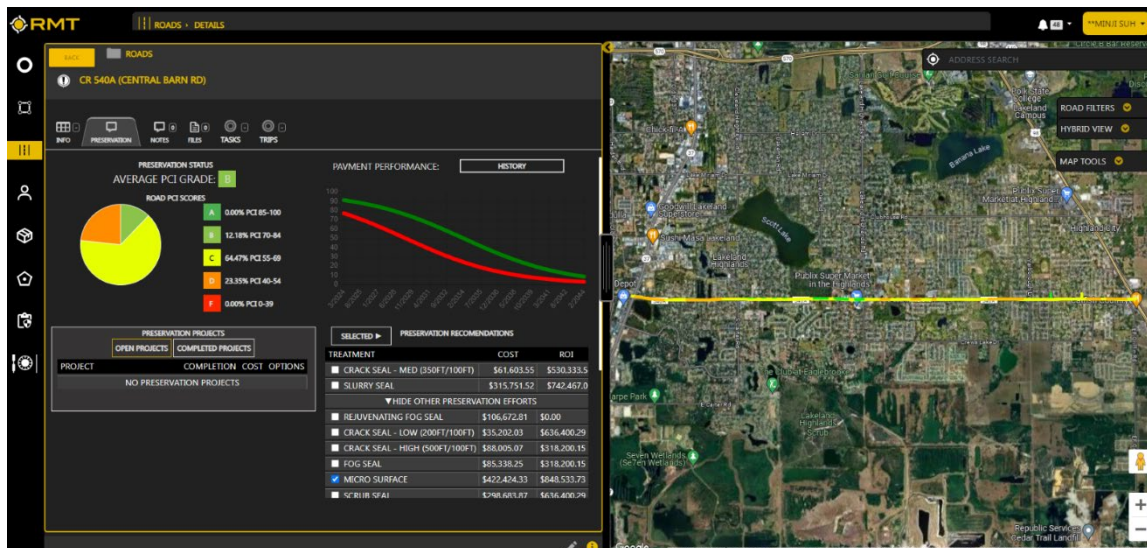
Upon data collection, RMT utilizes proprietary AI algorithms to analyze the imagery, vibrations, and gyroscopic data to extract accurate pavement condition ratings. This process includes identifying and categorizing pavement distress types such as cracking, rutting, and potholing, which are critical for assessing overall pavement health. Our methods of scoring are Pavement Condition Index (PCI) based on ASTM standard D6433 with additional IRI Scoring. See Figure 4 below:

****Figure 4:** Demo account example, does not reflect real data



We acknowledge the legitimacy of your concerns regarding the variability among lanes, particularly in the context of multi-lane roadways. To address this, our methodology has been meticulously designed to include the assessment of each lane in both ascending and descending directions, thereby ensuring a comprehensive evaluation of the network. This systematic approach not only facilitates a detailed scoring of the entire network but also incorporates considerations for material costs associated with potential maintenance and repair strategies. By integrating these cost factors into our assessment, we can provide a thorough analysis that not only captures the unique characteristics and conditions of each lane but also offers insights into the financial implications of preserving and enhancing the roadway infrastructure. This holistic evaluation strategy ensures that our analysis delivers a profound understanding of the roadway's overall condition, coupled with actionable intelligence on optimizing maintenance expenditures for the utmost efficiency and sustainability. See Figure 5 below:

****Figure 5:** Demo account example, does not reflect real data



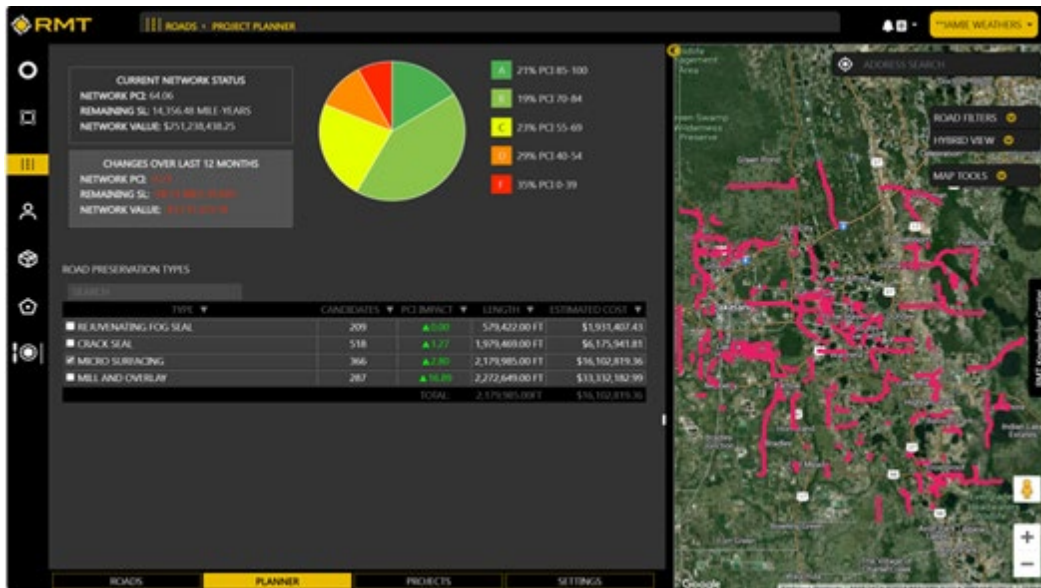
Unlimited Users:

RMT operates on a model that eliminates per-user fees, enabling agencies to extend system access to an unlimited number of employees without concern for escalating costs. This approach ensures that agencies can tailor systems to their specific needs, assigning roles and access rights in alignment with each employee's responsibilities and the requirements of their position. This flexibility facilitates efficient data reference and utilization across various counties and municipalities. Furthermore, RMT's dedicated team is committed to supporting agencies through the onboarding process, offering comprehensive training to ensure users are proficient in leveraging the platform to achieve their objectives effectively.

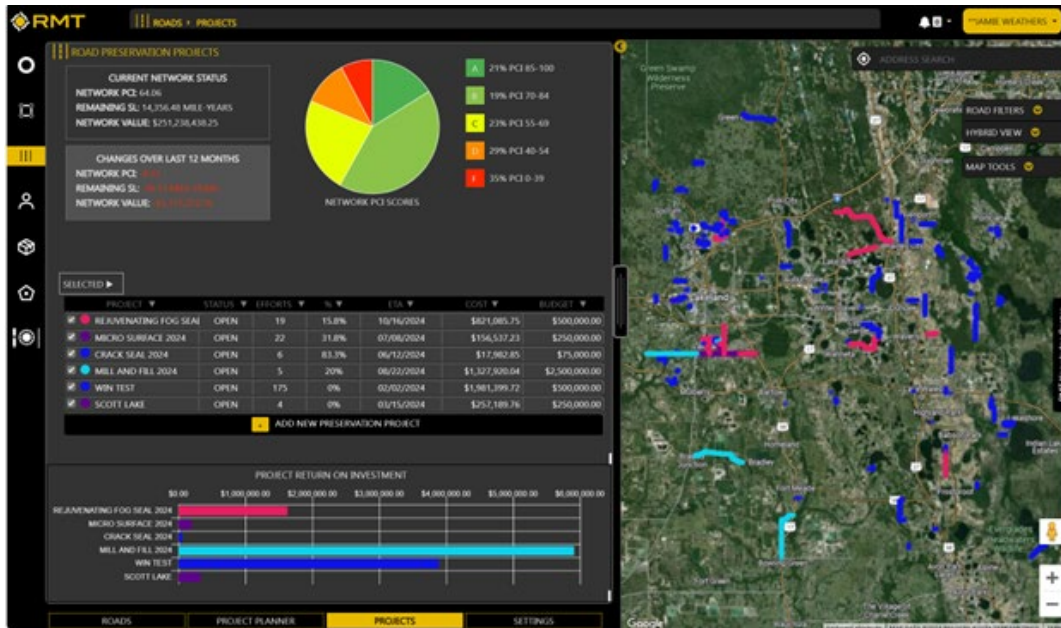
Configurable:

The software offers full customization to align with an agency's specific repair strategies, financial planning, and managerial objectives. Our operations team is committed to closely collaborating with each agency, ensuring a deep understanding of these critical parameters and providing comprehensive training on their integration into the system. This adaptive approach ensures that the Pavement Management Program dynamically responds to the introduction of innovative methods, updates in budget allocations, and shifts in management priorities over time, resulting in a system that progressively evolves to meet the unique needs of each agency. See Figures 6, 7, and 8 below:

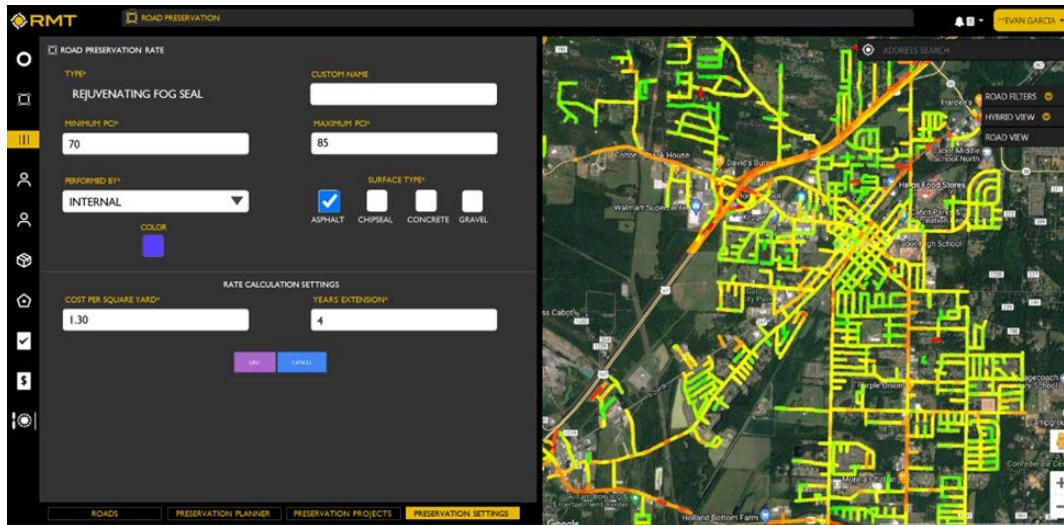
****Figure 6:** Demo account example, does not reflect real data



****Figure 7:** Demo account example, does not reflect real data



****Figure 8:** Demo account example, does not reflect real data



Data Importing:

RMT's specialized integration teams are dedicated to assisting agencies in transferring all relevant historical data collected up to the present, covering the 127 miles specified in the RFP. This process necessitates the ability to export historical data from the existing legacy system where it is currently stored.

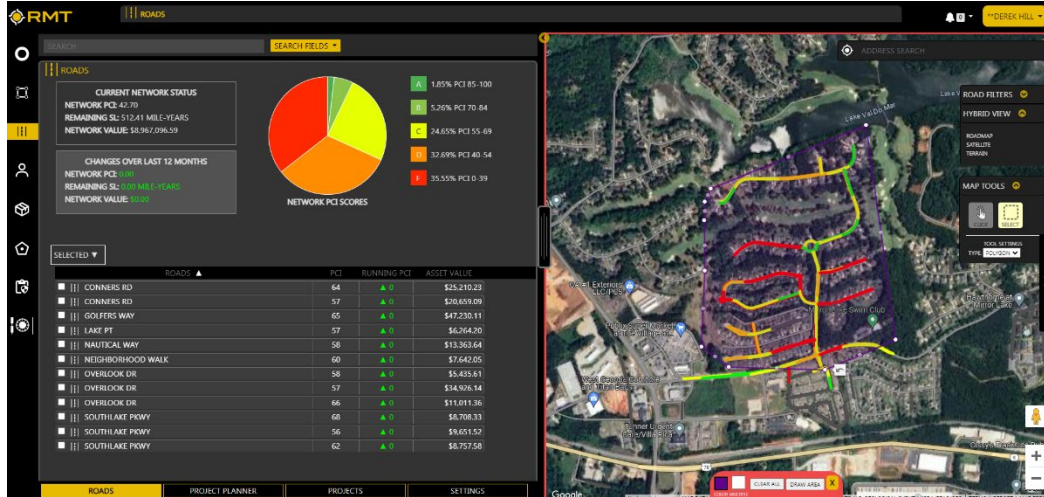
Data Exporting:

Data stored in the RMT system can be seamlessly exported according to the needs of the agency, utilizing custom dashboards, .CSV files, or ESRI GIS shapefiles. Additionally, we offer the capability to automate the export process, enabling the generation of reports on a weekly, monthly, quarterly basis, or any other interval tailored to the specific metrics and requirements set forth by the agencies.

Network Segmentation / PCI Reporting:

RMT’s system will segment data to the agency's preferred specifications based on the shapefile information in the GIS database. The system can also geofence objective data based on specific parameters such as districts to monitor performance in different areas of the network. In segmenting the network into geofenced areas, a hierarchical structure is employed, where a parent account encompasses the entire network, and subsidiary accounts contain data specific to the delineated districts. See Figure 9 below:

****Figure 9:** Demo account example, does not reflect real data



Visualization:

RMT's platform features a color-coded map that transitions from green to red, effectively illustrating the severity of distress across the network. Additionally, the system enables agencies to engage with the map directly, allowing them to access specific images from any location on the road that corroborate the identified distress.

c. Data Integration and Accessibility

GIS Integration:

RMT's deliverables will be fully compatible with the City’s existing GIS-enabled databases. Our team will work closely with the City of Dunedin to ensure seamless integration, including providing GIS shapefile layers or geodatabases containing mapped pavement segments and condition ratings, complete with a user-friendly color-coded system.

Interactive Data Platform: Beyond static GIS data, RMT offers an interactive, web-based platform where City stakeholders can access, visualize, and interact with the collected pavement condition and ancillary data. This platform includes features such as dynamic filtering, trend analysis, and custom report generation, enhancing the utility of the data for planning, maintenance, and communication purposes.

d. Scalability and Futureproofing

Scalable Solution:

RMT's approach is designed to be scalable, accommodating future expansions of the project scope or additional data collection efforts without significant increases in cost or complexity. This ensures that the City of Dunedin’s investment in our solution remains valuable long-term, supporting evolving planning and maintenance needs.

Innovation and Continuous Improvement:

As part of our commitment to providing state-of-the-art solutions, RMT continuously invests in R&D to enhance our technology and methodologies. This commitment means that the City of Dunedin will benefit from ongoing improvements and innovations in pavement condition assessment and asset management technologies.

e. System Security

Anti-virus and Internet Vulnerability:

RMT ensures that its software remains secure against evolving cyber threats by incorporating ongoing security for anti-virus and internet vulnerability management through the implementation of a robust security framework. This includes regular updates to antivirus software to protect against the latest threats and automated vulnerability scans to identify potential security weaknesses. RMT employs a systematic approach to patch management, ensuring timely deployment of security patches and updates to address identified vulnerabilities. The system is designed to distribute patches efficiently, minimizing disruption to operations while maintaining high levels of system security.

Data Backup and Archives:

RMT utilizes Amazon Web Services and provides daily backups and archiving of our services. This approach offers a secure and long-term approach to data retention.

f. Cost Control

Software as a Service (SAAS):

RMT operates on a SAAS model, which inherently differs from traditional project-based pricing structures. Under the SAAS model, the pricing is subscription-based, offering access to our software over the internet without requiring physical installation or maintenance by the client. This model allows for more predictable and lower upfront costs, with the flexibility to scale based on your usage and needs. The items below address how this impacts our pricing structure compared to what you might see from other companies.

Fringe Benefits and Overhead:

Traditional projects often include charges for fringe benefits and overhead to cover labor and operational costs. In our SAAS model, these costs are integrated into the subscription fee, eliminating the need for detailed breakdowns. Our model ensures that you're not directly charged for each aspect of labor and overhead, providing a more streamlined and cost-effective solution.

Profit:

Profit margins are built into the subscription price, providing transparency and predictability in costs. Unlike project-based pricing, where profit can vary based on the project scope and duration, our SAAS model offers a consistent pricing structure.

Total Project Cost:

The total cost under our SAAS model is the sum of your subscription fees over the period of use. This contrasts with project-based pricing, where the total cost includes the sum of labor, materials, overhead, profits, and any other project-specific expenses. Our model ensures that you have clear visibility into your expenses without the complexity of a multi-line-item breakdown.

Our SAAS model is designed to offer simplicity, predictability, and value. We believe this model serves our clients' best interests by providing a high-quality service at a predictable and reasonable cost.

Summary:

RMT's comprehensive technical approach and methodology are designed to meet and exceed the requirements set forth by the City of Dunedin's Consultant Services for the Implementation of a Pavement Management System. Our advanced data collection hardware, AI-powered analysis, and commitment to quality assurance ensure that the City receives accurate, reliable, and actionable pavement condition data with the ability to manage it. Combined with our ancillary data collection capabilities and seamless data integration processes, RMT offers a future-proof and scalable solution that supports the City of Dunedin's mission to maintain and improve roadway infrastructure efficiently and effectively.

g. Software Implementation (2.4 Items)**2.4.1 Web-based software, inclusive of free data hosting for the initial contract year.**

RMT's platform operates entirely on cloud technology, ensuring seamless access from any device authorized by the City and connected to the internet. This feature guarantees that all users can engage with the data instantaneously, regardless of their location. Moreover, it enables field teams to directly upload notes, photos, and annotations while on-site, facilitating immediate updates throughout the system and enhancing the efficiency of data management and communication. There are no data hosting fees associated with RMT's Pavement Management System.

2.4.2 Be highly configurable to allow refinement in the future and expansion to other asset types. As much, must have the capability of being configured to be tightly integrated a broader infrastructure asset management system utilizing the same software.

The software is completely customizable based on the City's repair methods, budget, and management goals. Our operations teams will work diligently to understand these parameters and train the City on how to input them into the system. This method allows the Pavement Management System to evolve in real-time as new methods are implemented, new budgets are released, and management's goals/focus change over the years yielding a dynamic system that grows with the city. RMT's full suite also expands into Asset & Work Order management that can be built out past just pavement management allowing the City the flexibility to expand in more features encompassing all assets.

2.4.3 Store all pavement condition data and convert that data to user-defined condition indices.

RMT collects comprehensive pavement condition data using various methods such as automated road condition assessment tools, and sensors. This data includes information on cracks, potholes, rutting, roughness, and any other relevant pavement distress parameters. Our algorithms convert the raw pavement condition data into user-defined condition indices. These indices reflect the overall condition of the pavement based on the specific needs and priorities of the users.

2.4.4 Have a flexible table structure that will allow for adding additional attributes to existing tables and creating new tables for additional types of data without requiring additional software development.

RMT uses a relational database which allows for flexible data structure columns. These columns can hold complex data objects that can be easily modified by adding new attribute fields. This approach provides flexibility while still allowing for data integrity and querying capabilities. By using this approach we will not require additional software development to accomplish the addition of new attributes to existing or new tables.

2.4.5 Must allow for unlimited number and types of pavement distresses. The software must allow for user-defined condition data including at least three levels of severities and at least six levels of extents.

RMT's software can create a table or collection to store unlimited distress types. Each distress type can have attributes such as a unique identifier, name, and description. This table will allow for the addition of new distress types without requiring changes to the software code. The software is flexible and adaptable, allowing for unlimited types of pavement distresses and user-defined condition data with multiple levels of severities and extents.

2.4.6 Must allow for unlimited types of pavement repairs.

RMT's system comes equipped with a comprehensive set of industry-standard repair types and offers the flexibility to incorporate an unlimited variety of pavement repair techniques. As new methods are developed or City-specific techniques are introduced, the software can easily be updated to include these additions. This versatility makes it an effective tool for managing diverse maintenance strategies both now and in the

future. This flexibility ensures organizations are not constrained by the software when choosing the most suitable repair approach for any particular circumstance. Please reference Figures 6 and 8 above.

2.4.7 Must allow for deterioration of individual distress indices as well as general condition indices within the system. The system must allow the user to define an unlimited number of performance models by pavement type or repair treatments by deteriorating any condition indices over time.

RMT's software plays a vital role in predictive maintenance planning through its support for deterioration modeling and performance model creation. The system includes specialized tools that provide real-time visualization of deterioration models, demonstrating the impact of various treatments and repairs on the degradation curve. This feature allows organizations to predict pavement conditions and schedule maintenance activities proactively, before severe deterioration sets in. By doing so, they can optimize their maintenance budgets and extend the service life of their roads.

2.4.8 Must have unlimited flexibility in creating decision trees, pavement repair strategies and performance models. These are to be based on user-defined decision and performance variables available in the database.

Our platform possesses the capability to offer unlimited flexibility in developing decision trees, pavement repair strategies, and performance models. These elements would be constructed based on user-defined decision and performance variables within the database. This ensures that the system can adapt to a wide range of scenarios and user requirements, making it a versatile tool for pavement management and planning.

2.4.9 Must calculate benefit of any given repair based on a standard benefit definition utilizing of the area between the "current" performance model and the "potential" repair-specific performance curve. The system must provide the ability to allow users to modify the defined standard benefit of a potential repair with any user-specific variables that may be contained within the database such as risk, traffic, safety, importance, etc.

RMT's software features a repair benefit calculation tool that allows for customization based on unique variables, offering a refined method for assessing repair options. This enables organizations to take into account a broad spectrum of factors in their decision-making process, ensuring that the chosen repairs deliver optimal value. Please reference Figure 5 above.

2.4.10 Have the capability to analyze various "what if" scenarios to determine future funding needs and alternative repair scenarios. Users must be able to apply unlimited constraints to any analysis. When running optimization scenarios, user-defined constraints will include but should not be limited to: Budgets, Budgets by repair type (preservation, rehabilitation, reconstruction), Budget by maintenance or areas within the City, Condition indices, Maximum percentage of pavements below a specified condition threshold, & Other levels of service as user-defined

RMT's system is equipped to evaluate "what if" scenarios, facilitating proactive planning and resource allocation. With the capability to accommodate unlimited constraints, our platform enables organizations to comprehensively examine potential future scenarios. This ensures that they are well-prepared for various funding and operational circumstances. Please reference Figure 7 above.

2.4.11 Provide unique multi-year work plans that identify the type of repair and associated costs for all pavement segments for each year of the analysis period for any funding or performance scenario.

RMT's system provides tools for multi-year work planning, assisting organizations in formulating long-term maintenance and budgeting strategies. This feature is crucial for maintaining consistent pavement quality over time and maximizing the efficiency of resource utilization.

2.4.12 Allow for the running of scenarios utilizing an optimized solution that selects projects and groups of projects which provide the maximum benefit solution for the defined constraints.

RMT's system features optimization functionality that enables the selection of projects with maximum benefit within defined constraints, even providing a net ROI dollar metric benefit. This addresses the challenge of limited resources effectively. By pinpointing the most impactful projects, the platform ensures that investments in pavement repair result in the highest possible return, based on the real-time conditions of the network and ongoing monitoring of project performance.

2.4.13 The optimization scenario functionality must have goal setting capabilities to determine the specific optimized projects that would need to be completed yearly to meet any user-defined goal or set of goals.

RMT's platform features goal-setting capabilities within its optimization scenarios, enabling organizations to align their pavement management activities with overarching objectives. This ensures that pavement maintenance efforts are effectively contributing to the attainment of the City's broader strategic goals.

2.4.14 Allow for analysis to consider any planned utility projects so as to ensure that streets are not selected for repairs if utility work is planned as identified in the City's CIP on those streets.

RMT's platform has the capability to consider any planned utility projects, ensuring that streets slated for utility work are not selected for repairs. By integrating various utility GIS files, the system aids in identifying future repair efforts based on user data inputs, allowing for informed decisions on whether to include or exclude roads during planning and project creation.

2.4.15 Allow for the yearly automated updating of the individual pavement condition indices based on construction history data. Repair exclusion years, condition improvement rules, age counters and treatment counters to be used in the optimization scenarios shall be user-defined.

RMT's system updates pavement condition indices automatically based on construction history, providing real-time data for informed decision-making. This ensures that maintenance plans are consistently based on the latest information, thereby enhancing the effectiveness of the pavement management strategies chosen by the user.

2.4.16 Allow for the linking and storing of electronic documents and images including photos, construction documents, testing results, etc. related to each specific pavement management section.

The RMT system includes a dedicated section for users to upload essential documents, notes, images, or files. By facilitating the linking and storage of electronic documents and images, this feature addresses the challenge of managing extensive data related to pavement management. It centralizes information, making it readily accessible for analysis and planning purposes.

2.4.17 Provide standard report capabilities including configurable graphs, charts and GIS mapping and the ability to develop customized reports within the application.

RMT's executive dashboard contains various reporting features (graphs, charts, etc.) and provides a comprehensive solution for analyzing and presenting real-time pavement condition data. This enhances an organization's ability to communicate effectively with stakeholders and make informed decisions.

2.4.18 Must be able to access data through various methods: Feature rest service, SQL-based connection, Exportable to Excel (xlsx).

RMT's pavement management system caters to the need for versatile data management and analysis by offering various data import/export and access methods. This ensures that users can handle pavement condition data in the most convenient and effective manner tailored to their specific requirements. Please reference Data Importing and Exporting on page 13.

2.4.19 Provide forward and downward facing images accompanied by an ID spreadsheet.



RMT's platform enhances the visualization and tracking of pavement conditions by providing images alongside road IDs. This feature is crucial for conducting detailed condition assessments and accurately planning maintenance activities. Please reference Figures 2 and 3.

2.4.20 Ability for a visual map driven dashboard displaying current and projected road network conditions by year as well cost view within the dashboard.

RMT's visual map-driven dashboard feature offers a dynamic solution for visualizing both current and projected road conditions and costs. This tool enhances strategic decision-making by providing a comprehensive overview of the road network's status, enabling effective resource allocation and facilitating long-term planning efforts.

2.4.21 Provide user the ability to toggle feature for displaying road conditions.

RMT's toggle feature for displaying road conditions directly caters to user needs for tailored data visualization. This functionality enables users to customize the system's output to meet diverse analytical needs, enhancing usability and ensuring that the system can deliver pertinent information across a broad spectrum of scenarios.

2.4.22 Provide user the ability for a public facing dashboard and an internal dashboard presenting detailed data.

By providing both public and internal dashboards, RMT offers a solution for the diverse needs of stakeholder communication and detailed internal analysis. This dual approach ensures that both the public and internal stakeholders have access to appropriate levels of information, fostering transparency while supporting detailed operational planning and decision-making.

4. Cost Quote

RMT's Real-Time Pavement Performance Analytics service is priced at \$35,178 annually for a network spanning 127 centerline miles. Operating on a SAAS model, our pricing is based on the mileage of the City's road network. There are no extra charges for hardware, installation, or maintenance, and no additional onboarding or startup fees are applicable. The RMT system entails a four-year commitment with annual payments. Agencies have the flexibility to opt out within 30 days each year. This structure secures the cost per year, ensuring budget predictability and financial stability, while providing the flexibility to reassess the partnership annually without long-term risk.

Cost Breakdown for Roadway Data and Equipment Device Package

- 1. Annual Software Licenses Total..... \$35,178**
 - 1. Passive Road Survey Software License..... **\$35,178**
 - 2. Annual Maintenance Fee.....Included with Software Licenses
 - 3. Hardware Installation Cost.....Included with Software Licenses
 - 4. End User Remote Training.....Included with Software Licenses
 - 5. Tech Support: 7am-6pm CST.....Included with Software Licenses
- 2. Cost of Equipment**
 - 1. RoadRunner Road Survey Hardware.....Included with Software Licenses
 - 2. Road Imaging Hardware.....Included with Software Licenses

Total Annual Base Cost: \$35,178

Note: During the negotiation phase, RMT and Dunedin stakeholders will engage in discussions to define the scope of work for additional software development, ensuring that the desired end state is accurately outlined. The cost for software development is structured in blocks of 100 hours, with each block priced at \$10,000.



5. Schedule

Upon contract execution, RMT initiates an optimization analysis of the City’s fleet vehicles to pinpoint those suitable for equipping with our RoadRunner systems. Subsequently, our installation team is dispatched to install the devices, relieving the client of any installation responsibilities, and ensuring adherence to project schedules. Utilizing this crowd-sourced approach, data collection seamlessly occurs in the background as vehicles traverse the City of Dunedin’s network. Installation requires 2-3 days, and once the vehicles commence driving, full data coverage is anticipated within 4-6 weeks.

To ensure successful client interaction with the platform, RMT schedules weekly calls between the City and our Project Manager. These calls serve as status checks to address any system-related questions or training needs and to customize platform features to the client's specific requirements. This streamlined schedule and process enables RMT to deliver custom solutions and onboarding within weeks, in stark contrast to the years typically required by other providers.

Project Schedule Summary												
Action Item	May	June	July	August	September	October	November	December	January	February	March	April
Contract Award / Task Order	Signed											
Project Initiation	Pre-Onboarding											
Street Inventory and Legacy Data Import / Review	This can happen immediately											
Hardware Install (RoadRunners and	Install; < 1 week											
Pavement Condition Data Collection	Once the first vehicle has hardware installed devices will start collecting data.			All lane mile data collected	Data continues to get collected daily and refined each trip a vehicle takes.							
Staff Training		Training starts and continues until staff is comfortable.										
Data Processing / Analysis	After installation, RoadRunner and camera devices will upload data daily to the cloud-based server for processing and refinement.											
Pavement Repair Analysis	Continuous once started; road data can be reviewed daily, roads re-analyzed, etc. to feed City's maint/rehab development plan all within the platform.											
Project Creation	Project scenarios/models can be run, adjusted, compared, and finalized to feed maint/rehab program development.											
Maint/Rehab Program Development	Using analyzed pavement data and project scenarios maint/rehab programs can be developed, adjusted based on budget, and executed over time based on deterioration rates.											
Contract Renewal												

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: 7/18/2024

AGENDA ITEM

Loader lease expired

DEPARTMENT:

Public works

PURPOSE:

Extend the lease for two years on one 644 John Deere loader

Turn the other one in to John Deere. To buy a smaller much cheaper and more useful for everyday

Work for the one time fee 169,800 for a John Deere 2024 322P compact wheel loader.

ASSOCIATED COST(S):

169,800 one time buy out

2 year lease on 644 \$ 20,625.93 each end of two lease buy out cost is 133,929.56

BUDGET LINE (G/L #):

Jason Dodds

From: Steve Carter <SCarter@BeardEquipment.com>
Sent: Wednesday, June 12, 2024 2:43 PM
To: Jason Dodds
Subject: FW: Bradford County 644s Invoice

Jason, please review the payments below and let me know if you want to keep or return one or both. We need to decide quickly as you know. If you plan to return either or both of the 644's we need to get it or them on a Beard Yard

[EXTERNAL EMAIL] Please do not click links or attachments unless you recognize the sender and know the content is safe.

644 with pin on bucket

1 year
Payment: \$23,204.17
Residual: \$139,752.31

2 year
Payment: \$20,625.93
Residual: \$133,929.56



[EXTERNAL EMAIL] Please d

o not click links or attachments unless you recognize the sender and know the content is safe.

1 year 644 with 4 N 1 Bucket

Payment: \$25,022.32
Residual: \$143,778.61

2 year

2 Payments: \$22,242.06
Residual: \$136,820

Confidential with Personal Information



June 24, 2024

Mr. Jason Dodds
Bradford Couty Road Department

Jason, thank you for the opportunity to provide the following quote for your consideration. Please let me know if you have any questions or need additional information.

2024 John Deere 344P compact wheel loader

- Enclosed climate control cab
- Suspension seat
- 3rd Function valve
- 17.5-25 Michelin radial tires
- Hydraulic Coupler
- 2.0 CUYD Construction Bucket
- Pallet forks

Comprehensive Full Machine Warranty 2 years/2,000 hours with additional 3 year/2,000 hour Powertrain and Hydraulic (PT&H) coverage

12 Months Free Travel Time and Mileage for Warrantable Repairs

Machine Sell Price

\$169,800.

Best regards,
Steve Carter
Beard Equipment Company
Lake City, FL
904 769 9220

Mobile, AL
2480 E. I-65 Service Rd. N./ 36617
251-456-1993

Pensacola, FL
3195 W. Nine Mile Rd./ 32534
850-476-0277

Panama City, FL
4625 Highway 231 N./ 32402
850-769-4844

Freeport, FL
33 Industrial Court/ 32439
850-835-3337

Jacksonville, FL
6870 Phillips Highway/ 32216
904-296-5000

Lake City, FL
2578 SE Baya Dr./ 36055
386-752-9544

Palatka, FL
356 N. Highway 17/ 32177
386-325-6268



JOHN DEERE
FINANCIAL

ORIGINAL INVOICE

Invoice Date 06/04/2024
Page 1 of 2
Invoice Number 0070853
 BRADFORD COUNTY
 PO BOX B
 STARKE FL 32091

DID YOU KNOW!

Log on to MyJDFAccount.com for secure and confidential access to your John Deere Financial account.

TOTAL AMOUNT DUE \$313,241.32
Due Date 5/30/2024

QUESTIONS?

Visit us online: MyJDFAccount.com
 Call us: 1-800-488-8732

LEASE ACCOUNT INFORMATION

Lease Maturity Date 5/30/2024
Lessee's Reference Number 0070853

IMPORTANT INFORMATION ABOUT YOUR ACCOUNT

Your lease information is now available 24/7 at MyJDFAccount.com. Make payments view your account information and more!

Every dishonored check received will result in a fee of \$20 or in an amount not to exceed the highest amount permitted by state law.

▼ Detach and return the bottom remittance portion with your payment in an enclosed envelope ▼



JOHN DEERE
FINANCIAL

P.O Box 6600
 Johnston, IA 50131-6600
 USA

BRADFORD COUNTY
 Account Number : 030-0070853-000

TOTAL AMOUNT DUE \$313,241.32
Due Date 5/30/2024

Amount Enclosed \$

Please include account number and make check payable to:

BRADFORD COUNTY
 PO BOX B
 STARKE FL 32091

DEERE CREDIT, INC.
 PO BOX 4450
 CAROL STREAM, IL 60197- 4450



JOHN DEERE
FINANCIAL

ORIGINAL INVOICE

Invoice Date

06/04/2024

Invoice Number

Page 2 of 2

Reference Number

0070853

BRADFORD COUNTY

PO BOX B

STARKE FL 32091

LEASE ACCOUNT INFORMATION

Account Number 030-0070853-000

Lease Maturity Date 5/30/2024

Serial Number(s) 2019 644KXT 644K 4WD LOADER 1DW644KZTKF696199,2019 644KXT 644K 4WD LOADER 1DW644KZCKF696234,2019 4.0 TAG 4.0 YD BUCKET 263560-1

Description

Purchase Price

Property Tax

Amount Due

\$306,346.95

\$6,894.37

Current Total Amount Due

\$313,241.32

Due Date

5/30/2024

*Each
For buyout of
Lease.*

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: July 18, 2024

AGENDA ITEM: Clerk Reports

DEPARTMENT: Finance

PURPOSE: Quarterly Update on Department Spending (Apr-Jun 2024)

- General Fund
- Fire Rescue
- Road

ASSOCIATED COSTS: N/A

G/L ACCOUNT: N/A

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: 07/18/2024

AGENDA ITEM: Board Set Proposed Millage Rate for FY 2024-2025

DEPARTMENT: Clerk's Office

PURPOSE:

The board will need to set a proposed millage rate for FY 24-25 during its meeting on 7/18/24 to stay on schedule with the TRIM timetable. The TRIM timetable calls for the Clerk to present a tentative budget on Tuesday, August 6th. It also calls for the Property Appraiser to mail out TRIM notices on Thursday, August 15th.

IT IS NOT RECOMMENDED THAT YOU INCREASE THE PROPOSED RATE YOU SET ON 7/18/24. An increase would have an impact to the TRIM timetable, and it would require the property appraiser to mail out new TRIM notices.

Ad Valorem taxes 2025

Ad Valorem Taxes						Increase/(Decrease) vs FY 23-24 Budget
FY 23-24						
Taxable Value FY 23-24	\$ 1,291,102,087.00					
Taxable Value FY 24-25	\$ 1,404,533,463.00				Increase in Taxable Value	\$1,404,533,463 - \$1,291,102,087 = \$113,431,376
FY 23-24						
Taxes Generated	\$ 1,291,102,087.00	@	10.0000	\$ 12,911,021.00		
For FY 24-25						
Taxes Generated	\$1,404,533,463.00	@	10.0000	\$ 14,045,335.00	Using same tax rate as in current year	\$14,045,335 - \$12,911,021 = \$1,134,314
		@	9.7500	\$ 13,694,201.00		\$13,694,201 - \$12,911,021 = \$783,180
		@	9.5178	\$ 13,368,069.00	This is the Rolled-back rate	\$13,368,069 - \$12,911,021 = \$457,048
		@	9.5000	\$ 13,343,068.00		\$13,343,068 - \$12,911,021 = \$432,047
		@	9.1104	\$ 12,795,862.00		\$12,795,862 - \$12,911,021 = (\$115,159)
		@	9.0000	\$ 12,640,801.00		\$12,640,801 - \$12,911,021 = (\$270,220)
<i>Rolled-back rate. If the tax rate generates the same total revenue one year as it did in the previous year, then the rolled -back rate has been applied.</i>						
Form DR-420-MMP						
	\$1,404,533,463.00	@	12.5206	\$ 17,585,602.00	Majority Vote Maximum millage rate	\$17,585,602 - \$12,911,021 = \$4,674,581
	\$1,404,533,463.00	@	13.7727	\$ 19,344,218.00	Two-thirds vote maximum millage rate allowed	\$19,344,218 - \$12,911,021 = \$6,433,197

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 18, 2024

AGENDA ITEM Funding Requests from Community Organizations for FY 2024-2025

DEPARTMENT: County Manager

PURPOSE: Set and approve funding for community organizations for the 2024-2025 fiscal year. Attached is a spreadsheet of requests received this year along with the amounts funded for organizations in the 2023-2024 fiscal year. Please note new organizations requesting funding this year as they will not be able to be funded at the previous year's rate.

24-25 Budget Community Organizations Funding Requests		
Organization	23-24 Budget	24-25 Amount Requested
Acorn Clinic	\$ 26,250.00	\$ 40,000.00
The Arc of Bradford County	\$ 15,000.00	\$ 15,000.00
Bradford Fair Association	\$ 3,750.00	\$ 3,750.00
Bradford Soil and Water Conservation	\$ 5,000.00	\$ 5,000.00
Communities in School	\$ 3,750.00	\$ 5,000.00
Concerned Citizens of Bradford County	\$ 7,500.00	\$ 7,500.00
Episcopal Children's Services	\$ 3,750.00	\$ 3,750.00
Meridian Behavioral Healthcare	\$ 83,019.00	\$ 83,018.00
North Florida Regional Chamber of Commerce	\$ 9,375.00	\$ 9,375.00
Suwannee River Economic Council	\$ 6,463.00	\$ 6,463.00
The Original Florida Tourism Task Force	\$ 3,000.00	\$ 2,000.00
Bradford Cowboys Athletic Association	\$ 7,500.00	\$ 15,000.00
Bradford Tornadoes Pop Warner	NEW	\$ 10,000.00
UF IFAS 4H Program	NEW	\$ 2,500.00
NEFEDC - Amber Shepherd	NEW	\$ 10,000.00
Total	\$ 174,357.00	\$ 218,356.00



BOARD OF DIRECTORS

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23320 N. State Road 235, Brooker, FL 32622
(352) 485-2772

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June 3, 2024

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Secretary/Treasurer

Bradford County Board of County Commissioners
PO Drawer B
Starke, FL 32091

Olga Ensz, DDS
Past President

RE: 2024-25 Funding Request for ACORN Clinic
AMOUNT REQUESTED: \$40,000 for Oral Health Care Services

Laura K. Guyer, PhD, MEd, RDN
Joan Castleman, RN, MS, CTTS
Frank Catalanotto, DMD
Sherah English
Wendy Resnick, FHFMA
William Witt, DDS

Dear Honorable Commissioners:

Since our inception in 1974, ACORN Clinic has collaborated with organizations (such as the Bradford County Health Department), colleges and volunteer professionals to provide excellent and affordable healthcare services for our community. ACORN Clinic plays an important role in Bradford County's healthcare safety net, especially for adults with low household income.

Paayal Bhakta, DMD
Dental Director

According to *Floridians for Dental Access*, Florida's oral health crisis is among the worst in the nation:

Edward Hsiung, DDS
Staff Dentist

- Florida ranks lowest in the U.S. for the percentage of children receiving a dental health visit in the last 12 months.
- Out of 50 states, Florida ranks 42nd for percentage of adults who have received one annual dental visit in 2021.
- One out of four (25.1%) of Florida 3rd graders have untreated cavities, making Florida the sixth worst state in the nation for this measure.
- Nearly 120,000 Floridians visited the emergency room (ER) in 2021 for non-traumatic dental conditions and 3,200 were admitted.

Funding provided by:

Alachua County CHOICES
AEC TRUST
Bradford County
Capital City Bank Group
Foundation
City of Gainesville
Clay Electric Foundation
Covenant Presbyterian Church
Dharma Endowment Foundation
DAV Charitable Trust
Delta Dental Community Care
FL Dental Association
Foundation
Grace Presbyterian Church
Holy Trinity Episcopal Church
North Central Florida Woman's
Giving Circle
Starke Kiwanis Club
Trinity United Methodist Church
University of FL & UF Health
United Way of North Central FL
Westminster Presbyterian
Church

In recent years, ACORN Clinic has provided an increased percentage of its care for Bradford County residents. Assistance from local governments and community groups is vital to enable us to serve our patients and your residents. We seek funding for an average of \$83 per patient visit that is not covered by our very low sliding scale fees and Medicaid receipts. This is 47% of our actual cost per visit and in **2023 that totaled \$126,741 for Bradford County.**

YEAR	PATIENTS	% ACORN TTL	VISITS	% ACORN TTL
2022	400	19%	1,464	20%
2023	426	19%	1,527	20%

We have appreciated Bradford County's dedicated and long-term support for our mission. **In your FY 2024-25 County Budget deliberations, we request that the Commission provide \$40,000 in funding for ACORN Clinic Dental operations in service of Bradford County residents.**

Thank you in advance for your consideration of this request.

Sincerely,

***Please remember us in your
estate planning.***

Tina LLoyd
Executive Director

Equal Opportunity Employer

June 20th, 2024

Mr. Scott Kornegay
County Manager
Post Office Drawer B
925 North Temple Street
Starke, Florida 32091

Dear Mr. Kornegay,

The Arc of Bradford County requests to be a part of this fiscal year's (2024/2025) Bradford County budget overseen by the County Commission. Over the past several years, the county has graciously included \$15,000 for The Arc of Bradford County in their annual budget, and we would request that this happens again this year. The Arc of Bradford provides a valuable service to individuals in our community who have intellectual and developmental differences. The aid that the county provides is a critical part of how we continue to operate. We are grateful for your on-going support of our work and are appreciative of your continued consideration each year.

With Regards,



John Williams
CEO

Bradford Soil and Water Conservation District
14167 SW 101st Ave.
Starke, FL 32091-1028

6/20/2023

Dear Bradford County Commission:

At its 6//18/2024 meeting the three Supervisors Ok Sun Burkes, Walt Westcot, and Paul Still present the Bradford Soil and Water Conservation District voted in favor of submitting the following fund request for FY 2024/2025.

The Bradford Soil and Water Conservation District (BSWCD) is requesting our funding from Bradford County for 2024/2025 be \$5,000 the same amount as 2023/2024. The BSWCD budget as amended on 5/7/2024 and the status of expenditures as of 5/7/24 is copied below.

Fiscal Year 2023/2024 Bradford County \$5,000 Allocation Budget Amended 5/7/2024

	Budgeted	Spent 5/7/2024
State fees	\$ 175.00	\$ 175.00
Youth Fair	\$ 1,000.00	\$ 1,000.00
Youth education	\$ 575.00	\$ 50.00
Public education	\$ 300.00	\$ 0.00
Travel	\$ 500.00	\$ 326.67
Supplies and services general	\$ 1,000.00	\$ 656.34
Membership fees	\$ 150.00	0.00
Water level monitoring	\$ 350.00	\$ 119.71
Supplies	\$ 0.00	
Mileage	\$ 250.00	
Water quality monitoring	\$ 650.00	\$ 225.17
Supplies	\$ 50.00	
Mileage	\$ 600.00	
Invasive plant monitoring and control	\$ 300.00	\$ 71.20
Supplies	\$ 0.00	
Mileage	\$ 300.00	
Capital Items (cost over \$1,000)	\$ 0.00	\$ 0.00
Total	\$ 5,000.00	\$ 2,624.09

Thanks,

Paul Still \s\
Paul Still Treasurer
904 368-0291 stillpe@aol.com



Communities In Schools

Bradford County

P.O. Box 1033, Starke, Florida 32091

June 18th, 2024

To Whom It may Concern:

On behalf of Communities In Schools Board, Staff and Students, we are requesting a donation in the amount of \$5,000.00 from Bradford County Board of County Commissioners. Our program continues to serve students overcoming obstacles and barriers, successful in graduation and moving them toward a productive future. Our graduation success rate, once again, for school year 23-24 was 100%. We served 110 students successfully and offered a summer employment program to 23 of our students at 14 different locations throughout our community. Our funding sources are limited and we depend greatly on community agency business support as well as personal donations and fundraising. We continue to reach out, serve, improve and expand upon already existing services. We thank you in advance for considering this request. Please feel free to contact me if there are questions or opportunities to present at a city commission meeting. We would love to share.

Sincerely,

Cindy DeValerio
Executive Director



Concerned Citizens of Bradford County, Inc.

1080 N. Pine Street, Building #1 - P. O. Box 354
Starke, Florida 32091

Office (904) 964-2298 – Fax (904) 964-6532

Email Address: ccbc_inc@yahoo.com

Website: ccbc-inc.wixsite.com/mysite-1

Alica McMillian, President



“Established Since 1977”

June 18, 2024

Bradford County Board of County Commissioners
945 N. Temple Ave.
P. O. Box B
Starke, Florida 32091

Dear Bradford County Commissioners:

The Concerned Citizens of Bradford County, Inc. (CCBC) is a non-profit civil organization that were established in 1977 with a (501 C 3) status. We provides many types of outreach services to the entire County. As an organization that you have provided funding in the past to assist and with the economic state that we're in now, we respectfully request that you will continue with your generosity support. Therefore, for the upcoming fiscal year 24-25 we're requesting that you'll incorporate CCBC, Inc. into your fiscal budget.

Thanking you in advance for your sincere support for the 24-25 fiscal year.

If further information is needed, please don't hesitate to contact.

Sincerely Yours,

Alica McMillian, CCBC President
(904) 966-1100

CC: County Manager Office

AM:



— EPISCOPAL —
**Children's
Services**
BELIEVE. ACHIEVE. SOAR.

July 3, 2024

Mr. Scott Kornegay
County Manager
945 North Temple Ave.
Starke, FL 32091

Dear Mr. Kornegay,

First, thank you for your continued support of the School Readiness (subsidized child care) program. I am writing to request Bradford County to continue to support School Readiness with a contribution of \$3,750 or another amount that the County can contribute in its 2024/2025 budget to help meet the matching funds requirement of the program. Your contribution is matched on a one-to-one basis by the State of Florida doubling the impact of your gift.

ECS provides childcare financial assistance to working parents with incomes near or below the federal poverty line. With this help, working parents who can now afford childcare are able to work and provide for their family, ending the cycle of poverty. A \$3,750 grant by Bradford County would bring in a little over \$58,750 for childcare assistance in your community. This is a 16-to-1 return on investment. This in addition to the one-to-one match mentioned above.

The School Readiness program's goal is to prepare children to be successful in school while affording low-income working parents the opportunity to remain employed to improve their family's situation. Approximately 400 children in Bradford County participate in the School Readiness program and will benefit from your contributions.

Episcopal Children's Services partnering with the Early Learning Coalition of North Florida has operated the School Readiness program for over 22 years. We are an established nonprofit that has consistently supported the needs of the children and families in Bradford County throughout the years. I am enclosing our annual report and audited financial statements. Thank you again for your consideration.

Sincerely,

Brittney Spangler
Senior Director of Programs
Episcopal Children's Services
(904)726-1500 ext. 2229
Brittney.Spangler@ecs4kids.org

BELIEVE.
ACHIEVE.
SOAR.



2023
ANNUAL REPORT

— EPISCOPAL —
**Children's
Services**

THE MISSION OF EPISCOPAL CHILDREN'S SERVICES

is creating opportunities for the children we serve to reach their full potential.

CREATING

We continually improve the art and skill of teaching young children to grow intellectually, emotionally, physically, and socially.

OPPORTUNITIES

We build foundations for the future with strong learning environments for children, support and education for parents, and professional development for teachers and staff.

THE CHILDREN WE SERVE

We serve our community's most vulnerable children and families- those living in poverty and children with disabilities - with high quality early learning as well as comprehensive health and wellness services.

REACH THEIR FULL POTENTIAL

Children who enter kindergarten ready to learn have better outcomes for their entire lives. It all begins with quality early learning.



POLICY COUNCIL

CENTRAL FLORIDA

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Johanna Starkweather

VICE CHAIR

NORTH FLORIDA

Antonia Knox

CHAIR

Amanda Shutts

SECRETARY

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and Wolfson Children's
Hospital*

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BOARD PRESIDENT

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Fr. Wiley Ammons

BOARD VICE
PRESIDENT

*Episcopal Diocese of
Florida*

**Joel C. Chamberlain,
CPA/PFS, MACC**

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*Financial Solution
Advisors, PLLC*

Christine H. Smith

BOARD SECRETARY

Baptist Health

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COUNCIL LIAISON

*M & M Maintenance Plus,
Inc.*

Yared Alula

TMRW Sports

Karyn Carroll

The Hello Agency

Joy Farris

Florida Blue

**The Rt. Rev. Samuel
Johnson Howard**

Bishop of Florida

Adrien Malek-Lasater

*University of North
Florida*

Jeanne Lightcap

PGA Tour

Karen Estella Smith

*Karen Estella Strategy &
Communications*

**Destinee Disher
Swanson**

Grant Thornton

John Thomas

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**Christian Winterbottom,
Ph.D.**

*University of North
Florida*



AGENCY REPORT FINANCIAL HIGHLIGHTS

EPISCOPAL CHILDREN'S SERVICES IS REPORTING OUR MOST SUCCESSFUL YEAR IN OUR HISTORY.

With the hard work of a dedicated team, we continue to expand our revenues while maximizing the dollars that directly pay for desperately needed programming.

BUT THESE INVESTMENTS HAVE A PRICE.

We must prove that our local communities value these investments by raising local support from contributions and other revenues. These funds are crucial to ensure our community is preparing our youngest citizens are entering school ready to learn. Because when children succeed in school, they enter the workforce prepared to compete in the global economy.



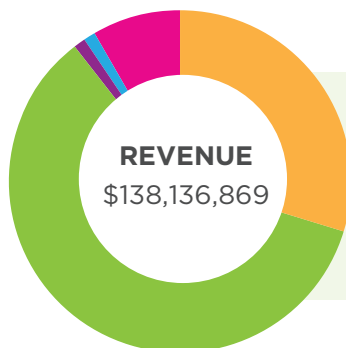
To continue this desperately needed investment, we need the support of every sector - corporate, local government, foundations, service organizations, religious groups, and individuals. Every donation, no matter the size, is critical.

AUDIT RESULTS

Our financial audit was performed by FORVIS, ranked among the largest public accounting firms in the United States.

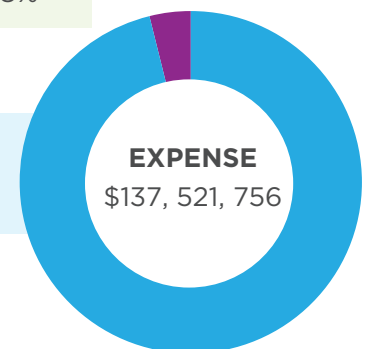
Episcopal Children's Services is understandably proud of our track record of receiving an unqualified opinion on our audits, with no material weaknesses or issues of non-compliance in our financial statements. In addition to the audit of our Consolidated Financial Statements, FORVIS also audited compliance for each major Federal Program and State Program as required.

AGENCY REVENUE/EXPENSE



Head Start/Early Head Start Grants	\$41,118,732	30%
ELC of North Florida	\$82,735,877	60%
Kids Hope Alliance	\$1,368,067	1%
Child Care Food Program	\$1,475,950	1%
Contributions/Other	\$11,438,243	8%

Program Services	\$132,213,887	96%
Management & General	\$5,307,869	



HEAD START / EARLY HEAD START

We want every child to enter school ready to learn. Our Head Start/Early Head Start program provides comprehensive child development services focused on predictors of school success. Our services ensure that children learn and develop in high-quality environments while giving their families the ability to work, enhance their own education or develop skills through job training. Our early education and parent engagement services are implemented by a strong team of professionals with extensive experience and credentials. Our services support the most vulnerable infants, toddlers, preschoolers, pregnant women, and their families.



93%
Parents
Participating
in Parent
Engagement

11%
Children with
Diagnosed
Disability

3,336
Children
Served





EARLY LEARNING SERVICES

In partnership with the Early Learning Coalition of North Florida, we provide low-income families with needed financial assistance, so their children can learn in quality care through the following:

- **Voluntary Pre-Kindergarten:** Episcopal Children's Services provides four-year-olds with free, high quality educational program using professional curriculum and staff to prepare our young learners for success in kindergarten.
- **School Readiness:** We help low-income families pay for childcare so their parents can earn income with the assurance that their children are thriving in high-quality care.

9,218
Families
Financially
Assisted

13,163
Parents &
Caregivers
provided with
free childcare
referrals

In addition, we operate the Child Care Resource and Referral Program, where parents and caregivers are provided with free information on local childcare providers to meet their family's specific needs.



COACHJAX!

Teachers must be equipped with tools and knowledge to nurture child development. Ongoing coaching ensures that educators are provided with ongoing feedback on the quality of their work. In partnership with the Kids Hope Alliance, teams of certified coaches and technical staff work directly with childcare facilities in Duval County to improve children's outcomes. Our comprehensive approach includes environmental quality, teacher effectiveness, and use of quality curricula to help centers improve their quality and educational outcomes.

EARLY LEARNING CENTER AT GOOD SHEPHERD

With small class sizes and individual plans for each child, we are fostering childhood development in the Riverside area of Jacksonville. We believe that the potential for learning is greatest during the early years of a child's life, so we strive to provide children with learning opportunities at the earliest possible age. Our learning experiences support children's continuous physical, social, emotional, and intellectual growth and development. We encourage parent involvement because parents are the first and primary educators of their children.



CEO Connie Stophel welcomed our guests



Our "Shoe Guys" from Kappa Alpha Psi fraternity made sure everyone had a great time!

WINE WOMEN & SHOES

On May 18, 2023, our generous friends kicked up their heels for Episcopal Children's Services' 3rd Annual Wine Women & Shoes at Timuquana Country Club.

Guests sampled delicious hors d'oeuvres, competed in the Best in Shoe contest, selected a surprise bottle from the Wall of Wine, entered to win a Key to the Getaway trip to Sonoma, CA, and bid in the silent auction.

Our event program featured an unforgettable fashion show, mission moments, live auction, and the opportunity to give from the heart. Thanks to our generous supporters, Wine Women & Shoes netted more than \$100,000 to benefit our children and families.



The evening was emceed by Jordan Wilkerson, co-host of First Coast Living on First Coast News.



Fashion Show Finale



Joy Brown, Parent of the Year, gave our Mission Moment



Winner of "The Perfect Stiletto"



THANK YOU TO OUR 2022-2023 DONORS AND SPONSORS

- Marlene Abbate
- Michelle Abbot
- Colin Adams
- Vicki Adams
- Alachua Tax Collector
- Yared Alula
- Daniel Amato
- Kiah Amato
- Ameris Bank
- Benjamin Ammons
- An Unlikely Pear
- Attorney Steve A. Bagen & Associates P.A.
- Taneshia Atwater
- Martha Baker
- Mary Baker
- Rachel Baker
- Martha Barrett
- Alice Bennett
- Theresa Bennett
- Lauren Berk
- Kaye Berzon
- Bestbet Poker, Simulcast and Racing
- Malachi Beyah
- Sandra Birch
- Black Knight Inc
- Sara Bonderud
- Vickie Bonser-Nelson
- Tammy Borgiet
- Kaidian Boubacar
- Lucy Bravo
- Patrice Bross
- Alescia Brown
- Nicole Brown
- J.F. & Peggy Bryan
- Tom Bryan
- Kathleen Bullock
- Jeffrey Burnell
- Melissa Burrows
- BURU
- Craig Calley
- Nacole Calloway
- Brittany Carr
- Karyn Carroll
- Joel Chamberlain
- Children's Trust of Alachua County
- Chuck Collins
- Madelina Colon
- Community Foundation of North Central Florida
- Maureen Conroy
- Angela Cothran
- Keli Coughlin
- Janet Courter
- Martha Cox
- Creative Wilson Inc
- Heather Creel
- Katrina Crews
- Tammy Crews
- Linda Crofton
- George Cunningham
- Shannon Cutler
- Katie Dearing
- Mario Decunto
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- Terri DeLuca
- Temple DePlato
- Mary DeSalvo
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- Dex Imaging
- Kathleen Dickey
- Jeanne Dillard
- Ann Duff
- Tillery Durbin
- Raelyn Durham
- Elizabeth R Lovett Trust
- Shanda Ellis
- Penny Ellison
- Krista Elmore
- Episcopal Diocese of Florida
- Latina Evans
- Christopher Farris
- Joy Farris
- Elizabeth Fell
- Financial Solution Advisors, PLLC
- Mary Fisher
- Florida Blue Foundation
- Florida Insurance Trust
- Jenell Flynn
- Marie Forbes
- Thabata Ford
- Tanya Foreman
- Patti Fryberg
- Wesley Fuchs
- Tashia Galloway
- Jeffrey Garmong
- Sunny Gettinger
- Barbara Gittings
- Rachel Gray
- JewRonda Greene
- Maria Guzman
- Richard Hackney
- Brenda Haffner
- Rebekah Hagan
- Christy Hall
- Amanda Hamm
- Marie Hanson
- Stanley Hanson
- Michelle Harold
- Joan Haskell
- Lisa Hayes
- Helen and Edward Lane Endowment Fund
- Aubree Hershoin
- Kim Hicks
- Bethany Hieber
- Heather Hodges
- Kim Hoffmann
- Lauren Weedon Hopkins
- Anita Hoppenstand
- Ryan Horn
- Erin Howard
- Julie Howard
- Wendy Hughes
- Adam Hunt
- Bill Hutchinson
- Impact Early Education
- Elizabeth Inman
- Joice Ira
- Martha Ira
- Jacksonville Alumni Chapter of KAPPA
- Jacksonville Jaguars Foundation
- Diane Jenkins
- Ed Jennings
- JMB Subway Inc
- Allison Johnston
- Jana Jollota
- Christin Jones
- Krizia Jones
- Kaplan Early Learning Company
- Catherine Keiter
- Amanda Kellum
- Kendra Scott
- Rachel Klingler
- Savannah Lacy
- Lakeshore Learning Materials
- Laura Lambert
- Carolina Lapekas
- LassiterWare
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- Lili Lopez
- Jennifer Lowe
- Elizabeth Lunt
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- N&N Office Furniture Warehouse Inc
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- Network for Good
- Emily Neushwanter
- Cynthia Newton
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- Wendy Norfleet
- April Norris
- Suzu Opalinski
- Sarah Ozinga
- Pajcic and Pajcic
- Seth Pajcic
- Karen Parks
- Davalu Parrish
- Pamela Y. Paul
- Celinda Peacock
- Tracie Pena
- Bradley Peyton
- PGA Tour, Inc.
- John Phillips
- PNC Bank
- Becca Porter
- Michael Prangley
- Padma Rajan
- Tiffany Randall
- Paul Raudenbush
- Raymond James
- Regions Bank
- Rena B. Selders Foundation
- Cyndy Reynolds
- Karan Ritchie
- Christina Rivers
- Brian Roberts
- Monica Robinson
- Laura Rodgers
- Carl Rorick
- Jennifer Ryan
- Jennifer Salada
- Patricia Sams
- Jeanine Sasser
- Roushawn Saunders
- Laura Schepis
- Kristy Schmeider
- Erin Scott
- Rita Scott
- Kim Scurti
- Brandon Sellers
- Rachael Shad
- Mike Shea
- Michelle Shenkman
- Ronald Sholes
- Kristin Silberman
- Laine Silverfield
- Robert Simmons
- Elena Singletary
- Annette Smith
- Christine Smith
- Shelley Smith
- Smith, Hulsey, and Busey
- Justin Sorrell
- Brittney Spangler
- April Sprague
- Herbert Steigelman
- Emma Stewart
- Jenn Stolder
- Connie Stophel
- Shawna Stripling
- Ashley Summers
- Lesley Sunas
- Destinee Swanson
- Julee Swihart
- Bethany Tanner
- Jeanie Taras
- Julia Taylor
- TD Bank
- The Blackbaud Giving Fund
- The Claud E. Easterly Foundation
- The Community Foundation of South Lake
- The Gate Foundation
- The Henry and Lucy Gooding Endowment
- The Money Pages Foundation Fund
- The Paul E. and Klare Reinhold Foundation
- John Thomas
- Stephanie Thomas
- Cindy Thompson
- Regan Thoresen
- Timucuan Asset Management, Inc.
- Tom Busy Regency Motors
- Idunno Tomori
- Madeline Torres
- Mary Beth Torres
- Shakira Torres
- Angelique Tripoli
- Veronica Tutt
- Maria Ulloa
- United Healthcare
- United Way of Marion County
- United Way of North Central Florida
- United Way Worldwide
- Anna Valent
- Haley Verbeck
- Oliva Vo
- Wagmore Foundation, Inc.
- Bryan Ward
- Warner Webb
- Brooke Weedon
- Gerald W. Weedon
- Altoria White
- Brenda White
- Courtney White
- Tabitha Wilkey
- Linda Wilkinson
- Melinda Wilks
- Terri Williams
- Tracy Williams
- Betsey Winslow
- Wolfson Children's Hospital
- Krisin Worley
- Debra Wotiz
- Monica Zerance

Our School Readiness Programs are sponsored in part by:

- Early Learning Coalition of North Florida
- Early Learning Coalition of North Florida
- City of Jacksonville
- Head Start
- United Way





— EPISCOPAL —

Children's Services

BELIEVE. ACHIEVE. SOAR.

8649 Baypine Road
Bldg. 7, Ste. 300
Jacksonville, FL 32256
www.ecs4kids.org



Episcopal Children’s Services, Inc.

Independent Auditor’s Report, Financial Statements, and Supplementary Information

June 30, 2023 and 2022

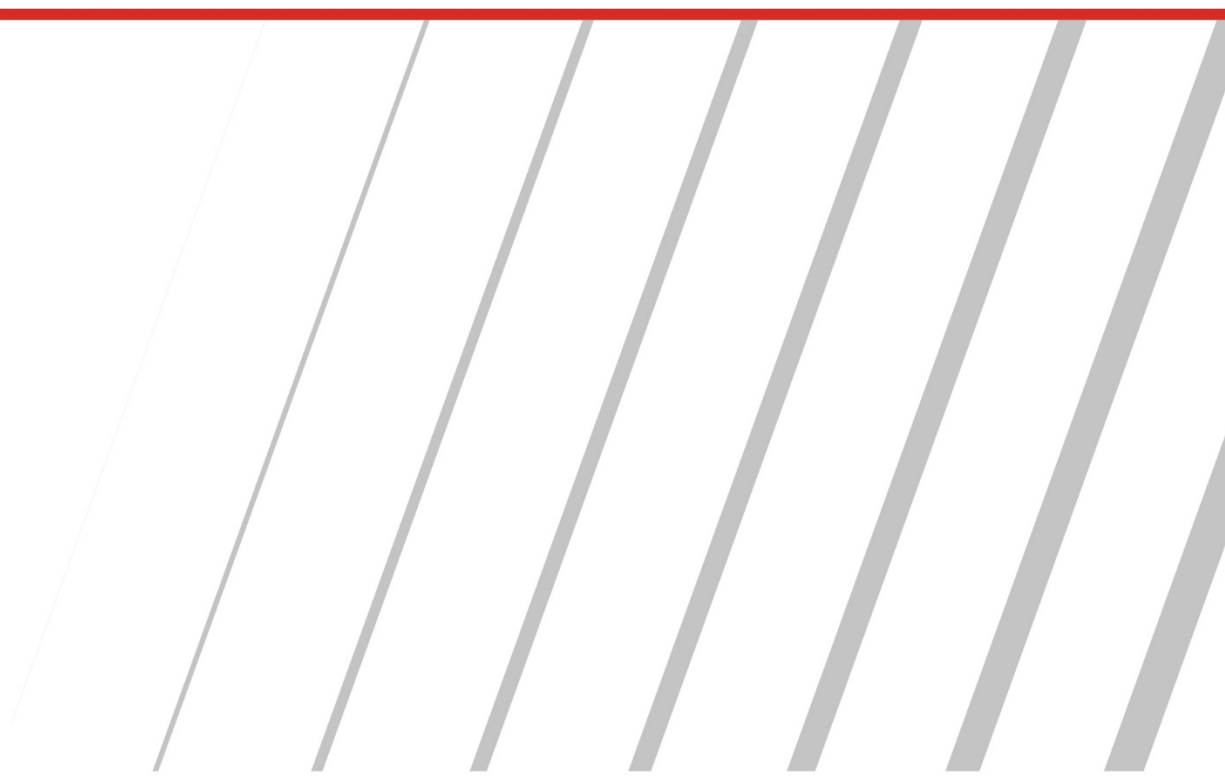


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Independent Auditor's Report

Board of Directors
Episcopal Children's Services, Inc.
Jacksonville, Florida

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Episcopal Children's Services, Inc., which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Episcopal Children's Services, Inc. as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of Episcopal Children's Services, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Episcopal Children's Services, Inc.'s ability to continue as a going concern within one year after the date that these financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Episcopal Children's Services, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Episcopal Children's Services, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters - Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards and state financial assistance; schedule of source and expenditures of city grant funds and schedule of findings and questioned costs, as required by Title 2, U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Chapter 10.650 Rules of the Auditor General, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.



Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2023, on our consideration of Episcopal Children's Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Episcopal Children's Services, Inc.'s internal control over financial reporting and compliance.

FORVIS,LLP

**Jacksonville, Florida
October 25, 2023**

Episcopal Children's Services, Inc.
Statements of Financial Position
June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 2,243,637	\$ 1,165,812
Grants receivable, net	4,562,406	4,349,611
Investments	1,221,227	1,016,763
Prepaid expenses and other current assets	-	762,773
	<u>8,027,270</u>	<u>7,294,959</u>
Property and equipment, net	7,648,968	7,939,283
Right-of-use asset, operating	3,856,389	-
Right-of-use asset, finance	517,741	-
Other non-current assets	15,275	15,275
	<u>15,275</u>	<u>15,275</u>
Total assets	<u>\$ 20,065,643</u>	<u>\$ 15,249,517</u>
LIABILITIES		
Current liabilities:		
Accounts payable	\$ 2,485,882	\$ 2,695,889
Accrued expenses	1,920,436	1,810,241
Refundable advances	729,999	383,115
Operating lease liabilities, current	706,707	-
Finance lease liabilities, current	31,133	28,840
	<u>5,874,157</u>	<u>4,918,085</u>
Total current liabilities	<u>5,874,157</u>	<u>4,918,085</u>
Long-term liabilities:		
Operating lease liabilities, less current	3,275,057	-
Finance lease liabilities, less current	333,664	363,780
	<u>3,608,721</u>	<u>363,780</u>
Total long-term liabilities	<u>3,608,721</u>	<u>363,780</u>
Total liabilities	<u>9,482,878</u>	<u>5,281,865</u>
Net assets:		
Without donor restrictions	<u>10,582,765</u>	<u>9,967,652</u>
Total net assets	<u>10,582,765</u>	<u>9,967,652</u>
Total liabilities and net assets	<u>\$ 20,065,643</u>	<u>\$ 15,249,517</u>

See accompanying notes.

Episcopal Children's Services, Inc.
Statements of Activities
Years Ended June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Changes in net assets without donor restrictions:		
Support and revenue:		
Grants and contracts from agencies:		
Federal grants - direct	\$ 41,118,732	\$ 39,963,441
Federal grants - State pass-through	67,940,074	33,032,627
State grants	16,271,753	13,880,101
Kids Hope Alliance	1,368,067	1,341,920
Local counties	278,708	287,025
Contracts with other non-profit agencies	1,046,742	256,879
Total grants and contracts from agencies	<u>128,024,076</u>	<u>88,761,993</u>
Contributions	<u>419,522</u>	<u>316,354</u>
Revenues:		
In-kind contributions	8,716,626	7,992,288
Program fees	622,399	823,391
Net investment income (loss)	128,559	(148,799)
Miscellaneous	225,687	247,688
Total revenue	<u>9,693,271</u>	<u>8,914,568</u>
Total public support and revenue	<u>138,136,869</u>	<u>97,992,915</u>
Expenses:		
Program service	132,213,887	93,511,611
Management and general	5,307,869	4,664,171
Total expenses	<u>137,521,756</u>	<u>98,175,782</u>
Increase (decrease) in net assets without donor restrictions	615,113	(182,867)
Net assets without donor restrictions, beginning of year	<u>9,967,652</u>	<u>10,150,519</u>
Net assets without donor restrictions, end of year	<u>\$ 10,582,765</u>	<u>\$ 9,967,652</u>

Episcopal Children's Services, Inc.
Statement of Functional Expenses
Year Ended June 30, 2023

	<u>Program Services</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 26,358,190	\$ 3,534,494	\$ 29,892,684
Employee benefits	3,636,133	490,717	4,126,850
Payroll taxes	1,897,032	250,321	2,147,353
	<u>31,891,355</u>	<u>4,275,532</u>	<u>36,166,887</u>
Payments to providers	82,279,183	376,466	82,655,649
Program expenses	10,927,890	316,424	11,244,314
Depreciation and amortization	964,194	943	965,137
Occupancy	1,401,064	50,372	1,451,436
Office expense	207,094	26,551	233,645
Food and kitchen supplies	1,355,659	-	1,355,659
Utilities and telephone	735,166	12,020	747,186
Repairs and maintenance	1,034,657	715	1,035,372
Travel	538,007	6,289	544,296
Insurance	335,373	50,707	386,080
Professional fees	190,145	171,890	362,035
Janitorial services	128,267	-	128,267
Conference and meetings	164,842	17,556	182,398
Interest	30,160	-	30,160
Bank charges and fees	28,770	-	28,770
Advertising	2,061	2,200	4,261
Miscellaneous expenses	-	204	204
	<u>\$ 132,213,887</u>	<u>\$ 5,307,869</u>	<u>\$ 137,521,756</u>

Episcopal Children's Services, Inc.
Statement of Functional Expenses
Year Ended June 30, 2022

	<u>Program Services</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 25,642,144	\$ 3,352,109	\$ 28,994,253
Employee benefits	3,361,130	450,580	3,811,710
Payroll taxes	1,849,141	242,523	2,091,664
	<u>30,852,415</u>	<u>4,045,212</u>	<u>34,897,627</u>
Payments to providers	46,576,870	-	46,576,870
Program expenses	9,683,240	118,224	9,801,464
Depreciation and amortization	889,580	1,132	890,712
Occupancy	1,297,382	-	1,297,382
Office expense	601,716	57,104	658,820
Food and kitchen supplies	1,048,164	-	1,048,164
Utilities and telephone	489,016	54,560	543,576
Repairs and maintenance	833,459	2,227	835,686
Travel	431,870	7,501	439,371
Insurance	300,651	75,099	375,750
Professional fees	130,789	282,433	413,222
Janitorial services	137,623	2,610	140,233
Conference and meetings	122,948	12,074	135,022
Interest	32,980	-	32,980
Bank charges and fees	32,201	454	32,655
Advertising	100	-	100
Miscellaneous expenses	50,607	5,541	56,148
	<u>\$ 93,511,611</u>	<u>\$ 4,664,171</u>	<u>\$ 98,175,782</u>

Episcopal Children's Services, Inc.
Statements of Cash Flows
Years Ended June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Cash flows from operating activities		
Changes in net assets	\$ 615,113	\$ (182,867)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	965,137	890,712
Realized and unrealized (gain) loss on investments	(120,798)	167,390
Loss (gain) on disposal of property and equipment	99,735	(1,658)
Noncash operating lease expense	789,154	-
Change in grants receivable	(212,795)	(660,184)
Change in prepaid expenses and other assets	850,362	(372,543)
Change in accounts payable and accrued expenses	(99,812)	404,852
Change in refundable advances	346,884	75,407
Change in operating lease liabilities	(751,368)	-
Net cash provided by operating activities	<u>2,481,612</u>	<u>321,109</u>
Cash flow from investing activities:		
Purchases of property and equipment	(1,292,298)	(790,477)
Purchases of investments	(571,840)	(121,107)
Proceeds from sale of investments	488,174	104,866
Net cash used in investing activities	<u>(1,375,964)</u>	<u>(806,718)</u>
Cash flow from financing activities:		
Payment on finance lease obligations	(27,823)	(25,580)
Net cash used in financing activities	<u>(27,823)</u>	<u>(25,580)</u>
Net increase (decrease) in cash	1,077,825	(511,189)
Cash and cash equivalents, beginning of year	<u>1,165,812</u>	<u>1,677,001</u>
Cash and cash equivalents, end of year	<u>\$ 2,243,637</u>	<u>\$ 1,165,812</u>
Supplemental Disclosures:		
Cash paid during the year for:		
Interest	<u>\$ 30,161</u>	<u>\$ 32,398</u>

See accompanying notes.

Notes to Financial Statements

1. Summary of Significant Accounting Policies

Organization

Founded in 1966, Episcopal Children's Services, Inc. (ECS) provides high quality services to children in fourteen counties in Northeast and Central Florida. Services provided by ECS include: high quality early education programs at twenty seven Head Start/Early Head Start centers, nine Community Partnership childcare centers for Head Start services and home based Early Head Start child care programs and one directly operated Early Learning Center; School Readiness, Child Care Resource and Referral and Voluntary Pre-Kindergarten Administration; the USDA Child Care Food Program to over 1,800 children daily; the Regional Training Institute for child care teachers; social services and partnership in the Jacksonville Early Learning Partnership in Duval County.

Basis of accounting

The financial statements of ECS have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Basis of presentation

The financial statements are presented in accordance with Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") 958-205, Not-for-Profit Entities, Presentation of Financial Statements. Accordingly, the accounts of ECS are reported in the following net asset categories:

Net assets with donor restrictions

The part of net assets of ECS that is subject to donor-imposed restrictions (donors include other types of contributors, including makers of certain grants). There were no net assets with donor restrictions as of June 30, 2023 and 2022.

Net assets without donor restrictions

The part of net assets of ECS that is not subject to donor-imposed restrictions (donors include other types of contributors, including makers of certain grants).

Contributions received with donor restrictions that are met in the same reporting period are reported as increases in net assets without donor restrictions.

Use of estimates

The preparation of financial statements, in accordance with accounting principles generally accepted in the United States, requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying disclosures. Accordingly, actual results could differ from those estimates.

Concentration of credit risk arising from cash deposits in excess of insurance limits

ECS maintains most of its cash at one financial institution and the balance is insured by the Federal Deposit Insurance Corporation (FDIC). At June 30, 2023 and 2022, the FDIC's standard insurance coverage for our accounts was set at \$250,000.

Episcopal Children’s Services
Notes to Financial Statements

ECS maintains accounts with a single brokerage firm. The account contains cash and securities. Balances are insured up to \$500,000 (with a limit of \$250,000 for cash items) by the Securities Investor Protection Corporation.

Cash and cash equivalents

For purposes of the Statements of Cash Flows, ECS considers all unrestricted highly liquid debt instruments with an original maturity of three months or less to be cash equivalents.

Receivables

Grants receivable are stated at the amounts management expects to collect from outstanding balances. If amounts become uncollectible, they will be charged to the program when the determination that the receivable is uncollectible is made. At June 30, 2023 and 2022, there is no allowance for doubtful accounts.

Investments

Investments in equity securities, treasury notes, and exchange traded funds with readily determinable market values are reported at fair values in the statements of financial position. Unrealized gains and losses are included in the statements of activities.

Property and equipment

Expenditures for property, equipment and improvements are capitalized at cost. Equipment expenditures of less than \$5,000 and ordinary repairs and maintenance are charged to expense when incurred. Donated assets are capitalized and recorded at their fair value at the date of receipt. Depreciation is computed using the straight-line method over the estimated useful life of the asset, ranging from 3 to 39 years.

Leases

ECS determines if an arrangement is a lease or contains a lease at inception. Leases result in the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position as of June 30, 2023. ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments arising from the lease, measured on a discounted basis. ECS determines lease classification as operating or finance at the lease commencement date.

ECS combines lease and nonlease components, such as common area and other maintenance costs, in calculating the ROU assets and lease liabilities for its office buildings and equipment.

At lease inception, the lease liability is measured at the present value of the lease payments over the lease term. The ROU asset equals the lease liability adjusted for any initial direct costs, prepaid or deferred rent, and lease incentives. ECS uses the implicit rate when it is readily determinable. As some leases do not provide an implicit rate, ECS uses the risk-free rate based on the information available at the commencement date to determine the present value of lease payments. ECS has elected not to record leases with an initial term of 12 months or less on the statement of financial position. Lease expense on such leases is recognized on a straight-line basis over the lease term.

Grant revenue

ECS has grant revenue recognized on the incurrence of allowable costs or based on other terms of the award for fixed price, unit-of-service, and other types of awards. These grants generally require a monthly invoice to be submitted for reimbursement. These grants are awarded to ECS to carry out programs supporting the mission and do not have any performance obligations related to the grantor. These amounts are reported as grants and contracts from agencies in the statements of activities.

In-kind contributions

Donated materials are recorded as contributions at their estimated fair value at the date of donation. Long-lived assets or the use of facilities are recorded as contributions in the period received at fair value. Contributions of services are recorded in the financial statements if the services enhance or create non-financial assets or require specialized skills and are provided by individuals possessing those skills.

Program fees

ECS charges program fees to families receiving benefits through their programs. The services are provided on a daily basis and are generally billed on a monthly basis. There is no variable consideration and contract changes are usually minimal. ECS recognized revenues over time of \$622,399 and \$823,391 for the years ended June 30, 2023 and 2022, respectively.

Income taxes

ECS is exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code; accordingly, the accompanying financial statements do not reflect a provision or liability for federal and state income taxes. ECS has determined that it does not have any material unrecognized tax benefits or obligations as of June 30, 2023 or 2022.

Expense allocation

The cost of providing program and management activities have been summarized on a functional basis in the Statements of Activities and in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

ECS uses the direct costing method to allocate costs. Directly identifiable expenses are charged to the programs and supporting services. Expenses related to more than one function are charged to programs and support on the basis of periodic time. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of ECS.

Adoption of new accounting standards

Leases

In February 2016, the FASB issued ASU 2016-02, Leases (Topic 842). This ASU requires lessees to recognize a lease liability and a right-of-use (“ROU”) asset on a discounted basis, for substantially all leases, as well as additional disclosures regarding leasing arrangements. Disclosures are required to enable users of financial statements to assess the amount, timing and uncertainty of cash flows arising from leases. In July 2018, the FASB issued ASU 2018-11, Leases (Topic 842): Targeted Improvements, which provides an optional transition method of applying the new lease standard. Topic 842 can be applied using either a modified retrospective approach at the beginning of the earliest period presented or as permitted by ASU 2018-11, at the beginning of the period in which it is adopted, i.e., the comparatives under ASC 840 option.

ECS adopted Topic 842 on July 1, 2022 (the effective date), using the comparatives under ASC 840 transition method, which applies Topic 842 at the beginning of the period in which it is adopted. Prior period amounts have not been adjusted in connection with the adoption of this standard. ECS elected the package of practical expedients under the new standard, which permits entities to not reassess lease classification, lease identification or initial direct costs for existing or expired leases prior to the effective date. ECS has lease agreements with nonlease components that relate to the lease components. ECS elected the practical expedient to account for nonlease components and the lease components to which they relate as a single lease component for all leases. Also, ECS elected to keep short-term leases with an initial term of 12 months or less off the statement of financial position. ECS did not elect the hindsight practical expedient in determining the lease term for existing leases as of July 1, 2022.

Episcopal Children’s Services
Notes to Financial Statements

The most significant impact of adoption was the recognition of operating lease ROU assets and operating lease liabilities as of July 1, 2022, of \$4,645,543 and \$4,733,132, respectively, while the accounting for existing capital leases (now referred to as finance leases) remained substantially unchanged. As part of adopting the standard, previously recognized liabilities for deferred rent and lease incentives were reclassified as a component of the ROU assets. The standard did not significantly affect our statements of activities, cash flows, or functional expenses.

2. Liquidity and Availability of Funds

ECS's financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statements of financial position date, are as follows:

	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 2,243,637	\$ 1,165,812
Grants receivable	4,562,406	4,349,611
Investments	<u>1,221,227</u>	<u>1,016,763</u>
Total financial assets as of year-end	8,027,270	6,532,186
Those unavailable for general expenditures within one year:		
Refundable advances	<u>729,999</u>	<u>383,115</u>
Total financial assets available to meet general expenditures within the next 12 months	<u>\$ 7,297,271</u>	<u>\$ 6,149,071</u>

As part of ECS's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. ECS has a line of credit with a \$1,000,000 limit that it could draw upon, as necessary.

3. Investments

Investments are comprised of the following at June 30:

	<u>2023</u>		
	<u>Cost</u>	<u>Unrealized Gain/(Loss)</u>	<u>Fair Value</u>
Equity securities	\$ 24,362	\$ 15,690	\$ 40,052
Treasury notes	455,037	(3,510)	451,527
Exchange traded funds	<u>503,036</u>	<u>226,612</u>	<u>729,648</u>
Totals	<u>\$ 982,435</u>	<u>\$ 238,792</u>	<u>\$ 1,221,227</u>

Episcopal Children’s Services
Notes to Financial Statements

	2022		
	<u>Cost</u>	<u>Unrealized Gain</u>	<u>Fair Value</u>
Equity securities	\$ 24,362	\$ 19,077	\$ 43,439
Exchange traded funds	<u>833,974</u>	<u>139,350</u>	<u>973,324</u>
Totals	<u>\$ 858,336</u>	<u>\$ 158,427</u>	<u>\$ 1,016,763</u>

4. Fair Value Measurements

ECS investments are reported at fair value in the accompanying Statements of Financial Position. The methods used to measure fair value may produce an amount that may not be indicative of the net realizable value or reflective of future fair values. Furthermore, although ECS believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

	2023			
	<u>Fair Value</u>	<u>(Level 1)</u>	<u>(Level 2)</u>	<u>(Level 3)</u>
Equity securities	\$ 40,052	\$ 40,052	\$ -	\$ -
Treasury notes	451,527	-	451,527	-
Exchange traded funds	<u>729,648</u>	<u>729,648</u>	-	-
	<u>\$ 1,221,227</u>	<u>\$ 769,700</u>	<u>\$ 451,527</u>	<u>\$ -</u>

	2022			
	<u>Fair Value</u>	<u>(Level 1)</u>	<u>(Level 2)</u>	<u>(Level 3)</u>
Equity securities	\$ 43,439	\$ 43,439	\$ -	\$ -
Exchange traded funds	<u>973,324</u>	<u>973,324</u>	-	-
	<u>\$ 1,016,763</u>	<u>\$ 1,016,763</u>	<u>\$ -</u>	<u>\$ -</u>

The fair value measurement accounting literature establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority, Level 2 inputs consist of observable inputs other than quoted prices for identical assets, and Level 3 inputs have the lowest priority. ECS uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. When available, ECS measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 3 inputs are used only when Level 1 or Level 2 inputs are not available. ECS did not have any financial assets or liabilities measured at fair value on a recurring basis categorized as level 3 during the years ended June 30, 2023 and 2022.

Level 1 fair value measurements

The fair values of equity securities and exchange traded funds are based on the closing price reported in the active market where the individual securities are traded, when available.

Episcopal Children’s Services
Notes to Financial Statements

Level 2 fair value measurements

The fair values of treasury notes are based on the closing price reported in the active market where the individual notes are traded, when available.

There were no changes during the years ended June 30, 2023 and 2022 to the valuation techniques used to measure fair values on a recurring basis.

5. Property and Equipment

Major classes of property and equipment and their estimated useful lives are as follows at June 30:

	Useful Life in Years	2023	2022
Land and improvements		\$ 858,397	\$ 825,389
Buildings and improvements	5 – 39	7,820,048	8,192,505
Furniture and equipment	3 – 10	5,226,141	5,261,553
Vehicles	5 – 7	567,632	481,218
Construction in process		74,504	-
		14,546,722	14,760,665
Accumulated depreciation		(6,897,754)	(6,821,382)
Net property and equipment		\$ 7,648,968	\$ 7,939,283

Depreciation and amortization expense for the years ending June 30, 2023 and 2022 was \$965,137 and \$890,712, respectively.

6. Debt

In February 2019, ECS obtained a \$600,000 line of credit with a bank. Interest accrues at 1.62% above the Secured Overnight Financing Rate (SOFR) for the applicable interest period. In June 2022, ECS and the bank amended the line of credit agreement to allow for up to \$1,000,000 of borrowings. Interest period is the period commencing on the 7th day of each month and ending on the numerically corresponding date one month later. The line of credit is secured by deposits held with the lender. The line of credit has a maturity date of February 24, 2024. As of June 30, 2023 and 2022, no amounts were outstanding.

7. Leases

Finance leases

Finance leases consist of a building for use in the Head Start program. The lease is payable in monthly installments of \$4,917. At the end of the lease, ECS may purchase the property for any unpaid amounts under the lease.

Operating leases

ECS has various operating leases principally for property and some office equipment, some of which requires the payment of a share of property taxes, insurance, and normal maintenance costs. Termination of the leases is generally prohibited unless there is a violation under the lease agreement.

All leases

ECS does not have any lease agreements with related parties. ECS does not have any leases which contain material residual value guarantees or material restrictive covenants.

The lease cost and other required information for the year ended June 30, 2023, are:

Lease expense:	
Finance lease expense:	
Amortization of right of use asset	\$ 24,432
Interest on lease liabilities	30,190
Operating lease fixed cost	953,661
Short-term lease cost	23,920
Variable lease cost	<u>3,480</u>
 Total lease cost	 <u>\$ 1,035,683</u>
 Other information:	
Cash paid for amounts included in the measurement of lease liabilities:	
Operating cash flows from finance leases	\$ 30,190
Financing cash flows from finance leases	28,810
Operating cash flows from operating leases	751,368
 Weighted-average remaining lease term:	
Finance leases	8.51 years
Operating leases	7.49 years
 Weighted-average discount rate:	
Finance leases	8.03%
Operating leases	3.04%

Episcopal Children’s Services
Notes to Financial Statements

Future minimum lease payments and reconciliation to the statement of financial position at June 30, 2023, are as follows:

	<u>Finance Leases</u>	<u>Operating Leases</u>
2024	\$ 59,000	\$ 799,974
2025	59,000	651,100
2026	59,000	599,073
2027	59,000	520,979
2028	59,000	490,913
Thereafter	<u>206,500</u>	<u>1,401,318</u>
Total future undiscounted lease payments	501,500	4,463,357
Interest	<u>(136,703)</u>	<u>(481,593)</u>
Lease liabilities	<u>\$ 364,797</u>	<u>\$ 3,981,764</u>

At June 30, 2022, commitments, including contractual escalations under these leases were as follows:

2023	\$ 880,639
2024	762,497
2025	702,234
2026	663,284
2027	643,640
Thereafter	<u>2,220,567</u>
	<u>\$ 5,872,861</u>

Lease expense for the year ending June 30, 2022 was \$1,486,617.

8. In-Kind Contributions

ECS recognized in-kind contributions within the statement of activities for the years ended June 30, 2023 and 2022, as follows:

	<u>2023</u>	<u>2022</u>
Rental and donated space	\$ 509,828	\$ 888,252
Volunteer and intern services	7,488,025	6,218,027
Professional services	<u>718,773</u>	<u>886,009</u>
Total in-kind contributions	<u>\$ 8,716,626</u>	<u>\$ 7,992,288</u>

Rental and donated space is recorded based on the appraised value of the space. Volunteer and intern services are recorded based on a standard hourly rate unless the volunteer is operating in their professional role. Professional services are recorded based on the competitive market rate for the professional services contributed. All of the in-kind contributions received by ECS were used in administering the programs.

9. Pension Expense

ECS has an annuity plan (Sec. 403(b)) with OneAmerica under which employees are eligible to participate upon hired. ECS matches the employee's contributions dollar-for-dollar, up to 5% of their annual salary after one year of service and worked at least 1000 hours. Upon completion of five years of service, employees become 100% vested in employer contributions.

Each year ECS may make a base contribution into an annuity account for all eligible employees. The base contribution will be a percentage of each employee's salary and is based on job classification and seniority. To be eligible, employees will have met the requirements to participate in the annuity plan, have one year of service and are still employed on the last day of the plan year (December 31).

Pension expense was approximately \$773,000 and \$788,000 for the years ended June 30, 2023 and 2022, respectively.

10. City of Jacksonville Grant

The City of Jacksonville Grant is a reimbursement for services rendered supporting the Kid's Hope Alliance program. ECS requests reimbursement by submitting monthly expense reports accompanied by supporting documentation. Revenue and expenses for the grant totaled \$1,368,067 and \$1,341,920 for the years ended June 30, 2023 and 2022, respectively.

11. Current Vulnerability Due to Certain Concentration

ECS operates in a heavily regulated environment. Its operations are subject to the administrative directives, rules, and regulations of federal, state, and local regulatory agencies. Such administrative directives, rules, and regulations are subject to change by an act of Congress, legislature, or an administrative change. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

12. Relocation Expenses

In 2022, ECS relocated its headquarters to a new office in Jacksonville, Florida. Relocation expenses incurred were approximately \$150,000 and are considered by management to be a one-time expense. These expenses are included in management and general expense in the statements of activities and are included in office expense in the statement of functional expenses for fiscal year 2022.

13. Subsequent Events

Subsequent events have been evaluated through October 25, 2023, which is the date the financial statements were available to be issued.

Supplementary Information

Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance

1. Note A – Basis of Presentation

The accompanying schedule of expenditures of federal awards and state financial assistance includes the federal award activity of Episcopal Children's Services, Inc. under programs of the federal government for the year ended June 30, 2023. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the requirements described in Chapter 10.650, Rules of the Auditor General. Because the Schedule presents only a selected portion of the operations of Episcopal Children's Services, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of Episcopal Children's Services, Inc.

2. Note B – Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Note C – Indirect Cost Rate

Episcopal Children's Services, Inc. has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

Episcopal Children's Services, Inc.
Schedule of Expenditures of Federal Awards and State Financial Assistance
Year Ended June 30, 2023

Federal Grants / Pass - Through Grantor Program Title	Period	Federal ALN CSFA Number	Pass-Through Grantor Number	Award Amount	Federal Awards Expenditures	State Financial Assistance Expenditures
Federal Awards:						
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:						
Alachua Head Start Grant	8/1/21-7/31/22	93-600		\$ 5,382,500	\$ 331,814	\$ -
Alachua Head Start Carryover Funds	8/1/22-7/31/23	93-600		376,074	-	-
Alachua Head Start Grant	8/1/22-7/31/23	93-600		5,533,078	5,051,221	-
Alachua Head Start Supplemental Funds	8/1/22-7/31/23	93-600		237,204	237,204	-
Central Florida Head Start & Early Head Start Grant	6/1/21-5/31/22	93-600		15,916,482	250,125	-
Central Florida Head Start & Early Head Start Grant	6/1/22-5/31/23	93-600		15,916,482	14,777,057	-
Central Florida Head Start & Early Head Start Supplemental	6/1/22-5/31/23	93-600		432,314	432,314	-
Central Florida Head Start & Early Head Start Supplemental	6/1/22-5/31/23	93-600		249,748	249,748	-
Central Florida Head Start & Early Head Start Consolidated Grant	4/1/23-3/31/24	93-600		21,071,994	1,850,184	-
Duval Early Head Start Grant	4/1/22-3/31/23	93-600		2,681,782	2,681,782	-
Duval Early Head Start Balance of Funds	4/1/22-3/31/23	93-600		2,681,781	1,336,909	-
Duval Early Head Start Supplemental Funds	4/1/22-3/31/23	93-600		144,835	144,835	-
Duval Early Head Start Supplemental Funds	4/1/22-3/31/23	93-600		228,060	228,060	-
Lake Head Start & Early Head Start Grant	11/1/21-10/31/22	93-600		1,796,858	-	-
Lake Head Start & Early Head Start Balance of Funds	11/1/21-10/31/22	93-600		1,796,854	1,045,916	-
Lake Head Start & Early Head Start Supplemental Funds	11/1/21-10/31/22	93-600		99,098	99,098	-
Lake Head Start & Early Head Start Supplemental Funds	11/1/21-3/31/23	93-600		1,939,151	1,939,151	-
North Florida Head Start & Early Head Start Grant	10/1/21-9/30/22	93-600		3,401,592	-	-
North Florida Head Start & Early Head Start Balance of Funds	10/1/21-9/30/22	93-600		3,401,590	1,899,887	-
North Florida Head Start & Early Head Start Supplemental Funds	10/1/21-9/30/22	93-600		188,690	188,690	-
North Florida Head Start & Early Head Start Supplemental Funds	10/1/21-3/31/23	93-600		4,078,747	4,078,747	-
North Florida Head Start & Early Head Start Consolidated Grant	4/1/23-3/31/24	93-600		12,500,270	2,887,224	-
COVID-19 Head Start CRRSA Grant	4/1/21-3/31/23	93-600		888,762	181,069	-
COVID-19 Head Start American Rescue Plan Grant	4/1/21-3/31/23	93-600		3,533,265	1,561,355	-
					<u>41,452,390</u>	<u>-</u>

Episcopal Children's Services, Inc.
Schedule of Expenditures of Federal Awards and State Financial Assistance
Year Ended June 30, 2023

(Continued)

Federal Grants / Pass - Through Grantor Program Title	Period	Federal ALN CSFA Number	Pass-Through Grantor Number	Award Amount	Federal Awards Expenditures	State Financial Assistance Expenditures
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES						
PASS-THRU STATE OF FLORIDA, DEPARTMENT OF						
CHILDREN AND FAMILY SERVICES, FLORIDA						
PARTNERSHIP FOR SCHOOL READINESS:						
Early Learning Coalition of North Florida						
(SR) School Readiness		93-596	EL432	4,727,911	4,697,423	-
(SR) School Readiness	7/1/22-6/30/23	93-575	EL432	9,676,197	9,613,801	-
Other Direct Services: Gold Seal Payments, Performance Funding, Special Ne	7/1/22-6/30/23	93-575	EL432	1,878,256	1,764,836	-
COVID-19 (ARPA) The American Rescue Plan Stabilization Funding	7/1/22-6/30/23	93-575	EL432	45,943,541	42,307,239	-
COVID-19 (CRRSA) Coronavirus Response and Relief Supplemental Act Fund	7/1/22-6/30/23	93-575	EL432	2,144,687	864,808	-
School Readiness Program Assessments	7/1/22-6/30/23	93-575	EL432	34,672	30,783	-
VPK Program Assessment	7/1/22-6/30/23	93-575	EL432	179,665	77,492	-
VPK Wage Incentive (\$15 per Hour minimum wage)	7/1/22-6/30/23	93-575	EL432	2,954,053	2,162,177	-
Alachua Children's Trust - American Rescue Plan	5/1/23-11/1/23	93-575		183,352	26,671	-
Early Learning Coalition of Marion County - American Rescue Plan	1/1/23-9/30/23	93-575		159,687	159,687	-
Early Learning Coalition of Nature Coast - American Rescue Plan	1/1/23-9/30/23	93-575		15,600	15,600	-
Early Learning Coalition of Lake County - American Rescue Plan	1/1/23-9/30/23	93-575		102,086	102,086	-
Early Learning Coalition of Duval County - American Rescue Plan	1/1/23-9/30/23	93-575		50,820	42,730	-
Early Learning Coalition of Alachua County - American Rescue Plan	1/1/23-9/30/23	93-575		34,273	34,273	-
Early Learning Coalition of North Florida - American Rescue Plan	1/1/23-9/30/23	93-575		124,672	124,672	-
Total CCDF Cluster					62,024,278	-
(PDG) Preschool Development Grant		93.434	EL432	74,990	71,020	-
Temporary Assistance for Needy Families	7/1/22-6/30/23	93.558	EL432	4,103,819	4,077,356	-
Social Services Block Grant	7/1/22-6/30/23	93.667	EL432	11,111	11,040	-
Early Learning Florida through University of Florida	9/1/22-8/31/23	84.419A	EL432	13,000	13,000	-
Early Learning Florida through University of Florida	8/1/22-6/30/23	84.419B	EL432	50,000	26,430	-

Episcopal Children's Services, Inc.
 Schedule of Expenditures of Federal Awards and State Financial Assistance
 Year Ended June 30, 2023

(Continued)

Federal Grants / Pass - Through Grantor Program Title	Period	Federal ALN CSFA Number	Pass-Through Grantor Number	Award Amount	Federal Awards Expenditures	State Financial Assistance Expenditures
U.S. DEPARTMENT OF AGRICULTURE PASS THRU STATE OF FLORIDA, DEPARTMENT OF HEALTH:						
Child Care Food Program	10/1/21-9/30/22	10.558	S-583	-	258,035	-
Child Care Food Program	10/1/22-9/30/23	10.558	S-583	-	1,217,915	-
					<u>1,475,950</u>	<u>-</u>
State Financial Assistance:						
STATE OF FLORIDA AGENCY FOR WORKFORCE INNOVATION:						
Early Learning Coalition of North Florida Voluntary Pre-Kindergarten (VPK)	7/1/22-6/30/23	48.108	EL432	16,678,349	-	16,271,753
					<u>-</u>	<u>16,271,753</u>
					<u>\$ 109,151,464</u>	<u>\$ 16,271,753</u>

Episcopal Children's Services, Inc.
 Schedule of Source and Expenditures of City Grant Funds
 Year Ended June 30, 2023

	City FY 2022-2023 Grant #2 8739-15	City FY 2021-2022 Grant #1 8739-15
CITY OF JACKSONVILLE PUBLIC SERVICE GRANT FOR FISCAL YEAR 2022-2023:		
Amount of award	\$ 105,000	\$ 93,000
Actual funds received from city in last audit period	(25,000)	(82,307)
Actual amount received this period	-	(10,693)
Amount remaining to be distributed	<u>\$ 80,000</u>	<u>\$ -</u>

Item	Budgeted	Actual October 1, 2021 June 30, 2022	Remaining Balance
Salaries and benefits	\$ 25,000	\$ 25,000	\$ -
Other operating expenses	80,000	-	80,000
Total	<u>\$ 105,000</u>	<u>\$ 25,000</u>	<u>\$ 80,000</u>

Item	Budgeted	Actual October 1, 2021 June 30, 2022	Actual July 1, 2022 September 30, 2022	Remaining Balance
Other operating expenses	\$ 93,000	\$ 82,307	\$ 10,693	\$ -
Total	<u>\$ 93,000</u>	<u>\$ 82,307</u>	<u>\$ 10,693</u>	<u>\$ 10,693</u>

Episcopal Children's Services, Inc.
Schedule of Findings and Questioned Costs
Federal Programs and State Projects
Year Ended June 30, 2023

Section I - Summary of Independent Auditors' Results

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:
 Material weakness(es) identified? Yes ___ / No __X__

Significant deficiency(ies) identified that are not considered to be material weaknesses? Yes ___ / No __X__

Noncompliance material to financial statements noted? Yes ___ / No __X__

Federal Awards

Internal control over the major program:
 Material weakness(es) identified? Yes ___ / No __X__

Significant deficiency(ies) that are not considered to be material weaknesses? Yes ___ / No __X__

Type of auditors' report issued on compliance for the major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)? Yes ___ / No __X__

Identification of federal major programs:

CFDA Number	Name of Federal Program or Cluster
93.600	Head Start
93.558	Temporary Assistance for Needy Families

Dollar threshold used to distinguish between type A and type B programs: \$3,000,000

Auditee qualified as low-risk auditee? Yes __X__ / No ___

Section II - Financial Statement Findings

There were no financial statement findings reported during the June 30, 2023 audit.

Section III - Federal Award Findings and Questioned Costs

There were no federal award findings or questioned costs reported during the June 30, 2023 audit.

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Episcopal Children's Services, Inc.
Jacksonville, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Episcopal Children's Services, Inc., which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 25, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Episcopal Children's Services, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the effectiveness of Episcopal Children's Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Episcopal Children's Services, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Episcopal Children's Services, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

FORVIS

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Episcopal Children's Services, Inc.'s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Episcopal Children's Services, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

FORVIS, LLP

**Jacksonville, Florida
October 25, 2023**

Independent Auditor’s Report on Compliance for Each Major Program and Major State Project and on Internal Control Over Compliance Required by the Uniform Guidance and Chapter 10.650, *Rules of the Auditor General*

Board of Directors
Episcopal Children's Services, Inc.
Jacksonville, Florida

Report on Compliance for Each Major Federal Program and Major State Project

Opinion on Each Major Federal Program and State Project

We have audited Episcopal Children's Services, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* and described in the Department of Financial Services State Projects Compliance Supplement that could have a direct and material effect on each of Episcopal Children's Services, Inc.'s major federal programs and state projects for the year ended June 30, 2023. Episcopal Children's Services, Inc.'s major federal programs and major state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Episcopal Children's Services, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program and State Project

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and *Rules of the Auditor General Chapter 10.650, Florida Single Audit Act Audits Nonprofit and For-Profit Organizations*. Our responsibilities under those standards and the Uniform Guidance are further described in the “Auditor’s Responsibilities for the Audit of Compliance” section of our report.

We are required to be independent of Episcopal Children's Services, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program and state project. Our audit does not provide a legal determination of Episcopal Children's Services, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Episcopal Children's Services, Inc.'s federal programs and state projects.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Episcopal Children's Services, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Episcopal Children's Services, Inc.'s compliance with the requirements of each major federal program and state project as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and *Rules of the Auditor General Chapter 10.650, Florida Single Audit Act Audits Nonprofit and For-Profit Organizations*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Episcopal Children's Services, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Episcopal Children's Services, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and *Rules of the Auditor General Chapter 10.650, Florida Single Audit Act Audits of Nonprofit and For-Profit Organizations*, but not for the purpose of expressing an opinion on the effectiveness of Episcopal Children's Services, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program and state project on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program and state project will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program and state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

FORVIS

Our consideration of internal control over compliance was for the limited purpose described in the “Auditor’s Responsibilities for the Audit of Compliance” section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and *Rules of the Auditor General Chapter 10.650, Florida Single Audit Act Audits of Nonprofit and For-Profit Organizations*. Accordingly, this report is not suitable for any other purpose.

FORVIS,LLP

**Jacksonville, Florida
October 25, 2023**



Board of Directors

Jeff Feller
Chairperson
Alachua

Bob Milner
Vice Chair
Bradford

Stephanie McClendon
Secretary
Suwannee

Patricia Knight
Executive Committee
Gilchrist

Paul Metts
Executive Committee
Alachua

Christina Seifert
Immediate Past Chair
Columbia

Jason Cason
Levy

Kindall Crummey
Baker

Irma Phillips-Maxwell
Alachua

Becky Sharpe
Lafayette

Amanda Manske
Union

Stuart Wegener
Alachua

May 29, 2024

Scott Koregay, County Manager
Bradford County Board of County Commissioners
P.O. Drawer B
Starke, Florida 32091

Dear Mr. Koregay,

Please accept this letter and the attached report as Meridian’s request for FY2025 funding. As you know, Meridian seeks local matching funds from the counties we serve so that we can meet our requirement to generate local match for State and Federal funds. Those funds support services to those who cannot otherwise afford them.

We are requesting the same amount as last year to go toward Meridian’s required local match. The details of our funding and our FY2025 request are within the presentation.

Please let us know the date and time of the next regularly scheduled commission meeting, so we can present our report in person. We are happy to answer any questions in the meantime.

Sincerely,

Don Savoie
President / CEO

Cc: Bob Milner, Meridian Board Member
Amanda Brown
Heather Hinds

BOARD OF COUNTY COMMISSIONERS

BRADFORD COUNTY

**FUNDING AGREEMENT FOR THE PROVISION OF MENTAL HEALTH
AND ADDICTION SERVICES**

THIS AGREEMENT entered into this ____ day of _____, 2024, by and between the **Board of County Commissioners of Bradford County**, hereinafter referred to as the “Commission,” and **Meridian Behavioral Healthcare, Inc.**, an independent contractor, hereinafter referred to as “MBH”.

For and in consideration of the mutual undertaking and agreements hereinafter set forth, the Commission and MBH agree as follows:

1. The Commission Agrees:

A. To provide funds to MBH consistent with the requirements of Florida Statute (§394.76) for the provision of general mental health, and substance use services, including Baker Act services to the citizens of Bradford County in the amount of \$83,018.25. This sum is for the fiscal year beginning October 1, 2024, and ending September 30, 2025, and the Commission’s allocation to operate the program and facilities for services for citizens of Bradford County.

B. To release such funds in the amount of \$6,918.16 for the first 11 months (to equal \$76,099.76), and then release \$6,918.49 in month 12.

2. MBH Agrees:

A. To provide mental health and substance use services, including Baker Act services to the citizens of Bradford County.

B. To provide services to any person and ensure that no service will be denied and/or delayed to any person because of race, creed, color, national origin, sex, age or ability to pay.

C. To ensure that all information regarding clients be safeguarded in accordance with 45 C.F.R. § 205.50. 42 C.F.R..

D. To comply with the provisions contained in the Civil Rights certificate.

E. To provide, monitor, evaluate, and audit all programs funded under the terms of this agreement according to Federal and C&F guidelines, rules, regulations, instructions, and the approved C&F Plan.

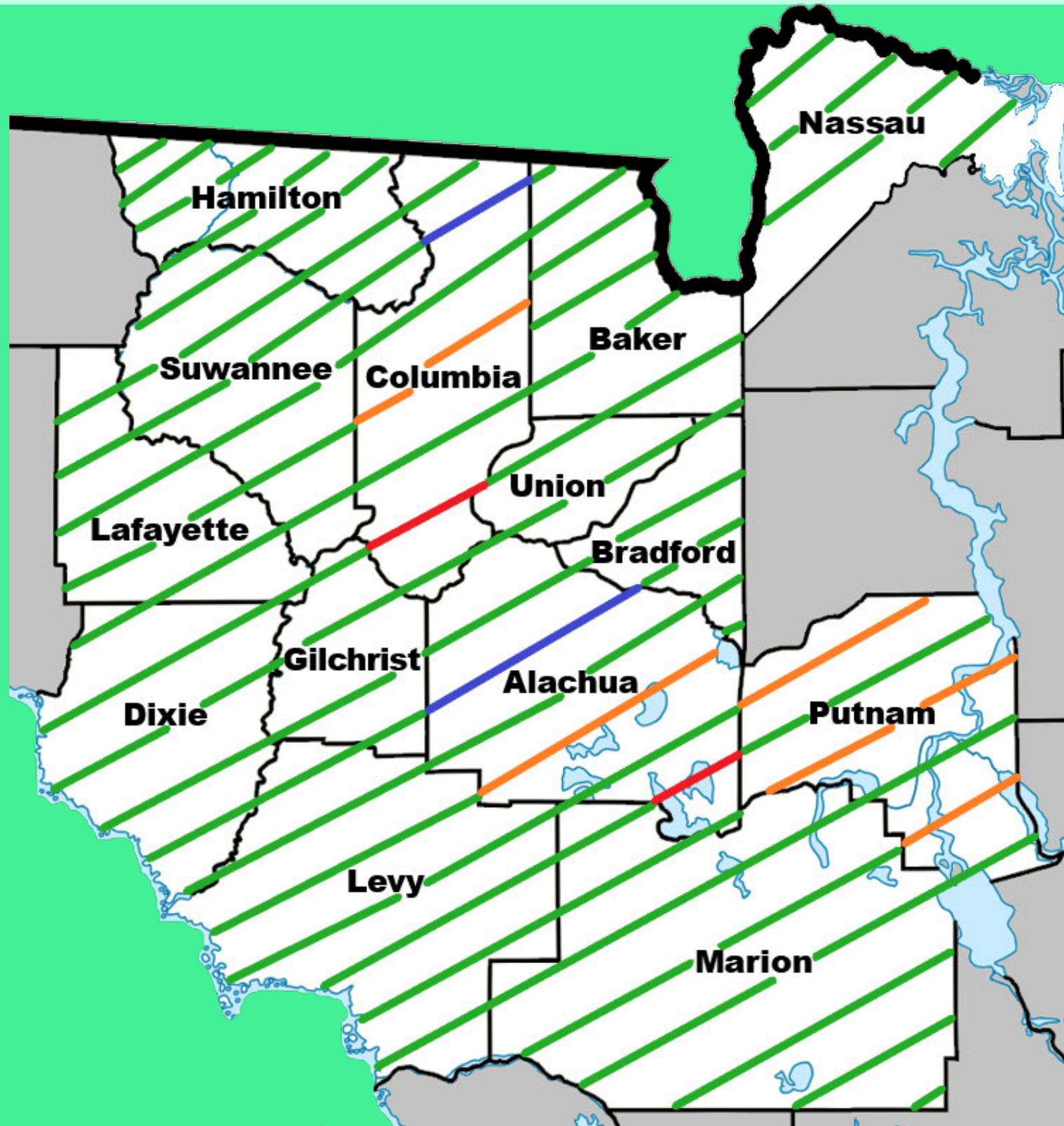
F. Any funds expended in violation of this agreement or in violation of appropriate Federal and State requirements, or any funds claimed by MBH which are determined by the Commission to be in violation of appropriate departmental or federal guidelines shall be refunded



Annual Report

Bradford County
2024





	Outpatient Site
	Residential/Inpatient
	Receiving Facility
	Primary Care



- For over 50 years, Meridian has been providing mental health and supportive services to the communities we serve.
- Established in 1971
- Accredited by the Council for Accreditation of Rehabilitation Facilities (CARF)
- Addresses a broad range of individual and community needs:
 - Mental Health
 - Substance use disorders
 - Adults and children
 - Continuum of services and levels of care
 - Supportive services



Mission

Promote the health, recovery, and well-being of those affected by mental illnesses and substance use disorders through prevention, coordinated treatment, and supportive services.



Providing evidence-based treatment
Promoting a healthier community

Vision

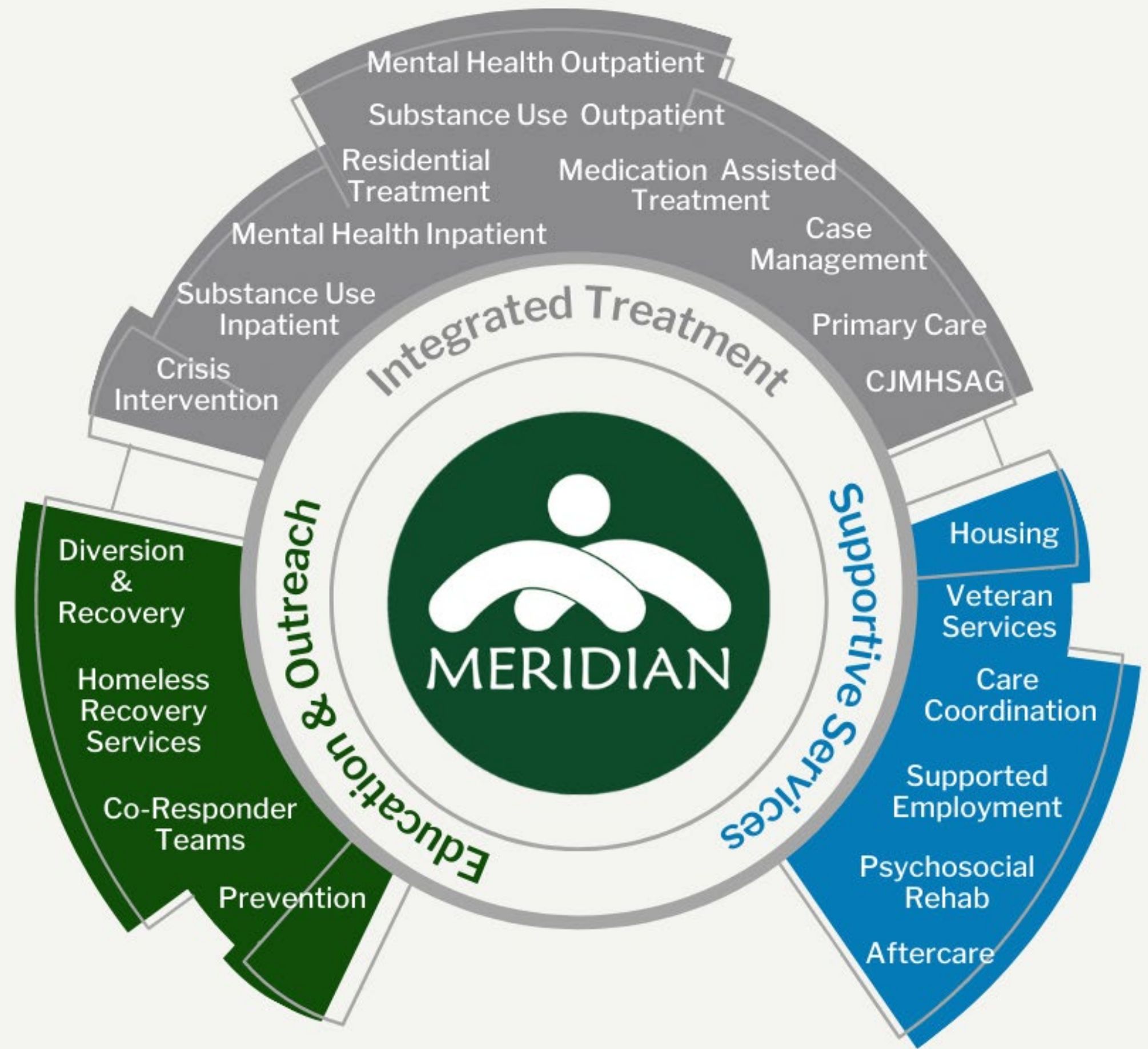
Hope, recovery, and wellness are within everyone's reach



Meridian Services

Meridian Behavioral Healthcare provides a continuum of services in both the adult and children's scope of services.

Meridian continues to expand services based on the needs of the communities Meridian serves.





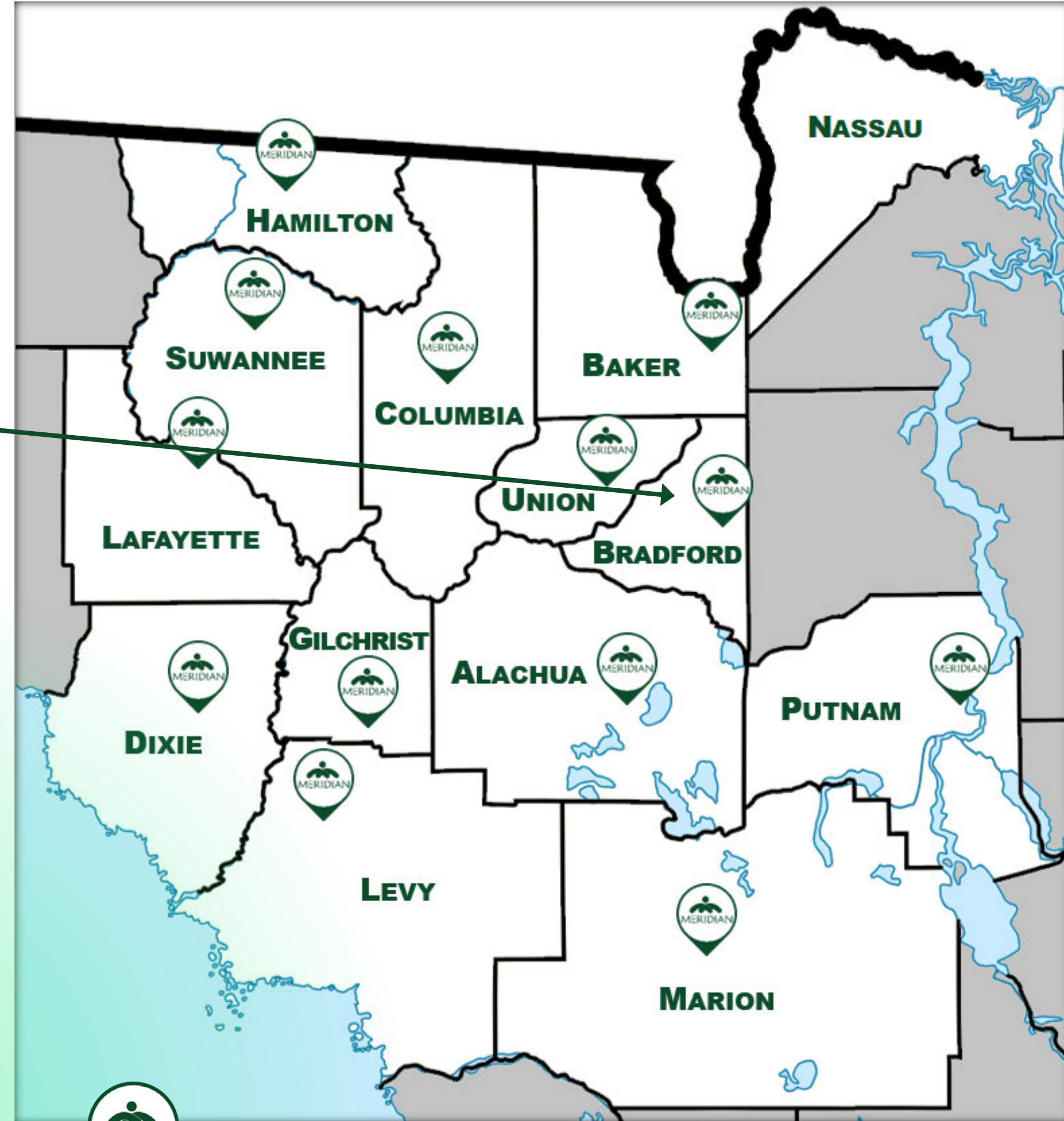
Telehealth Services

764 Bradford County residents received 4,106 telehealth services so far in FYE 2024*

Faster access to treatment seen in the comfort of their own home.

Clients with no device may qualify for a Meridian provided tablet with data plan at no cost.

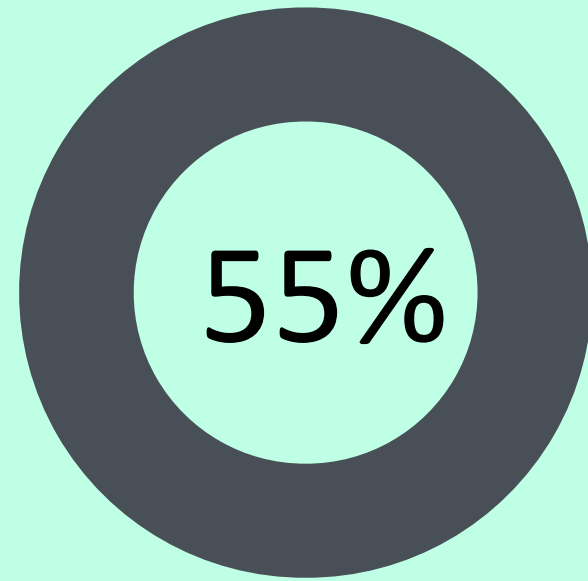
*July 2023 through May 2024



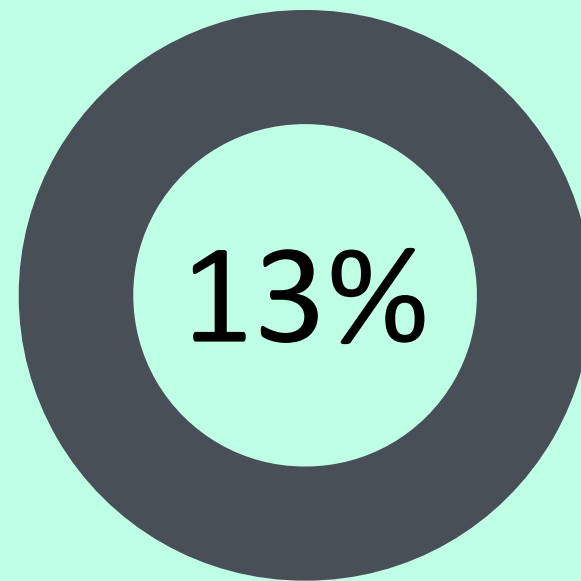
Offices in 13 Counties & Growing

Who We Serve in Bradford County

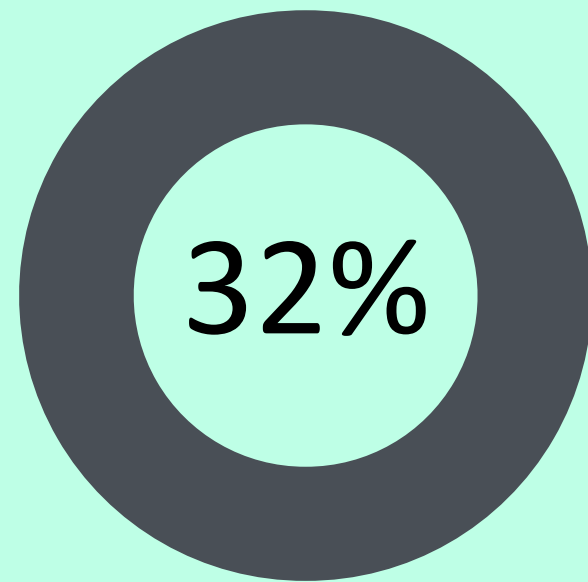
July 2023 through May 2024



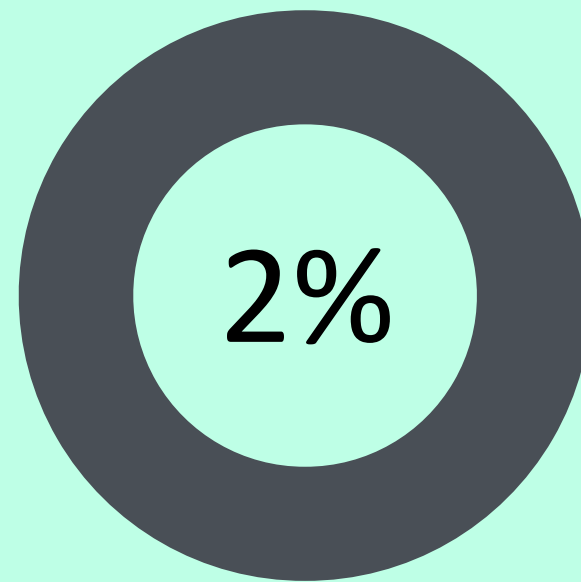
White



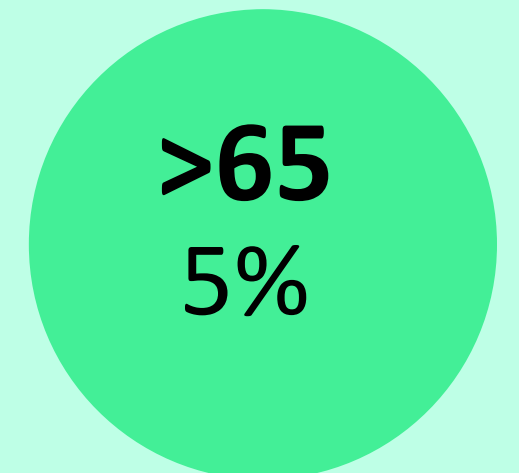
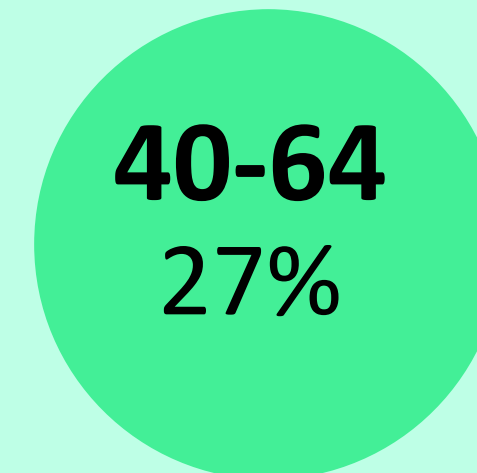
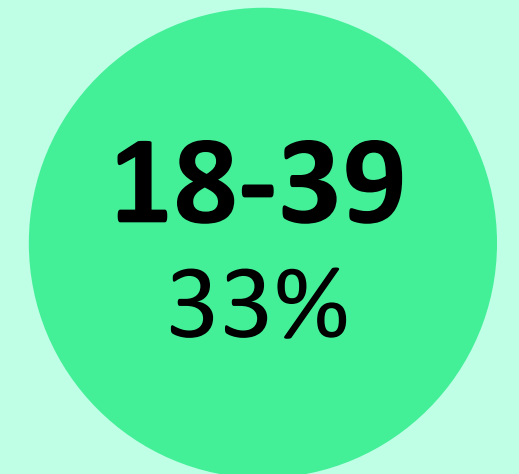
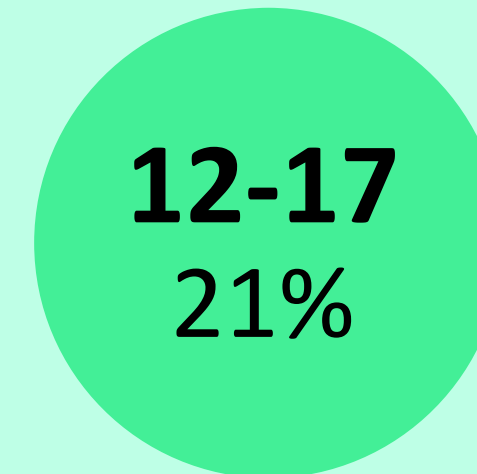
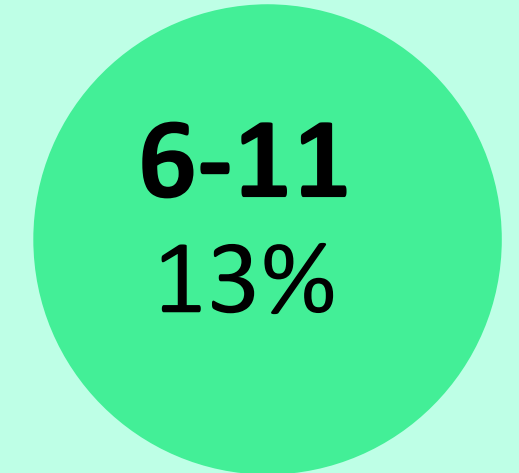
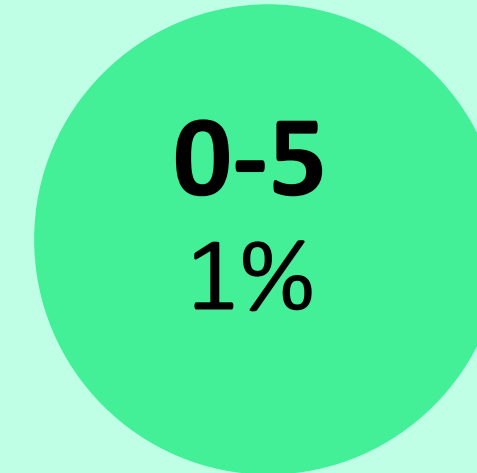
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Other/ Unspecified/ Multi



Hispanic



Age Groups



SERVICES WE PROVIDE TO BRADFORD COUNTY RESIDENTS

July 2023 through
May 2024



Adults



56

Acute Care



436

**Outpatient
Counseling**



324

**Psychiatric
Care**



109

**Medication
Assisted
Treatment**



33

**Mobile
Response Team**



Children



38

Acute Care



344

**Outpatient
Counseling**



17

**Community
Action Teams**



104

**Psychiatric
Care**



74

**Mobile
Response Team**

Payers

Meridian accepts a wide range of payers, ensuring that local, public funds are the payer of last resort.

Poverty

The majority of those we see (81% for Bradford County) are at or below federal poverty guidelines; and 1% of those seen were ineligible for any subsidy to address the cost of their care.

Indigent Care

Indigent Care is funded through the Medicaid, state DCF and local matching funds.

- 37% of the services provided thus far in FYE 2024 (July 2023 - May 2024) have been paid for with indigent care funding from the state and county.
- 38% have been covered by Medicaid.
- 19% have some form of insurance, but insurance only covers 6% of the services these individuals need and receive.



Funding Requirement

Meridian is required to generate local matching funds for some of our state and federal funds. Our expected FYE 2025 local match requirement is \$ 1,925,248.

We are requesting the same amount as last year to cover the demand for services in the County, which include the addition of Mobile Response Teams (MRT) and Community Action Teams (CAT), bringing the County contract with Meridian to \$ 83,018.25.





Contact Information

Email:

don_savoie@mbhci.org

Phone:

352.374.5600 ext. 8220

Website

www.mbhci.org

Mailing Address

4300 SW 13th Street
Gainesville, FL 32608





Hope. Recovery. Wellness.

May 1, 2024

Subject: Retirement plans of Don Savoie, President & CEO

Dear Meridian Partners and Community Stakeholders:

From Don Savoie, President/CEO:

It is with gratitude and a sense of accomplishment that I share my intent to retire as President and Chief Executive Officer of Meridian at the end of 2024. Life is a path and a journey, and with the support of my family I have decided that it is the right time for me to take this next step in my journey.

Words do not express my sincerest appreciation and thanks to the staff, Board of Directors, and our partners for the support you have offered me in my career. I am truly grateful for the opportunity given, and so proud of all we have accomplished together. While my path is changing, the path for Meridian remains constant, steadfast, and crucial to the health and wellbeing of all of us. The talented staff and Board of Directors remain vigilant and committed to the caring and life affirming work that Meridian has been known for well over 50 years.

I've shared my intention with Meridian's Board of Directors, and I must say, collectively, they have been very supportive of my decision. They have supported me throughout my tenure as President/CEO and now gracefully support my decision to enter retirement. The Board requested that I remain fully engaged in the daily operations and aid in developing a succession and transition plan with Meridian's continued success as our collective goal.

It has been, and will always be, an honor and a privilege to serve the Meridian team. I look forward to seeing the great things Meridian has in its future as the organization continues forward in its mission.

From Jeff Feller, Chairperson of the Meridian Board of Directors:

On behalf of myself and the Board, we want to personally express our sincerest appreciation for Don's dedication and service to the mission of Meridian, as well as his dedication to the communities we serve throughout North Central Florida.

Board of Directors

Jeff Feller
Chairperson
Alachua

Bob Milner
Vice Chair
Bradford

Stephanie McClendon
Secretary
Suwannee

Patricia Knight
At Large

Paul Metts
At Large

Christina Seifert
Immediate Past Chair
Columbia

Denise Bennett
Alachua

Jason Cason
Levy

Kindall Crumney
Baker

Irma Phillips-Maxwell
Alachua

Becky Sharpe
Lafayette

Amanda Manske
Union

Stuart Wegener
Alachua

NOTICE: This letter and any attachment contains confidential information that may be legally privileged. If you are not the intended recipient, you must not review, retransmit, copy, use, or disseminate this letter and/or any attachments. If you have received this letter in error, please notify us immediately by telephone -

(352) 374 - 5600 - and discard this letter and any attachments.

Admin Office: 1565 SW Williston Rd. Gainesville, FL 32608

(352) 374 - 5600 | (800) 330 - 5615

TTY Area (800) 955 - 8771 | TTY Local (800) 955 - 8771

MyMeridianHealthcare.org



During the organization's most tumultuous times in history, I've personally witnessed Don's inspiring leadership skills in action. He has successfully navigated the Meridian team through a global pandemic with grace and a clear sense of commitment to the health, safety, and wellness of our communities. The growth of this organization under Don's leadership has been nothing short of amazing, from organization-wide programmatic expansion to employing some of the newest innovations in behavioral healthcare, all to improve the lives of those in need. Don will remain in his current role as President & CEO through the end of 2024 and serve as an advisor to the Board of Directors throughout the CEO selection and succession process.

Please join us in congratulating Don on a lifetime of service and a retirement that will culminate his wonderful career.

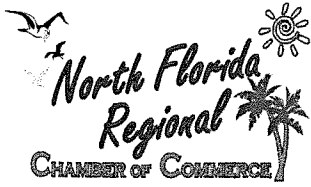
Sincerely,



Jeff Feller
Chairman, Board of Directors



Don Savoie
President & CEO



Serving:

Bradford,
South West Clay
and Union County

*"Our mission is to give
tourists a reason to visit,
businesses a reason to locate, and
citizens a reason to reside, work and
participate in our region of Florida."*

Chairman
Jeff Oody

Chair Elect
Brad Smith

Treasurer
Chris Page

Past Chair
Brad Bishop

Board Members

James Eison
Steve Futch
Rhonda Hamilton
Scott Kornegay
Justis Smith
Denny Thompson
Jennifer Whitehead

STAFF

President/CEO

Pam Whittle, IOM
Pam@northfloridachamber.com

Business Services

Susan (Becky) Norman
Susan@northfloridachamber.com

100 East Call Street * Starke, FL
32091
904-964-5278
904-964-2863 fax

www.northfloridachamber.com
Like us on facebook
NFRegionalChamber

Chamber board meetings are the
second Thursday of the month.
The Annual meeting is held the
first Saturday of February.

June 17, 2024

Bradford County Board of County Commission,

North Florida Regional Chamber of Commerce would like to request to remain in the county budget as we have in the past years. Several years ago we were asked by the Chairman to submit a request that decreased our budget ask by 25% and we were happy to oblige, to help better our county. So NFRCC is today asking to be kept in the county budget at the same reduced amount of \$9,375.00 for the coming fiscal year.

The following pages will give you just a glimpse of the things the Chamber does to support the County and Business Community.

Thank you for your consideration,

Pam Whittle, IOM
President / CEO
North Florida Regional Chamber of Commerce

North Florida Regional Chamber of Commerce

Define the Chamber

- NFRCC is a 501c6 Not-for-Profit Organization
- Established in 1945
- 2 full time staff
- 200 Members in Starke, Keystone Heights, and Lake Butler
- 11 board members representing the service area
- North Florida Regional Chamber of Commerce works in support of and partnering with the County, the Cities, Bradford County Tourist Development Council, North East Florida Economic Development Corporation, N. Florida Economic Development Partnership, Communities In Schools, CareerSource North Central Florida, Bradford Education Foundation, and the Downtown Merchants
- Name change to North Florida Regional Chamber of Commerce in the late 1990s to better reflect the region we serve:
- The Chamber is a valuable asset to our local economy by promoting our communities and small businesses, while representing our vision to local and state entities. Partnering with multiple organizations making our region attractive to those planning to visit or relocate.

Special Events – Why are they important to the County?

- Brings NEW money into the economy
- It is a Clean Industry
- Encourage and promote civic involvement and pride
- Encourage community beautification and revitalization
- Helps diversify and stabilize local economy
- Helps attract additional businesses and services to support local tourism industry
- Providing tax dollar revenue increase via gas, restaurants and hotels
- Long term benefits are return visitors, relocation of businesses and exposure

Events

- NFRCC Annual Meeting
- Ticket sales and Ribbon Cutting for the Bradford Agricultural Fair
- Bradford Strawberry Festival
- Memorial Day Celebration (memorial flags in Downtown)
- Chalk It Up
- Pumpkin Escape

- Veteran’s Day celebration
- Shop Small Saturday
- Christmas On Call Street
- Starke Christmas Parade

Business Retention and Growth

- Business retention is always at the forefront maintaining our current businesses, assisting them with resources to grow financially and expand in personnel. Encouraging them to work together shop locally and to use the social media tools to cross reference the services they provide.
- The Chamber uses all the advertising opportunities in our area to promote and retain businesses. Chamber Chatter emails reach over 400 email addresses in our area, articles in the Bradford County Telegraph have a wide reach of over 20 Thousand subscribers. The Chamber uses segments on WEAG radio to reach over 1 million listeners, and social media pages that are updated by staff reach over 1500 per day.
- Work closely with the county and Cities recruiting businesses that are looking to relocate or grow in the Bradford region.

Rural County Days –

- The Chamber plays a very important part in orchestrating this event each year growing it from the original 5 counties to over 35 Rural Counties in attendance in 2024.
- Chamber staff is part of the planning committee that has already begun to work on the 2025 RCD event scheduled for March 19 & 20.
- The Chamber is responsible for setting up and creating the Bradford County display on the courtyard as well as orchestrating the Strawberry Shortcake that is distributed to over 1500 in Tallahassee

Social Media and Promotion

- North Florida Chamber
- Bradford County Strawberry Festival
- Governor Charley E Johns Conference Center
- Downtown Merchants
- Blue Logo signs on SR 223 and Tail marker Signs
- Billboards on South ends of the Truck Route
- Community Calendar

Community Partners

- ESF 18
- Admin for the TDC
- Rental agent for the Johns Center
- Business Services for CSNCFL
- Board Member NFEDP
- Member DTM

NFRCC would like to continue to the active partnership the Chamber and County have experienced over the past year. At the same time search out new ways to serve our county and its residents in the future.

North Florida Regional Chamber of Commerce would request to be placed in the Bradford County budget in the amount of \$9.375.00.

Thank you for your consideration,

Pam Whittle, IOM
President / CEO North Florida Regional Chamber of Commerce



Suwannee River Economic Council, Inc.

**Post Office Box 70
Live Oak, Florida 32064**

Administrative Office - Phone (386) 362-4115

Fax (386) 362-4078

E-Mail: mattpearson@suwanneec.net

Website: www.srecinc.org

May 6, 2024

Ms. Carolyn Spooner, Chairperson
Bradford County Board of County Commissioners
P.O. Drawer B
Starke, Florida 32091

RE: Budget Request for 2024-2025 Budget Year

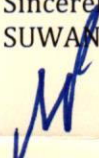
Dear Ms. Carolyn Spooner:

The Suwannee River Economic Council, Inc. (SREC, Inc.) the current Service Provider for Senior Services requests Bradford County to provide \$6463.00 for fiscal year 2024-2025 for the continuation of services to the elderly.

The funding will be used to provide the required match for Federal and State funding. The County's contribution, State and Federal funds will be utilized to provide necessary services to assist seniors to remain in their homes; thus, preventing institutionalization.

Your continued support to the seniors in Bradford County is greatly appreciated. If you have questions or desire additional information, please advise.

Sincerely,
SUWANNEE RIVER ECONOMIC COUNCIL, INC.


Matt Pearson
Executive Director

MP/hm

c: Denny Thompson, Clerk of Courts
Barbara Hamric, Finance Director
Local Cash
c: srec\mpcorresp\county\request



BRADFORD-COLUMBIA-DIXIE-GILCHRIST-HAMILTON-LAFAYETTE-LEVY-MADISON-PUTNAM-SUWANNEE-TAYLOR-UNION

"This institution is an equal opportunity provider and employer."

Visit Natural
NORTH FLORIDA®

April 11, 2024

Mr. Scott Kornegay, County Manager
Bradford County
945 North Temple Avenue
Starke, FL 32091-2110

RE: Request for Appropriation of Funds for Fiscal Year 2024-25
The Original Florida Tourism Task Force
Cooperative Regional Marketing Program

Dear Scott:

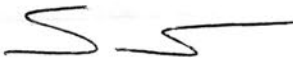
On behalf of The Original Florida Tourism Task Force, this is a request for funds from the County for Fiscal Year 2024-25 in the amount of \$2,000.

The funds being requested for the next year is the same level provided in Fiscal Year 2023-24. Counties in the region are being asked to provide a contribution to fund a cooperative regional marketing program. In addition, grant funds will be requested from FloridaCommerce to support the activities of The Original Florida Tourism Task Force.

This letter does not constitute an invoice for payment. An invoice requesting payment of this amount will be sent after October 1, 2024.

If you have any questions concerning this matter, or if you would like for a representative to attend any budget hearings or meetings, please do not hesitate to contact Lauren Yeatter, Senior Planner at 352.955.2200, ext. 113.

Sincerely,



Scott R. Koons, AICP
Executive Director

xc: ~~Honorable Denny Thompson~~, County Clerk

o:\acctng\dues 25\fy24-25 tourism dues.docx

The Original Florida Tourism Task Force
2009 NW 67th Place
Gainesville, FL 32653-1603
352.955.2200 · 877.955.2199

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

DONATION/FUNDING REQUEST APPLICATION – YOUTH ATHLETICS

Bradford County strives, using its limited finances, to support local, not-for-profit entities that provide positive outlets and activities for the young people of our community. To that end, the Board often makes available certain resources, in the form of donations or grants, to those entities.

Entities desiring to request a donation/funding from Bradford County, Florida, must complete this form and provide the additional information outlined below.

Name: Bradford Cowboys Athletic Association

National/State Affiliation: American Youth Football, Inc

Years in Existence: Nine

Address: P.O. Box 1396, Starke, FL 32091

Contact Telephone: Rodney Mosley 904-412-6300 or Brandy Addison 904-263-2938

Sports/Activities Provided: Youth Football and Cheer/Dance

Number of Participants per Sport: 100 football; 30 Cheer

Funding Request \$ \$15,000.00

Statement of Need (Why should you be funded?): Our mission is to enable young people to benefit from participation in an organized team sports and activities in a safe and structured environment. Through this active participation, our program teaches the fundamental values, skills, and knowledge that young people will use throughout their lives. American Youth Football, Inc/Cowboys seeks to provide fun athletic learning opportunities for children, while emphasizing the importance of academic success. Being a non-profit organization, each year we seek donations from both past and potential businesses and individuals. Unfortunately, donations aren't always consistent and vary from year to year. Since we have a number of athletes that are unable to fully pay registration fees, external funding is necessary to maintain scholarships to assist in covering said registrations fees and new equipment purchases on an annual basis. This year we have to purchase new protective equipment for both football and cheerleaders which includes shoulder pads, football helmets and cheer mats for our participates.

Attach additional page(s), if necessary.

In addition to the information provided above, please provide the following:

1. Proof of not-for-profit status;
 2. Itemized, annual budget for the fiscal year for which you are seeking funding;
 3. List of other sources of funding that you have received or expect to receive; and
 4. Names/addresses/telephone numbers for the Board of Directors of the group.
-

This form must be submitted during the Funding Request Application Period which is between April 1 and May 31 of the fiscal year prior to the fiscal year for which you are seeking funding. Submit this form and the additional information outlined above to the Office of the County Manager, Bradford County Courthouse, 945 N. Temple Avenue, Starke, Florida 32091.

Following the evaluation of your application and the development of the Annual Budget, you will be notified in writing of the decision regarding your donation/funding request. This should occur no later than July 31 of the year that you submit your request.

Board of Directors for the Bradford County Cowboys

President: Rodney Mosley- 904-412-6300 Email: rodney.mos@gmail.com

Co President(training) : Patrick Hampton 904-452-1155 hamptonp33@gmail.com

Vice President: Willie Brown-904-861-4759 Email: sgtbrown22@yahoo.com

Secretary: Brandi Bell- 904-263-6313 Email: bbmommy088@yahoo.com

Treasurer: Brandy Addison - 904-263-2938 Email: brandyaddison@hotmail.com

Football coordinator: Demarkus Davis 352-256-0359

Email:Demarkusd44@gmail.com

Equipment manager: Xavier Cummings, Sr Email: Xaviercummingsr@gmail.com

Fundraising/Cheer coordinator: Bella Parker- 904-864-4505 Email:

teammombparker@gmail.com

Concession Manager: Brandy Addison- 904-263-2938 Email:

Brandyaddison@hotmail.com

2024 Fall Season BCAA Youth Football Budget

			Budget
Revenues:	Fall BCAA		
	Revenue for Sign-ups (football)	reg fee \$175 ea	\$ 2,600.00
	Revenue for Sign-ups (Cheer)	reg fee \$300 ea	
	Gate/Concessions (Games)	based on 4 home dates (& 4 Cowboy teams)	800.00
	Concession stand (Thomas St)		350.00
	Fundraising	Krispy Kreme/helmet drive/Calender/County Meats	800.00
	Donations	Sponsorship, general	500.00
	Board Member dues	projected 4 meetings	200.00
	Grants	Monies from City/County Commission	15000.00
	Total Revenues		\$20,250.00
Expenses:	Fall BCAA		
	Merchant Fees (SQUARE)/(PAYPAL)	Credit Card Processing fee (SQUARE.com)	(200.00)
	League Fees (5 teams/cheer)	American Youth Football, Inc (\$600/combo or \$100/cheer)(ins. \$1200)	\$ (2,000.00)
	Refund registration - Football	\$175 ea.	
	Refund registration - Cheer	\$300 ea.	
	Game Forfeiture fees	estimated \$300 per game	-
	EQUIPMENT (FIELD)		
	striping paint	Regular price @ \$8.19/can (18 cans)	(180.00)
	cones		(50.00)
	footballs		(250.00)
	kicking tees		(40.00)
	five 5 Gal cooler		(300.00)
	Sponges	for cooling players during practice/games	(100.00)
	EQUIPMENT (PLAYER)		
	Helmet Decals (schoolpride.com)	2023 price = \$9.86 (80 decals) + \$30 S&H	(818.80)
	Jerseys	Jerseys and Cowboys added to pants (\$150 for cowboys)	(9,800.00)
	Pants	based on price of \$25 each	
	helmets	approx. \$150 each	(3,800.00)
	Shoulder pads	approx.\$44ea.	(880.00)
	mouthpieces	based on 100	(80.00)
	socks - Pink		
	socks - black		(525.00)
		100 at \$1.55 plus S&H	
	replacement ear pads	\$8/pair	(96.00)
	freight		(260.00)
	CHEER		
	uniforms	tops, skirts/briefs, shoes, pom-poms, socks	(2,000.00)
	hair bows	Blue and pink - separate bows	
	Coaching Clinics/Seminars	certification for coaches	(300.00)
	Concessions	food, drink, supplies, etc.	(3,500.00)
	Office Supplies	Paper, Ink, ink stamps	(300.00)
	Homecoming	BHS homecoming (candy, decorations, etc.)	(450.00)
	Trophies & certificates		(1,500.00)
	Advertising - newspaper/schools		(500.00)
	Advertising - banners, business cards		(500.00)
	Referees	Cost dependent on game (4 refs = \$145, 3 refs = \$115)	(2,440.00)
	Custodial Fees	Cost per game, clinics, etc. \$125	(500.00)
	Postal	annual renewal	(92.00)
	Banquet	location, food, drink, supplies, etc.	(500.00)
	Equipment Cleaner	detergent and deodorizer	(75.00)
	Annual report	Sunbiz.org	(75.00)
	Taxes 2023	FLDOR concessions 2023 (estimate)	(400.00)
	Notebooks	football	(80.00)
	Floral/Funeral	sympathy cards, flowers, get-well, etc...	(400.00)

	Donations	<i>to community members/organizations</i>	(350.00)
	Bowl Game fee	<i>entrance fee</i>	
	Coaches Shirts	<i>based on \$20/shirt x 15 coaches/8 team parents</i>	(460.00)
	Gift Cards	<i>presented to volunteers at banquet</i>	(200.00)
	Miscellaneous Fundraiser costs	<i>safety vests</i>	(70.00)
	First Aid supplies	<i>basic supply kit, band aids, tape</i>	(150.00)
		Total Expenses	\$ (34,221.80)
	Total Revenues - Fall		\$20,250.00
	Total Expenses - Fall		(\$34,221.80)
	Profit/(Loss) - Fall		(\$13,971.80)

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

DONATION/FUNDING REQUEST APPLICATION – YOUTH ATHLETICS

Bradford County strives, using its limited finances, to support local, not-for-profit entities that provide positive outlets and activities for the young people of our community. To that end, the Board often makes available certain resources, in the form of donations or grants, to those entities.

Entities desiring to request a donation/funding from Bradford County, Florida, must complete this form and provide the additional information outlined below.

Name: Bradford Tornados Pop Warner

National/State Affiliation: Pop Warner Little Scholars

Years in Existence: 2

Address: 5526 SW 129th Way, Starke, FL 32091

Contact Telephone: (386) 288-0123

Sports/Activities Provided: Youth Tackle Football, Cheer, and Dance

Number of Participants per Sport: 60 - 100

Funding Request \$ 10,000

Statement of Need (Why should you be funded?):
Statement is attached.

Attach additional page(s), if necessary.



**BRADFORD TORNADES
POP WARNER ASSOC.
5526 SW129TH WAY
STARKE, FL. 32091.**



Bradford County Manager

945 N. Temple Ave., Starke, FL 32091

Please find the enclosed grant proposal for Bradford Tornadoes Pop Warner Association, a youth program helping children learn the fundamentals of football and cheer while also focusing on scholastics and moral development. We are respectfully requesting a grant of \$10,000 to provide the required safety equipment, practice equipment, and uniforms for the children to participate within the surrounding counties.

BTPW is a non-profit organization that provides tackle football as well as cheer and dance teams for children of all ages. This program provides coaching and guidance from qualified coaches and volunteer members. Each coach and volunteer must complete several certification classes as well as first aid training and pass a background check.

By working with qualified coaches, volunteers, and local educators, the Bradford Tornadoes are working towards the goal of improving the lives of our local youth. Youth sports have been shown to provide numerous positive benefits for children. Our goals are simple. We work to provide our community with a positive program that mentors the youth while improving several aspects of their lives. Our program is designed to improve physical and mental health, improve academic performance, promote teamwork and problem-solving skills, improve social skills, and boost self-esteem. We know how important setting the next generation up for success is for our future and we hope you see how the Bradford Tornadoes fit into that goal.

Thank you for taking the time to read our proposal and considering us for this grant. If you have any immediate questions or need further information, feel free to reach out to me at (386)288-0123.

Sincerely,

Daryn Wimpy

President, Bradford Tornadoes Pop Warner Association



**BRADFORD TORNADOES
POP WARNER ASSOC.
5526 SW129TH WAY
STARKE, FL. 32091.**



Board of Directors

President – Daryn Wimpy - 5526 SW 129th Way, Starke FL. 32091 PH# (386)288-0123

Vice President – Joe Carraway - 1701 Adams Street, Lawtey FL. 32058 PH# (904)536-2138

Secretary – Terra Lazenby - 10228 SE State Road 100, Starke FL. 32091 PH# (352)318-8617

Treasurer – Jessica Lee - 14656 SE County Road 100A, Starke FL. 32091 PH# (904)364-6965

Cheer Coordinator – Alyce Stein - 25335 NE 137th Trail, Raiford FL. 32083 PH# (386)688-0491

Scholastic Coordinator – Tonjala Tyson – 307 N Church Street, Starke FL. 32091 PH# (904)364-7226

Projected Budget for Fiscal Year 2024

2024	
Bradford Tornadoes Pop Warner	
Projected Budget	
Safety Equipment	\$16,373.83
Estimated Football & Cheer Uniforms	\$10,200
Leaugue Fees & Insurance	\$2,250
Practice Equipment	\$1,100
Total Estimated Budget Cost	\$29,923.83



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

BRADFORD TORNADOES POP WARNER
ASSOCIATION INC
C/O DARYN WIMPY
5526 SW 129TH WAY
STARKE, FL 32091

Date:
03/12/2024
Employer ID number:
99-1533405
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
January 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
February 20, 2024
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053468004384

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

In addition to the information provided above, please provide the following:

1. Proof of not-for-profit status;
 2. Itemized, annual budget for the fiscal year for which you are seeking funding;
 3. List of other sources of funding that you have received or expect to receive; and
 4. Names/addresses/telephone numbers for the Board of Directors of the group.
-

This form must be submitted during the Funding Request Application Period which is between April 1 and May 31 of the fiscal year prior to the fiscal year for which you are seeking funding. Submit this form and the additional information outlined above to the Office of the County Manager, Bradford County Courthouse, 945 N. Temple Avenue, Starke, Florida 32091.

Following the evaluation of your application and the development of the Annual Budget, you will be notified in writing of the decision regarding your donation/funding request. This should occur no later than July 31 of the year that you submit your request.

May 31, 2024

Dear Bradford County Board of County Commissioners:

Through this letter I would like to request funds for our 2025 Bradford County 4-H Association Beef Bash cattle prospect show. This show is open to all 4-H and FFA youth interested in displaying their livestock showmanship skills. For the past 10 years we have built a strong following with many youths across the state of Florida participating each year. This event is hosted by our Bradford County 4-H Association and affords youth an opportunity to not only learn valuable life skills, but also engages them in the four Hs of 4-H (Head, Heart, Hands, and Health).

With the above commitment to provide this opportunity, we need to look to sponsors and donations to help fill in where our funding ends. To mitigate the rise in expenses, we're reaching out to potential sponsors to assist with the funding of supplies and prizes for our participants. We are requesting \$2500 to help offset the cost for the 2025 Beef Bash. Therefore, we welcome any contribution from you to ensure the success of this event.

The Bradford County 4-H Association, a tax-exempt non-profit organization, is the financial organization that governs the generation, collection, and expenditure of funds for all 4-H educational programming in Bradford County. The University of Florida Extension guidelines are also followed in the handling of these monies. All 4-H programs are sub-accounts of this Association. This event is a fundraiser that serves all Bradford County 4-H members.

Please know that we are thankful for any contributions you and your organization are willing to make. I understand that you are asked to support many youth organizations, so I want to assure you that youth participating in Bradford County 4-H events are truly learning by doing and making the best better! If you require written verification or documentation of your donation, please contact our office at the phone number below. Checks should be made payable to Bradford County 4-H Association with a notation in the memo to "Beef Bash Livestock Event".

We appreciate your consideration of a donation or sponsorship for the 2025 Bradford County 4-H Beef Bash. On behalf of the 4-H program, I would like to thank you in advance for your contribution and support of Bradford County's local youth.

Sincerely,

Lizzie Whitehead
Livestock & Natural Resources Agent
liz.whitehead@ufl.edu



1. Proof of Non-Profit
2. Itemized, Annual Budget for the Fiscal Year for the 2025 Bradford 4-H Beef Bash Cattle Show
3. List of other sources of funding that you have received or expected:
 - a. 2024 Sponsors for last years event: \$10,160.00
 - b. 2025 Sponsors this years event: \$9,500.00
4. 4-H Association Board Members

Bradford County 4-H Association Member Roster			
Name	Address	Email	Phone Number
Kyle Jerrels	21643 NE CR 235, Lake Butler, FL 32054	hulset2000@yahoo.com	352-745-0071
Kelley Durrance	P.O. Box 6137, Starke, FL 32091	kelley.durrance@va.gov	906-669-8109
Liz Burris	6067 CR 352, Keystone Heights, FL 32656	lizburris@yahoo.com	352-473-4198
Roxanne Rosier	300 McClelland Rd., Jacksonville, FL 32234	rosierroxy77@yahoo.com	904-364-6068
Teresa Jerrels	21643 NE CR 235, Lake Butler, FL 32054	hulset2000@yahoo.com	904-769-6727



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 01/18

85-8016625190C-1	01/31/2020	01/31/2025	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

BRADFORD CUNTY 4H ASSOCIATION
2266 N TEMPLE AVE
STARKE FL 32091-1612

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

2024 & 2025 Beef Bash Budget

2025 ANTICIPATED EXPENSES

Trophy Awards	\$1000.00
Cash Awards	\$1775.00
Buckles	\$700.00
Banners	\$1000.00
Insurance	\$352.00
PortAPotty	\$460.00
T-Shirts	\$800.00
Dumpster	\$400.00
Photographer	\$500.00
Judge	\$1000.00
Misc. Expenses	\$300.00
Eventbrite Fees	\$1500.00
Facility Cost Bradford County Fairgrounds	\$2600.00 (\$1000 facility cost, plus \$10 per youth ~160)
TOTAL EXPENSES	\$12,387.00

2024 EXPENSES (previous year)

Trophy Awards	\$886.46
Cash Awards	\$1775.00
Buckles	\$681.32
Banners	\$1027.80
Insurance	\$352.00
PortAPotty	\$115.00
T-Shirts	\$779.05
Dumpster	\$339.60
Photographer	\$150.00
Judge	\$750.00
Misc. Expenses	\$279.18
Eventbrite Fees	\$50.00
Facility Cost Union County Fairgrounds	\$0.00
TOTAL EXPENSES	\$7135.41



Your faith in our community is a driving force behind our organization, the Northeast Florida Economic Development Corporation (NEFEDC). We refer to members as “investors” reflecting the investment in our mission-driven work. NEFEDC investor benefits include information, opportunities, access, support and more. As a business association, NEFEDC is a 501C6 nonprofit.

By becoming an EDC Member Investor:

- You join a growing group of organizations and individuals that are creating a better economy.
- You are investing in and helping define initiatives that drive economic vitality and enhance the regions quality of life.
- Your company or organization’s financial support enables NEFEDC to carry out its work to move our region forward and expand economic opportunities.

Government Investor - \$10,000

- Benefits customized to entity needs

Platinum Investor - \$5000

- Table at NEFEDC Annual Meeting (seats 8)
- Full page ad in Bradford Telegraph (Lake Region Monitor/Union Times)
- One year subscription (new subscribers only) to Bradford Telegraph (LRM and UT)
- Includes Gold Investor benefits

Gold Member Investor - \$3500

- Table at NEFEDC Annual Meeting (seats 6)
- Half page ad in Bradford Telegraph (Lake Region Monitor/Union Times)
- Includes Silver Investor benefits

Silver Member Investor - \$2500

- 4 seats at NEFEDC Annual Meeting
- Includes Bronze Investor benefits

Bronze Member Investor - \$1500

- 2 seats at NEFEDC Annual Meeting
- \$50 discount on new North Florida Regional Chamber of Commerce memberships
- Logo on NEFEDC promotional materials
- Logo on NEFEDC website home page
- NEFEDC / Regional Economic Activity electronic newsletter
- Includes Business Member Investor benefits

Business/Public Sector Member Investors

- Listed in Member Investor directory with link to your website
- Invitation to Member Investor events
 - 1 - 20 Employees - \$500
 - 21 - 50 Employees - \$750
 - 51 – 100+ Employees - \$1000

Non-Profit / Individual Investors - \$250

- Logo on NEFEDC website home page
- Invitation to attend NEFEDC annual meeting (1 seat)



Non -Profit /Individual \$250	Business /Public Sector \$500 - \$1,000	Bronze \$1,500	Silver \$2,500	Gold \$3,500	Platinum \$5,000	Government \$10,000
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NEFEDC Investor Information

Organization Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Categories (check all that apply)

- Advanced Technology
- Aerospace/Aviation
- Architects/Engineers
- Associations
- Attorneys
- Banks
- Brokers
- Call Centers
- Commercial Real Estate
- Consultants
- Construction
- Dealerships
- Developers Distribution Centers
- Financial/Investment Services
- Government
- Healthcare
- Hospitality Manufacturing
- Non-Profit
- Recreation
- Residential Real Estate
- Utilities Vendors
- Other Services

Primary Contact

Secondary Contact

Name _____ Name _____

Title _____ Title _____

Phone _____ Phone _____

Email _____ Email _____

Billing Information

Investor Level \$ _____

- Annual Semi-Annual Quarterly

Payment Information

Name on Credit Card _____

Card # _____

Exp. Date _____

CVV _____

Billing Contact

Name _____

Phone _____

Email _____

Signature _____ Date _____