

**BOARD OF COUNTY COMMISSIONERS  
MEETING MINUTES**

February 18, 2021  
Governor Charley E. Johns Conference Center  
1610 N. Temple Avenue  
Starke, FL 32091

**IN-PERSON AND TELEPHONIC  
(Due to COVID-19)**



Regular Scheduled Meeting  
Meeting Time 6:30 P.M.

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**PRESENT:** Commissioner District 4 - Vice-Chair Danny Riddick  
Commissioner District 1 – Carolyn Spooner  
Commissioner District 2 – Kenny Thompson  
Commissioner District 5 – Diane Andrews

**ABSENT:** Commissioner District 3 – Chair Chris Dougherty

**ALSO PRESENT:** Interim County Manager and County Attorney Will Sexton; Administrative Assistant Alyssa Winston; Chief Deputy Clerk Rachel Rhoden; Finance Director Dana Lafollette; Sheriff Gordon Smith; Fire Rescue Director Allen Parrish; Fire Rescue Chief Dylan Rogers; Public Works Director Jason Dodds; Zoning Director Randy Andrews; Ag./Extension Director and 4-H Agent Samara Purvis; Ag./Extension Family and Consumer Sciences Agent D' Alicia Straughter; Ag./Extension Horticulture Agent Luke Miller; and Emergency Management Director Lt. Brad Witt.

**CALL TO ORDER:** Vice-Chair Riddick called the meeting to order at 6:30 P.M.

**1. PUBLIC HEARING – FIRST READING OF AN ORDINANCE – RANDY ANDREWS, ZONING DIRECTOR**

**AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF MORE THAN TEN ACRES OF LAND, PURSUANT TO AN APPLICATION, R210113A, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS TO ACRE) TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE**

Mr. Andrews read the ordinance title into the record.

Vice-Chair Riddick opened the public hearing; there being no response, the public hearing was closed.

First reading - no vote required.

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**2. PUBLIC HEARING – SECOND READING OF AN ORDINANCE ([Ordinance No. 2021-01](#)) – RANDY ANDREWS, ZONING DIRECTOR**

**AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF MORE THAN TEN ACRES OF LAND, PURSUANT TO AN APPLICATION, R200918A, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM INDUSTRIAL TO RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS TO ACRE) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Andrews read the ordinance title into the record and presented the ordinance for Board consideration.

Vice-Chair Riddick opened the public hearing for comments; there being no response, the public hearing was closed.

Vice-Chair Riddick called for a MOTION. Commissioner Thompson “SO MOVED”. Commissioner Spooner SECONDED the motion.

Vice-Chair Riddick conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

THE MOTION CARRIED 4-0

**3. PUBLIC HEARING – ENACTMENT OF AN ORDINANCE ([Ordinance No. 2021-02](#)) – RANDY ANDREWS, ZONING DIRECTOR**

**AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 20-01, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM INDUSTRIAL (I) TO RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME (RSF/MH-1) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Andrews read the ordinance title into the record and presented the ordinance for Board consideration.

Vice-Chair Riddick opened the public hearing for comments; there being no response, the public hearing was closed.

Vice-Chair Riddick called for a MOTION. Commissioner Thompson “SO MOVED”. Commissioner Spooner SECONDED the motion.

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Vice-Chair Riddick conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

THE MOTION CARRIED 4-0

**4. PUBLIC HEARING – ADOPTION OF A RESOLUTION ([Resolution No. 2021-06](#)) – RANDY ANDREWS, ZONING DIRECTOR**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CLOSING AND ABANDONING A PORTION OF A DEEDED COUNTY ROAD LYING NORTH OF THE R/W OF SE 150TH STREET AND SOUTH OF THE R/W OF STATE ROAD 230 EAST, LYING IN THE NE 1/4 OF THE NW 1/4 OF SECTION 35, TOWNSHIP 6 SOUTH, RANGE 22 EAST, BRADFORD COUNTY, FLORIDA; PROVIDING DIRECTION TO STAFF; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Andrews read the resolution title into the record and presented the resolution for Board consideration.

Vice-Chair Riddick opened the public hearing; there being no response, the public hearing was closed.

Vice-Chair Riddick called for a MOTION. Commissioner Thompson “SO MOVED”. Commissioner Andrews SECONDED the motion.

Vice-Chair Riddick conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

THE MOTION CARRIED 4-0

**5. RANDY ANDREWS, ZONING DIRECTOR**

**A. APPROVAL AND ACCEPTANCE OF DEDICATION FOR [“OAKS AT KEYSTONE”](#), A MINOR SUBDIVISION LOCATED IN THE SW ¼ OF SECTION 24, TOWNSHIP 8 SOUTH, RANGE 22 EAST, BRADFORD COUNTY, FLORIDA.**

Mr. Andrews presented the Minor Subdivision for Board consideration.

Vice-Chair Riddick asked for public comments. No comments made.

Vice-Chair Riddick called for a MOTION. Commissioner Spooner MOVED for approval. Commissioner Andrews SECONDED the motion.

Vice-Chair Riddick conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

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THE MOTION CARRIED 4-0

## 6. PUBLIC COMMENTS

Vice-Chair Riddick recognized the following individuals for public comments.

- Carol Mosley ([statement read into record](#)).

Vice-Chair Riddick made the following comments:

- In response to Ms. Mosley's comments pertaining to Bradford County's Land Development Regulations (LDR) - Sections 14.6 and 14.7, appeals process, Vice-Chair Riddick asked permission of the Board to allow Mr. Sexton to contact North Central Florida Regional Planning Council (NCFRPC) and request that they revise Sections 14.6 and 14.7 of the LDR to make it more understandable.

Mr. Sexton confirmed that his office is willing to contact NCFRPC to coordinate clear language concerning the appeals portion of Sections 14.6 and 14.7 of the LDR.

There was consensus from the Board to refer this matter to NCFRPC as requested by Vice-Chair Riddick.

- Vice-Chair Riddick asked permission of the Board to allow Mr. Sexton to make a status update presentation concerning matters related to OEC (Onsite Environmental Consultants) and HPS (HPS II Enterprises). Mr. Sexton confirmed that he could be prepared to make a presentation at the next Commission Meeting – Monday, March 1, 2021.

There was consensus from the Board to hear a presentation as requested by Vice-Chair Riddick at the next Commission Meeting.

## 7. APPROVAL AND/OR ADOPTION OF [CONSENT AGENDA](#):

- A. **PAYMENT OF BILLS – REVIEWED BY COMMISSIONER RIDDICK** (The payment of bills distribution list is on file in the Finance Department of the Clerk of Courts Office).
- B. **CONSIDER APPROVAL OF: A RESOLUTION** (Resolution No. 2021-07) **OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING PROCLAMATIONS OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**
- C. **APPROVE TRANSFER OF ICGF EQUIPMENT FROM BOCC TO CITY OF LAWTEY, FLORIDA AND ACCOMPANYING LETTER FROM CHAIRMAN TO CITY OF LAWTEY, FLORIDA OUTLINING THE SAME.**
- D. **BOARD OF COUNTY COMMISSIONER MEETING MINUTES – JANUARY 21, 2021.**
- E. **BOARD OF COUNTY COMMISSIONER MEETING MINUTES – FEBRUARY 1, 2021.**
- F. **APPROVAL OF A PROCLAMATION DECLARING APRIL 2021 NATIONAL HEALTHCARE DECISIONS MONTH.**
- G. **CONSIDER APPROVAL OF: A RESOLUTION** (Resolution No. 2021-08) **OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING EXECUTION OF A STATE-FUNDED GRANT AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR THE NEW ROAD CONSTRUCTION OF SOUTHEAST 49TH AVENUE FROM SOUTHEAST 92ND STREET TO**

**COUNTY ROAD 18; PROVIDING DIRECTION TO STAFF; AND PROVIDING AN EFFECTIVE DATE.**

- H. APPROVE PROPOSAL FROM CHW, INC. FOR SITE SELECTION/DESIGN/PERMITTING – EMERGENCY OPERATIONS CENTER PROJECT – FUNDED BY DEO GRANT F0077 AND ISSUANCE OF NOTICE TO PROCEED AS WELL AS ACCOMPANYING LETTER FROM CHAIRMAN TO ROBERT WALPOLE OF CHW, INC. OUTLINING THE SAME.**
- I. APPROVE DESIGNATION OF CR 237 (FROM COUNTY LINE TO SW SR 18) ROADWAY IMPROVEMENT AS A CRITICAL CAPITAL IMPROVEMENT AND ACCOMPANYING LETTER FROM CHAIRMAN TO GREG EVANS, FDOT DISTRICT TWO SECRETARY OUTLINING THE SAME.**
- J. APPROVE DESIGNATION OF CR 21B (SE 43<sup>RD</sup> STREET TO SE 8<sup>TH</sup> AVENUE) ROADWAY IMPROVEMENT AS A CRITICAL CAPITAL IMPROVEMENT AND ACCOMPANYING LETTER FROM CHAIRMAN TO GREG EVANS, FDOT DISTRICT TWO SECRETARY OUTLINING THE SAME.**
- K. APPROVE DESIGNATION OF NW 177<sup>TH</sup> STREET (CR 229 TO SR 16) ROADWAY IMPROVEMENT AS A CRITICAL CAPITAL IMPROVEMENT AND ACCOMPANYING LETTER FROM CHAIRMAN TO GREG EVANS, FDOT DISTRICT TWO SECRETARY OUTLINING THE SAME**
- L. APPROVAL OF A PROCLAMATION DECLARING FEBRUARY 27, 2021 NATIONAL TRIO DAY.**
- M. APPROVAL OF A SUBORDINATION AGREEMENT ON SHIP REHAB FILE # 2017-7-S.**
- N. APPROVAL OF A SUBORDINATION AGREEMENT ON SHIP PURCHASE ASSISTANCE APPLICANT CREWS, C.**
- O. APPROVAL OF FDOT APPLICATION FOR FY 2025 – CR 237 (FROM COUNTY LINE TO SW SR 18).**
- P. APPROVAL OF FDOT APPLICATION FOR FY 2025 – CR 21B (SE 43<sup>RD</sup> STREET TO SE 8<sup>TH</sup> AVENUE).**
- Q. APPROVAL OF FDOT APPLICATION FOR FY 2025 – NW 177<sup>TH</sup> STREET (CR 229 TO SR 16).**

Vice-Chair Riddick called for a MOTION. Commissioner Thompson “SO MOVED”. Commissioner Andrews SECONDED a motion.

Vice-Chair Riddick conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

THE MOTION CARRIED 4-0

**8. AGRICULTURE EXTENSION DEPARTMENT – SAMARA PURVIS, EXTENSION DIRECTOR**

- A. UNIVERSITY OF FLORIDA/IFAS – BRADFORD COUNTY EXTENSION [PRESENTATION](#) – SAMARA PURVIS AND DR. ERIC SIMONNE, NORTHEAST EXTENSION DISTRICT DIRECTOR**

Mr. Sexton provided opening comments explaining the purpose of this presentation and introduced Dr. Eric Simonne to open the presentation.

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Dr. Simonne provided comments describing his role as liaison between the Board and UF/IFAS; the role of the Extension Office as providing researched information to support citizen needs; and the functions of a Live Stock Agent, a position currently vacant in Bradford County. Dr. Simmone indicated that UF is no longer under a hiring freeze and as such is prepared to partner with Bradford County in filling the vacant Live Stock Agent position, a jointly funded position - 60% (UF)/40% (Bradford County).

Dr. Simonne introduced the following Extension Agents to provide an overview of services and programs offered through the Bradford County Extension Office:

- Samara Purvis – Extension Director and 4-H Agent
- Luke Miller – Horticulture Agent
- D’Alicia Straughter – Family and Consumer Sciences Agent

In closing the presentation, Ms. Purvis provided a summary describing the responsibilities and value of a Live Stock Agent.

Commissioner Spooner made the following comments:

- Requested that the Extension Office provide assistance to a citizen interested in raising earth worms. Ms. Purvis stated that the Extension Office could assist.
- Expressed the importance of the Extension Office.
- Recognized Samar Purvis, during Black History Month, as the first African-American female Extension Director and 4-H Agent in Bradford County.

Commissioner Andrews made the following comments:

- Made known citizen calls she received concerning the vacant Live Stock Agent position.
- Thanked Extension Office staff for their hard work.
- Asked for more media coverage of programs and services offered through the Extension Office.

Commissioner Thompson and Vice-Chair thanked the Extension Agents for the services they provide.

**B. APPROVE COMMITMENT TO UF TO PARTICIPATE IN COST SHARING AGREEMENT FOR LIVESTOCK AGENT POSITION AND ACCOMPANYING [LETTER](#) FROM CHAIRMAN TO DR. SIMONNE OUTLINING THE SAME.**

Vice-Chair Riddick recognized a citizen for public comments (comments made from the audience).

Commissioner Spooner MOVED for approval. Commissioner Andrews SECONDED the motion.

Vice-Chair Riddick conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

THE MOTION CARRIED 4-0

Commissioner Andrews expressed interest in participating in the interview process of the Live Stock Agent position.

**9. INTERIM COUNTY MANAGER REPORTS – WILL SEXTON**

**10. PUBLIC WORKS REPORTS – JASON DODDS**

- Provided updates concerning cleanup efforts after recent rain events and thanked everyone involved in the cleanup process.
- Announced construction on N.E. 154th Street (a DOT grant funded project) would begin on March 15, 2021.
- Indicated that bids should be advertised in approximately two weeks on S.W. C.R. 227 (between C.R 18 and U.S 301; a DOT grant funded project).

**11. FIRE RESCUE REPORTS – ALLEN PARRISH**

- Provided information concerning submitted grants.
- Announced that as of Monday, February 15, 2021, Fire Rescue has responded to 1,000 patients in year 2021.
- Communicated days in which Fire Rescue did not have available ambulances to respond to emergency calls: December of 2020 - 15 days and January of 2021 - 20 days. Efforts are being made adjust staffing and service levels.
- Announced that the new ambulance, purchased with CARES funding, will be available for pick up during the first week in March.

Commissioner Spooner asked if vaccines are still available to seniors. Mr. Parrish stated he would inquire with the Health Department.

**12. COUNTY ATTORNEY REPORTS – WILL SEXTON.** No report.

**13. SHERIFF REPORTS – GORDON SMITH.** No report.

**14. CLERK REPORTS – DENNY THOMPSON.** No report.

**15. COMMISSIONERS COMMENTS**

Commissioner Spooner reported on the following:

- Assisted the Extension Office with a food distribution.
- Road issues and needed maintenance.
- Assisted the Regathering Group at the Church of God by Faith with food distribution.
- Met with Concerned Citizens and the City Manager to discuss submitting a grant for the RJE Gym.
- Attended a work meeting with members of the Convicted Felons Program in preparation of a job fair.
- Announced a Fish and Grits giveaway event at the Church of God by Faith on Tuesday, February 23, 2021.
- Discussed the seriousness of COVID-19.

Commissioners Thompson expressed thanks for being part of the Board and appreciation of each county department.

Commissioner Andrews reported on the following:

- Enrollment in classes at the University of Florida and Suwannee River Water Management District.
- 3-pipes.

**16. CHAIR COMMENTS**

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**17. COMMISSIONERS COMMENTS**

**ADJOURN:** There being no further business, the meeting adjourned at 7:23 P.M.

Minutes approved by BoCC at the Regular Scheduled Meeting on March 25, 2021.