

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

FEBRUARY 4, 2019  
9:30 AM

BRADFORD COUNTY COURTHOUSE  
945 North Temple Avenue  
Starke, Florida 32091

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AGENDA

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Meeting Called to Order by Chairman Frank Durrance

1. Public Comments:

- Three (3) minutes per speaker;
- Complete and turn in a public comment card to speak;
- State your name and address into the record before speaking;
- Do not speak from the audience;
- Address your questions to the Board, not county staff;
- Refrain from demands for an immediate board response;
- No boisterous behavior; and
- No personal, impertinent or slanderous remarks.

2. Consent Agenda:

- A. BoCC meeting minutes – 1/7/19
- B. Proclamation declaring February 11-15, 2019 Economic Development Week in Bradford County, Florida.
- C. Surplus Inventory List.
- D. CareerSource North Central Florida – Local Workforce Development Board Region 9 – Request of Waiver of 50% Individual Training Account (ITA) Expenditures.
- E. Agreement between Bradford County and PbO3 Environmental Testing and Services Co., Inc. for Lead-Based Paint Inspection, Lead-Based Paint Hazard Risk Assessment and Clearance Testing Services.

3. Approve Payment of Bills – Commissioner Chris Dougherty

4. Consider approval of a Tourist Development Council (TDC) Grant request made by the Bradford County Fair in the amount of \$7,500.00, for advertisement and promotion of the 69<sup>th</sup> Annual Bradford County Fair (TDC approved 6-0) – Pam Whittle, North Florida Regional Chamber of Commerce.
5. Consider approval of a Tourist Development Council (TDC) Grant request made by the Bradford Sportsmen Farm in the amount of \$7,500.00, for advertisement and promotion of The Florida Challenge (TDC approved 6-0) – Pam Whittle, North Florida Regional Chamber of Commerce.

6. Consider approval of a Tourist Development Council (TDC) Grant request made by The Green on the Green/American Legion in the amount of \$7,500.00, for advertisement and promotion of the Green on Green Event (TDC approved 6-0) – Pam Whittle, North Florida Regional Chamber of Commerce.
7. County Attorney's Reports – Will Sexton.
  - A. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING EXECUTION OF A SMALL COUNTY OUTREACH PROGRAM SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR WIDENING AND RESURFACING OF COUNTY ROAD 325 FROM THE ALACHUA COUNTY LINE TO COUNTY ROAD 18; PROVIDING DIRECTION TO STAFF AND PROVIDING AN EFFECTIVE DATE.
  - B. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AMENDING THE PREVIOUSLY-ADOPTED UNIFORM POLICY FOR VEHICLE USE AND MAINTENANCE AND PROVIDING AN EFFECTIVE DATE.
8. Sheriff's Reports – Gordon Smith.
  - A. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (Jan. 23-29).
  - B. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (Jan. 30 – Feb. 5).
9. Clerk's Reports– Ray Norman.
10. County Manager's Reports – Brad Carter
  - A. Presentation of part-time firefighter staff proposal – Chip Ware, Fire Chief.
  - B. Discuss purchasing a 2017 75G Excavator. Total purchase price - ~~\$66,055.00~~ \$84,322.00.
  - C. Discuss leasing a John Deere 524L Wheel Loader. Total purchase price - \$221,850.00. Lease Option: 60 month term or 5,000 hours max -- Annual payment - \$27,840.00.
  - D. Discuss leasing a John Deere 524L Wheel Loader. Total purchase price - \$209,760.00. Lease Option: 60 month term or 5,000 hours max – Annual payment \$25,745.00
11. Chairman Comments.
12. Commissioners Comments.

Notice:

Pursuant to Section 286.0105, *Florida Statutes*, notice is hereby provided that, if a person decides to appeal any decision made by the Board of County Commissioners of Bradford County, Florida with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

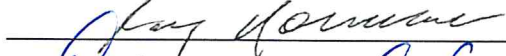
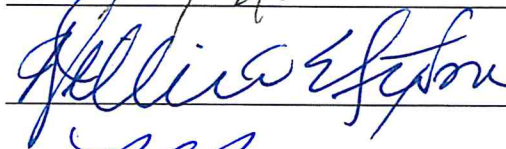

AGENDA ITEM INFORMATION SHEET

DATE: February 4, 2019  
AGENDA ITEM: 2(A) Minutes of 01-07-2019 Regular Meeting  
DEPARTMENT: Clerk to the Board  
PURPOSE: Official Meeting Minutes  
ASSOCIATED COST(S): N/A  
BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve items as part of the Consent Agenda.

AGENDA ITEM APPROVAL

DEPARTMENT HEAD:  DATE: 1-11-2019  
COUNTY ATTORNEY:  DATE: 01/29/2019  
COUNTY MANAGER:  DATE: 1-29-19

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING 9:30 a.m.  
MONDAY, JANUARY 7, 2019**

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**REGULAR MEETING**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, January 7, 2019, at 9:30 a.m., in the County Commission Chambers, 945 N. Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Durrance, Vice-Chairman Dougherty; Commissioner Riddick, Commissioner Thompson, and Commissioner Chandler.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Bennie Jackson, Solid Waste and Mosquito Control Director; Kelly Canady, Community Development Director; Dean Bennett, Facility Maintenance Director; Jerome Kelley, County Engineer; Robert Perone, Library Director; Tammy Still, Aide to Rep. Bobby Payne; Troy Fornshell, Assistant Road Superintendent; Mark Crawford, Press; Chip Ware, Fire Chief; Mary Lou Hildreth, Hampton City Clerk; Allen Parrish, Emergency Medical Services Director; and Randy Andrews, Zoning Director.

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**CALL TO ORDER:** Chairman Durrance called the meeting to order at 9:30 a.m.

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**PUBLIC COMMENTS (Forms):**

**Jim Tatum:**

- Health hazards of phosphate mining.
- \_\_\_\_\_

**CONSENT AGENDA:**

- A. INVENTORY SURPLUS LIST
- B. PERMISSION TO CONDUCT PRELIMINARY SITE INSPECTION (Estimated Cost = \$960.00) TO REVIEW THE CURRENT CONDITION OF THE ROAD DEPARTMENT GROUNDS
- C. 11-13-18 MINUTES OF WORKSHOP BETWEEN BoCC AND THE CITY OF STARKE COMMISSION
- D. THREE-PARTY INTERLOCAL AGREEMENT FOR THE PROVISION OF POLICE AND FIRE RADIO DISPATCH SERVICES

*Commissioner Chandler moved, seconded by Commissioner Riddick, and carried 5-0, to approve the Consent Agenda in its entirety.*

**APPROVE PAYMENT OF BILLS—Commissioner Thompson:**

Commissioner Riddick advised he reviewed the bills and *MOVED to approve payment of the bills.*  
*Commissioner Thompson seconded the motion, and the motion carried 5-0.*

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**COUNTY ATTORNEY REPORTS—Will Sexton: None.**

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**PRESENTATION OF BRADFORD TOUCH A TRUCK EVENT—Michael Heeder, Event Coordinator:**

Chairman Durrance recognized Mr. Heeder, who gave a PowerPoint presentation in review of the upcoming Bradford Touch-A-Truck event. He asked the Board to allow vehicles, heavy machinery and other equipment belonging to Bradford County to be on display at the event for learning purposes.

Chairman Durrance received confirmation that the County is covered under its liability insurance.

*Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and carried 5-0, to approve the request.*

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**SHERIFF REPORTS—Sheriff Smith:**

**A. RESOLUTION CONFIRMING DECLARATION OF LOCAL STATE OF EMERGENCY (Dec. 26 – Jan. 1)**

In the absence of the Sheriff's Office, Ms. Rhoden read the resolution by title and presented it for consideration.

*Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and carried 5-0, to adopt the resolution. (The Resolution was assigned No. 2019-01.)*

**B. RESOLUTION CONFIRMING DECLARATION OF LOCAL STATE OF EMERGENCY (Jan. 2 – 8.)**

Ms. Rhoden read the resolution by title and presented it for consideration.

*Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 5-0, to adopt the resolution as read. (The Resolution was assigned No. 2019-02.)*

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**CLERK REPORTS—Clerk Norman:** None.

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**COUNTY MANAGER REPORTS—Brad Carter:**

Mr. Carter introduced Mr. Dale Elzie, with the Department of Health. Mr. Elzie is the new Drug and Alcohol counselor assigned to the area.

Mr. Elzie addressed the Commission specifically regarding his experience, credentials and the services he will provide.

**A. CONSIDER ACCEPTING A DONATION OF A 2000 E1 TYPHOON CLASS A PUMPER BY THE TOWN OF ORANGE PARK—Chip Ware, Fire Chief**

**ASSOCIATED COST:** N/A

**RECOMMENDED ACTION:** Accept donation of a 200 E1 typhoon Class A pumper by the Town of Orange Park

Mr. Ware advised that the Town of Orange Park is surplusing a 2000 E1 Typhoon pumper. The Town of Orange Park would like to donate the truck to Bradford County. Mr. Ware recommended the Board accept the generous donation.

*Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to accept the donation as presented.*

At the request of Commissioner Riddick, there was a consensus to send a letter to the Town of Orange Park expressing appreciation for the donation.

**B. REQUEST PERMISSION TO SUBMIT A STATE EMS MATCHING GRANT APPLICATION FOR THE PURPOSE OF REMOUNTING A TYPE (1) AMBULANCE. COUNTY MATCH REQUIRED IN THE AMOUNT OF EITHER \$30,000.00 OR \$12,000.00—Allen Parrish, Emergency Medical Services Director**

**ASSOCIATED COST:** \$12,000 or \$30,000 (County Match)

**RECOMMENDED ACTION:** Approve submission of State EMS Matching Grant Application

Mr. Parrish requested permission to submit a State EMS Matching Grant application for the purpose cited above. Match monies are budgeted.

*Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to approve the submission of the grant application.*

**C. REQUEST PERMISSION TO SUBMIT A STATE EMS MATCHING GRANT APPLICATION FOR THE PURPOSE OF PURCHASING EMERGENCY DIAGNOSTIC EQUIPMENT PRE-HOSPITAL ULTRASOUND EQUIPMENT. COUNTY MATCH REQUIRED IN THE AMOUNT OF EITHER \$22,500.00 OR \$9,000.00—Allen Parrish, Emergency Medical Services Director**

**ASSOCIATED COST:** \$9,000 or \$22,500 (County Match)  
**RECOMMENDED ACTION:** Approve submission of State EMS Matching Grant Application

Mr. Parrish requested permission to submit a State EMS Matching Grant application for the purpose cited above. Match monies are budgeted.

*Commissioner Thompson moved, seconded by Commissioner Chandler, and carried 5-0, to approve the submission of the grant application.*

He should receive a decision on these two grants sometime in May, early June.

Mr. Parrish reported that the County Awards Grant was awarded to the County and the funds should arrive within the next 30 days.

**D. RECOMMEND AND APPROVE TWO (2) POTENTIAL FY2025 TRANSPORTATION ALTERNATIVE PROGRAM APPLICATIONS FOR SUBMITTAL TO THE FLORIDA DEPARTMENT OF TRANSPORTATION—Jerome Kelley, County Engineer**

**ASSOCIATED COST:** N/A  
**RECOMMENDED ACTION:** Approve two (2) potential FY2025 Transportation Alternative Program (TAP) Applications for submittal to the Florida Department of Transportation

Mr. Kelley reviewed the following potential applications for the TAP work program for submittal to FDOT.

**The following TAP projects are in the tentative FY2019 – FY 2024 FDOT Work Program**

<u>District</u>	<u>Project</u>	<u>Description</u>
N/A	Bike Path/Trail	Palatka to Lake Butler State Trail, SR100 to SE 36 <sup>th</sup> Ave. (Funded under the SUN Trail Program)
1	Sidewalk	Lawtey – CR225 from end to existing sidewalk to NE 216 <sup>th</sup> St.

**The following TAP projects were re-submitted to FDOT in 2017**

<u>District</u>	<u>Project</u>	<u>Description</u>
5	Sidewalk	CR100A (from SR200 to SE 143 <sup>rd</sup> St.)
1	Sidewalk	CR229 and NW 177 <sup>th</sup> Ave.

Ms. Rhoden stated that the submission deadline is January 25<sup>th</sup>.

Mr. Carter advised that Ms. Hildreth would like to speak on this topic.



Chairman Durrance recognized Ms. Hildreth, who asked the Board to consider submitting a project for the City of Hampton (they are not LAP certified) in lieu of one of the sidewalk projects the County has submitted for several years and never funded. They have a public safety issue with the new Dollar General at the intersection of HWY301 and CR18. Even prior to the addition of Dollar General, there has been a need for a sidewalk on CR325 from Bobby Sheppard Memorial Park to CR18. Ms. Hildreth presented a comment regarding teaming up to ask the legislators to change one sentence in the statute governing SCOP to include funding in SCOP for sidewalks since there is a much larger pot of money.

Vice-Chairman Dougherty stated that rather than substituting the CR229 and NW 177<sup>th</sup> Avenue, which is a safety issue, he would prefer the School Board submit the Hampton sidewalk through the Safe Routes to School program.

This incited discussion, which was not limited to but included:

- Scheduling a workshop with the School Board to discuss Safe Routes to School. (Ms. Hildreth and a representative from FDOT in attendance.)
- Ms. Hildreth’s request.

*Commissioner Riddick moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to approve Item D, with the District 5 and District 1 sidewalks.*

Ms. Rhoden advised that she would contact FDOT and Ms. Creighton to schedule a workshop and will investigate the Safe Routes to School program and report to the Board on January 17.

Mr. Carter added that staff would contact FDOT for feedback on ways to improve the applications for the projects that are repeatedly submitted but not funded.

**RECOMMEND AND APPROVE THREE (3) POTENTIAL FY2023 TRANSPORTATION PROJECT APPLICATIONS (SCRAP, SCOP, GICP, or TRIP) FOR SUBMITTAL TO THE FLORIDA DEPARTMENT OF TRANSPORTATION—Jerome Kelley, County Engineer**

**ASSOCIATED COST:** N/A

**RECOMMENDED ACTION:** Approve three (3) potential FY2023 Transportation Project Applications (SCRAP, SCOP, CIGP or TRIP) for submittal to the Florida Department of Transportation

Mr. Kelley reviewed the list for consideration. As priority 1 has been approved for funding, the Board may wish to submit the next three roads, priority #2, #3 and #4.

**The first three (3) Transportation Projects were submitted to FDOT in 2017 from a priority list of five (5) roads:**

Priority	District	Description	Status
1	2	CR225 between SR200 and SR16	Approved for funding in 2022
2	5	CR235 between SR100 and CR231	Not approved for funding
3	3	NW 177 <sup>th</sup> St. between SR16 and CR229	Not approved for funding
4	4	SE CR 21B from SE 8 <sup>th</sup> to SE 43 <sup>rd</sup> St.	Not submitted in 2017
5	1	Old Lawtey Road	Not submitted in 2017

*Vice-Chairman Dougherty, seconded by Commissioner Riddick, and carried 5-0, to keep the priorities as they are.*

Chairman Durrance stated that he has been talking with FDOT regarding the possibility of getting CR235 done. Much of the deterioration is from the trucks hauling for the Truck Route.

Mr. Carter reported the following:

- With the assistance of the North Florida Economic Development Partnership, the County received a \$2.3 million grant through the Department of Economic Opportunity for the Keystone Airport. The grant will provide funds to construct a new access entrance road and enhance broadband Internet by installing fiber optic lines. The project will make the properties more valuable and attractive to future businesses. Senator Bradley, Representative Payne and their staff were instrumental in assisting the County to procure the grant.

Commissioner Riddick expressed appreciation to Ms. Tammy Still with Rep. Payne’s office.

**CHAIRMAN COMMENTS—Chairman Durrance:**

- Recommended waiting until a new Superintendent is hired for the Road Department before having a workshop. All the Commissioners agreed.

**COMMISSIONERS’ COMMENTS:**

**Vice-Chairman Dougherty:**

- Keystone Airport: The Chairman of the Clay County BoCC , as well as the previous Chair, are very much on board to work with Bradford to create some opportunities. Camp Blanding may be looking to invest in the area as well.
- Update on Internet service in Bradford County: ComCast is back on track after having much of their resources in the panhandle after the storm. They should be back in Bradford County within the next 30 days. They hope by the end of the quarter to have everything up and running for the commercial side. They are working on a model to spread out to the residential areas.
- Road Department: The primary focus should be to maintain existing roadways. Then, through a prioritization process, determine other roads eligible for chip seal and/or paving.

**ADJOURN:** There being no further business, the meeting adjourned at 10:12 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

**FRANK DURRANCE, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk  
Minutes approved by BOCC at the Regular Scheduled Meeting of \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 2 (B): Proclamation declaring February 11-15, 2019 Economic Development Week in Bradford County, Florida.

DEPARTMENT: County Manager

PURPOSE: The International Economic Development Council is recognizing 2019 as the 93<sup>rd</sup> Anniversary of the International Development Council.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

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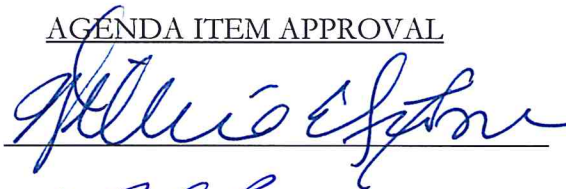
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve item as part of the Consent Agenda.

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AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19

BRADFORD COUNTY, FLORIDA  
P R O C L A M A T I O N

DECLARING FEBRUARY 11-15, 2019

ECONOMIC DEVELOPMENT WEEK

IN BRADFORD COUNTY, FLORIDA.

WHEREAS, THE INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL IS RECOGNIZING 2019 AS THE 93RD ANNIVERSARY OF THE INTERNATIONAL DEVELOPMENT COUNCIL; AND

WHEREAS, THE INTERNATIONAL DEVELOPMENT COUNCIL IS THE LARGEST PROFESSIONAL ECONOMIC DEVELOPMENT ORGANIZATION DEDICATED TO SERVING ECONOMIC DEVELOPERS; AND

WHEREAS, THE INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL PROVIDES LEADERSHIP AND EXCELLENCE IN ECONOMIC DEVELOPMENT FOR COMMUNITIES, MEMBERS AND PARTNERS THROUGH CONFERENCES, TRAINING COURSES, ADVISORY SERVICES AND RESEARCH, IN-DEPTH PUBLICATIONS, PUBLIC POLICY ADVOCACY, AND INITIATIVES SUCH AS THE ACCREDITED ECONOMIC DEVELOPMENT ORGANIZATION PROGRAM AND THE CERTIFIED ECONOMIC DEVELOPER AWARD; AND

WHEREAS, ECONOMIC DEVELOPERS PROMOTE ECONOMIC WELL-BEING AND QUALITY OF LIFE FOR THEIR COMMUNITIES BY CREATING, RETAINING AND EXPANDING JOBS THAT FACILITATE GROWTH, ENHANCE WEALTH AND PROVIDE A STABLE TAX BASE; AND

WHEREAS, ECONOMIC DEVELOPERS ARE ENGAGED IN A WIDE VARIETY OF SETTINGS INCLUDING RURAL AND URBAN, LOCAL, STATE, PROVINCIAL AND FEDERAL GOVERNMENTS, PUBLIC-PRIVATE PARTNERSHIPS, CHAMBER OF COMMERCE, UNIVERSITIES AND A VARIETY OF OTHER INSTITUTIONS; AND

WHEREAS, ECONOMIC DEVELOPERS ATTRACT AND RETAIN HIGH-QUALITY JOBS, DEVELOP VIBRANT COMMUNITIES AND IMPROVE THE QUALITY OF LIFE IN THEIR REGIONS.

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, HEREBY DESIGNATES THE WEEK OF FEBRUARY 11-15, 2019 AS ECONOMIC DEVELOPMENT WEEK IN BRADFORD COUNTY, FLORIDA.

DULY PROCLAIMED, WITH A QUORUM PRESENT AND VOTING, AT A REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA THIS 5TH DAY OF FEBRUARY 2019.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA

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RAY NORMAN,  
CLERK TO THE BOARD

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FRANK DURRANCE, CHAIRMAN

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CHRIS DOUGHERTY, VICE CHAIRMAN

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ROSS CHANDLER, COMMISSIONER

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DANIEL RIDDICK, COMMISSIONER

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KENNY THOMPSON, COMMISSIONER

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: February 4, 2019  
AGENDA ITEM: 2 (e) Consent Agenda  
DEPARTMENT: Clerk of Courts  
PURPOSE: Surplus Inventory  
ASSOCIATED COST(S): N/A  
BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve item as part of the consent agenda.

AGENDA ITEM APPROVAL

*clerk*  
DEPARTMENT HEAD: Jay Norman DATE: 1/25/19  
COUNTY ATTORNEY: William Elyson DATE: 01/29/2019  
COUNTY MANAGER: [Signature] DATE: 1-29-19

### INVENTORY SURPLUS/DELETE LIST

Monday, February 4, 2019

*(The following equipment is to be removed from the County Inventory):*

ASSET ID	DESCRIPTION	YEAR PURCH.	DEPARTMENT	COST	COMMENT	LOCATION
6668	AUDIO / VIDEO SYSTEM	2006	BOCC	27,714.38	OBSOLETE	CHARLEY JOHNS CTR
4221	SMOKE EJECTOR	1996	FIRE	1,050.00	OBSOLETE	STATION 4
4459	JAWS OF LIFE	1997	FIRE	3,340.00	OBSOLETE	STATION 4
6753	MOTOROLA PM 1500 RADIO	2009	FIRE	1,250.00	OBSOLETE	EM / IT
8003	MASTER IP MUX - THERESSA	2009	FIRE	2,215.95	OBSOLETE	TOWER 1 / I.T.
8004	MASTER IP MUX - BROOKER	2009	FIRE	2,215.95	OBSOLETE	TOWER 1 / I.T.
8006	TAC 1 DIGITAC COMPARATOR	2009	FIRE	14,600.45	OBSOLETE	TOWER 1 / I.T.
8013	TAC 4 DIGITAC COMPARATOR	2009	FIRE	14,600.45	OBSOLETE	TOWER 1 / I.T.
8019	TAC 1 QUANTAR RECEIVER	2009	FIRE	6,965.65	OBSOLETE	TOWER 2 / I.T.
8020	TAC 4 QUANTAR RECEIVER	2009	FIRE	6,965.65	OBSOLETE	TOWER 2 / I.T.
8032	SPARE POWER SUPPLY FRU 265 ACP	2009	FIRE	1,785.00	OBSOLETE	TOWER 2 / I.T.
5436	1996 FREIGHTLINER AMBULANCE	2002	ROAD	5,000.00	BEYOND REPAIR - CANNIBALIZED	STARKE PIT
5438	1996 FREIGHTLINER AMBULANCE	2002	ROAD	5,000.00	BEYOND REPAIR - CANNIBALIZED	STARKE PIT
8554	2001 CHEVY BLAZER (WHITE)	2010	ROAD	5,270.00	BEYOND REPAIR - CANNIBALIZED	STARKE PIT
	<b>TOTAL FOR AUDIT PURPOSES ONLY:</b>			97,973.48		

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 2 (D): CareerSource North Central Florida (CSNCFL)– Local Workforce Development Board Region 9 – Request of Waiver of 50% Individual Training Account (ITA) Expenditures.

DEPARTMENT: CareerSource North Central Florida

PURPOSE: Per *Florida Statute 445.003(3)(a)(1)*, the CSNCF Local Workforce Board must either request a waiver or meet the 50% Individual Training Accounts Expenditures.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

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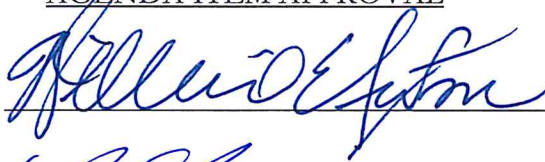
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve item as part of the Consent Agenda.

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AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19

## Talking Points

### CareerSource North Central Florida - Local Workforce Development Board Region 9 - Request of Waiver of 50% ITA Expenditures

All local workforce development boards have to comply with Florida State Statute Section 445.003(3)(a)(1) which states:

At least 50 percent of the Title I funds for Adults and Dislocated Workers which are passed through to local workforce development boards shall be allocated to and expended on Individual Training Accounts unless a local workforce development board obtains a waiver from CareerSource Florida, Inc. Tuition, books, and fees of training providers and other training services prescribed and authorized by the Workforce Innovation and Opportunity Act qualify as Individual Training Account expenditures. (Emphasis added.)

Previously CareerSource Florida (CSF) has provided three (3) methods by which a local workforce development board might obtain a waiver. Those methods were:

1. a complete waiver application with supporting documentation, or;
2. a "Sliding Scale" waiver, or
3. a "One-Year Extension" waiver.

Of course, any local workforce development board could ignore a waiver and meet the 50% requirement.

The board of CSF once again approved, for the 2018-2019 fiscal year, a waiver request from any local workforce development board provided that such waiver request is supported by sufficient documentation.

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CareerSource North Central Florida (CSNCFL) is requesting a one-year extension waiver of the 50% expenditure requirement of Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker funds for training, to a 20% expenditure requirement. LWDB 9 has an abundance of training dollars from two competitive federal grants from the U.S. Department of Labor, Employment and



Training Administration (DOLETA); approval of the waiver would free up formula funds to provide career services for the vast majority of customers who are not requesting or who do not need training to become competitively employed. In the last quarter, April 1 through June 30, 2018, 91% of the 5,524 career center visits were seeking career services, not training. Of the 9% of visitor seeking training, nearly 63% were inquiries for special grants from the DOLETA. LWDB 9 requests this waiver to better serve the community in the growth and development of jobs, through job placement.

Once approved by the CareerSource North Central Florida Board and the Chief Elected Official (Bradford BOCC), the waiver request will be submitted to CareerSource Florida for their approval.

Background:

All Local Workforce Development Boards (LWDBs) have to comply with State Statute Section 445.003(3)(a)(1), which states: At least 50 percent of the Title I funds for Adults and Dislocated Workers which are passed through to local workforce development boards shall be allocated to and expended on Individual Training Accounts unless a local workforce development board obtains a waiver from CareerSource Florida, Inc. Tuition, books, and fees of training providers and other training services prescribed and authorized by the Workforce Innovation and Opportunity Act qualify as Individual Training Account expenditures. (Emphasis added.) Previously, CareerSource Florida (CSF) has provided three (3) methods by which a local workforce development board might obtain a waiver. Those methods were: 1. a complete waiver application with supporting documentation, or 2. a "Sliding Scale" waiver, or 3. a "One-Year Extension" waiver. Of course, any local workforce development board could ignore a waiver and meet the 50% requirement. The board of CSF once again approved, for the 2018-2019 fiscal year, a waiver request from any local workforce development board provided that such waiver request is supported by sufficient documentation, and approved and signed by the board's Chief Elected Official (in this case, the Board of County Commissioners).

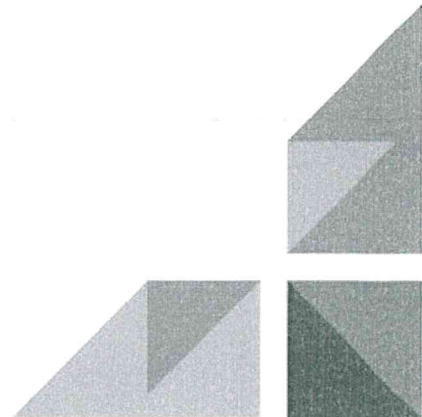


## **LWDB 9 Request of Waiver of 50% ITA Expenditures**

A one-year extension request for a waiver of the 50% expenditure requirement of WIOA Adult and Dislocated Worker funds, to 20% expenditure requirement.

Presented to  
CareerSource Florida Waiver Review Committee  
January 15, 2019

By  
Frank Avery  
Executive Director  
Alachua Bradford Local Workforce Development Board  
d/b/a CareerSource North Central Florida



## Identify Reduction

CareerSource North Central Florida (CareerSource NCFL) is requesting a one year ITA expenditure waiver to reduce the ITA expenditure requirement from the sliding scale 45% to 20% of Title I combined funds for Adults and Dislocated Workers. During the 2018-2019 program year, CareerSource North Central Florida has an abundance of training dollars from two competitive federal grants from the Department of Labor, Employment and Training Administration, that are being used for occupational skills training, entrepreneurial skills training and paid work experience. Approval of this waiver request would free up formula funds to provide career services for the vast majority of customers who are not requesting or who do not need training to become competitively employed.

Combined funds for PY2018-2019 for WIOA Adult and Dislocated Worker are \$1,038,033. Additionally we have \$671,300 in training funds available from two federal training grants for our region.

Funding Stream	PY2012-2013	PY2013-2014	PY2014-2015	PY2015-2016	PY2016-2017	PY2017-2018	PY2018-2019	Difference PY12-13 & PY18-19
<b>WIOA Adult and Dislocated Worker</b>	1,453,452	1,190,776	1,112,264	1,038,112	1,111,854	927,934	1,038,033	(415,419)
<b>Welfare Transition</b>	722,937	703,369	958,919	867,563	964,409	801,494	801,494	78,557
<b>Wagner Peyser</b>	447,826	426,552	282,971	232,283	385,368	378,780	379,347	(68,329)
<b>Total</b>	2,624,215	2,320,997	2,354,154	2,137,958	2,461,631	2,108,208	2,218,874	(405,341)

## Reserved Training Funds

The reserved 20% training funds (\$207,607) will be spent on the following:

- Individual Training Accounts
- Customized Training
- On-the-Job Training
- Training Program Management
- Training Case Management
- Job Readiness Training

## Diverted Training Funds

The 25% diverted training funds (\$259,508) will be spent on:

- Leveraging WIOA staff to case manage programs funded by formula and federal training dollars;
- Career services for all customers, and
- Associated cost pools for all WIOA activities.

## Substantiating Documentation

This section focuses on documenting the rationale for the CareerSource NCFL waiver request.

### The Lack of Demand for Authorized Training Services

Demand for allowable training services has decreased over the past few years compared to the height of the recession when skilled jobs were less available. To address the lessened demand, we have increased our outreach to businesses to identify their training needs, to identify training needs by industry sector, and to increase our information dissemination strategies.

CareerSource NCFL ensures that the following efforts are used to promote WIOA training:

- All jobseekers are presented information on education/training at every visit;
- Veterans are given priority of service for training participation and funding;
- Business Services Representatives routinely present education/training opportunities and encourage businesses to engage in work-based training for eligible employees;
- Blast emails go out to thousands of jobseekers and business customers monthly promoting training opportunities;
- Website announcements, Facebook and Twitter announcements;
- Increased participation in local social services events, job fairs hosted by partners, etc.

Despite these efforts, we continue to fall short of a demand that meets a 50% expenditure rate for ITA eligible services.

CareerSource NCFL is the current fiscal agent and grant recipient of two competitive U.S. Department of Labor, Employment and Training grants (H-1B Ready to Work Grant and Strengthening Working Families Initiative) with over \$600,000 allocated for training hundreds of Alachua and Bradford residents in occupational skills training, on-the-job training/customized training, paid internships and entrepreneurial training in 2018-2019. All programs are operated out of the CareerSource NCFL career centers and bring increased training and occupational skills upgrading opportunities for the unemployed, including those long-term unemployed and underemployed workers. The eligibility for training in these Federal programs is substantially less rigorous than eligibility for WIOA Dislocated Worker or WIOA Adult training services. Given these substantial Federal resources and the priority of our Board to invest in these programs for this program year, we will utilize federal dollars first and then provide training outside of those programs secondarily. Additionally we do co-enroll federal grant participants into WIOA as needed to leverage those program benefits; however, we use the much greater volume of federal grant dollars for the actual training.

Alachua and Bradford Counties (the counties comprising LWDB 9) also have one of the lowest unemployment rates in the state at 2.7 percent in September 2018. A low unemployment rate demonstrates that most persons who are looking for jobs are finding jobs quickly thus reducing the need for training to make them viable re-employment candidates. Most unemployed jobseekers within our system want to return to work as quickly as possible and do not have the luxury or the time to spend weeks and/or months in training. This is especially true of workers who have been dislocated. It is specifically challenging to utilize our Dislocated Worker training dollars as the demand for experienced workers by employers in our region generally precludes eligibility for those who will be returning to their prior industry, which is most of our unemployed professionals. An example of this is a high demand for experienced Information Technology developers and programmers that have multiple years of experience in that field. These jobseekers are finding jobs within the region quickly but may need some skills upgrading in their field in specific programming languages that cannot be provided through Dislocated Worker funding, but for which our Federal training dollars are designed to provide. Individuals who have been longer-term unemployed are best served through the Federal training dollars that LWDB 9 has in abundance.

An additional strategic focus of the CareerSource NCFL Board is to assist long-term unemployed and underemployed jobseekers in developing the skills they need to work for themselves if they are unable to find traditional self-sustaining employment. Although entrepreneurial training is an allowable ITA expenditure training activity, these activities are amply funded with our federal grant dollars and the state formula funds would be better served as leverage in providing career and follow-up services and support to these potential entrepreneurs, thus creating new businesses and new jobs for our communities. Our board is committed to supporting the thriving startup community.

We feel that duplicating these well-funded federal efforts with formula funding is a waste of resources and taxpayer dollars and that pass-through dollars from the state could be better utilized in supporting the infrastructure necessary to support both the reserve ITA dollars and the federal training dollars. CareerSource NCFL is a good steward of our public funding and routinely works to utilize the entire pool of regional funding (state and federal dollars) in the most cost-efficient method possible, reducing duplication of services between programs and partners.

### **Greater Demand for Career and Support Services**

A higher percentage of our workers visit the career centers for job search and other assistance in locating employment than do customers who visit the career centers to inquire about training opportunities. In the last quarter of Program Year 2017-2018, April 1, 2018 through June 30, 2018, according to Atlas, the career center sign-in tracking program, there were 5,524 center visits. Of those visits, only 496 or 9.0% were inquiries for training purposes. Furthermore, of the training inquiries, nearly half, 311 or 62.7%, were for the federally funded special project grants. The vast majority of visitors were looking for a job or attending a job fair. Although we have ramped up our recruiting efforts to training programs, many of our jobseekers are reluctant to look into training for various reasons, primarily the need to immediately obtain employment to support themselves and their families. In most

instances, a jobseeker requires the full range of career services prior to enrolling in training. Since pre-training enrollment and placement into jobs is not an eligible ITA expenditure, it doesn't count toward the ITA expenditure requirement. It is not unusual for jobseekers to work with a WIOA Staffing Specialist for several months before the need for training is identified, if they are unable to find work. The WIOA requirements clearly state that training is based on identified need in order to retain or obtain employment that leads to economic self-sufficiency and that the individual is unlikely to obtain or retain employment from only career services. Only those eligible jobseekers who do not find employment through career services are referred for a training assessment to determine the most appropriate training pathway to assure employment and self-sufficiency. Documentation and need for training must be well documented in EFM and the worker's case file. The Florida ITA expenditure requirement (which no other state requires) is not supportive of a work first model by focusing on the promotion of training to those who may not need it to obtain or retain employment after receiving other career services, especially during a period of high Pell Grant availability. The WIOA law section 134 continues to mandate the requirements of WIA 134(d)(4)(B), which limits the use of funds for training services when there is no or insufficient grant assistance from other sources available to pay for those costs. The statute specifically requires that funds not be used to pay for the costs of training when Pell Grant funds or grant assistance from other sources are available.

Career services that are provided to workers – whether they are seeking training or not – may include:

- a staff facilitated initial assessment to determine barriers to employment and referral needs;
- determining an individual eligible for Adult or Dislocated Worker services;
- job search and job placement activities (a priority of Governor Scott);
- providing information on and referral to services for which the individual may be eligible based on their initial assessment;
- comprehensive aptitude, interest and career assessments;
- the development of an individualized career plan that develops employment goals and objectives for achievement of those goals;
- individual counseling and career planning;
- short-term prevocational skills to prepare them for unsubsidized training; and
- case management for those not yet enrolled in training services or for those seeking training services but not yet enrolled.

CareerSource NCFL staff spend a great deal of time on these activities yet this time and effort is not adequately funded, especially for those jobseekers who ultimately choose training as their best option for finding employment.

Additionally most of our jobseekers require employment support assistance while participating in WIOA services or when newly on the job, including transportation assistance and the tools and equipment needed to be successful on the job. Our ability to do this has also been compromised as these costs are not included in the 50% requirement.

## **Greater Demand for Business Services**

CareerSource NCFL provides excellent customer service to our employer customers. We excel in developing relationships with employers, industry associations and employer groups. To accomplish this, CareerSource NCFL contracts with the Gainesville Area Chamber of Commerce in Alachua County and the North Florida Regional Chamber of Commerce in Bradford County to provide focused, customer service driven business services to employers within our region.

Our interactions with our employer customers are used to develop strategies for helping the employers recruit qualified employees for their open positions. Most employers are not looking for newly trained workers but want workers that possess the work ready skills for the jobs as soon as they are hired. Most businesses then train their workers on the specialized equipment of software needed for performance of the job. Those businesses that have communicated the need to have specialized training work closely with our business services team to develop funding strategies for customized and OJT training funded locally and through Florida Flex and incumbent worker training.

The Business Services teams spend a great deal of their time and effort on assisting new and expanding businesses with developing hiring plans. We also work with employers in developing a regional strategy for developing training programs and strategies for the future. The increased need for technologically savvy workers in every industry is evident and our Business Services team is the conduit between the business community and our workforce board in developing training strategies that are most needed in our region. These are essential tasks that are not allowable with the 50% reserve dollars.

CareerSource NCFL listens to the needs of employers. For example we have found many industries and both large and small employers within these varied industries express the need for better technical learning skills in entry level workers. Consequently, we have pursued additional funding by applying for grants from DOL to provide such training that is not encumbered by a ratio of how much money is spent on training versus other activities that lead up to and provide services after training. In fact, our federal grants devote nearly 75% of the budget to training activities. CareerSource NCFL consistently works with our training institutions to bridge the gaps experienced by the employers and the available workforce in our communities.

## **Financial Impact on the Provision of Client Services**

CareerSource North Central Florida is operating at a 15% loss in formula funding from the 2012-2013 PY excluding youth funds since they are not subject to the ITA expenditure requirement. Including WIOA Youth funds, CareerSource North Central Florida is operating at a 2.9% loss in formula funding from the 2012-2013 PY. While we have seen slight increases in WIOA Youth funds since PY 2012-2013, they too have their own tightened restrictions, and cannot absorb the costs of the other programs. For PY 2018-2019 compared to 2012-2013 the following are true:



- The career center service provider continues to work with a reduced career center staff than previous years. The rejection of the waiver may cause a reduction in additional positions.
- Consequently, they are operating with less staff to provide less hands-on career planning and services provided to customers;
- They have increased staff job duties to cover required services;
- Fewer staff makes career center coverage very difficult when individuals are out on leave or on their lunch hour, putting other staff at risk;
- We continue to operate with reduced expenditures of operating costs such as office supplies, equipment, etc.

The restrictive use of WIOA funding streams has created a hardship in budgeting to retain the level of services our jobseekers and businesses deserve. This requirement is also a significant barrier to meeting many of our performance measures.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: February 4, 2019

AGENDA ITEM 2 (E): Agreement between Bradford County and PbO3 Environmental Testing and Services Co., Inc. for Lead-Based Paint Inspection, Lead-Based Paint Hazard Risk Assessment and Clearance Testing Services.

DEPARTMENT: Community Development Office

PURPOSE: During the 1/17/19 BoCC meeting, the Board approved a bid award to PbO3 Environmental testing & Services Co., Inc. to perform lead based paint inspection and clearance testing services on seven (7) CDBG units.

Attached to this Agenda Item Information Sheet is the agreement with PbO3 for said services.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve item as part of the Consent Agenda.

AGENDA ITEM APPROVAL

DEPARTMENT HEAD: Kelly Canady DATE: 1-29-19

COUNTY ATTORNEY: William E. Egan DATE: 01/29/2019

COUNTY MANAGER: [Signature] DATE: 1-29-19

AGREEMENT  
BETWEEN  
BOARD OF COUNTY COMMISSIONERS  
OF BRADFORD COUNTY, FLORIDA  
AND  
PbO3 ENVIRONMENTAL TESTING AND SERVICE CO., INC.  
FOR  
LEAD-BASED PAINT INSPECTION, LEAD-BASED PAINT HAZARD RISK ASSESSMENT  
AND CLEARANCE TESTING SERVICES

THIS AGREEMENT, entered into this 4th day of February 2019 by and between the Board of County Commissioners of Bradford County, Florida, hereinafter referred to as the "Agency" located at 945 North Temple Avenue, Starke, Florida 32091 and PbO3 Environmental Testing and Service Co., Inc., hereinafter referred to as the "Inspector/Assessor" located at 473 North Pine Meadow Drive, Debarry, Florida 32713.

WITNESSETH THAT:

WHEREAS, the Agency proposes to rehabilitate seven (7) dwelling units and desires that the Inspector/Assessor furnish the Agency certain services with respect to such property, including performing tests on pre-1978 single family dwelling units to identify all lead-based paint, including lead-based paint inspection reports, lead-based paint hazard risk assessment reports, including control options and cost estimates, and performing clearance inspections after rehabilitation has been completed, including lead-based paint clearance reports, and the Inspector/Assessor represents that he/she is fully qualified to perform such services and will furnish such services personally; and

WHEREAS, the services to be provided under this Agreement are necessary to achieve the purposes of the Fiscal Year 2016 Community Development Block Grant Program Contract No. 18DB-OM-03-14-01-H09 funded by the Florida Department of Economic Opportunity, under the provisions, and subject to the requirements of Title I of the Housing and Community Development Act of 1974, as amended.

NOW THEREFORE, the Agency and the Inspector/Assessor, for the consideration and under the conditions hereinafter set forth, do agree as follows:

SECTION 1. PROPERTY TO BE INSPECTED.

1.1 Lists of the real property to be inspected shall be furnished to the Inspector/Assessor by the Agency as provided for in Section 3.1 of this Agreement. Lead-based paint inspection reports, lead-based paint hazard risk assessment reports and clearance inspection reports are to be furnished for each dwelling unit as requested by the Agency.

SECTION 2. PURPOSE AND BASIS OF LEAD-BASED PAINT INSPECTION REPORT.

2.1 Purpose and Significance of Lead-Based Paint Inspection Report. The lead-based paint inspection report to be furnished under this Agreement is required by the Agency to identify all lead-based paint in dwelling units to be rehabilitated.

2.2 Date of Lead-Based Paint Inspection Report. The lead-based paint inspection report date shall be the date of inspection of the dwelling unit by the Inspector/Assessor.

SECTION 3. PURPOSE AND BASIS OF LEAD-BASED PAINT HAZARD RISK ASSESSMENT REPORT.

3.1 Purpose and Significant of Lead-Based Paint Hazard Risk Assessment Report. Upon determination that lead-based paint is present in a dwelling unit to be rehabilitated, the Inspector/Assessor shall prepare a lead-based paint hazard risk assessment report identifying all lead-based paint hazards, including control options and cost estimates.

3.2 Date of Lead-Based Paint Hazard Risk Assessment Report. The lead-based paint hazard risk assessment report date shall be the date of assessment of the lead-based paint hazards by the Inspector/Assessor.

SECTION 4. PURPOSE AND BASIS OF LEAD-BASED PAINT CLEARANCE INSPECTION REPORT

4.1 Purpose and Significance of Lead-Based Paint Clearance Inspection Report. The lead-based paint clearance inspection report is to be furnished for each dwelling unit subject to a lead-based paint hazard risk assessment report after rehabilitation has been completed to determine that no lead-based paint hazards remain present in the dwelling unit.

4.2 Date of Lead-Based Paint Clearance Inspection Report. The lead-based paint clearance inspection report date shall be the date of inspection of the dwelling unit by the Inspector/Assessor.

SECTION 5. SCOPE OF SERVICES BY THE INSPECTOR/ASSESSOR.

The Inspector/Assessor agrees to perform the following services in accordance with Title X Residential Lead-Based Paint Hazard Reduction Act of 1992, the United States Department of Housing and Urban Development 1997 "Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing" and 24 Code of Federal Regulations, Part 35, et al., Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally Owned Residential Property and Housing Receiving Federal Assistance.

5.1 Conduct inspections to identify all lead-based paint for an estimated seven (7) pre-1978 single family dwelling units to be rehabilitated and prepare a lead-based paint inspection report. Each lead-based paint inspection report shall be provided by the Inspector/Assessor to the Agency within ten (10) days following the issuance of a Notice to Proceed by the Agency.

5.2 Prepare a lead-based paint hazard risk assessment report for an estimated seven (7) pre-1978 single family dwelling units where the presence of lead-based paint has been identified as being present. Each lead-based paint hazard risk assessment report shall be provided by the Inspector/ Assessor to the Agency within ten (10) days following the issuance of a Notice to Proceed by the Agency.

5.3 Prepare a lead-based paint clearance inspection report after rehabilitation of an estimated seven (7) pre-1978 single family dwelling unit has been completed. Each lead-based paint clearance inspection report shall be provided by the Inspector/Assessor to the Agency within ten (10) days following the issuance of a Notice to Proceed by the Agency.

5.4 Liquidated Damages The Inspector/Assessor shall pay to the Agency as liquidated damages the amount of ten dollars and no cents (\$10.00) for each consecutive calendar day thereafter that each lead-based paint inspection report, lead-based paint hazard risk assessment report or lead-based paint clearance inspection report remains incomplete after the completion period listed in Sections 5.1, 5.2 and 5.3 of this Agreement.

## SECTION 6. CONTENTS OF REPORTS.

### 6.1 Lead-based paint inspection report.

The lead-based paint inspection report to be furnished by the Inspector/Assessor under this Agreement shall contain the following certain information. A separate lead-based paint inspection report shall be submitted for each dwelling unit. The report on each dwelling unit shall include the following information.

- 6.1.1 Project name, dwelling unit number and identity of property covered by report.
- 6.1.2 Inspection site address.
- 6.1.3 Name, address and telephone number of homeowner.
- 6.1.4 Certification/license number and state issuing certification/license of Inspector/Assessor.
- 6.1.5 Date(s) of the inspection.
- 6.1.6 Start and stop times for the inspection each day.
- 6.1.7 Protocol followed during the inspection (e.g., Housing and Urban Development 1997 inspection protocol).
- 6.1.8 X-ray Fluorescent analyzer make, model, serial number and source date.
- 6.1.9 Statement informing the client of his/her legal obligation to disclose the results of the lead-based paint inspection to prospective purchasers of the housing unit before they become obligated under contract.
- 6.1.10 Key terms and definitions relevant to the inspection and the results.
- 6.1.11 Reference to a review of any previous testing data or reports (if available).
- 6.1.12 Statement regarding the quality control procedures used during the inspection (calibration checks).
- 6.1.13 Statement regarding the abbreviation of testing (if applicable).

- 6.1.14 List of positive testing combinations including
  - a. room equivalent;
  - b. building component;
  - c. substrate type;
  - d. color (optional); and
  - e. lead level in mg/cm<sup>2</sup> or percent.
- 6.1.15 List of components that were assumed to be positive and were not tested.
- 6.1.16 Summary interpretive language and guidance based on the inspection results.
- 6.1.17 Statement certifying the accuracy of the inspection report.
- 6.1.18 Signature of Inspector/Assessor and date.

6.2 Lead-based paint hazard risk assessment report.

The lead-based paint hazard risk assessment report to be furnished by the Inspector/Assessor under this Agreement shall contain the following certain information. A separate lead-based paint hazard risk assessment report shall be submitted for each dwelling unit. The report on each dwelling unit shall include the following information.

Part I: Identifying Information.

- 6.2.1 Project name, dwelling unit number and identity of property covered by report.
- 6.2.2 Assessment site address.
- 6.2.3 Name, address and telephone number of homeowner.
- 6.2.4 Certification/license number and state issuing certification/license of Risk Assessor.
- 6.2.5 Name, address and telephone number of homeowner.
- 6.2.6 Date of report, date of environmental sampling.

Part II: Completed Management, Maintenance, and Environmental Results Forms and Analyses.

- 6.2.7 List of location and type of identified lead hazards.
- 6.2.8 Maintenance/paint condition information.
- 6.2.9 Building condition.
- 6.2.10 Analysis of previous X-ray fluorescent testing report (if available).
- 6.2.11 Deteriorated paint sampling results.
- 6.2.12 Dust sampling results.
- 6.2.13 Soil sampling results.

6.2.14 Other sampling results (if applicable).

Part III: Lead Hazard Control Plan.

6.2.15 Name of individual in charge of lead-based paint hazard control program.

6.2.16 Acceptable interim control options and estimated costs.

6.2.17 Acceptable abatement options and estimated costs.

6.2.18 Reevaluation schedule for each option (if applicable).

6.2.19 Interim control/abatement to be implemented for property.

6.2.20 Signature of Risk Assessor and date.

6.3 Lead-based paint clearance inspection report.

The lead-based paint clearance inspection report to be furnished by the Risk Assessor under this Agreement shall contain the following certain information. A separate clearance inspection report shall be submitted for each dwelling unit. The report on each dwelling unit shall include the following information.

6.3.1 Project name, dwelling unit number and identity of property covered by report.

6.3.2 Inspection site address.

6.3.3 Name, address and telephone number of the homeowner.

6.3.4 Certification/license number and state issuing certificate/license of Risk Assessor.

6.3.5 Date of report, date of clearance inspection.

6.3.6 A Certificate of Lead-Based Paint Compliance that certifies a lead-based paint clearance inspection has been performed on the dwelling unit and that all lead-based paint hazards have been corrected.

6.3.7 Signature of Risk Assessor and date.

SECTION 7. SERVICES TO BE PROVIDED BY AGENCY.

The Agency agrees to furnish the Inspector/Assessor the following information.

7.1 Name of property owner and address of property, based on official records.

SECTION 8. PAYMENT.

In consideration of the services provided by the Inspector/Assessor under this Agreement, the Agency agrees to make payments to the Inspector/Assessor upon the submission to the Agency of properly certified invoices, as follows:

8.1 For lead-based paint inspection reports, lead-based paint hazard risk assessment reports and clearance inspection reports accepted by the Agency, in accordance with Sections 5.1, 5.2 and 5.3, the lump sum of Two Thousand Ninety-two Dollars and Two Cents (\$2,092.02) at Two Hundred Ninety-eight Dollars and Eighty-six Cents (\$298.86) each for seven (7) lead-based paint inspection report, the lump sum of Six Hundred Forty-six Dollars and Fifty-nine Cents (\$646.59) at Ninety-two Dollars and Thirty-seven Cents (\$92.37) each for seven (7) lead-based paint hazard risk assessment report and the lump sum of One Thousand Two Hundred Forty-six Dollars and Ninety-one Cents (\$1,246.91) at One Hundred Seventy-eight Dollars and Thirteen Cents (\$178.13) each for seven (7) lead-based paint clearance inspection report, being a total lump sum of Three Thousand Nine Hundred Eighty-five Dollars and Fifty-two Cents (\$3,985.52) for each lead-based paint inspection report, lead-based paint hazard risk assessment report and lead-based paint clearance inspection report which shall constitute full payment to the Inspector/Assessor for all of such services and for all supplies, materials, and equipment used or furnished by the Inspector/Assessor and all expenses incurred by the Inspector/Assessor in connection with the performance of such services.

8.2 The Inspector/Assessor agrees that the quantities stated above are approximate only and are subject to either increase or decrease; and that should the quantities of any of the items of work be increased, the undersigned agrees to do the work at the unit prices set out herein; and should the quantities be decreased, the Inspector/Assessor also agrees that payment will be made on the actual quantities completed at the unit prices set out herein, and will make no claim for anticipated profits for any decrease in the quantities.

#### SECTION 9. AGREEMENTS OF INSPECTOR/ASSESSOR.

As an inducement to execution of this Agreement by the Agency and in consideration of the agreements to be performed by the Agency, the Inspector/Assessor agrees to the following conditions.

9.1 Qualifications. The Inspector/Assessor is qualified to perform the services to be furnished under this Agreement and is permitted by law to perform such services, and all personnel engaged in the work shall be qualified and so permitted to do the work they perform.

9.2 Solicitation of Agreement. The Inspector/Assessor has not employed any person to solicit this Agreement and has not made and will not make any payment or any agreement for the payment of any commission, percentage, brokerage, contingent fee or other compensation in connection with the procurement of this Agreement.

9.3 Interest of Members of the Agent. No member of the governing body of the Agency and no other officer, employee or representative of the Agency who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement shall have any personal financial interest, direct or indirect, in this Agreement; and the Inspector/Assessor shall take appropriate steps to ensure compliance.

9.4 Interest of Inspector/Assessor and Inspector/Assessor's Employees. The Inspector/Assessor does not have any interest, direct or indirect, present or prospective, in any property described in Section 1.1 or in its sale, or any other interest, whether or not in connection with the property, which would conflict in any manner or degree with the performance of the services and the submission of impartial reports, and has not employed and will not employ, in connection with the services to be furnished under this Agreement, any person having such interest.



9.5 Equal Employment Opportunity. During the performance of this Agreement, the Inspector/Assessor agrees to the following conditions.

- 9.5.1 The Inspector/Assessor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, handicap, familial status, national origin or genetics. The Inspector/Assessor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, handicap, familial status, national origin or genetics. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Inspector/Assessor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Agency setting forth the provisions of this non-discrimination clause.
- 9.5.2 The Inspector/Assessor will, in all solicitations or advertisements for employees placed by or on behalf of the Inspector/Assessor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, handicap, familial status, national origin or genetics.
- 9.5.3 The Inspector/Assessor will cause the foregoing provisions to be inserted in any subcontracts for any work covered by this Agreement so that such provisions will be binding upon any subcontractor.

9.6 Assignment. The rights, obligations and duties of the Inspector/Assessor under this Agreement shall not be assigned in whole or in part, but this shall not prohibit the assignment of the proceeds due under this Agreement to a bank or financial institution. This Agreement may be assigned by the Agency to any corporation, agency or instrumentally having authority to accept the assignment.

9.7 Subcontracting. None of the work or services covered by this Agreement shall be subcontracted by the Inspector/Assessor without the prior written approval of the Agency.

9.8 Records. The Inspector/Assessor shall maintain records of all details with respect to the services to be performed under this Agreement, including personnel, property and financial records adequate to identify and account for all costs pertaining to the Agreement and one (1) complete copy of each lead-based paint inspection report, lead-based paint hazard risk assessment report and lead-based paint clearance inspection report and related notes, for the six (6) years after the Agency makes final payment for completion of the final lead-based paint inspection report, lead-based paint hazard risk assessment report and lead-based paint clearance inspection report and all other pending matters are closed.

9.9 Compliance with Local Laws. The Inspector/Assessor shall comply with all applicable laws, ordinances and codes of the State and local governments, and the Inspector/Assessor shall save the Agent harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.

9.10 Civil Rights Act of 1964. Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

9.11 Section 109 of the Housing and Community Development Act of 1974. No person in the United States shall on the ground of race, color, national origin or sex be excluded from participation, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this Agreement.

9.12 Section 3 - Compliance in the Provision of Training, Employment, and Business Opportunity

- 9.12.1 The work to be performed under this Agreement is on a project assisted under a program providing federal financial assistance from the United States Department of Housing and Urban Development through the State of Florida, Department of Economic Opportunity and is subject to applicable laws of the State of Florida and Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 United States Code 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.
- 9.12.2 The Inspector/Assessor will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of the U.S. Department of Housing and Urban Development set forth in 24 Code of Federal Regulations 135, and all applicable rules and orders of the State of Florida, Department of Economic Opportunity and the United State Department of Housing and Urban Development issued thereunder prior to the execution of this Agreement. The Inspector/Assessor certifies and agrees that he/she is under no contractual or other disability which would prevent him/her from complying with these requirements.
- 9.12.3 The Inspector/Assessor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the Agency, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of the United States Department of Housing and Urban Development, 24 Code of Federal Regulations Part 135. The Inspector/Assessor will not subcontract with any subcontractor where he/she has notice or knowledge that the latter has been found in violation of regulations under 24 Code of Federal Regulations Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- 9.12.4 Compliance with the provisions of Section 3, the regulations set forth in 24 Code of Federal Regulations Part 135, and all applicable rules and orders of the Florida Department of Economic Opportunity and the United States Department of Housing and Urban Development issued hereunder prior to the execution of this Agreement, shall be a condition of the federal financial assistance provided through the Florida Department of Economic Opportunity to the Agency for the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these

requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant agreement through which federal assistance is provided through the Florida Department of Economic Opportunity to the Agency, and to such sanctions as are specified by 24 Code of Federal Regulations Part 135.

9.13 Access to Records. The Agency, the Florida Department of Economic Opportunity, the United States Department of Housing and Urban Development, the Comptroller of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Inspector/Assessor which are directly pertinent to this Agreement, for the purpose of making audit, examination, excerpts and transcriptions.

9.14 Energy Efficiency. The Inspector/Assessor shall comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

9.15 Affidavits of Compliance. The Inspector/Assessor will, if requested by the Agency, furnish the Agency affidavits certifying compliance with the provisions of Section 9.1 through Section 9.14.

#### SECTION 10. CHANGES IN QUANTITIES.

10.1 The quantities listed are approximate only and are subject to either increase or decrease; and that should the quantities of any of the items of work be increased, the Inspector/Assessor agrees to do the work at the unit price set out herein; and should the quantities be decreased, he/she also understands that payment will be made on the actual quantities completed at the unit prices set out herein, and will make no claim for anticipated profits for any decrease in the quantities.

#### SECTION 11. TERMINATION OF AGREEMENT FOR CAUSE.

11.1 If, through any cause, the Inspector/Assessor shall fail to fulfill in a timely and proper manner his/her obligations under this Agreement, or if the Inspector/Assessor shall violate any of the provisions of this Agreement, the Agency may upon written notice to the Inspector/Assessor terminate the right of the Inspector/Assessor to proceed under this Agreement or with such part or parts of this Agreement as to which there has been default, and may hold the Inspector/Assessor liable for any damages caused to the Agency by reason of such default and termination. In the event of such termination, any completed reports prepared by the Inspector/Assessor under this Agreement shall, at the option of the Agency, become its property and the Inspector/Assessor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the Agency. The Inspector/Assessor, however, shall not thereby be relieved of liability to the Agency for damages sustained by the Agency by reason of any breach of this Agreement by the Inspector/Assessor, and the Agency may withhold any payments from the Inspector/Assessor for the purpose of set off until such time as the amount of damages due the Agency from the Inspector/Assessor is determined. The Inspector/Assessor shall not be held liable for damages under this Article solely for reasons of delay if the delay is due to causes beyond his/her control and without his/her fault or negligence, but this shall not prevent the Agency from terminating this Agreement because of such delay.

SECTION 12. TERMINATION BY THE INSPECTOR/ASSESSOR.

12.1 The Inspector/Assessor may terminate this Agreement at any time because of circumstances beyond the control of the Inspector/Assessor by giving at least ten (10) days written notice to the Agency. Written notice shall be via United States Mail, first class mail, postage prepaid, by certified mail, return receipt requested. If this Agreement is terminated by the Inspector/Assessor as provided herein, the Inspector/Assessor will be paid for time provided and expenses incurred up to the termination date. If the agreement is terminated due to the fault of the Inspector/Assessor, Section 11.1 shall apply.

SECTION 13. TERMINATION FOR CONVENIENCE OF THE AGENCY.

13.1 The Agency may terminate this Agreement at any time by giving at least (10) days written notice to the Inspector/Assessor. Written notice shall be via United States Mail, first class mail, postage prepaid, by certified mail, return receipt requested. If this Agreement is terminated by the Agency as provided herein, the Inspector/Assessor will be paid for the time provided and expenses incurred up to the termination date. If this Agreement is terminated due to the fault of the Inspector/Assessor, Section 11.1 shall apply.

SECTION 14. INTEREST OF MEMBERS OF AGENCY.

14.1 No member of the Agency shall participate in any decision relative to this Agreement affecting directly or indirectly, his/her personal interests. No such member and no other officer, agent or employee of this Agency having any such responsibility or function in connection with this Agreement shall have any private interest, direct or indirect, in this Agreement or the proceeds of this Agreement.

SECTION 15. OFFICIALS NOT TO BENEFIT.

15.1 No member of the legislature of the State of Florida or Delegate of the Congress of the United States shall be admitted to any share or part of this Agreement or to any benefit to arise from the same.

SECTION 16. DESIGNATION OF REPRESENTATIVE OF THE AGENCY.

16.1 The Agency designates Kelly Canady, Community Development Director, or his/her authorized delegate to act as the representative of the Agency with respect to the work to be performed under this Agreement.

SECTION 17. DESIGNATION OF REPRESENTATIVE OF THE INSPECTOR/ASSESSOR.

17.1 The Inspector/Assessor designates \_\_\_\_\_, to act as the representative of the Inspector/Assessor with respect to work performed under this Agreement.

SECTION 18. NOTICES.

18.1 All notices to the Inspector/Assessor shall be considered to be properly given if mailed to the address specified below, or delivered personally to the Inspector/Assessor. All notices or other papers given to the Agency shall be considered to be sufficiently given if mailed, postage prepaid to the representative of the Agency, at the address specified below.

SECTION 19. AMENDMENT OF AGREEMENT.

19.1 The Agency and the Inspector/Assessor by mutual agreement may amend, extend, or modify this Agreement. Any such modification shall be mutually agreed upon by and between the Agency and Inspector/Assessor and shall be incorporated in written amendment to this Agreement, duly signed by both parties, except as provided for in Section 10 herein.

SECTION 20. COMPLETE CONTRACT.

20.1 This Agreement constitutes the entire contract between the parties, and any changes, amendments or modifications hereof shall be void unless the same are reduced to writing and signed by the parties hereto, except as provided for in Section 10 herein.

SECTION 21. REMEDIES, VENUE AND JURISDICTION FOR LITIGATION BETWEEN THE PARTIES.

21.1 All claims, counter-claims, disputes and other matters in question between the Agency and the Inspector/Assessor, out of or relating to this Agreement, or breach of it, will be decided by litigation. This Agreement shall be construed according to the laws of the State of Florida. Venue shall be exclusively in Bradford County, Florida for all litigation between the parties and all issues litigated between the parties shall be litigated exclusively in a court of competent jurisdiction in Bradford County, Florida.

IN WITNESS WHEREOF, the Agency and the Inspector/Assessor have executed this Agreement on the date first above written.

SEAL

AGENCY:

BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA

ATTEST:

\_\_\_\_\_  
Ray Norman  
County Clerk

\_\_\_\_\_  
Frank Durrance  
Chair

ABTRACTOR:  
PBO3 ENVIRONMENTAL TESTING  
AND SERVICE CO., INC.

WITNESS:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Name and Title)

59-3411638  
Federal Tax Identification Number

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Serving Alachua  
Bradford • Columbia  
Dixie • Gilchrist • Hamilton  
Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties


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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

January 23, 2019

MEMORANDUM

TO: Kelly Canady, Community Development Director

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Bradford County FY16 Community Development Block Grant Program  
DEO Contract No. 18DB-OM-03-14-01-H 09  
Public Disclosure of Conflict of Interest

Please find attached a memorandum to the Board of County Commissioners, a copy of the Public Disclosure of Conflict of Interest for members of the Board of County Commissioners, a copy of the applicant list and a copy of the List of Relatives as defined by Section 112.3143, Florida Statutes, for the above referenced project, for their meeting on **February 4, 2019**.

The applicant lists and disclosure forms should be distributed to the Board of County Commissioners to determine if any County Commissioner is related, as defined on the List of Relatives, to any of the applicants. If any County Commissioner is related, the Board of County Commissioners will need to pass a motion requesting a waiver from the Florida Department of Economic Opportunity. Any County Commissioner who has a relationship should abstain from voting on the motion requesting a waiver.

If you have any questions concerning this matter, please do not hesitate to contact Lauren Yeatter, AICP, Senior Planner, at 352.955.2200, ext. 113.

Attachments

q:\cdbgfile\fy16\bradford county\disclosure\bccmemo.docx



Serving Alachua  
Bradford • Columbia  
Dixie • Gilchrist • Hamilton  
Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

January 23, 2019

MEMORANDUM

TO: Board of County Commissioners

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Bradford County FY16 Community Development Block Grant Program  
DEO Contract No. 18DB-OM-03-14-01-H 09  
Public Disclosure of Conflict of Interest

Please find attached a copy of the Public Disclosure of Conflict of Interest form, a copy of the applicant list and a copy of the List of Relatives as defined by Section 112.3143, Florida Statutes, for the above referenced project.

Each County Commissioner, should review the list of applicants to determine if a relationship, as defined on the List of Relatives, exists with any of the applicants. If a relationship exists, please disclose the relationship to the Board of County Commissioners by completing the Public Disclosure of Conflict form. The Board of County Commissioners will need to pass a motion requesting a waiver from the Florida Department of Economic Opportunity on an individual basis, for any relationship that is disclosed. The County Commissioner with the disclosed relationship should abstain from the vote.

If you have any questions concerning this matter, please do not hesitate to contact Lauren Yeatter, AICP, Senior Planner, at 352.955.2200, ext. 113.

Attachments

February 4, 2019

Honorable Ray Norman  
County Clerk  
Bradford County  
P. O. Drawer B  
Starke, FL 32091

RE: Bradford County FY16 Community Development Block Grant Program  
DEO Contract No. 18DB-OM-03-14-01-H 09  
Public Disclosure of Conflict of Interest

Dear Mr. Norman:

Please find enclosed a Public Disclosure of Conflict of Interest form to be filed with the Board of County Commissioners disclosing my relationship to \_\_\_\_\_ and requesting a waiver of a conflict of interest to enable the applicant to be a beneficiary in the Bradford County Fiscal Year 2016 Community Development Block Grant Program.

If you have any questions concerning this matter, please do not hesitate to contact me.

Sincerely,

County Commissioner

Enclosure

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PUBLIC DISCLOSURE OF CONFLICT OF INTEREST

BRADFORD COUNTY FISCAL YEAR 2010  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
DEO CONTRACT NO. 18DB-OM-03-14-01-H 09

\_\_\_\_\_, residing at \_\_\_\_\_, Florida is an applicant for the Bradford County Fiscal Year 2016 Community Development Block Grant Program.

The above named applicant is my \_\_\_\_\_. Therefore, I am publicly disclosing my relationship to the applicant and requesting a waiver of a conflict of interest to enable the applicant to be a beneficiary of the Bradford County Fiscal Year 2016 Community Development Block Grant Program.

\_\_\_\_\_  
County Commissioner

\_\_\_\_\_  
Date

BRADFORD COUNTY FY 2016  
COMMUNITY DEVELOPMENT BLOCK GRANT  
DEO CONTRACT NO. 18DB-OM-03-14-01-H 09  
APPLICANTS AS OF JANUARY 23, 2019

1. Kelsey Nugent  
4979 NW 216th Street  
Lawtey, FL 32058
2. Kirwin Houseman Jr.  
14999 SW 161st Street  
Brooker, FL 32622
3. Carolyn E. Griffis Inglett  
11711 SW 180th Avenue  
Brooker, FL 32622
4. Suzanne Templeton  
14096 SE County Road 100A  
Starke, FL 32091
5. Dwayne B. Carlton  
2832 NW 196th Street  
Starke, FL 32091
6. Mary J. Williams  
4210 Southeast 143rd Terrace  
Starke, FL 32091
7. Sandra Dommon  
5381 NW 176th Way  
Starke, FL 32091
8. Mary Johnson  
5867 NW 177th Street  
Starke, FL 32091
9. Essie L. Perdue  
14934 SE 44th Avenue  
Starke, FL 32091
10. Bobby K. Kelly  
1908 NE CR 225  
Lawtey, FL 32058
11. Katina Hampton  
18181 NW 59th Avenue  
Starke, FL 32091

Please note: The applications have to be reviewed to determine eligibility to participate in the program.

BRADFORD COUNTY  
FISCAL YEAR 2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
DEO CONTRACT NO. 18DB-OM-03-14-01-H 09

RELATIVES AS DEFINED BY SECTION 112.3143, FLORIDA STATUTES

1. Father, father-in-law
2. Mother, mother-in-law
3. Son, son-in-law
4. Daughter, daughter-in-law
5. Brother
6. Sister
7. Husband
8. Wife
9. Business partner of an official of the recipient.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 4: Consider approval of a Tourist Development Council (TDC) Grant request made by the Bradford County Fair (TDC approved 6-0).

DEPARTMENT: North Florida Regional Chamber of Commerce (NFRCC)

PURPOSE: Advertisement and promotion of the 69<sup>th</sup> Annual Bradford County Fair.

ASSOCIATED COST(S): \$7,500.00

BUDGET LINE (G/L #): 002-86-552-48010-00

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

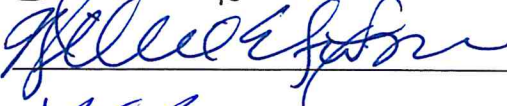
RECOMMENDED ACTION: If the Board desires to approve this request, the following motion is recommended:


A motion to approve a Tourist Development Council Grant request made by the Bradford County Fair in the amount of \$7,500.00, for advertisement and promotion of the 69<sup>th</sup> Annual Bradford County Fair

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AGENDA ITEM APPROVAL

DEPARTMENT REP.:  DATE: 1-28-19

COUNTY ATTORNEY:  DATE: 01/29/2019

COUNTY MANAGER:  DATE: 1-29-19

---

(4) FAIR



BradfordCountyFloridaTourism.com

"Our mission is to give tourists a reason to visit our region of Florida."

Chairman

John Miller

Board Members

Shane Bennett  
Tommy Chastain  
Vincent Esson  
Steve Futch  
Chuck Kramer  
Kim Olinger  
Paula Register  
Frank Durrance

100 East Call Street  
Starke, FL 32091

904.964.5278 (Voice)  
904.964.2863 (fax)

Thursday, January 24, 2019

Mr. Brad Carter  
Bradford County Manager  
PO Drawer B  
Starke, FL 32091

Reference: TDC Funding Grant Application

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Bradford County Fair in the amount of \$7,500.00, for the advertisement and promotion.

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Florida Challenge at Bradford Sportsmen Farm in the amount of \$7,500.00, for the advertisement and promotion.

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Green on the Green/American Legion 100th Anniversary in the amount of \$7,500.00, for the advertisement and promotion.

I have included a copy of the minutes from the 01/17/19 BCTDC meeting, a copy of the completed grant request, an agenda item information sheet and invoices for the requests.

Please place this request on the February 4, 2019 agenda for the Bradford County Board of County Commission's meeting for consideration.

Sincerely,

Pam Whittle  
President / CEO  
North Florida Regional Chamber of Commerce

January 17, 2019  
Minutes  
Bradford County Tourist Development Council  
12 Noon  
Downtown Grill  
301 E. Call St.  
Starke, FL

**Board Members Present:** Chuck Kramer, Steve Futch, John Miller, Shane Bennett, Kim Olinger, Vincent Esson, Frank Durrance (\*7), \*Shane Bennett had another obligation so once the quorum was established without him he departed the meeting. (6)

**Board Members Absent:** Paula Register and Tommy Chastain

**Staff Present:** Pam Whittle, Kim McKinley

**Guests:** Alicia McMillian, Chrissy Thompson, Paul Still, Kate Ellison, Michael Heeder, Tyler, Ian and Justin from the county

Board member Steve Futch opened the meeting with prayer.

Chairman Miller asked that the board hear from Alicia McMillian, she was there to do a wrap up on her event Come Together Days. Chrissy Allen also gave a report to the board on her event the Veteran's Music Fest. It was a joint event with both the Veterans and the Bike music event.

Paul Still with the Bradford Environmental Forum talked to the board about several locations in Bradford County that were potential sites for Eco Tourism even possible grants for these sites. 231 the Mini Park for Kayaking or canoeing, Brooke Sink, Rails to Trails crossing in Hampton, 3 pipes, Sampson City Area a mini park, Rowell Lake for Birding, kayaking and canoeing.

Ian, Tyler and Justin from the County IT Department were also present to tell the board about the upgrades and improvements done over the past few weeks.

Mr. Miller said he met with the County Engineer and they discussed sidewalk and bids to complete that project to move the building closer to ADA compliance.

An estimate to change out the blinds that are deteriorating and broken in the entire conference center was submitted by Windows by Lisa in the amount of \$825.00, this includes 5 replacements, installed, window film for the side door, as well as replace and repair broken curtain rods and supports. The estimate was reviewed and discussed, Chuck Kramer made a motion to approve the purchase, Steve Futch second the motion, and the motion passed, 6-0.

The grant request from the Bradford Fair Association was reviewed by the board for the amount of \$7,500 for advertisement. Steve Futch made the motion to approve the request in the amount of \$7,500, Frank Durrance second the motion and the motion passed 6-0.

The grant request for Green on the Green that will be joined this year by the 100<sup>th</sup> Anniversary of the American Legion on March 16 & 17 was also presented to the TDC board. After discussion and consideration Chuck Kramer made a motion to approve the request in the amount of \$7,500 his motion was second by Steve Futch, the motion passed 6-0.

A third grant request was brought before the board from the Bradford Sportsmen's Farm, for the Florida Challenge, Feb. 21-24. The request was in the amount of \$7,500. This event brings folks to our community from all over the country and Canada. Steve Futch made a motion to approve the request for this event in the amount of \$7,500, his motion was second by Frank Durrance, and the motion passed 6-0.

**Approval of the minutes from the November meeting**, motion to approve was made by Steve Futch second by Chuck Kramer, motion passed 6-0.

**Financial Report accepted** A motion to accept was made by Steve Futch his motion was second by Chuck Kramer, motion passed 6-0.

1:20 Chairman Miller adjourned the meeting.

Minutes prepared by Pam Whittle, IOM President / CEO NFRCC

Thursday, January 24, 2019



**Bradford County  
Tourist Development Council**  
100 East Call Street  
Starke, FL 32091

"Our mission is to give tourists a reason to visit our region of Florida."

Amount Due: \$ 7,500.00

Amount Paid: \$ \_\_\_\_\_

**Bradford County Tourism Development Council**

Bradford County Fair March 5—11, 2019	<b>\$7,500.00</b>
---------------------------------------	-------------------

**Payable to:**  
Bradford County Fair Association Inc.  
Dale Woodruff  
2300 North Temple Ave.  
Starke, FL 32091  
904-964-5995

**Mail to:**  
Same as above



An event's complete budget must be presented to the TDC with the application and a revised budget must be presented with the post-event report. Please note the organization's expenditures and anticipated revenues on the budget. If revenues exceed expenditures, the TDC may request that a portion of the grant be returned to the TDC. Also be prepared to discuss or include in the written report the economic impact on Bradford County during the event, the total number of hotel/motel rooms rented, event attendance, and possible changes or improvements for future events.

THE TDC IN MAKING A GRANT FOR FESTIVAL OR OTHER PURPOSES DOES NOT ASSUME ANY LIABILITY OR RESPONSIBILITY FOR THE ULTIMATE FINANCIAL PROFITABILITY OF THE FESTIVAL FOR WHICH THE GRANT IS AWARDED. THE TDC, UNLESS OTHERWISE SPECIFICALLY STATED, IS ONLY A FINANCIAL CONTRIBUTOR TO THE EVENT RESPONSIBLE OR LIABLE FOR ANY DEBTS INCURRED FOR SUCH EVENT. ALL THIRD PARTIES ARE HEREBY PUT ON NOTICE THAT THE TDC WILL NOT BE RESPONSIBLE FOR PAYMENT OF ANY COSTS OR DEBTS FOR THE EVENTS THAT ARE NOT PAID BY THE GRANT APPLICANT.

I understand the above guidelines and agree to comply with them. I understand full receipt of grant funding is based upon the organization's compliance with all regulations.

APPLICANT: I,

<u>Dale Woodruff</u>	<u>Fair Manager</u>	<u>1/16/2019</u>
Name	Title	Date

understand and will comply with the above conditions should the request of funds be granted.

TDC FESTIVAL FUNDING GRANT APPLICATION

Application must be completed. Remember to attach a detailed budget listing all revenues and expenses and copies of hotel contracts where appropriate.

INCOMPLETE APPLICATIONS WILL BE RETURNED

Name of Event: Bradford County Fair - 69th Annual  
Website: bradfordcountyfair.com  
Social Media: Facebook  
Sponsoring Organization: Bradford County Fair Association Inc.  
Contact Person: Dale Woodruff Title: Fair Manager  
Address: 2300 N. Temple Ave Starke FL 32091  
Phone: (home) 904-964-5995 work) 904-964-5252  
Fax: 904-964-2895 (Cell Phone) 904-964-5995  
E-Mail Address: manager@bradfordcountyfair.com  
Location of Event: Bradford County Fairgrounds  
Date/Time of Event: Mar 5-11, 2019, 5-11pm Tues - Fri, 2-11pm Sat, 2-close Sun.  
Non-Profit Organization?  yes  no  
Tax Code Status: 501 (c) 4  
Is the organization tax-exempt? yes  
What is your Federal ID# (if applicable)? 59-2889330

1. Provide history on the number of room nights attributable to this event:

YEAR	MONTH	CITY	HOTEL (S)	# ROOMS
2018	March	Starke	KoA Sites	8
2018	March	Starke	Best Western	5
2018	March	Hampton	Hampton B+B	2
2018	March	Starke	Motel 6	12

(via Deggeller Attractions)

Numbers may increase due to families of participants showing animals.

2. Have you reserved rooms in a Bradford County Hotel? If so, please list and attach contracts. Please note if one hotel is designated as "host" hotel.

HOTEL (S)	# OF ROOMS RESERVED	TOTAL ROOM NIGHTS	DATES
Best Western	1	3	March 5-8

3. How many rooms do you *guarantee* to bring to Bradford County?  
20-30

4. How do you intend to provide valid count of attendance and room nights for this year's event?

We provide lodging information to our vendors. We also provide lodging information on the Bradford County Fair website, with an area map + contact information of each facility. We provide this same information to our out-of-town animal show participants. Motels and KOA have reported an increase in booking during the week of the fair. Best Western generally reports - Sold out.

5. Total amount of grant funding being requested from Tourist Development council?  
\$7500-

Please note that the maximum amount to be granted is \$7,500.

6. Itemize expenditures to be funded by this grant. If funding is for advertising, Detail the publication (s) which will be used:

ITEM	\$ AMOUNT
Bradford County Telegraph	\$ 1600.00
Clay County Ledger	400.00
WETG Radio	2500.00
WTLV Television	3000.00 +

7. List all contributors, sponsors and other sources of funding for this event other than this grant from the Tourist Development Council.

AMOUNT	PURPOSE	SOURCE
	Unknown dollar amounts contributed by local businesses to pay for non-profit organizations to pay for booth rentals.	

8. What additional sources of funding have you sought?

#5000 from the Bradford County Commission, this funding will continue to be used for building renovations and replacements of tables and chairs for buildings land 3.

9. List any past request made to TDC:

YEAR	AMOUNT REQUESTED	AMOUNT GRANTED - SPENT	SPENT	PURPOSE
2016	7500.00	7500.00	7500.00	advertising/entertainment/awards
2017	7500.00	7500.00	7500.00	print+TV advertising
2018	7500.00	7500.00	7500.00	print   TV advertising   web-site

10. Media coverage of previous years' festival. (Attach clippings or copies or Newspaper, magazines or professional periodicals showing coverage of the festival that may be beneficial to TDC in making decisions. Also give description of TV, radio or other coverage received.)

Our primary advertising is through the Bradford County Telegraph, Radio WEAQ, WTLV TV and we also receive coverage via The Gainesville Sun. Coverage is also given by the Bradford Co Telegraph Sister editions in Union County and the Lake Area editions.

11. If your event is profitable, would you be willing to return all or a portion of the grant to the TDC? Please explain your answer.

Yes, if profits are sufficient to cover all fair expenses and facilities maintenance.

12. What are the benefits to Starke tourism from this event?

The B.C. Fair's main goal is to draw attention to our area by highlighting and providing an outlet for our youth to exhibit and show their livestock and agricultural activities; thus enhancing our areas vocational and educational opportunities. Through the B.C. Fair website we offer year round advertising for other local events and our local businesses.

13. Provide your complete budget (expenditures and revenue) as an addendum and highlight other sources of funding.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 5: Consider approval of a Tourist Development Council (TDC) Grant request made by the Bradford Sportsmen Farm (TDC approved 6-0).

DEPARTMENT: North Florida Regional Chamber of Commerce (NFRCC)

PURPOSE: Advertisement and promotion of The Florida Challenge.

ASSOCIATED COST(S): \$7,500.00

BUDGET LINE (G/L #): 002-86-552-48010-00

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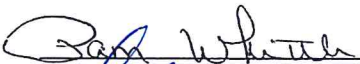
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

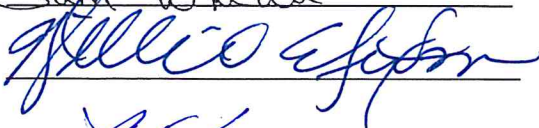
RECOMMENDED ACTION: If the Board desires to approve this request, the following motion is recommended:


A motion to approve a Tourist Development Council Grant request made by the Bradford Sportsmen Form in the amount of \$7,500.00, for advertisement and promotion of The Florida Challenge.

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AGENDA ITEM APPROVAL

DEPARTMENT REP.:  DATE: 1-24-19

COUNTY ATTORNEY:  DATE: 01/29/2019

COUNTY MANAGER:  DATE: 1-29-19

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⑤ Sportsmen Farm



BradfordCountyFloridaTourism.com

"Our mission is to give tourists a reason to visit our region of Florida."

Chairman

John Miller

Board Members

Shane Bennett  
Tommy Chastain  
Vincent Esson  
Steve Futch  
Chuck Kramer  
Kim Olinger  
Paula Register  
Frank Durrance

100 East Call Street  
Starke, FL 32091

904.964.5278 (Voice)  
904.964.2863 (fax)

Thursday, January 24, 2019

Mr. Brad Carter  
Bradford County Manager  
PO Drawer B  
Starke, FL 32091

Reference: TDC Funding Grant Application

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Bradford County Fair in the amount of \$7,500.00, for the advertisement and promotion.

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Florida Challenge at Bradford Sportsmen Farm in the amount of \$7,500.00, for the advertisement and promotion.

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Green on the Green/American Legion 100th Anniversary in the amount of \$7,500.00, for the advertisement and promotion.

I have included a copy of the minutes from the 01/17/19 BCTDC meeting, a copy of the completed grant request, an agenda item information sheet and invoices for the requests.

Please place this request on the February 4, 2019 agenda for the Bradford County Board of County Commission's meeting for consideration.

Sincerely,

Pam Whittle  
President / CEO  
North Florida Regional Chamber of Commerce

January 17, 2019  
Minutes  
Bradford County Tourist Development Council  
12 Noon  
Downtown Grill  
301 E. Call St.  
Starke, FL

**Board Members Present:** Chuck Kramer, Steve Futch, John Miller, Shane Bennett, Kim Olinger, Vincent Esson, Frank Durrance (\*7), \*Shane Bennett had another obligation so once the quorum was established without him he departed the meeting. (6)

**Board Members Absent:** Paula Register and Tommy Chastain

**Staff Present:** Pam Whittle, Kim McKinley

**Guests:** Alicia McMillian, Chrissy Thompson, Paul Still, Kate Ellison, Michael Heeder, Tyler, Ian and Justin from the county

Board member Steve Futch opened the meeting with prayer.

Chairman Miller asked that the board hear from Alicia McMillian, she was there to do a wrap up on her event Come Together Days. Chrissy Allen also gave a report to the board on her event the Veteran's Music Fest. It was a joint event with both the Veterans and the Bike music event.

Paul Still with the Bradford Environmental Forum talked to the board about several locations in Bradford County that were potential sites for Eco Tourism even possible grants for these sites. 231 the Mini Park for Kayaking or canoeing, Brooke Sink, Rails to Trails crossing in Hampton, 3 pipes, Sampson City Area a mini park, Rowell Lake for Birding, kayaking and canoeing.

Ian, Tyler and Justin from the County IT Department were also present to tell the board about the upgrades and improvements done over the past few weeks.

Mr. Miller said he met with the County Engineer and they discussed sidewalk and bids to complete that project to move the building closer to ADA compliance.

An estimate to change out the blinds that are deteriorating and broken in the entire conference center was submitted by Windows by Lisa in the amount of \$825.00, this includes 5 replacements, installed, window film for the side door, as well as replace and repair broken curtain rods and supports. The estimate was reviewed and discussed, Chuck Kramer made a motion to approve the purchase, Steve Futch second the motion, and the motion passed, 6-0.

The grant request from the Bradford Fair Association was reviewed by the board for the amount of \$7,500 for advertisement. Steve Futch made the motion to approve the request in the amount of \$7,500, Frank Durrance second the motion and the motion passed 6-0.

The grant request for Green on the Green that will be joined this year by the 100<sup>th</sup> Anniversary of the American Legion on March 16 & 17 was also presented to the TDC board. After discussion and consideration Chuck Kramer made a motion to approve the request in the amount of \$7,500 his motion was second by Steve Futch, the motion passed 6-0.



A third grant request was brought before the board from the Bradford Sportsmen's Farm, for the Florida Challenge, Feb. 21-24. The request was in the amount of \$7,500. This event brings folks to our community from all over the country and Canada. Steve Futch made a motion to approve the request for this event in the amount of \$7,500, his motion was second by Frank Durrance, and the motion passed 6-0.

**Approval of the minutes from the November meeting**, motion to approve was made by Steve Futch second by Chuck Kramer, motion passed 6-0.

**Financial Report accepted** A motion to accept was made by Steve Futch his motion was second by Chuck Kramer, motion passed 6-0.

1:20 Chairman Miller adjourned the meeting.

Minutes prepared by Pam Whittle, IOM President / CEO NFRCC

Thursday, January 24, 2019



Bradford County  
Tourist Development Council  
100 East Call Street  
Starke, FL 32091

"Our mission is to give tourists a reason to visit our region of Florida."

Amount Due: \$ 7,500.00

Amount Paid: \$ \_\_\_\_\_

**Bradford County Tourism Development Council**

The Florida Challenge Feb. 21-24, 2019

**\$7,500.00**

**Payable to:**

Bradford Sportsmen's Farm  
PO Box 809  
Starke, FL 32091  
352-485-1499

**Mail to:**

Same as above

TDC FESTIVAL FUNDING GRANT APPLICATION

Application must be completed. Remember to attach a detailed budget listing all revenues and expenses and copies of hotel contracts where appropriate.

INCOMPLETE APPLICATIONS WILL BE RETURNED

Name of Event: THE FLORIDA CHALLENGE  
Website: BSFSHOOTINGSPORTS.COM  
Social Media: \_\_\_\_\_  
Sponsoring Organization: BRADFORD SPORTSMEN'S FARM  
Contact Person: PAT WELCH Title: CO-OWNER  
Address: PO BOX 809 STABLE, FL 32091  
Phone: (home) 352-485-1499 work) 904-964-8292  
Fax: 904-964-6875 (Cell Phone) 352-235-1513  
E-Mail Address: Survey@WelchSurveying.com  
Location of Event: BRADFORD SPORTSMEN'S FARM, GRAHAM, FL.  
Date/Time of Event: FEB. 21-24 2019  
Non-Profit Organization? \_\_\_\_\_ yes  no  
Tax Code Status: \_\_\_\_\_  
Is the organization tax-exempt? No  
What is your Federal ID# (if applicable)? 20-3555032

1. Provide history on the number of room nights attributable to this event:

YEAR	MONTH	CITY	HOTEL (S)	# ROOMS
<i>SEE ATTACHED LETTER</i>				

2. Have you reserved rooms in a Bradford County Hotel? If so, please list and attach contracts. Please note if one hotel is designated as "host" hotel.

HOTEL (S)	# OF ROOMS RESERVED	TOTAL ROOM NIGHTS	DATES
<i>Americas Best Blue</i>	<i>5</i>	<i>15</i>	<i>FEB 2019</i>
<i>Hampton L. B &amp; B</i>	<i>2</i>	<i>6</i>	<i>" "</i>

3. How many rooms do you guarantee to bring to Bradford County?

*None Guaranteed*

4. How do you intend to provide valid count of attendance and room nights for this year's event?

*BY VERIFYING # WITH LOCAL MOTELS*

5. Total amount of grant funding being requested from Tourist Development council?

*\$ 7500*

Please note that the maximum amount to be granted is \$7,500.

6. Itemize expenditures to be funded by this grant. If funding is for advertising, Detail the publication (s) which will be used:

ITEM	\$ AMOUNT
CLAYSHOOTING USA	\$ 1750
CLAY TARGET NATION	\$ 750
FLYERS, MAIL OUTS ETC	\$ 1500

7. List all contributors, sponsors and other sources of funding for this event other than this grant from the Tourist Development Council.

AMOUNT	PURPOSE	SOURCE
\$ 2500	EVENT SPONSOR	WV GAY
\$ 2000	" "	PMS FIREARMS
\$ 1000	" "	CLUTE PACKAGING

8. What additional sources of funding have you sought?

PRIVATE SPONSORSHIPS

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9. List any past request made to TDC:

YEAR	AMOUNT REQUESTED	AMOUNT GRANTED SPENT	SPENT	PURPOSE
2014	\$5000	5000		ADVERTISING
2015	5000	5000		"
2018	7500	7500		"

10. Media coverage of previous years' festival. (Attach clippings or copies or Newspaper, magazines or professional periodicals showing coverage of the festival that may be beneficial to TDC in making decisions. Also give description of TV, radio or other coverage received.)

BRADFORD TELEGRAPH, CLAY SHOOTING USA,  
NSCA CLAY TARGET NATION

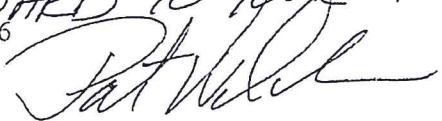
11. If your event is profitable, would you be willing to return all or a portion of the grant to the TDC? Please explain your answer.

NO, WE ARE USING THIS GRANT TO ASSIST  
US IN BRINGING MORE PEOPLE TO OUR  
COMMUNITY TO SUPPORT US AND OUR LOCAL  
ESTABLISHMENTS

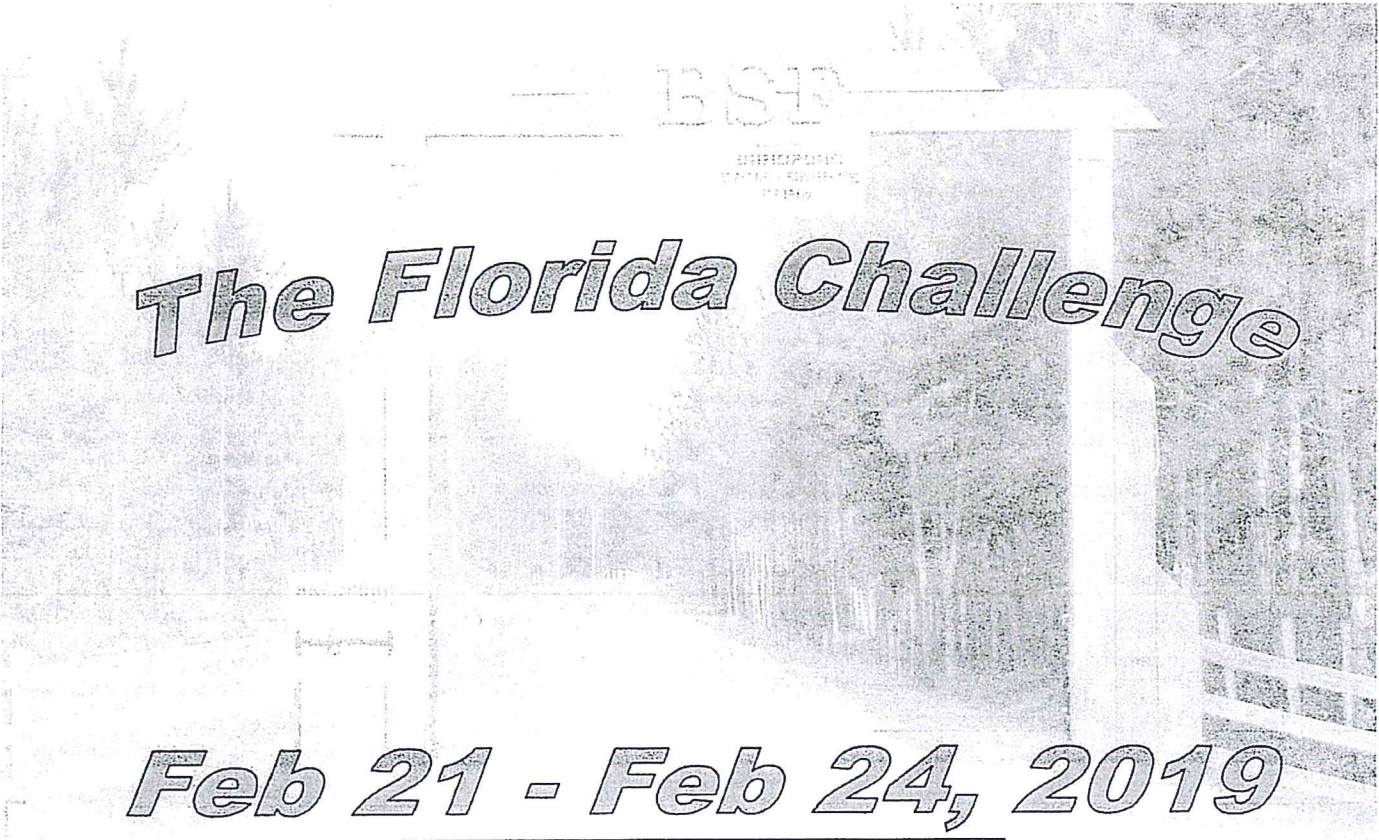
12. What are the benefits to Starke tourism from this event?

THERE WILL BE APPROX 250 CONTESTANTS NOT  
COUNTING FAMILY MEMBERS. THEY WILL ALL  
NEED FOOD, LODGING, GAS ETC. THAT WILL BE  
PURCHASED LOCALLY

13. Provide your complete budget (expenditures and revenue) as an addendum and highlight other sources of funding.

WE CONTINUE TO HOLD SHOOTS ON A  
MONTHLY BASIS BRINGING SHOOTERS  
AND THEIR FAMILIES TO BRADFORD CO.  
THEY STAY IN THE LOCAL MOTELS, EAT  
AT LOCAL RESTAURANTS AND PURCHASE  
FUEL & OTHER GOODS LOCALLY. WE  
APPRECIATE YOUR ASSISTANCE IN THE  
PAST & LOOK FORWARD TO YOUR HELP  
THIS YEAR. 

Bradford Sportsmen's Farm  
P O Box 355  
Graham, FL 32042



***The Florida Challenge***

***Feb 21 - Feb 24, 2019***

Register online at [www.nrafloridacolorado.com](http://www.nrafloridacolorado.com)

**2019 Florida Challenge**

Register at [www.winscoreonline.com](http://www.winscoreonline.com)

\*\*\*NO RELOADS ALLOWED IN ANY EVENT \*\*\* BSF Management reserves the right to revise any part of this program deemed necessary.

<b>Registration Form:</b> Name: _____ Ph. _____ NSCA# _____ Class _____ Concurrent _____ Address: _____ City: _____ State: _____ Zip: _____ Email Address: _____		<b>Fill out and return to:</b> Bradford Sportsmen's Farm P O Box 355, Graham, FL 32042 Phone: (352) 485-2302 Fax: (352) 485-1155 <a href="http://www.bsfshootingssports.com">www.bsfshootingssports.com</a>  Options will be available for all events on site. Each competitor may play options for the event or class - their choice. Each option will be \$20.00 and must be PAID BY CHECK OR CASH ONLY.
<b>200 TARGET MAIN EVENT:</b>		<b>SUB GAUGE EVENT:</b>
<b>Preferred Squad</b> (not guaranteed unless faxed or mailed together) 1. Yourself _____ 2. _____ 3. _____ 4. _____ 5. _____  To be shot on the North & West Courses	Saturday & Sunday, February 23 <sup>rd</sup> & 24 <sup>th</sup> Preferred Rotation: (Indicate preference for rotations by writing 1 or 2 in the blanks) ___ Rot. 1 9:00 AM Sat 1:00 PM Sun ___ Rot. 2 1:00 PM Sat 9:00 AM Sun  Pay In Full (\$275.00) _____ Or Required Deposit (\$100.00) _____ Concurrent Only Option (\$195.00) _____  (Cost for Concurrent Only and Jr or Sub Jr is \$195.00, but to be eligible for cash prizes in class, full entry fee of \$275.00 must be paid.)	Thursday, Friday, & Saturday ONLY February 21 <sup>st</sup> - February 24 <sup>th</sup> ***Super Sporting Event Sunday Only *** ***No Rotation Times on any Sub-Gauge - shoot anytime between 9:00AM and 3:30PM*** Please check the events you will be participating in ___ .410ga Pay In Full (\$55.00) _____ ___ 28ga Pay In Full (\$55.00) _____ ___ 20ga Pay In Full (\$55.00) _____ ___ 12ga Pay In Full (\$55.00) _____ ___ Sup. Sport Pay In Full (\$65.00) _____  All 3 Sub-Gauge for \$150.00 No Deposit Required (\$10 back to class on Super Sport Split 60/40)
<b>FITASC EVENT:</b>		<b>GOLF CART RENTAL</b>
<b>Preferred Squad</b> (not guaranteed unless faxed or mailed together) 1. Yourself _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____  To be shot on 4 Parcours	Friday, Saturday & Sunday, Feb 21 <sup>st</sup> - Feb 24 <sup>th</sup> Check Preferred Rotation:  If Fitasc fills up, we will open Thursday. Friday (100 Targets) ___ Rot. 1 9:00 AM - 12:00 PM ___ Rot. 2 1:00 PM - 4:00 PM  Saturday & Sunday (50 Targets Each Day) ___ Rot. 1 8:30 AM Sat 12:00 PM Sun ___ Rot. 2 10:15 AM Sat 1:45 PM Sun ___ Rot. 3 12:00 PM Sat 8:30 AM Sun ___ Rot. 4 1:45 PM Sat 10:15 AM Sun  Pay In Full (\$150.00) _____ Or Required Deposit (\$50.00) _____	2 Day Minimum Reservations for Carts must be received on or before February 17 <sup>th</sup> , 2019 Friday, Saturday & Sunday... Pay In Full (\$225.00) _____ Saturday & Sunday... Pay In Full (\$150.00) _____ Required Deposit (\$100.00) _____
<b>100 TARGET PRELIMINARY EVENT:</b>		<b>MISCELLANEOUS INFORMATION</b>
<b>Preferred Squad</b> (not guaranteed unless faxed or mailed together) 1. Yourself _____ 2. _____ 3. _____ 4. _____ 5. _____  To be shot on the West Course	Thursday & Friday, February 21 <sup>st</sup> , & February 22 <sup>nd</sup> Thursday (North Course) & Friday (West Course)  Preferred Rotation: (Indicate preference for rotations by writing 1 or 2 in the blanks) ___ Rot. 1 9:00 AM Thurs ___ Rot. 1 9:00 AM Fri ___ Rot. 2 1:00 PM Thurs ___ Rot. 2 1:00 PM Fri  Thursday Event Pay In Full (\$115.00) _____ Friday Event Pay In Full (\$115.00) _____ Both Events Pay In Full (\$230.00) _____  No Deposit Required (\$15 Back to Class - Split 50/30/20)	Limited Camping Spaces Available Reserve Now - (352)485-2302 Camper Length _____ <b>GAMES AVAILABLE - PAY ON SITE</b> Make a Break- by Rick Hemmingway PRACTICE 5-STAND  <b>PAYMENT INFORMATION</b> (all prices include NSCA & FSCA fees and applicable tax) Total Amount Due _____ Amount Paid _____ Balance Due _____  WE ACCEPT CASH, CHECKS, & CREDIT CARDS (Visa, MasterCard & Discover)
<b>5-STAND EVENT:</b>		Credit Card Information: Name on Card: _____ Credit Card #: _____ Exp. Date: ____/____/____ Signature: _____  Note: ALL PREPAYMENTS MUST REACH US ON OR BEFORE Feb 17 <sup>th</sup> , 2019. NO REFUNDS AFTER Feb 17 <sup>th</sup> , 2019. (After Feb 17 <sup>th</sup> 2019, register on site.) *** Cancellations are subject to squadding & credit card fees. ***
<b>Preferred Squad</b> (not guaranteed unless faxed or mailed together) 1. Yourself _____ 2. _____ 3. _____ 4. _____ 5. _____	Friday, Saturday & Sunday, February 22 <sup>nd</sup> -24 <sup>th</sup> Preferred Rotation: (Indicate preference for rotations by writing 1, 2, or 3 in the blanks)  Friday, Saturday or Sunday (circle one) ___ 9:00 ___ 9:45 ___ 10:30 ___ 11:15 ___ 12:00 ___ 12:45 ___ 1:30 ___ 2:15 ___ 3:00 ___ 3:45 ___ 4:30  ***Please note the last 5-Stand start time on Sunday will be 3PM***  Pay In Full (\$65.00) _____ No Deposit Required. (\$5 Back to Class - Split 60/40)	



## Schedule of Events 2019 Florida Challenge

### Thursday, February 21<sup>st</sup>, 2019

Registration	8:00AM	-	4:30PM
Warm-Ups	8:00AM	-	4:30PM
Preliminary Event (North)	9:00AM	-	4:30PM
Sub Gauge & 12 Ga Event	9:00AM	-	3:30PM
Games	8:30AM	-	4:30PM

### Friday, February 22<sup>nd</sup>, 2019

Registration	7:30AM	-	5:00PM
Breakfast	7:00AM	-	10:00AM
Warm-Ups	8:00AM	-	5:00PM
Preliminary Event (West)	9:00AM	-	4:30PM
FITASC (100 targets)	9:00AM	-	5:00PM
5-Stand Event	9:00AM	-	4:30PM
Games	8:30AM	-	5:00PM
Sub Gauge & 12 Ga. Event	9:00AM	-	3:30PM
Lunch	11:00AM	-	2:00PM

### Saturday, February 23<sup>rd</sup>, 2019


Registration	7:30AM	-	2:00PM
Breakfast	7:00AM	-	10:00AM
Warm-Ups	8:00AM	-	5:00PM
Games	8:30AM	-	5:00PM
Main Event	9:00AM	-	4:30PM
FITASC (50 targets)	8:30AM	-	5:00PM
5-Stand Event	9:00AM	-	4:30PM
Sub Gauge & 12 Ga Event	9:00AM	-	3:30PM
Lunch	11:00AM	-	2:00PM
Shoot-offs for Prelim & Sub-gauge	4:30PM	-	5:30PM
Dinner & Awards	6:00PM		
Prelim Shoot-off after dinner.			

\*\*\* Shoot-offs for HOA, RU and 1<sup>st</sup> place only in class for Preliminary and Sub Gauge (all others including concurrent will be by predetermined stations) will begin after the last main event rotation is finished. Awards will follow. \*\*\*


### Sunday, February 24<sup>th</sup>, 2019

Breakfast	7:00AM	-	10:00AM
Warm-Ups	8:00AM	-	2:30PM
Main Event (2 <sup>nd</sup> 100 targets)	9:00AM	-	4:00PM
FITASC Event (50 targets)	8:30AM	-	4:00PM
5-Stand Event	9:00AM	-	3:00PM
Super Sporting East Course	9:00AM	-	3:30PM
Games	8:30AM	-	4:00PM
Lunch	11:00AM	-	2:00PM
Refreshments & Awards	4:30PM		


\*\*\*Shoot-offs for HOA, RU and 1<sup>st</sup> place in class only for Main Event, 5-Stand and FITASC (all others including concurrent will be by predetermined stations) will begin after the last main event rotation is finished. Awards will follow. \*\*\*




BRADFORD COUNTY  
**TOURISM**  
DEVELOPMENT COUNCIL



PROMATIC

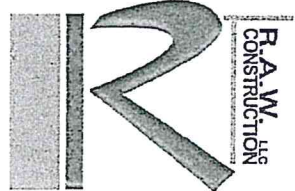


PMS  
FIREARMS




V&E  
WHITEHURST  
& SONS  
Call 528-2101 - Milford, IL


**BILL WHITEHURST**



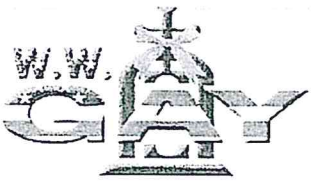
RAM  
CONSTRUCTION



LINCOLN



DAVIS



W.W.  
GAY

We would like to invite you to join us for the Sixth Annual Florida Challenge, here at Bradford Sportsmen's Farm, February 21<sup>st</sup> through February 24<sup>th</sup>, 2019

All NSCA rules will be strictly followed. All score keepers and referees will be properly trained as per NSCA rules and regulations. A protest committee will be appointed, and all protests will be handled as per NSCA rules. Anyone shooting in the wrong class will be disqualified.

#### PRELIMINARY EVENT

Thursday, February 21<sup>st</sup> (North Course)

Friday, February 22<sup>nd</sup> (West Course)

These two separate 100 target events will be shot over 14 stations on our North and West Courses in 2 rotations (see registration form for times). Certificates will be given to HOA, RU and 1<sup>st</sup> in class and concurrent.

\$15 back to class – Split 50/30/20.

#### DICK PHILLIP'S SHOOT OFFS

Saturday evening and will include Sub- juniors, juniors and ladies.

#### MAIN EVENT

Saturday & Sunday, February 23<sup>rd</sup> & 24<sup>th</sup>

This 200-target event will be shot on our North and West Courses over 14 stations on each course in two rotations (see registration form for times). Trophies will be awarded to HOA, RU. Certificates will be given to 1<sup>st</sup> – 5<sup>th</sup> place for each class and 1<sup>st</sup> – 3<sup>rd</sup> in concurrents. Cash prizes will be awarded to HOA, RU, and 1<sup>st</sup> thru 5<sup>th</sup> in NSCA class and 1<sup>st</sup> thru 3<sup>rd</sup> in concurrent. Sportsmen's/Hunter class are not eligible for cash prizes, but will be given certificates for 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place. This event will be squadded and 100 targets will be shot on Saturday on the North Course and 100 targets shot on Sunday on the West Course. Cash payouts are as follows:

HOA: \$1,500

R/U: \$1000

Classes M-E 1<sup>st</sup>: \$500 2<sup>nd</sup>: \$400 3<sup>rd</sup>: \$300  
4<sup>th</sup>: \$200 5<sup>th</sup>: \$100

Concurrent 1<sup>st</sup>: \$300 2<sup>nd</sup>: \$200 3<sup>rd</sup>: \$100

(Jr. and Sub Jr. are eligible for cash prizes in NSCA class ONLY when paying the full entry fee of \$275 (Not concurrent fees)

#### FITASC EVENT

Friday - Sunday, February 21<sup>st</sup> – February 24<sup>th</sup>

This 100 target event will be shot in the following manner: 100 targets on Friday and 50 targets each on Saturday & Sunday (see registration form for squadding times). Certificates will be given to HOA, RU and 1<sup>st</sup> thru 3<sup>rd</sup> in NSCA class and concurrents. If event fills we will open up Thursday.

#### 5-STAND EVENT

Friday, Saturday, & Sunday, February 22<sup>nd</sup> – 24<sup>th</sup>

This is a 50 target event and will be squadded (see registration form for times). Certificates will be given to HOA, RU and 1<sup>st</sup> in class and concurrents.

#### SUB GAUGE & 12 GAUGE EVENT

Thursday, Friday and Saturday ONLY, February 21<sup>st</sup> – February 24<sup>th</sup>

Sub Gauge & 12 Gauge will be shot on our East Course using 8 stations with three traps each. This event will not be squadded

and can be shot anytime between 9:00AM and 3:30PM, Thursday, Friday, and Saturday. Certificates will be given to HOA, RU and 1<sup>st</sup> in class and concurrents.

#### SUPER SPORTING EVENT

Sunday February 24<sup>th</sup>

This 50 target event will be shot on our East Course. This event will not be squadded and can be shot anytime between 9:00AM and 3:30PM on Sunday.

Entry fee \$65.00 (\$10 back to class split 60/40)

#### AMMUNITION

Only factory loaded ammunition may be used for all events. Ammunition shall not exceed NSCA limits. The FITASC competition will only be shot using 1-ounce shot. Ammunition will be available for sale at our club.

#### RECREATIONAL VEHICLE PARKING

Limited sites with water & electrical hookups are available. Please preregister for these sites (see registration form). Campgrounds are available in Starke (KOA) and Waldo (Dixieland Music & RV Park).

#### AIRPORT AND HOTEL INFORMATION

We are located approximately 20 minutes from the Gainesville Regional Airport and approximately one hour from the Jacksonville International Airport. For GPS driving directions enter: 11394-SW 106<sup>th</sup> Avenue, Hampton, FL. (We are actually located in Graham, FL).

#### MOTELS LOCATED IN OUR AREA:

Americas Best Value Inn  
880 Temple Avenue  
Starke, FL32091 (PH. 904 964-7357)

Best Western  
1290 N. Temple Avenue  
Starke, FL32091 (PH. 904 964-6744)

Best Western Waldo Inn & Suites  
17230 NE US Highway 301  
Waldo, FL32694 (PH. 352 468-2500)

Red Carpet Inn  
744 N. Temple Avenue  
Starke, FL32091 (PH. 904 964-5590)

Hampton Lake Bed & Breakfast - \$89 - \$129+tax  
7 miles south of Starke  
Hampton, FL32091 (PH. 352 468-2703)

Gainesville has numerous motels & restaurants, it's approximately a 40 minute drive from the club.

#### COMPETITOR CONVENIENCES

Breakfast, lunch, and snacks will be available for purchase Friday, Saturday, and Sunday. No alcoholic beverages will be tolerated until all shooting is completed each day. Vendors will be available for retail items.

**\*\*\*\* PLEASE MAKE ARRANGEMENTS FOR PICKING UP TROPHIES – NONE WILL BE MAILED. \*\*\*\***

To Whom It May Concern:

It is my pleasure to be associated with Pat Welch and Bradford Sportmen's Farm shooting range. The range attracts visitors from many different areas of our country, and our company is proud to welcome these visitors to our hotels in Bradford County.

These visitors are patrons of our hotels, restaurants, service stations, and many other local businesses in Bradford County. The economic impact that the range brings to Bradford County is very welcomed by the local business leaders.

In closing, please consider requests by the leaders of the range for funding from the TDC with the utmost consideration due to the economic impact that the visitors bring to the county.

Rocky Patel

Best Western Starke/Americas Best Value Inn Starke

A handwritten signature in black ink, appearing to read 'Rocky Patel', written in a cursive style.



Best Western  
Motor Inn

1290 North Temple Avenue  
Starke, Florida 32091  
(904) 964-6744  
Fax: (904) 964-3355

January 14, 2015

Ladies and Gentlemen:

The purpose of this letter is to inform you of the economic benefit of having a facility such as Bradford Sportmen's Farm in our community.

Throughout the year, there are numerous events that are held at the Farm that draw out of town visitors and competitors. These visitors are vital for the success of the many merchants and service providers in the county. These visitors contribute to the bottom line of the restaurants, motels, retail stores, and service stations just to name a few.

The Bradford Challenge is the big event that contributes the most impact. During that weekend, there are hundreds of people in town spending their dollars at our local establishments.

As a representative of three lodging establishments in this area, I would estimate the volume of business in lodging directly correlated to the Farm to be \$30,000-\$50,000 annually. Keep in mind that these visitors are also patrons to the other establishments in the area such as restaurants and pubs.

In conclusion, I would like to thank you for your time in reading this letter, and thank Mr. Pat Welch for the outstanding job he does in promoting the farm to out of town visitors, and his dedication to the positive impact that this community receives from the Farm.

Thanks again,

A handwritten signature in black ink, appearing to read "Rocky Patel".

Rocky Patel  
386-965-8789

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 6: Consider approval of a Tourist Development Council (TDC) Grant request made by the Green on the Green/American Legion (TDC approved 6-0).

DEPARTMENT: North Florida Regional Chamber of Commerce (NFRCC)

PURPOSE: Advertisement and promotion of Green on Green Event.

ASSOCIATED COST(S): \$7,500.00

BUDGET LINE (G/L #): 002-86-552-48010-00

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

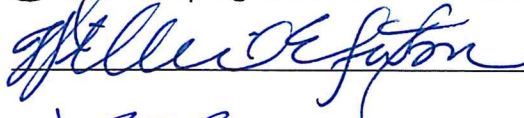
RECOMMENDED ACTION: If the Board desires to approve this request, the following motion is recommended:


A motion to approve a Tourist Development Council Grant request made by Green on the Green/American Legion in the amount of \$7,500.00, for advertisement and promotion of The Florida Challenge.

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AGENDA ITEM APPROVAL

DEPARTMENT REP.:  DATE: 1-24-19

COUNTY ATTORNEY:  DATE: 01/29/2019

COUNTY MANAGER:  DATE: 1-29-19

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Green on Green



BradfordCountyFloridaTourism.com

"Our mission is to give tourists a reason to visit our region of Florida."

Chairman

John Miller

Board Members

Shane Bennett  
Tommy Chastain  
Vincent Esson  
Steve Futch  
Chuck Kramer  
Kim Olinger  
Paula Register  
Frank Durrance

100 East Call Street  
Starke, FL 32091

904.964.5278 (Voice)  
904.964.2863 (fax)

Thursday, January 24, 2019

Mr. Brad Carter  
Bradford County Manager  
PO Drawer B  
Starke, FL 32091

Reference: TDC Funding Grant Application

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Bradford County Fair in the amount of \$7,500.00, for the advertisement and promotion.

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Florida Challenge at Bradford Sportsmen Farm in the amount of \$7,500.00, for the advertisement and promotion.

At the regularly scheduled January meeting of the Bradford County TDC the board voted 6-0 to support The Green on the Green/American Legion 100th Anniversary in the amount of \$7,500.00, for the advertisement and promotion.

I have included a copy of the minutes from the 01/17/19 BCTDC meeting, a copy of the completed grant request, an agenda item information sheet and invoices for the requests.

Please place this request on the February 4, 2019 agenda for the Bradford County Board of County Commission's meeting for consideration.

Sincerely,

A handwritten signature in black ink that reads "Pam Whittle". The signature is written in a cursive style.

Pam Whittle  
President / CEO  
North Florida Regional Chamber of Commerce

January 17, 2019  
Minutes  
Bradford County Tourist Development Council  
12 Noon  
Downtown Grill  
301 E. Call St.  
Starke, FL

**Board Members Present:** Chuck Kramer, Steve Futch, John Miller, Shane Bennett, Kim Olinger, Vincent Esson, Frank Durrance (\*7), \*Shane Bennett had another obligation so once the quorum was established without him he departed the meeting. (6)

**Board Members Absent:** Paula Register and Tommy Chastain

**Staff Present:** Pam Whittle, Kim McKinley

**Guests:** Alicia McMillian, Chrissy Thompson, Paul Still, Kate Ellison, Michael Heeder, Tyler, Ian and Justin from the county

Board member Steve Futch opened the meeting with prayer.

Chairman Miller asked that the board hear from Alicia McMillian, she was there to do a wrap up on her event Come Together Days. Chrissy Allen also gave a report to the board on her event the Veteran's Music Fest. It was a joint event with both the Veterans and the Bike music event.

Paul Still with the Bradford Environmental Forum talked to the board about several locations in Bradford County that were potential sites for Eco Tourism even possible grants for these sites. 231 the Mini Park for Kayaking or canoeing, Brooke Sink, Rails to Trails crossing in Hampton, 3 pipes, Sampson City Area a mini park, Rowell Lake for Birding, kayaking and canoeing.

Ian, Tyler and Justin from the County IT Department were also present to tell the board about the upgrades and improvements done over the past few weeks.

Mr. Miller said he met with the County Engineer and they discussed sidewalk and bids to complete that project to move the building closer to ADA compliance.

An estimate to change out the blinds that are deteriorating and broken in the entire conference center was submitted by Windows by Lisa in the amount of \$825.00, this includes 5 replacements, installed, window film for the side door, as well as replace and repair broken curtain rods and supports. The estimate was reviewed and discussed, Chuck Kramer made a motion to approve the purchase, Steve Futch second the motion, and the motion passed, 6-0.

The grant request from the Bradford Fair Association was reviewed by the board for the amount of \$7,500 for advertisement. Steve Futch made the motion to approve the request in the amount of \$7,500, Frank Durrance second the motion and the motion passed 6-0.

The grant request for Green on the Green that will be joined this year by the 100<sup>th</sup> Anniversary of the American Legion on March 16 & 17 was also presented to the TDC board. After discussion and consideration Chuck Kramer made a motion to approve the request in the amount of \$7,500 his motion was second by Steve Futch, the motion passed 6-0.

A third grant request was brought before the board from the Bradford Sportsmen's Farm, for the Florida Challenge, Feb. 21-24. The request was in the amount of \$7,500. This event brings folks to our community from all over the country and Canada. Steve Futch made a motion to approve the request for this event in the amount of \$7,500, his motion was second by Frank Durrance, and the motion passed 6-0.

**Approval of the minutes from the November meeting**, motion to approve was made by Steve Futch second by Chuck Kramer, motion passed 6-0.

**Financial Report accepted** A motion to accept was made by Steve Futch his motion was second by Chuck Kramer, motion passed 6-0.

1:20 Chairman Miller adjourned the meeting.

Minutes prepared by Pam Whittle, IOM President / CEO NFRCC



Thursday, January 24, 2019



Bradford County  
Tourist Development Council  
100 East Call Street  
Starke, FL 32091

"Our mission is to give tourists a reason to visit our region of Florida."

Amount Due: \$ 7,500.00

Amount Paid: \$ \_\_\_\_\_

**Bradford County Tourism Development Council**

Green on the Green / 100th Anniversary American Legion **\$7,500.00**  
March 16 & 17, 2019

**Payable to:**  
Downtown Merchants  
Chrissy Allen  
301 East Call Street  
Starke, FL 32091  
352-494-4484

**Mail to:**  
Same as above

An event's complete budget must be presented to the TDC with the application and a revised budget must be presented with the post-event report. Please note the organization's expenditures and anticipated revenues on the budget. If revenues exceed expenditures, the TDC may request that a portion of the grant be returned to the TDC. Also be prepared to discuss or include in the written report the economic impact on Bradford County during the event, the total number of hotel/motel rooms rented, event attendance, and possible changes or improvements for future events.

THE TDC IN MAKING A GRANT FOR FESTIVAL OR OTHER PURPOSES DOES NOT ASSUME ANY LIABILITY OR RESPONSIBILITY FOR THE ULTIMATE FINANCIAL PROFITABILITY OF THE FESTIVAL FOR WHICH THE GRANT IS AWARDED. THE TDC, UNLESS OTHERWISE SPECIFICALLY STATED, IS ONLY A FINANCIAL CONTRIBUTOR TO THE EVENT RESPONSIBLE OR LIABLE FOR ANY DEBTS INCURRED FOR SUCH EVENT. ALL THIRD PARTIES ARE HEREBY PUT ON NOTICE THAT THE TDC WILL NOT BE RESPONSIBLE FOR PAYMENT OF ANY COSTS OR DEBTS FOR THE EVENTS THAT ARE NOT PAID BY THE GRANT APPLICANT.

I understand the above guidelines and agree to comply with them. I understand full receipt of grant funding is based upon the organization's compliance with all regulations.

APPLICANT: I,

Christy Allen, VP, 11/17/19  
Name Title Date

understand and will comply with the above conditions should the request of funds be granted.

TDC FESTIVAL FUNDING GRANT APPLICATION

Application must be completed. Remember to attach a detailed budget listing all revenues and expenses and copies of hotel contracts where appropriate.

INCOMPLETE APPLICATIONS WILL BE RETURNED

Name of Event: Green on Green  
Website: downtownmerchants.com facebook  
Social Media: Facebook, Twitter, Insagram  
Sponsoring Organization: DTM  
Contact Person: Chrissy Allen Title: VP  
Address: 301 Ecall st  
Phone: (home) 352 494 4484 (work) 904 964 9253  
Fax: \_\_\_\_\_ (Cell Phone) 904 964 9253  
E-Mail Address: Chrissylallen@hotmail.com  
Location of Event: City Square  
Date/Time of Event: march 16, 17 12-8  
12-6  
Sat Sunday  
Non-Profit Organization?  yes  no  
Tax Code Status: S corp  
Is the organization tax-exempt? yes  
What is your Federal ID# (if applicable)? 59-3611441

1. Provide history on the number of room nights attributable to this event:

YEAR	MONTH	CITY	HOTEL (S)	# ROOMS
2018	March	Starke	3	6
2017	march	Starke	3	6

2. Have you reserved rooms in a Bradford County Hotel? If so, please list and attach contracts. Please note if one hotel is designated as "host" hotel.

HOTEL (S)	# OF ROOMS RESERVED	TOTAL ROOM NIGHTS	DATES
Best Western		2	2
Bed + Breakfast	?	2	2
Americans first	(yet)	2	2

3. How many rooms do you *guarantee* to bring to Bradford County?

6

4. How do you intend to provide valid count of attendance and room nights for this year's event?

Call Reservations  
 Contracts w/ American Legion  
 ASK Vendors

5. Total amount of grant funding being requested from Tourist Development council?

\$ 7500<sup>00</sup>

Please note that the maximum amount to be granted is \$7,500.

10. Media coverage of previous years' festival. (Attach clippings or copies or Newspaper, magazines or professional periodicals showing coverage of the festival that may be beneficial to TDC in making decisions. Also give description of TV, radio or other coverage received.)

Radio, Newspaper, Magazines, Local Social Media,

11. If your event is profitable, would you be willing to return all or a portion of the grant to the TDC? Please explain your answer.

Yes Absolutely - if we exceed fundraising be happy to Refund.

12. What are the benefits to Starke tourism from this event?

2 day Event targetted to Vets #1  
 #2 Music # Kids  
 Over Night Stay -

13. Provide your complete budget (expenditures and revenue) as an addendum and highlight other sources of funding.

Expense

Advertising - 6000.<sup>00</sup>  
 Production - 2500.<sup>00</sup>  
 (Sound + lig)  
 Vet/Kids Area - 1000.<sup>00</sup>  
 Bands (ent) 3000.<sup>00</sup>  
 -----  
 \$ 12,500

Revenue

if TDC \$7500.<sup>00</sup>  
 City of Starke \$1000.<sup>00</sup>  
 Downtown merch. \$1500.<sup>00</sup>  
 DTM  
 Local Sponsors - \$1000.<sup>00</sup>  
 Vendors - \$1000.<sup>00</sup>  
 American Legion - \$500.<sup>00</sup>

6. Itemize expenditures to be funded by this grant. If funding is for advertising, Detail the publication (s) which will be used:

ITEM	\$ AMOUNT
Advertising	\$ 6000. <sup>00</sup>
<del>Media</del> Production	\$ 2500. <sup>00</sup>
Cost for Sound Lights	
Kids Corner/Vets Record.	\$ 1000. <sup>00</sup>
Bands	3000. <sup>00</sup>

7. List all contributors, sponsors and other sources of funding for this event other than this grant from the Tourist Development Council.

AMOUNT	PURPOSE	In-Kind SOURCE
City of Starke		
American Legion	Sponsorship	Cash
DTM		Cash
Vendors		Cash
Banks		Cash
Local Business		In Kind
Budweiser		

8. What additional sources of funding have you sought?

- City of Starke
- Various Business
- American Legion

9. List any past request made to TDC:

YEAR	AMOUNT REQUESTED	AMOUNT GRANTED SPENT	SPENT	PURPOSE
2018	5000	5000	5000	Ads
2017	3500	3500	3500	ads

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 7 (A) :

A. RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING EXECUTION OF A SMALL COUNTY OUTREACH PROGRAM SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR WIDENING AND RESURFACING OF COUNTY ROAD 325 FROM THE ALACHUA COUNTY LINE TO COUNTY ROAD 18; PROVIDING DIRECTION TO STAFF AND PROVIDING AN EFFECTIVE DATE.

DEPARTMENT: County Attorney

PURPOSE:

In order to continue to participate in this SCOP project, Bradford County must enter into a State of Florida, Department of Transportation State-Funded Grant Supplemental Agreement with FDOT for the purpose of amending the project so as to add the additional funds in the amount of \$40,553.00

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

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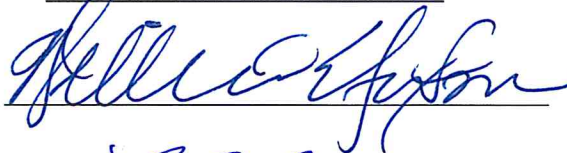
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Adopt resolution as read by title.

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AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19

RESOLUTION 2019 - \_\_\_\_\_

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING EXECUTION OF A SMALL COUNTY OUTREACH PROGRAM SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR WIDENING AND RESURFACING OF COUNTY ROAD 325 FROM THE ALACHUA COUNTY LINE TO COUNTY ROAD 18; PROVIDING DIRECTION TO STAFF AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, the Florida Department of Transportation (FDOT) administers the Small County Outreach Program (SCOP) to provide resources for making improvements to roadways in small, fiscally constrained counties; and

WHEREAS, FDOT, has authorized a SCOP project in Bradford County for the widening and resurfacing of County Road 325 from the Alachua County line to County Road 18 and assigned said project Financial Project ID 435324-1-54-01; and

WHEREAS, FDOT originally budgeted approximately \$1,100,000.00 for this SCOP widening and resurfacing of County Road 325 from the Alachua County line to County Road 18 project; and

WHEREAS, on or about February 17, 2017, the Board of County Commissioners of Bradford County, Florida and FDOT entered into a *State of Florida, Department of Transportation Small County Outreach Program Agreement* for the completion of said project; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida and FDOT determined, as design and construction for this project progressed, that additional funds in the approximate amount of \$40,553.00 will be required in order to complete the project as conceived; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida continues to find that this project will provide a significant benefit to Bradford County; and

WHEREAS, in order to continue to participate in this SCOP project, Bradford County must enter into a *State of Florida, Department of Transportation State-Funded Grant Supplemental Agreement* with



FDOT for the purpose of amending the project so as to add the additional funds in the amount of \$40,553.00; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that entry into said supplemental agreement with FDOT for participation in the SCOP project for the widening and resurfacing of County Road 325 from the Alachua County line to County Road 18 project is in best interest of Bradford County, Florida and its citizens.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority of Resolution.

This resolution is adopted for the purpose of approving entry into a supplemental agreement with Florida Department of Transportation for participation in a Small County Outreach Program project for the widening and resurfacing of County Road 325 from the Alachua County line to County Road 18 and is adopted pursuant to the authority granted by Chapter 125 and Section 339.2818, *Florida Statutes*.

Section 3. Approval of Agreement with Florida Department of Transportation.

A. The Board of County Commissioners of Bradford County, Florida specifically approves entry into a supplemental agreement with the State of Florida, Department of Transportation for participation in a Small County Outreach Program project for the widening and resurfacing of County Road 325 from the Alachua County line to County Road 18 (Financial Project ID 435324-1-54-01) in Bradford County, Florida.

B. The Board of County Commissioners of Bradford County, Florida authorizes its Chairman to execute any documents necessary to effectuate entry into the aforementioned agreement.

Section 4. Direction to Staff.

The Board of County Commissioners of Bradford County, Florida directs staff as follows:

A. Staff is directed to provide for the preparation and execution of the supplemental agreement with the State of Florida, Department of Transportation more particularly described in Section 3(A) above;

B. Staff is further directed to transmit the original and any necessary copies of said supplemental agreement to the State of Florida, Department of Transportation at its offices in Lake City, Florida; and

C. Staff is further directed to transmit a copy of this resolution to the Florida Department of Transportation at its offices in Lake City, Florida.

D. Staff is further directed to take any and all steps necessary to effectuate the direction of the Board of County Commissioners as provided for elsewhere herein.

Section 5. Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

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*The remainder of this page intentionally left blank.*

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County,  
Florida, with a quorum present and voting, this 4th day of February 2019.

BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA

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By: FRANK DURRANCE, as its  
Chairman

ATTEST:

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By: RAY NORMAN, as  
Clerk to the Board

APPROVED AS TO LEGAL FORM AND SUFFICIENCY:

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By: WILLIAM E. SEXTON, as  
County Attorney

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT  
SUPPLEMENTAL AGREEMENT**

525-010-60  
PROGRAM MANAGEMENT  
09/17  
Page 1 of 4

SUPPLEMENTAL NO.

2

CONTRACT NO.

G0J90

FPN

435324-1-54-01

The Bradford County desires to supplement the State-Funded Grant Agreement ("Agreement") entered into and executed on 2/17/2017 as identified above. All provisions in the Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

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The parties agree that the Agreement and supplements are described as follows, which includes, but is not limited to, changes to Exhibit B, Schedule of Funding attached hereto:

Exhibit B - SCOP Funds.

Revise Exhibit B to add funds

Reason for Supplement and supporting engineering and/or cost analysis:

Additional Funds in the amount of \$40,553 are needed for drainage improvements

**STATE-FUNDED GRANT  
SUPPLEMENTAL AGREEMENT  
ADJUSTED EXHIBIT B SCHEDULE OF FUNDING**

<b>AGENCY NAME &amp; BILLING ADDRESS:</b> The Honorable Ross Chandler, Chair Bradford County Board of County Commissioners 945 North Temple Avenue Starke, FL 32091	<b>FINANCIAL PROJECT NUMBER:</b> 435324-1-54-01
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I. PHASE OF WORK by Fiscal Year:	FY 2017	FY2019	FY2019	TOTAL
<b>Design- Phase 34</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$0.00
Maximum Department Participation - (Insert Program Name)	or % \$	or % \$	or % \$	or % \$ 0.00
Maximum Department Participation - (Insert Program Name)	or % \$	or % \$	or % \$	or % \$ 0.00
Maximum Department Participation - (Insert Program Name)	or % \$	or % \$	or % \$	or % \$ 0.00
Local Participation (Any applicable waiver noted in Exhibit "A")	or % \$ 0.00	or % \$ 0.00	or % \$ 0.00	or % \$0.00
In-Kind Contribution	\$	\$	\$	\$ 0.00
Cash	\$	\$	\$	\$ 0.00
Combination In-Kind/Cash	\$	\$	\$	\$ 0.00
<b>Right of Way- Phase 44</b>				
<b>Right of Way- Phase 44</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$0.00
Maximum Department Participation - (Insert Program Name)	or % \$	or % \$	or % \$	or % \$ 0.00
Maximum Department Participation - (Insert Program Name)	or % \$	or % \$	or % \$	or % \$ 0.00
Maximum Department Participation - (Insert Program Name)	or % \$	or % \$	or % \$	or % \$ 0.00
Local Participation (Any applicable waiver noted in Exhibit "A")	or % \$ 0.00	or % \$ 0.00	or % \$ 0.00	or % \$0.00
In-Kind Contribution	\$	\$	\$	\$ 0.00
Cash	\$	\$	\$	\$ 0.00
Combination In-Kind/Cash	\$	\$	\$	\$ 0.00
<b>Construction/CEI - Phase 54</b>				
<b>Construction/CEI - Phase 54</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$0.00
Maximum Department Participation - ( )	or % \$	or % \$	or % \$	or % \$ 0.00
Maximum Department Participation - (Insert Program Name)	or % \$	or % \$	or % \$	or % \$ 0.00
Maximum Department Participation - (Insert Program Name)	or % \$	or % \$	or % \$	or % \$ 0.00
Local Participation (Any applicable waiver noted in Exhibit "A")	or % \$ 0.00	or % \$ 0.00	or % \$ 0.00	or % \$0.00
In-Kind Contribution	\$	\$	\$	\$ 0.00
Cash	\$	\$	\$	\$ 0.00
Combination In-Kind/Cash	\$	\$	\$	\$ 0.00

**STATE-FUNDED GRANT  
SUPPLEMENTAL AGREEMENT  
ADJUSTED EXHIBIT B SCHEDULE OF FUNDING**

<b>Design, Construction and CEI - Phase 54</b>	\$ 1,100,000.00	\$ 165,000.00	\$ 40,553.00	\$1,305,553.00
Maximum Department Participation - (small county outreach program)	100% or \$ 1,100,000.00	100% or \$ 165,000.00	100% or \$ 40,553.00	% or \$ 1,305,553.00
Maximum Department Participation - (Insert Program Name)	% or \$	% or \$	% or \$	% or \$ 0.00
Maximum Department Participation - (Insert Program Name)	% or \$	% or \$	% or \$	% or \$ 0.00
Local Participation (Any applicable waiver noted in Exhibit "A")	% or \$ 0.00	% or \$ 0.00	% or \$ 0.00	% or \$ 0.00
In-Kind Contribution	\$	\$	\$	\$ 0.00
Cash	\$	\$	\$	\$ 0.00
Combination In-Kind/Cash	\$	\$	\$	\$ 0.00
<b>II. TOTAL PROJECT COST:</b>	\$1,100,000.00	\$165,000.00	\$40,553.00	\$1,305,553.00

**STATE-FUNDED GRANT  
SUPPLEMENTAL AGREEMENT**

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

AGENCY Bradford County

STATE OF FLORIDA  
DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_

Name:  
Title: Chair

By: \_\_\_\_\_

Name: Greg Evans  
Title: District Secretary

Legal Review:

\_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 7 (B): A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AMENDING THE PREVIOUSLY-ADOPTED UNIFORM POLICY FOR VEHICLE USE AND MAINTENANCE AND PROVIDING AN EFFECTIVE DATE.

DEPARTMENT: County Manager

PURPOSE: This resolution is adopted for the purpose of amending the previously-adopted vehicle use and maintenance policy and is adopted pursuant to the authority granted by Chapter 125, Florida Statutes.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

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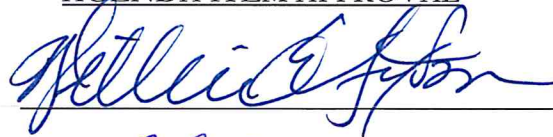
TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Approve item as read by title.

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AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19



RESOLUTION 2019 - \_\_\_\_\_

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AMENDING THE PREVIOUSLY-ADOPTED UNIFORM POLICY FOR VEHICLE USE AND MAINTENANCE AND PROVIDING AN EFFECTIVE DATE.

---

WHEREAS, on or about March 19, 2015, the Board of County Commissioners of Bradford County, Florida, through the passage and adoption of *Resolution 2015-06*, adopted a uniform vehicle use and maintenance policy; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida now desires to amend said vehicle use and maintenance policy; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the implementation of a uniform vehicle use and maintenance policy continues to be in best interest of Bradford County, Florida and its citizens; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the adoption of this amendment to the previously-adopted uniform vehicle use and maintenance policy is in the best interest of Bradford County, Florida and its citizens.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority of Resolution.

This resolution is adopted for the purpose of amending the previously-adopted vehicle use and maintenance policy and is adopted pursuant to the authority granted by Chapter 125, *Florida Statutes*.

Section 3. Amendment of Previously-Adopted Vehicle Use and Maintenance Policy.

The Board of County Commissioners of Bradford County, Florida amends its *Vehicle Use and Maintenance Policy*, adopted on or about March 19, 2015 through the adoption of Resolution 2015-06, by the replacement in its entirety of *Appendix I* with the revised *Appendix I (B)* which is attached hereto and incorporated herein by reference.

Section 4. Direction to Staff.

The Board of County Commissioners of Bradford County, Florida directs staff to take any and all steps necessary to effectuate the direction provided for elsewhere herein.

Section 5. Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 5th day of February 2019.

BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA

---

By: FRANK DURRANCE, as its  
Chairman

ATTEST:

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By: RAY NORMAN, as  
Clerk to the Board

APPROVED AS TO LEGAL FORM AND SUFFICIENCY:

---

By: WILLIAM E. SEXTON, as  
County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

VEHICLE USE AND MAINTENANCE POLICY

---

APPENDIX I (B)

---

1. Building Official;
2. Emergency Medical Services Director and their Designee(s);
3. Fire Chief and their Designee(s);
4. Maintenance Director or Assistant Director (only one of the two); and
5. Road Superintendent.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

---

DATE: February 4, 2019

AGENDA ITEM 8 (A)

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (Jan. 23-29).

DEPARTMENT: Emergency Management (EM)

PURPOSE:

The purpose for adoption of this resolution is to confirm the December 5, 2018 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida, for the purpose of providing access to certain property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from emergent, flood-related conditions which currently exist in Bradford County.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Adopt resolution as read by title.

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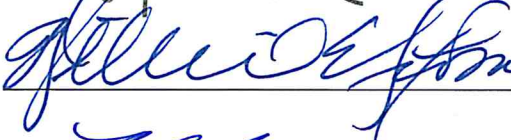
AGENDA ITEM APPROVAL

EM DIRECTOR:



DATE: 01/23/2019

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19

RESOLUTION 2019 - \_\_\_\_\_

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power, destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, it has been determined that a significant contributing factor to the flooding in Bradford County caused during and after Hurricane Irma was the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the effects of Hurricane Irma resulted in an increase in the downed dress, tree limbs and other vegetative debris which continues to impact the flow of water in Sampson River and Alligator Creek; and

WHEREAS, on or about November 29, 2017, the Board of County Commissioners of Bradford County, Florida entered into a *Memorandum of Agreement for Cost Share Assistance* with the Suwannee River Water Management District which provided approximately \$225,000.00 in funding for the removal of vegetative debris in Sampson River; and

WHEREAS, on or about July 13, 2018, the Board of County Commissioners of Bradford County, Florida entered into a *Notice of Grant and Agreement Award* with the United States Department of Agriculture, Natural Resources Conservation Services, which provided approximately \$2,500,000.00 in funding for the removal of the vegetative and other debris in Sampson River and Alligator Creek; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida, together with the Bradford County Sheriff, as Emergency Management Director, developed the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project to implement the aforementioned agreements with the Suwannee River Water Management District and the United States Department of Agriculture, Natural Resources Conservation Services and to remove the vegetative and other debris in the Sampson River and Alligator Creek; and

WHEREAS, on or about July 19, 2018, the Board of County Commissioners of Bradford County, Florida entered into an *Agreement* with Southern Disaster Recovery, LLC (SDR) to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project; and

WHEREAS, in order to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project, Bradford County and SDR will be required to enter onto certain areas of private property and certain areas within the waterways of Sampson River and Alligator Creek; and

WHEREAS, on January 23, 2019, the Bradford County Emergency Management Director declared and proclaimed a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – for the period commencing on January 23, 2019 and continuing through January 29, 2019; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on January 23, 2019 and continuing through January 29, 2019 was and remains in best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1.                    Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2.                    Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the January 23, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in

Bradford County, Florida, for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – and is adopted pursuant to the authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3.                    Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the January 23, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County, which is attached hereto as “Exhibit 1” and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on January 23, 2019 and continuing through January 29, 2019.

Section 4.                    Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

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*The remainder of this page intentionally left blank.*



RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County,  
Florida, with a quorum present and voting, this 4<sup>th</sup> day of February 2019.

BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA

By: Frank Durrance, its  
Chairman

ATTEST:

By: RAY NORMAN, as  
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: WILLIAM E. SEXTON, as  
County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

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A PROCLAMATION BY THE EMERGENCY MANAGEMENT DIRECTOR OF BRADFORD COUNTY, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY FOR THE PURPOSE IMPLEMENTING MEASURES AND TAKING ACTION TO REMEDIATE CONDITIONS WHICH IMPEDE THE FLOW OF WATER IN SAMPSON RIVER AND ALLIGATOR CREEK – SO AS TO ALLEVIATE FLOOD-RELATED CONDITIONS WHICH POSE A SEVERE AND IMMEDIATE THREAT TO THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF BRADFORD COUNTY, FLORIDA AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration; and

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each local state of emergency is limited to seven days and may be extended in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power,

destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, flooding conditions existed and continue to exist throughout Bradford County as a result of the devastating effects of Hurricane Irma – specifically due to the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the aforementioned flooding conditions represent and constitute a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a bona fide emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, I hereby declare and proclaim a local state of emergency in Bradford County, Florida, for the period commencing on January 23, 2019 and continuing through January 29, 2019.

DULY PROCLAIMED this 23rd day of January 2019 by the Emergency Management Director of Bradford County, Florida.

BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA



By: LT. RAYMOND SHUFORD, as its  
Emergency Management Director

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: February 4, 2019

AGENDA ITEM 8(B)

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE (Jan. 30 – Feb. 5).

DEPARTMENT: Emergency Management (EM)

PURPOSE:

The purpose for adoption of this resolution is to confirm the December 5, 2018 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida, for the purpose of providing access to certain property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from emergent, flood-related conditions which currently exist in Bradford County.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: Adopt resolution as read by title.

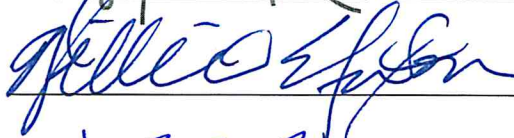
AGENDA ITEM APPROVAL

EM DIRECTOR:



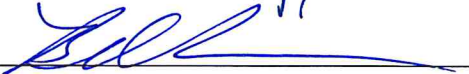
DATE: 01/30/2019

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19

RESOLUTION 2019 - \_\_\_\_\_

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power, destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, it has been determined that a significant contributing factor to the flooding in Bradford County caused during and after Hurricane Irma was the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the effects of Hurricane Irma resulted in an increase in the downed dress, tree limbs and other vegetative debris which continues to impact the flow of water in Sampson River and Alligator Creek; and

WHEREAS, on or about November 29, 2017, the Board of County Commissioners of Bradford County, Florida entered into a *Memorandum of Agreement for Cost Share Assistance* with the Suwannee River Water Management District which provided approximately \$225,000.00 in funding for the removal of vegetative debris in Sampson River; and

WHEREAS, on or about July 13, 2018, the Board of County Commissioners of Bradford County, Florida entered into a *Notice of Grant and Agreement Award* with the United States Department of Agriculture, Natural Resources Conservation Services, which provided approximately \$2,500,000.00 in funding for the removal of the vegetative and other debris in Sampson River and Alligator Creek; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida, together with the Bradford County Sheriff, as Emergency Management Director, developed the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project to implement the aforementioned agreements with the Suwannee River Water Management District and the United States Department of Agriculture, Natural Resources Conservation Services and to remove the vegetative and other debris in the Sampson River and Alligator Creek; and

WHEREAS, on or about July 19, 2018, the Board of County Commissioners of Bradford County, Florida entered into an *Agreement* with Southern Disaster Recovery, LLC (SDR) to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project; and

WHEREAS, in order to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project, Bradford County and SDR will be required to enter onto certain areas of private property and certain areas within the waterways of Sampson River and Alligator Creek; and

WHEREAS, on January 30, 2019, the Bradford County Emergency Management Director declared and proclaimed a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – for the period commencing on January 30, 2019 and continuing through February 5, 2019; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on January 30, 2019 and continuing through February 5, 2019 was and remains in best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1.                    Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2.                    Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the January 30, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in

Bradford County, Florida, for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County – and is adopted pursuant to the authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3.                    Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the January 30, 2019 proclamation by the Bradford County Emergency Management Director declaring a local state of emergency in Bradford County, Florida for the purpose of providing access to said property and waterways which is necessary to complete the Sampson River/Alligator Creek Tree Removal and Flood Abatement Project – so as to provide relief from the emergent, flood-related conditions which currently exist in Bradford County, which is attached hereto as “Exhibit 1” and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on January 30, 2019 and continuing through February 5, 2019.

Section 4.                    Effective Date of Resolution.

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

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*The remainder of this page intentionally left blank.*



RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County,  
Florida, with a quorum present and voting, this 4<sup>th</sup> day of February 2019.

BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA

By: Frank Durrance, its  
Chairman

ATTEST:

By: RAY NORMAN, as  
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: WILLIAM E. SEXTON, as  
County Attorney

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

---

PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

---

A PROCLAMATION BY THE EMERGENCY MANAGEMENT DIRECTOR OF BRADFORD COUNTY, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY FOR THE PURPOSE IMPLEMENTING MEASURES AND TAKING ACTION TO REMEDIATE CONDITIONS WHICH IMPEDE THE FLOW OF WATER IN SAMPSON RIVER AND ALLIGATOR CREEK – SO AS TO ALLEVIATE FLOOD-RELATED CONDITIONS WHICH POSE A SEVERE AND IMMEDIATE THREAT TO THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF BRADFORD COUNTY, FLORIDA AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration; and

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each local state of emergency is limited to seven days and may be extended in seven-day increments; and

WHEREAS, in late September 2017, Hurricane Irma, a major, extremely powerful, catastrophic tropical cyclone, rated as a Category 4 storm on the Saffir-Simpson Hurricane Wind Scale, made landfall in the Florida Keys and moved north across the Florida peninsula causing strong winds, torrential rainfall, major, widespread flooding and other damaging effects throughout its path; and

WHEREAS, the devastating effects of Hurricane Irma – specifically including destroyed and damaged roadways and bridges, accumulated debris, downed trees and power lines, lost power,

destroyed homes and other serious damage, particularly damage resulting from flooding – were felt by Bradford County and its residents; and

WHEREAS, flooding conditions existed and continue to exist throughout Bradford County as a result of the devastating effects of Hurricane Irma – specifically due to the presence of a large number of downed trees, tree limbs and other vegetative debris which impeded the flow of water in Sampson River and Alligator Creek; and

WHEREAS, the aforementioned flooding conditions represent and constitute a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a bona fide emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, I hereby declare and proclaim a local state of emergency in Bradford County, Florida, for the period commencing on January 30, 2019 and continuing through February 5, 2019.

DULY PROCLAIMED this 30th day of January 2019 by the Emergency Management Director of Bradford County, Florida.

BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA



By: LT. RAYMOND SHUFORD, as its  
Emergency Management Director

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 10 (A): Presentation of part-time firefighter staff proposal

DEPARTMENT: Fire Department

PURPOSE: Temporary Other Personal Services (OPS) to begin March 1, 2019 thru September 30, 2019. Temporary staff to be housed at Sampson City Volunteer Fire Department.

ASSOCIATED COST(S): \$104,720.00 to come out of existing 18-19 budget.

BUDGET LINE (G/L #): Fire Department

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION: If the Board desires to staff part-time firefighters at the Sampson City Volunteer Fire Department, the following motion should be made:

A motion to approve part-time firefighter staff, in an amount not to exceed \$105,000.00 to come out of the existing Fire Department budget.

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AGENDA ITEM APPROVAL

FIRE CHIEF:



DATE: 01/29/19

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19



# **BRADFORD COUNTY FIRE DEPARTMENT**

2300 North Temple Avenue, Starke, Florida 32091  
Mailing address P.O. Drawer B  
Phone: 904-966-6345



## **Part Time Firefighter Staff Proposal March 1 thru September 30, 2019 ( 214 Total Shifts )**

### **Salaries**

Firefighter in Charge - \$12.00 per hour for 12 hours is \$144.00 per shift. 214 shifts total \$30,816.00

Firefighter - \$10.00 per hour for 12 hours is \$120.00 per shift. 214 shifts total \$25,680

Total FICA, Medicare and Workers Comp. \$7,824.69

**Total salaries \$64,320.00**

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### **Total Est. personnel needed 20.**

7 of the current volunteers have expressed interest in working for the county part time. The volunteers have already been assigned PPE and that will cut the number of needed sets of PPE to 13 sets.

Total sets of PPE 13  
Cost per set \$ 2,800.00  
Total PPE cost \$36,400

Physicals and Uniforms. \$200.00 per employee  
20 employees  
Total \$4,000

**Total employee cost \$40,400.00**

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**Total Cost \$104,720.00**

# Savings

Insurance - \$35,000 in savings for 2018 / 2019 FY

New Truck Purchase - \$50,000 in savings for 2018 / 2019 FY due to the City of Orange Park donating a used fire truck to Bradford County.

Truck Maintenance and Repair - By using Stuart Brandrick for some of the fire departments service and repair needs we estimate that we will save \$20,000 in 2018 / 2019 FY

**Total Savings in 20/18 / 2019 FY \$105,000**

**PPE - Logistics has 17 sets of PPE. Total savings of \$47,600**



**Bradford County Board of  
County Commissioner's**

District 1

**Ross Chandler**

District 2

**Kenny Thompson**

District 3

**Chris Dougherty**

District 4

**Danny Riddick**

District 5

**Frank Durrance**

**County Manager's office**

County Manager

**Brad Carter**

Deputy County Manager

**Rachel Rhoden**

County Attorney

**William Sexton**

**Fire Department**

Fire Chief

**Silver "Chip" Ware**

Training Officer

**Jack "J.F." Miller**

Logistics Officer

**Benjamin "Benji" Bennett**

## **BRADFORD COUNTY FIRE DEPARTMENT**

2300 North Temple Avenue, Starke, Florida 32091

Mailing address P.O. Drawer B

Phone: 904-966-6345

1. Lou Mallory – Current Bradford County Volunteer, Paid Firefighter Lieutenant for Jacksonville Fire Rescue, 27 years' experience, Paramedic, Critical Incident Stress management team, Fire Officer I, Urban search and rescue technician, Technical Rescue technician, Aircraft Firefighter and Rescue certified, Fire instructor 1, Hazmat tech, AS degree fire science, Forestry S-130, S-190, S-215
2. Kevin Kirts – Paid Firefighter Engineer for Clay County Fire Rescue, 1.5 years' experience, EMT, Forestry S-130, S-190, S-215
3. David Young – Current Bradford County Volunteer, Paid Firefighter for Palatka Fire Department, 4years' experience, EMT, Fire officer I, State pump ops and hydraulics certified, Hazmat tech, confined space technician, trench and excavation operations, Rope rescue ops, Structural collapse ops, Forestry S-130, S-190, S-215
4. Jason Hersey – Current Bradford County volunteer, Paid Firefighter Lieutenant For Starke Fire Department, 20 years' experience, EMT
5. Joe Hutchins – Paid Firefighter Lieutenant for Clay County Fire Rescue, 13 years' experience, Paramedic, Fire Officer I, Fire Instructor I, Wide area search and rescue certified, Florida telecommunicator certified, Forestry S-130, S-190, S-215, S-330
6. Paul Batman - Current Bradford County Volunteer, Retired from Putnam County Fire EMS as a Battalion Chief, 34 years'

- experience , Paramedic, Live Fire Training instructor, Fire Officer II, AS degree fire science, Hazmat instructor.
7. Alex Hatch – Current Bradford County volunteer, Paid Firefighter Engineer for Clay County Fire Rescue, 2.5 years' experience, EMT, State Certified Aerial operator, Emergency vehicle operator instructor, Forestry S-130, S190
  8. Raleigh Zike – Paid Firefighter for Melrose Fire department, 23 years' experience, Critical Care Paramedic, Hazmat tech, Fire Officer I, all USAR disciplines operations level and technician level in trench, Marine water rescue technician, Combat SWAT medic, FEMA bomb tech, Radiological tech, WMD tech, Forestry S-130, S-190, S-215,
  9. Dustin Woodard – Paid Firefighter for Columbia County Fire Rescue, 6 years' experience, EMT, State pump Ops hydraulics certified, Hazmat tech, Forestry S-130, S-190, S-215, S-230, S-330
  10. Dylan Gault – Paid Firefighter for Gainesville Fire rescue, 6 years' experience, Paramedic, State pump ops hydraulics certified, State certified aerial Operator, Hazmat tech.
  11. Ashley Moore – Paid firefighter Engineer for Starke Fire department, \_ years' experience, EMT,
  12. Robbie Reed – Current Bradford County Volunteer, Paid Firefighter for Clay County Fire Rescue, \_ years' experience, EMT, Forestry S-130, S-190, S-215, S-330
  13. Joel Haas – Current Bradford County volunteer, Paid EMT for Union County EMS, \_ years' experience, EMT,
  14. Justin Webber – Paid Firefighter Lieutenant for Clay County Fire rescue, 5 years' experience, Paramedic, Fire Officer 1, State certified Areal operator, Forestry, S-130, S-190, S-215, S-330
  15. Jason Hall – Paid Firefighter Lieutenant for Clay County fire rescue, 7 years' experience, paramedic, Hazmat tech, Fire officer I, Forestry S-130, S-190,
  16. George Hildebrand - Paid Firefighter Engineer for MacClenny Fire rescue, 8 years' experience, EMT, Hazmat tech, Confined pace rescue technician



17.Spencer Jones – Paid Firefighter for Clay County Fire Rescue, 1 year experience,  
Paramedic

18.John McCormick – Paid Firefighter for Clay County Fire Rescue, 1.5 years' experience,  
EMT

19.

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## **BRADFORD COUNTY FIRE DEPARTMENT**

2300 North Temple Avenue, Starke, Florida 32091

Mailing address P.O. Drawer B

Phone: 904-966-6345

Calls for service information

### **Bradford County Board of County Commissioner's**

District 1

**Ross Chandler**

District 2

**Kenny Thompson**

District 3

**Chris Dougherty**

District 4

**Danny Riddick**

District 5

**Frank Durrance**

### **County Manager's office**

County Manager

**Brad Carter**

Deputy County Manager

**Rachel Rhoden**

County Attorney

**William Sexton**

### **Fire Department**

Fire Chief

**Silver "Chip" Ware**

Training Officer

**Jack "J.F." Miller**

Logistics Officer

**Benjamin "Benji" Bennett**

1. Residential Structure fire – Monday 01/01/2018, 5400 block of SE 3rd Ave Keystone Heights, time of call 20:36, Response time for Bradford County 15 minutes.

2. Residential Structure Fire – Saturday 01/06/2018, 8300 block of SE. CR 325 Ave Hampton, time of call 16:13, response time for Bradford County 20 minutes

3. Commercial structure fire – Monday (holiday) 01/15/2018, 22700 NW CR 200A Lawtey, Time of call 12:23, response time for Bradford County 23 minutes

4. Structure fire – Saturday 01/12/2019, Time of call 12:55, 21069 NE. 20<sup>th</sup> Ave. Lawtey, Bradford County response time 26 minutes

5. Structure Fire – Saturday 03/24/2018, Time of call 01:22, 17400 block of NE 28<sup>th</sup> ave Starke, Bradford County response time 34 minutes

**Average response time for Volunteer is 24 minutes**

6. Structure fire – Monday 01/22/2018, Time of call 09:23, 21600 block of NW 100<sup>th</sup> Ave Lake butler Bradford County, response time for Bradford County 19 minutes

7. Structure Fire - Wednesday 02/28/2018, Time of call 08:12, 22900 block of Linwood Av Lawtey, Response time for Bradford County 11 minutes
  
8. Structure Fire – Thursday 11/08/2018, Time of call 11:59, 15000 block of SE 44<sup>th</sup> Ave Starke, Bradford County response time 6 minutes
  
9. Structure Fire – Wednesday 01/02/2019, Time of call 16:17, 262 SE. 73<sup>rd</sup> St Starke, Bradford county response time 15 minutes
  
10. Structure fire - Thursday 01/24/2019, Time of call 09:09, 3300 block of 198<sup>th</sup> St , Bradford County response time 6 minutes

Average response for BCFD when E -70 is staffed 11 minutes

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 10 (B): Discuss purchasing a rented piece of equipment - 2017 75G Excavator.

DEPARTMENT: County Manager

PURPOSE: Bradford County currently rents the referenced 2017 75G Excavator – monthly rent \$3,450.00. Staff is seeking direction from the Board on its desire to continue renting or to purchase the 2017 75G Excavator.

ASSOCIATED COST(S): \$84,322.00

BUDGET LINE (G/L #): 305-95-541-64000-00 (fiscally constrained budget)

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

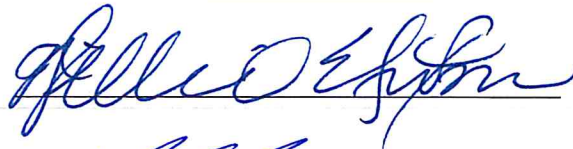
RECOMMENDED ACTION: If the Board desires to purchase the rented 2017 75G Excavator, the following motion should be made:

A motion to purchase the 2017 75G Excavator that the county currently rents with Beard Equipment Co., in the amount of \$66,055.00.

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AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19



JOHN DEERE

# BEARD EQUIPMENT CO.



JOHN DEERE

January 16, 2019

Bradford County

Beard Equipment Company appreciates the opportunity to quote this 75G Deere excavator Bradford County. We look forward to supporting any needs you may have. Listed below is our quote.

**2017 75G** equipped with cab, ac, 18" rubber track pads, 6'11" arm, 30" bucket and hydraulic thumb.  
-Deere Powertrain and hydraulic warranty (PTH) until October 2, 2021 or 4,000 hours.

Price	\$89,850
Rent applied to the price	<\$27,600>
Interest during rental	\$3,805
Rental Conversion Price	<b>\$66,055</b>
Option:	
Extend PTH until October 2, 2022 or 4000 hrs.	\$1,392
Additional attachment options:	
Quick coupler	\$4,675
EX50R-8T (50" Rotary Mower w/Blade Bar)	\$12,200
Total with extended warranty and attachments	<b>\$84,322</b>

Bradford County was invoiced 8 x \$3450 = \$27,600.

-All 8 invoices have been paid (\$27,600) and applied to reduce the selling price of the 75G.

Please call if I can do anything.

Kind regards,

Mobile, AL  
2480 E. I-65 Service Rd. N./ 36617  
251-456-1993

Pensacola, FL  
3195 W. Nine Mile Rd./ 32534  
850-476-0277

Panama City, FL  
4625 Highway 231 N./ 32402  
850-769-4844

Freeport, FL  
35 Industrial Court/ 32439  
850-835-3337

Jacksonville, FL  
6870 Philips Highway/ 32216  
904-296-5000

Lake City, FL  
2578 SE Baya Dr./ 36055  
386-752-9544

Palatka, FL  
356 N. Highway 17/ 32177  
386-325-6268



JOHN DEERE

# BEARD

EQUIPMENT CO.



JOHN DEERE

Steve Carter

**Mobile, AL**  
2480 E. I-65 Service Rd. N./ 36617  
251-456-1993

**Pensacola, FL**  
3195 W. Nine Mile Rd./ 32534  
850-476-0277

**Panama City, FL**  
4625 Highway 231 N./ 32402  
850-769-4844

**Freeport, FL**  
33 Industrial Court/ 32439  
850-835-3337

**Jacksonville, FL**  
6870 Philips Highway/ 32216  
904-296-5000

**Lake City, FL**  
2578 SE Baya Dr./ 36055  
386-752-9544

**Palatka, FL**  
356 N. Highway 17/ 32177  
386-325-6268

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 10 (C) Discuss leasing a John Deere 524L Wheel Loader. Total purchase price - \$221,850.00. Lease Option: 60 month term or 5,000 hours max -- Annual payment - \$27,840.00.

DEPARTMENT: County Manager

PURPOSE: Bradford County currently has a lease agreement with Beard Equipment Co. for two (2) 644K Wheel Loaders that is set to expire in April of 2019.

Staff has requested a proposal from Beard Equipment Co. for a new John Deere 524L Wheel Loader.

ASSOCIATED COST(S): Total purchase price - \$221,850.00.

Lease Option: 60 month term or 5,000 hours max -- Annual payment - \$27,840.00.

BUDGET LINE (G/L #): 105-29-541-44210-00

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION:

If the Board desires to enter into a lease agreement with Beard Equipment Co. the following motion should be made:

Motion to enter into a Lease Agreement with Beard Equipment Co. for one (1) John Deere 524L Wheel Loader, under a 60 month term or 5,000 hours max -- Annual payment - \$27,840.00.

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AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 2-9-19

# Dobbs Equipment LLC

2710 Falkenburg Rd. Riverview, FL 33578

**FLORIDA SHERIFFS ASSOCIATION  
FLORIDA ASSOCIATION OF COUNTIES  
2018-2019 Cab & Chassis Trucks and Other  
Fleet Equipment  
Contract Number FSA18-VEH 16.0**

Date: 1-23-2019

Page 1 of 2

**Requesting Agency** Bradford County Road Department  
**Address** 812B North Grand Street Starke, FL 32091  
**Contact Person** Mr. Brad Carter  
**FSA Specification** #33 3.0 cu.yd. Wheel Loader (Z-bar Linkage Bucket-Parallel Arm Option)

**Model** John Deere 524L **Base Price.....\$ 124,585**

**Base Options**

2019 Year Make	Auto return to dig
Diesel 6 cylinder 163 HP	Rear drawbar
Cab with A/C	Deluxe suspension seat
4 speed forward and reverse transmission	28,660 lbs operating weight
4 wheel drive	JD Link Ultimate
20.5-25 bias ply tires	3 cu.yd. bucket with BOE
FOB Starke, FL	12 month free travel time and mileage for warrantable repairs
12 month full machine warranty	

**Stated Options From Contract**

<b>Order Code</b>	<b>Description</b>	<b>Option Price</b>
JD644K	Upgrade to Min. 180 HP 4.0 cu yd wheel loader w/23.5R25 LD tires (644K 4.25)	\$ 96,215
2432	Third functions aux. hydraulics	\$ 1,899

**Stated Options .....\$ 98,114**

**Non-Stated Options @ 20% Discount from List**

<b>Order Code</b>	<b>Description</b>	<b>Option Price</b>
1211	100 AMP Alternator	List \$ 275 -20% \$ 220
1110	4 Speed Transmission	List \$ -3,900 -20% <\$- 3,120>
9111	Premium Radio w/ XM	List \$ 850 -20% \$ 680
9125	Beacon Bracket	List \$ 189 -20% \$ 151
MP4	4 cu. yd. 4 in 1 bucket less 4.25 cu.yd. GP	List \$ 8,867 -20% \$ 7,094
Extended Warranty	5 Year 5,000 hour Power Train and Hydraulic	List \$ 4,906 -20% \$ 3,923

**Total Non-Stated Options .....\$ 8,948**

Servicing Dealer

**BEARD**  
EQUIPMENT CO.

Jacksonville, FL

Steve Carter, Salesman Cell 904-769-9220 scarter@beardequipment.com



# Dobbs Equipment LLC

2710 Falkenburg Rd. Riverview, FL 33578

**FLORIDA SHERIFFS ASSOCIATION  
FLORIDA ASSOCIATION OF COUNTIES  
2018-2019 Cab & Chassis Trucks and Other  
Fleet Equipment  
Contract Number FSA18-VEH 16.0**

Date: 1-23-2019

Page 2 of 2

**Requesting Agency** Bradford County Road Department  
**Address** 812B North Grand Street Starke, FL 32091  
**Contact Person** Mr. Brad Carter  
**FSA Specification** #33 3.0 cu.yd. Wheel Loader (Z-bar Linkage Bucket-Parallel Arm Option)

**Total Base, Stated and Non-Stated Options .....\$ 231,647**

**Beard Equipment Discount.....<\$ 9,797>**

**Total Purchase Price.....\$ 221,850**

**John Deere Financial Lease Program**

60 month term or 5,000 hours max.....**Annual Payment \$ 27,840**

The Lease Payment does not include tangible property tax. If Bradford County were to bill John Deere Financial for this tax, John Deere Financial would bill this same amount back to Bradford County.



Steve Carter, Salesman Cell 904-769-9220 [scarter@beardequipment.com](mailto:scarter@beardequipment.com)

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

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AGENDA ITEM INFORMATION SHEET

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DATE: February 4, 2019

AGENDA ITEM 10 (D) Discuss leasing a John Deere 524L Wheel Loader. Total purchase price - \$221,850.00. Lease Option: 60 month term or 5,000 hours max -- Annual payment - \$25,745.00.

DEPARTMENT: County Manager

PURPOSE: Bradford County currently has a lease agreement with Beard Equipment Co. for two (2) 644K Wheel Loaders that is set to expire in April of 2019.

Staff has requested a proposal from Beard Equipment Co. for a new John Deere 524L Wheel Loader.

ASSOCIATED COST(S): Total purchase price - \$209,760.00

Lease Option: 60 month term or 5,000 hours max -- Annual payment - \$25,745.00

BUDGET LINE (G/L #): 105-29-541-44210-00

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TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION:

If the Board desires to enter into a lease agreement with Beard Equipment Co. the following motion should be made:

Motion to enter into a Lease Agreement with Beard Equipment Co. for one (1) John Deere 524L Wheel Loader, under a 60 month term or 5,000 hours max -- Annual payment - \$25,745.00.

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AGENDA ITEM APPROVAL

COUNTY ATTORNEY:



DATE: 01/29/2019

COUNTY MANAGER:



DATE: 1-29-19

# Dobbs Equipment LLC

2710 Falkenburg Rd. Riverview, FL 33578

**FLORIDA SHERIFFS ASSOCIATION  
FLORIDA ASSOCIATION OF COUNTIES  
2018-2019 Cab & Chassis Trucks and Other  
Fleet Equipment  
Contract Number FSA18-VEH 16.0**

Date: 1-23-2019

Page 1 of 2

**Requesting Agency** Bradford County Road Department  
**Address** 812B North Grand Street Starke, FL 32091  
**Contact Person** Mr. Brad Carter  
**FSA Specification** #33 3.0 cu.yd. Wheel Loader (Z-bar Linkage Bucket-Parallel Arm Option)

**Model** John Deere 524L **Base Price.....\$ 124,585**

**Base Options**

2019 Year Make	Auto return to dig
Diesel 6 cylinder 163 HP	Rear drawbar
Cab with A/C	Deluxe suspension seat
4 speed forward and reverse transmission	28,660 lbs operating weight
4 wheel drive	JD Link Ultimate
20.5-25 bias ply tires	3 cu.yd. bucket with BOE
FOB Starke, FL	12 month free travel time and mileage for warrantable repairs
12 month full machine warranty	

**Stated Options From Contract**

<b>Order Code</b>	<b>Description</b>	<b>Option Price</b>
JD644K	Upgrade to Min. 180 HP 4.0 cu yd wheel loader w/23.5R25 LD tires (644K 4.25)	\$ 96,215

**Stated Options .....\$ 96.215**

**Non-Stated Options @ 20% Discount from List**

<b>Order Code</b>	<b>Description</b>	<b>Option Price</b>
1211	100 AMP Alternator	List \$ 275 -20% \$ 220
1110	4 Speed Transmission	List \$ -3,900 -20% <\$- 3,120>
9111	Premium Radio w/ XM	List \$ 850 -20% \$ 680
9125	Beacon Bracket	List \$ 189 -20% \$ 151
Extended Warranty	5 Year 5,000 hour Power Train and Hydraulic	List \$ 4,906 -20% \$ 3,923

**Total Non-Stated Options .....\$ 1,854**

Servicing Dealer



Jacksonville, FL

Steve Carter, Salesman Cell 904-769-9220 scarter@beardequipment.com

# Dobbs Equipment LLC

2710 Falkenburg Rd. Riverview, FL 33578

**FLORIDA SHERIFFS ASSOCIATION  
FLORIDA ASSOCIATION OF COUNTIES  
2018-2019 Cab & Chassis Trucks and Other  
Fleet Equipment  
Contract Number FSA18-VEH 16.0**

Date: 1-23-2019

Page 2 of 2

**Requesting Agency** Bradford County Road Department  
**Address** 812B North Grand Street Starke, FL 32091  
**Contact Person** Mr. Brad Carter  
**FSA Specification** #33 3.0 cu.yd. Wheel Loader (Z-bar Linkage Bucket-Parallel Arm Option)

**Total Base, Stated and Non-Stated Options .....\$ 222,654**

**Beard Equipment Discount.....<\$ 12,894>**

**Total Purchase Price.....\$ 209,760**

**John Deere Financial Lease Program**

60 month term or 5,000 hours max.....**Annual Payment \$ 25,745**

The Lease Payment does not include tangible property tax. If Bradford County were to bill John Deere Financial for this tax, John Deere Financial would bill this same amount back to Bradford County.



Steve Carter, Salesman Cell 904-769-9220 [scarter@beardequipment.com](mailto:scarter@beardequipment.com)