

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

JUNE 3, 2019
9:30 AM

BRADFORD COUNTY COURTHOUSE
945 North Temple Avenue
Starke, Florida 32091

BUDGET WORKSHOP AGENDA

Meeting Called to Order by Chairman Frank Durrance

1. Jim Farrell, Finance Director
 - A. Presentation/overview of county budget business
2. Brad Carter, County Manager
 - A. Presentation of tentative 2020-2024 Capital Improvement Plan.
 - B. Presentation/overview of County Department's Fiscal Year 19/20 tentative budget requests.
 - C. Discuss contributions to outside organizations – charitable and community service organizations.
3. Public Comments:
 - Three (3) minutes per speaker;
 - Complete and turn in a public comment card to speak;
 - State your name and address into the record before speaking;
 - Do not speak from the audience;
 - Address your questions to the Board, not county staff;
 - Refrain from demands for an immediate board response;
 - No boisterous behavior; and
 - No personal, impertinent or slanderous remarks.

Notice:

Pursuant to Section 286.0105, *Florida Statutes*, notice is hereby provided that, if a person decides to appeal any decision made by the Board of County Commissioners of Bradford County, Florida with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Please Note: All meeting locations of the Board of County Commissioners are secured. Firearms and weapons are not permitted.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

BUDGET WORKSHOP

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE: June 3, 2019

AGENDA ITEM 2 (A): Presentation of tentative 2020-2024 Capital Improvement Plan (CIP).

DEPARTMENT: County Manager

PURPOSE: Attached to this AIIS is the 2020-2024 BOCC approved CIP, and a revised tentative 2020-2024 CIP for BOCC review and discussion.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

DRAFT

Bradford County Capital Improvement Plan							
2020-2024							
Category	Department	Funding Source	2020	2021	2022	2023	2024
Road and Pedestrian Facilities							
NW 22nd Ave. & NW 251st St. (from CR 125 to US 301)	Road	DOT Grant (awarded) no county match	\$ 100,000.00				
NE 154 St. & NW 251 St (from City Limits to NE 17th Ave.)	Road	DOT Grant (awarded) no county match	\$ 600,000.00				
SW CR 227 (from SW CR18 to SW SR 200)	Road	DOT Grant (awarded) no county match	\$ 1,400,000.00				
NW 53rd Ave./NW 219th St./NW 41st Ave.	Road	DOT Grant (awarded) no county match	\$ 3,700,000.00				
SE 49th Ave. (CR 18 to SE 109th St.)	Road	DOT Grant (awarded) no county match	\$ 500,000.00	\$ 500,000.00			
SE 49th Ave. (SE 92nd St. to CR 18)	Road	DOT Grant (awarded) no county match			\$ 2,200,000.00		
CR 225 Road Resurfacing	Road	DOT Grant (awarded) no county match			\$ 2,406,000.00		
CR 235 (SE 100 and CR 231)	Road	DOT Grant (awarded) no county match				\$ 3,651,000.00	
LAP CR 225 - Sidewalk	Road	DOT Grant (awarded) no county match	\$ 325,672.00				
Parks and Recreation							
Lincoln City Park - Phase 2 Remaining Grant \$\$ will be carried over until project is completed in 2022.	Recreation	FRDAP Grant (awarded) no county match	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
Sampson Lake Boat Ramp (Design) Parcel 00807-0-00100	Recreation	FWC Grant Opportunity* no county match	\$ 200,000.00				
Sampson Lake Boat Ramp (Construction) Parcel 00807-0-00100	Recreation	FWC Grant Opportunity* no county match	\$ 200,000.00				

Rehabilitation and Repair							
ADA Compliance	Building/Road	County	\$ 100,000.00	\$ 100,000.00			
Repair site pads at collection sites	Solid Waste	County		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Equipment repairs	Solid Waste	County		\$ 20,000.00		\$ 20,000.00	
Equipment and Fleet							
Theresa Area EMS Facility to house Ambulance Personnel	EMS	County	\$ 225,000.00				
		Grant Awarded					
ALS Dodge 4x4 Type 1 Ambulance	EMS	\$81,750.00 - Awarded \$27,250.00 - Co. Match	\$ 27,250.00				
ALS Dodge 4x4 Type 1 Ambulance	EMS	County***		\$ 205,000.00		\$ 215,000.00	
Reto-fit existing ambulances with auto cot loading/safety system	EMS	County***		\$ 70,000.00			
New pick-up truck	EMS	County***			\$ 40,000.00		
5 Cardiac monitor/defibrillators	EMS	County***			\$ 190,000.00		
SUV Quick response / squad utility Response vehicle	EMS	County***		\$ 45,000.00			
New truck (total \$30,000 - budget \$6,000 for 5 yrs)	Building	County**	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Replace Courthouse Upper Level AHU (Est. total \$145,000 - budget \$29,000 for 5 yrs.)	Maintenance	County**	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
Replace Courthouse Lower Level AHU (est. total \$125,000 - budget \$25,000 for 5 yrs)	Maintenance	County**	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
75 G Excavator (track hoe) - x 1 (lease option for 5 yrs.)	Road	County	\$ 24,450.00	\$ 24,450.00	\$ 24,450.00	\$ 24,450.00	\$ 24,450.00
Dump Truck x 2 (lease option for 5 yrs.)	Road	County	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
Towable Lift	Road	County	\$ 30,000.00				
670G Motor Graders x 3 (BOCC approved lease on 7/10/17)	Road	County	\$ 68,340.00	\$ 68,340.00	\$ 68,340.00		
644K 4WD Loader & 644K 4WD Loader w/ 4 yd Bucket (BOCC approved lease on 2/4/19)	Road	County	\$ 53,585.00	\$ 53,585.00	\$ 53,585.00	\$ 53,585.00	\$ 53,585.00
John Deere 333 G Skid Steer Loader (BOCC approved lease on 4/18/19)	Road	County	\$ 15,576.00	\$ 15,576.00	\$ 15,576.00	\$ 15,576.00	\$ 15,576.00
Replace O2 Roll Off Garbage Truck (will look into lease options)	Solid Waste	County					\$ 280,000.00
Replace 4 Solid Waste Containers	Solid Waste	County		\$ 40,000.00		\$ 40,000.00	
Replace Compactors at Brooker Sites	Solid Waste	County		\$ 20,000.00			
Replace compactor at Lawtey Site	Solid Waste	County			\$ 20,000.00		

YEAR	2020	2021	2022	2023	2024
Awarded Grants	\$ 6,757,422.00	\$ 550,000.00	\$ 4,656,000.00	\$ 3,651,000.00	
Potential Grant	\$ 400,000.00				
County	\$ 669,201.00	\$ 796,951.00	\$ 546,951.00	\$ 503,611.00	\$ 508,611.00
TOTAL	\$ 7,826,623.00	\$ 1,346,951.00	\$ 5,202,951.00	\$ 4,154,611.00	\$ 508,611.00

Notes:

** Items to be budgeted evenly over a 5 year period. An account can be setup in Fiscally Constrained Funds, and at the end of each FY, funds can be transferred from the department's budget (if available) into the Fiscally Constrained Account.

*** Items to be purchased from County Budget with potential EMS grant opportunity with either a 10% or 25% county match.

*FWC grant is a grant opportunity with no required county match.

Approved by the Bradford County Board of County Commissioners
on the day of

Chairman Frank Durrance

Approved 11/15/18

Bradford County Capital Improvement Plan							
2020-2024							
Category	Department	Funding Source	2020	2021	2022	2023	2024
Road and Pedestrian Facilities							
SCRAP NW 22nd Ave. & NW 251st St. (from CR 125 to US 301)	Road	DOT Grant (awarded)	\$ 600,000.00				
SCRAP NE 154 St. & NW 251 St (from City Limits to NE 17th Ave.)	Road	DOT Grant (awarded)	\$ 618,000.00	\$ 618,000.00			
SCOP SW CR 227 (from SW CR18 to SW SR 200)	Road	DOT Grant (awarded)	\$ 1,500,000.00	\$ 1,500,000.00			
LAP CR 225 - Sidewalk	Road	DOT Grant (awarded)	\$ 325,672.00				
Parks and Recreation							
Lincoln City Park - Phase 2	Recreation	FRDAP Grant (awarded)	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
Sampson Lake Boat Ramp (Design) Parcel 00807-0-00100	Recreation	FWC Grant*	\$ 200,000.00				
Sampson Lake Boat Ramp (Construction) Parcel 00807-0-00100	Recreation	FWC Grant*	\$ 200,000.00				
Rehabilitation and Repair							
ADA Compliance	Building/Road	County	\$ 100,000.00	\$ 100,000.00			
Repair site pads at collection sites	Solid Waste	County		\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Equipment repairs	Solid Waste	County					\$ 40,000.00
Replace Fire Dept. (FHP Building) Roof	Maintenance	County	\$ 20,000.00				
Equipment and Fleet							
ALS Dodge 4x4 Type 1 Ambulance	EMS	EMS Grant*	\$ 205,000.00			\$ 215,000.00	
Reto-fit existing ambulances with auto cot loading/safety system	EMS	EMS Grant*		\$ 70,000.00			
New Truck (total \$30,000 - budget \$6,000 for 5 yrs)	EMS	County**	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
5 Cardiac monitor/defibrilators	EMS	EMS Grant*		\$ 190,000.00			
SUV Quick response vehicle	EMS	EMS Grant*					\$ 45,000.00
New truck (total \$30,000 - budget \$6,000 for 5 yrs)	Building	County**	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Replace Courthouse Upper Level AHU (Est. total \$145,000 - budget \$29,000 for 5 yrs.)	Maintenance	County**	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
			\$ 3,859,672.00	\$ 2,609,000.00	\$ 131,000.00	\$ 296,000.00	\$ 166,000.00

Bradford County Capital Improvement Plan							
2020-2024							
Category	Department	Funding Source	2020	2021	2022	2023	2024
Equipment and Fleet							
Replace Courthouse Lower Level AHU <i>(est. total \$125,000 - budget \$25,000 for 5 yrs)</i>	Maintenance	County**	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
180 G. Excavator <i>(track hoe)</i>	Road	County	\$ 162,000.00				
Dump Truck	Road	County	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00		
Quick Change Coupler	Road	County	\$ 18,000.00				
Mini Excavator	Road	County	\$ 135,000.00				
Used Bucket Truck	Road	County		\$ 70,000.00			
Used Water Truck	Road	County		\$ 62,000.00			
Three motor graders	Road	County				\$ 657,000.00	
Station 4 - New Tanker	Fire	Fire Grant*	\$ 350,000.00				
10 sets of bunker gear	Fire	Fire Grant*	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
SCBA Bottels	Fire	Fire Grant*	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Fire Station <i>(FHP Building)</i> - 3 Bay Storage Building	Fire	County	\$ 120,000.00				
Replace 02 Roll Off Garbage Truck	Solid Waste	County	\$ 250,000.00				
Replace 4 Solid Waste Containers	Solid Waste	County		\$ 40,000.00		\$ 40,000.00	\$ 40,000.00
Replace Compactors at Sampson & Brooker Sites	Solid Waste	County		\$ 40,000.00			
Replace 97 Roll Off Garbage Truck <i>(will look into lease options)</i>	Solid Waste	County			\$ 250,000.00		
Replace compactor at Lawtey Site	Solid Waste	County			\$ 20,000.00		
			\$ 1,220,000.00	\$ 397,000.00	\$ 455,000.00	\$ 752,000.00	\$ 95,000.00

YEAR	2020	2021	2022	2023	2024
Awarded Grants	\$ 3,093,672.00	\$ 2,168,000.00	\$ 50,000.00	\$ -	\$ -
Possible Grants	\$ 985,000.00	\$ 290,000.00	\$ 30,000.00	\$ 245,000.00	\$ 75,000.00
County	\$ 1,001,000.00	\$ 548,000.00	\$ 506,000.00	\$ 803,000.00	\$ 186,000.00
TOTAL	\$ 5,079,672.00	\$ 3,006,000.00	\$ 586,000.00	\$ 1,048,000.00	\$ 261,000.00

Notes:

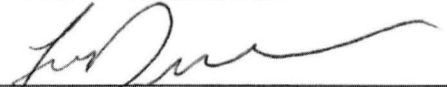
** Items to be budgeted evenly over a 5 year period. An account can be setup in Fiscally Constrained Funds, and at the end of each FY, funds can be transferred from the department's budget (if available) into the Fiscally Constrained Account.

*EMS grants are potential grant opportunities with either a 10% or 25% county match.

*Fire grants are potential grant opportunities with varying county match percentages.

*FWC grant is a grant opportunity with no required county match.

Approved by the Bradford County Board of County Commissioners
on the 15th day of November, 2018.



Chairman Frank Durrance

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

BUDGET WORKSHOP

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE: June 3, 2019

AGENDA ITEM 2 (B): Presentation/overview of County Department's FY 19-20 tentative budgets.

DEPARTMENT: County Manager

PURPOSE: Attached to this AIIS are the BOCC supervised department's FY 19-20 tentative budgets for review and discussion.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A



Bradford County Manager's Office

Brad Carter, County Manager
brad_carter@bradfordcountyfl.gov

Rachel Rhoden, Deputy County Manager
rachel_rhoden@bradfordcountyfl.gov

M E M O R A N D U M

To: Board of County Commissioners

From: Brad Carter, County Manager

Date: May 29, 2019

Re: Tentative Department Head Budget Submittals for FY 19/20

Dear County Commissioners:

Attached to this memorandum are draft budget sheets of each county department (not including Elected Officials) that reflect the current 18/19 fiscal year budget; year-to-date figures; annualized figures; and the 19/20 fiscal year budget requests.

At my direction, each county department was encouraged to review their operational spending over a five-year average to determine feasible reductions in their operational budgets. Additionally, finance assisted in creating an annualized budget to help account for realistic budgeting.

I am pleased to report that most of the operational budgets reflect a Reserve for Contingency that can be returned to the General Fund at the end of the 19/20 fiscal year IF there is no overage in operational spending. Any proposed spending from the Reserve for Contingency will be evaluated on a case-by-case basis for approval.

I am available to meet with you anytime to discuss these budgets in further detail prior to the scheduled 6/3/19 County Commission Budget Workshop.

02 County Manager

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
COUNTY ADMINISTRATOR / EXPENDITURES / 58.33% Yr Complete For Fiscal Year: 2019 / 4					
COUNTY ADMINISTRATOR					
001-02-512-11000-00	EXECUTIVE SALARIES	96,117	54,343	93,159	96,117
001-02-512-21000-00	FICA TAXES	7,353	4,124	7,070	7,353
001-02-512-22000-00	RETIREMENT CONTRIBUTIONS	18,847	10,656	18,267	19,836
001-02-512-23000-00	LIFE & HEALTH INSURANCE	14,880	8,646	14,822	20,744
001-02-512-24000-00	WORKERS' COMPENSATION	240	-	-	221
001-02-512-34005-00	CONTRACTUAL SERVICES	7,000	-	-	3,200
001-02-512-41000-00	COMMUNICATION SER - LOCAL	600	209	359	400
001-02-512-45000-00	AUTO LIABILITY INS COST	500	-	-	500
001-02-512-46100-00	R & M EQUIPMENT-AUTO	686	130	223	500
001-02-512-51000-00	OFFICE SUPPLIES	1,000	587	1,007	1,200
001-02-512-52000-00	OPERATING SUPPLIES	400	-	-	200
001-02-512-52250-00	GAS, OIL, LUBRICANT, ETC.	800	122	209	400
001-02-512-64100-00	NEW EQUIPMENT LESS THAN \$1000	1,000	-	-	500
001-02-512-99000-00	RESERVE FOR CONTINGENCY				5,086
	TOTAL COUNTY ADMINISTRATOR	149,423	78,818	135,116	156,257

16 Building

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
BUILDING / EXPENDITURES / 58.33% Yr Complete For Fiscal Year: 2019 / 4					
BUILDING					
001-16-515-11000-00	EXECUTIVE SALARIES	62,795	38,865	66,625	62,796
001-16-515-11020-01	FIRE INSPECTOR SALARIES	-	8,791	15,070	-
001-16-515-12000-00	REGULAR SALARIES & WAGES	15,548	-	-	15,548
001-16-515-14000-00	OVERTIME	-	157	269	-
001-16-515-21000-00	FICA TAXES	5,993	3,550	6,087	5,993
001-16-515-22000-00	RETIREMENT CONTRIBUTIONS	6,471	4,143	7,103	6,636
001-16-515-23000-00	LIFE & HEALTH INSURANCE	14,880	8,629	14,793	15,558
001-16-515-24000-00	WORKERS' COMPENSATION	1,584	-	-	1,581
001-16-515-31000-00	CONSULTING SERVICES	5,000	225	386	5,000
001-16-515-40000-00	TRAVEL AND PER DIEM	500	-	-	500
001-16-515-41000-00	COMMUNICATION SER - LOCAL	1,800	354	606	2,500
001-16-515-45000-00	AUTO LIABILITY INS COST	3,000	10	17	2,000
001-16-515-46000-00	SERVICE/MAINT AGREEMNT	500	-	-	500
001-16-515-46100-00	R & M EQUIPMENT-AUTO	3,000	761	1,305	2,500
001-16-515-46300-00	R & M EQUIPMENT-OFFICE	1,000	-	-	1,000
001-16-515-47000-00	PRINTING & BINDING	500	-	-	500
001-16-515-48000-00	ADVERTISING COST	500	-	-	-
001-16-515-49100-00	LICENSING FEES COST	500	105	180	500
001-16-515-49400-00	COUNTY REFUND ACCT COST	500	-	-	500
001-16-515-51000-00	OFFICE SUPPLIES	1,000	113	194	1,000
001-16-515-51100-00	MISCELLANEOUS OFFICE COST	4,000	197	338	2,000
001-16-515-51100-01	MISC. OFFICE COST	-	65	112	-
001-16-515-52000-01	OPERATING SUPPLIES	1,000	82	140	1,000
001-16-515-52250-00	GAS, OIL, LUBRICANT, ETC.	6,500	5,428	9,306	8,500
001-16-515-52500-00	COMPUTER SOFTWARE	1,000	-	-	33,740
001-16-515-52700-00	POSTAGE EXPENSE	100	-	-	100
001-16-515-54000-00	BOOKS & SUBSCRIPTION COST	1,500	-	-	1,500
001-16-515-54500-00	CONTINUING EDUCATION COST	500	-	-	500
001-16-515-54600-00	MEMBERSHIP DUES	1,000	-	-	500
001-16-515-64000-00	NEW EQUIPMENT OVER \$1000	2,500	-	-	2,500
001-16-515-99000-00	RESERVE FOR CONTINGENCY	31,440	-	-	-
	TOTAL BUILDING	174,611	71,477	122,531	174,952

Rachel A.Rhoden

From: Tyler Roddenberry
Sent: Tuesday, May 28, 2019 10:15 AM
To: Rachel A.Rhoden
Subject: Building and Zoning Work Management System

Mrs. Rhoden,

As you are aware, our department has been working with the Building and Zoning Department for well over a year now to find and implement a Work Management System (WMS). A WMS is undoubtedly the most critical tool required for business continuity for Building and Zoning, it manages every workflow and process of the department (permitting, inspections, payment, scheduling, certificates, etc.).

That being said, their current WMS is in every way insufficient to carry out even the most basic of processes in their operations. The department used a WMS named "ZonePro" for years with no issues. "ZonePro" was bought out by another software company named "iWorq". Building and Zoning has tried diligently to make this software work in every effort to save money, even spending countless hours assisting the "iWorq" development team in shaping up their product, but unfortunately it still cannot meet the minimum requirements needed.

Together we have extensively researched, tested, and quoted 4 different WMS platforms. We have concluded that the EnerGov Community Development Suite by Tyler Technologies is the greatest fit for Building and Zoning at the lowest price.

Also worth noting, by leveraging existing on-site IT infrastructure, we are able to save \$16,870 per year compared to the suggested cloud hosted setup. As with all technical projects, our department will be managing the project and all infrastructure costs, licensing, etc. will be taken care of by our department.

If you have any additional questions, please do not hesitate to reach out.

Thanks,

Tyler Roddenberry, CGCIO
IT Manager
Bradford County IT
tyler_roddeberr@bradfordcountyfl.gov
904-966-6379

17 Zoning

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
ZONING & PLANNING / EXPENDITURES / 58.33% Yr Complete For Fiscal Year: 2019 / 4					
ZONING & PLANNING					
001-17-515-11000-00	EXECUTIVE SALARIES	47,403	26,801	45,945	47,403
001-17-515-12000-00	REGULAR SALARIES & WAGES	15,548	8,791	15,070	15,548
001-17-515-14000-00	OVERTIME	-	157	269	-
001-17-515-21000-00	FICA TAXES	4,854	2,731	4,682	4,816
001-17-515-22000-00	REIIREMENT CONTRIBUTIONS	5,241	2,953	5,062	5,332
001-17-515-23000-00	LIFE & HEALTH INSURANCE	14,880	8,334	14,286	15,558
001-17-515-24000-00	WORKERS' COMPENSATION	159	-	-	145
001-17-515-31000-00	CONSULTING SERVICES	500	-	-	500
001-17-515-31010-00	DEVELOPMENT REVIEW FEES	500	-	-	500
001-17-515-40000-00	TRAVEL AND PER DIEM	500	-	-	500
001-17-515-41000-00	COMMUNICATION SERVICE - LOCAL	900	-	-	900
001-17-515-46000-00	SERVICE / MAINT. AGREEMENT	500	150	257	500
001-17-515-46300-00	R & M EQUIPMENT - OFFICE	500	-	-	500
001-17-515-47000-00	PRINTING & BINDING	500	-	-	500
001-17-515-48000-00	ADVERTISING COST	2,000	2,490	4,269	3,500
001-17-515-49225-00	ZONING QUARTERLY FEES	500	-	-	500
001-17-515-49400-00	COUNTY REFUND ACCOUNT COST	2,000	-	-	2,000
001-17-515-51000-00	OFFICE SUPPLIES	1,000	299	513	1,000
001-17-515-51100-00	MISCELLANEOUS OFFICE COST	2,500	266	455	1,000
001-17-515-52250-00	GAS, OIL, LUBRICANT, ETC.	500	-	-	500
001-17-515-52500-00	COMPUTER SOFTWARE	2,000	-	-	24,556
001-17-515-52700-00	POSTAGE EXPENSE	500	-	-	500
001-17-515-54000-00	BOOKS & SUBSCRIPTION COST	500	-	-	500
001-17-515-54200-00	COMPREHENSIVE PLANNING	14,500	-	-	14,500
001-17-515-54300-00	NCFRPC FEES	25,000	11,750	20,143	25,000
001-17-515-54500-00	CONTINUING EDUCATION COST	500	-	-	500
001-17-515-54600-00	MEMBERSHIP DUES	500	60	103	500
001-17-515-64000-00	NEW EQUIPMENT OVER \$1000	750	1,365	2,340	750
001-17-515-64100-00	NEW EQUIPMENT LESS THAN \$1000	750	-	-	750
001-17-515-99000-00	RESERVE FOR CONTINGENCY	22,556	-	-	-
	TOTAL ZONING & PLANNING	168,041	66,145	113,392	168,758

Rachel A.Rhoden

From: Tyler Roddenberry
Sent: Tuesday, May 28, 2019 10:15 AM
To: Rachel A.Rhoden
Subject: Building and Zoning Work Management System

Mrs. Rhoden,

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Together we have extensively researched, tested, and quoted 4 different WMS platforms. We have concluded that the EnerGov Community Development Suite by Tyler Technologies is the greatest fit for Building and Zoning at the lowest price.

Also worth noting, by leveraging existing on-site IT infrastructure, we are able to save \$16,870 per year compared to the suggested cloud hosted setup. As with all technical projects, our department will be managing the project and all infrastructure costs, licensing, etc. will be taken care of by our department.

If you have any additional questions, please do not hesitate to reach out.

Thanks,

Tyler Roddenberry, CGCIO
IT Manager
Bradford County IT
tyler_roddenberry@bradfordcountyfl.gov
904-966-6379

18 Veterans

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
VETERANS SERVICES / EXPENDITURE / 58.33% Yr Complete For Fiscal Year: 2019 / 4					
VETERANS SERVICES					
001-18-553-11000-00	EXECUTIVE SALAIRES	23,974	10,006	17,154	23,974
001-18-553-12000-00	REGULAR SALARIES & WAGES	7,000	1,753	3,005	7,000
001-18-553-21000-00	FICA TAXES	2,370	889	1,523	2,370
001-18-553-22000-00	RETIREMENT CONTRIBUTIONS	2,559	971	1,665	2,623
001-18-553-24000-00	WORKERS' COMP	77	-	-	71
001-18-553-40000-00	TRAVEL AND PER DIEM	1,620	323	554	1,620
001-18-553-52000-00	OPERATING SUPPLIES	1,400	367	630	1,400
	TOTAL VETERANS SERVICES	39,000	14,310	24,532	39,058

ACCOUNT NUMBER DESCRIPTION BUDGET YTD Annualized Requests
 COUNTY CUSTODIANS / EXPENDITURES / 58.33% Yr Complete For Fiscal Year: 2019 / 4

COUNTY CUSTODIANS

001-19-519-11000-00	EXECUTIVE SALARIES	43,493	24,590	42,155	43,493
001-19-519-12000-00	REGULAR SALARIES & WAGES	62,675	34,114	58,481	62,675
001-19-519-14000-00	OVERTIME	6,000	336	576	6,000
001-19-519-21000-00	FICA TAXES	8,581	4,419	7,575	8,581
001-19-519-22000-00	RETIREMENT CONTRIBUTIONS	9,265	4,877	8,360	9,488
001-19-519-23000-00	LIFE & HEALTH INSURANCE	28,531	16,578	28,419	29,830
001-19-519-24000-00	WORKERS' COMPENSATION	5,687	1,000	1,714	5,384
001-19-519-40000-00	TRAVEL AND PER DIEM	100	-	-	100
001-19-519-41000-00	COMMUNICATION SER - LOCAL	2,500	1,336	2,290	2,500
001-19-519-43000-00	UTILITY SERVICE	7,500	1,780	3,051	3,100
001-19-519-43100-00	OTHER UTILITIES COST	2,500	719	1,232	1,300
001-19-519-45000-00	AUTO LIABILITY INS COST	6,000	(214)	(367)	6,000
001-19-519-46000-00	SERVICE/MAINT AGREEMNT	2,000	400	686	21,000
001-19-519-46050-00	SERVICE AGREEMENT - MOLD	20,000	-	-	-
001-19-519-46100-00	R & M EQUIPMENT-AUTO	4,000	1,189	2,039	3,000
001-19-519-46200-00	R & M EQUIPMENT-BUILDING	100,000	102,258	175,300	100,000
001-19-519-46250-00	R & M BLDG. LAWTEY VFD	-	1,360	2,331	-
001-19-519-46700-00	SMALL TOOLS UNDER \$500.	-	596	1,021	1,000
001-19-519-51100-00	MISCELLANEOUS OFFICE COST	1,000	21	36	1,000
001-19-519-52000-00	OPERATING SUPPLIES	15,000	2,868	4,917	7,500
001-19-519-52250-00	GAS, OIL, LUBRICANT, ETC.	10,000	2,794	4,790	5,000
001-19-519-52450-00	UNIFORM RENTALS	1,500	527	903	1,500
001-19-519-62200-00	MAJOR BUILDING REPAIRS	2,000	-	-	52,000
001-19-519-64000-00	NEW EQUIPMENT OVER \$1000	15,000	3,800	6,514	9,000
001-19-519-64100-00	NEW EQUIPMENT LESS THAN \$1000	5,000	425	729	2,500
001-19-519-99000-00	RESERVE FOR CONTINGENCY	114,162	-	-	91,762
	TOTAL COUNTY CUSTODIANS	472,494	205,772	352,753	473,713

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
RECREATION DEPARTMENTS / EXPENDITURES / 58.33% Yr Complete For Fiscal Year: 2019 / 4					
RECREATION DEPARTMENTS					
001-21-572-12000-03	REGULAR SALARIES & WAGES SENIOR C	33,280	18,816	32,256	33,280
001-21-572-21000-03	FICA TAXES - SENIOR CENTER	2,546	1,439	2,468	2,546
001-21-572-22000-03	RETIREMENT CONTRIB - SENIOR CNTR	2,749	1,554	2,664	2,819
001-21-572-23000-03	LIFE & HEALTH INS-SENIOR CNTR	9,920	5,764	9,882	10,372
001-21-572-24000-03	WORKER'S COMP-SENIOR CNTR	83	-	-	77
001-21-572-34000-01	SERVICE/MAINT AGRMT-SPEEDVILLE	400	186	319	400
001-21-572-34000-02	SERVICE/MAINT AGRMT-PLEASANT GROV	150	100	171	150
001-21-572-34000-03	SERVICE/MAINT AGRMT-SENIOR CENTER	3,000	1,512	2,592	3,000
001-21-572-43000-01	UTILITIES - SPEEDVILLE	600	225	386	600
001-21-572-43000-02	UTILITIES - PLEASANT GROVE	600	304	521	600
001-21-572-43000-03	UTILITIES - SENIOR CENTER	7,000	2,727	4,675	7,000
001-21-572-43000-05	UTILITIES - THERESSA	-	167	286	-
001-21-572-46200-01	R & M EQUIP - BLDG SPEEDVILLE	2,000	-	-	2,000
001-21-572-46200-02	R & M EQUIP - BLDG PLEASANT GROVE	2,000	704	1,207	2,000
001-21-572-46200-03	R & M EQUIP - BLDG SENIOR CENTER	6,000	-	-	6,000
001-21-572-46200-06	R & M LINCOLN CITY PARK	-	60	103	2,000
001-21-572-51000-03	OFFICE SUPPLIES-SENIOR CENTER	2,500	1,235	2,118	2,500
001-21-572-64000-01	NEW EQUIP OVER \$1000 - SPEEDVILLE	50,000	1,670	2,863	-
001-21-572-64000-03	NEW EQUIP OVER \$1000-SENIOR CENTE	2,000	-	-	2,000
001-21-572-64000-04	NEW EQUIPMENT OVER \$1000 - PARKS	2,000	-	-	2,000
001-21-572-64000-06	NEW EQUIP OVER \$1000-LINCOLN CITY	50,000	39,156	67,125	-
001-21-572-64100-01	NEW EQUIP < \$1,000 - SPEEDVILLE	-	420	720	-
001-21-572-64100-03	NEW EQUIP UNDER \$1000-SENIOR CENT	2,000	122	210	2,000
001-21-572-82000-04	CONTR. TO NON-PROFIT S	15,000	3,500	6,000	15,000
001-21-572-99000-03	RESERVE - RECREATION	9,750	-	-	6,750
	TOTAL RECREATION DEPARTMENTS	203,578	79,662	136,564	103,094
TBD	FRDAP Grant - Lincoln City	-	-	-	50,000
TBD	Service/Maint. Agreement - Lincoln City Park	-	-	-	500
TBD	Utilities - Lincoln City Park	-	-	-	600
	TOTAL RECREATION DEPARTMENTS	203,578	79,662	136,564	154,194

ACCOUNT NUMBER DESCRIPTION BUDGET YTD Annualized Requests
 H E AGRICULTURE / EXPENDITURES / 58.33% Yr Complete For Fiscal Year: 2019 / 4

H E AGRICULTURE

001-22-537-11000-00	EXECUTIVE SALARIES	92,893	31,952	54,775	105,425
001-22-537-12000-00	REGULAR SALARIES & WAGES	50,773	28,706	49,211	50,773
001-22-537-21000-00	FICA TAXES	10,990	4,610	7,902	9,715
001-22-537-22000-00	RETIREMENT CONTRIBUTIONS	11,867	5,087	8,721	10,756
001-22-537-23000-00	LIFE & HEALTH INSURANCE	19,840	6,000	10,286	20,744
001-22-537-24000-00	WORKERS' COMPENSATION	127	1,000	1,714	292
001-22-537-34000-00	SERVICE/MAINT AGREEMNT	4,300	1,387	2,377	4,300
001-22-537-40000-00	TRAVEL AND PER DIEM	4,400	-	-	4,400
001-22-537-41000-00	COMMUNICATION SER - LOCAL	600	-	-	600
001-22-537-45000-00	AUTO LIABILITY INS COST	2,100	(156)	(268)	2,100
001-22-537-46000-00	R & M EQUIPMENT	500	-	-	500
001-22-537-51000-00	OFFICE SUPPLIES	2,700	1,416	2,427	2,700
001-22-537-51200-00	4-H SUPPLIES/MATERIALS	1,100	200	343	1,100
001-22-537-51210-00	AG EXTENSION PROGRAM EXPENSES	6,000	-	-	-
001-22-537-52000-00	OPERATING SUPPLIES	2,700	3,272	5,610	5,000
001-22-537-52250-00	GAS, OIL, LUBRICANT, ETC.	2,000	1,201	2,059	2,000
001-22-537-54600-00	MEMBERSHIP DUES	500	453	777	500
001-22-537-62000-00	COUNTY BUILDING COSTS	2,000	-	-	2,000
001-22-537-64100-00	NEW EQUIPMENT LESS THAN \$1000	800	-	-	800
001-22-537-99000-00	RESERVE FOR CONTINGENCY	11,688	-	-	9,388
	TOTAL H E AGRICULTURE	227,878	85,128	145,934	233,093

54 EMS

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
mergency Service Fund / Expenditures / 58.33% Yr Complete For Fiscal Year: 2019 / 4					
EMERGENCY AMBULANCE RESCUE					
111-54-526-11000-00	EXECUTIVE SALARIES	76,792	42,827	73,418	76,792
111-54-526-12000-00	REGULAR SALARIES & WAGES	1,557,438	914,199	1,567,197	1,593,691
111-54-526-12500-00	CLERICAL ASST SALARIES	40,330	23,294	39,932	42,349
111-54-526-14000-00	OVERTIME	-	65,931	113,025	-
111-54-526-21000-00	FICA TAXES	128,104	77,895	133,534	131,032
111-54-526-22000-00	RETIREMENT CONTRIBUTIONS	403,718	235,226	403,245	427,286
111-54-526-23000-00	LIFE & HEALTH INSURANCE	299,000	178,691	306,327	325,680
111-54-526-24000-00	WORKERS' COMPENSATION	92,603	63,033	108,057	92,475
111-54-526-31400-00	OTHER CONSULTANT COST	160,000	108,505	186,009	163,200
111-54-526-34000-00	SERVICE/MAINT AGREEMNT	19,000	-	-	20,000
111-54-526-41000-00	COMMUNICATION SER - LOCAL	9,000	5,262	9,020	9,000
111-54-526-43000-00	UTILITY SERVICE	9,000	3,956	6,781	9,500
111-54-526-43100-00	TELEVISION SERVICE	5,200	3,126	5,358	5,500
111-54-526-44010-00	RENTALS	23,000	14,350	24,600	23,000
111-54-526-45000-00	AUTO LIABILITY INS COST	15,000	(4,693)	(8,046)	15,500
111-54-526-45050-00	MEDICAL PROFESSIONAL LIAB INS	4,586	-	-	4,586
111-54-526-45100-00	COUNTY PROPERTY LIABILITY	-	1,681	2,882	-
111-54-526-46100-00	R & M EQUIPMENT-AUTO	92,000	42,304	72,522	97,000
111-54-526-46200-00	R & M EQUIPMENT - BUILDING	-	1,021	1,751	-
111-54-526-49400-00	COUNTY REFUND ACCT COST	6,500	1,749	2,998	6,500
111-54-526-51000-00	OFFICE SUPPLIES	4,000	2,517	4,315	4,000
111-54-526-51100-00	MISCELLANEOUS OFFICE COST	3,000	897	1,539	2,000
111-54-526-52000-00	OPERATING SUPPLIES	5,000	1,171	2,008	5,000
111-54-526-52010-00	EMT MEDICAL SUPPLIES COST	148,000	82,675	141,729	159,000
111-54-526-52250-00	GAS, OIL, LUBRICANT, ETC.	90,000	33,168	56,860	78,000
111-54-526-52400-00	POSTAGE EXPENSE	1,000	120	206	1,000
111-54-526-52450-00	UNIFORM RENTALS	8,000	-	-	8,300
111-54-526-52500-00	EMPLOYEES RELATED COST	15,000	5,473	9,383	15,000
111-54-526-52510-00	LICENSURE & FEES	3,000	-	-	3,000
111-54-526-54000-00	BOOKS & SUBSCRIPTION COST	2,500	-	-	2,500
111-54-526-54220-00	ANNUAL DUES AGREEMENT CST	2,500	2,015	3,454	2,500
111-54-526-55100-00	PERSONNEL TRAINING	17,000	(8,179)	(14,022)	19,000
111-54-526-55110-00	PERSONNEL SAFETY	5,000	-	-	5,000
111-54-526-64000-00	NEW EQUIPMENT OVER \$1000	8,000	12,595	21,591	10,000
111-54-526-64100-00	NEW EQUIPMENT UNDER \$1000	4,000	31,825	54,557	8,000
111-54-526-83005-00	EMT AWARDS COST (STATE)	20,000	21,748	37,282	21,000
111-54-526-99200-00	NEW BUDGET ITEMS REQUESTED	52,500	-	-	60,000
TBD	RESERVE FOR CONTINGENCY	-	-	-	70,000
	TOTAL EMS	3,329,771	1,964,382	3,367,512	3,516,391

54 EMS

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
	WIRELINE 9-1-1	-----	-----	-----	-----
	TOTAL WIRELINE 9-1-1	-	-	-	-
	ENHANCED 911 SVS GRANT	-----	-----	-----	-----
	TOTAL ENHANCED 911 SVS GRANT	-	-	-	-
	WIRELESS 9-1-1	-----	-----	-----	-----
	TOTAL WIRELESS 9-1-1	-	-	-	-
	WIRELESS GRANT	-----	-----	-----	-----
	TOTAL WIRELESS GRANT	-	-	-	-
	TOTAL EMS	3,329,771	1,964,382	3,367,512	3,516,391



ALLEN PARRISH
DIRECTOR

PETER J. GIANAS, M.D.
MEDICAL DIRECTOR

BENJAMIN P. CARTER
QUALITY ASSURANCE CAPTAIN

CAPT. RON JOHNSON
OPERATIONS CAPTAIN

CAPT. MATT MALONEY
TRAINING CAPTAIN

SHERIE JEWETT
OFFICE MANAGER

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Bradford County
Department of Emergency Services
945-C North Temple Avenue – Starke, Florida 32091

May 29, 2019

Memorandum:

To: Brad Carter, County Manager

From: Allen Parrish, Director

Subject: REVISED FY-2019-2020 EMS Budget Request

Attached you will find the FY 2019-2020 EMS Budget request and the FY 2019-2020 EMS Revenue Projection. Additionally, I have attached summary page that highlights the major changes in funding in comparison to the previous FY, the areas identified with major costs of the Department, and overall demographics of the EMS Department.

As you instructed, I have carefully reviewed every area within the EMS Department Budget to identify areas for which expenses could be reduced. While there were several areas within the current operating budget that were reduced, there were other areas of increased costs that absorbed any savings from the reduction. Simply stated, this budget request is the lowest possible budget request that I could submit without directly effecting services to the public.

You may recall that during our budget proposal meeting, Mr. Ferrell & Mr. Norman expressed concerns regarding the ability for the EMS Department to live within the proposed 19-20 budget request. As such, I was instructed by Mr. Ferrell to revise the original budget request by including a "contingency" line item to be used if necessary during the upcoming fiscal year.

The attached EMS Budget Request reflects that "contingency" in the summary page.

I look forward to reviewing this request with you. Please advise if any further action is needed on my behalf.

As always, I thank you for your continued support of the EMS Department.

AP

Bradford County Emergency Medical Services

Talking Points 2019-2020 Fiscal Impacts

Increases / Decreases from Previous Fiscal Year

- **Contingency**----- \$70,000 (cover unexpected staffing needs, unexpected equipment needs)
- **Salaries**
 - Class Change & Step increases for 10 employees 2018-2019 FY @ est. \$2,900 each
 - Accounted for projected class change of EMT / Paramedic x 3 @ \$ 2,690 each
 - Accounted for projected & Upcoming FY increases in accordance with CBA
 - Base impact to budget from 19'-20' FY Class Change & Step increases = \$ 37,070
+ (FICA, RET, W/C)
\$ 51,240
- **Benefits**
 - Unknown Retirement increased from 24.50% to 25.39 % = \$ 15,000
 - Health Insurance increased from \$9,630 to \$10,856 (8.8%) or \$ 856 / employee x 30 F/T = \$25,680
- **Operating Costs**
 - Auto-Increase for Billing Contractor- \$ 3,200
 - Repair & Maintenance of aging fleet- \$ 5,000
 - Increased cost of medical supplies -\$ 11,000 (average increase of 7.5% across all supplies, some as high as 30%)
 - Align Fuel Cost with historical info- reduction of budgeted amount --\$12,000 reduction
 - New equipment budgeted due to replace outdated / unserviceable equipment-- \$ 6,000
 - Training costs increased- \$ 2,000 new treatments & equipment implemented

Department Demographics

- Annual Operating Budget **\$ 3,415,781** + Contingency of \$ 70,000 = \$ 3,516,391
- 6,400 emergency medical responses annually = Cost of approx. **\$ 533 / response (\$27 / response)**
- Revenue AVG- \$146,170 / month thru 4/19 = projected \$ 1,750,000 FY 2018-2019 or roughly 50% of our operating budget through fees for services
- Generate **\$ 394 per transport** from fees for service
- (4) full time ALS Ambulances @ (3 1/2) facilities 12 hours / day in Sampson City
- (25) full time field EMT / Paramedic (1) Administrative Assistant, (1) Training Capt, (1) Operations Capt., (1) Q/A Officer, (1) Director, (1) Medical Director, (3-6 part-time paramedics), (3-6 part time EMTs)
- **Average 14 days per month that there are NO ambulances available to respond to emergencies due to call volume and / or simultaneous calls for service**
- The 12 hour staffing of Sampson City has resulted in an average of 3.8 responses per day that receive much quicker response times to emergencies located within the Western , Southern, and Northwestern Region. These calls for service have realized a nearly 50% reduction in response times (9-11 min rather than 18-20 min)

Impact of CBA

- Attracts & retains high performing and high quality personnel
- Facilitates less turn-over due to working conditions, pay, and level of professionalism
- Annual Budget impact of **\$ 105,830.00**
 - ◆ **\$ 15,000 education assistance**
 - ◆ **\$ 6,000 equipment reimbursement**
 - ◆ **\$ 37,070 pay rate adjustments + (FICA, RET, W/C) = \$ 51,240**
10 employees projected for 19-20 FY
Average pay rate \$14.04 (365.04 /26) x 6% minimum =.84 x3328 hrs= \$ 2,795.52 / adj
 - ◆ **\$ 47,760 minimum "on-call" pay**
2 employees 24 hours / day @ \$2.00 / hour x 365 days (+FICA, RET, W/C)

**19-20 BCEMS Average Pay Rate
worksheet**

8-24 hour shifts / day X 365 days per year = 2,920 total 24 hour shifts per year =70,080 hours for coverage per year

Full Time Personnel Average hourly pay rate-----\$14.88 (386.96)

Full Time Personnel Average hourly overtime pay rate-----\$22.32

Part-Time Personnel Average hourly pay rate-----\$10.60

Part-time Personnel Average hourly Overtime pay rate----- \$15.90

Average hourly rate for coverage ----- **\$ 15.93 (based on prev. year)**

FICA	X .0765	
		\$ 1.22
W/C	X .0608	
		\$.97
RET	X .2450	
		\$ 3.90

Total AVERAGE hourly rate for coverage using PT & FT -----\$ 22.02



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Bradford County
Department of Emergency Services
945-C North Temple Avenue – Starke, Florida 32091

May 13, 2019

Memorandum

To: Mr. Jim Ferrell, Finance Director

Through : Mr. Brad Carter

From: Allen Parrish, Director

Subject: 2019-2020 Fiscal Year Projected Revenue from Ambulance Fees
2019-2020 EMS Grant Revenue Projection

Through a review of the EMS Billing Data & Report that was received April 30, 2019 and looking at historical data from the past 2 years, I have projected the following amount for revenue to be received from Ambulance Service Fees for the upcoming 2019-2020 Fiscal Year:

- \$ 1,750,000.00 EMS Revenue from Billing for Fees & Services
- \$ 21,000.00 EMS County Awards Grant Revenue

It is important to recognize that the amount for EMS billing revenue is merely a projection based upon historical data and the realization of this amount is dependent upon several uncontrollable variables.

Please feel free to contact me should you have any questions.

Allen Parrish

Xc: Brad Carter, County Manager
file

56 57 58 LIBRARY

ACCOUNT NUMBER DESCRIPTION BUDGET YTD Annualized Requests
 BRAD. CO. PUBLIC LIBRARY / 58.33% Yr Complete For Fiscal Year: 2019 / 4

56 SANTA FE GRANT

104-56-571-12000-00	REGULAR SALARIES & WAGES	3,432	-	-	3,432
104-56-571-21000-00	FICA TAXES	263	-	-	263
104-56-571-22000-00	RETIREMENT CONTRIBUTIONS	284	-	-	291
104-56-571-24000-00	WORKERS' COMPENSATION	9	-	-	8
104-56-571-54000-00	BOOKS & SUBSCRIPTION COST	84,067	-	-	89,098
104-56-571-66000-00	LIBRARY BOOKS PUBLICATION	80,130	-	-	89,099
		-----	-----	-----	-----
	TOTAL SANTA FE GRANT	168,185	-	-	182,191

57 PUBLIC LIBRARY SERVICE

104-57-571-11000-00	EXECUTIVE SALARIES	44,886	25,378	43,505	44,886
104-57-571-12000-00	REGULAR SALARIES & WAGES	89,710	44,547	76,366	78,791
104-57-571-14000-00	OVERTIME	-	26	45	-
104-57-571-21000-00	FICA TAXES	10,297	4,739	8,124	9,461
104-57-571-22000-00	RETIREMENT CONTRIBUTIONS	10,302	6,890	11,811	10,475
104-57-571-23000-00	LIFE & HEALTH INSURANCE	29,760	17,293	29,645	31,116
104-57-571-24000-00	WORKERS' COMPENSATION	312	-	-	284
104-57-571-34000-00	SERVICE / MAINT. AGREEMENT	-	1,335	2,288	-
104-57-571-41000-00	COMMUNICATION SER - LOCAL	5,000	-	-	5,000
104-57-571-43000-00	UTILITY SERVICE	80,000	20,044	34,361	80,000
104-57-571-44000-00	COPIER RENTAL	-	313	537	-
104-57-571-46000-00	R & M EQUIPMENT	8,000	415	711	8,000
104-57-571-46200-00	R & M EQUIPMENT - BUILDING	-	7,751	13,287	-
104-57-571-48000-00	ADVERTISING COST	2,500	750	1,286	2,000
104-57-571-51000-00	OFFICE SUPPLIES	7,500	-	-	3,500
104-57-571-51100-00	MISCELLANEOUS OFFICE COST	3,000	-	-	2,000
104-57-571-52000-00	OPERATING SUPPLIES	10,000	12,710	21,789	7,000
104-57-571-52250-00	GAS, OIL, LUBRICANT, ETC.	12,000	725	1,242	5,000
104-57-571-52400-00	POSTAGE EXPENSE	-	196	336	-
104-57-571-52600-00	PROGRAM EXPENSES	12,500	11,997	20,566	15,000
104-57-571-54000-00	BOOKS & SUBSCRIPTION COST	50,000	18,422	31,581	40,000
104-57-571-62200-00	MAJOR BUILDING REPAIRS	20,000	-	-	20,000
104-57-571-64000-00	NEW EQUIPMENT OVER \$1000	10,000	1,237	2,121	10,000
104-57-571-64000-03	NEW EQUIP OVER \$1000-RFT	-	3,852	6,604	-
104-57-571-64100-00	NEW EQUIPMENT LESS THAN \$1000	10,000	116	199	10,000
104-57-571-64200-00	FLORIDA ARTS EXPENDITURES	1,839	-	-	1,839
104-57-571-66000-00	LIBRARY BOOKS PUBLICATION	45,000	9,706	16,638	38,000
104-57-571-99000-00	RESERVE FOR CONTINGENCY	22,251	-	-	22,251
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	TOTAL PUBLIC LIBRARY SERVICE	484,857	188,441	323,042	444,603

56 57 58 LIBRARY

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
58	LIBRARY STATE GRANT				
104-58-571-12000-00	REGULAR SALARIES & WAGES	319,313	185,231	317,539	330,595
104-58-571-14000-00	OVERTIME	-	131	224	-
104-58-571-21000-00	FICA TAXES	24,427	13,544	23,218	25,291
104-58-571-22000-00	RETIREMENT CONTRIBUTIONS	30,271	15,311	26,248	28,001
104-58-571-23000-00	LIFE & HEALTH INSURANCE	109,120	63,406	108,697	114,092
104-58-571-24000-00	WORKERS' COMPENSATION	1,811	-	-	1,402
104-58-571-32000-00	ACCOUNTING & AUDITING	1,000	-	-	1,000
104-58-571-34000-00	SERVICE/MAINT AGREEMNT	40,000	3,249	5,570	50,000
104-58-571-34100-00	SECURITY SERVICES	-	11,100	19,029	35,000
104-58-571-40300-00	AUTO/TRAVEL ALLOWANCE	7,500	232	397	7,500
104-58-571-41000-00	COMMUNICATION SER - LOCAL	1,000	474	812	1,500
104-58-571-43000-00	UTILITY SERVICE	3,000	-	-	3,000
104-58-571-44000-00	COPIER RENTAL	3,000	1,180	2,022	3,500
104-58-571-45000-00	AUTO LIABILITY INS COST	22,000	79	136	30,000
104-58-571-46000-00	R & M EQUIPMENT	80,000	16,228	27,819	90,000
104-58-571-47000-00	PRINTING & BINDING	500	-	-	500
104-58-571-48000-00	ADVERTISING COST	6,000	-	-	6,000
104-58-571-51000-00	OFFICE SUPPLIES	6,500	-	-	7,500
104-58-571-52000-00	OPERATING SUPPLIES	30,000	2,898	4,968	45,000
104-58-571-52400-00	POSTAGE EXPENSE	3,000	-	-	3,000
104-58-571-52450-00	UNIFORMS	3,000	79	135	4,000
104-58-571-52550-00	MEALS & ENTERTAINMENT	1,000	-	-	1,000
104-58-571-52600-00	PROGRAM SUPPLIES & SUPPORT	30,000	183	314	40,000
104-58-571-54000-00	BOOKS & SUBSCRIPTION COST	125,000	7,864	13,482	200,000
104-58-571-54500-00	CONTINUING EDUCATION	5,000	410	703	7,500
104-58-571-54600-00	MEMBERSHIP DUES	2,500	214	367	2,500
104-58-571-64000-00	NEW EQUIPMENT OVER \$1000	60,000	-	-	70,000
104-58-571-64100-00	NEW EQUIPMENT LESS THAN \$1000	60,000	-	-	70,000
104-58-571-66000-00	LIBRARY BOOKS PUBLICATION	694,185	714	1,224	786,278
104-58-571-66100-00	AUDIOVISUAL MEDIA	25,000	-	-	35,000
104-58-571-66200-00	DIGITAL DATABASES	20,000	-	-	30,000
	TOTAL LIBRARY STATE GRANT	1,714,127	322,527	552,903	2,029,159
	TOTAL ALL DEPARTMENTS	2,367,169	510,968	875,945	2,655,953

112 Mosq Ctrl - 113 SW

ACCOUNT NUMBER DESCRIPTION BUDGET YTD Annualized Requests
 MOSQUITO CONTROL / EXPENDITURES / 58.33% Yr Complete For Fiscal Year: 2019 / 4

MOSQUITO CONTROL

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
112-64-539-11000-00	EXECUTIVE SALARIES	10,000	3,216	5,513	10,000
112-64-539-12000-00	REGULAR SALARIES & WAGES	23,000	10,818	18,546	23,000
112-64-539-21000-00	FICA TAXES	3,290	1,065	1,825	2,525
112-64-539-22000-00	RETIREMENT CONTRIBUTIONS	3,552	505	866	2,795
112-64-539-23000-00	LIFE & HEALTH INSURANCE	-	1,014	1,738	-
112-64-539-24000-00	WORKERS' COMPENSATION	4,309	-	-	3,803
112-64-539-40000-00	TRAVEL AND PER DIEM	1,000	242	415	500
112-64-539-45000-00	AUTO LIABILITY INS COST	4,000	(403)	(691)	4,000
112-64-539-45100-00	COUNTY PROPERTY LIABILITY	-	274	470	200
112-64-539-46000-00	R & M EQUIPMENT	5,000	329	563	2,500
112-64-539-47000-00	PRINTING & BINDING	200	-	-	200
112-64-539-48000-00	ADVERTISING	500	-	-	300
112-64-539-51000-00	OFFICE SUPPLIES	1,000	110	188	1,000
112-64-539-52000-00	OPERATING SUPPLIES	36,500	6,960	11,931	30,000
112-64-539-52250-00	GAS, OIL, LUBRICANT, ETC.	4,000	553	948	4,000
112-64-539-54500-00	CONTINUING EDUCATION COST	1,000	150	257	1,000
TBD	RESERVE FOR CONTINGENCY	-	-	-	11,528
	TOTAL MOSQUITO CONTROL	97,351	24,833	42,570	97,351

112 Mosq Ctrl - 113 SW

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	Annualized	Requests
Solid Waste-Landfill Fund / Expenditures / 58.33% Yr Complete For Fiscal Year: 2019 / 4					
SOLID WASTE DEPT.					
113-65-534-11000-00	EXECUTIVE SALARIES	50,003	25,055	42,952	40,003
113-65-534-12000-00	REGULAR SALARIES & WAGES	338,902	188,882	323,798	353,590
113-65-534-14000-00	OVERTIME	-	1,739	2,981	-
113-65-534-21000-00	FICA TAXES	29,751	16,325	27,986	30,110
113-65-534-22000-00	RETIREMENT CONTRIBUTIONS	32,124	17,696	30,336	33,337
113-65-534-23000-00	LIFE & HEALTH INSURANCE	98,910	54,726	93,815	114,092
113-65-534-24000-00	WORKERS' COMPENSATION	26,903	8,033	13,771	24,442
113-65-534-31000-00	HAZARDOUS WASTE MONITORING	12,000	-	-	-
113-65-534-34000-00	SERVICE/MAINT AGREEMNT	35,000	196	335	500
113-65-534-41000-00	COMMUNICATION SER - LOCAL	8,000	2,645	4,534	6,000
113-65-534-43000-00	UTILITY SERVICE	6,500	3,362	5,763	6,000
113-65-534-45000-00	AUTO LIABILITY INS COST	9,000	(199)	(341)	10,000
113-65-534-45100-00	COUNTY PROPERTY LIABILITY	-	785	1,346	1,000
113-65-534-46000-00	R & M EQUIPMENT	25,000	21,030	36,051	20,000
113-65-534-46100-00	R & M EQUIPMENT-AUTO	9,000	-	-	2,250
113-65-534-48000-00	ADVERTISING COST	100	-	-	100
113-65-534-49375-00	ASSESSMENT FEE/COST	7,000	3,147	5,395	7,000
113-65-534-51000-00	OFFICE SUPPLIES	1,000	158	270	500
113-65-534-51100-00	MISCELLANEOUS OFFICE COST	500	-	-	500
113-65-534-52250-00	GAS, OIL, LUBRICANT, ETC.	50,000	19,664	33,709	50,000
113-65-534-52400-00	POSTAGE EXPENSE	100	-	-	100
113-65-534-52450-00	UNIFORM RENTALS	4,000	3,260	5,589	5,000
113-65-534-52500-00	EMPLOYEES RELATED COST	-	20	34	-
113-65-534-52505-00	OTHER MISC/OPERATING COST	8,000	4,710	8,075	6,000
113-65-534-52510-00	LANDFILL TIPPING FEE COST	400,000	212,327	363,989	400,000
113-65-534-52515-00	HAZARDOUS WASTE HOUSEHOLD	300	347	594	500
113-65-534-62000-00	COUNTY BUILDING COSTS	500	-	-	500
113-65-534-64000-00	NEW EQUIPMENT OVER \$1000	2,500	16,570	28,405	2,500
TBD	LEASE w/ OPTION TO PURCHASE	-	-	-	65,000
113-65-534-64005-00	NEW EQUIPMENT MAJOR COST	5,000	-	-	5,000
113-65-534-64100-00	NEW EQUIPMENT LESS THAN \$1000	1,000	-	-	1,000
113-65-534-99000-00	RESERVE FOR CONTINGENCY	143,371	-	-	138,421
	TOTAL SOLID WASTE DEPT.	1,304,464	600,475	1,029,386	1,323,445
COUNTY LANDFILL					
113-66-534-31200-00	ENGINEER COSTS	100,000	-	-	100,000
113-66-534-51000-00	OFFICE SUPPLIES	1,265	-	-	1,200
113-66-534-51100-00	MISCELLANEOUS OFFICE COST	1,000	-	-	1,000
113-66-534-52505-00	OTHER MISC/OPERATING COST	22,550	-	-	22,500
113-66-534-52520-00	CLOSURE TESTING/MONITORS	3,370	-	-	3,300
	TOTAL COUNTY LANDFILL	128,185	-	-	128,000
	TOTAL SOLD WASTE & COUNTY LANDFILL	1,432,649	600,475	1,029,386	1,451,445

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

BUDGET WORKSHOP

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE: June 3, 2019

AGENDA ITEM 2(1): Discuss contributions to outside organizations – charitable and community service organizations.

DEPARTMENT: County Manager

PURPOSE: Attached to this AIIS is a list of outside organizations that are scheduled to make a budget request presentation.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

Charitable and Community Service Organization

Organization	FY 18/19 Approved Budget	Scheduled FY 19/20 Budget Presentation
Bradford County Fair Association	\$ 5,000.00	6/20/2019
Meridian Behavioral Healthcare	\$ 110,691.00	6/20/2019
Episcopal Children's Services	\$ 5,000.00	6/20/2019
<u>Bradford County Health Dept.</u>		6/20/2019
Mental Health Services	\$ 10,000.00	
Services Agreement	\$ 100,000.00	
Communities in Schools	\$ 4,500.00	6/20/2019
Acorn Clinic	\$ 35,000.00	6/20/2019
Suwannee River Economic Council	\$ 8,617.00	7/1/2019
North Florida Regional Chamber of Commerce	\$ 12,500.00	7/1/2019
Bradford County Development Authority	\$ 10,000.00	7/1/2019
The ARC of Bradford County	\$ 20,000.00	7/1/2019
<u>North Florida Economic Development Partnership</u>		7/1/2019
Membership Dues	\$ 2,723.90	
NFEDP Consulting Services	\$ 10,000.00	
<u>North Central Florida Regional Planning Council</u>		7/1/2019
Membership Dues	\$ 5,714.00	
Hazardous Waste Accounting	\$ 7,882.00	
Local Government Planning	\$ 23,500.00	
The Original Florida Tourism Task Force	\$ 3,000.00	7/1/2019
Concerned Citizens	\$ 9,366.00	7/18/2019
Recreation	\$ 15,000.00	
Florida Sheriff's Caruth Camp/Mr. Gill's Camp Harmony	\$ 5,000.00	
Grant Total	\$ 403,493.90	