

BOARD OF COUNTY COMMISSIONERS OF BRADFORD, COUNTY

December 16, 2021

6:30 P.M.

Bradford County Courthouse
945 North Temple Avenue
Starke, Florida 32091

MEETING MINUTES

PRESENT: Commissioner District 3 – Chair Joseph C. Dougherty
Commissioner District 5 – Vice Chair Diane Andrews
Commissioner District 1 – Carolyn Spooner
Commissioner District 2 – Kenny Thompson
Commissioner District 4 – Commissioner Danny Riddick

STAFF MEMBERS IN ATTENDANCE: County Manager/County Attorney Will Sexton; Chief Deputy Clerk Rachel Rhoden; Sheriff Gordon Smith; Emergency Medical Services Rescue Chief Dylan Rodgers; Fire Chief Ben Carter; Zoning Director Randy Andrew; and Public Works Director Jason Dodds.

CALL TO ORDER: Chair Dougherty called the meeting to order at 6:30 P.M.

1. PUBLIC HEARING – SECOND READING OF AN ORDINANCE ([Ordinance No. 2021-22](#)) – RANDY ANDREWS, ZONING DIRECTOR:

A. AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN; RELATING TO AN AMENDMENT TO THE TEXT OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, PURSUANT TO AN APPLICATION, CPA 21-01, BY THE BOARD OF COUNTY COMMISSIONERS.

Chair Dougherty recognized Mr. Andrews, who read the title of the ordinance – second reading.

Chair Dougherty opened the public hearing and recognized, from the audience, a citizen (Kate Ellison) who inquired into the purpose of the ordinance as presented. Mr. Sexton responded that the state required that all counties amend their comprehensive plan to include policies that protect property owner rights.

There being no more public comments, the public hearing was closed.

IT WAS MOVED BY COMMISSIONER SPOONER AND SECONDED BY VICE-CHAIR ANDREWS TO APPROVE THE ORDINANCE AS READ.

DISCUSSION: No discussion.

Chair Dougherty Conducted a Roll-Call Vote:

Chair Dougherty: Aye
Vice Chair Diane Andrews: Aye
Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Riddick: Aye

THE MOTION CARRIED 5-0

2. PUBLIC COMMENTS. No comments.

3. ZONING REPORTS – RANDY ANDREWS, ZONING DIRECTOR

A. APPROVAL AND ACCEPTANCE OF DEDICATION OF “ROSEWOOD” A MINOR SUBDIVISION LOCATED IN THE S.E. ¼ OF SECTION 24, TOWNSHIP 7 SOUTH, RANGE 21 EAST, BRADFORD COUNTY, FLORIDA.

Mr. Andrews presented an application for a minor subdivision from Ed Rose for Board consideration and stated the following information concerning the application:

- Proposed minor subdivision is located north of the intersection at C.R. 18 and S.R. 301, in Hampton.
- Proposal includes 7 lots that are primarily 1 acre each; some lots are just under 1 acre.
- Parcel is zoned residential single family mobile home 1.
- Proposed lots are at least 100 feet in width.
- Proposal meets the county’s Land Development Regulations.

DISCUSSION (Discussion took place prior to the Chair calling for a motion and a second):

- Type of mobile homes to be installed.
- FDOT review of proposal.
- Goal for the subdivision is to qualify tenants to become owners.
- Homeowner’s association fees to address road maintenance.
- Expressed concerns regarding ownership of the proposed road and future maintenance.
- Recommended that lots be constructed 2 feet above the road.
- Water flow through subdivision.
- Plans for the property located behind proposed subdivision.
- Tree falling over a fence located on a separate piece of property.
- Loaning process through banks.

Mr. Sexton advised the Board that staff could edit the draft plat minor subdivision drawing to make it clear that any roadways contained in the proposed subdivision are private and not county maintained. There was no Board objection expressed to Mr. Sexton’s recommendation.

IT WAS MOVED BY COMMISSIONER SPOONER AND SECONDED BY CHAIR DOUGHERTY TO APPROVE AND ACCEPT A DEDICATION OF “ROSEWOOD” A MINOR SUBDIVISION.

Chair Dougherty asked if there was more discussion needed before voting. No further discussion took place.

Chair Dougherty Conducted a Roll-Call Vote:

Chair Dougherty: Aye
Vice Chair Diane Andrews: Aye
Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Riddick: Aye

THE MOTION CARRIED 5-0

4. APPROVAL OF CONSENT AGENDA ITEMS:

- A. **APPROVAL OF**: REFERRAL OF DELINQUENT EMS ACCOUNTS IN THE AMOUNT OF \$126,214.16 TO NATIONAL RECOVERY AGENCY FOR FURTHER COLLECTION EFFORTS.
- B. **APPROVAL OF**: SURPLUS PROPERTY INVENTORY LIST (DESIGNATION OF CERTAIN PROPERTY AS SURPLUS).
- C. **APPROVAL OF**: LETTER OF AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND HUMANA MEDICAL PLAN, INC. FOR PARTICIPATION IN SECTION 438.6 COMPENSATION/REIMBURSEMENT PROGRAM.
- D. **APPROVAL OF**: LETTER OF AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND FLORIDA COMMUNITY CARE, LLC FOR PARTICIPATION IN SECTION 438.6 COMPENSATION/REIMBURSEMENT PROGRAM.
- E. **APPROVAL OF**: LETTER OF AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND SUNSHINE STATE HEALTH PLAN, INC. (I.E. STAYWELL, WELLCARE) FOR PARTICIPATION IN SECTION 438.6 COMPENSATION/REIMBURSEMENT PROGRAM.
- F. **APPROVAL OF**: LETTER OF AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND SIMPLY HEALTHCARE PLANS, INC. D/B/A CLEAR HEALTH ALLIANCE FOR PARTICIPATION IN SECTION 438.6 COMPENSATION/REIMBURSEMENT PROGRAM.

IT WAS MOVED BY COMMISSIONER RIDDICK AND SECONDED BY COMMISSIONER THOMPSON TO APPROVE THE CONSENT AGENDA.

DISCUSSION: No discussion.

Chair Dougherty Conducted a Roll-Call Vote:

Chair Dougherty: Aye
Vice Chair Andrews - Aye
Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Riddick - Aye

THE MOTION CARRIED 5-0

5. COUNTY ATTORNEY REPORTS – WILLIAM E. SEXTON, COUNTY ATTORNEY

A. BOARD CONSIDERATION OF PURCHASES IN EXCESS OF \$2,500.00.

Mr. Sexton advised that there is one purchase he approved in excess of \$2,500.00 that Public Works Director Jason Dodds will discuss under his reports.

B. REPORT AND UPDATE ON PENDING MATTERS.

i. FINALIZE INPUT ON STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (DOT) GRANT PROJECTS FOR 2026 CYCLE.

Mr. Sexton sought direction from the Board on road projects to submit to DOT for its 2026 cycle. Mr. Sexton provided the Board with a list of road projects that were submitted in previous years that did get approved for DOT funding. Mr. Sexton advised that DOT has shared in the past that it may be beneficial to continue resubmitting the same projects that warrant consideration.

Mr. Sexton and Mr. Dodds both recommended resubmitting the listed road projects because they meet DOT criteria based on review from the county's consultant.

DISCUSSION (Discussion took place prior to the Chair calling for a motion and a second)

- Number of times the previously submitted road projects have been submitted to DOT for funding.
- Interest in paving N.E. 227 to Carter Road; N.E. 173rd St. to N.E. 12th Ave.; N.E. 19th lane; C.R. 225 in Lawtey; and Strawberry Acres through other funding sources.
- Elements of dirt roads that make them low priority for DOT consideration.
- DOT right-of-way requirements.
- Use of SCRAP, SCOP and CIGP funds.
- DOT allocation of funding to counties; uptick in future DOT funded projects for Bradford County

IT WAS MOVED BY VICE CHAIR ANDREWS AND SECONDED BY COMMISSIONER RIDDICK TO APPROVE AND SUBMIT THE THREE PROJECTS AS LISTED AND AS DISCUSSED.

Chair Dougherty asked if there was more discussion needed before voting. No further discussion took place.

Chair Dougherty Conducted a Roll-Call Vote:

Chair Dougherty: Aye

Vice Chair Andrews - Aye

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Riddick - Aye

THE MOTION CARRIED 5-0

ii. DESIGNATION BY BOARD OF COUNTY COMMISSIONERS OF CITIZEN REPRESENTATIVE ON VALUE ADJUSTMENT BOARD (VAB) FOR 2022.

Mr. Sexton asked the Board for one citizen recommendation to serve on the VAB for 2022.

DISCUSSION:

- Current VAB representation

IT WAS THE CONSENSUS OF THE BOARD TO KEEP THE CURRENT VAB MEMBERSHIP.

iii. DESIGNATION BY BOARD OF COMMISSIONERS OF MEMBERSHIP FOR LOCAL TECHNOLOGY PLANNING TEAM.

Mr. Sexton sought direction from the Board on citizen appointments to serve on a Local Technology Planning Team. Mr. Sexton advised that the purpose of this team is to try and identify and report back to the state Bradford County's deficiencies with respect to broadband.

DISCUSSION:

- Team members; background/skills requirements.
- Entities to serve on team.
- Potential for future funding to become available to address broadband.
- Alachua County broadband infrastructure plans; working with surrounding counties to connect broadband infrastructure.

Mr. Sexton stated that he would, once again, provide the Board with the Local Technology Planning Team template and will place the matter on the agenda for January 3, 2022.

iv. UPDATE ON REDISTRICTING.

Mr. Sexton sought direction from the Board on how they would like to proceed with redistricting based on options previously presented.

DISCUSSION:

- Expressed interest and concerns in moving forward with the redistricting option that only impacts districts 1 and 3.
- Expressed interest in taking more time to evaluate the boundaries with in-house; pull numbers from each district.
- Involve School Board.
- Citizen participation in the 2010 redistricting process.
- Law provides that you may only make adjustments to boundaries in odd numbered years.
- Consultant is not recommended.
- Incorporate emergency response map.
- Federal compliance requirements.

IT WAS THE CONSENSUS OF THE BOARD TO TAKE ADDITIONAL TIME TO ASSESS OPTIONS THAT WOULD: 1) KEEP DISTRICT 1 OVER 50% MINORITY; AND 2) EQUALIZE THE SIZE OF DISTRICTS.

6. PUBLIC WORKS REPORTS – JASON DODDS, PUBLIC WORKS DIRECTOR

Mr. Sexton informed the board that he approved the engagement of a contractor - Stable Soils to make emergency repairs to a bridge in District 5 that was identified by FDOT as deficient. Mr. Sexton advised that the Public Works Department will perform repairs needed above the water surface and that Stable Soils will address repairs needed below the water surface.

Mr. Dodds advised that the estimated amount for repairs is \$5,500.00 - \$6,000.00. Mr. Dodds confirmed that the bridge will remain open while repairs are made sometime after January 1, 2022.

DISCUSSION:

- Road maintenance needed along a road off Edwards Road. The road starts as a private road and turns into a county road.
- Maintenance request from Mr. Broom in Graham.

7. FIRE RESCUE REPORTS – ALLEN PARRISH, FIRE RESCUE DIRECTOR

Mr. Carter reported on the following:

- Fire Rescue received its Jaws of Life equipment.
- Provided clarification from his December 6, 2021 report concerning the SAFER grant.
- Fire Rescue passed its state inspection with no deficiencies.

DISCUSSION:

- SAFER grant.

8. SHERIFF REPORTS – GORDON SMITH, SHERIFF

Sheriff Smith reported on the following:

- Recognized various safety partners for assistance during a storm event that involved a tornado.
- Plans to reduce the speed limit along a curved section of C.R. 21-B from 45 MPH to 35 MPH.
- Plans to create new telecommunication options; exploring no-match grant opportunities.

DISCUSSION:

- Speed limit along a curved section of C.R. 21-B.

9. CLERK REPORTS – DENNY THOMPSON, CLERK OF COURT – No reports.

10. COMMISSIONERS COMMENTS

COMMISSIONER SPOONER:

- Compliments to the City of Starke, North Florida Regional Chamber of Commerce, and business community for coordinating the Christmas parade in the City of Starke.
- Lawtey Christmas parade is scheduled for Saturday, December 18, 2021 at 10:00 A.M.
- Encouraged setting aside time for a strategic planning workshop.
- Encouraged placement of the county's mission, vision and values statement on the county website and administrative board.
- SHIP funds; failed septic systems.

DISCUSSION:

- Strategic planning; potential funding from North Central Florida Regional Planning Council for future project plans.

THE BOARD WAS IN CONSENSUS TO DISCUSS STRATEGIC PLANNING DURING THE JANUARY 3, 2022 BOARD MEETING AND, IF NEEDED, DURING THE JANUARY 20, 2022 BOARD MEETING.

VICE CHAIR ANDREWS:

- Interest in hiring a grant writer - split salary with interested partners.
 - Mr. Sexton cautioned the Board that more grants will require additional compliance requirements of county staff.
- Partnership from the County to utilize available funds to replace the City of Starke's artificial Christmas tree for next year.

11. CHAIRMAN COMMENTS

- Strategic planning; focus on infrastructure.
- Holiday schedule.
- Economic Development in Columbia County.

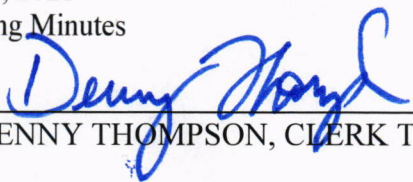
ADJOURN: There being no further business, the meeting adjourned at 8:31 P.M.

BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA

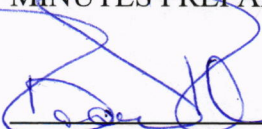


DIANE ANDREWS, VICE-CHAIRWOMAN

December 16, 2021
BoCC Meeting Minutes

ATTEST: 
DENNY THOMPSON, CLERK TO THE BOARD

MINUTES PREPARED BY:


RACHEL RHODEN, CHIEF DEPUTY CLERK

Minutes approved by the BOCC during a scheduled meeting on 01-20-2022