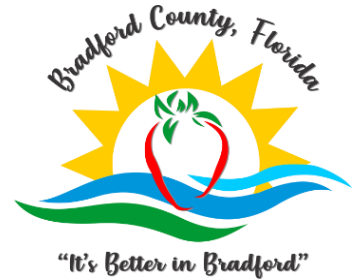


**BOARD OF COUNTY COMMISSIONERS
MEETING MINUTES**

November 19, 2020
Gov. Charley E. Johns Conference Center
1610 N. Temple Avenue
Starke, FL 32091

**IN-PERSON AND TELEPHONIC
(Due to COVID-19)**



Regular Scheduled Meeting
6:30 p.m.

PRESENT: Commissioner District 3 - Chair Chris Dougherty
Commissioner District 4 - Vice-Chair Danny Riddick
Commissioner District 1 - Carolyn Spooner
Commissioner District 2 - Kenny Thompson
Commissioner District 5 - Diane Andrews

ALSO PRESENT: Rachel Rhoden, County Manager; Will Sexton, County Attorney; Alyssa Winston, Administrative Assistant; Ray Norman, Clerk of Courts; Dana LaFollette, Accountant, Finance Department; Marlene Stafford, Deputy Clerk; Mark Crawford, Press; Allen Parrish, Fire Rescue Director; Ben Riggs, Systems Administrator; and Ben Carter, Fire Division Chief.

CALL TO ORDER: Chair Dougherty called the meeting to order at 6:36 p.m.

1. SWEARING IN OF COUNTY COMMISSIONERS—Honorable Judge Tatum Davis:

- **Newly Elected Commissioners Carolyn Spooner, District I and Commissioner Diane Andrews, District V**
- **New Term of Office for Commissioner Chris Dougherty, District III**

The Honorable Judge D. Tatum Davis, County Court Judge, administered the oath of office required by Article II, Section 5(b) of the *Constitution of the State of Florida* to County Commissioners Diane Andrews, Joseph C. Dougherty and Carolyn Spooner.

2. BOARD REORGANIZATION:

A. ELECT NEW CHAIR

Chair Dougherty called for nominations for 2021 Chair.

Commissioner Riddick NOMINATED Commissioner Dougherty. Commissioner Thompson SECONDED the nomination. There being no further nominations, nominations were closed.

Chair Dougherty conducted a roll-call vote of those Commissioners in favor of the motion:

Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Andrews: Aye
Commissioner Riddick: Aye

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Commissioner Dougherty: Aye
*The **NOMINATION CARRIED 5-0.***

B. ELECT NEW VICE-CHAIR

Chair Dougherty called for nominations for 2021 Vice-Chair.

Commissioner Thompson NOMINATED Commissioner Riddick. Commissioner Andrews SECONDED the nomination. There being no further nominations, the nominations were closed.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Commissioner Riddick: Aye

Chair Dougherty: Aye

*The **NOMINATION CARRIED 5-0.***

3. PUBLIC HEARING – FIRST READING OF AN ORDINANCE – LAND USE AMENDMENT APPLICATION NO. R200918A (School Board of Bradford County, Florida)—Randy Andrews, Zoning Director:

Chair Dougherty recognized Mr. Andrews, who read the title of the ordinance into the record for the First Reading of the proposed ordinance.

Chair Dougherty opened the public hearing. There being no response, the public hearing was closed.

3.(A). EMERGENCY ITEM – PUBLIC HEARING – ADOPTION OF A RESOLUTION TO CLOSE AND ABANDON AN EASEMENT FOR WORKING CANAL—Randy Andrews, Zoning Director:

Mr. Andrews read the title of the resolution proposing to abandon and close an easement for a working canal in Seminole Ridge Unit Two.

*Vice-Chair Riddick **MOVED to declare an emergency to consider the item.** Commissioner Andrews **SECONDED the motion.***

Chair Dougherty opened the public hearing.

Mr. Andrews responded to a question posed by Mr. Milton Sumpter, Jr., regarding the location of the easement in question.

There being no further public input, the public hearing was closed.

Chair Dougherty conducted a roll-call vote on the **MOTION to declare an emergency.**

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

Commissioner Thompson ***MOVED to adopt the Resolution.*** Vice-Chair Riddick ***SECONDED the motion.***

Chair Dougherty opened the public hearing. There being no response, the public hearing was closed.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-48\)](#)

4. PUBLIC COMMENTS:

Call-In Participants: The following individuals presented comments on the subject matter(s) noted:

CAROL MOSLEY:

- Welcomed the new Commissioners
- Government in the Sunshine
- Fiscal Responsibility

PAUL STILL:

- North Florida Regional Planning Council background on mining Land Development Regulations and the LDR in general.
- Lake Sampson Boat Ramp Project – Property donated to the Bentons.
- Taking over S.W. 137th

5. APPROVAL AND/OR ADOPTION OF CONSENT AGENDA:

- A. PAYMENT OF BILLS—Reviewed by Chair Dougherty** (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)
- B. RESOLUTION CONFIRMING PROCLAMATIONS OF A LOCAL STATE OF EMERGENCY**
([Resolution No. 2020-49](#))
- C. STATE AID TO LIBRARIES GRANT APPLICATION—CERTIFICATION OF HOURS, FREE LIBRARY SERVICE AND ACCESS TO MATERIALS**
- D. STATE AID TO LIBRARIES GRANT AGREEMENT BETWEEN THE STATE OF FLORIDA AND BRADFORD COUNTY BoCC FOR AND ON BEHALF OF BRADFORD COUNTY PUBLIC LIBRARY**
- E. LETTER OF SUPPORT FOR THE NORTH FLORIDA ECONOMIC DEVELOPMENT PARTNERSHIP’S (NFEDP) 2021 REGIONAL RURAL DEVELOPMENT GRANT APPLICATION TO BE SUBMITTED TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO)**
- F. MINUTES OF REGULAR SCHEDULED MEETING OF OCTOBER 15, 2020**
- G. APPROVE QUOTE FROM SMARTSAFETY SOFTWARE FOR BRADFORD COUNTY SHERIFF’S OFFICE FOR 40 LICENSES IN THE AMOUNT OF \$10,360.00. ANNUAL MAINTENANCE AFTER THE FIRST 12 MONTHS IS \$2,072.00 (IGCF APPROVED 11-04-2020)**
- H. APPROVE QUOTE FROM SMARTCOP FOR SQL SERVER & APP SERVER MITIGATION IN THE AMOUNT OF \$4,000.00 (IGCF APPROVED 11-04-2020)**
- I. APPROVE SUBORDINATION AGREEMENT ON SHIP PURCHASE ASSISTANCE FILE #2017-5-S.**
- J. PERMISSION TO ADVERTISE A REQUEST FOR PROPOSALS FOR ROADWAY STRIPING AND MARKING OF COUNTY ROADWAYS AND PARKING LOTS**
- K. PERMISSION TO ADVERTISE A REQUEST FOR PROPOSALS FOR ASPHALT PAVING SERVICES FOR COUNTY ROADWAYS AND PARKING LOTS**
- L. PERMISSION TO ADVERTISE A REQUEST FOR PROPOSALS FOR TREE TRIMMING SERVICES FOR TREES LOCATED ON COUNTY PROPERTY**
- M. PERMISSION TO ADVERTISE A REQUEST FOR PROPOSALS FOR AUCTIONEERING SERVICES OF COUNTY SURPLUS PROPERTY**

Chair Dougherty announced the **REMOVAL OF ITEM “G”**.

*Commissioner Spooner **MOVED to approve the [Consent Agenda](#) with the removal of Item “G”.***
*Commissioner Thompson **SECONDED the motion.***

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Andrews: Aye
Vice-Chair Riddick: Aye
Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

6. COUNTY ATTORNEY REPORTS—Will Sexton: None.

7. COUNTY MANAGER REPORTS—Rachel Rhoden:

A. REQUEST BOARD INTEREST TO SERVE ON VARIOUS BOARDS/COMMITTEES FOR CALENDAR YEAR 2021

There was a lengthy review of the [list of Boards and Committees](#) on which Commissioners are to serve. Ms. Rhoden solicited volunteers from the Commissioners to serve on each board. During the review, each Commissioner expressed their desire to serve on the various Boards/Committees. (A list was compiled and presented for formal approval at the December 7, 2020 Regular Meeting.)

B. BOARD APPROVAL OF HOLIDAY SCHEDULE FOR CALENDAR YEAR 2021

There was review and discussion of the [proposed 2021 Holiday Schedule](#). (A list was compiled and presented for formal approval at the December 7, 2020 Regular Meeting.)

C. BOARD APPROVAL OF COMMISSION MEETING DATES FOR CALENDAR YEAR 2020

There was review and discussion of [the proposed 2021 Commission Meeting Dates](#). As there was a conflict with an approved holiday, there was a consensus to cancel both the July 5 and September 6 Regular Meetings. (A list was compiled and presented for formal approval at the December 7, 2020 Regular Meeting.)

D. SEEK DIRECTION FROM THE BOARD ON WHETHER TO APPROVE OR DENY A REQUEST MADE ON OCTOBER 15, 2020 BY TOMMY CROSBY ON BEHALF OF THE BRADFORD COUNTY FAIR ASSOCIATION FOR ADDITIONAL CARES FUNDING IN AN AMOUNT JUST UNDER \$50,000.00

Ms. Rhoden asked for direction from the Board [as outlined above](#). She gave a brief update on the status of the CARES funding program for Bradford County.

At the request of Chair Dougherty and for the benefit of the new commissioners, Mr. Tommy Crosby presented [the request](#) again.

Chair Dougherty presented comments in favor of approving the request.

Mr. Crosby briefly reported on future plans for continued improvements and expansion of the facilities.

Commissioner Spooner presented comments regarding setting a precedence for other agencies or businesses in need of the same consideration.

Ms. Rhoden advised that there are critical deadlines to meet in order to finalize documentation to wrap up the CARES Program. Based on the critical deadlines, Ms. Rhoden did not recommend approving any other requests after the one currently before the Board.

Responding to inquiry by Commissioner Spooner regarding additional county needs that would qualify for CARES, Ms. Rhoden stated that there could be an opportunity between now and December 30th where needs may arise. However, there would be funding available made possible by the reimbursement of the public health and safety personnel salaries.

Commissioner Andrews *MOVED to approve the request from the Braford County Fair Association in the amount of \$48,000.00.* Commissioner Thompson *SECONDED the motion.*

Vice-Chair Riddick presented comments supporting the request.

Chair Dougherty added that there have been discussions between event planners and TDC to bring more events to the fair grounds. Board members were encouraged to contact either Mr. Crosby, Ms. Whittle or Mr. Woodruff with any event ideas.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

In response to inquiry by Ms. Rhoden, there was a consensus to conduct the December 7th and December 17th Regular Scheduled Meetings back in the County Commission Chambers.

8. SHERIFF REPORTS—Sheriff Smith: None.

9. CLERK REPORTS—Clerk Norman:

**A. BUDGET AMENDMENT AND RESOLUTIONS TO CLOSE OUT FISCAL-YEAR 2019-2020—
Dana LaFollette:**

Clerk Norman advised that Ms. LaFollette would be presenting the budget amendments and resolutions. He apologized for not getting the items on the agenda before it was published.

Ms. LaFollette requested a motion to declare an emergency to consider the items presented.

*Vice-Chair Riddick **MOVED to declare an emergency to consider the budget amendments and associated resolutions as an emergency.** Commissioner Thompson **SECONDED** the motion.*

Chair Dougherty called for public comments.

Mr. Paul Still presented comments relative to emergency items.

Chair Dougherty conducted a roll-call vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

Ms. LaFollette presented Budget Amendments and Resolutions for the 2018-2019 year-end as follows:

Budget Amendments (12 pages of line item amendments within the same fund/department.)

*Commissioner Thompson **MOVED to adopt the budget amendments as presented.***

*Commissioner Andrews **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

Budget Resolutions for Unanticipated Revenue:

Ms. LaFollette explained the need for each resolution and read each resolution by title.

--GENERAL FUND - \$28,761.12 (FBIP Grant-Lake Sampson Cypress Run Boat Ramp)

*Vice-Chair Riddick **MOVED to approve the resolution as read.** Commissioner Andrews **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Andrews: Aye
Vice-Chair Riddick: Aye
Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-50\)](#)

--GENERAL FUND - \$69,838.00 (SOE CARES Funding Grant)

*Commissioner Thompson **MOVED to approve the resolution as read.** Commissioner Spooner **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Andrews: Aye
Vice-Chair Riddick: Aye
Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-51\)](#)

--GENERAL FUND - \$19,981.32 (Federal HAVA Grant)

*Commissioner Spooner **MOVED to approve the resolution as read.** Vice-Chair Riddick **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Andrews: Aye
Vice-Chair Riddick: Aye
Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-52\)](#)

--GENERAL FUND - \$49,372.49 (DEO Envir Assessment Grant)

*Vice-Chair Riddick **MOVED to approve the resolution as read.** Commissioner Thompson **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Andrews: Aye
Vice-Chair Riddick: Aye
Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-53\)](#)

--CARES FUND - \$1,175,075.00 (CARES Funding Grant)

*Commissioner Spooner **MOVED to approve the resolution as read.** Commissioner Riddick **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye
Commissioner Thompson: Aye
Commissioner Andrews: Aye
Vice-Chair Riddick: Aye
Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-54\)](#)

--CARES HOUSING FUND - \$240,768.00 (CARES Housing Grant)

*Commissioner Spooner **MOVED to approve the resolution as read.** Commissioner Andrews **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-55\)](#)

EMERGENCY MEDICAL SERVICES FUND - \$55,046.39 (EMS CARES Act Award)

*Commissioner Andrews **MOVED to approve the resolution as read.** Commissioner Spooner **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-56\)](#)

--EMS FUND - \$303,324.11 (EMT Ambulance Service Fee)

*Commissioner Thompson **MOVED to approve the resolution as read.** Commissioner Riddick **SECONDED** the motion.*

Chair Dougherty called for public comments; there were none.

Chair Dougherty conducted a roll-call vote.

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice-Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0.

[\(Resolution No. 2020-57\)](#)

10. COMMISSIONERS' COMMENTS:

Vice-Chair Riddick presented comments on the following:

- Expressed appreciation to the Board for the Vice-Chair appointment and congratulated Chair Dougherty for his re-appointment as Chair.
- Welcomed Commissioners Spooner and Andrews; he is looking forward to working with them.
- Expressed gratitude to all staff involved in preparing for the hurricane that bypassed Bradford County.
- Wished everyone a Happy Thanksgiving.

Commissioner Andrews presented comments on the following:

- Expressed her gratitude for the opportunity to serve and for the people who supported her.

Commissioner Thompson presented comments on the following:

- Congratulated Commissioners Spooner and Andrews.
- Congratulated Chair Dougherty for the re-appointment as Chair.

Commissioner Spooner presented comments on the following:

- Expressed her gratitude for the opportunity to serve and for the people who supported her.
- Announced her intent to schedule Town Meetings in the City of Lawtey and in Starke.
- District I is in need of road maintenance. Would like to establish scheduled maintenance of the roads.
- Engaging inmate labor crews to help clean the communities.
- Strategic planning to establish short and long-term goals for the County.
- Providing jobs for convicted felons that reside in the County.
- Expressed appreciation to Ms. Rhoden and staff for making her transition a smooth one.

11. CHAIR COMMENTS—Chair Dougherty presented comments on the following:

- Recognized Ms. Spooner as the first African American woman to serve as a Bradford County Commissioner.
- Expressed appreciation to the Board for the nomination to serve as Chair.
- Encouraged Commissioners Andrews and Spooner to meet with Ms. Rhoden to be introduced to the opportunities provided by The Institute of County Government and the Florida Association of Counties. The Legislative Conference is set for the end of December and is very beneficial to new commissioners.
- Having just observed Veterans' Day, he expressed appreciation to all Veterans.

(11-19-2020 Regular Meeting)

ADJOURN: There being no further business, the meeting adjourned at 8:24 p.m.

These minutes approved by BoCC at the Regular Scheduled Meeting of January 11, 2021.