

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

APRIL 18, 2019

6:30 PM

BRADFORD COUNTY COURTHOUSE

945 North Temple Avenue

Starke, Florida 32091

AGENDA

Meeting Called to Order by Chairman Frank Durrance

1. Public Comments:

- Three (3) minutes per speaker;
- Complete and turn in a public comment card to speak;
- State your name and address into the record before speaking;
- Do not speak from the audience;
- Address your questions to the Board, not county staff;
- Refrain from demands for an immediate board response;
- No boisterous behavior; and
- No personal, impertinent or slanderous remarks.

2. Consent Agenda:

- A. Retroactive approval (signed by Chairman Frank Durrance on 4/1/19 to meet application deadline of 4/15/19) of CareerSource North Central Florida Application for Subsequent Local Workforce Development Area Designation.
- B. Request to refer delinquent EMS accounts in the amount of \$76,169.07 to Gila Corporation for further collection efforts.
- C. Renew annual subscription agreement with Aladtec, Inc. for online employee scheduling and workforce management.
- D. BOCC meeting minutes from 03-21-2019 regular meeting.
- E. Surplus List.
- F. Consider approval of a Visa CommUNITY Card Application to replace credit cards through Capital City Bank to now include a cash rewards program to help off-set the monthly credit card bill.
- G. SHIP-Purchase Assistance-Subordination Agreement (Sweeten).
- H. Consider retroactive approval (approved/signed by the Chairman Frank Durrance on 3/21/19) of Southern Disaster Recovery, LLC - Change Order No. 2, adding additional funds to the total contract price in the amount of \$342,000.00 (funding available in the USDA grant). The BOCC approved this scope of work on 3/21/19.
- I. Consider retroactive approval (approved/signed by County Manager Brad Carter on 4/11/19) of Change Order No. 2 for a 14-day time extension on S.E. 150th Street Roadway Construction Project. New substantial completion date 4/29/19.

3. Approve Payment of Bills – Commissioner Ross Chandler

4. County Attorney's Reports – Will Sexton.

- A. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AUTHORIZING EXECUTION OF A LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR SIDEWALK PROJECT 433991-2-58-01; AND PROVIDING AN EFFECTIVE DATE.

5. Sheriff's Reports – Gordon Smith.

- A. Consider approval of an invoice from SmartCop in the amount of \$44,537.00 for annual services to the Sheriff's Office (IGCF approved on 4/4/19).
- B. Consider approval of an invoice from SmartCop in the amount of \$5,528.00 for annual services to the Starke Police Department (IGCF approved on 4/4/19).
- C. Request for disbursement from the Jail Maintenance & Medical Emergency set-aside account, in the amount of \$405,323.12.
- D. Consider approval of a proposal from Summerill Law Firm, PLLC for calculating and negotiating a new per diem rate for housing prisoners in the Bradford County Jail.
- E. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (April 3-9).
- F. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (April 10-16).
- G. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (April 17-23).

6. Clerk's Reports– Ray Norman.

7. County Manager's Reports – Brad Carter

- A. Request permission to sell a piece of equipment located at the Road Department – John Deere 6110 w/ Alamo side boom - to Beard Equipment Company in the amount of \$ 65,000.00 – Jason Dodds, Road Superintendent.
- B. Request permission to lease a John Deere 331G (Skid Steer Loader) – Total base price \$73,500.00 with a 36 month/3,000 hour lease payment option of \$1,298.00.

- C. Consider purchasing the following pieces of equipment to attach to a John Deere 331G (Skid Steer Loader):
 - i. RS72 Extreme Duty Rotary Mower (72") - \$11,025.00
 - ii. GR84B Rock and Brush Grapple (84") - \$3,955.00
- D. Discussion and approval of fire safety inspection services from either of the following available vendors:
 - i. Northeast Florida Inspection Service, LLC
 - ii. Universal Engineering Sciences, Inc.
- E. Request permission to advertise for bids on culverts (metal and plastic).

8. Chairman Comments.

9. Commissioners Comments.

Notice:

Pursuant to Section 286.0105, *Florida Statutes*, notice is hereby provided that, if a person decides to appeal any decision made by the Board of County Commissioners of Bradford County, Florida with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: 2 (A) April 18, 2019

AGENDA ITEM: Retroactive approval (signed by Chairman Frank Durrance on 4/1/19 to meet application deadline of 4/15/19) of CareerSource North Central Florida Application for Subsequent Local Workforce Development Area Designation.

DEPARTMENT: County Manager

PURPOSE: Designation of Alachua and Bradford County as a Workforce Area.

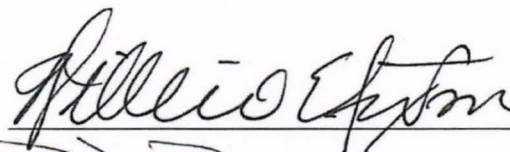
ASSOCIATED COST(S): N/A


BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Approve item as part of the Consent Agenda.

AGENDA ITEM APPROVAL

COUNTY ATTORNEY:  DATE: 04/12/2019

Deputy COUNTY MANAGER:  DATE: 4/12/19

Talking Points

CareerSource North Central Florida - Local Workforce Development Area Designation and Local Board Composition & Certification

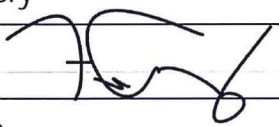
BoCC April 9, 2019 Regular Meeting

- CareerSource North Central Florida requires the approval and signature of its Chief Elected Official (CEO's) to complete and submit its Application for Subsequent Local Workforce Development Area Designation. Citations for this process are provided in the Item Background.
- The Application requires the CEO affirm the Board has (a) Performed Successfully and (b) Sustained Fiscal Integrity.
- Attached as supplementary material is a notice from the Florida Department of Economic Opportunity stating that (a) cannot be verified by any Local Workforce Development Board in Florida.
- The notice states,
"According to guidance from USDOL, sufficient data is not yet available to determine "performed successfully" for this cycle of Local Area Designation. Therefore, performance data to determine "performed successfully" will not be used for this year's determinations. DEO will continue to monitor the LWDBs performance as we prepare for future subsequent local area designations.
- Regarding "Fiscal Sustainability," CSNCFL has not received notice of any formal determination that the grant recipient or administrative entity of the area have misexpended funds, as requested in the application.
- To assist with verifying this, the CareerSource North Central Florida Board has secured and presented independent fiscal audits for the years ending June 30, 2017, and June 30, 2018 respectively. Both were provided to both Alachua and Bradford counties through the Dual County Consortium and are attached as supplementary material. Both audits state on their respective final pages that there were no findings or questioned costs.
- Therefore, CareerSource North Central Florida requests approval from the CEO to complete its application for Subsequent Local Workforce Development Area Designation.


APPLICATION FOR SUBSEQUENT LOCAL WORKFORCE DEVELOPMENT AREA DESIGNATION

LOCAL WORKFORCE AREA INFORMATION	
NAME OF LOCAL AREA: CareerSource North Central Florida	
LWDB NUMBER: 9	
DATE OF SUBMISSION:	
CONTACT PERSON NAME: Frank Avery	PHONE: (352) 214 - 5997 EMAIL ADDRESS: favery@careersourcencfl.com
PERFORMED SUCCESSFULLY	
THE TERM "PERFORMED SUCCESSFULLY" MEANS THE LOCAL WORKFORCE DEVELOPMENT AREA MET OR EXCEEDED THE ADJUSTED LEVELS OF PERFORMANCE FOR PRIMARY INDICATORS OF PERFORMANCE FOR THE LAST TWO CONSECUTIVE YEARS FOR WHICH DATA ARE AVAILABLE, AND THE LOCAL AREA HAS NOT FAILED THE SAME INDIVIDUAL MEASURE FOR THE LAST TWO CONSECUTIVE PROGRAM YEARS.	
SUSTAINED FISCAL INTEGRITY	
THE TERM "SUSTAINED FISCAL INTEGRITY" MEANS THAT THE SECRETARY OF LABOR HAS NOT MADE A FORMAL DETERMINATION, DURING EITHER OF THE LAST TWO CONSECUTIVE YEARS PRECEDING THE DETERMINATION REGARDING SUCH INTEGRITY, THAT EITHER THE GRANT RECIPIENT OR THE ADMINISTRATIVE ENTITY OF THE AREA HAS MISEXPENDED FUNDS PROVIDED.	

BY SIGNING BELOW, THE LOCAL CHIEF ELECTED OFFICIAL AND THE LOCAL WORKFORCE BOARD EXECUTIVE DIRECTOR CERTIFY THAT THE LOCAL AREA HAS PERFORMED SUCCESSFULLY AND SUSTAINED FISCAL INTEGRITY FOR SUBSEQUENT DESIGNATION OF THE EXISTING LOCAL AREA.

LOCAL WORKFORCE BOARD EXECUTIVE DIRECTOR	
NAME: Frank Avery	
SIGNATURE:	
DATE: 3/26/2019	

LOCAL CHIEF ELECTED OFFICIAL	
NAME AND TITLE:	COUNTY: Alachua
SIGNATURE:	DATE:

LOCAL CHIEF ELECTED OFFICIAL	
NAME AND TITLE:	COUNTY: Bradford
SIGNATURE: 	DATE: 4-1-19

LOCAL CHIEF ELECTED OFFICIAL	
NAME AND TITLE:	COUNTY:
SIGNATURE:	DATE:

LOCAL CHIEF ELECTED OFFICIAL	
NAME AND TITLE:	COUNTY:
SIGNATURE:	DATE:

LOCAL CHIEF ELECTED OFFICIAL	
NAME AND TITLE:	COUNTY:
SIGNATURE:	DATE:

LOCAL CHIEF ELECTED OFFICIAL	
NAME AND TITLE:	COUNTY:
SIGNATURE:	DATE:

**ALACHUA/BRADFORD REGIONAL
WORKFORCE BOARD D/B/A CAREERSOURCE
NORTH CENTRAL FLORIDA**

**FINANCIAL STATEMENTS
AND ADDITIONAL INFORMATION**

JUNE 30, 2017

W CLARK & ASSOCIATES, LLC

Certified Public Accountants
1901 Mason Avenue - Suite 107
Daytona Beach, Florida 32117

(386) 274-5007

FAX: (386) 274-5995

INDEPENDENT AUDITORS' REPORT

To The Board of Directors
Alachua/Bradford Regional Workforce Board
D/B/A CareerSource North Central Florida
Gainesville, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of Alachua/Bradford Regional Workforce Board D/B/A CareerSource North Central Florida (the Board), as of and for the year ended June 30, 2017 and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standard*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2017**

This discussion and analysis of the Alachua/Bradford Regional Workforce Board d/b/a CareerSource North Central Florida (the Board) provides an overview of the Board's financial activities for the fiscal year ended June 30, 2017. Please read it in conjunction with the Board's financial statements, which follow this section.

The following are various financial highlights for fiscal year 2017:

- The Board's overall net position increased by \$234.
- Total ending unrestricted net position was \$16,759.
- The Board had total expenses for the year of \$8,941,734 compared to revenues of \$8,941,968.

OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

These basic statements consist of government-wide financial statements, fund financial statements and notes to the financial statements. The government-wide financial statements present an overall picture of the Organization's financial position and results of operations. The fund financial statements present financial information for the General Fund of the Organization. The notes to the financial statements provide additional information concerning the Organization's finances that are not disclosed in the government-wide or fund financial statements.

Government-Wide Financial Statements

All of the activities of the Organization are considered to be governmental activities. The Organization has no business-type activities, which are generally financed in whole or in part by fees charged to external parties for goods or services.

The *government-wide financial statements* provide both long-term and short-term information about the overall financial status of the Organization. These statements use a format similar to a private sector business and are presented on the accrual basis. They include a statement of net position and a statement of activities.

The first financial statement is the Statement of Net Position. This statement includes all of the Board's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net position – the difference between assets and liabilities – can be used to measure the Board's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year ended June 30, 2017. Over time, the increases or decreases in net position are useful indicators of whether the Board's financial health is improving or deteriorating. However, other non-financial factors, such as changes in state funding, must also be considered when assessing the overall health of the Board.

Fund Financial Statements

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the Board's fund.

- General Fund – This fund is accounted for using the modified accrual basis of accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the Board's financial position. A reconciliation is provided with this statement, which helps to explain the

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2017
(Continued)**

**Change in Net Position
(Continued)**

	<u>2017</u>	<u>2016</u>
	<u>Governmental Activities</u>	<u>Governmental Activities</u>
Program expenses		
Administration	\$ 610,125	\$ 927,623
Programs	8,331,609	8,287,230
Total program expenses	8,941,734	9,214,853
Change in net position	234	(105,273)
Beginning net position	36,411	141,684
Ending net position	<u>\$ 36,645</u>	<u>\$ 36,411</u>

OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS

Governmental Activities

The governmental activities generated \$8,941,968 in program revenues and incurred \$8,941,734 of program expenses. This resulted in a \$234 increase in net position.

THE BOARD'S INDIVIDUAL FUND

General Fund

The General Fund receives substantially all of its funding under cost reimbursement contracts. This means that revenues will generally equal expenditures. The fund balance represents nonspendable amounts associated with prepaid items and inventory, as well as program revenues and unassigned funds to be expended in subsequent years.

BUDGETARY HIGHLIGHTS

The Board adopts an annual appropriated budget for the governmental fund. A budgetary comparison statement is provided for the General Fund in order to present budgetary compliance. Total budgeted expenditures in the final amended General Fund budget were \$958,505 less than in the original budget. The decreased amounts were the result of the decreases in several operating grants. The amounts budgeted for were not received and expended by the end of the fiscal year.

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
STATEMENT OF NET POSITION
JUNE 30, 2017**

	<u>Governmental Activities</u>
<u>ASSETS</u>	
Cash and cash equivalents	\$ 308,604
Grants receivable	347,406
Accounts receivable	12,643
Inventory	4,823
Prepaid expenses	289,054
Deposits	20,000
Depreciable capital assets, net	19,886
Total Assets	1,002,416
<u>LIABILITIES</u>	
Accounts payable	560,540
Unearned revenue	405,231
Total Liabilities	965,771
<u>NET POSITION</u>	
Net investment in capital assets	19,886
Unrestricted	16,759
Total Net Position	\$ 36,645

The accompanying notes to financial statements
are an integral part of this statement.

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
BALANCE SHEET - GOVERNMENTAL FUND
JUNE 30, 2017**

	<u>General Fund</u>
<u>ASSETS</u>	
Cash and cash equivalents	\$ 308,604
Grants receivable	347,406
Accounts receivable	12,643
Inventory	4,823
Prepaid expenses	289,054
Deposits	20,000
Total Assets	<u>\$ 982,530</u>
<u>LIABILITIES AND FUND BALANCE</u>	
Liabilities	
Accounts payable	\$ 560,540
Unearned revenue	405,231
Total Liabilities	<u>965,771</u>
Fund balance	
Nonspendable	293,877
Unassigned	<u>(277,118)</u>
Total fund balance	16,759
Total Liabilities and Fund Balance	<u>\$ 982,530</u>

The accompanying notes to financial statements
are an integral part of this statement.

ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund
<u>Revenues</u>	
Intergovernmental	
Federal grants	\$ 8,929,674
Program revenue and other	12,294
Total revenues	8,941,968
<u>Expenditures</u>	
Current	
Economic environment	
Administration	610,125
Programs	8,322,310
Total expenditures	8,932,435
Net change in fund balance	9,533
Fund balance, beginning of year	7,226
Fund balance, end of year	\$ 16,759

The accompanying notes to financial statements
are an integral part of this statement.

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
BUGETARY COMPARISON STATEMENT
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenue (inflows)				
Temporary Assistance for Needy Families	\$ 964,409	\$ 982,264	\$ 982,264	\$ -
Workforce Innovation and Opportunity Act	2,628,446	2,992,541	2,747,723	(244,818)
Employment services	554,159	332,009	303,355	(28,654)
Unemployment insurance	146,748	61,908	61,908	-
North American Free Trade Agreement	50,000	17,841	17,841	-
Food Stamp Employment Training	350,000	152,004	134,504	(17,500)
STEM Ready	7,792,845	7,673,824	4,391,134	(3,282,690)
BASEC	41,680	-	-	-
Opportunity Quest	4,000,000	3,357,391	290,945	(3,066,446)
Other program income	-	-	644	644
Unrestricted revenue	20,000	20,000	11,650	(8,350)
Total revenues	<u>16,548,287</u>	<u>15,589,782</u>	<u>8,941,968</u>	<u>(6,647,814)</u>
Expenditures (outflows)				
Administration	1,007,436	932,431	610,125	322,306
Program service	15,540,851	14,657,351	8,322,310	6,335,041
Total expenditures	<u>16,548,287</u>	<u>15,589,782</u>	<u>8,932,435</u>	<u>6,657,347</u>
Excess (deficiency) of revenues over expenses	-	-	9,533	9,533
Fund balance, beginning of year	7,226	7,226	7,226	-
Fund balance, ending of year	<u>\$ 7,226</u>	<u>\$ 7,226</u>	<u>\$ 16,759</u>	<u>\$ 9,533</u>

The accompanying notes to financial statements
are an integral part of this statement.

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

(1) **Summary of Significant Accounting Policies:** (Continued)

(d) **Fund financial statements**—The financial transactions of the Board are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental fund.

The following fund is used by the Board:

Governmental Fund

General Fund—The General Fund is the general operating fund of the Board. It is used to account for all financial resources except those associated with grants that are restricted to specified uses.

In the accompanying fund financial statements, the General Fund is considered to be a major fund, and therefore, is separately displayed.

(e) **Measurement focus and basis of accounting**—The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of timing of related cash flows.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Board considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related liability is incurred.

Most revenues are considered to be susceptible to accrual and have been recognized in the current fiscal period. Certain other revenue items are considered to be measurable and available only when cash is received.

(f) **Cash and cash equivalents**—The institution in which the Board's monies are deposited is certified as a "Qualified Public Depository," as required under the Florida Security for Public Deposits Act. This law requires every qualified public depository to deposit with the State Treasurer eligible collateral equal to or in excess of an amount to be determined by the State Treasurer and requires the State Treasurer to ensure that funds are entirely collateralized by the Federal Depository Insurance Corporation and the Bureau of Collateral Securities, Division of Treasury, State Department of Insurance.

(g) **Grants and accounts receivable**—Grants and accounts receivable consist of amounts due from grantor agencies and subrecipients for reimbursement of expenditures under various programs as of June 30, 2017. All amounts are expected to be collected within the next year.

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

(1) **Summary of Significant Accounting Policies:** (Continued)

(o) **Budgets and budgetary process**—The Board adopts an annual operating budget, which can be amended throughout the year. For each of the funds for which a formal budget is adopted the modified accrual basis of accounting is used to reflect revenues and expenditures. The fund financial statements are also prepared using a modified accrual basis of accounting.

(p) **Restricted net assets**—Restricted net assets are comprised of funds received from subcontracted service providers and are restricted for use in the federal programs that the Board operates in the subsequent year.

(q) **Subsequent events**—The Board has evaluated events and transactions for potential recognition or disclosure in the financial statements through November 27, 2017, the date which the financial statements were available to be issued. No subsequent events have been recognized or disclosed.

(r) **Fund Balance**—The Board follows GASB Statement No. 54, “Fund Balance Reporting and Governmental Fund Type Definitions.” This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The following classifications describe the relative strength of the spending constraints:

Nonspendable fund balance—includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. All amounts reported as nonspendable by the Board at June 30, 2017 are in nonspendable form.

Restricted fund balance—includes amounts restricted by external sources or by constitutional provision or by enabling legislation.

Unassigned fund balance—includes amounts that have not been assigned, committed, or restricted within the General fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Board considers restricted funds to have been spent first.

(s) **Future accounting pronouncements**—GASB issued Statement No. 87, Leases, in June 2017. GASB 87 aims to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. The provisions in GASB 87 are effective for periods beginning after December 15, 2019. The Board is currently evaluating the impact this statement will have on its financial statements.

(2) **Reconciliation of Government-Wide and Fund Financial Statements:**

(a) **Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position**—Following the governmental fund balance sheet is a reconciliation between *fund balance – total governmental funds* and *net position of governmental activities* as reported in the government-wide statement of net position. The details of these differences are explained in the above referenced financial statements.

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

(6) **Leases:**

The Board is party to several operating leases with monthly lease payments totaling \$23,206 per month. The leased locations are for office space varying from approximately 1,600 square feet to 31,000 square feet. All leases, except for one, are for an indefinite term and can be cancelled within 30 days' notice. During 2015, the Board entered into one lease for a term of 60 months that commenced July 2015. The monthly lease payment for this lease totals \$20,456 per month. The total rents paid on each lease during the fiscal year ended June 30, 2017 were:

NW 6 th Street, Gainesville	\$	204,562
817 South Walnut Street, Starke		13,200
819 South Walnut Street, Starke		19,800
	<u>\$</u>	<u>237,562</u>

(7) **Due From Grantors and Significant Funding Source:**

(a) **Due from grantors**—The majority of the Board's receivables are for amounts due under contracts with the State of Florida and Federal government agencies. The Board has no policy requiring collateral or other security to support its receivables. The balance of these receivables at June 30, 2017 was \$347,406.

(b) **Significant funding source**—The Board received approximately 99 percent of its funding for the year ended June 30, 2017 either directly from the United States Department of Labor, or from the United States Department of Health and Human Services and the United States Department of Agriculture which are passed through the State of Florida Department of Economic Opportunity. If a significant reduction in the level of this funding were to occur, it could have an adverse effect on the Board's programs and activities.

(8) **Contingencies:**

Amounts received, or receivable, from grantor agencies are subject to audit and adjustment by grantor agencies. If any expenditures are disallowed as a result of these audits the claims for reimbursement to the grantor would become a liability of the Board. In the opinion of management, any such adjustments would not be significant.

(9) **Reconciliation of Financial Records to the One Stop Management Information System (OSMIS):**

The Board has completed a reconciliation of its financial records to OSMIS for the fiscal year ended June 30, 2017. The reconciliation was performed in a satisfactory manner.

W CLARK & ASSOCIATES, LLC

Certified Public Accountants
1901 Mason Avenue - Suite 107
Daytona Beach, Florida 32117

(386) 274-5007

FAX: (386) 274-5995

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To The Board of Directors
Alachua/Bradford Regional Workforce Board
D/B/A CareerSource North Central Florida
Gainesville, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Alachua/Bradford Regional Workforce Board D/B/A CareerSource North Central Florida's (the "Board"), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements, and have issued our report thereon dated November 27, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of

W CLARK & ASSOCIATES, LLC

Certified Public Accountants
1901 Mason Avenue - Suite 107
Daytona Beach, Florida 32117

(386) 274-5007
FAX: (386) 274-5995

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To The Board of Directors
Alachua/Bradford Regional Workforce Board
D/B/A CareerSource North Central Florida
Gainesville, Florida

Report on Compliance for Each Major Federal Program Compliance

We have audited Alachua/Bradford Regional Workforce Board D/B/A CareerSource North Central Florida's (the "Board") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Board's major federal programs for the year ended June 30, 2017. The Board's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Board's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Board's compliance.

Opinion on Each Major Federal Program

In our opinion, the Board complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2017**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Pass-Through to Subrecipients	Expenditures
Federal Awards			
Department of Labor			
H-1B Job Training Grants	17.268	\$ 159,492	\$ 4,682,079
Passed through - State of Florida Department of Economic Opportunity			
Department of Labor			
Employment Training Administration			
Employment Service/Wagner-Peyser Funded Activities	17.207	188,354	207,769
Disabled Veterans' Outreach Program	17.801	40,818	67,345
Local Veterans' Employment Representative Program	17.804	8,786	28,241
Total Employment Training Administration Cluster		<u>237,958</u>	<u>303,355</u>
Unemployment Insurance	17.225	<u>39,391</u>	<u>61,908</u>
Trade Adjustment Assistance	17.245	<u>2,690</u>	<u>17,841</u>
Workforce Innovation and Opportunity Act (WIOA)			
WIOA Adult Program	17.258	266,863	727,427
WIOA Youth Activities	17.259	330,742	1,491,038
WIOA Dislocated Worker Formula Grants	17.278	116,495	490,723
Total Workforce Investment Act Cluster		<u>714,100</u>	<u>2,709,188</u>
WIOA National Dislocated Worker Grants/WIA National Emergency Grants	17.277	<u>101</u>	<u>38,535</u>
Total Department of Labor		<u>1,153,732</u>	<u>7,812,906</u>
Department of Agriculture Food and Nutrition Service			
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	<u>79,768</u>	<u>134,504</u>
Total Department of Agriculture Food and Nutrition Service		<u>79,768</u>	<u>134,504</u>
Department of Health and Human Services			
Temporary Assistance for Needy Families (TANF)	93.558	<u>327,749</u>	<u>982,264</u>
Total Department of Health and Human Services		<u>327,749</u>	<u>982,264</u>
Total Expenditures of Federal Awards		<u>\$ 1,561,249</u>	<u>\$ 8,929,674</u>

**ALACHUA/BRADFORD REGIONAL WORKFORCE BOARD
D/B/A CAREERSOURCE NORTH CENTRAL FLORIDA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

SUMMARY OF AUDITORS' RESULTS:

- 1) The auditors' report expresses an unqualified opinion on whether the financial statements of Alachua/Bradford Regional Workforce Board D/B/A CareerSource North Central Florida were prepared in accordance with GAAP.
- 2) No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditors' Report on the Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
- 3) No instances of noncompliance material to the financial statements of Alachua/Bradford Regional Workforce Board D/B/A CareerSource North Central Florida were disclosed during the audit.
- 4) No significant deficiencies relating to the audit of the major federal awards programs are reported in the Independent Auditors' Report on Compliance for each Major Program and on Internal Control Over Compliance required by the Uniform Guidance.
- 5) The auditors' report on compliance for the major federal award programs for Alachua/Bradford Regional Workforce Board D/B/A CareerSource North Central Florida expresses an unmodified opinion on all major programs.
- 6) Audit findings that are required to be reported in accordance with 2CFR section 200.516(a) are reported in this schedule.
- 7) Programs tested as major programs were:
 - a) H-1B Job Training Grants
 - b) Temporary Assistance for Needy Families
- 8) The threshold for distinguishing between Type A and B programs was \$750,000.
- 9) Alachua/Bradford Regional Workforce Board D/B/A CareerSource North Central Florida was determined to be a low-risk auditee.

FINDINGS - FINANCIAL STATEMENT AUDIT:

None

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT:

None

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS

No matters were reported.

WIOA: REMINDER: Local Workforce Development Area Designation and Local Board Composition

DEO Information <DEO.Information@deo.myflorida.com>

Thu 2/28/2019 4:15 PM

To: LWDB Directors Only <LWDBDirectorsOnly@deo.myflorida.com>; LWDB Global Distribution <LWDBGlobalDistribution@deo.myflorida.com>;

Importance: High

Partners,

On January 16, 2019, we issued the [Local Workforce Development Area Designation and Local Board Composition Memorandum](#) announcing the due date for Subsequent Local Area Designation Applications and Local Board Composition Rosters. This email is to remind you that the following items are due by close of business **Monday, April 15, 2019**:

1. Application for Subsequent Area Designation

We have received inquiries about what CareerSource Florida and DEO are looking at when making the determination of “performed successfully” for Local Area Designation under WIOA.

Note: According to guidance from USDOL, sufficient data is not yet available to determine “performed successfully” for this cycle of Local Area Designation. Therefore, performance data to determine “performed successfully” will not be used for this year’s determinations. DEO will continue to monitor the LWDBs performance as we prepare for future subsequent local area designations.

2. Local Board Composition Rosters

Currently approved board certifications expire on June 30, 2019. We request that each local board conduct a review of their board membership rosters to determine if the appointed board member’s terms have expired or are set to expire on or before June 30, 2019. Based on the review, LWDBs should take the appropriate action to ensure the local board membership rosters are current and that the representation is in compliance with WIOA. For your reference, the minimum requirements related to local board compensation can be found in WIOA Section 107 and CareerSource Florida’s [Administrative Policy 91](#)– Local Workforce Development Board Composition, Certification and Decertification.

Note: CareerSource Florida and DEO are aware of the requirement to have a Wagner-Peyser Employment Service representative on the local workforce boards. We ask that you submit your board roster, as-is, without this representative as we work towards options to address this requirement.

Thank you.

3/26/2019

Mail - FAvery@pcgus.com



Florida Department of Economic Opportunity
www.floridajobs.org

Sign up for DEO news and information here.
Follow us on: Facebook, Twitter and LinkedIn

This email communication may contain confidential information protected from disclosure by privacy laws and is intended for the use of the individual named above. If the reader of this message is not the intended recipient, this is notice to you that any dissemination, distribution or copying of this communication or any attachment to it may be a violation of federal and state privacy laws. If you have received this email in error, please notify the sender immediately by return email and delete this message. Please note that Florida has a broad public records law, and that all correspondence to me via email may be subject to disclosure. Under Florida law email addresses are public records.

Agenda Item Name: CareerSource North Central Florida - Local Workforce Development Area Designation.

Item Description: CareerSource North Central Florida requires the approval and signature of its Chief Elected Official (CEO's) to complete and submit its Application for Subsequent Local Workforce Development Area Designation. The Application requires the CEO has (a) Performed Successfully and (b) Sustained Fiscal Integrity. Attachments are provided validating that (a) cannot be determined due to USDOL not having appropriate data available and (b) CareerSource North Central Florida has sustained fiscal integrity.

Recommended Action: Authorize Chair's signature of the "APPLICATION FOR SUBSEQUENT LOCAL WORKFORCE DEVELOPMENT AREA DESIGNATION" and return to staff.

Prior Board Motions: N/A

Background:

Under the Workforce Innovation and Opportunity Act (Pub. L. 113-128), the Governor must designate local workforce development areas after consultation with the State Workforce Board (SWB), local chief elected officials (CEO) and LWDBs. WIOA requires that the Governor approve a request for initial designation as a local workforce development area from any area that was designated as a local workforce development area for purposes of the Workforce Investment Act (WIA) of 1998 for the two-year period preceding the enactment of WIOA, provided the area performed successfully and sustained fiscal integrity.

As required under section 106 of the Workforce Innovation and Opportunity Act (WIOA), CareerSource Florida grants subsequent board designation of a local area if, for the two most recent program years, the local workforce development area performed successfully and sustained fiscal integrity. Additionally, every two years, CareerSource Florida must certify each local board as required under section 107, WIOA.

That policy is available online here under Section IV.2.a. (CEO's = Chief Elected Officials) - <http://www.floridajobs.org/docs/default-source/lwdb-resources/policy-and-guidance/guidance-papers/2017-guidance-papers/localareadesignatn-ap94.pdf?sfvrsn=4>

Fiscal Consideration: N/A

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM: 2(B) Request to refer delinquent EMS accounts in the amount of \$76,169.07 to Gila Corporation for further collection efforts.

DEPARTMENT: Emergency Medical Services

PURPOSE/DESCRIPTION: Refer delinquent EMS accounts to collections

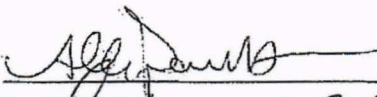
ASSOCIATED COST(S): 22% collection fee

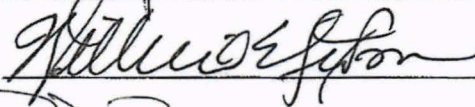
BUDGET LINE (G/L #): n/a


TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Approve item as part of the Consent Agenda.

AGENDA ITEM APPROVAL

DEPARTMENT HEAD:  DATE: 4/11/19

COUNTY ATTORNEY:  DATE: 04/12/2019

Deputy COUNTY MANAGER:  DATE: 4/12/19



Bradford County
Department of Emergency Services
945-C North Temple Avenue, Starke Florida 32091

April 1, 2019

Memorandum:

To: Mr. Brad Carter, County Manager
From: Allen Parrish, BCEMS Director
Subject: Request to refer EMS accounts to collections

As you know, the EMS Department has been moving forward with compiling and evaluating the uncollectible accounts that are reflected within the EMS accounting system.

At this time, I submit the amount of \$76,169.07 and request that the BOCC consider this amount to be referred to Gila Corporation – Municipal Services Bureau for further collection efforts.

The requested amount is a compilation of outstanding accounts that reflect no payment activity within the last 4-6 months.

I thank you for your continued support and patience of the EMS Department as we continue to navigate the accounting system.

Please contact me should you require any additional information.

Professionally,

Allen Parrish, Director
Bradford County EMS

ALLEN PARRISH
Director
allen_parrish@bradfordcountyfl.gov

PETER J. GIANAS, M.D.
MEDICAL DIRECTOR

Telephone:
904-966-6911

Fax:
904-966-6171

Internet:
www.bradfordcountyfl.gov

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM: 2 (C) Renewal annual subscription agreement between both Bradford County Emergency Medical Services and Bradford County Fire Department and Aladtec, Inc. (sole source due to grandfathered discount) for online employee scheduling and workforce management system. Service term: June 3, 2019 thru June 2, 2020. Annual total - \$2,742.00 (increase of \$542.00 from last year).

DEPARTMENT: Emergency Medical Services

PURPOSE/DESCRIPTION: Continue use of Emergency Medical Services and Fire Department online scheduling system

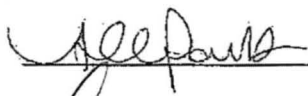
ASSOCIATED COST(S): \$2,742.00 increase of \$542.00 from last year (\$642.00 grandfathered discount applied since 2010)

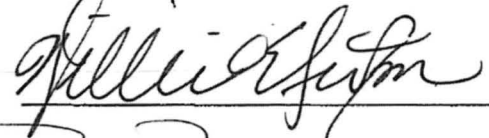
BUDGET LINE (G/L #): 111-54-526-34000-00


TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Approve item as part of the Consent Agenda.

AGENDA ITEM APPROVAL

DEPARTMENT HEAD:  DATE: 4/11/19

COUNTY ATTORNEY:  DATE: 04/12/2019

Deputy COUNTY MANAGER:  DATE: 4/12/19



Aladtec, Inc.
 387 Arrow Court, Ste 101
 River Falls, WI 54022

INVOICE

Invoice #	2019-0724
Invoice Date	3/19/2019
Due Date	6/3/2019
PO #	
Contact Us	billing@aladtec.com 888.545.2500 support@aladtec.com 888.749.5550 www.aladtec.com

Bill To

Bradford County EMS
 Attn: Sherie Jewett
 945-C North Temple Ave.
 Starke, FL 32091

Description	Users	Amount
Aladtec Online Employee Scheduling and Workforce Management System: Subscription includes hosting, phone and e-mail support, and upgrades.	47	2,742.00T

Discount applied: \$3,384 - \$642 (grandfathered discount) = \$2,742

06/03/2019 through 06/02/2020

Total Sales Tax	0.00
-----------------	------

NOTE: Future invoices may change as you change the number of users. Beyond that, next year's price will not increase by more than \$100 or 5% (whichever is greater). Please budget accordingly.

Payments/Credits	\$0.00
Balance Due	\$2,742.00
Open Balance	\$2,742.00

Payable in US Dollars

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 2.15) Minutes of BoCC 03-21-19 Regular Meeting

DEPARTMENT: Clerk to the Board

PURPOSE: Official Meeting Minutes

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve items as part of the Consent Agenda.

AGENDA ITEM APPROVAL

CLERK OF COURTS:  DATE: 4-3-19

COUNTY ATTORNEY:  DATE: 04/12/2019

Deputy
COUNTY MANAGER:  DATE: 4/12/19

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, MARCH 21, 2019**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, March 21, 2019, at 6:30 p.m., in the County Commission Chambers, 945 N. Temple Avenue, Starke, Florida.

PRESENT: Chairman Durrance, Vice-Chairman Dougherty, Commissioner Riddick, Commissioner Chandler, and Commissioner Thompson.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Allen Parrish, Emergency Medical Services Director; Chip Ware, Fire Chief; Mark Crawford, Press; Benji Bennett, Fire Coordinator; J.F. Miller, Fire Training Officer; Sheriff Smith; Shane Thornton, Facility Maintenance; Jerome Kelley, County Engineer; Jason Dodds, Road Superintendent; Lt. Shuford; and Randy Andrews, Zoning Director.

CALL TO ORDER: Chairman Durrance called the meeting to order at 6:30 p.m.

Vice-Chairman Dougherty presented opening statements to the large group of citizens attending the meeting regarding the results of the Fire Protection and EMS Assessment Study. He explained that the Board has not had the opportunity to discuss the results of the study, nor the assessment being proposed. Commissioner Dougherty stated that the Board needs to be fiscally accountable to the people of Bradford County and recommended conducting a workshop to discuss the existing county-wide budget and ways to streamline government to fund Fire and EMS. Any consideration of a Special Assessment should be on a referendum and be the "People's Choice".

Chairman Durrance stated that he believes Commissioner Dougherty's comments sum up the sentiments of all the other Board members. (No other comments were presented by the Board.)

PUBLIC HEARING

CONSIDER APPROVAL OF SPECIAL USE PERMIT APPLICATION NO. 19-01 (Clay Electric Co-Op) for Essential Services, Telecommunications Tower—Randy Andrews, Zoning Director:

ASSOCIATED COST: None. \$500.00 application fee was paid March 1, 2019

RECOMMENDED MOTION: If the Board desires to approve SU 19-01, the following motion should be made: "To approve SU 19-01 (Clay Electric Co-Op) Special Use Permit for essential services, telecommunications tower." The Board should list any conditions it deems appropriate as part of this application and include in its motion.

Chairman Durrance recognized Mr. Andrews, who presented the Special Use Permit Application for consideration.

Chairman Durrance called for questions from the Board.

Replying to a question from Commissioner Thompson, Mr. Andrews confirmed that the proposed tower meets all setback requirements. The application was reviewed by the county engineer with no findings. The public hearing was duly advertised.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Special Use Permit.

Chairman Durrance deviated from the order of the agenda to handle the following items:

PRESENTATION OF A PLAQUE FOR BEING A MEMBER OF FLORIDA ASSOCIATION OF COUNTIES TRUST—KEN MONEGHAN:

Chairman Durrance recognized Mr. Ken Moneghan, who presented the Board with a plaque to express appreciation to the County for membership in the Florida Association of Counties Trust.

PRESENTATION OF PROCLAMATION DECLARING APRIL 2019 SEXUAL ASSAULT AWARENESS MONTH IN BRADFORD COUNTY, FLORIDA—Crystal Walker, Alachua/Bradford Victim Advocate – Alachua County Victim Services & Rape Crisis Center:

Chairman Durrance recognized Ms. Walker, who presented the Proclamation for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and carried 5-0, to Proclaim April 2019 Sexual Assault Awareness Month in Bradford County, Florida.

KEYSTONE HEIGHTS AIRPORT MARKETING PRESENTATION—Maria Hitt, Airport Manager:

Chairman Durrance recognized Ms. Maria Hitt and Mr. David Kirkland, who shared a video (history of the airport) and gave a PowerPoint presentation reviewing past, present and future projects of the Keystone Heights Airport.



Mr. Kirkland expressed appreciation to the County for applying for the \$2.3 million infrastructure grant through DEO and the staff that has been put in place to oversee the project. The grant will provide funds for an access road into a commercial, light industrial area as well as conduit and infrastructure for high speed Internet.

PUBLIC COMMENTS (Forms):

Chairman Durrance recognized the following individuals who presented comments on the subject matter listed:

- Jane Blaze: Phosphate Mine
- William Rhoden: Fire and EMS Assessment
- Sylvester and Blond Risby: Fire and EMS Assessment
- Kristin Rubin: Phosphate Mine
- Joanna Gardiner: Fire and EMS Assessment
- Denise Haight: Fire and EMS Assessment
- John Robinson: Fire and EMS Assessment
- Charles McKinney: Fire and EMS Assessment
- Rod Crawford: Fire and EMS Assessment and HWY301 Bypass
- Tommy Tatum: Volunteer Fire Department and Fire and EMS Assessment
- Edward Siegmund: Fire and EMS Assessment
- John Bartow Lee: Volunteer Fire Department and Road Maintenance
- Billy Rehberg: Fire and EMS Assessment
- Jim Tatum: Phosphate Mine.

Vice-Chairman Dougherty reiterated his opening statement. As far as scheduling a Fire/EMS Assessment Workshop, he would like to “delete” the word “assessment” and schedule a Fire/EMS workshop. He encouraged the public to attend the workshop.

Commissioner Thompson stated that the proposed amount for the Fire/EMS special assessment would create a hardship for many of his constituents and for businesses. He specifically made reference to placing any consideration of a Fire/EMS Special Assessment on a ballot for the people to decide.

Commissioner Riddick stated that although he is not in favor of the proposed amount for the Fire/EMS special assessment, services cost money and a plan must be developed to determine how to fund these services. He encouraged the citizens to seek out the facts regarding the County’s budget and the state of the Fire and EMS departments.

Chairman Durrance stated that he is not in favor of the proposed amount for the Fire/EMS special assessment. He expressed a desire to secure some of the needed revenue through budget cuts. He thanked the citizens for their attendance, their comments and for how well everyone conducted themselves.

(There was a brief recess.)

CONSENT AGENDA

- A. MINUTES OF 02-21-19 REGULAR SCHEDULED MEETING**
- B. PERMISSION TO REFER DELINQUENT EMERGENCY MEDICAL SERVICES ACCOUNTS IN THE AMOUNT OF \$17,804.25 TO GILA CORPORATION FOR FURTHER COLLECTION EFFORTS**
- C. RETROACTIVE APPROVAL (Approved by County Manager Brad Carter on 03-05-19) OF CHANGE ORDER NO. 1 FROM ANDERSON COLUMBIA, INC. TO INCREASE CONSTRUCTION TIME BY 51 DAYS (substantial completion date: 03-14-19) on S.E. 150th STREET. RECOMMENDED FOR APPROVAL BY C.E.I. JONES EDMUNDS & ASSOCIATES, INC.**
- D. PROCLAMATION DECLARING THE MONTH OF APRIL WATER CONSERVATION MONTH IN BRADFORD COUNTY, FLORIDA**
- E. APPROVE CORRECTION OF SCRIVENER'S ERROR (meeting location) IN BoCC APPROVED (January 7, 2019) MINUTES FROM NOVEMBER 13, 2018 JOINT MEETING WITH THE CITY COMMISSION OF THE CITY OF STARKE, FLORIDA.**
- F. APPROVE CORRECTION OF SCRIVENER'S/MINOR CALCULATION ERRORS (Road Department Fund and Local Housing S.H.I.P. Fund-NO CHANGE TO ACTUAL BUDGET/EXPENDITURES) IN BoCC APPROVED (November 15, 2018) BUDGET AMENDMENT FOR FISCAL YEAR 2017-2018**

Commissioner Thompson moved, seconded by Commissioner Chandler, and carried 5-0, to approve the Consent Agenda.

APPROVE PAYMENT OF BILLS—Chairman Durrance:

Chairman Durrance stated he reviewed the bills and recommended payment.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve payment of the bills.

COUNTY ATTORNEY REPORTS—Will Sexton:

- A. CONSIDER APPROVAL OF PROPOSAL BY ONSITE ENVIRONMENTAL CONSULTING, LLC FOR ADDITIONAL REVIEW AND ANALYSIS OF HPS ENTERPRISES II, LLC APPLICATION FOR A SPECIAL PERMIT FOR MINING (Sec. 14.6, LDRBC)—NOT TO EXCEED PRICE \$12,365.00 (HPS has agreed to pay the cost.**

RECOMMENDED ACTION: Staff recommends the Board approve the proposal from Onsite Environmental Consulting, LLC for additional review and analysis of HPS Enterprises II, LLC application, not to exceed \$12,365.00

Mr. Sexton presented the proposal for consideration. HPS Enterprises has agreed to compensate the County for the additional cost.

Chairman Durrance recognized the following individuals who presented **public comments** with regard to the item (Public Comment Forms):

Kate Ellison

Carol Mosley (Written Statement)

Michael Roth

Paul Still (Handout): Also commented on “B” below.

Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and carried 5-0, to approve the proposal from OEC.

- B. RESOLUTION—AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR AND THE ADMINISTRATION OF A BOATING ACCESS GRANT FROM THE FLORIDA BOATING IMPROVEMENT PROGRAM**

RECOMMENDED ACTION: Staff recommends that the Board approve the Resolution; make the included findings and authorize the submission of the 2019 Florida Boating Improvement Program Grant for Boating Access Facilities

Mr. Sexton read the resolution by title and presented it for consideration. Mr. Sexton confirmed that other than providing the real property, there is no cost to the County.

Commissioner Riddick moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to approve the resolution. (Resolution No. 2019-15.)

- C. NOTICE—PURSUANT TO THE REQUIREMENTS OF SECTION 286.011, FLORIDA STATUTES, REGARDING THE CONDUCT OF A CLOSED, ATTORNEY-CLIENT MEETING TO DISCUSS PENDING LITIGATION TO WHICH THE BOARD OF COUNTY COMMISSIONERS IS PRESENTLY A PARTY BEFORE THE CIRCUIT COURT OF THE EIGHTH JUDICIAL CIRCUIT IN AND FOR BRADFORD COUNTY, FLORIDA**

RECOMMENDED ACTION: None required.

Mr. Sexton announced a closed, attorney-client meeting shall take place on Monday, April 1, 2019 prior to the conclusion of the Regular Scheduled of the Board.

D. CONSIDER APPROVAL OF A SATISFACTION OF MORTGAGE FOR JUDY THORNTON AND DAVID PADGETT

RECOMMENDED ACTION: Staff recommends that the Board approve the Satisfaction of Mortgage for Judy Thornton and David Padgett

Mr. Sexton presented the satisfaction for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Satisfaction of Mortgage.

E. CONSIDER APPROVAL OF A SATISFACTION OF MORTGAGE FOR ELLA HARDEN

RECOMMENDED ACTION: Staff recommends the Board approve the Satisfaction of Mortgage for Ella Harden

Mr. Sexton presented the satisfaction for consideration.

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to approve the Satisfaction of Mortgage.

SHERIFF REPORTS—Sheriff Smith:

A. RESOLUTION—CONFIRMING PROCLAMATION OF A LOCAL STATE OF EMERGENCY (March 6-12)

Lt. Shuford read the resolution by title and presented it for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to approve the resolution. (Resolution No. 2019-16.)

B. RESOLUTION—CONFIRMING PROCLAMATION OF A LOCAL STATE OF EMERGENCY (March 13-19)

Lt. Shuford read the resolution by title and presented it for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the resolution. (Resolution No. 2019-17.)

C. RESOLUTION—CONFIRMING PROCLAMATION OF A LOCAL STATE OF EMERGENCY (March 20-26)

Lt. Shuford read the resolution by title and presented it for consideration.

Commissioner Chandler moved, seconded by Commissioner Riddick, and carried 5-0, to approve the resolution. (Resolution No. 2019-18.)

D. REQUEST PERMISSION TO APPLY FOR A RURAL GRANT IN THE AMOUNT OF \$20,028.00 (no county match) FOR 911 SYSTEM MAINTENANCE

ASSOCIATED COSTS: \$20,028.00 (No county match required)

RECOMMENDED MOTION: To allow the Sheriff's Office to apply for a Rural Grant in the amount of \$20,028.00 for 911 System Maintenance

Lt. Shuford requested permission to apply for the grant as outlined above.

Vice-Chairman Dougherty moved, seconded by Commissioner Riddick and carried 5-0, to approve the request.

E. REQUEST PERMISSION TO APPLY FOR A RURAL GRANT IN THE AMOUNT OF \$14,068.00 (no county match) FOR UNINTERRUPTED POWER SOURCE

ASSOCIATED COSTS: \$14,068.00 (No county match required)

RECOMMENDED MOTION: To allow the Sheriff's Office to apply for a Rural Grant in the amount of \$14,068.00 for Uninterrupted Power Source

Lt. Shuford requested permission to apply for the grant as outlined above.

Commissioner Thompson moved, seconded by Vice-Chairman Dougherty and carried 5-0, to approve the request.

F. SEDIMENT REMOVAL AND FLOOD ABATEMENT PROJECT AT CR225 BRIDGE—Chad Rischar, DRMP Senior Environmental Scientist

Lt. Shuford introduced Mr. Chad Rischar, who provided a brief narrative of the scope of work and the benefits of the project.

With Chairman Durrance's consent, Mr. Rischar responded to questions posed by members of the audience relating to the following:

- No adverse effects to upstream water bodies.
- Improvement to the operation of the gates and prevention or reduction of damage to upstream residents.
- Consideration of a maintenance program in the area as there will be a reoccurrence of sediment.

Lt. Shuford advised that there is a change order involved for the contractor but there is not a change order with the USDA. Therefore, it is the same grant, same money, etc.

Commissioner Riddick moved, seconded by Commissioner Chandler, and carried 5-0, to authorize the final phase of the sediment removal.

CLERK REPORTS—Clerk Norman: None.

COUNTY MANAGER REPORTS—Brad Carter:

A. CONSIDER APPROVAL OF A BID AWARD RECOMMENDATION ON RESURFACING N.W. 22nd AVE. AND N.W. 251st ST. (FDOT Project ID: 436438-1-54-01) TO ANDERSON COLUMBIA CO., INC. (low bidder) IN THE AMOUNT OF \$433,696.39—Jerome Kelley, County Engineer:

ASSOCIATED COSTS: \$433,696.39 (low bid)
RECOMMENDED MOTION: To award the bid on resurfacing N.W. 22nd Ave. and N.W. 251st St. to Anderson Columbia Co., Inc. in the amount of \$433,696.39

Mr. Kelley recommended awarding the bid for the resurfacing of N.W. 22nd Ave. and N.W. 251st St. to the low bidder, Anderson Columbia Co., for \$433,696.39.

Responding to a question by Vice-Chairman Dougherty, Mr. Kelley stated the \$433,696.39 does not include CEI services. However, there are enough funds in the \$600,000.00 budget to cover CEI services.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to award the bid to Anderson Columbia, Co.

B. CONSIDER APPROVAL OF AN AGREEMENT WITH ANDERSON COLUMBIA CO., INC. TO COMPLETE CONSTRUCTION OF N.W. 22nd AVE. AND N.W. 251st ST. ROADWAY RESURFACING IN THE AMOUNT OF \$433,696.39—Jerome Kelley, DRMP Engineer:

ASSOCIATED COSTS: \$433,696.39 (FDOT grant funded)
RECOMMENDED MOTION: To approve the agreement with Anderson Columbia, Inc. to complete construction of N.W. 22nd Ave. and N.W. 251st St. Roadway Resurfacing in the amount of \$433,696.39

Mr. Kelley presented the agreement for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Agreement with Anderson Columbia Co.

C. RESOLUTION—APPROVING THE EXECUTION OF A STATE-FUNDED GRANT SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR RESURFACING OR RECONSTRUCTION OF N.E. 173rd ST. FROM DIGGS TERRACE TO END OF PAVEMENT—Jerome Kelley, DRMP Engineer:

RECOMMENDED ACTION: Staff recommends the Board approve the Resolution and approve entry into the State-Funded Grant Supplemental Agreement with FDOT for the N.E. 173rd St. SCRAP project.

Mr. Kelley reported that in order to award the bid, additional funds were needed, primarily for CEI. FDOT has approved the additional funding.

Mr. Sexton read the resolution by title.

Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to approve the resolution. (Resolution No. 2019-19.)

D. CONSIDER APPROVAL OF A BID AWARD RECOMMENDATION ON RESURFACING N.E. 173rd STREET ROADWAY RESURFACING (FDOT PROJECT ID: 434546-1-54-01) TO PREFERRED MATERIALS, INC. (low bidder) IN THE AMOUNT OF \$219,539.54—Jerome Kelley, DRMP Engineer:

ASSOCIATED COSTS: \$219,539.54 (low bid)

RECOMMENDED MOTION: To award the bid on N.E. 173rd St. Roadway Resurfacing to Preferred Materials, Inc. in the amount of \$219,539.54

Mr. Kelley recommended awarding the bid for resurfacing of N.E. 173rd Street to the low bidder, Preferred Materials, Inc., for \$219,539.54. The original budget was \$225,000.00, an additional \$56,000.00 was approved above.

Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to award the bid to Preferred Materials, Inc.

E. CONSIDER APPROVAL OF AN AGREEMENT WITH PREFERRED MATERIALS, INC. TO COMPLETE CONSTRUCTION OF N.E. 173rd ST. ROADWAY RESURFACING IN THE AMOUNT OF \$219,539.54—Jerome Kelley, DRMP Engineer:

ASSOCIATED COSTS: \$219,539.54 (DOT grant funded)

RECOMMENDED MOTION: To approve the agreement with Preferred Materials, Inc. to complete construction of N.E. 173rd St. Roadway Resurfacing in the amount of \$219,539.54

Mr. Kelley presented the agreement for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and carried 5-0, to approve the Agreement with Preferred Materials, Inc.

F. SEEK DIRECTION FROM THE BOARD ON REQUESTING BIDS FOR ELEVATOR REPAIR, INSPECTION AND MAINTENANCE OF THE BRADFORD COUNTY COURTHOUSE ELEVATOR SYSTEM

Ms. Rhoden advised that the current maintenance agreement with Kone expired earlier in the month. Kone is proposing 4.5% increase (\$166.44 annually) to renew the agreement.

Options were discussed:

- Renew the Maintenance Agreement with Kone.
- Advertise for bids.

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to renew the agreement with Kone.

G. PROVIDE DIRECTION TO STAFF ON RESCHEDULING A ROAD DEPARTMENT WORKSHOP

Ms. Rhoden requested direction related to rescheduling a Road Department workshop.

There was a consensus to schedule the workshop for April 1, 2019, following the Regular Meeting.

H. PROVIDE DIRECTION TO STAFF ON SCHEDULING A FIRE/EMERGENCY MEDICAL SERVICES ASSESSMENT WORKSHOP

Ms. Rhoden requested direction related to scheduling a workshop to discuss the operation and budget of the Fire and Emergency Medical Services departments.

Following discussion, there was a consensus for Ms. Rhoden to check availability of the Charley E. Johns Conference Center and then reach out to the Board members to finalize a date for the workshop.

I. PROVIDE DIRECTION TO STAFF ON SCHEDULING A JOINT WORKSHOP BETWEEN THE CITY OF STARKE COMMISSION AND COUNTY COMMISSION. THE CITY OF STARKE COMMISSION SUGGESTS A MEETING ON THURSDAY, APRIL 4, 2019 AT 5:30 P.M., IN THE COUNTY COMMISSION CHAMBERS

Ms. Rhoden requested direction related to scheduling a joint workshop with the City of Starke Commission. The City of Starke has suggested April 4 at 5:30 p.m.

Following discussion, there was a consensus to schedule the workshop for April 4 at 6:30 p.m.

COMMISSIONERS' COMMENTS:

Vice-Chairman Dougherty commented on the following:

- Referring to item "C" of the Consent Agenda (increase in construction time for Anderson Columbia), Vice-Chairman Dougherty asked Mr. Dodds to oversee road projects such as these.

Mr. Dodds indicated that he has been involved and will continue to do so.

- Expressed his appreciation to the fire personnel who were present and applauded them for their service.
- Made additional comments regarding funding fire services in the County.

ADJOURN: There being no further business, the meeting adjourned at 8:25 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

FRANK DURRANCE, CHAIRMAN

ATTEST: Ray Norman
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk
Minutes approved by BOCC at the Regular Scheduled Meeting of _____

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019
AGENDA ITEM 2 (E) Consent Agenda
DEPARTMENT: Clerk of Courts
PURPOSE: Surplus Inventory
ASSOCIATED COST(S): N/A
BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve item as part of the Consent Agenda.

AGENDA ITEM APPROVAL

CLERK OF THE COURT: Fay Norman DATE: 4-12-19
COUNTY ATTORNEY: William E. Johnson DATE: 04/12/2019
Deputy
COUNTY MANAGER: David DATE: 4/12/19

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 2(F) Consider approval of a Visa CommUNITY Card Application to replace credit cards through Capital City Bank to now include a cash rewards program to help off-set the monthly credit card bill.

DEPARTMENT: County Manager

PURPOSE: Replace county credit cards through Capital City Bank with AmerisBank in order to benefit from a cash rewards program to offset credit card bill.

ASSOCIATED COST(S): Credit Limit through AmerisBank - \$150,000.00.

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Approve item as part of the Consent Agenda.

AGENDA ITEM APPROVAL

CLERK OF COURTS: Ray Norman Date: _____

FINANCE DIRECTOR: Jim Farrell Date: 4/10/19

COUNTY ATTORNEY: William E. Foster DATE: 04/12/2019

Deputy
COUNTY MANAGER: Bob DATE: 4/12/19

VISA® CommUNITY CARD APPLICATION

Elan Location Code (Required)

21505

If no Location Code indicated, App can not be processed.

ATTENTION

APPLICATION MUST BE COMPLETED AND ALL SECTIONS MUST BE SIGNED

Any missing information or signatures could delay the processing of your application and require additional calls.

CARD OPTIONS
CHOOSE ONE

Non-Profit (NP)

Visa CommUNITY Card (No Rewards) COCV SC 07415 PC 4045 KP:B
 Visa CommUNITY Card w/Rewards COCV SC 07416 PC 4047 KP:B

Municipalities (MU)

Visa CommUNITY Card (No Rewards) COCV SC 07417 PC 4045 KP:B
 Visa CommUNITY Card w/Rewards COCV SC 07418 PC 4047 KP:B

Note: If no selection is made or both products are selected, we will process your application for a Visa CommUNITY Card (No Rewards).
SEE SUMMARY OF ACCOUNT TERMS ON PAGE 6 FOR FEES AND OTHER COST INFORMATION.

ORGANIZATION INFORMATION

Organization Name to Appear on Card (maximum of 21 characters) Bradford Cty BOCC			Tax ID Number 596000519	
Organization Legal Name Bradford County Board of County Commissioners				
Street Address (Required – No PO Boxes Allowed, U.S. Addresses Only) 945 N Temple Avenue			Suite/Unit #	City Starke
State FL	ZIP Code 32091	# of Years at Address 50	Organization Website Address (if applicable) bradfordcountyfl.gov	
Doing Business As (DBA) Name			Doing Business As (DBA) Street Address (NO PO Boxes Allowed, U.S. Addresses Only)	
City			State	ZIP Code
Mailing Address (If Different Than Above) P O Drawer B			City Starke	State FL
Year Organization Established 1958			Organization Phone Number (904)966 - 6280	Organization Fax Number (904)966 - 6256
Gross Annual Sales: \$ 0			Total Organization Anticipated Monthly Credit Card Spend: \$ 150,000	

ORGANIZATION STRUCTURE AND CASH ACCESS

Legal Structure: <input type="checkbox"/> Non-Profit <input checked="" type="checkbox"/> Municipality	Nature of Business (Describe your organization in 5 words or less.) Government Agency						
Expected Monthly Cash Transactions (Provide the average of all expected monthly cash transactions that you may make on this card account. Cash transactions include any cash advances or cash equivalent transactions such as purchasing traveler's checks.) \$ 0 (If none, write \$0)	Expected Monthly International Transactions (Provide the average of all expected monthly international transactions that you may make on this card account, including credit card purchases originating from or going to another country.) \$ 0 (If none, write \$0)						
Does the Organization offer check cashing services, issue traveler's checks or money orders, provide money transmission services or foreign exchange services, or offer prepaid cards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Do you operate a non-bank privately owned ATM on site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Type of Industry: <input type="checkbox"/> Agriculture, Forestry, Fishing <input type="checkbox"/> Construction <input type="checkbox"/> Finance, Insurance, Real Estate <input type="checkbox"/> Manufacturing <input type="checkbox"/> Mining <input type="checkbox"/> Public Administration <input type="checkbox"/> Retail Trade <input type="checkbox"/> Services <input type="checkbox"/> Transportation <input checked="" type="checkbox"/> Other County Government							
Industry Sub Group (e.g. Women's clothing if Retail Trade selected above)	NAICS Code: 6-digit Business Classification Code. (See www.naics.com/search to locate code.)	9	2	1	1	2	0
Cash access enabled on any organization cards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							

ORGANIZATION ACCOUNT RELATIONSHIP INFORMATION

Enter your total assets and length of relationship with this Financial Institution.

Combined Checking, Savings and Money Market Accounts \$ 150,000	Combined Investment and Retirement Accounts \$ 0
Please provide the length of time, in years, that you have had a financial relationship with this Institution (if applicable): 0 Years	

ORGANIZATION LOCATIONS

Country of Formation: (If "Other" provide country name.) <input checked="" type="checkbox"/> USA <input type="checkbox"/> Other	Can the business entity issue bearer shares? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Country of Primary Organization Operations: (If "Other" provide country name.) <input checked="" type="checkbox"/> USA <input type="checkbox"/> Other	

FOR SECURITY PURPOSES, COMPLETED APPLICATIONS MAY NOT BE RETURNED VIA EMAIL

VISA® CommUNITY CARD APPLICATION

Elan Location Code (Required)

21505

**If no Location Code indicated,
App can not be processed.**

The Authorized Officer must be authorized by the Organization to execute binding agreements on the Organization's behalf and is required to be a cardmember. Upon approval, the Authorized Officer will automatically be issued a card.

AUTHORIZED OFFICER INFORMATION

Authorized Officer Name (First, Middle, Last) Frank Durrance		Suffix	Authorized Officer's Organization Title <input type="checkbox"/> President <input type="checkbox"/> Owner/Proprietor <input type="checkbox"/> Vice President <input type="checkbox"/> Treasurer <input type="checkbox"/> Partner/Principal <input type="checkbox"/> COO <input type="checkbox"/> CEO <input type="checkbox"/> CFO <input type="checkbox"/> General Manager <input checked="" type="checkbox"/> Managing Member	
Home Street Address (Required - No PO Boxes Allowed, U.S. Addresses Only) 945 N Temple Avenue				Suite/Unit #
City Starke	State FL	ZIP Code 32091	Date of Birth [REDACTED]	Social Security Number [REDACTED]
Primary Phone Number (904) 966 - 6327	Organization Phone Number (904) 966 - 6280	Anticipated Monthly Spend \$ 1,500	Cash Access? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

IMPORTANT TERMS AND APPLICANT AGREEMENT

The Authorized Officer (the "Applicant") signing this application is applying, on behalf of Organization, for a Visa CommUNITY Card Account ("Account") issued by Elan Financial Services ("we," "us" or "our"). If the Organization is approved for an Account, the Applicant requests and directs us to open an Account and to issue Visa CommUNITY Cards ("Card", "Cards") to the Applicant and to any individual employee applicants ("Employee Applicants") of the Organization as designated by the Applicant on this application or its addendum, or by any process agreed to by us and the Organization. The Applicant certifies that (i) the execution, delivery and performance of this application has been authorized by all necessary corporate action by the Organization, evidence of which action will be provided upon request; and (ii) the Applicant is authorized to bind the Organization to the terms of this application and the Applicant Agreement, as further evidenced in a duly executed Organization Certificate of Authority. At the time the Account is opened, the Applicant and each Employee Applicant will be issued a Card and a Cardmember Agreement governing individual use of the Account and Cards. Use of the Card or the Account will signify acceptance of the terms of the Cardmember Agreement, which may be amended from time to time. We reserve the right to consider the Organization for a lower spending limit if one was requested. As long as the Account is open, we may obtain credit reports about the Organization from time to time. The Applicant understands and agrees that the Organization is solely liable for all charges made to the Account, including all Cards designated by the Organization. The Applicant understands and agrees that we may increase or decrease the spending limit assigned to the Account and/or the Cards within the Account or close the Account at any time based on our credit guidelines, credit report information, Account history, or the financial circumstances of the Organization. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications - including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system - from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. All applicants must be at least 18 years old and agree that Accounts and Cards will be used primarily for business purposes, and not personal, family, or household purposes. You further agree that in order to open and administer the Account that may be established as a result of this application that we and the correspondent financial institution that solicited this application may share certain information about you and your ongoing Account activity. Information from this application may be shared with our affiliates. Cash access is subject to credit approval. You certify that to the best of your knowledge, the information provided about yourself, the name and address provided for the legal entity customer, and the information provided about the individual(s) with control over the legal entity customer is complete and correct.

SIGNATURE

By signing below, you certify that you read and understood the Important Terms and Applicant Agreement and you agree to the terms of this application.

Signature of Authorized Officer X	Date
--	-----------------

ORGANIZATION CERTIFICATE OF AUTHORITY

Authorized Officer signing this section must be the same person listed in the section above.

The Undersigned certifies that
Frank Durrance (Name), **County Manager** (Title), ("Authorized Officer")
 is authorized by Organization to enter into and execute this Visa CommUNITY Card Application on behalf of Organization, thereafter binding the Organization to the terms of the Visa CommUNITY Card Applicant Agreement, and further, that the signature appearing below is his/her genuine signature.

Signature of Authorized Officer X	Signed this day of (month) (year)
Signature of Secretary or Assistant Secretary (If required by your Organization.) X	Printed Name of Secretary or Assistant Secretary
Legal Name of Organization (Legal Organization name must match the Legal Organization name on the Identity Document.) Bradford County Board of County Commissioners	

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT: To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

Summary of Visa Account Terms

Payment Information	Visa CommUNITY Card (No Rewards)	Visa CommUNITY Card with Rewards
All charges made on this CommUNITY Card are due and payable by the Payment Due Date shown on your periodic statement.		
Fees		
Annual Fees	None	\$99.00 (Authorized Officer) None (Authorized Employees)
Transaction Fees <ul style="list-style-type: none"> • Convenience Check Cash Advance¹ • Cash Advance • Cash Equivalent Advance • Overdraft Protection² 	Either 4% of the amount of each advance or \$10 minimum, whichever is greater Either 4% of the amount of each advance or \$10 minimum, whichever is greater Either 4% of the amount of each advance or \$20 minimum, whichever is greater Either 4% of the amount of each advance or \$10 minimum, whichever is greater	
<ul style="list-style-type: none"> • Foreign Transaction 	2% of each foreign purchase transaction or foreign ATM advance transaction in U.S. Dollars. 3% of each foreign purchase transaction or foreign ATM advance transaction in Foreign Currency.	None
Penalty Fees <ul style="list-style-type: none"> • Late Payment • Returned Payment • Overlimit 	Either 3% of the amount of the outstanding balance or \$39 minimum, whichever is greater \$35 \$35	
	\$35	None

Contact For Updates: The information about the costs of the card described in this application is accurate as of July 1, 2018. This information may have changed after that date. To find out what may have changed, call us at 866.552.8855 (we accept relay calls) or write us at PO Box 6353, Fargo, ND 58125-6353.

¹ Not all products receive Convenience Checks.

² Not all products/financial institutions offer Overdraft Protection.

Notice to Ohio Residents: The Ohio laws against discrimination require that all creditors make credit equally available to all creditworthy customers, and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with the law.

Rewards Program Rules: Rewards are earned on eligible Net Purchases. Net Purchases are purchases minus credit and returns. Not all transactions are eligible to earn rewards, such as Advances, Balance transfers, and Convenience Checks. Account must be open and in good standing to earn and redeem rewards and benefits. Upon approval, refer to your Cardmember Agreement for additional information. From the date you open your Account until your Account is closed, you will receive one reward point for each dollar of Net Purchases charged to a Visa CommUNITY card with Rewards Account during each statement period. Reward points will not be awarded to a cardmember for net purchases during a statement period if the cardmember's Account is not open and current (not past due or overlimit) on the statement closing date. You may not redeem Points, and you will immediately lose all of your Points, if your Account is closed to future transactions (including, but not limited to, Program misuse, failure to pay, bankruptcy, or death). Reward points will be earned and redeemed at the organization level. Reward points may be redeemed for airfare (subject to the maximum ticket price and redemption schedule set forth in the Rewards Program Rules), name brand merchandise, gift certificates or Cash Back†. We cannot control how merchants choose to classify their business and reserve the right to determine which purchases qualify. Points expire three years from the end of the quarter in which they are earned. Rewards are administered by a third party.

† Rewards points can be redeemed as a cash deposit to a checking or savings account with this Financial Institution only, within seven business days, or as a statement credit to your CommUNITY Card account within one to two billing cycles.

The creditor and issuer of your CommUNITY Card is Elan Financial Services, pursuant to a license from Visa U.S.A. Inc.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 2(c) SHIP-Purchase Assistance-Subordination Agreement

DEPARTMENT: Community Development/SHIP

PURPOSE: A Purchase Assistance applicant is refinancing-(Sweeten) with Florida Credit Union to get a lower interest rate with no cash back. Florida Credit Union is requiring that we perform a Subordination Agreement therefore, the SHIP Forgivable mortgage will then be in 2nd position.

ASSOCIATED COST(S): -0-

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Approve as part of the Consent Agenda.

AGENDA ITEM APPROVAL

DEPARTMENT HEAD: Kelly Curady DATE: 4-11-19

COUNTY ATTORNEY: William E. Fyfe DATE: 04/12/2019

Deputy
COUNTY MANAGER: Don DATE: 4/12/19

SUBORDINATION AGREEMENT

WHEREAS, on July 23, 2009 and modified on August 30, 2016, Debra Sweeten ("Borrowers") executed a mortgage in favor of Bradford County Board of County Commissioners ("Creditor") encumbering the following described real property:

Lot 7, Block 1, SHADY OAKS SUBDIVISION, as per plat thereof recorded in Plat Book 3, Page 29, Public Records of Bradford County, Florida, lying and situate in Section 8, Township 7 South, Range 20 East, Bradford County, Florida.

Parcel Number 00258-A-00700

Which secured an original indebtedness in the amount of \$20,000.00 and was recorded on May 14, 2002, Instrument Number 2002147932 in Book 923, Page 497-500, and Modified on August 20, 2016, Instrument Number 201604007161 in Book 1643, Page 492 in the public records of Bradford County, State of Florida.

WHEREAS, thereafter on _____, Borrowers executed or will execute a certain mortgage in favor of Florida Credit Union securing an original indebtedness in the amount of \$68,900.00, which will be recorded in the public records of Bradford County, and which mortgage likewise encumbers the above described property;

WHEREAS, Florida Credit Union is not willing and will not make the loan desired by the Borrowers unless Florida Credit Union is a first mortgage prior in dignity and in every respect to the aforesaid mortgage.

NOW, THEREFORE, in consideration of the sum of One Dollar (\$1.00) and other valuable consideration to Creditor in hand paid, the receipt of which is hereby acknowledged, Creditor does hereby subordinate its mortgage to the above-described mortgage in favor of Florida Credit Union and does hereby intend by this Agreement that the mortgage in favor of Florida Credit Union shall be a first mortgage lien in dignity to Creditor's mortgage as herein described.

IN WITNESS HEREOF, Creditor has signed this agreement intending to be legally bound on this ____ day of _____, 2019.

Witness

Frank Durrance, Chairman
Bradford County Board of County Commissioners

Witness

State of Florida
County of Bradford

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared Frank Durrance, to me known to be the person described in and who executed the foregoing instrument and he acknowledged before me that he executed the same.

WITNESS my hand and official seal in the County and State last aforesaid this ____ day of _____, 2019.

Notary Signature

SEAL

Printed Notary Signature
My Commission Expires:

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 2(H) Consider retroactive approval (approved/signed by the Chairman on 3/21/19) of Southern Disaster Recovery, LLC - Change Order No. 2.

DEPARTMENT: Emergency Management

PURPOSE: Sampson River Sediment Removal in and around C.R. 225. Scope of work was approved by the BOCC on 3/21/19.

ASSOCIATED COST(S): Add construction funds in the amount of \$342,000.00 to Southern Disaster Recovery, LLC's construction contract.


Funding is available in the USDA Alligator Creek/Flood Abatement Grant Project.

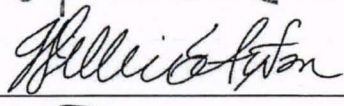
BUDGET LINE (G/L #): 001-01-525-46000-00


TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Approve item as part of the Consent Agenda.

AGENDA ITEM APPROVAL

EMERGENCY MANAGER:  DATE: 04/11/2019

COUNTY ATTORNEY:  DATE: 04/12/2019

Deputy COUNTY MANAGER:  DATE: 4/12/19

Contract Change Order Form

Date: March 21, 2019

Change Order No. 2

Location: Bradford County

Project Name: Alligator Creek and Sampson River Flood Abatement Project – 2018

To: (Contractor) Southern Disaster Recovery, LLC

You hereby requested to comply with the following changes from the contract plans and specifications:

Item Number	Description of changes- quantities, units, unit prices, change in completion schedule, etc.	Decrease in Contract Price	Increase in Contract Price
1	Sampson River Sediment Removal in and around CR 225 Phases one, two, and three (as labeled in the County Consultant's drawings). All three phases in this quote will be performed simultaneously. Turbidity will be slowed and stopped through a series of trash barrier, skimmers and turbidity curtains, consistent with permit requirements. A series of directional diversion dams will be used to move the water velocity to one separate section of culvert and gate. All material removed will be hauled to a nearby suitable location for future use by the land owner.	N/A	\$342,000.00
	Subtotals		\$342,000.00
	Net difference		
	Change in Contract Price Due to this Change Order:		\$342,000.00

The sum of \$342,000.00 is hereby **added** to the total contract price, and the total adjusted contract price to date thereby is \$2,556,950.00.

The time provided for completion in the contract is on or before April 19, 2019. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

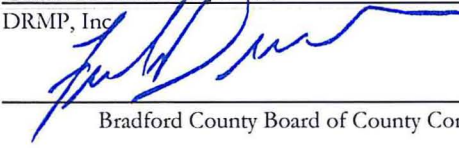
Accepted by:

Southern Disaster Recovery, LLC Date

Recommended by:

Chad A. Rischar PWS March 21, 2019
DRMP, Inc Date

Requested by:


Bradford County Board of County Commissioners Date

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 2(I) Consider retroactive approval (approved/signed by County Manager Brad Carter on 4/11/19) of Change Order No. 2 for a 14-day time extension on S.E. 150th Street Roadway Construction Project. New substantial completion date 4/29/19.

DEPARTMENT: County Manager

PURPOSE: Extension needed due to inclement weather.



ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Approve item as part of the Consent Agenda.

AGENDA ITEM APPROVAL

COUNTY ATTORNEY:  DATE: 04/12/2019
Deputy
COUNTY MANAGER:  DATE: 4/12/19

April 11, 2019

Brad Carter
County Manager
Bradford County
945 North Temple Avenue
Starke, Florida 32091

RE: Bradford County
SE 150th Street Roadway Construction Project
FDOT ID # 434564-1-54-01
Jones Edmunds Project No.: 02620-019-01
Time Extension Request

Dear Mr. Carter,

The purpose of this correspondence is to provide Bradford County a recommendation in accordance with the Contract's General Conditions, concerning Anderson Columbia's request for a 14-day time extension dated March 28, 2019 and a 2-day time extension dated April 2, 2019. Jones Edmunds has reviewed the information provided by Anderson Columbia and recommends the following to Bradford County:

- Anderson Columbia's March 28th correspondence indicates that saturated subgrade soil caused unexpected site conditions which impacted the contract time and caused delays. Based on our site visit after the Contractor's notification of encountering possible unsuitable soils on-site on March 6, 2019 which proved to be saturated soils as documented in soil test reports provided by the Contractor and reviewed by Jones Edmunds. We recommend the request for 14-day time extension be accepted.
- Anderson Columbia's April 2nd correspondence indicates that rain had impacted their work schedule, in accordance with FDOT Standard Specification Section 8, Article 8-7.3.2. The Contractor was unable to work at least 50% of the normal work day on a pre-determined controlling work items due to adverse weather conditions. We recommend the request for 2-day time extension be accepted.

In summary, Jones Edmunds recommends a total of 16 calendar days be added to the contract time in response to Anderson Columbia's correspondences.

In addition, Jones Edmunds has included Change Order #2 to this letter which has been signed by both the Contractor and Jones Edmunds for the County to execute, if they decide to approve the Contract time extension.

Should you have any questions regarding this correspondence or concerns with the Project in general, please do not hesitate to contact me.

Sincerely,



Daniel T. Inkell, CGC, CUC, CQA
Department Manager
730 NE Waldo Road
Gainesville, Florida 32641
dinkell@jonesedmunds.com

M:\02620-BradfordCounty\019-01 Bradford Co. CEI Assistance - SE 150\Construction Services\COs\CO
#2\2019.04.11_LTR_Contract Time Extension.docx

XC: Rachel Rhoden – Deputy County Manager
Joshua McDougal – Anderson Columbia
Walter Nickel, PE – Jones Edmunds

ATTACHMENT I

**PARTIALLY EXECUTED
CHANGE ORDER NO. 2**



CHANGE ORDER (CO) NO. 2

OWNER/CLIENT: Bradford County BOCC PROJECT NO.: _____ PROJECT MANAGER: Brad Carter
 ENGINEER: Jones Edmunds & Associates, Inc. PROJECT NO.: 02620-019-01 PROJECT MANAGER: Daniel T. Inkell
 CONTRACTOR: Anderson Columbia PROJECT NO.: _____ PROJECT MANAGER: Joshua McDougal
 PROJECT NAME: SE 150th Street FDOT Financial Project ID: 434564-1-54-01
 DATE OF ISSUANCE: April 5, 2019 EFFECTIVE DATE: _____

The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>790,393.20</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Notice to Proceed: <u>August 25, 2018</u> Substantial Completion (days and date): <u>150 Days - 1/22/2019</u> Ready for final payment (days and date): <u>180 Days - 2/21/2019</u>
[Increase/Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ <u>N/A</u>	[Increase] from previously approved Change Orders No. to No.1: Substantial completion (days): <u>51 - days</u> Ready for final payment (days): <u>51 - days</u>
Contract Price prior to this Change Order: \$ <u>N/A</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>201 - days 3/14/2019</u> Ready for final payment (days or date): <u>231 - days 4/13/2019</u>
[Increase] of this Change Order: \$ <u>N/A</u>	[Increase] of this Change Order: Substantial completion (days or date): <u>16 - days</u> Ready for final payment (days or date): <u>16 - days</u>
Contract Price incorporating this Change Order: \$ <u>790,393.20</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>217 days - 3/30/2019</u> Ready for final payment (days or date): <u>247 days - 4/29/2019</u>

DESCRIPTION OF CHANGE (Attach additional sheets if required.)	DEDUCT	ADD
<u>Request for increase in the Contract Time</u>	_____	_____ <u>16 - Days</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
SUBTOTAL	_____	_____

ATTACHMENT A

**ANDERSON COLUMBIA EMAIL
CORRESPONDENCE DATED 03/28/2019**

&

**JONES EDMUNDS RESPONSE EMAIL DATED
04/02/2019**

Jamila Morrison

From: McDougal, Joshua <Joshua.McDougal@andersoncolumbia.com>
Sent: Thursday, March 28, 2019 11:49 AM
To: Daniel Inkell
Cc: Williams, Tony; French, Ramsey; Rachel A.Rhoden; Brad Carter (brad_carter@bradfordcountyfl.gov); Jamila Morrison
Subject: RE: Bradford County - SE 150th Street

Mr. Inkell,

As you are aware we have encountered delays due to the weather and saturated subgrade that we have been dealing with causing us to have to wait for areas to dry out before the placement of lime rock base. These delays have been out of our control and has impacted our schedule by two weeks. I respectfully request that the two weeks we have lost due to the saturated soils be added to the contact time.

Thank you,

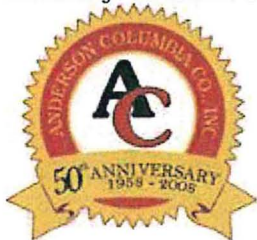
Joshua McDougal

Project Manager

Phone: 386-752-7585 (ext. 215)

Cell : 386-623-2267

Email: joshua.mcdougal@andersoncolumbia.com



From: Daniel Inkell [mailto:DInkell@jonesedmunds.com]
Sent: Wednesday, March 27, 2019 12:06 PM
To: McDougal, Joshua <Joshua.McDougal@andersoncolumbia.com>
Cc: Williams, Tony <Tony.Williams@andersoncolumbia.com>; French, Ramsey <Ramsey.French@andersoncolumbia.com>; Rachel A.Rhoden <rachel_rhoden@bradfordcountyfl.gov>; Brad Carter (brad_carter@bradfordcountyfl.gov) <brad_carter@bradfordcountyfl.gov>; Jamila Morrison <JMorrison@jonesedmunds.com>
Subject: Bradford County - SE 150th Street

Joshua,

The purpose of this correspondence is to bring to your attention that Anderson Columbia has surpassed the revised substantial completion time granted under change order #1. Our records indicate that substantial completion date is March 14, 2019 and final completion date is April 13, 2019. Should Anderson Columbia not provide supporting documentation indicating why the project has not met the substantial completion date then, Bradford County may elect to request liquidated damages in an amount of \$400.00 for each calendar day the work is not completed beyond the contract period. Refer to Item V "Agreement", Sentence #6. Should you have any questions regarding this correspondence or with the project in general then please do not hesitate to contact me.

Daniel T. Inkell, CGC, CUC, CQA

Department Manager



p. 352.377.5821 x. 1337 | c. 352-222-2244

JONESEDMUNDS.COM

730 NE Waldo Road, Gainesville, FL 32641



The information contained in this message including any attachment is confidential. It is intended for the private use of the intended addressee only. If you are not the intended addressee, please immediately notify the sender by reply email and destroy the original transmission and any attachment. Email transmission of information cannot be guaranteed to be free of error or other defect. If verification is required, request a hard-copy version. The sender disclaims liability for any defects in this message caused by email transmission including a virus. It is the responsibility of the recipient to ensure that this message is virus free.

Jamila Morrison

From: Daniel Inkell
Sent: Tuesday, April 02, 2019 8:45 AM
To: McDougal, Joshua
Cc: French, Ramsey (Ramsey.French@andersoncolumbia.com); Williams, Tony (Tony.Williams@andersoncolumbia.com); Rachel A.Rhoden; Jason Dodds; Jamila Morrison
Subject: Bradford County - SE 150th Street

Joshua,

Jones Edmunds has received and reviewed Anderson Columbia's correspondence dated March 28, 2019 requesting a 14-day time extension for encountering saturated subgrade soils. Jones Edmunds is prepared to make a recommendation to Bradford County and draft a change order to grant the requested time. However, I would request that Anderson Columbia provide a revised construction schedule that would reflect the Project completion by the proposed final completion date of April 27, 2019. Upon receiving the revised schedule Jones Edmunds is prepared to submit change order #2 for execution by Anderson Columbia, Bradford County, and Jones Edmunds.

Should you have any questions regarding this correspondence or with the project in general then please do not hesitate to contact me.

Daniel T. Inkell, CGC, CUC, CQA

Department Manager



p. 352.377.5821 x. 1337 | c. 352-222-2244

JONESEDMUNDS.COM

730 NE Waldo Road, Gainesville, FL 32641



The information contained in this message including any attachment is confidential. It is intended for the private use of the intended addressee only. If you are not the intended addressee, please immediately notify the sender by reply email and destroy the original transmission and any attachment. Email transmission of information cannot be guaranteed to be free of error or other defect. If verification is required, request a hard-copy version. The sender disclaims liability for any defects in this message caused by email transmission including a virus. It is the responsibility of the recipient to ensure that this message is virus free.

ATTACHMENT B

**ANDERSON COLUMBIA EMAIL
CORRESPONDENCE DATED 04/02/2019**

Jamila Morrison

From: McDougal, Joshua <Joshua.McDougal@andersoncolumbia.com>
Sent: Tuesday, April 02, 2019 2:13 PM
To: Daniel Inkell
Subject: RE: Bradford County - SE 150th Street

I will work on getting this to you. I would also like to include weather days for yesterday and today.

From: Daniel Inkell [mailto:DInkell@jonesedmunds.com]
Sent: Tuesday, April 02, 2019 8:45 AM
To: McDougal, Joshua <Joshua.McDougal@andersoncolumbia.com>
Cc: French, Ramsey <Ramsey.French@andersoncolumbia.com>; Williams, Tony <Tony.Williams@andersoncolumbia.com>; Rachel A. Rhoden <rachel_rhoden@bradfordcountyfl.gov>; Jason Dodds <jason_dodds@bradfordcountyfl.gov>; Jamila Morrison <JMorrison@jonesedmunds.com>
Subject: Bradford County - SE 150th Street

Joshua,

Jones Edmunds has received and reviewed Anderson Columbia's correspondence dated March 28, 2019 requesting a 14-day time extension for encountering saturated subgrade soils. Jones Edmunds is prepared to make a recommendation to Bradford County and draft a change order to grant the requested time. However, I would request that Anderson Columbia provide a revised construction schedule that would reflect the Project completion by the proposed final completion date of April 27, 2019. Upon receiving the revised schedule Jones Edmunds is prepared to submit change order #2 for execution by Anderson Columbia, Bradford County, and Jones Edmunds.

Should you have any questions regarding this correspondence or with the project in general then please do not hesitate to contact me.

Daniel T. Inkell, CGC, CUC, CQA
Department Manager



p. 352.377.5821 x. 1337 | c. 352-222-2244
JONESEDMUNDS.COM
730 NE Waldo Road, Gainesville, FL 32641



The information contained in this message including any attachment is confidential. It is intended for the private use of the intended addressee only. If you are not the intended addressee, please immediately notify the sender by reply email and destroy the original transmission and any attachment. Email transmission of information cannot be guaranteed to be free of error or other defect. If verification is required, request a hard-copy version. The sender disclaims liability for any defects in this message caused by email transmission including a virus. It is the responsibility of the recipient to ensure that this message is virus free.

ATTACHMENT C

**ANDERSON COLUMBIA REVISED
CONSTRUCTION SCHEDULE**

FIN PROJ NO. 150th Avenue
 CONTRACTOR: ANDERSON COLUMBIA CO., INC.
 ADDRESS: PO BOX 1829 Lake City FL 32055

\$ 71

ITEM NOS.	WORK CATAGORIES & SUBACT	240
1	MOBILIZATION	
2	CLEARING & GRUBBING	
3	8" STABILIZED SUBGRADE	
4	6" LIMEROCK BASE	
5	1.25" TYPE SP-9.5 ASPHALT	
6	DRAINAGE	
9	PAVEMENT MARKINGS	
10	SIGNAGE	
11	SOD	
12	UTILITY COORDINATION	
13	MOT	
14	FENCE	
15		

SUBMITTED IN ACCORDANCE WITH CONTRACT PROVISIONS E

CONTRACTOR

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 4(A):

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AUTHORIZING EXECUTION OF A LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR SIDEWALK PROJECT 433991-2-58-01; AND PROVIDING AN EFFECTIVE DATE.

PURPOSE/DESCRIPTION:

This resolution is required to approve and enter into a *Local Agency Program Supplemental Agreement* with the State of Florida, Department of Transportation for the LAP Sidewalk Project along County Road 225 from the end of the existing sidewalk to N.E. 216th Street. This supplemental agreement adds \$229,328.00 to the project (bringing the total to \$550,000.00) but does not require any additional financial contribution from Bradford County.

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Staff recommends that the Board approve the Resolution and approve entry into the *Local Agency Program Supplemental Agreement* with FDOT for the CR 225 Sidewalk Project.

RECOMMENDED MOTION: Motion to approve the Resolution as presented and as read by title only.

AGENDA ITEM APPROVAL

COUNTY ENGINEER: N/A DATE: _____

COUNTY ATTORNEY: William E. Egan DATE: 04/12/2019

Deputy
COUNTY MANAGER: Roger P. Roder DATE: 4/12/19

RESOLUTION 2019 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AUTHORIZING EXECUTION OF A LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR SIDEWALK PROJECT 433991-2-58-01; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Florida, Department of Transportation has developed a Local Agency Program through which local governments may obtain funding for certain roadway and/or sidewalk improvement projects; and

WHEREAS, Bradford County has been certified by the State of Florida, Department of Transportation as an agency eligible to receive funding from the Local Agency Program for said projects; and

WHEREAS, Bradford County has been awarded funding by the State of Florida, Department of Transportation for a sidewalk improvement project on County Road 225 to N.E. 216th Street; and

WHEREAS, on or about March 21, 2019, the State of Florida, Department of Transportation and the Board of County Commissioners of Bradford County, Florida entered into a *Local Agency Program Agreement* for aforementioned sidewalk improvement project; and

WHEREAS, it has been determined that the project cost as identified in said Local Agency Program Agreement, and based upon an original engineer's estimate, did not include sufficient funds to complete the project; and

WHEREAS, a revised engineer's estimate increased the project increased the total estimated cost for the project from \$320,672.00 to \$550,000.00; and

WHEREAS, this additional \$229,328.00 identified in said revised engineer's estimate will bring the construction budget up to the revised engineer's estimate and will allow for completion of the project as initially contemplated; and

WHEREAS, the State of Florida, Department of Transportation and the Board of County Commissioners of Bradford County, Florida now desire to amend the terms and conditions of their relationship – specifically to increase the total project cost to \$550,000.00 – through entry into a *Local Agency Program Supplemental Agreement*, said agreement being attached to this resolution and being made a part hereof by reference as follows; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that entry into said *Local Agency Program Supplemental Agreement* with the State of Florida, Department of Transportation for the construction of improvements to the sidewalk on County Road 225 is in the best interest of Bradford County and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This resolution is adopted for the purpose of authorizing execution of a *Local Agency Program Supplemental Agreement* with the State of Florida, Department of Transportation and is adopted pursuant to the authority granted by Chapter 125, *Florida Statutes*.

Section 3. Authorization for Execution of Agreement Amendment.

The Board of County Commissioners of Bradford County, Florida authorizes execution of the *Local Agency Program Agreement* with the State of Florida, Department of Transportation, which is attached hereto as Exhibit “1” and incorporated herein by reference.

Section 4. Designation of Signatory for Closing Statements/Documents.

The Chairman of the Board of County Commissioners of Bradford County, Florida is designated as the signatory for the *Local Agency Program Supplemental Agreement* attached hereto as Exhibit "1".

Section 5. Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 18th day of April 2019.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

By: FRANK DURRANCE, as its
 Chairman

ATTEST:

By: RAY NORMAN, as
 Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: WILLIAM E. SEXTON, as
 County Attorney

RESOLUTION 2019 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AUTHORIZING EXECUTION OF A LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR SIDEWALK PROJECT 433991-2-58-01; AND PROVIDING AN EFFECTIVE DATE.

Exhibit "1"

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**LOCAL AGENCY PROGRAM
SUPPLEMENTAL AGREEMENT**

525-010-32
PROGRAM MANAGEMENT
11/18

Page 1 of 3

SUPPLEMENTAL NO.

1

FEDERAL ID NO. (FAIN)

D217-030-B

CONTRACT NO.

G1691

FEDERAL AWARD DATE

12/4/2018

FPN

433991-2-58-01

RECIPIENT DUNS NO.

079188702

Recipient, Bradford County, desires to supplement the original Agreement entered into and executed on 3/21/2019 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

PROJECT DESCRIPTION

Name CR 225

Length .740 miles

Termini CR 225 from end of existing sidewalk to NE 216th Street

Description of Work:

Install a sidewalk from the end of the existing sidewalk on CR 225 to NE 216th Street.

Reason for Supplement and supporting engineering and/or cost analysis:

The engineer's estimate increased from \$320,672 to \$550,000. This additional \$229,328 will bring the construction budget up to the estimated amount.

**LOCAL AGENCY PROGRAM
SUPPLEMENTAL AGREEMENT**

IN WITNESS WHEREOF, the parties have executed this Agreement on the date last ascribed herein.

RECIPIENT Bradford County

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: _____

Name: Ross Chandler

Title: Chair

By: _____

Name: Greg Evans

Title: District Two Secretary

Date: _____

Legal Review:

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 5 (A): Consider approval of an invoice from SmartCop in the amount of \$44,537.00 for annual services to the Sheriff's Office (IGCF approved on 4/4/19).

DEPARTMENT: County Manager

PURPOSE: SmartCOP Maintenance for BCSO & EMS, Priority Dispatch Interface, & SmartDATA.


ASSOCIATED COST(S): \$44,537.00

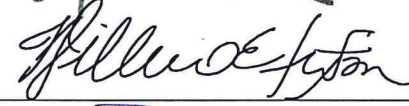
BUDGET LINE (G/L #):

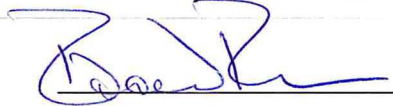
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: A motion to approve the invoice from SmartCop in the amount of \$44,537.00 for annual services to the Sheriff's Office.

AGENDA ITEM APPROVAL

SHERIFF'S OFFICE :  DATE: 04/05/2019

COUNTY ATTORNEY:  DATE: 04/10/2019

Deputy
COUNTY MANAGER:  DATE: 4/12/19

Invoice No. MN2000377
 Date 2/25/2019
 Due Date 4/1/2019
 Customer No. BRA2000
 Page 1 of 1

IGCF



Bill To
 Bradford Co SO
 Attn: Sgt Raymond Shuford
 Bradford County IGCF
 Shuford PO Box 400
 Starke, FL 32091
 United States

Ship To
 Bradford Co SO
 Bradford County IGCF
 Shuford PO Box 400
 Starke, FL 32091
 United States

Contract/Project Number	Purchase Order	Payment Terms	Currency
		Start of Maint Period	HARRIS-US\$

Item No	Description	Quantity	Unit Price	Amount
NOTE	Annual SmartCop Maintenance; APR - MAR	1.00	0.00	0.00
SUITE	SmartCAD, SmartRMS, SmartJMS, SmartADMIN, (25) SmartMCT: April 2019 to March 2020	1.00	41,109.00	41,109.00
MOBILE	SmartMCT: 3 MCT's no FBR Bradford EMS: April 2019 to March 2020	1.00	453.00	453.00
CADINT	SmartCAD: Priority Dispatch Interface: April 2019 to March 2020	1.00	2,100.00	2,100.00
CADINT	SmartDATA: November 2019 to March 2020	1.00	875.00	875.00

IGCF Approved: 4/4/A
[Signature] S120

Remit To:
 SmartCOP, Inc.
 PO BOX 74008484
 Chicago, IL 60674-8484

Subtotal	44,537.00
Misc	0.00
Taxes	0.00
Freight	0.00
Total	44,537.00

Invoice Questions? Please call 1-888-847-7747; or Please email ar@smartcop.com



Tax Exempt? Please send your exemption certificate to the address above or email it to ar@smartcop.com

Thank you for your business!

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 5 (B): Consider approval of an invoice from SmartCop in the amount of \$5,528.00 for annual services to the Starke Police Department (IGCF approved on 4/4/19).

DEPARTMENT: County Manager

PURPOSE: SmartCOP Maintenance for Starke PD MCT's

ASSOCIATED COST(S): \$5,528.00

BUDGET LINE (G/L #):

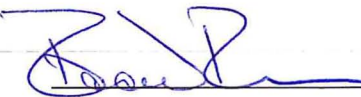
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: A motion to approve the invoice from SmartCop in the amount of \$5,528.00 for annual services to the Starke Police Department.

AGENDA ITEM APPROVAL

SHERIFF'S OFFICE:  DATE: 04/05/2019

COUNTY ATTORNEY:  DATE: 04/10/2019

Deputy
COUNTY MANAGER:  DATE: 4/12/19

Invoice No. MN2000400
Date 04/25/2019
Due Date 06/01/2019
Customer No. STA2000
Page 1 of 1



Bill To

Starke Police Department
 945-B N. Temple Ave
 Starke, FL, 32091
 United States

Ship To

Starke Police Department
 830 Edwards Rd
 Starke, FL 32091
 United States

Contract/Project Number	Purchase Order	Payment Terms	Currency
		MN JUN SCI	HARRIS-US\$

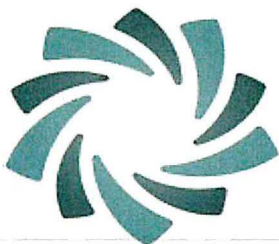
Quantity	Item No	Description	Unit Price	Amount
1.00	NOTE	Annual SmartCop Maintenance	0.00	0.00
1.00	MOBILE	Maintenance for Starke PD includes 15 MCT: June 2019 to May 2020	5,390.00	5,390.00
1.00	MOBILE	SmartMobile License: June 2019 to May 2020	138.00	138.00

IGCF Approved: 4/4/19

 5720

Remit To:
 SmartCOP, Inc.
 PO BOX 74008484
 Chicago, IL 60674-8484

Subtotal	5,528.00
Misc	0.00
Taxes	0.00
Freight	0.00
Payments/Credits	0.00
Total	5,528.00



Invoice Questions? Please call 1-888-847-7747; or Please email ar@smartcop.com

Tax Exempt? Please send your exemption certificate to the address above or email it to ar@smartcop.com

Thank you for your business!

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 8, 2019

AGENDA ITEM 5(C): Request for disbursement from the Jail Maintenance & Medical Emergency set-aside account, in the amount of \$405,323.12.

DEPARTMENT: Sheriff's Office

PURPOSE: Over budget in FY 2017-2018 due to unanticipated inmate hospitalizations and prescriptions.

ASSOCIATED COST(S): \$405,323.12

BUDGET LINE (G/L #): Jail Maintenance & Medical Emergency set aside account.

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

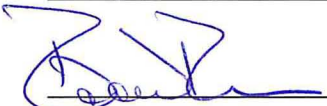
RECOMMENDED MOTION: If the Board desires to approve this request, the following motion should be made:

A motion to approve a request made by the Sheriff's Office for disbursement from the Jail Maintenance & Medical Emergency set-aside account, in the amount of \$405,323.12.

AGENDA ITEM APPROVAL

SHERIFF'S OFFICE:  DATE: 04/11/2019

COUNTY ATTORNEY:  DATE: 04/12/2019

Deputy COUNTY MANAGER:  DATE: 4/12/19

SHERIFF



Gordon Smith

P.O. BOX 400
STARKE, FLORIDA 32091
(904) 966-2276

April 4, 2019

Bradford County Clerk of Court
945 N. Temple Avenue
Starke, Fl. 32091

Attn: Honorable Ray Norman, Clerk of Court

Mr. Norman:

I would respectfully request a disbursement from the Jail Maintenance & Medical Emergency set aside account, in the amount of \$405,323.12. This is the amount that we ran over budget for fiscal year 2017-2018, in unanticipated inmate hospitalizations and prescriptions. Additionally, a portion of these funds were authorized by the board for expenditures the sheriff had authorized in mid 2018.

Sincerely,

A handwritten signature in blue ink that reads "Denny Thompson" followed by "SFR" to the right.

Major Denny Thompson

DT/plt

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 5 (D) : Consider approval of a proposal from Summerill Law Firm, PLLC for calculating and negotiating a new per diem rate for housing U.S. Marshals Service (USMS) prisoners in the Bradford County Jail.

DEPARTMENT: Sheriff's Office

PURPOSE: Negotiating a new per diem rate for housing USMS prisoners in the Bradford County Jail.

ASSOCIATED COST(S): Firm fixed fee of \$22,500.00

Phase One:
\$10,500.00 paid upon successful submission of USMS proposal.

**** If the Sheriff chooses not to submit the new USMS proposal prepared by Summerill,
NO
FEE shall be paid to Summerill ****

Phase Two:
\$12,000.00 after execution of new USMA.

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE


RECOMMENDED MOTION: If the Board desires to approve this request, the following motion should be made:

A motion to approve the proposal provided by Summerill Law Firm, PLLC for calculating and negotiating a new per diem rate for housing U.S. Marshals Service (USMS) prisoners in the Bradford County Jail.

AGENDA ITEM APPROVAL

SHERIFF _____  DATE: 04/11/2019

COUNTY ATTORNEY: _____  DATE: 04/12/2019

Deputy
COUNTY MANAGER: _____  DATE: 4/12/19

SUMMERILL LAW FIRM
WASHINGTON, DC

1250 Connecticut Avenue, NW
Suite 700
Washington, DC 20036

Joseph Summerill

Direct: 202-413-8884

Email: joseph@summerill.net

April 3, 2019

Sheriff Gordon Smith
Bradford County Sheriff's Office
945 N Temple Avenue
Starke, FL 32091

RE: Assisting Bradford County Sheriff's Office In Negotiating A New Higher Per Diem Rate For U.S. Marshals Service IGA # J-B32-M-009.

Dear Sheriff Smith:

I appreciate your consideration of The Summerill Law Firm, PLLC for calculating and negotiating a new per diem rate (and transportation / hospital guard service rate) for housing U.S. Marshals Service (USMS) prisoners in the Bradford County Jail under IGA # J-B32-M-009.

The following proposal, if accepted, will serve as the contract between The Summerill Law Firm, PLLC and Bradford County Sheriff's Office for this project.

STATEMENT OF WORK FOR THE BRADFORD COUNTY PROJECT.

- The Summerill Law Firm, PLLC shall work with Bradford County Sheriff's Office officials to collect all allowable and allocable economic data regarding the costs associated with the current and future operation of the Bradford County Jail.
- Mr. Summerill's team will then build the Sheriff's new federal per diem rate, utilizing various methodologies in compliance with the U.S. Office of Management & Budget Circular 200; Chapter XXVIII – Department of Justice (2 CFR 200) and Section 119 of the Department of Justice Appropriations Act of 2001 (Public Law 106-553). We will also calculate a new transportation / hospital guard rate for the Bradford County Sheriff's Office.
- Mr. Summerill will then present to the Sheriff a draft proposal for the County to submit to USMS.

- Upon the Sheriff's approval, Mr. Summerill will then upload the supporting cost data and operational data (for the new per diem rate and the new transportation / guard service rate) to USMS through the USMS eIGA website and start working with USMS officials to ensure that Bradford's proposal is reviewed and negotiated in a timely manner.
- We will work with the USMS grants officer as she reviews our cost and operational data, answering all questions raised regarding the proposal and provide them with answers.
- Mr. Summerill will then partner with a Sheriff's Office official to conduct the actual negotiations with USMS. Mr. Summerill will supply the Federal government with all necessary data and back up material to support the per diem rate requests.
- Once the Sheriff and USMS agree upon new rates, Mr. Summerill will work with the grants officer to answer any remaining questions during the finalization process.
- Mr. Summerill will also review the final draft IGA and recommend whether the Sheriff should execute the new agreement or seek changes in the language.

TEAM PROVIDING SERVICES TO BRADFORD COUNTY.

Joe Summerill is the Managing Principal of The Summerill Law Firm, PLLC. Joe specializes in federal government contract legal issues related to the Department of Justice's Federal Bureau of Prisons, United States Marshals Service and the Department of Homeland Security's Immigration and Customs Enforcement. Before entering private practice, Mr. Summerill was the chief contracts attorney for the U.S. Department of Justice, Federal Bureau of Prisons, where he negotiated contracts and intergovernmental service agreements. He has over twenty years of experience in negotiating federal contracts and IGAs.

Michele Sharpe is the Senior Paralegal & Senior Grants Specialist for The Summerill Law Firm, PLLC. Michele specializes in the preparation and submission of Intergovernmental Service Agreement proposals to the US Marshals Service and Immigration & Customs Enforcement. Ms. Sharpe understands the legality of the rules and regulations, including Office of Management & Budget Circular Cost Principles, which are necessary to build federal per diem rates with allowable and allocable jail and law enforcement operating cost. Ms. Sharpe has over fifteen years of experience in negotiating federal contracts and IGAs.

Remainder of Page Blank

Sheriff Gordon Smith
Summerill Law Firm, PLLC
USMS IGA # J-B32-M-009
April 3, 2019
Page 3

COMPENSATION FOR CALCULATING & NEGOTIATING NEW PER DIEMS.

In consideration for the services described above, the Parties agree that The Summerill Law Firm, PLLC shall be paid a firm fixed fee of **TWENTY TWO THOUSAND FIVE HUNDRED DOLLARS (\$22,500.00)**.

Payment shall occur as follows:

Phase One:

An amount of TEN THOUSAND FIVE HUNDRED DOLLARS (\$10,500.00) shall be paid within 30 (thirty) days after the successful submission of Bradford County Sheriff's proposal to both USMS;

If the Sheriff chooses not to submit the new USMS proposal prepared by Summerill, no fee shall be paid to Summerill. In such a case, all work product prepared by Summerill shall remain his exclusive property.

Phase Two:

An amount of TWELVE THOUSAND DOLLARS (\$12,000.00) shall be paid within 30 (thirty) days after the Sheriff's execution of a new USMS IGA;

If the Sheriff chooses not to execute the new USMS IGAs, no additional fee shall be paid to Summerill. In such a case, all work product prepared by Summerill shall remain his exclusive property.

The Summerill Law Firm, PLLC will submit invoices to the Bradford County Sheriff's Office which shall not reflect an hourly breakdown of the work performed by Mr. Summerill, but instead state: "For Services Rendered to Bradford County, Florida In Connection With the Formation and Execution of IGA # J-B32-M-009 Between the Bradford County Sheriff's Office and the U.S. Marshals Service."

WAIVER OF CONFLICTS.

In consideration for the services described above, the Parties agree that The Summerill Law Firm, PLLC, may represent other Counties (including Florida Counties) seeking to renegotiate IGA per diem rates with U.S. Marshals Service and / or Immigration & Customs Enforcement.

Remainder of Page Blank

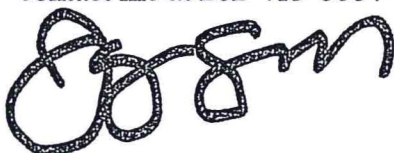
Sheriff Gordon Smith
Summerill Law Firm, PLLC
USMS IGA # J-B32-M-009
April 3, 2019
Page 4

EXPIRATION OF PROPOSAL.

This offer expires April 30, 2019.

CONCLUSION.

Thank you again for your consideration of hiring The Summerill Law Firm PLLC for this project. Upon your approval, we will move forward. In the meantime, please do not hesitate to contact me at 202-413-8884 with any questions.



JOSEPH SUMMERILL
202-413-8884

Accepted and agreed to this ___ day of _____, 2019 for Bradford County Sheriff's Office, FL.

By: _____

Title: _____

NEGOTIATING NEW PER DIEM RATE FOR IGA 18-01-0075

BACKGROUND ON SUMMERILL GROUP, LLC.

Joe Summerill specializes in negotiating contracts with the U.S. Marshals Service and Immigration and Customs Enforcement. Before entering private practice, Mr. Summerill was the chief contracts attorney for the Federal Bureau of Prisons. To date, Joe has negotiated over 80 USMS / ICE IGAs for local governments in 26 different states. Our clients are large and small, from housing 350 USMS prisoners down to 30 USMS prisoners.

SUMMERILL WORK IN FLORIDA.

Joe has assisted several Sheriffs throughout the State of Florida, including Wakulla (+ \$5 ICE increase); Monroe (+ \$8 USMS increase); Orange (+ \$8 USMS increase); Lake (+ \$16 USMS increase); Lee (+ \$21 USMS increase); St. Lucie County (+ \$20 USMS increase); Broward (+\$20 USMS increase); and Palm Beach (+ \$20 USMS increase).

BACKGROUND ON IGA 18-01-0075.

U.S. Marshals Service prisoners are housed in the Bradford County Jail pursuant to Inter-Governmental Agreement (IGA) 18-01-0075 which was last updated July 10, 2006. At that time, the Sheriff agreed to a per diem rate of \$50.00.

We predict a new USMS per diem rate of \$60.00, or higher. Based on an ADP of 30 USMS prisoners, Bradford County would generate approximately \$110K in new additional annual revenue. The new IGA would have a term of 48 months, meaning that Bradford County would generate \$440K in new revenue over the life of the agreement.

TIME FRAME & PROCESS FOR THIS BRADFORD COUNTY PROJECT.

From the date of engagement until the execution of the new USMS IGA is typically 90 to 110 days. Mr. Summerill will collect all economic data regarding the operation of the Jail. He will then present to the Sheriff a draft proposal to submit to USMS, along with an analysis of surrounding USMS per diem rates.

Upon the Sheriff's approval, Mr. Summerill will submit a proposal to USMS and answer their questions related to the proposal. Mr. Summerill will then partner with the Sheriff's Office during the negotiations with USMS.

After a final per diem rate is agreed upon by the Sheriff, Mr. Summerill will review the final IGA and compare it against recent USMS IGAs and make a recommendation either to sign the agreement or seek changes.

COMPENSATION FOR SUMMERILL GROUP, LLC.

Summerill shall be paid a flat fee \$22,500, an amount equal to approximately two and ½ months of new additional revenue generated by his work. \$10,500 upon IGA submission; \$12,000 upon IGA execution.

If the Sheriff chooses not to submit the new USMS proposal prepared by Summerill, no fee shall be paid. Further, if the Sheriff chooses not to sign the new USMS IGA per diem rate, no fee shall be paid to Summerill.



About The Summerill Group, LLC

We negotiate fixed price contracts, cost reimbursement contracts, and financial intergovernmental agreements between local county governments and the Federal government. We research and analyze the federal bed-space market in your jurisdiction, and then develop a plan to lease your jail bed-space to U.S. Marshals Service (USMS), Immigration & Customs Enforcement (ICE) and the Federal Bureau of Prisons (BOP). We prepare and submit your proposal to the Federal government, and then negotiate new higher per diem rates. With projects throughout the United States, our Management Team and Advisory Team offer turnkey financial solutions for local law enforcement.

The Summerill Group, LLC
1250 Connecticut Avenue, NW
Suite 700
Washington, DC 20036
Phone: 202-413-8884

Visit Our Webpage: www.josephsummerill.com

Our Management Team

Joseph Summerill is the Managing Principal of The Summerill Group, LLC. Joe specializes in working with the Department of Justice's BOP, USMS and the Department of Homeland Security's ICE. Before entering the private sector, Mr. Summerill was the chief contracts attorney for the Federal Bureau of Prisons, advising the agency on various commercial issues, including the negotiation, award, and administration of contracts and Intergovernmental Service Agreements for prison services and construction. Joe has over fifteen years in experience negotiating Federal government contracts.

Michele Sharpe is the Senior Grants Officer for The Summerill Group, LLC. Michele specializes in the preparation and submission of Intergovernmental Service Agreement proposals to USMS and ICE. Ms. Sharpe understands the rules and regulations, including A-87 Cost Principals, necessary to build federal per diem rates with allowable and allowable jail and law enforcement operating costs. Ms. Sharpe is also well versed in wage and benefit rates both under collective bargaining agreements and the Department of Labor Wage Determination.

Housing Federal Prisoners in Local Jails – How to Negotiate an “e-IGA” with the US Marshals Service

▪ JOSEPH SUMMERILL
▪ THE SUMMERILL GROUP, LLC



With an average daily custody population of about 60,000 detainees nation-wide and no “brick-and-mortar” appropriations from the U.S. Congress in order to build detention facilities, the United States Marshals Service (USMS) depends on local Sheriffs to house federal prisoners. More than 5,000 of these federal prisoners are housed in local jails operated by California Sheriffs. For many Sheriffs, the challenge is not the actual housing of the USMS prisoners but instead the negotiation of the intergovernmental agreement (IGA) which establishes the federal per diem rate paid to the Sheriff.

Background

In the past, Sheriffs were paid a per diem rate, based only on the Sheriff’s actual and allowable costs from the previous fiscal year, for each day that a federal prisoner spent in their jail. This per diem rate could only be adjusted after a Sheriff submitted new cost data to the USMS and then waded through a great deal of bureaucratic red tape. By the time the Sheriff had completed negotiations of the IGA, it was often difficult to know whether USMS was paying the appropriate per diem rate. As a result, Sheriffs housed federal prisoners under outdated IGAs, and therefore lost money housing these prisoners. Local taxpayers would end up subsidizing the cost of housing USMS prisoners.

The Evolution of the USMS IGA

In 2006, in an effort to stabilize government costs and achieve “best value” results, as well as to meet the requirements of the President’s “e-government” initiative, the Department of Justice’s Office of the Federal Detention Trustee (OFDT) requested a review of the costs associated with USMS IGAs and directed that a standardized rate structure be designed and applied to all jails participating in IGAs. From there, a plan was developed to evaluate and establish core per diem rates for jails housing federal prisoners, and the Detention Services Network (DSNetwork) was born.

The DSNetwork is an automated system for procuring detention services from local Sheriffs and reporting Quality Assurance Reviews. On November 19, 2007, the DSNetwork replaced the outdated, cumbersome process of negotiating USMS IGAs with a new “electronic Intergovernmental Agreement (eIGA). Under the DSNetwork, the USMS can now enter into a firm, fixed-price per diem rate contract with local governments for housing their prisoners in local jails, and can bypass the bureaucratic and burdensome paper-based IGA process and reduce the workloads involved in the procurement and monitoring of detention services.

How the Negotiations Work

In negotiating an eIGA, the USMS and OFDT complete a four-step process. The first part of this process is referred to as the pre-negotiation process. After a Sheriff prepares their IGA >>>

application, they submit Jail Operating Expense Information (JOEI), which helps OFDT and USMS determine a fair and reasonable price for housing federal prisoners. This data includes expenses such as jail personnel salary and benefits, costs associated with inmate care (such as food, kitchen supplies, medical supplies, and recreation services), facility expenses (such as utilities and insurance), and vehicle expenses (such as maintenance and insurance). In addition to costs incurred, contractors must provide information about credits or revenues which offset expenses. Once the JOEI is submitted, OFDT and USMS personnel review the application for completeness and accuracy, and a USMS grants officer is assigned to the project. This is the USMS representative who will negotiate the IGA and assemble jail-day rate data for negotiations.

Next, the USMS grants officer uses four distinct price analysis techniques to assess the fairness and reasonableness of the Sheriff's proposed per diem rate. First, an adjusted core rate is calculated. This adjusted core rate is determined by applying certain facility characteristics to an econometric model developed by the OFDT. This model includes county wage statistics, facility staff to detainee ratio, facility jurisdiction type, major metropolitan areas, and geographic regions.

Second, rates are estimated using the JOEI data. Specifically, a per diem rate is estimated by dividing the operating costs reported in the JOEI by the facility's total-rated capacity of detainees. The third technique is "market research," which involves comparing the rates of other state and local facilities that are similar to the requesting facility in size and economic situation. The USMS grants officer compares the facility's proposed per diem rate with actual prices charged by other facilities within the same USMS district, an OFDT-calculated average IGA jail-day rate for that USMS district, and/or the facility's previous rate, if ap-

plicable. Finally, the grants officer compares proposed per diem rates to the historical rates of detention space at private detention facilities or to Bureau of Prisons (BOP) per capital rates at federal detention centers.

Usually, price analysis techniques are enough to show the grants officer whether a proposed per diem rate is fair and reasonable. However, when the price analysis techniques are not enough to derive a fair and reasonable per diem rate that is acceptable to the proposing facility, the grants officer performs cost analysis techniques, evaluating a requesting facility's cost elements for allowability and accuracy. The result of this cost analysis should be a per diem rate that provides the facility with enough funds to cover the costs incurred by housing federal prisoners.


Finally, the file is reviewed. USMS grants supervisors review the price negotiation memorandum to ensure that the grants officer adequately justified the proposed negotiated per diem rate. OFDT reviews the price justification memorandum and makes an assessment, and, upon approval of the negotiated per diem rate, the grants officer prepares the IGA documents for the Sheriff's signature.

The Pros and Cons of the New Process

Along with a more streamlined process, the DSNetwork provides other benefits to Sheriffs housing federal prisoners in their local facilities. For example, under the old system, Sheriffs could only submit costs incurred during the previous fiscal year. Under the new DSNetwork, Sheriffs can now submit projected and future jail-operating costs to help the USMS determine a per diem rate for a 36-month fixed-price contract. From my experience, this change in how per diem rates are calculated is often the most advantageous to Sheriffs, as it includes projected jail expenses, such as facility expansions. Such costs were never captured under the old cost-reimbursement IGA system.

Despite the benefits of the new system, there are some drawbacks of the DSNetwork. First, OFDT failed to carry over several significant cost categories from the old IGA system. As a result, the JOEI data will likely not capture all of the allowable costs for the Sheriff, such as repair and maintenance of the facility and the facility's equipment. Likewise, the JOEI data does not show the cost of equipment depreciation or provide guidance on whether to utilize the federal threshold for depreciation or the local threshold. With that, the equipment listed by OFDT, which includes such equipment as fire extinguishers, emergency lights, and lighted exit signs, may mislead Sheriffs into considering only lower price, non-depreciable equipment.

Also, the JOEI fails to capture indirect costs related to county central services and those indirect costs related to the operation of the Office of Sheriff. In a Sheriff's office, the Sheriff, Chief Deputy, and law enforcement and civilian staff should be included in the per diem rate, but these positions are not included in the JOEI line items. Therefore, an unknowing Sheriff may fail to include them. Further, equipment utilized by the Sheriff's staff should be included as a component of direct costs. However, it is a challenge for Sheriffs to determine supportable



RELOCATABLE CONFINEMENT FACILITIES

We know the problems
Re-alignment has created!!

We can provide Certified Jails
Faster & Less Expensive

Please let us help!!!*

RELOCATABLE CONFINEMENT FACILITIES

<p>Ken Holloway CEO PH.: 707/447-4880 Fax: 707/446-4888 kenjholloway@aol.com</p>	<p>Hal Barker Sheriff (Ret.) EDSO Marketing Ph.: 530/647-0510 halnbarker@yahoo.com</p>
---	---

*Lease financing available

REASONABLE | RAPID | RELIABLE

cost allocation methodologies when applying county and Sheriff's office indirect costs.

There also remain problems with the negotiation process. First, the USMS never defines the "core rate" price for housing federal prisoners. Therefore, when Sheriffs provide their cost data and a proposed per diem rate to the USMS, the government never reveals what it feels to be a "fair and reasonable" per diem rate, giving the government the upper hand in the negotiations. Moreover, the USMS "market research", which compares the Sheriff's proposed per diem rate with rates at other nearby local facilities, ignores that disparities can exist between the federal per diem rates offered by nearby Sheriffs. Often, local governments may not have a full understanding of the rules and regulations regarding the negotiations and the per diem rates.

Conclusion

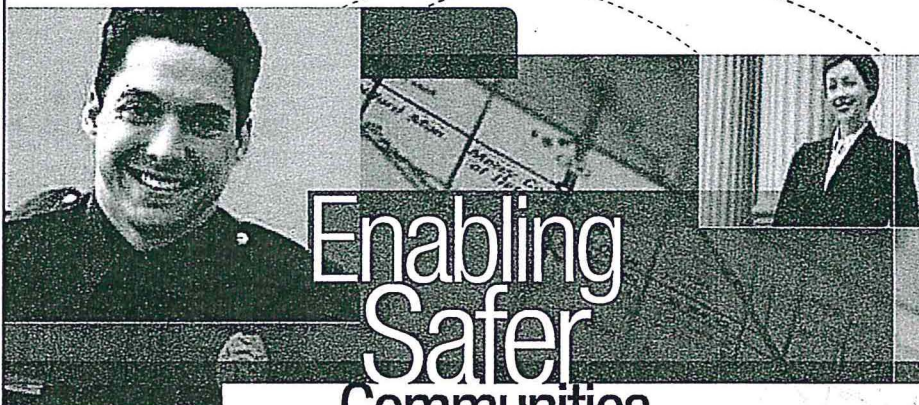
In Fiscal Year 2011, the USMS had an average daily population of 63,112 detainees, a number that has been steadily increasing for nearly the past 20 years. With the new DSNetwork program, USMS has replaced the burdensome and bureaucratic process by which USMS IGAs used to be awarded to local Sheriffs. This has benefited local Sheriffs, as now the Sheriffs can receive 36-month fixed per diem rates, which include projected jail operating expenses. Although there is a clear financial benefit for Sheriffs, it is important that Sheriffs keep in mind the challenges and drawbacks involved with negotiating a per diem rate that accurately captures the costs associated with housing USMS prisoners. ☆

Joseph Summerill is the principle Manager of The Summerill Group, LLC, a Washington, DC based law enforcement think tank. Mr. Summerill is also General Counsel for the Major County Sheriff's Association. He may be contacted at joseph@summerill.net.

For many Sheriffs, the challenge is not the actual housing of the USMS prisoners but instead the negotiation of the intergovernmental agreement (IGA) which establishes the federal per diem rate paid to the Sheriff.



3M Electronic Monitoring



Enabling
Safer
Communities

Your Realignment Solutions

- Multiple GPS/RF/Alcohol technologies and supervision levels
- Customized full service monitoring including:
 - Onsite support
 - Equipment installation and retrieval
 - Violation/alert screening
- Automated crime scene correlation capabilities
- California contracting vehicle available:
<http://www.dgs.ca.gov/pd/Programs/Leveraged/wsca/electronic.aspx>



For more information contact Melissa Keefe at
mkeefe@mmm.com or call 714.404.2403

CSSA Corporate 100 Partner

1838 Gunn Hwy. Odessa, FL 33556 - 888.677.6278
www.3m.com/electronicmonitoring

2018 - The Summerill Group Federal Per Diem Rate Projects

City/County	State	Number of USMS Inmates	Previous Per Diem	Annual Revenue (Based Upon Previous Per Diem Rate)	New Per Diem Rate	Annual Revenue (Based Upon New Per Diem Rate)	Increase in Annual Revenue	Increase in Revenue (48 months)
Lincoln County	MO	100	\$55.00	\$2,007,500.00	\$65.00	\$2,372,500.00	\$365,000.00	\$1,460,000.00
Phelps County	MO	50	\$54.00	\$985,500.00	\$65.00	\$1,186,250.00	\$200,750.00	\$803,000.00
Greene County	MO	50	\$61.00	\$1,113,250.00	\$80.00	\$1,460,000.00	\$346,750.00	\$1,387,000.00
Livingston County	IL	50	\$55.00	\$1,003,750.00	\$71.00	\$1,295,750.00	\$292,000.00	\$1,168,000.00
Boone County	KY	100	\$55.00	\$2,007,500.00	\$70.00	\$2,555,000.00	\$547,500.00	\$2,190,000.00
Gregg County	TX	50	\$43.00	\$784,750.00	\$56.00	\$1,022,000.00	\$237,250.00	\$949,000.00
Lubbock County	TX	50	\$66.47	\$1,213,077.50	\$75.00	\$1,368,750.00	\$155,672.50	\$622,690.00
Sandoval County	NM	200	\$67.00	\$4,891,000.00	\$82.00	\$5,986,000.00	\$1,095,000.00	\$4,380,000.00
Columbia County	OR	75	\$80.00	\$2,190,000.00	\$92.00	\$2,518,500.00	\$328,500.00	\$1,314,000.00
Weber County	UT	80	\$65.00	\$1,898,000.00	\$78.00	\$2,277,600.00	\$379,600.00	\$1,518,400.00
Alamance County	NC	50	\$61.00	\$1,113,250.00	\$135.00	\$2,463,750.00	\$1,350,500.00	\$5,402,000.00
Total Increase in Annual Revenue							\$5,298,522.50	

IGA'S NEGOTIATED BY THE SUMMERILL GROUP LLC

No.	County	State	Sheriff	Detention Center	Address	IGSA #
1.	Cullman	AL	Mike Rainey	Cullman County Correctional	1900 Beech Avenue South East Cullman, AL 35055	01-06-0025
2.	Mobile	AL	Sam Cochran	Mobile County Corrections	111 Canal Street Mobile, AL 36603	IGA 03-08-0022
3.	Perry	AL	James Hood	Perry County Correctional	4805 Hwy 80 East Uniontown, AL 36786	03-06-0098
4.	Dallas	AR	Stan McGahee	Dallas County Detention	106 S. Charlotte Street Fordyce AR 71742	09-06-0017
5.	Pulaski	AR	Doc Holladay	Pulaski County Regional Detention	3201 West Roosevelt Road Little Rock, AR 72204	09-06-0015
6.	San Bernardino	CA	John McMahon	Central Detention Center	655 East Third Street San Bernardino, CA 92415-0061	12-99-0035
7.	Jefferson	CO	Jeff Shrader	Jefferson County	200 Jefferson County Parkway Golden, CO 80401-2697	13-01-0032
8.	Broward	FL	Al Lamberti	Main Jail Bureau	555 SE 1st Ave. Ft. Lauderdale, FL 33301	04-01-0060
9.	Lake	FL	Gary S. Borders	Lake County Detention Center	551 W. Main St. Tavares, FL 32778	18-99-0035
10.	Lee	FL	Mike Scott	Lee County Jail	2115 Dr. Martin Luther King Jr. Blvd. Ft. Myers, FL 33801	18-06-0106
11.	Monroe	FL	Bob Peryam	Monroe County	5501 College Road Key West, FL 33040	EROIGSA-12-0012
12.	Orange	FL	Michael Tidwell, Chief	Orange County	3723 Vision Boulevard Orlando, FL 32839	18-04-0023
13.	Palm Beach	FL	Ric Bradshaw	Main Detention Center	3228 Gun Club Road West Palm Beach, FL 33406	04-06-0047
14.	Pinellas	FL	Bob Gualtieri	Pinellas County Jail	14400 49th Street North Clearwater, FL 33758	18-91-0041

IGA'S NEGOTIATED BY THE SUMMERILL GROUP LLC

No.	County	State	Sheriff	Detention Center	Address	IGSA #
15.	Polk	FL	Grady Judd	Central County Jail	2390 Bob Phillips Rd. Bartow, FL, 33830	
16.	St. Lucie	FL	Ken Mascara	St. Lucie County Jail	900 N. Rock Rd Fort Pierce, FL 34945	04-06-0029
17.	Wakulla	FL	Donnie W. Crum	Wakulla County	110 Melaleuca Drive Crawfordville, FL 32327	EROIGSA-09-0008
18.	Irwin	GA	Donnie Yaughn	Irwin County Detention Center	132 Cotton Drive Ocilla, GA 31774	20-07-0058
19.	Polk	IA	Bill McCarthy	Polk County Jail	1985 NE 51st Place Des Moines, IA 50313	30-05-0051
20.	Linn	IA	Brian D. Gardner	Linn County Jail	310 2nd Ave SW, Cedar Rapids, IA	29-00-0019
21.	Boone	IL	Duane E. Wirth	Boone County Sheriff's	615 North Main Street Belvidere, IL 61008	24-03-0015
22.	Macoupin	IL	Don Albrecht	Macoupin County	215 S. East Cartinville, IL 62626	26-93-0012
23.	McHenry	IL	Keith Nygren	McHenry County Adult Correctional	220 N. Seminary Avenue Woodstock, IL 60098	24-02-0052
24.	Moultrie	IL	Jeffrey Thomas	Moultrie County	1505 W. Hagerman Road Sullivan, IL 61951	26-08-0064
25.	Ogle	IL	Michael R. Harn	Ogle County Sheriff's	103 Jefferson Street Oregon, IL 61061	24-94-0031
26.	Peoria	IL	Michael D. McCoy	Peoria County Sheriff's Office	301 N. Maxwell Rd. Peoria, IL 61604	26-00-0089
27.	St. Clair	IL	Ron Snodgrass	St. Clair County	360 Chestnut St. Osceola, MO 64776	25-03-0030
28.	Stephenson	IL	David Snyders	Stephenson County Sheriff's	15 N. Galena Avenue Freeport, IL 61032	24-01-0007
29.	Clay	IN	Paul Harden	Clay County Justice Center	611 East Jackson Street Brazil, IN	28-07-0005

IGA'S NEGOTIATED BY THE SUMMERILL GROUP LLC

No.	County	State	Sheriff	Detention Center	Address	IGSA #
30.	Boone	KY	Ed Prindle	Boone County Jail	3020 Conrad Lane Burlington KY 41005	32-02-0110
31.	Laurel	KY	Jamie Mosely	Laurel County Jail	204 W 4th Street London, KY 40741	32-15-0019
32.	Lexington-Fayette	KY	Kathy H. Witt	Lexington-Fayette County	600 Old Frankfort Circle Lexington, KY 40510	32-00-0109
33.	Pulaski	KY	David Moss	Pulaski County	300 Hail Knob Road Somerset, KY 42503	32-08-0005
34.	Harvey	KS	Chad Gay	Harvey County Jail	120 E. 7th Street Newton KS 67114-	31-92-0006
35.	Concordia Parish	LA	Randy Maxwell	Corcordia Parish	4001 Carter Street, Room 6 Vidalia, LA 71373	ACB-8-I-0006
36.	Evangeline Parish	LA	Eddie Soileau	St. Tammany Parish Jail	701 N. Columbia Street Covington, LA 70433	34-03-0013
37.	St. Tammany Parish	LA	Randy Smith	Prine Prairie Correctional	1133 Hampton Dupre Road P.O Box 650	PCC-0021
38.	St. Charles Parish	LA	Greg Champagne	St. Charles Parish Sheriff's	15045 River Road P.O. Box 426	34-03-0028
39.	West Baton Rouge	LA	Mike Cazes	West Baton Rouge Parish	850 8th St. Port Allen, LA 70767	95-00-0053
40.	Cumberland	ME	Kevin J. Joyce	Cumberland County Jail	50 County Way Portland, ME 04102	36-99-0088
41.	Calhoun County	MI	Allen L. Byam	Calhoun County Correctional	185 East Michigan Avenue Battle Creek, MI 49014	DROIGSA-07-0019
42.	Newaygo County	MI	Bob Mendham	Newaygo County Jail	300 Williams Street White Cloud, MI 49349	40-99-0039
43.	Bates County	MO	Chad Anderson	Bates County Jail	108 E. Fort Scott Butler, MO 64730	45-03-0062
44.	Greene County	MO	Jim Arnet	Greene County Jail	1010 N Boonville Ave, Springfield, MO 65802	

IGA'S NEGOTIATED BY THE SUMMERILL GROUP LLC

No.	County	State	Sheriff	Detention Center	Address	IGSA #
75.	Limestone	TX	Dennis Wilson	Limestone County	910 Tyus Rd Goesbeck, TX 76642	80-99-0115
76.	Lubbock	TX	Kelly Rowe	Lubbock County Detention Center	712 Broadway Street Lubbock, TX 79401	79-99-0099
77.	Nueces	TX	Jim Kaelin	Coastal Bend Detention Center	4909 FM 2826 Robstown, TX 78380	70-12-0013
78.	Pecos	TX	Cliff Harris	Criminal Justice Center	172 Raul Flores Blvd. Pecos, TX 79772	810-01-0055
79.	Polk	TX	Kenneth Hammock	IAH Secure Adult	3400 FM 350 South Livingston, TX 77351	
80.	Randall	TX	Joel W. Richardson	Randall County Jail	4111 S. Georgia Amarillo, TX 79118	77-02-0050
81.	Reeves	TX	Arnulfo Gomez	Reeves County Detention	100 County Road 204 Pecos, TX 79772	80-10-0015
82.	Taylor	TX	Ricky Bishop	Taylor County Jail	910 S 27th Street Abilene, TX 79602	77-99-0138
83.	Weber	UT	Terry Thompson	Weber County Jail	721 W 12th Street Ogden, UT 84404	81-00-0014
84.	Dodge	WI	Patricia M. Ninmann	Dodge County	216 W. Center Street Juneau, WI 53039	89-01-0048

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 5 (E)

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (April 3-9).

DEPARTMENT: Emergency Management (EM)

PURPOSE:

The purpose for adoption of this resolution is to confirm the April 3, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida, for the purpose of providing access to certain property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from emergent, flood-related conditions which currently exist in Bradford County.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Adopt resolution as read by title.

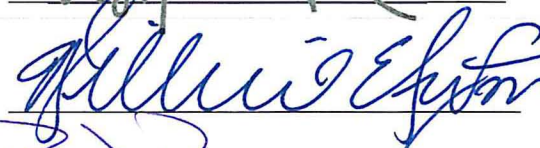
AGENDA ITEM APPROVAL

EM DIRECTOR



DATE: 04/05/2019

COUNTY ATTORNEY:



DATE: 04/12/2019

Deputy
COUNTY MANAGER:



DATE: 4/12/19

RESOLUTION 2019 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power, destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, it has been determined that a significant contributing factor to the flooding in Bradford County caused during and after Hurricane Irma was the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the effects of Hurricane Irma resulted in an increase in the downed dress, tree limbs and other vegetative debris which continues to impact the flow of water in Sampson River and Alligator Creek; and

WHEREAS, on or about November 29, 2017, the Board of County Commissioners of Bradford County, Florida entered into a *Memorandum of Agreement for Cost Share Assistance* with the Suwannee River Water Management District which provided approximately \$225,000.00 in funding for the removal of vegetative debris in Sampson River; and

WHEREAS, on or about July 13, 2018, the Board of County Commissioners of Bradford County, Florida entered into a *Notice of Grant and Agreement Award* with the United States Department of Agriculture, Natural Resources Conservation Services, which provided approximately \$2,500,000.00 in funding for the removal of the vegetative and other debris in Sampson River and Alligator Creek; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida, together with the Bradford County Sheriff, as Emergency Management Director, developed the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project to implement the aforementioned agreements with the Suwannee River Water Management District and the United States Department of Agriculture, Natural Resources Conservation Services and to remove the vegetative and other debris in the Sampson River and Alligator Creek; and

WHEREAS, on or about July 19, 2018, the Board of County Commissioners of Bradford County, Florida entered into an *Agreement* with Southern Disaster Recovery, LLC (SDR) to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project; and

WHEREAS, in order to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project, Bradford County and SDR will be required to enter onto certain areas of private property and certain areas within the waterways of Sampson River and Alligator Creek; and

WHEREAS, on April 3, 2019, the Bradford County Emergency Management Director declared and proclaimed a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – for the period commencing on April 3, 2019 and continuing through April 9, 2019; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on April 3, 2019 and continuing through April 9, 2019 was and remains in best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the April 3, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in

Bradford County, Florida, for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – and is adopted pursuant to the authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3. Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the April 3, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County, which is attached hereto as “Exhibit 1” and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on April 3, 2019 and continuing through April 9, 2019.

Section 4. Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

The remainder of this page intentionally left blank.

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County,
Florida, with a quorum present and voting, this 18th day of April 2019.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

By: Frank Durrance, its
Chairman

ATTEST:

By: RAY NORMAN, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: WILLIAM E. SEXTON, as
County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

A PROCLAMATION BY THE EMERGENCY MANAGEMENT DIRECTOR OF BRADFORD COUNTY, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY FOR THE PURPOSE IMPLEMENTING MEASURES AND TAKING ACTION TO REMEDIATE CONDITIONS WHICH IMPEDE THE FLOW OF WATER IN SAMPSON RIVER AND ALLIGATOR CREEK – SO AS TO ALLEVIATE FLOOD-RELATED CONDITIONS WHICH POSE A SEVERE AND IMMEDIATE THREAT TO THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF BRADFORD COUNTY, FLORIDA AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration; and

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each local state of emergency is limited to seven days and may be extended in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power,

destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, flooding conditions existed and continue to exist throughout Bradford County as a result of the devastating effects of Hurricane Irma – specifically due to the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the aforementioned flooding conditions represent and constitute a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a bona fide emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, I hereby declare and proclaim a local state of emergency in Bradford County, Florida, for the period commencing on April 3, 2019 and continuing through April 9, 2019.

DULY PROCLAIMED this 3rd day of April 2019 by the Emergency Management Director of Bradford County, Florida.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA


By: LT. RAYMOND SHUFORD, as its
Emergency Management Director

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 5 (F)

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (April 10-16).

DEPARTMENT: Emergency Management (EM)

PURPOSE:

The purpose for adoption of this resolution is to confirm the April 10, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida, for the purpose of providing access to certain property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from emergent, flood-related conditions which currently exist in Bradford County.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Adopt resolution as read by title.

AGENDA ITEM APPROVAL

EM DIRECTOR



DATE: 04/05/2019

COUNTY ATTORNEY:



DATE: 04/12/2019

Deputy
COUNTY MANAGER:



DATE: 4/12/19

RESOLUTION 2019 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power, destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, it has been determined that a significant contributing factor to the flooding in Bradford County caused during and after Hurricane Irma was the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the effects of Hurricane Irma resulted in an increase in the downed dress, tree limbs and other vegetative debris which continues to impact the flow of water in Sampson River and Alligator Creek; and

WHEREAS, on or about November 29, 2017, the Board of County Commissioners of Bradford County, Florida entered into a *Memorandum of Agreement for Cost Share Assistance* with the Suwannee River Water Management District which provided approximately \$225,000.00 in funding for the removal of vegetative debris in Sampson River; and

WHEREAS, on or about July 13, 2018, the Board of County Commissioners of Bradford County, Florida entered into a *Notice of Grant and Agreement Award* with the United States Department of Agriculture, Natural Resources Conservation Services, which provided approximately \$2,500,000.00 in funding for the removal of the vegetative and other debris in Sampson River and Alligator Creek; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida, together with the Bradford County Sheriff, as Emergency Management Director, developed the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project to implement the aforementioned agreements with the Suwannee River Water Management District and the United States Department of Agriculture, Natural Resources Conservation Services and to remove the vegetative and other debris in the Sampson River and Alligator Creek; and

WHEREAS, on or about July 19, 2018, the Board of County Commissioners of Bradford County, Florida entered into an *Agreement* with Southern Disaster Recovery, LLC (SDR) to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project; and

WHEREAS, in order to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project, Bradford County and SDR will be required to enter onto certain areas of private property and certain areas within the waterways of Sampson River and Alligator Creek; and

WHEREAS, on April 10, 2019, the Bradford County Emergency Management Director declared and proclaimed a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – for the period commencing on April 10, 2019 and continuing through April 16, 2019; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on April 10, 2019 and continuing through April 16, 2019 was and remains in best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the April 10, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in

Bradford County, Florida, for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – and is adopted pursuant to the authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3. Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the April 10, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County, which is attached hereto as “Exhibit 1” and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on April 10, 2019 and continuing through April 16, 2019.

Section 4. Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

The remainder of this page intentionally left blank.

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County,
Florida, with a quorum present and voting, this 18th day of April 2019.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

By: Frank Durrance, its
Chairman

ATTEST:

By: RAY NORMAN, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: WILLIAM E. SEXTON, as
County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

A PROCLAMATION BY THE EMERGENCY MANAGEMENT DIRECTOR OF BRADFORD COUNTY, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY FOR THE PURPOSE IMPLEMENTING MEASURES AND TAKING ACTION TO REMEDIATE CONDITIONS WHICH IMPEDE THE FLOW OF WATER IN SAMPSON RIVER AND ALLIGATOR CREEK – SO AS TO ALLEVIATE FLOOD-RELATED CONDITIONS WHICH POSE A SEVERE AND IMMEDIATE THREAT TO THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF BRADFORD COUNTY, FLORIDA AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration; and

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each local state of emergency is limited to seven days and may be extended in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power,

destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, flooding conditions existed and continue to exist throughout Bradford County as a result of the devastating effects of Hurricane Irma – specifically due to the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the aforementioned flooding conditions represent and constitute a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a bona fide emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, I hereby declare and proclaim a local state of emergency in Bradford County, Florida, for the period commencing on April 10, 2019 and continuing through April 16, 2019.

DULY PROCLAIMED this 10th day of April 2019 by the Emergency Management Director of Bradford County, Florida.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA



By: LT. RAYMOND SHUFORD, as its
Emergency Management Director

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 5 (G)

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (April 17-23).

DEPARTMENT: Emergency Management (EM)

PURPOSE:

The purpose for adoption of this resolution is to confirm the April 17, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida, for the purpose of providing access to certain property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from emergent, flood-related conditions which currently exist in Bradford County.

ASSOCIATED COST(S): N/A

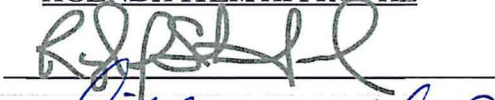
BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: Adopt resolution as read by title.

AGENDA ITEM APPROVAL

EM DIRECTOR



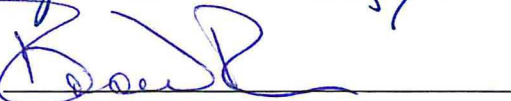
DATE: 04/05/2019

COUNTY ATTORNEY:



DATE: 04/12/2019

Deputy
COUNTY MANAGER:



DATE: 4/12/19

RESOLUTION 2019 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power, destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, it has been determined that a significant contributing factor to the flooding in Bradford County caused during and after Hurricane Irma was the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the effects of Hurricane Irma resulted in an increase in the downed dress, tree limbs and other vegetative debris which continues to impact the flow of water in Sampson River and Alligator Creek; and

WHEREAS, on or about November 29, 2017, the Board of County Commissioners of Bradford County, Florida entered into a *Memorandum of Agreement for Cost Share Assistance* with the Suwannee River Water Management District which provided approximately \$225,000.00 in funding for the removal of vegetative debris in Sampson River; and

WHEREAS, on or about July 13, 2018, the Board of County Commissioners of Bradford County, Florida entered into a *Notice of Grant and Agreement Award* with the United States Department of Agriculture, Natural Resources Conservation Services, which provided approximately \$2,500,000.00 in funding for the removal of the vegetative and other debris in Sampson River and Alligator Creek; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida, together with the Bradford County Sheriff, as Emergency Management Director, developed the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project to implement the aforementioned agreements with the Suwannee River Water Management District and the United States Department of Agriculture, Natural Resources Conservation Services and to remove the vegetative and other debris in the Sampson River and Alligator Creek; and

WHEREAS, on or about July 19, 2018, the Board of County Commissioners of Bradford County, Florida entered into an *Agreement* with Southern Disaster Recovery, LLC (SDR) to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project; and

WHEREAS, in order to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project, Bradford County and SDR will be required to enter onto certain areas of private property and certain areas within the waterways of Sampson River and Alligator Creek; and

WHEREAS, on April 17, 2019, the Bradford County Emergency Management Director declared and proclaimed a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – for the period commencing on April 17, 2019 and continuing through April 23, 2019; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on April 17, 2019 and continuing through April 23, 2019 was and remains in best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the April 17, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in

Bradford County, Florida, for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – and is adopted pursuant to the authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3. Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the April 17, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County, which is attached hereto as “Exhibit 1” and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on April 17, 2019 and continuing through April 23, 2019.

Section 4. Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

The remainder of this page intentionally left blank.

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County,
Florida, with a quorum present and voting, this 18th day of April 2019.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

By: Frank Durrance, its
Chairman

ATTEST:

By: RAY NORMAN, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: WILLIAM E. SEXTON, as
County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

A PROCLAMATION BY THE EMERGENCY MANAGEMENT DIRECTOR OF BRADFORD COUNTY, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY FOR THE PURPOSE IMPLEMENTING MEASURES AND TAKING ACTION TO REMEDIATE CONDITIONS WHICH IMPEDE THE FLOW OF WATER IN SAMPSON RIVER AND ALLIGATOR CREEK – SO AS TO ALLEVIATE FLOOD-RELATED CONDITIONS WHICH POSE A SEVERE AND IMMEDIATE THREAT TO THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF BRADFORD COUNTY, FLORIDA AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration; and

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each local state of emergency is limited to seven days and may be extended in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power,

destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, flooding conditions existed and continue to exist throughout Bradford County as a result of the devastating effects of Hurricane Irma – specifically due to the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the aforementioned flooding conditions represent and constitute a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a bona fide emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, I hereby declare and proclaim a local state of emergency in Bradford County, Florida, for the period commencing on April 17, 2019 and continuing through April 23, 2019.

DULY PROCLAIMED this 17th day of April 2019 by the Emergency Management Director of Bradford County, Florida.

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA


By: LT. RAYMOND SHUFORD, as its
Emergency Management Director

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 7 (A): Request permission to sell a piece of equipment located at the Road Department – John Deere 6110 w/ Alamo side boom - to Beard Equipment Company.

DEPARTMENT: County Manager

PURPOSE: Equipment not essential to the Road Department with frequent maintenance issues.

ASSOCIATED COST(S): \$65,000.00


BUDGET LINE (G/L #): N/A

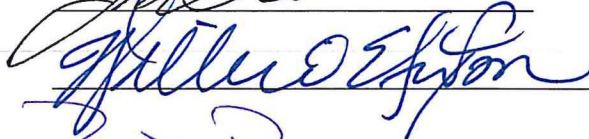
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

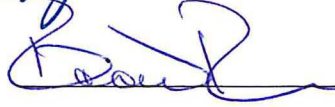
RECOMMENDED MOTION: If the Board desires to approve this request, the following motion should be made:

A motion to sell a piece of equipment located at the Road Department – John Deere 6110 w/ Alamo side boom - to Beard Equipment Company in the amount of \$ 65,000.00

AGENDA ITEM APPROVAL

ROAD SUPERINTENDENT  DATE: 4/11/19

COUNTY ATTORNEY:  DATE: 04/12/2019

Deputy
COUNTY MANAGER:  DATE: 4/12/19

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 7 (B): Request permission to lease a John Deere 331G (Skid Steer Loader).

DEPARTMENT: Road Department

PURPOSE: Equipment needed for mowing county right-of-ways and grading throughout the county.

ASSOCIATED COST(S): Total base price \$73,500.00 with a 36 month/3,000 hour lease payment option of \$1,298.00.

BUDGET LINE (G/L #): 105-29-541-44210-00

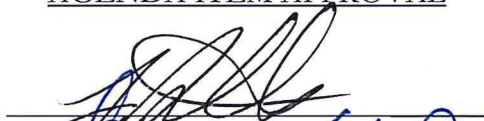
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: If the Board desires to approve this request, the following motion should be made:

A motion to lease a John Deere 331G (Skid Steer Loader) with a 36 month/3,000 hour lease payment option of \$1,298.00.

AGENDA ITEM APPROVAL

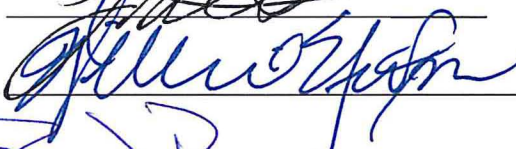
ROAD SUPERINTENDENT



DATE:

4/11/19

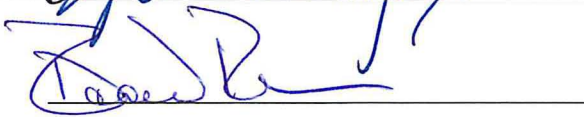
COUNTY ATTORNEY:



DATE:

04/12/2019

Deputy
COUNTY MANAGER:



DATE:

4/12/19

Dobbs Equipment LLC

2710 Falkenburg Rd Riverview, FL 33578

**FLORIDA SHERIFFS ASSOCIATION
FLORIDA ASSOCIATION OF COUNTIES
2018-2019 Cab & Chassis Trucks and Other Fleet Equipment
Contract Number FSA18-VEH 16.0**

Date 04-10-19

Page 1 of 1

Requesting Agency Bradford County Road Department
Address 812B North Grand Street Starke, FL 32091
Contact Person Jason Dodds
FSA Specification # # 31 Skid Steer Loader -3100 Lb. Operating Capacity Tracked Only

Model John Deere 331G..... \$ 54,275

Base Options

2019 Year Make	Mechanical Suspension Seat
Hand Controls	Standard Fan Drive
ROPS/FOPS Canopy	Horn
Single Speed	Back Up Alarm
17.7" Rubber Tracks	Front, Rear Hazard Lights
Standard Aux. Hydraulics	84" Bucket
12 Month Full Machine Warranty	12 Month Free Travel Time and
FOB Starke, FL	mileage for Warrantable Repairs

Stated Options

Order Code	Description	Option Price
JD 333G	Upgrade to 333G	\$5,515
5204	Cab W/AC, Heat & Defrost	\$3,400
3002	Hi-Flow Hydraulics	\$1,391
3100	Ride Control	\$960
6501	Reversing Fan Drive	\$631

Non-Stated Options

Order Code	Description	Option Price
0953	ISO Switchable Controls	\$786
170A	JD Link 4G Ultimate	\$912
4003	3" Seat Belt W/2" shoulder Strap	\$201
5001	Power Quick Tatch	\$550
5550	Deluxe Lighting Package	\$684
6006	Air Ride Seat	\$475
8042	Rear View Camera	\$646
8060	Engine Air Pre-Cleaner	\$346
8342	AM/FM Bluetooth	\$456
8370	HVY Duty Rear Grill	\$370
8380	Footrest W/ Floormat	\$110
	3 Year/3,000 Hour Full Machine Warranty	\$2322

Total Base, Stated, Non-Stated Options Price.....\$74,030
Beard Equipment Co. Discount..... <\$ 530>
Total Base, Stated, Non-Stated and BEC discount\$ 73,500
36 Month/3,000-hour Lease Payment..... \$1,298
End of Lease Purchase Option..... \$35,916

Additional Non-Stated Attachment Options

Order Code	Description	Option Price
GR84B	84" Rock and Brush Grapple	\$3,955
RS72	72" Extreme Duty Rotary Mower	\$11,025

Please note that the "Additional Non-Stated Attachment Options" are not included in the 36-month/3,000-hour lease payment.



Steve Carter, Salesman Cell 904-769-9220 scarter@beardequipment.com

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 7 (C): Consider purchasing the following pieces of equipment to attach to a John Deere 331G (Skid Steer Loader):

- RS72 Extreme Duty Rotary Mower (72") - \$11,025.00
- GR84B Rock and Brush Grapple (84") - \$3,955.00

DEPARTMENT: Road Department

PURPOSE: Additional equipment for the John Deere 331 G (Skid Steer Loader) for mowing, clearing and grubbing of county right-of-ways.

ASSOCIATED COST(S):

- RS72 Extreme Duty Rotary Mower (72") - \$11,025.00
- GR84B Rock and Brush Grapple (84") - \$3,955.00

BUDGET LINE (G/L #): 105-29-541-64000-00

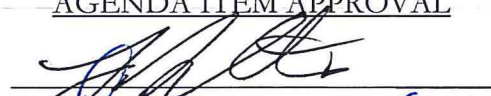
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED MOTION: If the Board desires to approve the purchase of both pieces of equipment, two separate motions should be made as follows:

- A motion to purchase a RS72 Extreme Duty Rotary Mower (72") - \$11,025.00.
- A motion to purchase a GR84B Rock and Brush Grapple (84") - \$3,955.00

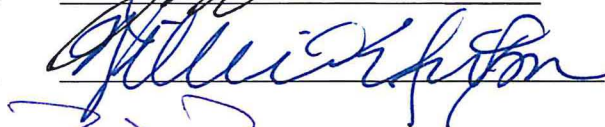
AGENDA ITEM APPROVAL

ROAD SUPERINTENDENT



DATE: 4/16/19

COUNTY ATTORNEY:



DATE: 04/12/2019

Deputy
COUNTY MANAGER:



DATE: 4/12/19

Total Base, Stated, Non-Stated Options Price.....\$74,030
Beard Equipment Co. Discount..... <\$ 530>
Total Base, Stated, Non-Stated and BEC discount\$ 73,500
36 Month/3,000-hour Lease Payment..... \$1,298
End of Lease Purchase Option..... \$35,916

Additional Non-Stated Attachment Options

Order Code	Description	Option Price
GR84B	84" Rock and Brush Grapple	\$3,955
RS72	72" Extreme Duty Rotary Mower	\$11,025

Please note that the "Additional Non-Stated Attachment Options" are not included in the 36-month/3,000-hour lease payment.

Serviceing Dealer



Jacksonville, FL

Steve Carter, Salesman Cell 904-769-9220 scarter@beardequipment.com

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: April 18, 2019

AGENDA ITEM 7 (D) Discussion and approval of Fire Inspector services from either of the following available vendors:

- Northeast Florida Inspection Service, LLC
- Universal Engineering Sciences, Inc.

DEPARTMENT: County Manager

PURPOSE: The County Manager's Office is seeking direction from the Board on selecting a vendor to provide fire safety inspection services in Bradford County.

ASSOCIATED COST(S):

Northeast Florida Inspection Services, LLC - \$0.00 - \$100.00 (flat fee) for various fire safety inspection services.

Universal Engineering Sciences, Inc - \$90.00 or more per hour for any fire safety inspection services.

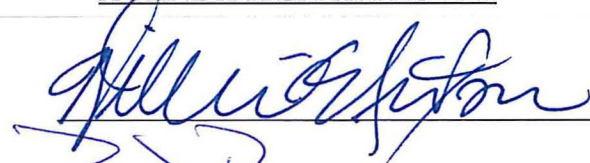
BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve a vendor for the county to utilize for fire safety inspection services.

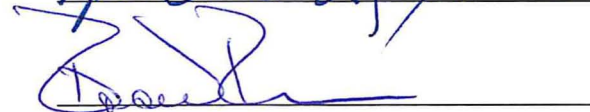
AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 04/12/2019

Deputy
COUNTY MANAGER:



DATE: 4/12/19

Fee Schedules - Fire Safety Inspections

Fees

Full Plans Review : All plans turn in together. Site, Arch, Fire Alarms, & Sprinkler	\$ 100.00
Site Plans Review (per phase)	\$ 50.00
Review of revision to site plans: (Per phase)	\$ 15.00
Plan review new construction up to 300sf (Not full Plans)	\$ 65.00
Plan review new construction over 300sf (Not full Plans)	\$ 75.00
Plan review fire sprinkler/standpipe up to 300sf	\$ 25.00
Plan review fire sprinkler/standpipe over 300sf	\$ 35.00
Plan review fire alarm systems up to 500sf	\$ 25.00
Plan review fire alarm systems over 500sf	\$ 35.00
Plan review hood or paint booth supression system (per sys)	\$ 25.00
Plan review comercial food hood and supression (per sys)	\$ 25.00
Plan review fuel tank install (underground or above ground per tank)	
Plan review fuel tank removal per tank	
Inspection Construction (full plans submittal)	
1 First inspection Full plans	\$0.00
2 Re-Inspection	\$0.00
3 Second and any re-inscpetion per inspection	\$65.00
Inspection Construction	
First inspection	\$ 65.00
Second inspection	\$0.00
Test & Inspection to recertify system	
1. Sprinkler system hydrostatic test	\$ 25.00
2. Inspection fire alarm system	\$ 25.00
3. Inspection hood and paint booth proction system	\$ 25.00
4. Inspection of commerical hood and suppression system (food)	\$ 25.00
5. Emergency generator test	\$ 25.00
6. Firefire pump test	\$ 25.00
Annual Fire safety Inspection	
1 Annual Fire Safety Inspection up to 3000sf or 3 building	\$ 65.00
2 Annual Fire Safety Inspection over 3000sf or 3 building	\$ 75.00
3 Inspection residential daycare/group home	\$ 65.00
4 Inspection residential foster home	\$ 65.00
5 Inspection residential home office	\$ 65.00
6 Re-inspection	\$0.00
7 Second and all additional re-inspection under 3000sf	\$ 30.00
8 Second and all additional re-inspection ocer 3000sf	\$ 30.00

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Northeast Florida Inspection Service LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2739 Ravine Hill Dr.

6 City, state, and ZIP code
Middleburg Fl., 32068

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

or

Employer identification number

9	0	-	0	4	8	3	6	2	0
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Thomas E. Eardley* Date ▶ *4/1/2019*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.