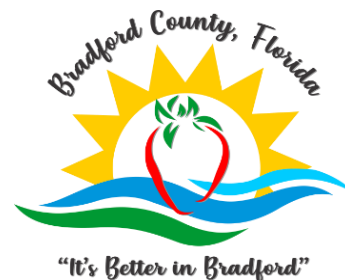


**BOARD OF COUNTY COMMISSIONERS
MEETING MINUTES**

February 1, 2021
Governor Charley E. Johns Conference Center
1610 N. Temple Avenue
Starke, FL 32091

**IN-PERSON AND TELEPHONIC
(Due to COVID-19)**



Regular Scheduled Meeting
Meeting Time 9:30 A.M.

PRESENT: Commissioner District 3 - Chair Chris Dougherty
Commissioner District 4 - Vice-Chair Danny Riddick
Commissioner District 1 – Carolyn Spooner
Commissioner District 2 – Kenny Thompson
Commissioner District 5 – Diane Andrews

ALSO PRESENT: Interim County Manager and County Attorney Will Sexton; Administrative Assistant Alyssa Winston; Chief Deputy Clerk Rachel Rhoden; Finance Director Dana LaFollette; Sheriff Gordon Smith; Fire Rescue Director Allen Parrish; and Public Works Director Jason Dodds.

CALL TO ORDER: Chair Dougherty called the meeting to order at 9:30 A.M.

1. **PUBLIC COMMENTS**

Chair Dougherty recognized the following individual(s) for public comments:

- Brad Thomas

Mr. Thomas requested funding on behalf of The Homerun Club – a group of parents who oversee the needs of the Bradford High School Boys Baseball Program. Mr. Thomas explained that due to the reconstruction of the High School football field, the boy's baseball field was relocated behind the Bradford Middle School and is in need of improvements.

Discussion ensued regarding the amount requested and available recreation funds.

Commissioner Thompson MOVED to make the item an Emergency. Commissioner Andrews SECONDED the motion.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty - Aye

THE MOTION CARRIED 5-0

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Vice-Chair Riddick MOVED to approve remaining funds in the recreation budget to fund the Homerun Club. Commissioner Thompson SECONDED the motion.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty – Aye

THE MOTION CARRIED 5-0

2. Approval and/or Adoption of Consent Agenda:

- A. Payment of bills – Reviewed by Commissioner Riddick.** (The payment of bills distribution list is on file in the Finance Department of the Clerk of Courts Office).
- B. Approval of: A RESOLUTION (Resolution No. 2021-02) OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING PROCLAMATIONS OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**
- C. Approval of State EMS Matching Grant Application for Cardiac Monitors/Defibrillators.**
- D. Approval of State EMS Matching Grant Application for a Quick Response Vehicle.**
- E. Request to refer delinquent EMS accounts in the amount of \$220,921.61 to National Recovery Agency for further collection efforts.**
- F. Approval of Change Order No. 1 on CDBG Demo/Replacement Unit No. 16-4 in an amount not to exceed \$12,280.00 for a new septic system and drain field.**
- G. Approval of Change Order No. 1 on CDBG Demo/Replacement Unit No. 16-8 in an amount not to exceed \$11,217.00 for a new septic system and drain field.**
- H. Approval of Change Order No. 1 on CDBG Demo/Replacement Unit No. 16-11 in an amount not to exceed \$10,617.00 for a new septic system and drain field.**
- I. Approve request to State of Florida, Division of Emergency Management (North Highland) for Florida CARES Act Local Government Program extension through June 30, 2021 (submitted January 22, 2021); together with an accompanying, revised Bradford County, Florida – CARES Act Local Government Spending Plan so as to allow for the submission of additional Fire-Rescue Payroll for CARES reimbursement.**
- J. Approve Final Order (stipulated) between Paul Still, Petitioner, and the Suwannee River Water Management District and the Board of County Commissioners of Bradford County, Florida, Respondents regarding ERP-007-233697-2 (DOAH Case Number 20-0091).**
- K. Board of County Commissioner Meeting Minutes – January 11, 2021.**

Commissioner Thompson MOVED to approve the Consent Agenda. Vice-Chair Riddick SECONDED the motion.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty - Aye

THE MOTION CARRIED 5-0

3. Bradford County Tourist Development Council – Pam Whittle, President/CEO North Florida Regional Chamber of Commerce

Chair Dougherty recognized Pam Whittle, who presented a [Bradford County Tourist Development Council expenditure request](#).

- A. Permission to pay an invoice from Airstream Ventures/CL Southeast, in the amount of \$2,500.00 (to be paid from TDC funds) for advertisement of ACL Southeast – April Regional hosted at the Bradford County Fairgrounds April 10-11, 2021.**

Commissioner Spooner MOVED to approve payment, through TDC funds, of an invoice made payable to Airstream Ventures/ACL Southeast, in the amount of \$2,500.00. Commissioner Andrews SECONDED the motion.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty - Aye

THE MOTION CARRIED 5-0

Ms. Whittle announced that the Annual Chamber Membership Meeting for Saturday, February 6, 2021 is cancelled.

Commissioner Spooner inquired if the League of Cities is still planning to meet at the Governor Charley E. Johns Conference Center. Ms. Whittle confirmed the meeting schedule.

4. Interim County Manager Reports – Will Sexton

A. Discussion of County Manager Position

Chair Dougherty inquired of the Board on whether they still want to move forward with advertising the County Manager position.

Lengthy discussion ensued regarding advertisement of the County Manager position. Commissioner Andrews and Commissioner Spooner expressed a desire to move forward with advertisement, while Chair Dougherty, Vice-Chair Riddick and Commissioner Thompson expressed a desire to hold-off.

Vice-Chair Riddick inquired about research collected by Mr. Sexton from the Florida Association of Counties (FAC) concerning the County Manager position. Mr. Sexton reported that FAC recommended contacting Michele Lieberman who is the current President of FAC Managers and who is the County Manager in Alachua County to offer a presentation. Ms. Lieberman's soonest availability to meet with Mr. Sexton is February 15, 2021. Mr. Sexton received a recommendation from FAC to also contact retired County Manager Dale Williams and Chris Holly to make a presentation.

Commissioner Spooner MOVED to schedule a presentation on February 18, 2021, if that date is not possible than the first meeting in March. Commissioner Andrews SECONDED the motion.

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Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Nay

Commissioner Andrews: Aye

Vice-Chair Riddick: Nay

Chair Dougherty - Nay

THE MOTION FAILS: 3/2, with Chair Dougherty, Vice-Chair Riddick, and Commissioner Thompson dissenting.

Chair Dougherty proposed that discussion of the County Manager position be continued to April 5, 2021.

Vice Chair Riddick MOVED to continue the discussion on April 5, 2021. Commissioner Thompson SECONDED the motion.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Nay

Commissioner Thompson: Aye

Commissioner Andrews: Nay

Vice-Chair Riddick: Aye

Chair Dougherty - Aye

THE MOTION CARRIES: 3/2, with Commissioners Spooner and Andrews dissenting.

B. Strategic Planning Workshop

No discussion.

C. Approve award of contract to Scherer Construction for Heilbronn Springs Fire Station 40 Renovation/Addition and authorize the County Manager to enter negotiations with Scherer Construction for a Part 1 Design Build Contract with regard to the same.

Mr. Sexton reported that this item is in response to a request for proposals (RFP) that the County's consultant CHW managed. A committee assembled by CHW, including Chief Dylan Rodgers, Chief Ben Carter, and Fire Marshal Chris Cooksey from the Fire Rescue Department, ranked the proposals and selected Scherer Construction as the most qualified of the applicants.

Vice-Chair Riddick questioned the evaluation process of submitted proposals. He requested that the RFP be revised and to keep business local.

Commissioner Spooner made comments expressing satisfaction of the committee's review process and recommendation.

Commissioner Andrews asked whether a stipulation could be included in the contract that local businesses be utilized. Mr. Sexton advised that such a stipulation could disrupt the sealed bid proposals because the bids may include outside vendors.

Commissioner Spooner MOVED to approve Scherer Construction as the selected firm for the contract. Commissioner Thompson SECONDED the motion.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Nay

Chair Dougherty - Aye

THE MOTION CARRIED 4-1, with Vice-Chair Riddick dissenting.

5. Public Works Reports – Jason Dodds

- Recognized Debbie Wallace (not present) for her years of service and her recent retirement.
- Report of repairs to well and septic system at Theresa - Station 20.
 - Chair Dougherty asked if a new well would be required. Mr. Dodds confirmed that it would.

Commissioner Spooner cited a low hanging Florida Power and Light (FPL) wire that needs attention.

- Mr. Dodds stated he would forward the issue again to FPL.

6. Fire Rescue Reports – Allen Parrish

- Thanked the Public Works Department for work performed at Theresa - Station 20.
- Presented a [5-year plan](#) for the Fire Rescue Department.
 - Commissioner Spooner commented that the process of creating a 5-year plan, as presented, is the same process she would like to begin during a strategic planning workshop.
 - Commissioner Andrews commended the document.
 - Chair Dougherty commended Mr. Parrish's planning efforts.
- Requested consideration in adjusting the current grant approval process (1. Permission to apply; 2. Approval of application; and 3. Approval of grant award).
 - Mr. Sexton responded that the process of approving grants in this manner has been in place for as long as he can remember. He advised that the process could be streamlined.
 - Chair Dougherty directed staff to move forward with the AFG grants and to streamline the grant approval process.

7. County Attorney Reports – Will Sexton. None.

8. Sheriff Reports – Gordon Smith. None.

9. Clerk Reports – Denny Thompson. None.

10. Commissioners Comments

Commissioner Spooner made the following comments:

- Asked the Board to consider moving forward with a strategic planning workshop in early March.
- Thanked Mr. Dodds for district ride-along on January 19, 2021, and noted pending issue to be resolved with FPL.
- Assisted with food distribution at RJE Center on January 20, 2021.
- Assisted with food distribution through Church of God by Faith on January 26, 2021.
- Met with the Sheriff and City representatives to discuss crime prevention measures.

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- Expressed interest in a community wide cleanup.
- Forgotten Felons Program.
- RJE gym renovations and City of Lawtey recreation on Middleburg Road.
- Funeral service information for Inez Diggs.
- Recognized the month of February as Black History Month and several prominent Black citizens of Bradford County.

Chair Dougherty reported positive feedback on the Health Department and its response to COVID-19.

Mr. Sexton made the following announcements:

- The 2021 Rural Counties Day event is canceled.
- The February 18, 2021 County Commission Meeting will held at the Courthouse – Commission Meeting Room.
- A Planning and Zoning meeting is scheduled for February 18, 2021 at 6:00 P.M. at the Courthouse – Commission Meeting Room.

ADJOURN: There being no further business, the meeting adjourned at 10:44 A.M.

Minutes approved by BoCC at the Regular Scheduled Meeting on February 18, 2021.