

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

October 17, 2024

6:30 PM

Governor Charley E. Johns Conference Center
1610 North Temple Avenue
Starke, Florida 32091

AGENDA

1. Chair to call meeting to order.

Presentation

2. Presentation by Representative Chuck Brannan of a state appropriation funding for a Fire Truck for Bradford County.

3. Public Hearing – Zoning

ACTION

- A. Consider approval of Z 24-07 (Keystone Heights RV Resort LLC) – Zoning Change for Bradford County Parcel Number 05410-0-00000 from **AGRICULTURAL (A-2) TO RESIDENTIAL, MOBILE HOME PARK (RMH-P)**.

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO APPLICATION Z 24-07; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL-2 (A-2) TO RESIDENTIAL, MOBILE HOME-PARK (RMH-P); PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

- B. Consider approval of Z 24-08 (Lizeth Hernandez) – Zoning Change for Bradford County Parcel Number 01727-0-00007 from **RURAL RESIDENTIAL (RR) TO COMMERCIAL INTENSIVE (CI)**.

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO APPLICATION Z 24-08; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM RURAL RESIDENTIAL (RR) TO COMMERCIAL, INTENSIVE (CI); PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

- C. Consider approval of Z 24-09 (Hassane Boubacar) – Zoning Change for Bradford County Parcel Number 01965-0-00100 from **AGRICULTURAL-2 (AG-2) TO COMMERCIAL INTENSIVE (CI)**.

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS; RELATING TO THE REZONING OF LESS THAN CONTIGUOUS ACRES OF LAND, PURSUANT TO APPLICATION Z 24-09; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL-2 (A-2) TO COMMERCIAL, INTENSIVE (CI); PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

- D. Consider approval of S240820A (Keystone Heights RV Resort LLC) – Land Use Change for Bradford County Parcel Number 05410-0-00000 from **AGRICULTURAL TO RESIDENTIAL**.

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES, PURSUANT TO APPLICATION S240820A; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURE-2 (UP TO 1 DWELLING UNIT PER 5 ACRES, EXCEPT AS PROVIDED FOR IN POLICY I.2.2) TO RESIDENTIAL MEDIUM (UP TO 8 DWELLING UNITS PER ACRE); PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

- E. Consider approval of S240828A (Lizeth Hernandez) – Land Use Change for Bradford County Parcel Number 01727-0-00007 from **RESIDENTIAL TO COMMERCIAL**.

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES, PURSUANT TO APPLICATION S240828A; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY (UP TO 2 DWELLING UNITS PER ACRE) TO COMMERCIAL; PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

- F. Consider approval of S240913A (Hassane Boubacar) – Land Use Change for Bradford County Parcel Number 01965-0-00100 from **AGRICULTURAL TO COMMERCIAL**.

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES, PURSUANT TO APPLICATION S240913A; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURE-2 (UP TO 1 DWELLING UNIT PER 5 ACRES, EXCEPT AS PROVIDED FOR IN POLICY I.2.2) TO

COMMERCIAL; PROVIDING SEVERABILITY; PROVIDING FOR
CONFLICT; AND PROVIDING AN EFFECTIVE DATE

4. Public Comments

- Three (3) minutes per speaker;
- Comments will not be accepted after the meeting begins;
- State your name and address into the record before addressing the board;
- Address your questions to the board, not county staff;
- Refrain from demands for an immediate board response; and
- No boisterous behavior, personal, impertinent, or slanderous remarks.

5. Approval of Consent Agenda

ACTION

- A. 09-03-24 Budget Hearing Minutes – Adoption of Tentative Millage Rate and Budget
- B. 09-03-24 Regular Meeting Minutes
- C. 09-10-24 Budget Workshop Minutes
- D. 09-17-24 Budget Hearing Minutes – Adoption of Final Millage Rate and Budget
- E. 09-17-24 Regular Meeting Minutes
- F. Termination of Contract with HCA for Interfacility Transfers (90 Day Notice)
- G. Approval of BCFR Certificate of Public Convenience and Necessity
- H. State Aid to Libraries Grant Application
- I. Certification of Hours for State Aid Grant Application
- J. Local State of Emergency Proclamation for Hurricane Helene – September 24, 2024 – October 1, 2024.
A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.
- K. Local State of Emergency Extension Proclamation for Hurricane Helene – October 1, 2024 – October 7, 2024.
A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION EXTENDING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.
- L. Local State of Emergency Second Extension Proclamation for Hurricane Helene – October 7, 2024 – October 14, 2024.
A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION EXTENDING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE
- M. Local State of Emergency Proclamation for Hurricane Milton – October 7, 2024 – October 14, 2024.

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

- N. Medicare Ground Ambulance Data Collection Survey agreement with PCG (\$20,000)
 - O. Retroactive Amendment to RFQ 2024-001 extending the deadline for submission from October 10, 2024, to October 17, 2024, due to BOCC office closure on October 10th due to Hurricane Milton.
 - P. Insight Public Sector Invoice for 100 Licenses for Smartcop (\$11,574)
6. Bradford Soil and Water Conservation District Presentation – Report and Strategic Planning
 7. Clerk Reports – Denny Thompson, Clerk to the Board and Clerk of the Circuit Court
 8. Sheriff Reports – Gordon Smith, Sheriff
 9. County Manager Reports – County Manager, Scott Kornegay Discussion
 - A. Discussion of Draft 2025 Holiday Schedule
 - B. Discussion of Board Meeting Dates for Calendar Year 2025
 10. County Attorney Reports – Richard Komando
 11. Commissioner’s Comments
 12. Chair’s Comments

NOTICE:

Pursuant to Section 286.0105, Florida Statutes, notice is hereby provided that, if a person decides to appeal any decision made by the Board of County Commissioners of Bradford County, Florida with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17th, 2024

AGENDA ITEM: Consider approval of Z 24-07 (Keystone Heights RV Resort LLC) – Zoning Change for Bradford County Parcel Number 05410-0-00000.

DEPARTMENT: Zoning

PURPOSE/DESCRIPTION:

Keystone Heights RV Resort LLC seeks approval to amend the Official Zoning Atlas of Bradford County, Florida, relating to the Rezoning of Twenty-three (23) acres, more or less, pursuant to an application, Z 24-07, by the property owner of said acreage, providing for Changing the Zoning District from **AGRICULTURAL (A-2) TO RESIDENTIAL, MOBILE HOME PARK (RMH-P)**.

ASSOCIATED COST/ REVENUE GENERATED: \$ 1700.00

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION:

Call for public comments. Make a motion to change the current Zoning District from Agricultural-2 (Ag-2) to Residential, Mobile Home Park (RMH-P).

RECOMMENDED MOTION:

Based on the NCFRPC's recommendation, make a motion to approve Z 24-07.

PATRICK B. WELCH & ASSOCIATES, INC.

Land Surveying, Planning & Drafting Services

870 West MacMahon Street
Post Office Box 809
Starke, Florida 32091

Telephone: (904) 964-8292
Fax: (904) 964-6875
e-mail: survey@welchsurveying.com

08/07/2024

A parcel of land lying in Section 11, Township 8 South, Range 22 East, Bradford County, Florida; said parcel being more particularly described as follows:
Commence at the Southwest corner of said Section 11 and run North 00 degrees 34 minutes 50 seconds West, along the Westerly boundary thereof 2696.34 feet to a found Light Wood Post; thence North 88 degrees 09 minutes 52 seconds East, 357.33 feet to a set 1/2" iron rod (LB 4012) for the Point of Beginning. From the Point of Beginning thus described continue North 88 degrees 09 minutes 52 seconds East, 1494.61 feet to a set 1/2" iron rod (LB 4012); thence South 00 degrees 00 minutes 00 seconds East, 427.02 feet to a set iron rod (LB 4012); thence South 66 degrees 08 minutes 22 seconds West, 650.69 feet to a set iron rod (LB 4012); thence South 71 degrees 16 minutes 28 seconds West, 858.95 feet to a set iron rod (LB 4012); thence North 05 degrees 18 minutes 25 seconds West, 922.06 feet to the Point of Beginning.
Containing 23.27 acres, more or less.

NOTICE OF ENACTMENT OF ORDINANCES
BY THE BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

NOTICE IS HEREBY GIVEN that the ordinances, which titles hereinafter appear, will be considered for enactment by the Board of County Commissioners of Bradford County, Florida, at public hearings on **October 17, 2024 at 6:30 p.m.**, or as soon thereafter as the matters can be heard, in the in the County Commission Meeting Room, North Wing, County Courthouse located at 945 North Temple Avenue, Starke, Florida. A copy of the ordinances may be inspected by any member of the public at the Office of the County Clerk located at 945 North Temple Avenue, Courthouse North Wing, Starke, Florida, during regular business hours. On the date, time and place first above mentioned, all interested persons may appear and be heard with respect to the ordinances. The titles of said ordinances read, as follows:

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF MORE THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, **Z 24-07**, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL-2 (A-2) TO RESIDENTIAL, MOBILE HOME-PARK (RMH-P) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, **Z 24-08**, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM RURAL RESIDENTIAL (RR) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, **Z 24-09**, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL (A-2) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

All persons are advised that if they decide to appeal any decision made at the above referenced public hearings they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requesting reasonable accommodations to participate in these proceedings should contact the office of the County Manager at 904.966.6327 by 5:00 p.m. at least 48 hours prior to the public hearing or via Florida Relay Service 800.955.8770 (voice) or 800.955.8771 (TTY).

Publish in the legal section of the Bradford County Telegraph on October 3, 2024.

**BRADFORD COUNTY
LAND DEVELOPMENT REGULATIONS AMENDMENT
APPLICATION**

Name of Property Owner: Keystone Heights RV Resort, LLC

Address: 500 International Parkway

City, State, Zip Code: Lake Mary, Fla. 32746

Telephone: 321-249-1742

Title Holder's Representative (Agent), if applicable: Vincent Esson

Address: same as above

City, State, Zip Code: same as above

Telephone: same as above

Please complete the following for proposed amendments to the Official Zoning Atlas. For amendments to the text of the Land Development Regulations, which do not require an Official Zoning Atlas, please omit responses to Part I and complete Part II of this Application.

PART I

Legal Description:(attach exact legal of property to be changed)

Parcel Number: 05410-0-00000

Section: 11 Township: 8 South Range: 22 East

Total acreage of land to be considered under this amendment: 23.27 acres, + or -

Present Use of Land: Agricultural / Vacant
(Commercial, Industrial, Residential, Agricultural, Vacant, etc.)

Future Land Use Plan Map Category: Agricultural

Zoning District: Present: Section 4.5, "A", Agricultural-2

Requested: Section 4.11 "RMH-P", Residential, Mobile Home Park

PART II

For amendments to the text of the Comprehensive Plan, please provide on separate pages to be attached and made a part herewith to the text of the proposed amendment.

SEE ATTACHMENT A

PAGE 1 OF 2

A previous application for amendment to the Land Development Regulations.

was made with respect to these premises,

Application No.

Z 24-07

was not made with respect to these premises.

I HEREBY CERTIFY THAT ALL OF THE ABOVE STATEMENTS CONTAINED IN ANY DOCUMENTS OF PLANS SUBMITTED HERewith ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

If an agent represents title holder(s), a letter of designation from the title holder(s) addressed to the Land Development Regulation Administrator must be attached.

If titleholders are signing the application all names on the deed need to sign application.

Vincent Esson

Applicant/Agent Name (Type or Print)

Applicant/Agent Name (Type or Print)

Applicant/Agent Signature

Applicant/Agent Signature

August 20th, 2024

Date

RE-ZONING APPLICATION FEE IS NON-REFUNDABLE

FOR OFFICE USE ONLY-PLEASE DO NOT WRITE BELOW THIS LINE:

Date Filed: August 20th, 2024

Application No: Z 24-07

Fee Amount: \$ 1700.00

Receipt No: _____

Date of Planning & Zoning Board Public Hearing: TBD

Date Notice Published: TBD Newspaper: _____

Date of Local Planning Agency Public Hearing: TBD

Date Notice Published: TBD Newspaper: _____

Date(s) of Board of County Commissioners Public Hearing(s): 1ST _____ 2ND _____

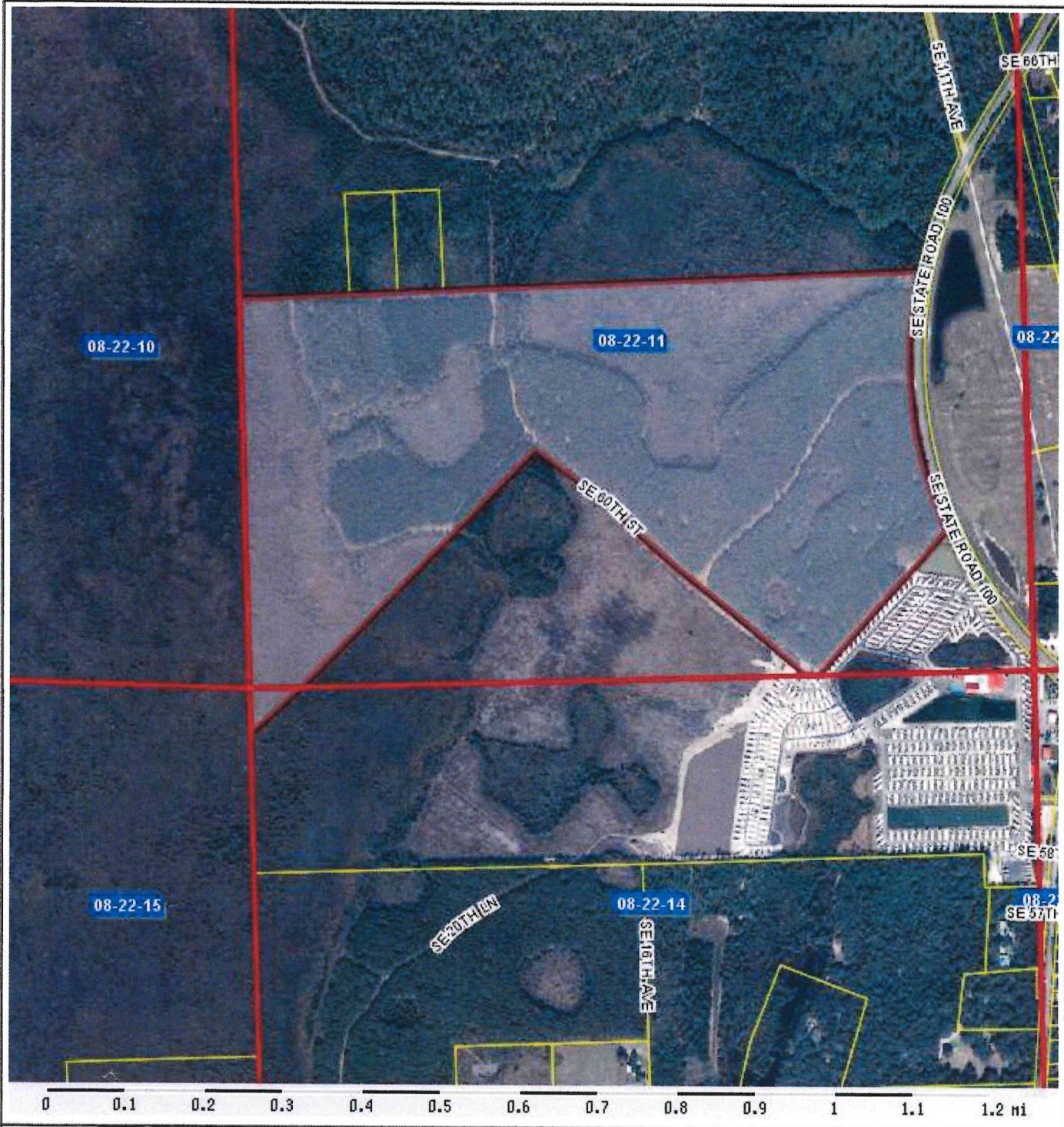
Date(s) notice published: 1ST _____ 2ND _____

Newspaper: BRADFORD COUNTY TELEGRAPH

Date Notice of Enactment of Ordinance published: _____

Newspaper BRADFORD COUNTY TELEGRAPH

Board of County Commissioner Decision: _____
(Granted/Denied)



Bradford County Property Appraiser

Kenny Clark, CFA | Starke, Florida | 904-966-6216

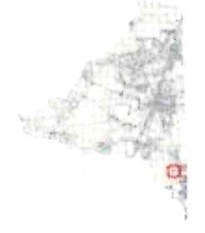
PARCEL: 05410-0-00000 (14848) | RV PARK (2820) | 217.22 AC
 11 8S 22 COM AT SE COR OF SEC 11, N01°35'36 W 2728.06', TO NE COR OF SE 1/4 COR, S01°31'07 E 2844.48',
 S88°08'49 W 701.03', ON THE WLY R/W SR100 FOR PO

KEYSTONE HEIGHTS RV RESORT, LLC **2024 Preliminary Certified**

Owner: 500 INTERNATIONAL PARKWAY LAKE MARY, FL 32746	Mkt Lnd \$681,262	Appraised \$681,262
Site: SE SR 100, STARKE	Ag Lnd \$0	Assessed \$681,262
Sales 12/15/2022 \$1,031,200 V (U)	Bldg \$0	Exempt \$0
Info 1/28/2022 \$1,031,200 V (U)	XFOB \$0	Total county:\$350,649
Info 1/28/2022 \$0 V (U)	Just \$681,262	Taxable other:\$350,649
		school:\$681,262

NOTES:

Bradford County, FL



The information presented on this website was derived from data which was compiled by the Bradford County Property Appraiser solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. The GIS Map image is not a survey and shall not be used in a Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. This website was last updated: 6/8/2024 and may not reflect the data currently on file at our office.

GrizzlyLogic.com

Prepared by and return to:

Jonathan M. Turner
Attorney at Law
Scruggs, Carmichael & Wershow, P.A.
2234 N.W. 40th Terrace, Suite B
Gainesville, FL 32605
JMT 2022-01241

Inst: 202204011586 Date: 12/19/2022 Time: 4:01PM
Page 1 of 3 B: 2004 P: 255, Denny Thompson, Clerk of Court
Bradford, County, By: DA
Deputy Clerk Doc Stamp-Deed: 7218.40

Consideration - \$1,031,110.00
Recording Fee - \$18.50

[Space Above This Line For Recording Data]

Special Warranty Deed

This Special Warranty Deed made this 16th day of December, 2022, between

Tom's High On The Hog Real Pit BBQ, Inc., a Florida corporation whose address is **500 International Parkway, Lake Mary, FL 32746**, Grantor, and

Keystone Heights RV Resort, LLC, a Florida limited liability company whose address is **500 International Parkway, Lake Mary, FL 32746**, Grantee:

(Whenever used herein the terms grantor and grantee include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said grantor, for and in consideration of the sum TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said grantee, and grantee's heirs and assigns forever, the following described land, situate, lying and being in **Bradford County, Florida**, to-wit:

A parcel of land lying in Section 11 & 14 of Township 8 South, Range 22 East, Bradford County, Florida Said parcel being more particularly described as follows:

Commence at a Concrete Monument located at the SE corner of said Section 11 and run North 01 degrees 35 minutes 36 seconds West, along the Easterly Boundary thereof 2728.06 feet to a Concrete Monument found at the NE corner of the SE 1/4 said corner located South 01 degrees 31 minutes 07 seconds East, & 2844.48 feet from the NE corner of said Section 11; Thence South 88 degrees 08 minutes 49 seconds West, along the Northerly Boundary of the S 1/2 of said Section 11 a distance of 701.03 feet to a Concrete Monument found on the Westerly boundary of the Right of Way of State Road 100 (100'R/W) for the Point of Beginning, said Westerly Boundary being on a curve concave to the east and having a radius of 2914.79; From the Point of Beginning thus described run Southeasterly along said Westerly boundary and along the arc of said curve 1775.13 feet as measured along a Chord having a bearing of South 06 degrees 22 minutes 23 seconds East, to a found Concrete Monument; Thence South 42 degrees 42 minutes 12 seconds West, 1353.65 feet to a found Concrete Monument; Thence Northwesterly along a line 30' more or less Southeasterly of an existing Woods Road (designated as SE 60th St.) The following courses North 50 degrees 54

Special Warranty Deed

Page 2

minutes 06 seconds West, 312.65 feet to a 1/2" Iron rod (LB4012); Thence North 55 degrees 30 minutes 00 seconds West, 256.49 feet to a set 1/2" Iron rod (LB 4012); Thence North 51 degrees 50 minutes 25 seconds West, 320.20 feet to a 1/2" Iron rod (LB 4012); Thence North 51 degrees 41 minutes 42 seconds West, 144.67 feet to a 1/2" Iron rod (LB 4012); Thence North 50 degrees 23 minutes 36 seconds West, 204.64 feet to a 1/2" Iron rod (LB 4012); Thence North 45 degrees 08 minutes 57 seconds West, 337.83 feet to a 1/2" Iron rod (LB 4012); Thence North 43 degrees 54 minutes 11 seconds West, 115.78 feet to a 1/2" Iron rod (LB4012); Thence North 47 degrees 46 minutes 54 seconds West, 99.42 feet Thence North 57 degrees 36 minutes 49 seconds West, 135.88 feet to a 1/2" Iron rod (LB 4012); thence North 51 degrees 28 minutes 44 seconds West, 172.75 to a 1/2" Iron rod (LB 4012); Thence North 47 degrees 08 minutes 45 seconds West, 137.23 feet to a found 1/2" Iron rod (LB 4012); Thence North 49 degrees 47 minutes 32 seconds West, 79.86 feet to a found 1/2" Iron rod (LB 4012); Thence North 49 degrees 42 minutes 22 seconds West, 110.86 feet to a found 1/2" Iron rod (LB 4012); Thence North 51 degrees 24 minutes 51 seconds West, 8.00 feet to a found concrete monument; Thence South 44 degrees 15 minutes 04 seconds West, 2761.37 feet to a point on the Westerly Boundary of Section 14; Thence North 01 degrees 50 minutes 24 seconds West, along said Westerly Boundary 343.88 feet to the NW corner of said Section 14 (also the SW corner of said Section 11); Thence North 00 degrees 34 minutes 50 seconds West, along the Westerly Boundary of Section 11, a distance of 2696.34 feet to the NW corner of the South 1/2 of said Section 14; Thence North 88 degrees 09 minutes 52 seconds East, 4561.22 feet to the Point of Beginning. 212.6 acres, Bradford County, Florida.

Parcel Identification Number: Portion of 05410-0-00000

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

Grantor hereby fully warrants title to the above described property and will defend the same against the lawful claims of all persons claiming by, through or under Grantor, but none other.

Remainder Of This Page Intentionally Left Blank With Signature Page to Follow

Special Warranty Deed

Page 3

In Witness Whereof, The Grantor has caused these presents to be executed by its proper officer thereunder duly authorized, and its seal affixed, on the day and year first above written.

Signed, sealed and delivered in our presence:

Tom's High On The Hog Real Pit BBQ, Inc., a Florida corporation

Joanna Merrick
Witness Name: Joanna Merrick

By: [Signature]
Vincent Esson, CEO

(Corporate Seal)

[Signature]
Witness Name: Melissa Garcia

State of Florida
County of Seminole

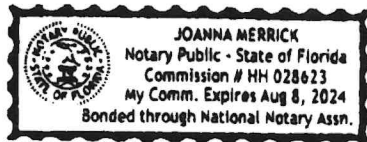
The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 15 day of December, 2022 by Vincent Esson, CEO of Tom's High On The Hog Real Pit BBQ, Inc., a Florida corporation, on behalf of the corporation. He/she is personally known to me or has produced a driver's license as identification.

[Notary Seal]

Joanna Merrick
Notary Public

Printed Name: Joanna Merrick

My Commission Expires: 08/08/24





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Liability Company

KEYSTONE HEIGHTS RV RESORT, LLC

Filing Information

Document Number	L22000489197
FEI/EIN Number	96-1169250
Date Filed	11/17/2022
State	FL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	12/16/2022
Event Effective Date	NONE

Principal Address

7131 BUSINESS PARK LANE
LAKE MARY, FL 32746

Changed: 10/06/2023

Mailing Address

7131 BUSINESS PARK LANE
LAKE MARY, FL 32746

Changed: 10/06/2023

Registered Agent Name & Address

ZKS REGISTERED AGENT SERVICES, LLC
315 E. ROBINSON STREET, SUITE 600
ORLANDO, FL 32801

Authorized Person(s) Detail

Name & Address

Title MGR

ESSON, VINCENT
500 INTERNATIONAL PARKWAY
LAKE MARY, FL 32746

Annual Reports

Report Year	Filed Date
-------------	------------

2023	01/24/2023
2024	02/01/2024

Document Images

02/01/2024 -- ANNUAL REPORT	View image in PDF format
01/24/2023 -- ANNUAL REPORT	View image in PDF format
12/16/2022 -- LC Amendment	View image in PDF format
11/17/2022 -- Florida Limited Liability	View image in PDF format

Zoning Permit

BRADFORD COUNTY

BRADFORD, FLORIDA

ZONING DEPARTMENT

945 NORTH TEMPLE AVENUE, STARKE, FLORIDA 32091

904-966-6223 Ext 3

Zoning Permit Number: 240199

SITE ADDRESS: TBD SR 100

PARCEL NO.: 05410-0-00000

ZONING: AG-2

**ISSUED TO: Tom's High on the Hog Real Pit
500 International Prkwy
Lake Mary Fl. 32746,**

PERMIT TYPE: App for Re-Zoning

DETAILS Rezone from Ag-2 to RMH-P

PERMIT DATE: 09/05/2024

FEE: 1,700.00


EXPIRE DATE:

It is hereby certified that the above use as shown on the plats and plans submitted with the application conforms with all applicable provisions of the Bradford County Zoning Ordinance. The issuance of this Permit does not allow the violation of Bradford County Zoning Ordinances or other governing Regulations.

The applicant is responsible for obtaining a building permit (if required) prior to commencing work on the proposed improvement.

APPROVED BY:

DATE:



**September 05,
2024**

Randy Andrews , Zoning Director

ORDINANCE NO. _____

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO APPLICATION Z 24-07; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL-2 (A-2) TO RESIDENTIAL, MOBILE HOME-PARK (RMH-P); PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Bradford County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 to 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the Board of County Commissioners to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Bradford County, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Bradford County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to the Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, as amended, the Board of County Commissioners, serving as the Planning and Zoning Board, and Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 125.66, Florida Statutes, as amended, the Board of County Commissioners held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during said public hearing, including the recommendation of the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 24-07, by Keystone Heights RV Resort, LLC, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district on certain lands, the zoning district is hereby changed from AGRICULTURAL-2 (A-2) to RESIDENTIAL, MOBILE HOME-PARK (RMH-P) on property described, as follows:

A parcel of land lying in Section 11, Township 8 South, Range 22 East, Bradford County, Florida. Being more particularly described as follows: Commence at the Southwest corner of said Section 11; thence North 00°34'50" West 2,696.34 feet, along the Westerly boundary of said Section 11; thence North 88°09'52" East 357.33 feet to the Point of Beginning; thence continue North 88°09'52" East 1,494.61 feet; thence South 00°00'00" East 427.02 feet; thence South 66°08'22" West 650.69 feet; thence South 71°16'28" West 858.95 feet; thence North 05°18'25" West 922.06 feet to the Point of Beginning.

Containing 23.27 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

The effective date of this amendment, Z 24-07, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, S240820A. If Future Land Use Plan Map Amendment, S240820A, does not become effective, this amendment, Z 24-07, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 24-07, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Board of County Commissioners this 17th day of October 2024.

Attest:

BOARD OF COUNTY COMMISSIONERS OF
OF BRADFORD COUNTY, FLORIDA

Denny Thompson, County Clerk

Carolyn B. Spooner, Chair

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17th, 2024

AGENDA ITEM: Consider approval of Z 24-08 (Lizeth Hernandez) – Zoning Change for Bradford County Parcel Number 01727-0-00007.

DEPARTMENT: Zoning

PURPOSE/DESCRIPTION:

Lizeth Hernandez seeks approval to amend the Official Zoning Atlas of Bradford County, Florida, relating to the Rezoning of Four (4) acres, more or less, pursuant to an application, Z 24-08, by the property owner of said acreage, providing for Changing the Zoning District from **RURAL RESIDENTIAL (RR) TO COMMERCIAL INTENSIVE (CI)**.

ASSOCIATED COST/ REVENUE GENERATED: \$ 1700.00

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION:

Call for public comments. Make a motion to change the current Zoning District from Rural Residential (RR) to Commercial Intensive (CI).

RECOMMENDED MOTION:

Based on the NCFRPC's recommendation, make a motion to approve Z 24-08.

NOTICE OF ENACTMENT OF ORDINANCES
BY THE BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

NOTICE IS HEREBY GIVEN that the ordinances, which titles hereinafter appear, will be considered for enactment by the Board of County Commissioners of Bradford County, Florida, at public hearings on **October 17, 2024 at 6:30 p.m.**, or as soon thereafter as the matters can be heard, in the in the County Commission Meeting Room, North Wing, County Courthouse located at 945 North Temple Avenue, Starke, Florida. A copy of the ordinances may be inspected by any member of the public at the Office of the County Clerk located at 945 North Temple Avenue, Courthouse North Wing, Starke, Florida, during regular business hours. On the date, time and place first above mentioned, all interested persons may appear and be heard with respect to the ordinances. The titles of said ordinances read, as follows:

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF MORE THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 24-07, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL-2 (A-2) TO RESIDENTIAL, MOBILE HOME-PARK (RMH-P) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, **Z 24-08**, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM RURAL RESIDENTIAL (RR) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 24-09, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL (A-2) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

All persons are advised that if they decide to appeal any decision made at the above referenced public hearings they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requesting reasonable accommodations to participate in these proceedings should contact the office of the County Manager at 904.966.6327 by 5:00 p.m. at least 48 hours prior to the public hearing or via Florida Relay Service 800.955.8770 (voice) or 800.955.8771 (TTY).

Publish in the legal section of the Bradford County Telegraph on October 3, 2024.

BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS AMENDMENT APPLICATION

Name of Property Owner: Lizeth Hernandez

Address: 4671 Ortega Farms Blvd

City, State, Zip Code: Jacksonville FL 32210

Telephone: _____

Title Holder's Representative (Agent), if applicable: _____

Address: _____

City, State, Zip Code: _____

Telephone: _____

Please complete the following for proposed amendments to the Official Zoning Atlas. For amendments to the text of the Land Development Regulations, which do not require an Official Zoning Atlas, please omit responses to Part I and complete Part II of this Application.

PART I

Legal Description:(attach exact legal of property to be changed)

Parcel Number: 01727-0-00007

Section: 26 Township: 5S Range: 22E

Total acreage of land to be considered under this amendment: 4

Present Use of Land: Vacant
(Commercial, Industrial, Residential, Agricultural, Vacant, etc.)

Future Land Use Plan Map Category: Residential

Zoning District: Present: RR Rural Residential

Requested: CI Commercial Intensive

PART II

For amendments to the text of the Comprehensive Plan, please provide on separate pages to be attached and made a part herewith to the text of the proposed amendment.

SEE ATTACHMENT A

PAGE 1 OF 2

A previous application for amendment to the Land Development Regulations.

was made with respect to these premises,

Application No.

2.24-08

was not made with respect to these premises.

I HEREBY CERTIFY THAT ALL OF THE ABOVE STATEMENTS CONTAINED IN ANY DOCUMENTS OF PLANS SUBMITTED HERewith ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

If an agent represents title holder(s), a letter of designation from the title holder(s) addressed to the Land Development Regulation Administrator must be attached.

If titleholders are signing the application all names on the deed need to sign application.

Lizeth Hernandez

Applicant/Agent Name (Type or Print)

Applicant/Agent Name (Type or Print)



Applicant/Agent Signature

Applicant/Agent Signature

Applicant/Agent Signature

8/28/24

Date

Date

Date

RE-ZONING APPLICATION FEE IS NON-REFUNDABLE

FOR OFFICE USE ONLY-PLEASE DO NOT WRITE BELOW THIS LINE:

Date Filed: _____

Application No: _____

Fee Amount: _____

Receipt No: _____

Date of Planning & Zoning Board Public Hearing: _____

Date Notice Published: _____ Newspaper: _____

Date of Local Planning Agency Public Hearing: _____

Date Notice Published: _____ Newspaper: _____

Date(s) of Board of County Commissioners Public Hearing(s): 1ST _____ 2ND _____

Date(s) notice published: 1ST _____ 2ND _____

Newspaper: _____ BRADFORD COUNTY TELEGRAPH

Date Notice of Enactment of Ordinance published: _____

Newspaper _____ BRADFORD COUNTY TELEGRAPH

Board of County Commissioner Decision: _____
(Granted/Denied)

Zoning Permit

BRADFORD COUNTY

BRADFORD, FLORIDA

ZONING DEPARTMENT

945 NORTH TEMPLE AVENUE, STARKE, FLORIDA 32091

904-966-6223 Ext 3

Zoning Permit Number: 240196

SITE ADDRESS: TBD

PARCEL NO.: **01727-0-00007**

ZONING: **RR**

ISSUED TO: **lizeth hernandez
4671 Ortega Farms Blvd
Jacksonville, Fl. 32210**

PERMIT TYPE: **App for Re-Zoning**

DETAILS: **Rezone fromk RR to CI**

PERMIT DATE: **09/05/2024**

FEE: **1,700.00**

EXPIRE DATE:

It is hereby certified that the above use as shown on the plats and plans submitted with the application conforms with all applicable provisions of the Bradford County Zoning Ordinance. The issuance of this Permit does not allow the violation of Bradford County Zoning Ordinances or other governing Regulations.

The applicant is responsible for obtaining a building permit (if required) prior to commencing work on the proposed improvement.

APPROVED BY:

DATE:



**September 05,
2024**

Randy Andrews , Zoning Director



Permit #: 240196

Permit Type:

Address: TBD

City: Lawtey

State: Fl.

Zip: 32058

Owner: lizeth hernandez

Owner Address: 4671 Ortega Farms Blvd

Owner City: Jacksonville

Owner State: Fl.

Owner Zip: 32210

Owner Phone:

Owner Email:

Receipt #: 1344

Date: 09/05/2024

Paid By: Amanda Wallace

Description: Rezone from RR to CI

Payment Type:

Payment Type Description: cash

Accepted By: Randy Andrews

Fees Paid

Fee Name	Fee Type	Description	Factor	Total Fee Amount	Amount Paid
App for Re-Zoning	Zoning		0.00	1,700.00	1,700.00
				Total:	\$1,700.00

ORDINANCE NO. _____

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO APPLICATION Z 24-08; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM RURAL RESIDENTIAL (RR) TO COMMERCIAL, INTENSIVE (CI); PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Bradford County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 to 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the Board of County Commissioners to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Bradford County, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Bradford County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to the Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, as amended, the Board of County Commissioners, serving as the Planning and Zoning Board, and Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 125.66, Florida Statutes, as amended, the Board of County Commissioners held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during said public hearing, including the recommendation of the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 24-08, by Lizeth Hernandez, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district on certain lands, the zoning district is hereby changed from RURAL RESIDENTIAL (RR) to COMMERCIAL, INTENSIVE (CI) on property described, as follows:

A parcel of land lying in Section 26, Township 5 South, Range 22 East, Bradford County, Florida. Being more particularly described as follows: Commence at the intersection of the Southerly boundary of the North 1/2 of the Northwest 1/4 of the Southeast 1/4 of Southwest 1/4 of said Section 26 with the Westerly right-of-way line of the CSX Railroad; thence North 16°33'25" East 344.78 feet, along Westerly right-of-way line of the CSX Railroad to the Northerly boundary of the North 1/2 of the Northwest 1/4 of the Southeast 1/4 of Southwest 1/4 of said Section 26 for the Point of Beginning; thence North 60°51'47" West 352.89 feet to the Easterly right-of-way line of U.S. Highway 301 (State Road 200); thence North 31°08'40" East 100.00 feet, along the Easterly right-of-way line of said U.S. Highway 301 (State Road 200) to the beginning of a curve concave to the Northwest and having a radius of 11,514.16 feet; thence Northeasterly, along said Easterly boundary and along the arc of said curve, 526.72 feet as measured along a chord having a bearing of North 29°48'53" East; thence South 63°07'18" East 201.70 feet to the Westerly right-of-way line of the CSX Railroad; thence South 16°33'25" West 650.18 feet, along the Westerly right-of-way line of the CSX Railroad to the Point of Beginning.

Containing 4.02 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

The effective date of this amendment, Z 24-08, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, S240828A. If Future Land Use Plan Map Amendment, S240828A, does not become effective, this amendment, Z 24-08, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 24-08, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Board of County Commissioners this 17th day of October 2024.

Attest:

BOARD OF COUNTY COMMISSIONERS OF
OF BRADFORD COUNTY, FLORIDA

Denny Thompson, County Clerk

Carolyn B. Spooner, Chair

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17th, 2024

AGENDA ITEM: Consider approval of Z 24-09 (Hassane Boubacar) – Zoning Change for Bradford County Parcel Number 01965-0-00100.

DEPARTMENT: Zoning

PURPOSE/DESCRIPTION:

Hassane Boubacar seeks approval to amend the Official Zoning Atlas of Bradford County, Florida, relating to the Rezoning of One (1) acre, more or less, pursuant to an application, Z 24-09, by the property owner of said acreage, providing for Changing the Zoning District from **AGRICULTURAL-2 TO (AG-2) TO COMMERCIAL INTENSIVE (CI)**.

ASSOCIATED COST/ REVENUE GENERATED: \$ 1700.00

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION:

Call for public comments. Make a motion to change the current Zoning District from Agricultural-2 (Ag-2) to Commercial Intensive (CI).

RECOMMENDED MOTION:

Based on the NCFRPC's recommendation, make a motion to approve Z 24-09.

NOTICE OF ENACTMENT OF ORDINANCES
BY THE BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

NOTICE IS HEREBY GIVEN that the ordinances, which titles hereinafter appear, will be considered for enactment by the Board of County Commissioners of Bradford County, Florida, at public hearings on **October 17, 2024 at 6:30 p.m.**, or as soon thereafter as the matters can be heard, in the in the County Commission Meeting Room, North Wing, County Courthouse located at 945 North Temple Avenue, Starke, Florida. A copy of the ordinances may be inspected by any member of the public at the Office of the County Clerk located at 945 North Temple Avenue, Courthouse North Wing, Starke, Florida, during regular business hours. On the date, time and place first above mentioned, all interested persons may appear and be heard with respect to the ordinances. The titles of said ordinances read, as follows:

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF MORE THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 24-07, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL-2 (A-2) TO RESIDENTIAL, MOBILE HOME-PARK (RMH-P) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 24-08, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM RURAL RESIDENTIAL (RR) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, **Z 24-09**, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL (A-2) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

All persons are advised that if they decide to appeal any decision made at the above referenced public hearings they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requesting reasonable accommodations to participate in these proceedings should contact the office of the County Manager at 904.966.6327 by 5:00 p.m. at least 48 hours prior to the public hearing or via Florida Relay Service 800.955.8770 (voice) or 800.955.8771 (TTY).

Publish in the legal section of the Bradford County Telegraph on October 3, 2024.

**BRADFORD COUNTY
LAND DEVELOPMENT REGULATIONS AMENDMENT
APPLICATION**

Name of Property Owner: Hassane Boubacar

Address: 1947 NW 34th Ave.

City, State, Zip Code: Gainesville Fla. 32605

Telephone: 352-278-8850

Title Holder's Representative (Agent), if applicable: n/a

Address: _____

City, State, Zip Code: _____

Telephone: _____

Please complete the following for proposed amendments to the Official Zoning Atlas. For amendments to the text of the Land Development Regulations, which do not require an Official Zoning Atlas, please omit responses to Part I and complete Part II of this Application.

PART I

Legal Description:(attach exact legal of property to be changed)

Parcel Number: 01965-0-00100

Section: 3 Township: 6 South Range: 22 East

Total acreage of land to be considered under this amendment: 1.00 acres

Present Use of Land: Agricultural
(Commercial, Industrial, Residential, Agricultural, Vacant, etc.)

Future Land Use Plan Map Category: Ag-2

Zoning District: Present: Ag-2

Requested: CI Commercial Intensive

PART II

For amendments to the text of the Comprehensive Plan, please provide on separate pages to be attached and made a part herewith to the text of the proposed amendment.

SEE ATTACHMENT A

PAGE 1 OF 2

A previous application for amendment to the Land Development Regulations.

was made with respect to these premises,

Application No.

Z 24-09

was not made with respect to these premises.

I HEREBY CERTIFY THAT ALL OF THE ABOVE STATEMENTS CONTAINED IN ANY DOCUMENTS OF PLANS SUBMITTED HEREWITH ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

If an agent represents title holder(s), a letter of designation from the title holder(s) addressed to the Land Development Regulation Administrator must be attached.

If titleholders are signing the application all names on the deed need to sign application.

Hassane Boubacar

Applicant/Agent Name (Type or Print)

Applicant/Agent Name (Type or Print)

Applicant/Agent Signature

Applicant/Agent Signature

09-13-2024

Date

Date

RE-ZONING APPLICATION FEE IS NON-REFUNDABLE

FOR OFFICE USE ONLY-PLEASE DO NOT WRITE BELOW THIS LINE:

Date Filed: 09-13-2024

Application No:

Z 24-09

Fee Amount:

\$ 1700.00

Receipt No:

Date of Planning & Zoning Board Public Hearing:

TBD

Date Notice Published:

TBD

Newspaper:

Date of Local Planning Agency Public Hearing:

TBD

Date Notice Published:

TBD

Newspaper:

Date(s) of Board of County Commissioners Public Hearing(s):

1ST

2ND

Date(s) notice published:

1ST

2ND

Newspaper:

BRADFORD COUNTY TELEGRAPH

Date Notice of Enactment of Ordinance published:

Newspaper

BRADFORD COUNTY TELEGRAPH

Board of County Commissioner Decision:

(Granted/Denied)

Zoning Permit

BRADFORD COUNTY

BRADFORD, FLORIDA

ZONING DEPARTMENT

945 NORTH TEMPLE AVENUE, STARKE, FLORIDA 32091

904-966-6223 Ext 3

Zoning Permit Number: 240205

**SITE ADDRESS: 19558 US HWY
301 NORTH**

PARCEL NO.: 01965-0-00100

ZONING: AG-2

**ISSUED TO: Hassane Boubacar
1947 NW 34th Ave
Gainesville, Florida 32605**

PERMIT TYPE: App for Re-Zoning

DETAILS Rezone from Ag-2 to CI

PERMIT DATE: 09/13/2024

FEE: 1,700.00

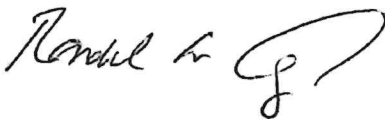
EXPIRE DATE:

It is hereby certified that the above use as shown on the plats and plans submitted with the application conforms with all applicable provisions of the Bradford County Zoning Ordinance. The issuance of this Permit does not allow the violation of Bradford County Zoning Ordinances or other governing Regulations.

The applicant is responsible for obtaining a building permit (if required) prior to commencing work on the proposed improvement.

APPROVED BY:

DATE:



**September 13,
2024**

Randy Andrews , Zoning Director



BRADFORD COUNTY BUILDING AND ZONING DEPARTMENT

Step 1: Select Payments

Step 2: Review and Submit

Step 3: Confirmation and Receipt

Step 3: Confirmation and Receipt

Result: Payment Authorized Confirmation Number: 162594244

Your payment has been authorized successfully and payment will be processed.

Bradford County Building and Zoning thanks you for your payment. Credit Card services are provided by Bradford County Building And Zoning in connection with Point and Pay. This transaction will appear on your bill as County Payment Services. Signature _____ Thank you for using our bill payment services.

Please save or print a copy of this receipt for record keeping purposes.

My Bills

Description	Amount
Zoning Permits payment of \$3,400.00 on Permit Number 240204 & 240205	\$3,400.00

Customer Information

First Name: Hassane
 Last Name: Boubacar
 Address Line 1: 1947 NW 34th Ave
 Address Line 2:
 City: Gainesville
 State: Florida
 Zip Code: 32605
 Phone Number: 352-278-8850
 Email Address: hassaneboubacar30@yahoo.com

Subtotal:	\$3,400.00
Convenience Fee:	\$100.30
Total Payment:	\$3,500.30

Payment Information

Payment Date: 09/13/2024
 Card Type: Visa
 Card Number: *****5975

Print

Printed

CHECK LIST FOR NEW APPLICATIONS

Applicant Name: _____ Application Number: 224-09 Companion: 5240913A

H. Boubacar

- 1. School Capacity Assessment
 - a. If required, was it sent to the School Board for review? Yes/No
- 2. Is the application dated?
- 3. Is the applicant the owner? Yes/No
 - a. If so, is it signed (by both husband and wife if jointly owned)? Yes/No
 - b. If an agent has been appointed, is there a signed agent letter? Yes/No
 - (i) If the agent is a company, what proof is there that the person signing the application is associated with that company?
- 4. Is the applicant a corporation?
 - a. If so, what proof is there that the person signing the application is associated with that company?
- 5. Is there proof of ownership?
- 6. Legal description:
 - a. Yes/No
 - b. If not, state circumstances below:
- 7. Is the total acreage provided?
- 8. Is the Parcel ID provided?
- 9. Current ~~land use~~ classification/zoning district: Aq-2
- 10. Is the request clear? From Aq-2 To CI
 - 9a. Does the zoning match the land use? Yes/No
 - 9b. If in the County, is it in the DUDA? Yes/No
 - 9c. RACEC? Yes/No
- 11. Is there a site plan enclosed for special exceptions, site and development plans, and special permit for temporary use applications?
- 12. Is there a map enclosed?
- 13. Is water and sewer available?

BRADFORD COUNTY ONLY (circle one)

 - a. Camp Blanding Military Zone? Yes/No
 - b. St. Johns River Water Management District? Yes/No

Notes:

ORDINANCE NO. _____

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS; RELATING TO THE REZONING OF LESS THAN CONTIGUOUS ACRES OF LAND, PURSUANT TO APPLICATION Z 24-09; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM AGRICULTURAL-2 (A-2) TO COMMERCIAL, INTENSIVE (CI); PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Bradford County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 to 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the Board of County Commissioners to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Bradford County, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Bradford County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to the Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, as amended, the Board of County Commissioners, serving as the Planning and Zoning Board, and Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 125.66, Florida Statutes, as amended, the Board of County Commissioners held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during said public hearing, including the recommendation of the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 24-09, by Hassane Boubacar, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district on certain lands, the zoning district is hereby changed from AGRICULTURAL-2 (A-2) to COMMERCIAL, INTENSIVE (CI) on property described, as follows:

A parcel of land lying in Section 3, Township 6 South, Range 22 East, Bradford County, Florida. Being more particularly described as follows: Commence at the Northwest corner of the Southeast 1/4 of the Southwest 1/4 of said Section 3; thence South 38°52'00" East 350.10 feet for the Point of Beginning; thence South 77°57'06" East 309.55 feet to the Westerly right-of-way of U.S. Highway 301 (State Road 200); thence South 16°05'08" West 144.18 feet, along the Westerly right-of-way of said U.S. Highway 301 (State Road 200); thence North 77°57'06" West 296.19 feet; thence North 10°46'13" East 143.86 feet to the Point of Beginning.

Containing 1.00 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

The effective date of this amendment, Z 24-09, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, S240913A. If Future Land Use Plan Map Amendment, S240913A, does not become effective, this amendment, Z 24-09, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 24-09, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Board of County Commissioners this 17th day of October 2024.

Attest:

BOARD OF COUNTY COMMISSIONERS OF
OF BRADFORD COUNTY, FLORIDA

Denny Thompson, County Clerk

Carolyn B. Spooner, Chair

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17th, 2024

AGENDA ITEM: Consider approval of S240820A (Keystone Heights RV Resort LLC) - Land Use Change for Bradford County Parcel Number 05410-0-00000.

DEPARTMENT: Zoning

PURPOSE/DESCRIPTION:

Keystone Heights RV Resort LLC seeks approval to amend the Future Land Use Plan Map of the Bradford County Comprehensive Plan, as amended; relating to an amendment of Twenty-three (23) acres, more or less, of land, pursuant to an application, S240820A, by the property owner of said acreage, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, providing for changing the Land Use classification **FROM AGRICULTURAL TO RESIDENTIAL**

ASSOCIATED COST / REVENUE GENERATED): \$1700.00

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION:

Call for public comments. Make a motion to change the current Land Use from Agricultural to Residential.

RECOMMENDED MOTION:

Based on the NCFRPC's recommendation, make a motion to approve said S240820A.

PATRICK B. WELCH & ASSOCIATES, INC.

Land Surveying, Planning & Drafting Services

870 West MacMahon Street
Post Office Box 809
Starke, Florida 32091

Telephone: (904) 964-8292
Fax: (904) 964-6875
e-mail: survey@welchsurveying.com

08/07/2024

A parcel of land lying in Section 11, Township 8 South, Range 22 East, Bradford County, Florida; said parcel being more particularly described as follows:
Commence at the Southwest corner of said Section 11 and run North 00 degrees 34 minutes 50 seconds West, along the Westerly boundary thereof 2696.34 feet to a found Light Wood Post; thence North 88 degrees 09 minutes 52 seconds East, 357.33 feet to a set 1/2" iron rod (LB 4012) for the Point of Beginning. From the Point of Beginning thus described continue North 88 degrees 09 minutes 52 seconds East, 1494.61 feet to a set 1/2" iron rod (LB 4012); thence South 00 degrees 00 minutes 00 seconds East, 427.02 feet to a set iron rod (LB 4012); thence South 66 degrees 08 minutes 22 seconds West, 650.69 feet to a set iron rod (LB 4012); thence South 71 degrees 16 minutes 28 seconds West, 858.95 feet to a set iron rod (LB 4012); thence North 05 degrees 18 minutes 25 seconds West, 922.06 feet to the Point of Beginning.
Containing 23.27 acres, more or less.

NOTICE OF ENACTMENT OF ORDINANCES
BY THE BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

NOTICE IS HEREBY GIVEN that the ordinances, which titles hereinafter appear, will be considered for enactment by the Board of County Commissioners of Bradford County, Florida, at public hearings on **October 17, 2024 at 6:30 p.m.**, or as soon thereafter as the matters can be heard, in the in the County Commission Meeting Room, North Wing, County Courthouse located at 945 North Temple Avenue, Starke, Florida. A copy of the ordinances may be inspected by any member of the public at the Office of the County Clerk located at 945 North Temple Avenue, Courthouse North Wing, Starke, Florida, during regular business hours. On the date, time and place first above mentioned, all interested persons may appear and be heard with respect to the ordinances. The titles of said ordinances read, as follows:

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, **S240820A**, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURE-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRE, EXCEPT AS PROVIDED FOR IN POLICY I.2.2) TO RESIDENTIAL, MEDIUM (LESS THAN OR EQUAL TO 8 DWELLING UNITS PER ACRE) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, **S240828A**, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, **S240913A**, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURAL-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES, EXCEPT AS PROVIDED IN POLICY I.2.2) TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

All persons are advised that if they decide to appeal any decision made at the above referenced public hearings they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requesting reasonable accommodations to participate in these proceedings should contact the office of the County Manager at 904.966.6327 by 5:00 p.m. at least 48 hours prior to the public hearing or via Florida Relay Service 800.955.8770 (voice) or 800.955.8771 (TTY).

**BRADFORD COUNTY
COMPREHENSIVE PLAN AMENDMENT
APPLICATION**

Name of Property Owner: Keystone Heights RV Resort LLC

Address: 500 International Parkway

City, State, Zip Code: Lake Mary, Fla. 32746

Telephone: 321-249-1742

Title Holder's Representative (Agent), if applicable: Vincent Esson

Address: same as above

City, State, Zip Code: same as above

Telephone: same as above

Please complete the following for proposed amendments to the Future Land Use Plan Map. For amendments to the text of the Comprehensive Plan, which do not require a Future Plan Use Map amendments, please omit responses to Part I and complete Part II of this Application.

PART I

Legal Description:(attach exact legal of property to be changed)

Parcel Number: 05410-0-00000

Section: 11 Township: 8 South Range: 22 East

Total acreage of land to be considered under this amendment: 23.27 acres, + or -

Present Use of Land: Agricultural / Vacant
(Commercial, Industrial, Residential, Agricultural, Vacant, etc.)

Future Land Use Plan Map Category:

Present: Agricultural

Requested: Residential

PART II

For amendments to the text of the Comprehensive Plan, please provide on separate pages to be attached and made a part herewith to the text of the proposed amendment.

A previous application for amendment to the Comprehensive Plan.

was made with respect to these premises,

Application No.

S240820A

was not made with respect to these premises.

I HEREBY CERTIFY THAT ALL OF THE ABOVE STATEMENTS CONTAINED IN ANY DOCUMENTS OR PLANS SUBMITTED HERewith ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

If an agent represents title holder(s), a letter of designation from the title holder(s) addressed to the Land Development Regulation Administrator must be attached.

If titleholders are signing the application all names on the deed need to sign application.

Vincent Esson

Applicant/Agent Name (Type or Print)

Applicant/Agent Name (Type or Print)

Applicant/Agent Signature

Applicant/Agent Signature

August 20th, 2024

Date

Date

LAND USE APPLICATION FEE IS NON-REFUNDABLE

FOR OFFICE USE ONLY-PLEASE DO NOT WRITE BELOW THIS LINE:

Date Filed: August 20th, 2024

Application No:

S240820A

Fee Amount:

\$ 1700.00

Receipt No:

Date of Planning & Zoning Board Public Hearing:

TBD

Date Notice Published: TBD

Newspaper:

Date of Local Planning Agency Public Hearing:

TBD

Date Notice Published: TBD

Newspaper:

Date(s) of Board of County Commissioners Public Hearing(s):

1ST

2ND

Date(s) notice published:

1ST

2ND

Newspaper:

B.C. TELEGRAPH

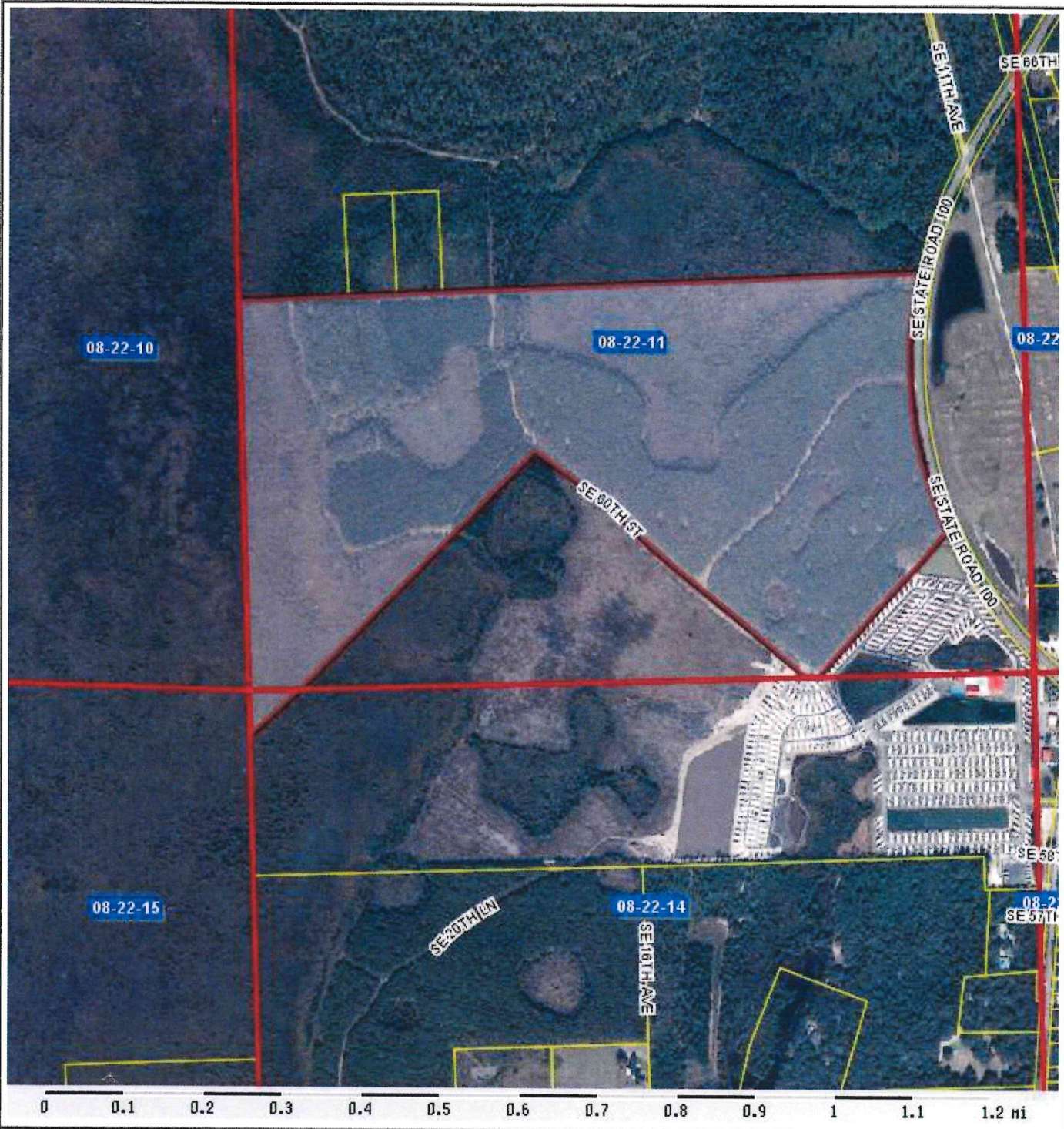
Date Notice of Enactment of Ordinance published:

Newspaper:

BRADFORD COUNTY TELEGRAPH

Board of County Commissioner Decision:

(Granted/Denied)



Bradford County Property Appraiser

Kenny Clark, CFA | Starke, Florida | 904-966-6216

PARCEL: 05410-0-00000 (14848) | RV PARK (2820) | 217.22 AC

11 8S 22 COM AT SE COR OF SEC 11, N01°35'36" W 2728.06', TO NE COR OF SE 1/4 COR, S01°31'07" E 2844.48', S88°08'49" W 701.03', ON THE WLY R/W SR100 FOR PO

KEYSTONE HEIGHTS RV RESORT, LLC

2024 Preliminary Certified

Owner: 500 INTERNATIONAL PARKWAY
LAKE MARY, FL 32746

Mkt Lnd	\$681,262	Appraised	\$681,262
Ag Lnd	\$0	Assessed	\$681,262

Site: SE SR 100, STARKE

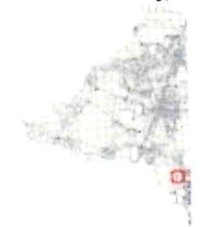
Bldg	\$0	Exempt	\$0
------	-----	--------	-----

Sales	12/15/2022	\$1,031,200	V (U)
	1/28/2022	\$1,031,200	V (U)
Info	1/28/2022	\$0	V (U)

XFOB	\$0	Total	county:\$350,649
Just	\$681,262	Taxable	other:\$350,649
			school:\$681,262

NOTES:

Bradford County, FL



The information presented on this website was derived from data which was compiled by the Bradford County Property Appraiser solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. The GIS Map image is not a survey and shall not be used in a Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. This website was last updated: 8/8/2024 and may not reflect the data currently on file at our office.

GrizzlyLogic.com

Prepared by and return to:

Jonathan M. Turner
Attorney at Law
Scruggs, Carmichael & Wershow, P.A.
2234 N.W. 40th Terrace, Suite B
Gainesville, FL 32605
JMT 2022-01241

Inst: 202204011586 Date: 12/19/2022 Time: 4:01PM
Page 1 of 3 B: 2004 P: 255, Denny Thompson, Clerk of Court
Bradford, County, By: DA
Deputy ClerkDoc Stamp-Deed: 7218.40

Consideration - \$1,031,110.00
Recording Fee - \$18.50

[Space Above This Line For Recording Data]

Special Warranty Deed

This Special Warranty Deed made this 16th day of December, 2022, between

Tom's High On The Hog Real Pit BBQ, Inc., a Florida corporation whose address is **500 International Parkway, Lake Mary, FL 32746**, Grantor, and

Keystone Heights RV Resort, LLC, a Florida limited liability company whose address is **500 International Parkway, Lake Mary, FL 32746**, Grantee:

(Whenever used herein the terms grantor and grantee include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said grantor, for and in consideration of the sum TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said grantee, and grantee's heirs and assigns forever, the following described land, situate, lying and being in **Bradford County, Florida**, to-wit:

A parcel of land lying in Section 11 & 14 of Township 8 South, Range 22 East, Bradford County, Florida Said parcel being more particularly described as follows:

Commence at a Concrete Monument located at the SE corner of said Section 11 and run North 01 degrees 35 minutes 36 seconds West, along the Easterly Boundary thereof 2728.06 feet to a Concrete Monument found at the NE corner of the SE 1/4 said corner located South 01 degrees 31 minutes 07 seconds East, & 2844.48 feet from the NE corner of said Section 11; Thence South 88 degrees 08 minutes 49 seconds West, along the Northerly Boundary of the S 1/2 of said Section 11 a distance of 701.03 feet to a Concrete Monument found on the Westerly boundary of the Right of Way of State Road 100 (100'R/W) for the Point of Beginning, said Westerly Boundary being on a curve concave to the east and having a radius of 2914.79; From the Point of Beginning thus described run Southeasterly along said Westerly boundary and along the arc of said curve 1775.13 feet as measured along a Chord having a bearing of South 06 degrees 22 minutes 23 seconds East, to a found Concrete Monument; Thence South 42 degrees 42 minutes 12 seconds West, 1353.65 feet to a found Concrete Monument; Thence Northwesterly along a line 30' more or less Southeasterly of an existing Woods Road (designated as SE 60th St.) The following courses North 50 degrees 54

Special Warranty Deed

Page 2

minutes 06 seconds West, 312.65 feet to a 1/2" Iron rod (LB4012); Thence North 55 degrees 30 minutes 00 seconds West, 256.49 feet to a set 1/2" Iron rod (LB 4012); Thence North 51 degrees 50 minutes 25 seconds West, 320.20 feet to a 1/2" Iron rod (LB 4012); Thence North 51 degrees 41 minutes 42 seconds West, 144.67 feet to a 1/2" Iron rod (LB 4012); Thence North 50 degrees 23 minutes 36 seconds West, 204.64 feet to a 1/2" Iron rod (LB 4012); Thence North 45 degrees 08 minutes 57 seconds West, 337.83 feet to a 1/2" Iron rod (LB 4012); Thence North 43 degrees 54 minutes 11 seconds West, 115.78 feet to a 1/2" Iron rod (LB4012); Thence North 47 degrees 46 minutes 54 seconds West, 99.42 feet Thence North 57 degrees 36 minutes 49 seconds West, 135.88 feet to a 1/2" Iron rod (LB 4012); thence North 51 degrees 28 minutes 44 seconds West, 172.75 to a 1/2" Iron rod (LB 4012); Thence North 47 degrees 08 minutes 45 seconds West, 137.23 feet to a found 1/2" Iron rod (LB 4012); Thence North 49 degrees 47 minutes 32 seconds West, 79.86 feet to a found 1/2" Iron rod (LB 4012); Thence North 49 degrees 42 minutes 22 seconds West, 110.86 feet to a found 1/2" Iron rod (LB 4012); Thence North 51 degrees 24 minutes 51 seconds West, 8.00 feet to a found concrete monument; Thence South 44 degrees 15 minutes 04 seconds West, 2761.37 feet to a point on the Westerly Boundary of Section 14; Thence North 01 degrees 50 minutes 24 seconds West, along said Westerly Boundary 343.88 feet to the NW corner of said Section 14 (also the SW corner of said Section 11); Thence North 00 degrees 34 minutes 50 seconds West, along the Westerly Boundary of Section 11, a distance of 2696.34 feet to the NW corner of the South 1/2 of said Section 14; Thence North 88 degrees 09 minutes 52 seconds East, 4561.22 feet to the Point of Beginning. 212.6 acres, Bradford County, Florida.

Parcel Identification Number: Portion of 05410-0-00000

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

Grantor hereby fully warrants title to the above described property and will defend the same against the lawful claims of all persons claiming by, through or under Grantor, but none other.

Remainder Of This Page Intentionally Left Blank With Signature Page to Follow

Special Warranty Deed

Page 3

In Witness Whereof, The Grantor has caused these presents to be executed by its proper officer thereunder duly authorized, and its seal affixed, on the day and year first above written.

Signed, sealed and delivered in our presence:

Joanna Merrick
Witness Name: Joanna Merrick

Tom's High On The Hog Real Pit BBQ, Inc., a Florida corporation

By: Vincent Esson
Vincent Esson, CEO

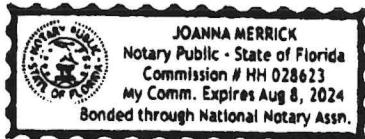
(Corporate Seal)

Melissa Garcia
Witness Name: Melissa Garcia

State of Florida
County of Seminole

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 15 day of December, 2022 by Vincent Esson, CEO of Tom's High On The Hog Real Pit BBQ, Inc., a Florida corporation, on behalf of the corporation. He/she is personally known to me or has produced a driver's license as identification.

[Notary Seal]



Joanna Merrick
Notary Public

Printed Name: Joanna Merrick

My Commission Expires: 08/08/24



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Liability Company

KEYSTONE HEIGHTS RV RESORT, LLC

Filing Information

Document Number	L22000489197
FEI/EIN Number	96-1169250
Date Filed	11/17/2022
State	FL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	12/16/2022
Event Effective Date	NONE

Principal Address

7131 BUSINESS PARK LANE
LAKE MARY, FL 32746

Changed: 10/06/2023

Mailing Address

7131 BUSINESS PARK LANE
LAKE MARY, FL 32746

Changed: 10/06/2023

Registered Agent Name & Address

ZKS REGISTERED AGENT SERVICES, LLC
315 E. ROBINSON STREET, SUITE 600
ORLANDO, FL 32801

Authorized Person(s) Detail

Name & Address

Title MGR

ESSON, VINCENT
500 INTERNATIONAL PARKWAY
LAKE MARY, FL 32746

Annual Reports

Report Year	Filed Date
--------------------	-------------------

2023	01/24/2023
2024	02/01/2024

Document Images

02/01/2024 -- ANNUAL REPORT	View image in PDF format
01/24/2023 -- ANNUAL REPORT	View image in PDF format
12/16/2022 -- LC Amendment	View image in PDF format
11/17/2022 -- Florida Limited Liability	View image in PDF format

Zoning Permit

BRADFORD COUNTY

BRADFORD, FLORIDA

ZONING DEPARTMENT

945 NORTH TEMPLE AVENUE, STARKE, FLORIDA 32091

904-966-6223 Ext 3

Zoning Permit Number: 240198

SITE ADDRESS: TBD SR 100

PARCEL NO.: **05410-0-00000**

ZONING: **AG-2**

ISSUED TO: **Tom's High on the Hog Real Pit
500 International Prkwy.
Lake Mary Fl. 32746,**

PERMIT TYPE: **App for Amendment - Land Use Map - Regular**

DETAILS **FLU from Ag to Res**

PERMIT DATE: **09/05/2024**

FEE: **1,700.00**

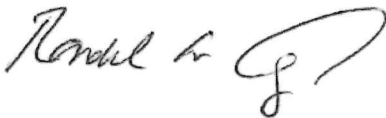
EXPIRE DATE:

It is hereby certified that the above use as shown on the plats and plans submitted with the application conforms with all applicable provisions of the Bradford County Zoning Ordinance. The issuance of this Permit does not allow the violation of Bradford County Zoning Ordinances or other governing Regulations.

The applicant is responsible for obtaining a building permit (if required) prior to commencing work on the proposed improvement.

APPROVED BY:

DATE:



**September 05,
2024**

Randy Andrews , Zoning Director

ORDINANCE NO. _____

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES, PURSUANT TO APPLICATION S240820A; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURE-2 (UP TO 1 DWELLING UNIT PER 5 ACRES, EXCEPT AS PROVIDED FOR IN POLICY I.2.2) TO RESIDENTIAL MEDIUM (UP TO 8 DWELLING UNITS PER ACRE); PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Bradford County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the Board of County Commissioners to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Bradford County, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Bradford County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, as amended, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for amendment, as described below;

WHEREAS, the Board of County Commissioners held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 to 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during the public hearing, including the recommendation of the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the Board of County Commissioners has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described, below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, S240820A, by Keystone Heights RV Resort, LLC, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from AGRICULTURE-2 (less than or equal to 1 dwelling unit per 5 acres, except as provided for in Policy I.2.2) to RESIDENTIAL MEDIUM (less than or equal to 8 dwelling units per acre) on property described, as follows:

A parcel of land lying in Section 11, Township 8 South, Range 22 East, Bradford County, Florida. Being more particularly described as follows: Commence at the Southwest corner of said Section 11; thence North 00°34'50" West 2,696.34 feet, along the Westerly boundary of said Section 11; thence North 88°09'52" East 357.33 feet to the Point of Beginning; thence continue North 88°09'52" East 1,494.61 feet; thence South 00°00'00" East 427.02 feet; thence South 66°08'22" West 650.69 feet; thence South 71°16'28" West 858.95 feet; thence North 05°18'25" West 922.06 feet to the Point of Beginning.

Containing 23.27 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Board of County Commissioners this 17th day of October 2024.

Attest:

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

Denny Thompson, County Clerk

Carolyn B. Spooner, Chair

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17th, 2024

AGENDA ITEM: Consider approval of S240828A (Lizeth Hernandez) - Land Use Change for Bradford County Parcel Number 01727-0-00007.

DEPARTMENT: Zoning

PURPOSE/DESCRIPTION:

Lizeth Hernandez seeks approval to amend the Future Land Use Plan Map of the Bradford County Comprehensive Plan, as amended; relating to an amendment of Four (4) acres, more or less, of land, pursuant to an application, S240828A, by the property owner of said acreage, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, providing for changing the Land Use classification **FROM RESIDENTIAL TO COMMERCIAL**.

ASSOCIATED COST / REVENUE GENERATED: \$1700.00

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION:

Call for public comments. Make a motion to change the current Land Use from Residential to Commercial.

RECOMMENDED MOTION:

Based on the NCFRPC's recommendation, make a motion to approve said S240828A.

NOTICE OF ENACTMENT OF ORDINANCES
BY THE BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

NOTICE IS HEREBY GIVEN that the ordinances, which titles hereinafter appear, will be considered for enactment by the Board of County Commissioners of Bradford County, Florida, at public hearings on **October 17, 2024 at 6:30 p.m.**, or as soon thereafter as the matters can be heard, in the in the County Commission Meeting Room, North Wing, County Courthouse located at 945 North Temple Avenue, Starke, Florida. A copy of the ordinances may be inspected by any member of the public at the Office of the County Clerk located at 945 North Temple Avenue, Courthouse North Wing, Starke, Florida, during regular business hours. On the date, time and place first above mentioned, all interested persons may appear and be heard with respect to the ordinances. The titles of said ordinances read, as follows:

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, S240820A, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURE-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRE, EXCEPT AS PROVIDED FOR IN POLICY I.2.2) TO RESIDENTIAL, MEDIUM (LESS THAN OR EQUAL TO 8 DWELLING UNITS PER ACRE) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, **S240828A**, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, S240913A, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURAL-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES, EXCEPT AS PROVIDED IN POLICY I.2.2) TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

All persons are advised that if they decide to appeal any decision made at the above referenced public hearings they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requesting reasonable accommodations to participate in these proceedings should contact the office of the County Manager at 904.966.6327 by 5:00 p.m. at least 48 hours prior to the public hearing or via Florida Relay Service 800.955.8770 (voice) or 800.955.8771 (TTY).

BRADFORD COUNTY COMPREHENSIVE PLAN AMENDMENT APPLICATION

Name of Property Owner: Lizeth Hernandez

Address: 4671 Ortega Farms Blvd

City, State, Zip Code: Jacksonville FL 32210

Telephone: Jacksonville FL 32210

Title Holder's Representative (Agent), if applicable: _____

Address: _____

City, State, Zip Code: _____

Telephone: _____

Please complete the following for proposed amendments to the Future Land Use Plan Map. For amendments to the text of the Comprehensive Plan, which do not require a Future Plan Use Map amendments, please omit responses to Part I and complete Part II of this Application.

PART I **Legal Description:(attach exact legal of property to be changed)**

Parcel Number: 01727-0-00007

Section: 26 Township: 5S Range: 22E

Total acreage of land to be considered under this amendment: 4

Present Use of Land: Vacant
(Commercial, Industrial, Residential, Agricultural, Vacant, etc.)

Future Land Use Plan Map Category:

Present: Residential

Requested: Commercial

PART II For amendments to the text of the Comprehensive Plan, please provide on separate pages to be attached and made a part herewith to the text of the proposed amendment.

A previous application for amendment to the Comprehensive Plan.

was made with respect to these premises,

Application No.

5240828A

was not made with respect to these premises.

I HEREBY CERTIFY THAT ALL OF THE ABOVE STATEMENTS CONTAINED IN ANY DOCUMENTS OR PLANS SUBMITTED HERewith ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

If an agent represents title holder(s), a letter of designation from the title holder(s) addressed to the Land Development Regulation Administrator must be attached.

If titleholders are signing the application all names on the deed need to sign application.

Lizeth Hernandez

Applicant/Agent Name (Type or Print)

Applicant/Agent Name (Type or Print)

[Signature]

Applicant/Agent Signature

Applicant/Agent Signature

8/28/24

Date

Date

**LAND USE APPLICATION FEE IS NON-REFUNDABLE
FOR OFFICE USE ONLY-PLEASE DO NOT WRITE BELOW THIS LINE:**

Date Filed: _____

Application No: _____

Fee Amount: _____

Receipt No: _____

Date of Planning & Zoning Board Public Hearing: _____

Date Notice Published: _____

Newspaper: _____

Date of Local Planning Agency Public Hearing: _____

Date Notice Published: _____

Newspaper: _____

Date(s) of Board of County Commissioners Public Hearing(s):

1ST _____

2ND _____

Date(s) notice published:

1ST _____

2ND _____

Newspaper: _____

B.C. TELEGRAPH

Date Notice of Enactment of Ordinance published: _____

Newspaper: _____

BRADFORD COUNTY TELEGRAPH

Board of County Commissioner Decision: _____

(Granted/Denied)



Bradford County Property Appraiser

Kenny Clark, CFA | Starke, Florida | 904-966-6216

PARCEL: 01727-0-00007 (17389) | VACANT (0000) | 4 AC

26 5S 22 COM AT INT OF SLY BNDY OF N1/2 OF NW1/4 OF SE1/4 OF SW1/4 & WLY BNDY OF R/R RW, N16°33'25 E 344.78' FOR POB. N60°51'47 W 352.59' TO ELY R/W

HERNANDEZ LIZETH

Owner: 4671 ORTEGA FARMS BLVD
JACKSONVILLE, FL 32210

Site: N HWY 301, LAWTEY

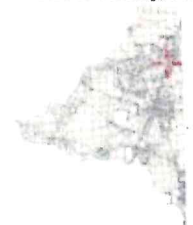
Sales
4/28/2024 \$100 V(U)
4/22/2024 \$100 V(U)
Info 6/16/2021 \$120,000 V(U)

2024 Preliminary Certified

Mkt Lnd	\$60,000	Appraised	\$60,000
Ag Lnd	\$0	Assessed	\$60,000
Bldg	\$0	Exempt	\$0
XFOB	\$0	Total	county:\$30,250
Just	\$60,000	Taxable	other:\$30,250
			school:\$60,000

NOTES:

Bradford County, FL



The information presented on this website was derived from data which was compiled by the Bradford County Property Appraiser solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. The GIS Map image is not a survey and shall not be used in a Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. This website was last updated: 8/8/2024 and may not reflect the data currently on file at our office.

GrizzlyLogic.com

Inst: 202404006126 Date: 06/07/2024 Time: 3:05PM
Page 1 of 3 B: 2096 P: 491, Denny Thompson, Clerk of Court
Bradford, County, By: DA
Deputy Clerk Doc Stamp-Deed: 0.70

RE #01727-0-00007

THIS DEED IS PREPARED AT THE
REQUEST OF THE GRANTOR AND WITHOUT
BENEFIT OF TITLE INSURANCE OR TITLE SEARCH EXAMINATION

Quit-Claim Deed

This Quit-Claim Deed, executed on this 28 day of April, 2024 between:

ABC&T Management, a Florida corporation, whose address is 4737 Carlisle Rd,
Jacksonville, FL, 32210, who are conveying a property which is located in the County of
Bradford, State of Florida, part of the FIRST part.

AND

Lizeth Hernandez, a single woman, as tenants by the entirety, whose address is, 4671 Ortega
Farms Blvd., Jacksonville, FL 32210.

Witnesseth: that the said party of the FIRST part, for and in consideration of the sum of ten
dollars and other valuable consideration, in hand paid by the said party of the SECOND part, the
receipt whereof is hereby acknowledged, has remised, released and quit-claimed, and by these
presents does remise, release and quit-claim unto the said party of the SECOND part, and its
heirs, successors and assigns forever, the following described land situate, lying and being in
the County of Bradford, State of Florida, to-wit:

Parcel ID Number 01727-0-00007

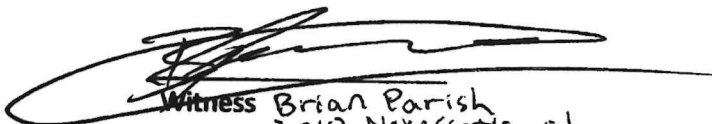
**26 5S 22 COM AT INT OF SLY BND Y OF N1/2 OF NW1/4 OF SE1/4 OF SW1/4 & WLY
BNDY OF R/R R/W, N16°33'25"E 344.78' FOR POB. N 60°51' 47"W 352.59 TO ELY R/W**

SITE - 21971 N HWY 301 LAWTEY 32058

See Exhibit "A" attached hereto and by reference made a part hereof,

TO HAVE AND TO HOLD the same together with all and singular and appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, right, title, interest, lien, equity and claim whatsoever of the said party of the **FIRST** part, either in law or equity, to the only proper use, benefit and behoof of the said party of the **Second** part, his heirs, successors and assigns forever.

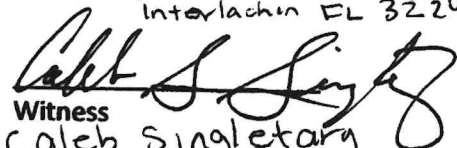
IN WITNESS WHEREOF, the said party of the **FIRST** part has hereunto set his hand and seal on the day and year first above written.



Witness Brian Parrish
2010 Novascotia St
Interlachen FL 32248



ABC&T Management, President



Witness
Caleb Singletary
4737 Carlisle Rd
Jacksonville FL 32210

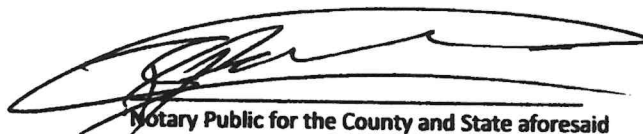
STATE OF FLORIDA
COUNTY OF DUVAL

I hereby certify that on this day, before me, an officer duly authorized to administer oaths and take acknowledgement, personally appeared ABC&T Management, LLC. Robert K. Peterson, President, known to me be the person described in and who executed the foregoing instrument, who acknowledged before that they executed the same, that I relied upon their Florida Driver's License as a form of identification of the above.

Witnessed my hand and official seal of the County and State last aforesaid this 28 day of April, 2024.



BRIAN PARRISH
Notary Public
State of Florida
Comm# HH188820
Expires 10/19/2025



Notary Public for the County and State aforesaid

Exhibit "A"

A parcel of land lying in Section 26, Township 5 South, Range 22 East, Bradford County, Fl. Said parcel being more particularly described as follows:

Commence at a concrete monument found at the intersection of the Southerly boundary of the N 1/2 of NW 1/4 of SE 1/4 of SW 1/4 with Westerly boundary of the R/W of the C.S.X. transportation railroad (200' R/W). Thence run North 16 degrees 33 minutes 25 seconds East along said Westerly boundary 344.78 feet to an iron rod (1/2" LB4012) set on the Northerly boundary of said N 1/2 for the Point of Beginning. From Point of Beginning thus described run North 60 degrees 51 minutes 47 seconds West, 352.89 feet to an iron rod set (1/2" LB4012) on the Easterly boundary of the R/W of State Road 200 (U.S. 301) thence North 31 degrees 08 minutes 40 seconds East, along said Easterly boundary 100.00 feet to a found concrete monument located at the beginning of a curve concave to the Northwest and having a radius of 11,514.16 feet; thence Northeastly along said Easterly boundary and along the arc of said curve 526.72 feet as measured along a chord having a bearing of North 29 degrees 48 minutes 53 seconds East to a found 1/2" iron rod (NO ID); thence South 63 degrees 07 minutes 18 seconds East, 201.70 feet to a 1/2" iron pipe (NO ID) found on aforesaid Westerly boundary of C.S.X. railroad R/W; thence South 16 degrees 33 minutes 25 seconds West, along said Westrely boundary 650.18 feet to the Point of Beginning.
Containing 4.02 AC±

NOTICE

THE UNDERSIGNED, IN PURSUANCE OF THIS INSTRUMENT
AND FOR RECORDED PURPOSES, I HEREBY CERTIFY
THAT THE FOREGOING IS A TRUE AND CORRECT
STATEMENT OF THE CONTENTS OF THE ORIGINAL INSTRUMENT
AND THAT THE SAME IS A TRUE AND CORRECT
STATEMENT OF THE CONTENTS OF THE ORIGINAL INSTRUMENT
AND THAT THE SAME IS A TRUE AND CORRECT
STATEMENT OF THE CONTENTS OF THE ORIGINAL INSTRUMENT
AND THAT THE SAME IS A TRUE AND CORRECT
STATEMENT OF THE CONTENTS OF THE ORIGINAL INSTRUMENT
OF DEEDS, LEGAL TAXES, OR RECORDS.

DEED BY R. BARDE, ATTORNEY
BRADFORD COUNTY, FLORIDA

Zoning Permit

BRADFORD COUNTY

BRADFORD, FLORIDA

ZONING DEPARTMENT

945 NORTH TEMPLE AVENUE, STARKE, FLORIDA 32091

904-966-6223 Ext 3

Zoning Permit Number: 240195

SITE ADDRESS: TBD

PARCEL NO.: **01727-0-00007**

ZONING: **RR**

ISSUED TO: **lizeth hernandez
4671 Ortega Farms Blvd
Jacksonville, Fl. 32210**

PERMIT TYPE: **App for Amendment - Land Use Map - Regular**

DETAILS **FLU from Res to Comm**

PERMIT DATE: **09/05/2024**

FEE: **1,700.00**

EXPIRE DATE:

It is hereby certified that the above use as shown on the plats and plans submitted with the application conforms with all applicable provisions of the Bradford County Zoning Ordinance. The issuance of this Permit does not allow the violation of Bradford County Zoning Ordinances or other governing Regulations.

The applicant is responsible for obtaining a building permit (if required) prior to commencing work on the proposed improvement.

APPROVED BY:

DATE:



**September 05,
2024**

Randy Andrews , Zoning Director



Permit #: 240195

Permit Type:

Address: TBD

City: Lawtey

State: Fl.

Zip: 32058

Owner: lizeth hernandez

Owner Address: 4671 Ortega Farms Blvd

Owner City: Jacksonville

Owner State: Fl.

Owner Zip: 32210

Owner Phone:

Owner Email:

Receipt #: 1343

Date: 09/05/2024

Paid By: Amanda Wallace

Description: FLU from RES to Comm

Payment Type:

Payment Type Description: cash

Accepted By: Randy Andrews

Fees Paid

Fee Name	Fee Type Description	Factor	Total Fee Amount	Amount Paid
App for Amendment- Land Use Map - Small Zoning	(10 acres or less)	0.00	1,700.00	1,700.00
			Total:	\$1,700.00

ORDINANCE NO. _____

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES, PURSUANT TO APPLICATION S240828A; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY (UP TO 2 DWELLING UNITS PER ACRE) TO COMMERCIAL; PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Bradford County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the Board of County Commissioners to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Bradford County, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Bradford County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, as amended, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for amendment, as described below;

WHEREAS, the Board of County Commissioners held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 to 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during the public hearing, including the recommendation of the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the Board of County Commissioners has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described, below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, S240828A, by Lizeth Hernandez, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from RESIDENTIAL, LOW DENSITY (less than or equal to 2 dwelling units per acre) to COMMERCIAL on property described, as follows:

A parcel of land lying in Section 26, Township 5 South, Range 22 East, Bradford County, Florida. Being more particularly described as follows: Commence at the intersection of the Southerly boundary of the North 1/2 of the Northwest 1/4 of the Southeast 1/4 of Southwest 1/4 of said Section 26 with the Westerly right-of-way line of the CSX Railroad; thence North 16°33'25" East 344.78 feet, along Westerly right-of-way line of the CSX Railroad to the Northerly boundary of the North 1/2 of the Northwest 1/4 of the Southeast 1/4 of Southwest 1/4 of said Section 26 for the Point of Beginning; thence North 60°51'47" West 352.89 feet to the Easterly right-of-way line of U.S. Highway 301(State Road 200); thence North 31°08'40" East 100.00 feet, along the Easterly right-of-way line of said U.S. Highway 301 (State Road 200) to the beginning of a curve concave to the Northwest and having a radius of 11,514.16 feet; thence Northeasterly, along said Easterly boundary and along the arc of said curve, 526.72 feet as measured along a chord having a bearing of North 29°48'53" East; thence South 63°07'18" East 201.70 feet to the Westerly right-of-way line of the CSX Railroad; thence South 16°33'25" West 650.18 feet, along the Westerly right-of-way line of the CSX Railroad to the Point of Beginning.

Containing 4.02 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Board of County Commissioners this 17th day of October 2024.

Attest:

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

Denny Thompson, County Clerk

Carolyn B. Spooner, Chair

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17th, 2024

AGENDA ITEM: Consider approval of S240913A (Hassane Boubacar) - Land Use Change for Bradford County Parcel Number 01965-0-00100.

DEPARTMENT: Zoning

PURPOSE/DESCRIPTION:

Hassan Boubacar seeks approval to amend the Future Land Use Plan Map of the Bradford County Comprehensive Plan, as amended; relating to an amendment of One (1) acre, more or less, of land, pursuant to an application, S240913A, by the property owner of said acreage, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, providing for changing the Land Use classification **FROM AGRICULTURAL TO COMMERCIAL**.

ASSOCIATED COST / REVENUE GENERATED): \$1700.00

BUDGET LINE (G/L #): N/A

TO BE COMPLETED BY THE COUNTY MANAGER'S OFFICE

RECOMMENDED ACTION:

Call for public comments. Make a motion to change the current Land Use from Agricultural to Commercial.

RECOMMENDED MOTION:

Based on the NCFRPC's recommendation, make a motion to approve said S240913A.

NOTICE OF ENACTMENT OF ORDINANCES
BY THE BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

NOTICE IS HEREBY GIVEN that the ordinances, which titles hereinafter appear, will be considered for enactment by the Board of County Commissioners of Bradford County, Florida, at public hearings on **October 17, 2024 at 6:30 p.m.**, or as soon thereafter as the matters can be heard, in the in the County Commission Meeting Room, North Wing, County Courthouse located at 945 North Temple Avenue, Starke, Florida. A copy of the ordinances may be inspected by any member of the public at the Office of the County Clerk located at 945 North Temple Avenue, Courthouse North Wing, Starke, Florida, during regular business hours. On the date, time and place first above mentioned, all interested persons may appear and be heard with respect to the ordinances. The titles of said ordinances read, as follows:

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, S240820A, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURE-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRE, EXCEPT AS PROVIDED FOR IN POLICY I.2.2) TO RESIDENTIAL, MEDIUM (LESS THAN OR EQUAL TO 8 DWELLING UNITS PER ACRE) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, S240828A, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, **S240913A**, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURAL-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES, EXCEPT AS PROVIDED IN POLICY I.2.2) TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

All persons are advised that if they decide to appeal any decision made at the above referenced public hearings they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requesting reasonable accommodations to participate in these proceedings should contact the office of the County Manager at 904.966.6327 by 5:00 p.m. at least 48 hours prior to the public hearing or via Florida Relay Service 800.955.8770 (voice) or 800.955.8771 (TTY).

**BRADFORD COUNTY
COMPREHENSIVE PLAN AMENDMENT
APPLICATION**

Name of Property Owner: Hassane Boubacar

Address: 1947 NW 34th Ave

City, State, Zip Code: Gainesville Fla. 32605

Telephone: 352-278-8850

Title Holder's Representative (Agent), if applicable: n/a

Address: _____

City, State, Zip Code: _____

Telephone: _____

Please complete the following for proposed amendments to the Future Land Use Plan Map. For amendments to the text of the Comprehensive Plan, which do not require a Future Plan Use Map amendments, please omit responses to Part I and complete Part II of this Application.

PART I

Legal Description:(attach exact legal of property to be changed)

Parcel Number: 01965-0-00100

Section: 3 Township: 6 South Range: 22 East

Total acreage of land to be considered under this amendment: 1.0 Acres

Present Use of Land: Agricultural
(Commercial, Industrial, Residential, Agricultural, Vacant, etc.)

Future Land Use Plan Map Category:

Present: Agricultural

Requested: Commercial

PART II

For amendments to the text of the Comprehensive Plan, please provide on separate pages to be attached and made a part herewith to the text of the proposed amendment.

A previous application for amendment to the Comprehensive Plan.

was made with respect to these premises,

Application No. _____

was not made with respect to these premises.

I HEREBY CERTIFY THAT ALL OF THE ABOVE STATEMENTS CONTAINED IN ANY DOCUMENTS OR PLANS SUBMITTED HEREWITH ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

If an agent represents title holder(s), a letter of designation from the title holder(s) addressed to the Land Development Regulation Administrator must be attached.

If titleholders are signing the application all names on the deed need to sign application.

Hassane Boubacar

Applicant/Agent Name (Type or Print)

Applicant/Agent Name (Type or Print)

Applicant/Agent Signature

Applicant/Agent Signature

09-13-2024

Date

Date

**LAND USE APPLICATION FEE IS NON-REFUNDABLE
FOR OFFICE USE ONLY-PLEASE DO NOT WRITE BELOW THIS LINE:**

Date Filed: 09-13-2024

Application No: S240913A

Fee Amount: \$1700.00

Receipt No: _____

Date of Planning & Zoning Board Public Hearing: TBD

Date Notice Published: TBD Newspaper: _____

Date of Local Planning Agency Public Hearing: TBD

Date Notice Published: TBD Newspaper: _____

Date(s) of Board of County Commissioners Public Hearing(s): 1ST _____ 2ND _____

Date(s) notice published: 1ST _____ 2ND _____

Newspaper: B.C. TELEGRAPH

Date Notice of Enactment of Ordinance published: _____

Newspaper: BRADFORD COUNTY TELEGRAPH

Board of County Commissioner Decision: _____

(Granted/Denied)



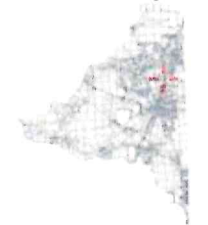
Bradford County Property Appraiser

Kenny Clark, CFA | Starke, Florida | 904-966-6216

PARCEL: 01965-0-00100 (7200) | SINGLE FAMILY (0100) | 1 AC
 3 6S 22 BEG NW COR OF OR172-27 TO POB. S77°57'06 E 309.55' TO W R/W SR-200, S16°05'08 W 144.18', N77°57'06 W 296.19', THENCE N10°46'13 E 143.86 TO POB

NOTES:

Bradford County, FL



BOUBACAR HASSANE		2024 Preliminary Certified			
Owner: 1947 NW 34TH AVE		Mkt Lnd	\$18,000	Appraised	\$50,785
GAINESVILLE, FL 32605		Ag Lnd	\$0	Assessed	\$50,785
Site: 19558 N US HWY 301,		Bldg	\$31,689	Exempt	\$0
STARKE		XFOB	\$1,096	Total	county:\$50,785
Sales 5/7/2024	\$175,000 I(Q)	Just	\$50,785	Taxable	other:\$50,785
Info 5/7/2024	\$0 I(U)				school:\$50,785
Info 2/12/2024	\$100 I(U)				

The information presented on this website was derived from data which was compiled by the **Bradford County Property Appraiser** solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. The GIS Map image is not a survey and shall not be used in a Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. This website was last updated: 9/12/2024 and may not reflect the data currently on file at our office.

GrizzlyLogic.com

This Instrument Prepared by:

Shaye B Sawyer
Pillar Title Group, LLC
2258 Riverside Avenue
Jacksonville, FL 32204

After Recording Return to:

Hassane Boubacar
1947 Northwest 34th Avenue
Gainesville, FL 32605

Parcel Identification Number:
01965-0-00100

Inst: 202404006610 Date: 06/17/2024 Time: 12:52PM
Page 1 of 3 B: 2098 P: 222, Denny Thompson, Clerk of Court
Bradford, County, By: DA
Deputy Clerk Doc Stamp-Deed: 1225.00

(Space Above This Line For Recording Data)

Trustee's Deed

THIS TRUSTEE'S DEED (this "**Deed**") is made as of the 7th day of May, 2024 from **Kenneth L. Jones, Individually and Kenneth L. Jones, Trustee of Kenneth L. Jones Revocable Trust dated December 4, 2023 (the "Trust")**, with the power and authority to protect, to conserve, to sell, to lease, to encumber, or otherwise to manage and dispose of the Property pursuant to Section 689.073, Florida Statutes, whose address is 7617 Reed Street, Jacksonville, FL 32208 ("**Grantor**"), to Hassane Boubacar, a married man, whose address is 1947 Northwest 34th Avenue, Gainesville, FL 32605 ("**Grantee**").

WITNESSETH:

THAT Grantor, for and in consideration of the sum of ONE HUNDRED SEVENTY FIVE THOUSAND AND 00/100 Dollars (\$175,000.00), and other good and valuable consideration paid to Grantor by Grantee, the receipt of which is hereby acknowledged, by these presents does distribute, grant, bargain, sell and convey to Grantee, and Grantee's successors and assigns forever, all the right, title, and interest in and to that certain real property (the "**Property**") located and situate in Bradford County, Florida and fully described as follows:

FOR PROPERTY DESCRIPTION, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

TOGETHER WITH all tenements, hereditaments, easements and appurtenances belonging to or in any way appertaining to the Property.

TO HAVE AND TO HOLD the same in fee simple forever.

SUBJECT to taxes for 2024 and subsequent years, not yet due and payable; covenants, restrictions, easements, reservations and limitations of record, if any, without intention of creation or reimposing same.

GRANTOR hereby specially warrants the title to the Property and will defend the same against the lawful claims of all persons claiming by, through or under Grantor, but none other.

IN WITNESS WHEREOF, Grantor has duly executed this instrument as of the date first written above.

Grantor(s)

Kenneth L. Jones Revocable Trust dated December 4, 2023

By: [Signature] 5-7-24
Kenneth L. Jones, Individually and Kenneth L. Jones, Trustee

Witness(es)

[Signature]
WITNESS
PRINT NAME: Shaye B Sawyer

[Signature]
WITNESS
PRINT NAME: Whitney Johnson

2258 Riverside Ave
Tax, FL 32204
WITNESS 1 ADDRESS

2258 Riverside Ave
Tax, FL 32204
WITNESS 2 ADDRESS

STATE OF FLORIDA
COUNTY OF DUVAL

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 7th day of May, 2024, by Kenneth L. Jones, Trustee of Kenneth L. Jones Revocable Trust dated December 4, 2023.

[Signature]
Signature of Notary Public
Print, Type/Stamp Name of Notary



SHAYE B. SAWYER
Notary Public
State of Florida
Comm# HH251801
Expires 4/11/2026

Personally Known: _____ OR Produced Identification: [Signature]
Type of Identification
Produced: [Signature]

EXHIBIT "A"
LEGAL DESCRIPTION

Property Address: **19558 U.S. 301**
Starke, FL 32091

A parcel of land lying in the SE 1/4 of the SW 1/4 of Section 3, Township 6 South, Range 22 East, Bradford County, Florida, said parcel being a portion of the tract described in Official Records Book 172, Page 27 of the Public Records of said County and being more particularly described as follows:

Commence at an iron pipe found at the NW corner of said tract (Official Records Book 172, Page 27) for Point of Beginning and run South 77°57'06" East, along the Northerly boundary thereof, 309.55 feet to an iron set on the Westerly boundary of the right of way of State Road No. 200 (U.S. 301); thence South 16°05'08" West, along said Westerly boundary, 144.18 feet to a set iron; thence North 77°57'06" West, parallel with said Northerly boundary, 296.19 feet to an iron set on the Westerly boundary of aforesaid tract (Official Records Book 172, Page 27), thence North 10°46'13" East, along fast said Westerly boundary, 143.86 feet to the Point of Beginning.

Zoning Permit

BRADFORD COUNTY

BRADFORD, FLORIDA

ZONING DEPARTMENT

945 NORTH TEMPLE AVENUE, STARKE, FLORIDA 32091

904-966-6223 Ext 3

Zoning Permit Number: 240204

**SITE ADDRESS: 19558 US HWY
301 NORTH**

PARCEL NO.: 01965-0-00100

ZONING: AG-2

**ISSUED TO: Hassane Boubacar
1947 NW 34th Ave
Gainesville, Florida 32605**

PERMIT TYPE: App for Amendment - Land Use Map - Regular

DETAILS FLU from Ag to Comm

PERMIT DATE: 09/13/2024

FEE: 1,700.00

EXPIRE DATE:

It is hereby certified that the above use as shown on the plats and plans submitted with the application conforms with all applicable provisions of the Bradford County Zoning Ordinance. The issuance of this Permit does not allow the violation of Bradford County Zoning Ordinances or other governing Regulations.

The applicant is responsible for obtaining a building permit (if required) prior to commencing work on the proposed improvement.

APPROVED BY:

DATE:



**September 13,
2024**

Randy Andrews , Zoning Director



Permit #: 240204

Permit Type:

Address: 19558 US HWY 301 NORTH

City: LAWTEY, FL 32058

State:

Zip:

Owner: Hassane Boubacar

Owner Address: 1947 NW 34th Ave

Owner City: Gainesville

Owner State: Florida

Owner Zip: 32605

Owner Phone: 352-278-8850

Owner Email: hassaneboubacar30@yahoo

Receipt #: 1352

Date: 09/13/2024

Paid By: Hassane Boubacar

Description: FLU from Ag to Comm

Payment Type:

Payment Type Description: Credit Card

Accepted By: Randy Andrews

Fees Paid

Fee Name	Fee Type Description	Factor	Total Fee Amount	Amount Paid
App for Amendment- Land Use Map - Small Zoning	(10 acres or less)	0.00	1,700.00	1,700.00
			Total:	\$1,700.00

CHECK LIST FOR NEW APPLICATIONS

Applicant Name: _____ Application Number: 5240913 A Companion: 2 24-09

H. Boubacar

- 1. School Capacity Assessment
 - a. If required, was it sent to the School Board for review? Yes/No
- 2. Is the application dated?
- 3. Is the applicant the owner? Yes/No
 - a. If so, is it signed (by both husband and wife if jointly owned)? Yes/No
 - b. If an agent has been appointed, is there a signed agent letter? Yes/No
 - (i) If the agent is a company, what proof is there that the person signing the application is associated with that company?
- 4. Is the applicant a corporation?
 - a. If so, what proof is there that the person signing the application is associated with that company?
- 5. Is there proof of ownership?
- 6. Legal description:
 - a. Yes/No
 - b. If not, state circumstances below:
- 7. Is the total acreage provided?
- 8. Is the Parcel ID provided?
- 9. Current land use classification/zoning district: Aq to Comm
- 10. Is the request clear? From Aq To Comm
 - 9a. Does the zoning match the land use? Yes/No
 - 9b. If in the County, is it in the DUDA? Yes/No
 - 9c. RACEC? Yes/No
- 11. Is there a site plan enclosed for special exceptions, site and development plans, and special permit for temporary use applications?
- 12. Is there a map enclosed?
- 13. Is water and sewer available?

BRADFORD COUNTY ONLY (circle one)

- a. Camp Blanding Military Zone? Yes/No
- b. St. Johns River Water Management District? Yes/No

Notes:

ORDINANCE NO. _____

AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES, PURSUANT TO APPLICATION S240913A; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURE-2 (UP TO 1 DWELLING UNIT PER 5 ACRES, EXCEPT AS PROVIDED FOR IN POLICY I.2.2) TO COMMERCIAL; PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, as amended, empowers the Board of County Commissioners of Bradford County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the Board of County Commissioners to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Board of County Commissioners has been designated as the Planning and Zoning Board of Bradford County, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the Board of County Commissioners has been designated as the Local Planning Agency of Bradford County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, as amended, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for amendment, as described below;

WHEREAS, the Board of County Commissioners held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 to 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the Board of County Commissioners reviewed and considered all comments received during the public hearing, including the recommendation of the Board of County Commissioners, serving as the Planning and Zoning Board, and the Local Planning Agency and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the Board of County Commissioners has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described, below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, S240913A, by Hassane Boubacar, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from AGRICULTURE-2 (less than or equal to 1 dwelling unit per 5 acres, except as provided for in Policy I.2.2) to COMMERCIAL on property described, as follows:

A parcel of land lying in Section 3, Township 6 South, Range 22 East, Bradford County, Florida. Being more particularly described as follows: Commence at the Northwest corner of the Southeast 1/4 of the Southwest 1/4 of said Section 3; thence South 38°52'00" East 350.10 feet for the Point of Beginning; thence South 77°57'06" East 309.55 feet to the Westerly right-of-way of U.S. Highway 301 (State Road 200); thence South 16°05'08" West 144.18 feet, along the Westerly right-of-way of said U.S. Highway 301 (State Road 200); thence North 77°57'06" West 296.19 feet; thence North 10°46'13" East 143.86 feet to the Point of Beginning.

Containing 1.00 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. Pursuant to Section 125.66, Florida Statutes, as amended, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Florida Department of State.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Board of County Commissioners this 17th day of October 2024.

Attest:

BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA

Denny Thompson, County Clerk

Carolyn B. Spooner, Chair

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: October 17, 2024

AGENDA ITEM 09-03-24 budget hearing minutes – adoption of tentative millage rate and budget.

DEPARTMENT: Clerk of Court

DESCRIPTION: n/a

BOARD OF COUNTY COMMISSIONER OF BRADFORD COUNTY, FLORIDA
September 3, 2024
5:30 P.M.
Bradford County Courthouse
945 North Temple Avenue
Starke, Florida 32091

PUBLIC HEARING
ADOPTION OF FISCAL-YEAR 2024-2025
TENTATIVE MILLAGE RATE AND TENTATIVE BUDGET

MEETING MINUTES

BOARD MEMBERS PRESENT: Commissioner District 1 – Chair Carolyn Spooner
Commissioner District 4 – Vice Chair Danny Riddick
Commissioner District 3 – Joseph C. Dougherty
Commissioner District 5 - Chair Diane Andrews

BOARD MEMBERS NOT PRESENT: Commissioner District 2 – Kenny Thompson

PRESS PRESENT: none

STAFF MEMBERS IN ATTENDANCE: County Manager Scott Kornegay; Executive Assistant Amanda Brown; Chief Deputy Clerk Rachel Rhoden; Finance Director Dana LaFollette; Sheriff Gordon Smith; and Fire Rescue Chief Ben Carter.

1. **CALL TO ORDER:** Chair Spooner called the meeting to order at 5:30 p.m.
2. **FINANCE DIRECTOR DANA LAFOLLETTE – PRESENTATION OF TENTATIVE MILLAGE RATE FOR FISCAL-YEAR 2024-2025. GENERAL FUND – 10.0000 MILLS.**

Ms. LaFollette advised that 10.000 mills needed to fund the budget is greater than the rolled-back rate of 9.5178 by a margin of 5.0663%. 10.0000 mills is expected to generate ad-valorem tax revenue of approximately \$14,045,335.00; an increase from the prior fiscal-year of \$1,134,314, due to an increase in property values.

3. **CHAIR SPOONER - CALL FOR PUBLIC COMMENTS ON THE TENTATIVE MILLAGE RATE.**
none
4. **CHAIR SPOONER – CALL FOR COMMISSIONER’S COMMENTS ON THE TENTATIVE MILLAGE RATE.** none
5. **FINANCE DIRECTOR DANA LAFOLLETTE – PRESENTATION OF A RESOLUTION ADOPTING THE TENTATIVE MILLAGE RATE OF 10.0000 MILLS FOR FISCAL-YEAR 2024-2025.**

Ms. LaFollette presented the resolution for consideration, reading it by title: “A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR BRADFORD COUNTY FOR FISCAL-YEAR COMMENCING ON OCTOBER 1, 2024 AND ENDING ON SEPTEMBER 30, 2025; AND PROVIDING AN EFFECTIVE DATE.”

It was MOVED by Commissioner Dougherty and SECONDED by Vice-Chair Riddick to adopt the resolution as presented.

Motion Carries 4-0

6. FINANCE DIRECTOR DANA LAFOLLETTE – PRESENTATION OF TENTATIVE BUDGET FOR FISCAL-YEAR 2024-2025.

Ms. LaFollette reported that the total operating tentative budget, including interfund transfers and bond reserves, for fiscal year 2024-2025 is: \$93,877,714.00.

7. CHAIR SPOONER - CALL FOR PUBLIC COMMENTS ON TENTATIVE BUDGET FOR FISCAL-YEAR 2024-2025. none

8. CHAIR SPOONER – CALL FOR COMMISSIONER’S COMMENTS ON TENTATIVE BUDGET FOR FISCAL-YEAR 2024-2025. none

9. FINANCE DIRECTOR DANA LAFOLLETTE – PRESENTATION OF A RESOLUTION ADOPTING THE TENTATIVE BUDGET OF \$93,877,714.00 FOR FISCAL-YEAR 2024-2025.

Ms. LaFollette presented a resolution for consideration, reading it by title: “A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS ADOPTING THE TENTATIVE BUDGET FOR BRADFORD COUNTY FOR FISCAL-YEAR COMMENCING ON OCTOBER 1, 2024 AND ENDING ON SEPTEMBER 30, 2025; PROVIDING AN EFFECTIVE DATE.”

It was MOVED by Commissioner Dougherty and SECONDED by Vice Chair Riddick to adopt the resolution as presented.

Motion Carries 4-0

10. ANNOUNCE FINAL PUBLIC BUDGET HEARING DATE.

Ms. LaFollette announced that the final budget hearing date is scheduled for Tuesday, September 17, 2024 at 5:30 p.m., in the commission meeting room.

Chair Spooner recognized County Manager Scott Kornegay who presented the following items:

❖ PRESENTATION OF A REPORT ON COMPLETED WORK ASSIGNMENTS IN EACH DISTRICT BETWEEN JULY AND AUGUST.

Following discussion from the board’s morning meeting concerning work activities from the public works – road department, Mr. Kornegay presented a report of duties that the department completed in each district between the months of July and August.

❖ CONSIDER PURCHASING MOWING EQUIPMENT AND HIRING ADDITIONAL STAFFING IN PUBLIC WORKS.

September 3, 2024
Public Hearing
Adopt Tentative Millage Rate and Budget

Following discussion from the board's morning meeting concerning operations of the public works – road department, Mr. Kornegay presented the board with a proposal to purchase two batwing mowers and hire three additional personnel.

Discussion:

- Remarks not in favor of hiring and purchasing additional staff given the county's financial state.
- Remarks made that if the board does not take action to purchase new equipment or hire additional staff then it should refrain from complaining about operations.
- Comments expressing interest in exploring alternative options such as hiring seasonal workers, equipment lease program, additional inmate labor, revised work schedule, and partnerships with other agencies for support.
- Remarks made that some parts of the county were too wet to mow because of Hurricane Debby and the rainy season.
- Public works current inventory includes two batwing mowers.
- Public works has been working every Friday and Saturday since Hurricane Debby.

No action taken by the board to purchase additional equipment or hire additional staff.

❖ **HCA TRANSFER REVENUE UPDATE**

Chief Carter reported that HCA Florida Starke Emergency will begin to handle non-emergency transfers, while the county will continue emergency transfers. This arrangement will reduce the revenue the county receives from HCA for transport services, but it will free up additional units to respond to emergency calls.

Discussion:

- Total number of interfacility transfers in FY 22-23 is 1,682 annually, or 4.6 per day. Gross revenue generated from interfacility transfers in FY 22-23 is \$1,247,219. Taking the gross revenue (\$1,247,219) and dividing it by the total number of transfers (1,682) determines that interfacility transfers in FY 22-23 generated \$741.51 gross revenue per call. According to the FY 22-23 Florida EMS Cost Report, the average cost per transport for BCFR was \$730. To determine the cost of interfacility transfers, take the average cost per call (\$730) and multiply it by the total number of transfers (1,682), which equals \$1,227,860. To calculate the NET revenue generated from interfacility transfers, take the gross revenue (\$1,247,219) and subtract the cost of the interfacility transfers (\$1,227,860), leaving the NET revenue generated from interfacility transfers at \$19,3359.
- Per Chief Carter, on 05/21/2020 the board entered into an agreement with HCA with an effective date of 05/01/2020. On 04/15/2020 the county added a fifth ambulance to accommodate the anticipated increase call volume for interfaculty transfers. The fifth ambulance went out of serve on 03/17/2022.
- Since 03/17/2022, transfers have been handled with four ambulances on a rotating cycle.
- Revenue from billing hospitals for wall-time (staff wait time) at hospitals prior to patient admission will help offset the loss of revenue from interfacility transfers.

ADJOURN: There being no further business, the public hearing was adjourned at 6:33 p.m.

September 3, 2024
Public Hearing
Adopt Tentative Millage Rate and Budget

BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA

CAROLYN SPOONER, CHAIR

ATTEST: _____
DENNY THOMPSON, CLERK OF COURT

Minutes prepared by: _____
Rachel Rhoden, Chief Deputy Clerk

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: October 17, 2024

AGENDA ITEM 09-03-24 regular meeting minutes.

DEPARTMENT: Clerk of Court

DESCRIPTION: n/a

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

September 3, 2024

9:30 A.M.

Bradford County Courthouse

945 North Temple Avenue

Starke, Florida 32091

MEETING MINUTES

BOARD MEMBERS PRESENT: Commissioner District 1 – Chair Carolyn Spooner
Commissioner District 4 – Vice-Chair Danny Riddick
Commissioner District 3 – Joseph C. Dougherty
Commissioner District 5 – Diane Andrews

BOARD MEMBERS NOT PRESENT: Commissioner District 2 – Kenny Thompson

PRESS PRESENT: None

STAFF MEMBERS IN ATTENDANCE: County Manager Scott Kornegay; Executive Assistant Amanda Brown; County Attorney Rob Bradley; Chief Deputy Clerk Rachel Rhoden; Finance Director Dana LaFollette; Sheriff Gordon Smith; Col. Brad Smith; Fire Rescue Chief Ben Carter; Division Chief Dylan Rodgers; Public Works Director Jason Dodds; Ag Interim Director Cindy Sanders; and Library Interim Director Kimberly Crawford.

1. CALL TO ORDER: Chair Spooner called the meeting to order at 9:30 A.M.

2. PUBLIC COMMENTS

- Paul Still

3. APPROVAL OF CONSENT AGENDA ITEMS:

- A. MEETING MINUTES FROM 08-06-2024.**
- B. EMERGENCY MEETING MINUTES FROM 08-09-2024.**
- C. LAW ENFORCEMENT SALARY ASSISTANCE FOR BRADFORD COUNTY - \$703,809.**
- D. PURCHASE ORDER AGREEMENT AMENDMENT 100 (P.O. 35) BETWEEN LUTHERAN SERVICES FLORIDA, INC. (LSF) AND BRADFORD COUNTY FOR USE OF OPIOID ABATEMENT FUNDS FOR YEAR TWO OF THE COMMUNITY RESOURCE PARAMEDICINE PROGRAM.**
- E. GRANT FOR AK ELITE PREMIER MAINTENANCE FOR 911 PHONE SYSTEMS - \$30,050.**
- F. ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL, 24-25 FISCAL YEAR (STATE - \$65,494.12/COUNTY- \$65,494.12).**
- G. REVISED PERSONNEL POLICIES AND PROCEDURES.**
- H. TOURSIT DEVELOPMENT COUNCIL (TDC) ANNUAL BILLBOARD RENTAL AND VINYL INSTALLATION - \$7,550.**
- I. TDC BILLBOARD VINYL - \$650.**
- J. TDC INVOICE FOR GIVE AWAY ITEMS TO PROMOTE BRADFORD CO. AT RURAL CO. DAYS MAR. 19-20, 2024 - \$4,105.**
- K. TDC REGISTRATION FOR BRADFORD CO. 10X20 BOOTH AT RURAL CO DAYS.**
- L. CONTRACT BETWEEN BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS AND STATE OF FLORIDA DEPARTMENT OF HEALTH FOR THE OPERATION OF THE BRADFORD COUNTY HEALTH DEPARTMENT CONTRACT YEAR 2024-2025 (BRADFORD - \$82,500/STATE OF FLORIDA - \$1,500,244).**

- M. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONER OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE**
- N. CONSIDER APPROVAL OF SATISFACTION OF MORTGAGE ON SHIP PURCHASE FILE – MITOLA M&A**
- O. CONSIDER APPROVAL OF SHIP REHABILITATION LOAN APPROVAL IN AN AMOUNT NOT TO EXCEED \$35,000 FOR SHIP FILE # 2021-1**
- P. CONSIDER APPROVAL OF SHIP REHABILITATION LOAN APPROVAL IN AN AMOUNT NOT TO EXCEED \$35,000 FOR SHIP FILE # 2021-2**

Discussion: none

It was MOVED by Vice Chair Riddick and SECONDED by Commissioner Chris Dougherty to approve the consent agenda.

Motion Carries 4-0

- 4. PROPOSAL FROM MERIDIAN BEHAVIORAL HEALTHCARE, INC FOR USE OF OPIOID ABATEMENT FUNDS REMAINING FROM THE 23-24 STATE FISCAL YEAR (FY) TO FUND A MEDICATION ASSISTED TREATMENT PROGRAM.**

Chair Spooner recognized Ashley Tozier, Senior Vice-President, Medical Services, and Sara Mihlfeld Vice President, Medication Assisted Treatment Service with Meridian. Ms. Tozier asked the board to consider donating its remaining opioid funds from FY 2023-2024 in the amount of \$87,000 to Meridian. Additionally, Ms. Tozier presented a PowerPoint presentation on their substance abuse services and partnerships.

Discussion:

- Funds will be used to fund a peer position to provide support, resources, and referrals, and a counselor position to complete intake assessment and provide ongoing individual/group therapy.
- Ms. Rhoden advised the board that they will need to reduce the FY 2024-2025 paramedicine budget by \$87,000 if they donate said funds to Meridian.
- In response to whether Meridian would request continued funding from the county for opioid services following FY 2024–2025, Ms. Tozier stated that prior to contacting the county, Meridian would need to explore alternative funding sources such as grants and billing the client or insurance.
- County Manager Kornegay stated the funding request being made should not be considered recurring.

It was MOVED by Commissioner Andrews and SECONDED by Commissioner Riddick to donate \$87,000 to Meridian Healthcare for opioid services for FY 2023-2024, not to be recurring.

Motion Carries 4-0

- 5. CONSIDER APPROVAL OF THE PURCHASE OF A 2024 RAM 1500 TRADESMAN 4X4 CREW CAB FROM MURRAY CHRYSLER DODGE JEEP RAM FOR \$47,095.48 FOR THE US/IFAS AG EXTENSION OFFICE.**

Chair Spooner announced that agenda item 5 is removed from the agenda.

6. UF/IFAS AG EXTENSION YEARLY PRESENTATION.

Chair Spooner recognized Interim Director Dr. Cindy Sanders to present a yearly report on operations. Dr. Sanders recognized the following agents who shared the following highlights about their programs:

Bailey Scarborough – 4-H Youth Development Agent

- 8 active 4-H clubs – 119 club members
- In-school embryology program
- County level programs/events
- Member participation at the district and state levels
- Summer day camps
- 4-H fundraisers
- 500+ volunteer hours
- Two scholarships awarded to graduating seniors.

Dr. Sanders presented on behalf of Luke Harlow – Horticulture and Small Farms Agent

- Florida-friendly landscaping
- Partnering with library programs
- Commercial landscaping certification
- Site visits and consultations
- Master Gardner volunteer program
- Outreach programs – Bradford County Fair, Strawberry Festival, Arbor Day tree giveaway.
- Crop producer diagnostic assistance
- Home and community food production site visits and consultation
- School gardens

Lizzy Whitehead – Livestock and Natural Resources Agent

- Improving livestock production
- Pasture management and natural resources
- 4-H animal services
- Contacts made 1,391
- Beef Bash Youth Exhibitors
- Workshops and Attendees
- UF/IFAS Summer Intern hours
- \$2500 UF Professional Development Grant
- Australian Beargrass EIPM Grant

Discussion:

- Possible cause of the recent fish kill in nearby lakes was likely caused by reduced oxygen levels due to the recent heavy rainfall.

7. CLERK REPORTS – DENNY THOMPSON

Chair Spooner recognized Chief Deputy Clerk Rachel Rhoden who shared the following reports:

- Reminder of budget hearing at 5:30 pm, 09/03/24, to adopt the tentative millage rate and budget.
- Acknowledged that the county manager scheduled a budget workshop on 09/10/24 at 5:00 p.m. She asked that the board use this workshop as an opportunity to review submitted budgets and refrain from making any adjustments to the budget during that time. Ms. Rhoden informed the board that the clerk's office meets with the county manager in or around February to discuss a proposed budget timeline that specifies when the board should hold budget workshops, which is typically between March and July. During these workshops, the board will be able to review and comment on budget requests, a capital improvement plan, and other matters that need to be resolved in order to finalize the budget for adoption in September.
- Advised the board that it should set up a workshop as soon as possible to talk about fire rescue operations and how it intends to handle the possible opening of a new station in Brooker or possible service reductions. She forewarned the board that while the fire study data is still current, they should address these issues promptly.

Discussion:

- Comments on the importance of scheduling budget workshops.
- Comments on the importance of a Capital Improvement Plan.

8. SHERIFF REPORTS – GORDON SMITH

A. CODE ENFORCEMENT – SHED/RV ISSUE

Sheriff Smith recognized Corp. Glen Ward, Code Enforcement Officer, to provide information on issues pertaining to non-permitted activity such as citizens residing in sheds and RV's. Sheriff Smith cautioned that in order for his office to comply with regulations, a more assertive approach to these issues will be required.

Discussion:

- Concerns expressed with citizens who have no other means for residence aside from living in a shed or RV.
- When asked if the county's code enforcement ordinance should be amended to address the concerns raised, Sheriff Smith responded that the ordinance is acceptable and that his office will need to bring people into compliance following the ordinance.
- Compliments for Corp. Glen Ward's efforts on code enforcement.

9. COUNTY MANAGER REPORTS – SCOTT KORNEGAY

A. COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT AWARD

Mr. Kornegay reported that the state approved a community planning technical assistance grant and that Amber Sheperd, strategic alliances business partner with Northeast Florida Economic Development Corporation (NFEDC) will be at the next board meeting to review the details of said grant. Additionally, Mr. Kornegay shared that as part of the grant, NFEDC will look at hiring a firm to deliver renderings of potential plans at S.R. 16 and bypass interchanges as well at the Douglas property recently acquired by the county.

Discussion – none

B. AQUATIC PLANT REMOVAL AT SAMPSON LAKE

Mr. Kornegay shared that a site visit was completed last Thursday with Jason Dodds, Capt. Brad Witt, and Commissioner Andrews. He recognized Capt. Witt who reported that during the site visit there were two vendors present - CLR Aquatics Inc. and Smith Property Solutions, to review the condition of vegetation in the canal in order to submit a quote for plant removal. As of today, after reaching out to several vendors, only CLR has provided a quote in the amount of \$8,000 to cut and shred vegetation blocking the canal.

Discussion:

- Process to address vegetation through shredding or dredging.
- Interest in proceeding with the quote with CLR.
- Capt. Witt responded to a question about whether the shredded vegetation will clog 3-pipes by saying that, as far as he is aware, the shredded material will be microscopic and dissolve into the water. He shared that no concerns about debris having a negative impact have been raised.
- Situation with Lake Sampson is unique to other lakes in the surrounding area.
- Comments on the need to develop a regular maintenance plan to address aquatic vegetation in Lake Sampson.

The board was in CONSENSUS to move forward with the proposal from CLR if a better proposal cannot be provided by the end of the week.

❖ MHD ROCKLAND UPDATE

Mr. Kornegay reported that he and Jason Dodds met with representatives of MHD Rockland on the Douglas building property site (parcel 04712-0-00000) to map out the section of the property they would need for development. MHD Rockland will need approximately half of the total acreage. Mr. Kornegay noted that MHD Rockland received a preliminary draft of the property lease agreement from his office for review.

Discussion - none

❖ PUBLIC WORKS DEPARTMENT

Mr. Kornegay expressed gratitude to Jason Dodds for his contributions and highlighted the value he brings to the county.

Discussion:

- Comments of appreciation for Jason Dodds.

❖ CANVASSING BOARD – CHAIR SPOONER

Chair Spooner asked if Commissioner Andrews would serve on canvassing board in place of Judge Davis who will no longer be serving. Commissioner Andrews expressed her willingness to serve.

10. COUNTY ATTORNEY REPORTS – ROB BRADLEY

In response to Commissioner Dougherty’s inquiry about developing procedures that address private roads, Mr. Kornegay shared that Zoning Director Randy Andrews is currently working with the planning council (North Central Florida Regional Planning Council) to draft language in the LDR (Land Development Regulations) requiring developers to pave roads for new subdivisions.

With respect to existing subdivisions, Mr. Bradley cautioned the board on getting into the business of real estate transactions that would inform new buyers that the property they will be purchasing is private. Furthermore, he advised that all consenting property owners can impose a tax on themselves to pay for road improvements.

11. COMMISSIONER’S COMMENTS

Commissioner Andrews:

- Remarks on the lack of maintenance received in District 5 from the public works department.

Commissioner Dougherty:

- Announced that on September 11, 2024 at 9:00 a.m. at the Bradford High School Stadium an event will take place to walk the number of stairs the firefighters ascended in the twin towers in remembrance of 9/11.
- Remarks acknowledging public works – road department operations with limited resources.

Vice Chair Riddick:

- Remarks acknowledging public works – road department operations in District 4.

12. CHAIR’S COMMENTS

- Congratulated Commissioner Andrews on her re-election.
- Congratulated Amber Sheperd on helping the county obtain a grant for economic development.
- Thanked all those involved in addressing a downed powerline in Lincoln City.
- Comments that resources are needed for county right-of-way maintenance.
- Remarks made on the need to address a private road.
- Announced that tax free week ends this week.

ADJOURN: There being no further business, the meeting adjourned at 11:40 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

CAROLYN SPOONER, CHAIR

ATTEST:

DENNY THOMPSON, CLERK TO THE BOARD

MINUTES PREPARED BY:

RACHEL RHODEN, CHIEF DEPUTY CLERK

Minutes approved by the BOCC during a scheduled meeting on: _____

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: October 17, 2024

AGENDA ITEM 09-10-24 budget workshop minutes.

DEPARTMENT: Clerk of Court

DESCRIPTION: n/a

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

September 10, 2024

5:00 P.M.

Bradford County Courthouse

945 North Temple Avenue

Starke, Florida 32091

BUDGET WORKSHOP MEETING MINUTES

BOARD MEMBERS PRESENT: Commissioner District 1 – Chair Carolyn Spooner
Commissioner District 2 – Kenny Thompson
Commissioner District 3 – Joseph C. Dougherty
Commissioner District 4 – Vice-Chair Danny Riddick
Commissioner District 5 – Diane Andrews

PRESS PRESENT: None

STAFF MEMBERS IN ATTENDANCE: County Manager Scott Kornegay; Executive Assistant Amanda Brown; County Attorney Rich Komando; Chief Deputy Clerk Rachel Rhoden; Ag/Extension Interim Director Dr. Cindy Sanders; Community Development Director Kelly Canady; Solid Waste Director Bennie Jackson; Interim Director Kimberly Crawford; Senior Center Director Diane Gaskins; VA Officer Barbara Fischer; Fire Rescue Chief Ben Carter; Division Chief Dylan Rodgers; Zoning Director Randy Andrews; Public Works Jason Dodds; Col. Brad Smith.

- 1. CALL TO ORDER:** Chair Spooner called the workshop to order at 5:00 P.M.
- 2. CITY OF STARKE (CITY) AGREEMENT FOR THE PROVISION OF POLICE AND FIRE DISPATCH SERVICES.**

Chair Spooner recognized Col. Brad Smith who recommended that the board terminate its agreement for the provision of police and fire dispatch services.

Discussion:

- The City of Starke Police Department was dissolved; therefore, city police dispatch services are no longer necessary. The county still provides dispatch services into the city for fire and after-hour line crews.
- Per Col. Smith, fire dispatch services Afrom the city to the county and vice versa is nearly equal.
- To cover the cost of the sheriff's office dispatching deputies inside the city, the city pays the sheriff's office 2.5 mills.

The board was in CONSENSUS to terminate the agreement and to stop invoicing the city for dispatch services.

- 3. DEPARTMENT BUDGETS:**
 - A. VETERANS AFFAIRS**

Chair Spooner recognized Barbara Fischer who presented her budget.

Discussion - none

- B. AGRICULTURE**

Chair Spooner recognized Dr. Sanders who presented her budget and explained that the difference in salaries from FY 2023-2024 to FY 2024-2025 is a result of adding two new agents and a compression increase. She advised that the county is saving money on an extension director that is fully funded by UF IFAS

Discussion

- New items requested – an increase in travel for the agents and painting the interior and exterior of the ag/extension building.

C. SENIOR CENTER

Chair Spooner recognized Diane Gaskins who presented her budget.

Discussion – none

D. COMMUNITY DEVELOPMENT (SHIP)

Chair Spooner recognized Kelly Canady who presented her budget.

Discussion – none

E. SOLID WASTE/MOSQUITO CONTROL

Chair Spooner recognized Bennie Jackson who presented his budgets explaining that the increase in his FY 2024-2025 solid waste budget is a result of tipping fees, salaries, and replacement of two compactors in Lawtey and Starke. He advised that his mosquito control budget is a dollar-for-dollar match between the state and county. Lastly, he reported that he has a total of 20 employees.

Discussion: none

F. PLANNING AND ZONING

Chair Spooner recognized Randy Andrews who presented his budget.

Discussion – none

G. LIBRARY

Chair Spooner recognized Tricia Wylie and Kimberly Crawford who presented the library budgets reporting that while they have fewer staff, they still provide the same level of service. Ms. Wylie shared that the library receives funding mostly from the county and from state aid, which is contingent upon the county's contribution.

Discussion: none

H. MAINTENANCE AND ROADS

Chair Spooner recognized Jason Dodds who presented his budgets. He shared that his fuel budget is shared with all county departments/offices.

Discussion

- Comments commending Jason Dodds.
- Chain of command within county operations.
- Commissioner Andrews stated that she will direct all her requests through the county manager's office.
- In regards to public works helping the Town of Brooker with their fire station, Mr. Dodds said he will keep trying to help Brooker whenever he can, but he does not have staff available to dedicate for an extended period of time.
- Completed road paving projects.
- Savings of approximately \$3.2 million in CEI costs that Jason provides.

- Purchase of a used mower in the amount of \$99,000 and hire one additional employee for the public works department.
- Chief Deputy Clerk Rachel Rhoden cautioned against spending more county money before addressing its spending in the Fire Rescue division.
- Interest in holding budget workshops to discuss all county needs and spending before budgeting new expenses.
- Concern expressed over the lack of resources in public works to handle all county maintenance needs.

I. FIRE RESCUE

Chair Spooner recognized Chief Ben Carter who presented his budget stating that his department generates over 41% of its own revenue to cover expenses. He reported that his department will receive two new fire engines to replace an aging fleet and two, possibly three, new living quarters to replace the unsafe, outdated portable buildings that are currently used as staff living quarters. The majority of the funding for these projects comes from grants and state appropriations.

Discussion:

- Poor condition of flooring in current portable living quarters.
- ISO rating evaluation.
- Reminder of 9/11 stair walk event.

ADJOURN: There being no further business, the workshop adjourned at 6:05 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

CAROLYN SPOONER, CHAIR

ATTEST:

DENNY THOMPSON, CLERK TO THE BOARD

MINUTES PREPARED BY:

RACHEL RHODEN, CHIEF DEPUTY CLERK

Minutes approved by the BOCC during a scheduled meeting on: _____

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: October 17, 2024

AGENDA ITEM 09-17-24 budget hearing minutes – adoption of final millage rate and budget.

DEPARTMENT: Clerk of Court

DESCRIPTION: n/a

BOARD OF COUNTY COMMISSIONER OF BRADFORD COUNTY, FLORIDA
September 17, 2024
5:30 P.M.
Bradford County Courthouse
945 North Temple Avenue
Starke, Florida 32091

PUBLIC HEARING
ADOPTION OF FISCAL-YEAR 2024-2025
FINAL MILLAGE RATE AND FINAL BUDGET

MEETING MINUTES

BOARD MEMBERS PRESENT: Commissioner District 1 – Chair Carolyn Spooner
Commissioner District 2 – Kenny Thompson
Commissioner District 4 – Vice Chair Danny Riddick
Commissioner District 5 - Chair Diane Andrews

BOARD MEMBERS NOT PRESENT: Commissioner District 3 – Joseph C. Dougherty

PRESS PRESENT: none

STAFF MEMBERS IN ATTENDANCE: County Manager Scott Kornegay; Executive Assistant Amanda Brown; Clerk of Court Denny Thompson; Chief Deputy Clerk Rachel Rhoden; and Finance Director Dana LaFollette.

1. **CALL TO ORDER:** Chair Spooner called the meeting to order at 5:30 p.m.
2. **FINANCE DIRECTOR DANA LAFOLLETTE – PRESENTATION OF FINAL MILLAGE RATE FOR FISCAL-YEAR 2024-2025. GENERAL FUND – 10.0000 MILLS.**

Ms. LaFollette advised that 10.000 mills needed to fund the budget is greater than the rolled-back rate of 9.5178 by a margin of 5.0663%. 10.0000 mills is expected to generate ad-valorem tax revenue of approximately \$14,045,335.00; an increase from the prior fiscal-year of \$1,134,314.00, due to an increase in property values.

3. **CHAIR SPOONER - CALL FOR PUBLIC COMMENTS ON THE FINAL MILLAGE RATE – none.**
4. **CHAIR SPOONER – CALL FOR COMMISSIONER’S COMMENTS ON THE FINAL MILLAGE RATE – none.**
5. **FINANCE DIRECTOR DANA LAFOLLETTE – PRESENTATION OF A RESOLUTION ADOPTING THE FINAL MILLAGE RATE OF 10.0000 MILLS FOR FISCAL-YEAR 2024-2025.**

Ms. LaFollette presented the resolution for consideration, reading it by title: “A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR BRADFORD COUNTY FOR FISCAL-YEAR COMMENCING ON OCTOBER 1, 2024 AND ENDING ON SEPTEMBER 30, 2025; AND PROVIDING AN EFFECTIVE DATE.”

It was MOVED by Commissioner Thompson and SECONDED by Vice Chair Riddick to adopt the resolution as presented.

Roll Call Vote:

Commissioner Andrews – Aye
Chair Spooner -Aye
Commissioner Thompson – Aye
Vice Chair Riddick – Aye

Motion Carries 4-0

6. FINANCE DIRECTOR DANA LAFOLLETTE – PRESENTATION OF FINAL BUDGET FOR FISCAL-YEAR 2024-2025.

Ms. LaFollette reported that the total operating final budget, including interfund transfers and bond reserves, for fiscal year 2024-2025 is: \$93,324,959.00.

7. CHAIR SPOONER - CALL FOR PUBLIC COMMENTS ON FINAL BUDGET FOR FISCAL-YEAR 2024-2025. none

8. CHAIR SPOONER – CALL FOR COMMISSIONER’S COMMENTS ON FINAL BUDGET FOR FISCAL-YEAR 2024-2025. none

9. FINANCE DIRECTOR DANA LAFOLLETTE – PRESENTATION OF A RESOLUTION ADOPTING THE FINAL BUDGET OF \$93,324,959.00 FOR FISCAL-YEAR 2024-2025.

Ms. LaFollette presented a resolution for consideration, reading it by title: “A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS ADOPTING THE FINAL BUDGET FOR BRADFORD COUNTY FOR FISCAL-YEAR COMMENCING ON OCTOBER 1, 2024 AND ENDING ON SEPTEMBER 30, 2025; PROVIDING AN EFFECTIVE DATE.”

It was MOVED by Commissioner Thompson and SECONDED by Commissioner Andrews to adopt the resolution as presented.

Roll Call Vote:

Commissioner Andrews – Aye
Chair Spooner -Aye
Commissioner Thompson – Aye
Vice Chair Riddick – Aye

Motion Carries 4-0

Clerk Thompson made comments on the need to schedule workshops in the future to discuss the budget and county needs before adopting the final budget.

Commissioner Andrews made comments on the need to discuss the fire assessment in addition to holding budget workshops.

Chair Spooner commended the clerk's finance department and county manager's office in preparing the budget.

ADJOURN: There being no further business, the public hearing was adjourned at 5:40 p.m.

BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA

CAROLYN SPOONER, CHAIR

ATTEST: _____
DENNY THOMPSON, CLERK OF COURT

Minutes prepared by: _____
Rachel Rhoden, Chief Deputy Clerk

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: October 17, 2024

AGENDA ITEM 09-17-24 regular meeting minutes.

DEPARTMENT: Clerk of Court

DESCRIPTION: n/a

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

September 17, 2024

6:30 P.M.

Bradford County Courthouse

945 North Temple Avenue

Starke, Florida 32091

MEETING MINUTES

BOARD MEMBERS PRESENT: Commissioner District 1 – Chair Carolyn Spooner
Commissioner District 2 – Kenny Thompson
Commissioner District 4 – Vice-Chair Danny Riddick
Commissioner District 5 – Diane Andrews

BOARD MEMBERS NOT PRESENT: Commissioner District 3 – Joseph C. Dougherty

PRESS PRESENT: None

STAFF MEMBERS IN ATTENDANCE: County Manager Scott Kornegay; Executive Assistant Amanda Brown; Clerk of Court Denny Thompson; Chief Deputy Clerk Rachel Rhoden; Finance Director Dana LaFollette; Fire Rescue Chief Ben Carter; and Tax Collector Teresa Phillips.

1. CALL TO ORDER: Chair Spooner called the meeting to order at 6:30 P.M.

Chair Spooner recognized the passing of Frank Kozdraz (County Manager Scott Kornegay’s stepfather) and his many accomplishments while serving in the US Air Force.

2. FIRE RESCUE AWARDS AND COMMENDATIONS.

Chief Carter recognized the following for their rescue efforts of a citizen in a submerged vehicle.

- Bystander Clint Ripley
- Bystander Aaron Crews (former Bradford County Firefighter/EMT)
- Bystander Johnathan Sweat
- Firefighter/EMT John Tallman
- Firefighter/EMT Joel Haas
- Firefighter/EMT Dakota Drummond
- Paramedic McKenzie Pederson
- Firefighter/EMT Jensen Stewart

Chief Carter recognized the following for their rescue efforts of a citizen who suffered a cardiac emergency.

- Bystander Jennifer Redding
- Paramedic McKenzie Pederson
- Firefighter/EMT Jensen Stewart
- EMT Trainee Clint Collins
- Lieutenant Ashley Reul
- Lieutenant Jason Hersey
- Starke Fire Rescue Ashley Moore
- Starke Fire Rescue Kelly Outlaw

3. PUBLIC COMMENTS

- Vyunda Strong

4. APPROVAL OF CONSENT AGENDA ITEMS:

- A. MEETING MINUTES FROM 08-15-2024.**
- B. RATIFICATION OF PAYMENT REGISTER(S) FROM 07-10-24 THRU 09-04-24.**
- C. ACCEPT AND ACKNOWLEDGE COUNTY CERTIFICATES ELIGIBLE FOR TAX DEEDS.**
- D. A RESOLUTION (*Resolution No. 2024-19*) OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA PROVIDING FOR THE EXTENSION OF THE 2024 ASSESSMENT ROLLS PURSUANT TO SECTION 197.323, *FLORIDA STATUTES* AND SECTION 193.122, *FLORIDA STATUTES*; AND PROVIDING AN EFFECTIVE DATE.**
- E. INVENTORY SURPLUS/DELETE LIST.**
- F. REINSTATE 2005 FORD DUALY TO COUNTY INVENTORY.**
- G. RETROACTIVE APPROVAL OF LETTER OF DESIGNEE FOR THE EDWARD BYRNE MEMORIAL JAG GRANTS.**
- H. RETROACTIVE APPROVAL OF SUBAWARD MANAGEMENT QUESTIONNAIRE SIGNATURE FOR FDLE GRANTS.**
- I. YEAR 6 PENT/MCO LETTER OF AGREEMENT (NET REVENUE \$380,178.71).**
- J. ACCEPTANCE OF FIRE ENGINE DONATION FROM CITY OF LAWTEY.**
- K. A RESOLUTION (*Resolution No. 2024-20*) OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AUTHORIZING THE EXECUTION OF A CONSTRUCTION AND MAINTENANCE AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FINANCIAL PROJECT ID NUMBER 211522-1-52-01.**
- L. A RESOLUTION (*Resolution No. 2024-21*) OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AUTHORIZING THE EXECUTION OF A LOCAL AGENCY PROGRAM AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FINANCIAL PROJECT ID NUMBER 447120-1-58-01 FOR THE OVERSIGHT OF CONSTRUCTION AND CEI MANAGEMENT FOR THE CONSTRUCTION OF A BIKE PATH/TRAIL ON CR 325 AT THE HAMPTON TRAILHEAD AT BOBBY SHEPPARD PARK.**
- M. HCA FLORIDA NORTH FLORIDA HOSPITAL CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY TO PROVIDE INTERFACILITY TRANSPORT FROM THE LOCAL FREESTANDING EMERGENCY DEPARTMENT.**

Discussion:

- Agenda items K and L.

It was MOVED by Vice Chair Riddick and SECONDED by Commissioner Thompson to approve the consent agenda.

Motion Carries 4-0

5. APPROVAL OF FMIT AND FACT INSURANCE RATES THROUGH ROBERTS INSURANCE OF STARKE, INC., FOR 2024-2025, INCLUDING PROPOSED OPTION 3 FOR PROPERTY WIND COVERAGE.

Chair Spooner recognized Scott Roberts with Roberts Insurance who reported that there will be a 5% to 6% increase in premium rates for county property, along with an increase in property values. He advised that the county's named storm deductible is now 5% and recommended that the board raise it to 10% which would result in a premium savings of approximately \$75,000. He stated that the county would be qualified to receive federal reimbursement funds in the event that wind damage from a named storm occurred.

Discussion - none

It was MOVED by Commissioner Thompson and SECONDED by Vice Chair Riddick to approve the insurance the rates as presented.

Motion Carries 4-0

6. CLERK REPORTS – DENNY THOMPSON

Clerk Thompson thanked Dana LaFollette for all her efforts in preparing the FY 2024-2025 budget.

7. SHERIFF REPORTS – GORDON SMITH- none

8. COUNTY MANAGER REPORTS – SCOTT KORNEGAY

Mr. Kornegay thanked the board for their sentiments on the passing of his stepfather. He shared that the recent press release issued by the governor's office concerning funds issued to rural counties was to highlight the current year project funds from FDOT SCRAP and SCOP programs – it was not an announcement of additional funds to rural counties.

9. COUNTY ATTORNEY REPORTS – RICH KOMANDO – none

10. COMMISSIONER'S COMMENTS

Overall comments from the board expressing appreciation to the clerk's office and fire rescue.

11. CHAIR'S COMMENTS

- Shared a request from Conner Nugent for sponsors of the Bradford County Highschool Academic Team.
- Encouraged support of community events.
- Comments in support of economic grant opportunities.
- RJE developed a tiny-tot playground with assistance from the City of Starke. RJE is seeking funding for signage and a fence.

September 17, 2024
BoCC Meeting Minutes

ADJOURN: There being no further business, the meeting adjourned at 7:12 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

CAROLYN SPOONER, CHAIR

ATTEST:

DENNY THOMPSON, CLERK TO THE BOARD

MINUTES PREPARED BY:

RACHEL RHODEN, CHIEF DEPUTY CLERK

Minutes approved by the BOCC during a scheduled meeting on: _____

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: 10-17-2024

AGENDA ITEM Termination of Contract with HCA for Interfacility Transfers
(90 Day Notice)

DEPARTMENT: Fire Rescue

PURPOSE: To notify HCA of the County's intent to terminate the current agreement for interfacility transfers and enter into negotiations for a revised agreement.

ASSOCIATED COSTS: NA

G/L ACCOUNT: NA



Bradford County Board of County Commissioners

District I
Carolyn Spooner
Chair

District II
Kenny Thompson

District III
Chris Dougherty

District IV
Danny Riddick
Vice Chair

District V
Diane Andrews

October 17, 2024

To Whom It May Concern,

We are writing to formally provide 90 days' notice of termination of our current agreement for interfacility transfers between Bradford County and HCA North Florida Regional Medical Center. This termination will become effective as of **February 1, 2025**.

We have greatly valued the positive working relationship we have built over the years, and it has been a privilege to partner with HCA North Florida Regional Medical Center in providing high-quality patient care. While this letter serves as notice of termination of the existing agreement, it is our sincere hope that we can continue collaborating.

We are eager to explore the possibility of entering into negotiations for a new agreement that better serves both parties. We believe that an arrangement where Bradford County handles time-sensitive, emergent interfacility transfers will allow us to maintain the strong partnership we have established, with a continued focus on delivering the best possible care for our shared community.



Bradford County Board of County Commissioners

District I
Carolyn Spooner
Chair

District II
Kenny Thompson

District III
Chris Dougherty

District IV
Danny Riddick
Vice Chair

District V
Diane Andrews

Thank you for your understanding and cooperation. We look forward to the opportunity to discuss and negotiate a new agreement. Should you have any questions or wish to schedule a meeting, please do not hesitate to contact us.

Sincerely,

Carolyn Spooner, Chairwoman

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

<u>DATE OF MEETING:</u>	9-17-2024
<u>AGENDA ITEM</u>	BCFR COPCN
<u>DEPARTMENT:</u>	Fire Rescue
<u>PURPOSE:</u>	Approval of BCFR certificate of public convenience and necessity.
<u>ASSOCIATED COSTS:</u>	N/A
<u>G/L ACCOUNT:</u>	N/A

Bradford County Board of County Commissioners

CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY

WHEREAS, Bradford County Fire Rescue provides quality emergency medical treatment and transportation services to citizens of Bradford County; and

WHEREAS, it has been demonstrated that there is a need for this ambulance service to operate in this county to provide essential services to the citizens and visitors of Bradford County; and

WHEREAS, Bradford County Fire Rescue has indicated that it will comply with all requirements of Chapter 401, F.S., Emergency Telecommunication and Transportation Act, and Chapter 38 of the Bradford County Code, the Board of County Commissioners of Bradford County hereby issues a Certificate of Public Convenience and Necessity to Bradford County Fire Rescue, effective July 1, 2024, until June 30, 2026.

In issuing this Certificate, it is understood that Bradford County Fire Rescue will meet all State and Local requirements and provide ALS and BLS emergency medical treatment and transport on a twenty-four hours a day basis for Bradford County.

ATTEST:

BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS:

Denny Thompson, Clerk to the Board

Carolyn Spooner, Chairwoman

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: 10/17/24

AGENDA ITEM: State Aid to Libraries Grant Agreement

DEPARTMENT: Public Library

PURPOSE: Permission to apply for the state aid to libraries grant, obtain board chair/CEO and clerk/finance manager signatures on grant agreement.

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

**STATE AID TO LIBRARIES GRANT
AGREEMENT BETWEEN
THE STATE OF FLORIDA, DEPARTMENT OF STATE
AND
New River Public Library Cooperative for and on behalf of Bradford County Public
Library**

This Agreement is by and between the State of Florida, Department of State, Division of Library and Information Services, hereinafter referred to as the "Division," and the New River Public Library Cooperative for and on behalf of Bradford County Public Library, hereinafter referred to as the "Grantee."

The Grantee has submitted an application and has met all eligibility requirements and has been awarded a State Aid to Libraries Grant (CSFA 45.030) by the Division in the amount specified on the "Fiscal Year 2024-25 State Aid to Libraries Final Grants" document (which is incorporated as part of this Agreement and entitled Attachment B). The Division has the authority to administer this grant in accordance with Section 257, *Florida Statutes*. By reference, the application and any approved revisions are hereby made a part of this agreement.

In consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. Grant Purpose. This grant shall be used exclusively for the "State Aid to Libraries Grant," the public purpose for which these funds were appropriated.

a) The Grantee shall perform the following **Scope of Work**:

In accordance with Sections 257.17-257.18, Florida Statutes, the Grantee shall receive a grant amount that is calculated and based upon local funds expended during the second preceding fiscal year for the operation and maintenance of the library. For this grant, the local expenditures shall have been made during the period October 1, 2022 - September 30, 2023.

In order to be eligible to receive the grant funding, the Grantee shall manage or coordinate free library service to the residents of its legal service area for the period October 1, 2022 through June 30, 2025. The Grantee shall:

- o Have a single administrative head employed full time by the library's governing body;
- o Provide free library service, including loaning materials available for circulation free of charge and providing reference and information services free of charge;
- o Provide access to materials, information and services for all residents of the area served; and
- o Have at least one library, branch library or member library open 40 hours or more each week (excluding holidays or emergencies; between Sunday through Saturday, on a schedule determined by the library system) during the length of the agreement.

a) The Grantee agrees to provide the following **Deliverables** related to the Scope of Work for payments to be awarded.

Payment 1, Deliverable/Task :

Payment will be a fixed price in the amount of 100% of the grant award for the period October 1, 2022 through June 30, 2025. The Grantee will:

- o Have expended funds to provide free library service during the period October 1, 2022 - September 30, 2023;
- o Provide an Expenditure Report and certification of Local Operating Expenditures for the period October 1, 2022 - September 30, 2023 only;
- o Provide documentation showing that at least one library, branch library or member library is open 40 hours or more each week (excluding holidays or emergencies; between Sunday through Saturday, on a schedule determined by the library system) during the length of the agreement;
- o Provide the Certification of Credentials for the Single Administrative Head; and
- o Provide a Certification of Hours, Free Library Service and Access to Materials.

a) Grant funds shall be used for the operation and maintenance of the library. The allowable budget categories are: Personnel Services (salaries, wages, and related employee benefits provided for all persons employed by the reporting entity whether on full-time, part-time, temporary, or seasonal basis); Operating Expenses (expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays); Non-Fixed Capital Outlay (outlays for the acquisition of or addition to fixed assets); and Other (other operating expenditure categories in the library budget).

2. **Length of Agreement.** This Agreement covers the period of October 1, 2022 to June 30, 2025, unless terminated in accordance with the provisions of Section 30 of this Agreement. This period begins with the start of the Grantee's second preceding fiscal year (October 1, 2022) and concludes with the end of the State of Florida's current fiscal year (June 30, 2025).
3. **Expenditure of Grant Funds.** Grant funds will be used to reimburse a portion of local funds expended by the Grantee during their second preceding fiscal year (October 1, 2022 – September 30, 2023) for the operation and maintenance of a library and shall not exceed the amount specified in Attachment B.
4. **Contract Administration.** The parties are legally bound by the requirements of this agreement. Each party's contract manager, named below, will be responsible for monitoring its performance under this Agreement and will be the official contact for each party. Any notice(s) or other communications regarding this agreement shall be directed to or delivered to the other party's contract manager by utilizing the information below. Any change in the contact information below should be submitted in writing to the contract manager within 10 days of the change.

For the Division of Library and Information Services:

Tom Peña, Grant Programs Supervisor
Florida Department of State
R.A. Gray Building
Mail Station # 9D
500 South Bronough Street
Tallahassee, FL 32399-0250
Phone: 850.245.6620
Email: Thomas.Pena@dos.fl.gov

For the Grantee:

Tricia Wylie

Bradford County Public Library
456 West Pratt Street Starke Florida 32091-3153
Phone: 386.406.4262
Email: tricia@nefflin.org

5. **Grant Payments.** The total grant award shall not exceed the amount specified on the “Fiscal Year 2024-25 State Aid to Libraries Final Grants” document (Attachment B), which shall be paid by the Division in consideration for the Grantee’s minimum performance as set forth by the terms and conditions of this Agreement. Payment will be a fixed price in the amount of 100% of the grant award as specified in Attachment B. Payment will be made in accordance with the completion of the Deliverables.
6. **Electronic Payments.** The Grantee can choose to use electronic funds transfer (EFT) to receive grant payments. All grantees wishing to receive their award through EFT must submit a Vendor Direct Deposit Authorization Form (form number DFS-AI-26E, rev 3/2022), incorporated by reference, to the Florida Department of Financial Services. If EFT has already been set up for your organization, you do not need to submit another authorization form unless you have changed bank accounts. To download this form visit myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/vendors/vendor-relations/dfs-a1-26e-direct-deposit-vendors.pdf?sfvrsn=eff728cf_16. The form also includes tools and information that allow you to check on payments.
7. **Florida Substitute Form W-9.** A completed Substitute Form W-9 is required from any entity that receives a payment from the State of Florida that may be subject to 1099 reporting. The Department of Financial Services (DFS) must have the correct Taxpayer Identification Number (TIN) and other related information in order to report accurate tax information to the Internal Revenue Service (IRS). To register or access a Florida Substitute Form W-9 visit fvendor.myfloridacfo.com. **A copy of the Grantee’s Florida Substitute Form W-9 must be submitted by the Grantee to the Division before or with the executed Agreement.**
8. **Financial Consequences.** The Department shall apply the following financial consequences for failure to perform the minimum level of services required by this Agreement in accordance with Sections 215.971 and 287.058, *Florida Statutes*:

The Department shall require the return of the award in a prorated amount based upon the percentage of time that the library failed to perform the minimum level of services. The prorated reduction will be in the same percentage as the percentage of time that the library was not providing minimum level of services.

9. **Credit Line(s) to Acknowledge Grant Funding.** The Division requires public acknowledgement of State Aid to Libraries Grant funding for activities and publications supported by grant funds. Any announcements, information, press releases, publications, brochures, videos, webpages, programs, etc., created as part of a State Aid to Libraries Grant project must include an acknowledgment that State Aid to Libraries Grant funds were used to create them.

Use the following text:

“This project has been funded under the provisions of the State Aid to Libraries Grant program, administered by the Florida Department of State’s Division of Library and Information Services.”

10. **Grant Expenditures.** The Grantee agrees to expend all grant funds received under this agreement solely for the purposes for which they were authorized and appropriated. Expenditures shall be in compliance with the state guidelines for allowable project costs as outlined in the Department of Financial Services’ Reference Guide for State Expenditures (as of October 2022), incorporated by reference, which

are available online at myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_2.

Grant funds may not be used for the purchase or construction of a library building or library quarters.

11. **Travel Expenses.** The Grantee must pay any travel expenses, from grant or local matching funds, in accordance to the provisions of Section 112.061, *Florida Statutes*.
12. **Unobligated and Unearned Funds and Allowable Costs.** In accordance with Section 215.971, *Florida Statutes*, the Grantee shall refund to the State of Florida any balance of unobligated funds which has been advanced or paid to the Grantee. In addition, funds paid in excess of the amount to which the recipient is entitled under the terms and conditions of the agreement must be refunded to the state agency. Further, the recipient may expend funds only for allowable costs resulting from obligations incurred during the specified agreement period. Expenditures of state financial assistance must be in compliance with the laws, rules and regulations applicable to expenditures of State funds as outlined in the Department of Financial Service's Reference Guide for State Expenditures (as of October 2022) myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_2, incorporated by reference.
13. **Repayment.** All refunds or repayments to be made to the Department under this agreement are to be made payable to the order of "Department of State" and mailed directly to the following address: Florida Department of State, Attention: Thomas Peña, Division of Library and Information Services, 500 South Bronough Street, Mail Station #9D, Tallahassee, FL 32399. In accordance with Section 215.34(2), *Florida Statutes*, if a check or other draft is returned to the Department for collection, Recipient shall pay to the Department a service fee of \$15.00 or five percent (5%) of the face amount of the returned check or draft, whichever is greater.
14. **Single Audit Act.** Each Grantee, other than a Grantee that is a State agency, shall submit to an audit pursuant to Section 215.97, *Florida Statutes*. See Attachment A for additional information regarding this requirement. If a Grantee is not required by law to conduct an audit in accordance with the Florida Single Audit Act because it did not expend at least \$750,000 in state financial assistance, it must submit a Financial Report on its operations pursuant to Section 218.39, *Florida Statutes* within nine months of the close of its fiscal year. Audits must be submitted on the DOS Grants System at dosgrants.com.
15. **Retention of Accounting Records.** Financial records, supporting documents, statistical records and all other records, including electronic storage media pertinent to the Project, shall be retained for a period of five (5) fiscal years after the closeout of the grant and release of the audit. If any litigation or audit is initiated or claim made before the expiration of the five-year period, the records shall be retained for five fiscal years after the litigation, audit or claim has been resolved.
16. **Obligation to Provide State Access to Grant Records.** The Grantee must make all grant records of expenditures, copies of reports, books, and related documentation available to the Division or a duly authorized representative of the State of Florida for inspection at reasonable times for the purpose of making audits, examinations, excerpts and transcripts.
17. **Obligation to Provide Public Access to Grant Records.** The Division reserves the right to unilaterally cancel this Agreement in the event that the Grantee refuses public access to all documents or other materials made or received by the Grantee that are subject to the provisions of Chapter 119, *Florida Statutes*, known as the *Florida Public Records Act*. The Grantee must immediately contact the Division's Contract Manager for assistance if it receives a public records request related to this Agreement.
18. **Noncompliance.** Any Grantee that is not following Florida Statutes or rules, the terms of the grant agreement, Florida Department of

State (DOS) policies and guidance, local policies, or other applicable law or that has not submitted required reports or satisfied other administrative requirements for other Division of Library and Information Services grants or grants from any other DOS Division will be in noncompliance status and subject to the DOS Grants Compliance Procedure. DOS Divisions include the Division of Arts and Culture, the Division of Elections, the Division of Historical Resources and the Division of Library and Information Services. Grant compliance issues must be resolved before a grant award agreement may be executed and before grant payments for any DOS grant may be released.

- 19. Accounting Requirements.** The Grantee must maintain an accounting system that provides a complete record of the use of all grant funds as follows:
- a) The accounting system must be able to specifically identify and provide audit trails that trace the receipt, maintenance and expenditure of state funds;
 - b) Accounting records must adequately identify the sources and application of funds for all grant activities and must classify and identify grant funds by using the same budget categories that were approved in the grant application. If Grantee's accounting system accumulates data in a different format than the one in the grant application, subsidiary records must document and reconcile the amounts shown in the Grantee's accounting records to those amounts reported to the Division;
 - c) An interest-bearing checking account or accounts in a state or federally chartered institution may be used for revenues and expenses described in the Scope of Work and detailed in the Estimated Project Budget;
 - d) The name of the account(s) must include the grant award number;
 - e) The Grantee's accounting records must have effective control over and accountability for all funds, property and other assets; and
 - f) Accounting records must be supported by source documentation and be in sufficient detail to allow for a proper pre-audit and post-audit (such as invoices, bills and canceled checks).
- 20. Availability of State Funds.** The State of Florida's performance and obligation to pay under this Agreement are contingent upon an annual appropriation by the Florida Legislature. In the event that the state funds upon which this Agreement is dependent are withdrawn, this Agreement will be automatically terminated and the Division shall have no further liability to the Grantee beyond those amounts already expended prior to the termination date. Such termination will not affect the responsibility of the Grantee under this Agreement as to those funds previously distributed. In the event of a state revenue shortfall, the total grant may be reduced accordingly.
- 21. Lobbying.** The Grantee will not use any grant funds for lobbying the state legislature, the state judicial branch or any state agency.
- 22. Independent Contractor Status of Grantee.** The Grantee, if not a state agency, agrees that its officers, agents and employees, in performance of this Agreement, shall act in the capacity of independent contractors and not as officers, agents or employees of the state. The Grantee is not entitled to accrue any benefits of state employment, including retirement benefits and any other rights or privileges connected with employment by the State of Florida.
- 23. Grantee's Subcontractors.** The Grantee shall be responsible for all work performed and all expenses incurred in connection with this Agreement. The Grantee may subcontract, as necessary, to perform the services and to provide commodities required by this Agreement. The Division shall not be liable to any subcontractor(s) for any expenses or liabilities incurred under the Grantee's subcontract(s), and the Grantee shall be solely liable to its subcontractor(s) for all expenses and liabilities incurred under its subcontract(s). The Grantee must take the necessary steps to ensure that each of its subcontractors will be deemed to be independent contractors and will not be considered or permitted to be agents, servants, joint venturers or partners of the Division.

- 24. Liability.** The Division will not assume any liability for the acts, omissions to act or negligence of the Grantee, its agents, servants or employees; nor may the Grantee exclude liability for its own acts, omissions to act or negligence to the Division.
- a) The Grantee shall be responsible for claims of any nature, including but not limited to injury, death and property damage arising out of activities related to this Agreement by the Grantee, its agents, servants, employees and subcontractors. The Grantee shall indemnify and hold the Division harmless from any and all claims of any nature and shall investigate all such claims at its own expense. If the Grantee is governed by Section 768.28, *Florida Statutes*, it shall only be obligated in accordance with this Section.
 - b) Neither the state nor any agency or subdivision of the state waives any defense of sovereign immunity or increases the limits of its liability by entering into this Agreement.
 - c) The Division shall not be liable for attorney fees, interest, late charges or service fees, or cost of collection related to this Agreement.
 - d) The Grantee shall be responsible for all work performed and all expenses incurred in connection with the project. The Grantee may subcontract as necessary to perform the services set forth in this Agreement, including entering into subcontracts with vendors for services and commodities, provided that such subcontract has been approved in writing by the Department prior to its execution and provided that it is understood by the Grantee that the Department shall not be liable to the subcontractor for any expenses or liabilities incurred under the subcontract and that the Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.
- 25. Strict Compliance with Laws.** The Grantee shall perform all acts required by this Agreement in strict conformity with all applicable laws and regulations of the local, state and federal law. For consequences of noncompliance, see Section 18, Noncompliance.
- 26. Prohibition of Expenditures to a Library Association.** Expenditure of project funds (grant funds and local match funds) must not be used for an activity related to a library association. This prohibition does not apply to expenditure of project funds related to a library cooperative that receives state moneys under sections 257.40-257.42, Florida Statutes. The Grantee shall perform all acts required by this Agreement in strict conformity with all applicable local, state and federal laws and regulations. The Grantee shall during the term of this Agreement be in strict conformity with all applicable local, state and federal laws and regulations.
- 27. Total Compensation Paid to Non-Profit Personnel.** Per Section 216.1366, Florida Statutes, all non-profit organizations as defined in Section 215.97(2)(m), Florida Statutes, shall complete and return to the division within 30 days of the execution of this grant agreement the “Total Compensation Paid to Non-Profit Personnel Using State Funds” report, incorporated by reference, which shall satisfy the requirement to provide documentation that indicates the amount of state funds:
- a) Allocated to be used during the full term of the agreement for remuneration to any member of the board of directors or an officer of the contractor.
 - b) Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the contractor. The documentation must indicate the amounts and recipients of the remuneration.
- Non-Profit organization grantees shall complete a Total Compensation Paid to Non-Profit report for each required filer for the invoice period covered by the Payment Request.
- The grantee shall also post their reports on their website, and the public agency shall post all reports to FACTS.

- 28. No Discrimination.** The Grantee may not discriminate against any employee employed under this Agreement or against any applicant for employment because of race, color, religion, gender, national origin, age, handicap, pregnancy or marital status. The Grantee shall insert a similar provision in all of its subcontracts for services under this Agreement.
- 29. Breach of Agreement.** The Division will demand the return of grant funds already received, will withhold subsequent payments and/or will terminate this agreement if the Grantee improperly expends and manages grant funds; fails to prepare, preserve or surrender records required by this Agreement; or otherwise violates this Agreement.
- 30. Termination of Agreement.** The Division will terminate or end this Agreement if the Grantee fails to fulfill its obligations herein. In such event, the Division will provide the Grantee a notice of its violation by letter and shall give the Grantee fifteen (15) calendar days from the date of receipt to cure its violation. If the violation is not cured within the stated period, the Division will terminate this Agreement. The notice of violation letter shall be delivered to the Grantee's Contract Manager, personally, or mailed to his/her specified address by a method that provides proof of receipt. In the event that the Division terminates this Agreement, the Grantee shall be compensated for any work completed in accordance with this Agreement prior to the notification of termination if the Division deems this reasonable under the circumstances. Grant funds previously advanced and not expended on work completed in accordance with this Agreement shall be returned to the Division, with interest, within thirty (30) days after termination of this Agreement. The Division does not waive any of its rights to additional damages if grant funds are returned under this Section.
- 31. Preservation of Remedies.** No delay or omission to exercise any right, power or remedy accruing to either party upon breach or violation by either party under this Agreement shall impair any such right, power or remedy of either party; nor shall such delay or omission be construed as a waiver of any such breach or default or any similar breach or default.
- 32. Non-Assignment of Agreement.** The Grantee may not assign, sublicense or otherwise transfer its rights, duties or obligations under this Agreement without the prior written consent of the Division, which shall not unreasonably be withheld. The agreement transferee must demonstrate compliance with the requirements of the project. If the Division approves a transfer of the Grantee's obligations, the Grantee shall remain liable for all work performed and all expenses incurred in connection with this Agreement. In the event the Legislature transfers the rights, duties and obligations of the Division to another governmental entity, pursuant to Section 20.06, *Florida Statutes* or otherwise, the rights, duties and obligations under this Agreement shall be transferred to the succeeding governmental agency as if it was the original party to this Agreement.
- 33. Required Procurement Procedures for Obtaining Goods and Services.** The Grantee shall provide maximum open competition when procuring goods and services related to the grant-assisted project in accordance with Section 287.057, *Florida Statutes*.
- a) Procurement of Goods and Services Not Exceeding \$35,000. The Grantee must use the applicable procurement method described below:
1. Purchases Up to \$2,500: Procurement of goods and services where individual purchases do not exceed \$2,500 do not require competition and may be conducted at the Grantee's discretion.
 2. Purchases or Contract Amounts Between \$2,500 and \$35,000: Goods and services costing between \$2,500 and \$35,000 require informal competition and may be procured by purchase order, acceptance of vendor proposals or other appropriate procurement document.
- b) Procurement of Goods and Services Exceeding \$35,000. Goods and services costing over \$35,000 may be procured by either Formal Invitation to Bid, Request for Proposals or Invitation to Negotiate and may be procured by purchase order, acceptance of vendor proposals or other appropriate procurement document.

- 34. Conflicts of Interest.** The Grantee hereby certifies that it is cognizant of the prohibition of conflicts of interest described in Sections 112.311 through 112.326, *Florida Statutes* and affirms that it will not enter into or maintain a business or other relationship with any employee of the Department of State that would violate those provisions. The Grantee further agrees to seek authorization from the General Counsel for the Department of State prior to entering into any business or other relationship with a Department of State Employee to avoid a potential violation of those statutes.
- 35. Binding of Successors.** This Agreement shall bind the successors, assigns and legal representatives of the Grantee and of any legal entity that succeeds to the obligations of the Division of Library and Information Services.
- 36. Employment of Unauthorized Aliens.** The employment of unauthorized aliens by the Grantee is considered a violation of Section 274A (a) of the Immigration and Nationality Act (8 USC 1324(a) (as of April 2019)), incorporated by reference. If the Grantee knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement.
- 37. Severability.** If any term or provision of the Agreement is found to be illegal and unenforceable, the remainder will remain in full force and effect, and such term or provision shall be deemed stricken.
- 38. Americans with Disabilities Act.** All programs and facilities related to this Agreement must meet the standards of Sections 553.501-553.513, *Florida Statutes* and the Americans with Disabilities Act of 1990 (ada.gov (as of January 2020)), incorporated by reference).
- 39. Governing Law.** This Agreement shall be construed, performed and enforced in all respects in accordance with the laws and rules of Florida. Venue or location for any legal action arising under this Agreement will be in Leon County, Florida.

40. Entire Agreement. The entire Agreement of the parties consists of the following documents:

- a) This Agreement
- b) Florida Single Audit Act Requirements (Attachment A)
- c) Fiscal Year 2024-25 State Aid to Libraries Final Grants (Attachment B)

The Grantee hereby certifies that they have read this entire Agreement and will comply with all of its requirements.

Grantee:

Department of State

By: _____

By: _____

Chair of Governing Body or Chief Executive Officer

Carolyn Brown Spooner, Chairperson,
Bradford County Board of County
Commissioners

Amy L. Johnson, Director
Division of Library and Information Services
Department of State, State of Florida

Typed name and title

10/17/2024

Date

Date

Clerk or Chief Financial Officer

Witness

10/17/2024

Date

Date

ATTACHMENT A

FLORIDA SINGLE AUDIT ACT REQUIREMENTS

AUDIT REQUIREMENTS

The administration of resources awarded by the Department of State to the Grantee may be subject to audits and/or monitoring by the Department of State as described in this Addendum to the Grant Award Agreement.

Monitoring

In addition to reviews of audits conducted in accordance with 2 *CFR* 200, Subpart F - Audit Requirements, and section 215.97, *Florida Statutes (F.S.)*, as revised (see Audits below), monitoring procedures may include, but not be limited to, on-site visits by Department of State staff, limited scope audits as defined by 2 *CFR* 200.425, or other procedures. By entering into this agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of State. In the event the Department of State determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department of State staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

Audits

Part I: Federally Funded

This part is applicable if the recipient is a state or local government or a nonprofit organization as defined in 2 *CFR* §200.90, §200.64, and §200.70.

1. A recipient that expends \$750,000 or more in federal awards in its fiscal year must have a single or program-specific audit conducted in accordance with the provisions of 2 *CFR* 200, Subpart F - Audit Requirements. Exhibit 1 to this agreement lists the federal resources awarded through the Department of State by this agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department of State. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 *CFR* 200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 *CFR* 200.514, will meet the requirement of this Part.
2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 *CFR* 200.508-512.
3. A recipient that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 *CFR* 200, subpart F - Audit Requirements. If the recipient expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 *CFR* 200, subpart F - Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than federal entities).

Part II: State Funded

This part is applicable if the recipient is a nonstate entity as defined by section 215.97(2) *F.S.*

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017 and thereafter), the recipient must have a state single or project-specific audit for such fiscal year in accordance with Section 215.97, *F.S.*; Rule Chapter 69I-5 *F.A.C.*, State Financial Assistance; and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this agreement indicates state financial assistance awarded through the Department of State by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of State, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.
2. For the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), *F.S.* This includes submission of a financial reporting package as defined by Section 215.97(2) *F.S.*, and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal years ending June 30, 2017 and thereafter), an audit conducted in accordance with the provisions of Section 215.97, *F.S.*, is not required. In the event that the recipient expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, *F.S.*, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

The Internet web addresses listed below will assist recipients in locating documents referenced in the text of this agreement and the interpretation of compliance issues.

State of Florida Department Financial Services (Chief Financial Officer)

<http://www.myfloridacfo.com/>

State of Florida Legislature (Statutes, Legislation relating to the Florida Single Audit Act)

<http://www.leg.state.fl.us/>

Part III: Report Submission

1. Copies of reporting packages for audits conducted in accordance with 2 *CFR* 200, Subpart F - Audit Requirements, and required by PART I of this agreement shall be submitted, when required by 2 *CFR* 200.512, by or on behalf of the recipient directly to each of the following:
 - A. The Department of State via the DOS Grants System at <https://dosgrants.com>
 - B. The Federal Audit Clearinghouse (FAC) as provided in 2 *CFR* 200.6 and section 200.512

The FAC's website prides a data entry system and required forms for submitting the single audit reporting package. Updates to the location of the FAC and data entry system may be found at the OMB website.

2. Copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of the recipient directly to each of the following:
 - A. The Department of State via the DOS Grants System at <https://dosgrants.com>

B. The Auditor General's Office at the following address:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

3. Any reports, management letter, or other information required to be submitted to the Department of State pursuant to this agreement shall be submitted timely in accordance with 2 *CFR* 200.512, section 215.97 *F.S.* and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
4. Recipients, when submitting financial reporting packages to the Department of State for audits done in accordance with 2 *CFR* 200, Subpart F - Audit Requirements or Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

Part IV: Record Retention

1. The recipient shall retain sufficient records demonstrating its compliance with the terms of the award(s) and this agreement for a period of five years from the date the audit report is issued, and shall allow the Department of State, or its designee, the CFO, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of State, or its designee, the CFO, or Auditor General upon request for a period of at least three years from the date the audit report is issued, unless extended in writing by the Department of State.

EXHIBIT – 1

**FEDERAL RESOURCES AWARDED TO THE RECIPIENT
PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

Not applicable.

**COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED
PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

Not applicable.

**STATE RESOURCES AWARDED TO THE RECIPIENT
PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

MATCHING RESOURCES FOR FEDERAL PROGRAMS:

Not applicable.

SUBJECT TO SECTION 215.97, *FLORIDA STATUTES*:

Florida Department of State, State Aid to Libraries;
CSFA Number. 45.030
Award Amount: See Attachment B.

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED
PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

The compliance requirements of this state project may be found in Part Four (State Project Compliance Requirements) of the State Projects Compliance Supplement located at <https://apps.fldfs.com/fsaa/>.

ATTACHMENT B
Fiscal Year 2024-25 State Aid to Libraries Final Grants

Florida Administrative Code

1B-2.011 Library Grant Programs.

(1) This rule provides procedures for library grant programs administered by the Division of Library and Information Services (Division). Each program shall be governed by guidelines which contain information on eligibility requirements, application review procedures, evaluation and funding criteria, grant administration procedures, if applicable, and application forms. All grant awards shall be subject to final approval by the Secretary of State.

(2) Applicants for grants shall meet the eligibility and application requirements as set forth in the following guidelines for each grant program:

(a) State Aid to Libraries Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contain guidelines and instructions; Certification of Credentials – Single Library Administrative Head (Form DLIS/SA01), effective xx-xxxx; Grant Agreement (Form DLIS/SA02), effective xx-xxxx; Annual Statistical Report Form for Public Libraries (Form DLIS/SA03), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, xx-xxxx; Certification of Hours, Free Library Service and Access to Materials (Form DLIS/SA04), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(b) Public Library Construction Grants Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions; and Public Library Construction Grant Agreement (Form DLIS/PLC01), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(c) Library Cooperative Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions; Annual Statistical Report Form for Multitype Library Cooperatives (Form DLIS/LCG01), effective xx-xxxx; Grant Agreement (Form DLIS/LCG02), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx; and the Florida Library Information Network Manual <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(d) The Library Services and Technology Act Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions, Library Services and Technology Act Grant Agreement (Form DLIS/LSTA01) <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, MLS Certification (Form DLIS/LSTA02), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, and Certification Regarding Trafficking in Persons (Form DLIS/LSTA03).

(e) The Community Libraries in Caring Program Application, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective 04-10-12; which contains instructions and application (Form DLIS/CLIC01), effective 04-10-12; Annual Report (Form DLIS/CLIC02), effective 04-10-12; and Grant Agreement (Form DLIS/CLIC03), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective 04-10-12.

(3) Guidelines and forms in this rule are incorporated by reference and may be obtained from the Director of the Division, Florida Department of State, Division of Library and Information Services, R.A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250.

(4) The Division of Library and Information Services will waive the financial matching requirements on grants for rural communities that have been designated in accordance with Sections 288.0656 and 288.06561, F.S. Eligible communities applying for Library Services and Technology Act grants and Library Construction grants must request waiver of matching requirements at the time of grant application.

Rulemaking Authority 257.14, 257.191, 257.192, 257.24, 257.41(2) FS. Law Implemented 257.12, 257.15, 257.16, 257.17, 257.171, 257.172, 257.18, 257.191, 257.192, 257.195, 257.21, 257.22, 257.23, 257.24, 257.25, 257.40, 257.41, 257.42 FS. History—New 1-25-93, Amended 7-17-96, 4-1-98, 2-14-99, 4-4-00, 12-18-00, 11-20-01, 3-20-02, 1-9-03, 12-28-03, 11-16-04, 2-21-06, 2-21-07, 1-24-08, 4-1-10, 4-21-10, 4-10-12, 12-25-13, 7-8-14, 4-7-15, 7-12-16, 7-6-17, 4-30-18, 11-19-18, 7-1-19, 3-17-20, 2-27-22, 5-4-23, x-x-xx

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: 10/17/24

AGENDA ITEM: Certification of hours for state aid grant application

DEPARTMENT: Public Library

PURPOSE: Board Chair signature as required for state aid grant application

ASSOCIATED COST(S): N/A

BUDGET LINE (G/L #): N/A

**FLORIDA DEPARTMENT OF STATE
DIVISION OF LIBRARY AND INFORMATION SERVICES
FY 2025 STATE AID TO LIBRARIES GRANT APPLICATION
CERTIFICATION OF LOCAL OPERATING EXPENDITURES**

The Bradford County Board of County Commissioners governing body for Bradford County Public Library

We hereby certify that the following total funds from local sources were expended centrally during the fiscal year beginning October 1, 2022 and ending September 30, 2023 for the operation and maintenance of a library under the provisions outlined in Chapter 257.14 - 257.25, *Florida Statutes*, and guidelines for the State Aid to Libraries Grant Program.

We further certify that the amount listed below does not include funds received from the federal government; funds received from state government; or funds used for purchase or construction of a library building or library quarters. Such funds are not eligible to be used as local match for State Aid applications under Chapter 257, *Florida Statutes*, and guidelines for the State Aid to Libraries Grant Program.

Total local funds expended centrally by the library for the operation and maintenance of a library between October 1, 2022 and September 30, 2023:

\$0

SIGNATURES

Library Finance Manager

Single Library Administrative Head

Typed Name

Tricia Wylie
Typed Name

Date

9/30/2024
Date

FLORIDA DEPARTMENT OF STATE
DIVISION OF LIBRARY AND INFORMATION SERVICES
STATE AID TO LIBRARIES GRANT APPLICATION
Certification of Hours, Free Library Service and Access to Materials

The New River Public Library Cooperative,

(Name of library governing body)

governing body for the Bradford County Public Library,

(Name of library)

hereby certifies that the following statements are true for the time period October 1, 2022 through June 30, 2025

- Provides free library service, including loaning materials available for circulation free of charge and providing reference and information services free of charge.
- Provides access to materials, information and services for all residents of the area served.
- Has at least one library, branch library or member library open 40 hours or more each week (excluding holidays or emergencies; between Sunday through Saturday, on a schedule determined by the library system).

Signature

Chair, Library Governing Body

Date

Name (Typed)

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17, 2024

AGENDA ITEM A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

DEPARTMENT: Emergency Management

PURPOSE: A Local State of Emergency was declared on September 24, 2024, for Hurricane Helene

RESOLUTION 2024 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, on September 24, 2024, Potential Tropical Cyclone Nine was identified as a system that has a high probability of tropical cyclone formation, bringing tropical storm conditions with the potential to produce conditions of flash flooding, inundated waterways, raised water levels of streams, rivers, and lakes with structure and roadway impacts; and

WHEREAS, on September 24, 2024, the Bradford County Board of County Commissioner's Chairman declared and proclaimed a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorize the utilization of emergency powers provided under Sections 252.31 through 252.62, *Florida Statutes*; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on September 24, 2024, and continuing through October 1, 2024, was and remains in the best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the September 24, 2024, proclamation by the Bradford County Board of County Commissioners Chairman declaring a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorizing the utilization of emergency powers provided -- and is adopted pursuant to the

authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3. Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the September 24, 2024, proclamation by the Bradford County Board of County Commissioner's Chairman declaring a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorizing the utilization of emergency powers, attached hereto as "Exhibit 1" and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on September 24, 2024, and continuing through October 1, 2024.

Section 4. Effective Date of Resolution

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

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RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 17th day of October 2024.

BOARD OF COUNTY COMMISSIONERS
OF BRADFORD COUNTY, FLORIDA

By: CAROLYN SPOONER, its
Chairwoman

ATTEST:

By: DENNY THOMPSON, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: RICH KOMANDO, as
County Attorney

EXHIBIT 1

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

A PROCLAMATION BY THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS, DECLARING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA RELATED TO POTENTIAL TROPICAL CYCLONE NINE AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), FLORIDA STATUTES.

WHEREAS, on March 5, 2001, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05, later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, Florida Statutes; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Chair of the Board of County Commissioners may declare, by proclamation, a State of Local Emergency when it is determined that conditions exist giving rise to such a declaration: and

WHEREAS, according to Section 252.38(3)(a)(5), Florida Statutes, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary; and

WHEREAS, on September 24th, 2024, Potential Tropical Cyclone Nine a broad area of low pressure over the northwestern Caribbean Sea. The system has a high chance of tropical cyclone formation during the next day or two, and it is likely to bring tropical storm conditions to land areas within the next 36 to 48 hours.; and

WHEREAS, Potential Tropical Cyclone Nine has the potential to produce conditions of flash flooding, inundated waterways, and raised water levels of streams, rivers, and lakes; and

WHEREAS, given the condition of Bradford County and the forecasted potential for rainfall, flooding conditions which impact structures and roadways may be imminent; and

WHEREAS, a review of all relevant factors, including the information outlined herein, indicates that current conditions pose a severe threat to Bradford County, Florida; and

WHEREAS, the threat of the effects of Potential Tropical Cyclone Nine requires that timely precautions be taken to protect the community, critical infrastructure and general welfare of Bradford County, Florida; and

WHEREAS, the threat of the impacts of Potential Tropical Cyclone Nine represents a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County, Florida; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a true and active emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, the undersigned, *Commissioner Carolyn Spooner, Chair of the Board of County Commissioners*, hereby (1) declares and proclaims a local state of emergency in Bradford County, Florida, for the period commencing on **September 24th, 2024** and continuing through **October 1st, 2024**; and (2) activates the *Bradford County Comprehensive Emergency Management Plan* and authorizes the utilization of the emergency powers provided under Sections 252.31 through 252.62, *Florida Statutes*.

PROCLAIMED this 24th Day of September, 2024


By: Commissioner Carolyn Spooner as its
Chair of the Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17, 2024

AGENDA ITEM Local State of Emergency Extension Proclamation for Hurricane Helene – October 1, 2024 – October 7, 2024.

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION EXTENDING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

DEPARTMENT: Emergency Management

PURPOSE: The Local State of Emergency was extended for Hurricane Helene on October 1, 2024

RESOLUTION 2024 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION EXTENDING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, on September 24, 2024, the Bradford County Board of County Commissioners Chairman signed a Proclamation Declaring a Local State of Emergency for Bradford County due to Potential Tropical Cyclone Nine; and

WHEREAS, the National Hurricane Center upgraded Potential Tropical Cyclone Nine to Hurricane Helene, which made landfall as a Category 4 storm on September 26, 2024.

WHEREAS, the devastating effects of Hurricane Helene – specifically including, accumulated debris, downed trees and power lines, loss of power, and other serious damage, particularly damage resulting from the severe wind event – were felt by Bradford County and its residents; and

WHEREAS, on October 1, 2024, the Bradford County Board of County Commissioner’s Chairman declared and proclaimed an extension to the local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorize the utilization of emergency powers provided under Sections 252.31 through 252.62, *Florida Statutes*; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on October 1, 2024, and continuing through October 7, 2024, was and remains in the best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the October 1, 2024, proclamation by the Bradford County Board of County Commissioners Chairman declaring a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorizing the utilization of emergency powers provided -- and is adopted pursuant to the authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3. Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the October 1, 2024, Proclamation by the Bradford County Board of County Commissioner's Chairman declaring and extending a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorizing the utilization of emergency powers, attached hereto as "Exhibit 1" and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on October 1, 2024, and continuing through October 7, 2024.

Section 4. Effective Date of Resolution

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

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RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 17th day of October 2024.

BOARD OF COUNTY COMMISSIONERS
OF BRADFORD COUNTY, FLORIDA

By: CAROLYN SPOONER, its
Chairwoman

ATTEST:

By: DENNY THOMPSON, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: RICH KOMANDO, as
County Attorney

EXHIBIT 1

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

A PROCLAMATION BY THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS, DECLARING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA RELATED TO HURRICANE HELENE AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2001, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05, later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, Florida Statutes; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Chair of the Board of County Commissioners may declare, by proclamation, a State of Local Emergency when it is determined that conditions exist giving rise to such a declaration: and

WHEREAS, according to Section 252.38(3)(a)(5), Florida Statutes, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary; and

WHEREAS, on September 24th, 2024, Potential Tropical Cyclone Nine a broad area of low pressure over the northwestern Caribbean Sea. The System had a high chance of tropical cyclone formation during the next day or two and was likely to bring tropical storm conditions to land areas within the next 36 to 48 hours; and on September 25th, 2024, the National Hurricane Center upgraded Potential Tropical Cyclone Nine to Hurricane Helene; and on September 26th, 2024, Hurricane Helene made landfall within the Florida Big Bend area as a devastating Category 4 storm, producing life threatening wind, flooding and debris.; and

WHEREAS, Hurricane Helene produced conditions of flash flooding, inundated waterways, and raised water levels of streams, rivers, and lakes; and

WHEREAS, given the condition of Bradford County and the rainfall, flooding conditions, wind and impacted structures and roadways; and

WHEREAS, a review of all relevant factors, including the information outlined herein, indicates that current conditions pose a severe threat to Bradford County, Florida; and

WHEREAS, the effects of Hurricane Helene requires that timely precautions be taken to protect the community, critical infrastructure and general welfare of Bradford County, Florida; and

WHEREAS, the impacts of Hurricane Helene created a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County, Florida; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a true and active emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, the undersigned, *Commissioner Carolyn Spooner, Chair of the Board of County Commissioners*, hereby (1) declares and proclaims a local state of emergency in Bradford County, Florida, for the period commencing on **October 1st, 2024** and continuing through **October 7th, 2024**; and (2) activates the *Bradford County Comprehensive Emergency Management Plan* and authorizes the utilization of the emergency powers provided under Sections 252.31 through 252.62, *Florida Statutes*.

PROCLAIMED this 1st Day of October, 2024


By: Commissioner Carolyn Spooner as its
Chair of the Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17, 2024

AGENDA ITEM Local State of Emergency Second Extension Proclamation
for Hurricane Helene – October 7, 2024 – October 14, 2024

A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF BRADFORD COUNTY,
FLORIDA CONFIRMING A PROCLAMATION
EXTENDING A LOCAL STATE OF EMERGENCY IN
BRADFORD COUNTY, FLORIDA; AND PROVIDING
AN EFFECTIVE DATE.

DEPARTMENT: Emergency Management

PURPOSE: The Local State of Emergency was extended for an additional
seven days for Hurricane Helene on October 7, 2024.

RESOLUTION 2024 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION EXTENDING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, on September 24, 2024, the Bradford County Board of County Commissioners Chairman signed a Proclamation Declaring a Local State of Emergency for Bradford County due to Potential Tropical Cyclone Nine; and

WHEREAS, the National Hurricane Center upgraded Potential Tropical Cyclone Nine to Hurricane Helene, which made landfall as a Category 4 storm on September 26, 2024.

WHEREAS, the devastating effects of Hurricane Helene – specifically including, accumulated debris, downed trees and power lines, loss of power, and other serious damage, particularly damage resulting from the severe wind event – were felt by Bradford County and its residents; and

WHEREAS, the impact of Hurricane Helene requires timely precautions be taken to protect the community, critical infrastructure, and the general welfare of Bradford County, Florida; and

WHEREAS, on October 7, 2024, the Bradford County Board of County Commissioner's Chairman declared and proclaimed a second extension to the local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorize the utilization of emergency powers provided under Sections 252.31 through 252.62, *Florida Statutes*; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on October 7, 2024, and continuing through October 14, 2024, was and remains in the best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the October 7, 2024, proclamation by the Bradford County Board of County Commissioners Chairman declaring a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorizing the utilization of emergency powers provided -- and is adopted pursuant to the authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3. Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the October 7, 2024, Proclamation by the Bradford County Board of County Commissioner's Chairman declaring and extending a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorizing the utilization of emergency powers, attached hereto as "Exhibit 1" and incorporated herein by reference, and declares a local state

of emergency in Bradford County, Florida for the period commencing on October 7, 2024, and continuing through October 14, 2024.

Section 4. Effective Date of Resolution

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

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RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 17th day of October 2024.

BOARD OF COUNTY COMMISSIONERS
OF BRADFORD COUNTY, FLORIDA

By: CAROLYN SPOONER, its
Chairwoman

ATTEST:

By: DENNY THOMPSON, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: RICH KOMANDO, as
County Attorney

EXHIBIT 1

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

A PROCLAMATION BY THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS, DECLARING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA RELATED TO HURRICANE HELENE AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2001, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05, later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, Florida Statutes; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Chair of the Board of County Commissioners may declare, by proclamation, a State of Local Emergency when it is determined that conditions exist giving rise to such a declaration: and

WHEREAS, according to Section 252.38(3)(a)(5), Florida Statutes, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary; and

WHEREAS, on September 24th, 2024, Potential Tropical Cyclone Nine a broad area of low pressure over the northwestern Caribbean Sea. The System had a high chance of tropical cyclone formation during the next day or two and was likely to bring tropical storm conditions to land areas within the next 36 to 48 hours; and on September 25th, 2024, the National Hurricane Center upgraded Potential Tropical Cyclone Nine to Hurricane Helene; and on September 26th, 2024, Hurricane Helene made landfall within the Florida Big Bend area as a devastating Category 4 storm, producing life threatening wind, flooding and debris.; and

WHEREAS, Hurricane Helene produced conditions of flash flooding, inundated waterways, and raised water levels of streams, rivers, and lakes; and

WHEREAS, given the condition of Bradford County and the rainfall, flooding conditions, wind and impacted structures and roadways; and

WHEREAS, a review of all relevant factors, including the information outlined herein, indicates that current conditions pose a severe threat to Bradford County, Florida; and

WHEREAS, the effects of Hurricane Helene requires that timely precautions be taken to protect the community, critical infrastructure and general welfare of Bradford County, Florida; and

WHEREAS, the impacts of Hurricane Helene created a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County, Florida; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a true and active emergency; and

WHEREAS, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, the undersigned, *Commissioner Carolyn Spooner, Chair of the Board of County Commissioners*, hereby (1) declares and proclaims a local state of emergency in Bradford County, Florida, for the period commencing on **October 7th, 2024** and continuing through **October 14th, 2024**; and (2) activates the *Bradford County Comprehensive Emergency Management Plan* and authorizes the utilization of the emergency powers provided under Sections 252.31 through 252.62, *Florida Statutes*.

PROCLAIMED this 7 Day of October, 2024

By 
Commissioner Carolyn Spooner as its
Chair of the Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17, 2024

AGENDA ITEM Local State of Emergency Proclamation for Hurricane Milton
– October 7, 2024 – October 14, 2024.

A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF BRADFORD COUNTY,
FLORIDA CONFIRMING A PROCLAMATION OF A
LOCAL STATE OF EMERGENCY IN BRADFORD
COUNTY, FLORIDA; AND PROVIDING AN
EFFECTIVE DATE.

DEPARTMENT: Emergency Management

PURPOSE: A Local State of Emergency was proclaimed for Hurricane
Milton October 7, 2024.

RESOLUTION 2024 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING A PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 5, 2011, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05; later codified as Chapter 26 of the *Bradford County Code of Ordinances* (hereinafter referred to as the *Code*) invoking the powers provided for in Chapter 252, *Florida Statutes*; and

WHEREAS, pursuant to Section 26-8(a) of the *Code*, the Board of County Commissioners of Bradford County, Florida granted authority to the Emergency Management Director to declare, by proclamation, a state of local emergency from time to time when it is determined that conditions exist giving rise to such a declaration, and;

WHEREAS, according to Section 252.38(3)(a)(5), *Florida Statutes*, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary, in seven-day increments; and

WHEREAS, on October 7, 2024, Hurricane Milton was identified as a Category 3 storm with continued intensification, with the potential to produce conditions of flash flooding, inundated waterways, raised water levels of streams, rivers, and lakes with structure and roadway impacts upon its anticipated landfall; and

WHEREAS, on October 7, 2024, the Bradford County Board of County Commissioner's Chairman declared and proclaimed a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorize the utilization of emergency powers provided under Sections 252.31 through 252.62, *Florida Statutes*; and

WHEREAS, the Board of County Commissioners of Bradford County, Florida finds that the aforementioned declaration of a state of local emergency for the period commencing on October 7, 2024, and continuing through October 14, 2024, was and remains in the best interest of Bradford County, Florida and its citizens.

NOW THEREFORE be it resolved by the Board of County Commissioners of Bradford County, Florida as follows:

Section 1. Adoption and Incorporation of Recitals.

The Board of County Commissioners of Bradford County, Florida adopts the above-outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This resolution is adopted for the purpose of confirming the October 7, 2024, proclamation by the Bradford County Board of County Commissioners Chairman declaring a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorizing the utilization of emergency powers provided -- and is adopted pursuant to the

authority granted by Chapters 125 and 252, *Florida Statutes*, Chapter 26, *Bradford County Code of Ordinances*.

Section 3. Confirmation of Proclamation and Declaration of Emergency.

The Board of County Commissioners of Bradford County, Florida hereby confirms the October 7, 2024, proclamation by the Bradford County Board of County Commissioner's Chairman declaring a local state of emergency in Bradford County, Florida for the purpose of activating the *Bradford County Comprehensive Emergency Management Plan* and authorizing the utilization of emergency powers, attached hereto as "Exhibit 1" and incorporated herein by reference, and declares a local state of emergency in Bradford County, Florida for the period commencing on October 7, 2024, and continuing through October 14, 2024.

Section 4. Effective Date of Resolution

This resolution shall be effective immediately upon adoption by the Board of County Commissioners of Bradford County, Florida.

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RESOLVED AND ADOPTED by the Board of County Commissioners of Bradford County, Florida, with a quorum present and voting, this 17th day of October 2024.

BOARD OF COUNTY COMMISSIONERS
OF BRADFORD COUNTY, FLORIDA

By: CAROLYN SPOONER, its
Chairwoman

ATTEST:

By: DENNY THOMPSON, as
Clerk to the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: RICH KOMANDO, as
County Attorney

EXHIBIT 1

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY

A PROCLAMATION BY THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS, DECLARING A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA RELATED TO MAJOR HURRICANE MILTON AND AS AUTHORIZED BY SECTION 252.38(3)(a)(5), *FLORIDA STATUTES*.

WHEREAS, on March 5, 2001, the Board of County Commissioners of Bradford County, Florida adopted Ordinance 2001-05, later codified as Chapter 26 of the *Bradford County Code of Ordinances* invoking the powers provided for in Chapter 252, Florida Statutes; and

WHEREAS, pursuant to Section 26-8(a) of the *Bradford County Code of Ordinances*, the Chair of the Board of County Commissioners may declare, by proclamation, a State of Local Emergency when it is determined that conditions exist giving rise to such a declaration: and

WHEREAS, according to Section 252.38(3)(a)(5), Florida Statutes, the duration of each state of emergency declared locally is limited to seven days and may be extended, as necessary; and

WHEREAS, on October 7th, 2024, Hurricane Milton became a Major Category 3 storm, with continued intensification and expected landfall within the next 24-36 hours. The System can produce devastating storm surge, flooding, extreme winds, and life-threatening conditions.

WHEREAS, Major Hurricane Milton is expected to produce devastating storm surge, extreme winds, flooding, and life-threatening conditions.

WHEREAS, given the condition of Bradford County and the rainfall, flooding conditions, wind and impacted structures and roadways; and

WHEREAS, a review of all relevant factors, including the information outlined herein, indicates that current conditions pose a severe threat to Bradford County, Florida; and

WHEREAS, the effects of Major Hurricane Milton requires that timely precautions be taken to protect the community, critical infrastructure and general welfare of Bradford County, Florida; and

WHEREAS, the impacts of Major Hurricane Milton have the potential to create a severe and immediate threat to the health, safety and welfare of the citizens of Bradford County, Florida; and

WHEREAS, said severe and immediate threat to the health, safety and welfare of the citizens of Bradford County represents a true and active emergency; and

WHEREAS, pursuant to Executive Orders 214 and 215, the declaration of a local state of emergency under these conditions is determined to be in the best interest of Bradford County and its citizens.

NOW THEREFORE, pursuant to the authority granted by Chapter 26, *Bradford County Code*, and Chapter 252, *Florida Statutes*, for the aforementioned and above-outlined reasons, the undersigned, *Commissioner Carolyn Spooner, Chair of the Board of County Commissioners*, hereby (1) declares and proclaims a local state of emergency in Bradford County, Florida, for the period commencing on **October 7th, 2024** and continuing through **October 14th, 2024**; and (2) activates the *Bradford County Comprehensive Emergency Management Plan* and authorizes the utilization of the emergency powers provided under Sections 252.31 through 252.62, *Florida Statutes*.

PROCLAIMED this 07th Day of October, 2024


By: Commissioner Carolyn Spooner as its
Chair of the Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET (AIIS)

DATE OF MEETING: 10-17-2024

AGENDA ITEM Medicare Ground Ambulance Data Collection Survey agreement with PCG

DEPARTMENT: Fire Rescue

PURPOSE: The Medicare Ground Ambulance Data Collection Survey is part of a federal program designed to gather detailed information about the costs and operational factors associated with ground ambulance services. The data collected will be used by the Centers for Medicare & Medicaid Services (CMS) to evaluate and potentially adjust the reimbursement rates for ambulance services under Medicare. Participation in the survey is mandatory for some randomly selected providers. We are one of those providers.

Failure to complete the survey will likely result in a 10% reduction in Medicare payments.

ASSOCIATED COSTS: \$20,000

G/L ACCOUNT: 111-54-526-51000-00

**MEDICARE GROUND AMBULANCE DATA COLLECTION
PREMIUM SERVICE (TIER III)
WORK PROPOSAL FOR BRADFORD COUNTY FIRE RESCUE, FLORIDA**

Purpose

Satisfying the requirements of Centers for Medicare and Medicaid Services (CMS) Medicare Ground Ambulance Data Collection (MGADC) Instrument while limiting the risk of an audit and penalty association with noncompliance (e.g., a 10% reduction to Bradford County Fire Rescue's Medicare payments for one full calendar year).

MGADC Scope of Work

Public Consulting Group (PCG) shall provide full support to Bradford County Fire Rescue to accomplish the following tasks under the Premium service package:

Compilation of all supporting documentation as required to complete the MGADC Instrument including but not limited to billing data, CAD/dispatch reports, CAFR/annual financial reports, payroll reports, mileage reports, technician reports, among others.

Input of all necessary data into the 13 sections within the MGADC Instrument.

Development of cost allocation plans and indirect cost rates as compliant with 2 CFR 200 and the Medicare Provider Reimbursement Manual.

Submission of the MGADC Instrument via the CMS web-based portal, and the respective supplemental documentation to CMS, if any.

Provide up to twenty (20) hours of assistance with audits of the Instrument, either in person (if the audit is conducted onsite) or through telephone/e-mail (if the audit is a desk audit). If additional audit support hours are needed as the result of unsatisfactory work performed by the Consultant, these will be provided at no charge.

Provide up to ten (10) hours of debriefing and Q&A once the MGADC Instrument has been completed.

Approach***Data Collection Preparation***

Prior to the start of the Bradford County Fire Rescue 12-month collection period, an assessment tool will be provided to determine which of the data elements are currently being collected accurately and what gaps there may be to fill. It is also key to our success that Bradford County Fire Rescue understand the data elements and how to report them based on the CMS Instrument. A review of Bradford County Fire Rescue's internal accounting process may be necessary to ensure data is being captured correctly. Pulling sample data reports periodically can be a helpful process to review the implementation of the best practices that PCG has developed.

From Collection to Submission

To explain the data that must be collected, CMS has chosen a web-based tool (which it calls the Public Consulting Group LLC

"Instrument"), though that tool is not yet available in its final version. Until CMS releases the final version of the online tool, it has provided a [PDF version of the instrument](#).

This document reveals the format, scope, and criteria of what an agency must collect. It is essential that Bradford County Fire Rescue familiarize themselves with the data requirements laid out in the instrument, and ensure they have appropriate mechanisms in place to track this data throughout the collection period.

PCG will train and support appropriate parties in collecting the data. In addition, outreach to revenue and cost contributors will need to take place to ensure Bradford County Fire Rescue is being provided the correct data in the correct format.

To prepare Bradford County Fire Rescue for the CMS Medicare Ground Ambulance Data Collection, PCG will perform the following tasks:

- Review the data collection requirements in detail to evaluate the current availability, access, and format of the required data;
- Select the appropriate payer category for billing ambulance transports;
- Identify sources of revenue and cost categories;
- Coordinate with internal and external stakeholders to source needed data;
- Identify data requirements that are not currently tracked or that are not reported to the level of detail as required in the Ground Ambulance Data Collection Instrument; and
- Based on analysis, evaluate if it is necessary to revise processes for data collection, access new systems to obtain information, and/or coordinate with other staff.

In summary, our dedicated team of EMS Consultants are prepared to provide the necessary hours of assistance regarding cost survey data collection, compilation, MGADC Instrument reporting, and submission. Our PCG Help Desk EMS Consultants are available via both telephone and e-mail. Bradford County Fire Rescue's dedicated PCG team will review existing cost allocation plans and indirect cost rates to ensure they are compliant with 2 CFR 200 and the Medicare Provider Reimbursement Manual.

Through to PCG's development of our Ambulance Service Cost Reporting (ASCR) online tool/portal, our EMS Consultants are experts at identifying, accounting for, entering and submitting all necessary data into the thirteen (13) sections within the MGADC Instrument, including tracking and uploading the necessary supplemental documentation to CMS. PCG knows that federal EMS reporting can require additional assistance, and our EMS Consultants will be available to field any follow-up questions related to the completed MGADC Instrument.

Summary of Data Collection Elements

In broad terms, CMS is looking for:

- Total costs related to ground ambulance services;
- Total revenue from ground ambulance services; and
- Total ground ambulance service utilization.

CMS is not restricting the data to those services that were billable to Medicare.

Accordingly, CMS recognizes that some agencies share operational costs with fire departments, other public service organizations, air ambulance services, hospitals, and other entities. This is

applicable to Bradford County Fire Rescue because cost must be appropriately allocated to EMS operations.

Such interwoven costs can make it difficult to accurately discern the costs specifically associated with the provision of ground ambulance services. To address this, CMS has proposed to further refine three separate categories:

- Cost and revenue components partially related to ground ambulance services;
- Cost and revenue component entirely related to ground ambulance services; and
- Cost and revenue components completely unrelated to ground ambulance services (these would not be reported)

Within this, there are several components that CMS will evaluate:

- **Organizational characteristics:** Agency info, service area, ownership, response time, etc.
- **Utilization statistics:** Responses, transports, service levels by HCPCS
- **Staff and labor costs:** Clinical, administrative, facilities, volunteer
- **Facilities cost:** Mortgage, insurance, maintenance, utility
- **Vehicle costs:** Annual depreciation, fuel, maintenance, and insurance
- **Equipment and supply costs:** Capital medical and non-medical
- **Other costs:** Anything not reported, e.g. marketing, travel, professional
- **Total cost:** To cross-reference what is reported in the instrument
- **Revenue:** Billing data (by payor), membership fees, grants, etc.

PCG will be available throughout the data collection process to answer questions that will prompt Bradford County Fire Rescue to record the required information accurately. Once all components of the data elements have been passed to PCG, we will take on the responsibility of compiling it and submitting the final Instrument to CMS.

Data Analysis

PCG will communicate with Bradford County Fire Rescue throughout the data review process with status updates and any clarification questions regarding the data during status meetings for updates. The cost surveying work will focus on compliance and audit risk minimization. After the data is reviewed, PCG will provide the Bradford County Fire Rescue team with a decision summary for sign off before beginning the process of MGADC preparation. During this step, we will draw on our access to and history with EMS providers across the country to provide guidance on necessary determinations such as allowable and shared costs. Our tool combined with our book of clients across the country allows us to provide Bradford County Fire Rescue with benchmark data. Bradford County Fire Rescue may have an interest in seeing how their cost per transport compares to departments of similar size or with a comparable call volume.

As a bonus, the approach to unify reporting into a single tool will create a comprehensive audit package with all relevant data stored in the multifunctional

We implement year-to-year comparisons of billing and expenditures data and identify any areas in which significant changes occur. Because all data is stored in this system, an audit trail is created as the MGADC Instrument is completed.

Completion of Instrument

Submission of the MGADC will be completed through a CMS web-based portal. CMS has begun to open registration for the portal to those providers selected for participation in Year 1 and Year 2 based on their collection period. From participating in CMS' user testing of the portal, PCG believes that we will have the capability to serve as a proxy for Bradford County Fire Rescue and access the portal on Bradford County Fire Rescue's behalf. CMS has also released training resources on how to navigate this web-based tool.

Once a login is created for the CMS web-based portal, PCG will be able to enter data directly into the tool. The format should mimic the Data Collection Instrument Printable version. We do know that the tool will use skip logic, and includes reporting in multiple choice, text field entry and data table formats.

Federal Audit Support

CMS has the authority to deem submitted MGADC Instruments as insufficient or incomplete which will lead to a ten percent payment reduction for a one-year period to the Medicare payments under the Medicare Part B ambulance fee schedule. It has been stated the Secretary will establish a process under which a provider may seek an informal review to determine whether that provider is subject to the payment reduction.

In the event this occurrence comes to fruition, PCG will provide Bradford County Fire Rescue with additional support services to guide Bradford County Fire Rescue through the process. PCG has years of experience in this area and will be prepared to submit obtained records/raw data, explanation of data elements, and utilization statistics verification. However, the overall checks and balances throughout the MGADC process that PCG has developed yields a high level of accuracy that should meet all CMS standards.

Web-based Portal and Training Resources

As mentioned above, CMS will open registration for their web-based portal and training in January of 2023. In addition to the tools/resources that CMS has and will provide, PCG will supply Bradford County Fire Rescue with access to its own web-based cost surveying tool, the ASCR, for the purpose of uploading raw data files. Our proprietary system will perform real-time validation checks for quality assurance and accuracy. No other vendor in the country utilizes a web-based surveying tool to compile, review, and audit all data components included in the cost survey prior to final submission.

MGADC training materials will be distributed through the Bradford County Fire Rescue's designated support team as well as online. Formatting of material includes, but is not limited to, live information sessions, assessment checklists and systematic presentations.

Schedule

Data shall be collected during the 12-month collection period based on the fiscal year of October 1, 2023 to September 31, 2024. Final submission to CMS shall occur on or before February 28, 2025.

Fee Schedule

PCG shall be compensated a flat-fee of \$20,000 (twenty thousand dollars) for the services outlined herein. PCG will invoice Bradford County Fire Rescue within thirty (30) days following the submission of the Medicare Ground Ambulance Data Collection Instrument. Bradford County Fire Rescue will remit payment to PCG within thirty (30) days of invoice receipt.

MEDICARE GROUND AMBULANCE DATA COLLECTION SERVICES AGREEMENT

This Agreement (“Agreement”) is entered into by and between Bradford County Fire Rescue (“PROVIDER”) and Public Consulting Group LLC (“PCG”) as of October 3, 2024 (“Effective Date”).

WHEREAS, The Centers for Medicare and Medicaid Services (CMS) implemented a Ground Ambulance Data Collection System in response to legislation passed by Congress in the Bipartisan Budget Act of 2018 requiring providers of ground ambulance services to collect and report expenditures, revenues, utilization, and other data; and

WHEREAS, PCG possesses professional skills that can assist PROVIDER in collecting and reporting the required data elements to complete the Ground Ambulance Data Collection System; and

WHEREAS, PROVIDER wishes to engage PCG as an independent contractor to perform professional services in connection with this initiative;

THEREFORE, for good and valuable consideration, the receipt and adequacy of which is acknowledged, PROVIDER and PCG hereby agree as follows:

1. Description of Services

PCG will provide the professional services assigned by PROVIDER and more fully described in Attachment A (the “Contracted Services”). PCG acknowledges and agrees that time is of the essence in the value of the Contracted Services and shall render such Contracted Services in a prompt and diligent manner.

2. Term

PCG will commence performance for the Contracted Services under this Agreement on the Effective Date and will complete performance by June 30, 2026 (the “Term”). Unless otherwise specified by PROVIDER in writing, PCG will provide the Contracted Services for the full Term.

Upon the expiration or termination of this Agreement for any reason, all rights granted hereunder shall immediately terminate except for those concerning compensation, confidentiality, intellectual property, or any other provision that, by its terms, is intended to survive the expiration or termination of this Agreement. Specifically, notwithstanding the expiration or termination of the Agreement, PROVIDER will compensate PCG as set forth herein with respect to any reimbursements PROVIDER receives after the expiration or termination of this Agreement that are the result of the Contracted Services

3. Compensation

- a.** PROVIDER will compensate PCG pursuant to the provisions contained in Attachment B and this Section 3, and will not pay PCG any other benefits, expenses, or compensation. The compensation arrangement may be changed by written agreement of the parties.
- b.** PROVIDER will compensate PCG within thirty (30) days following the receipt of any billing statement(s) from PCG that comport with the terms of this Agreement and Attachment B. PCG shall submit billing statements directly to the PROVIDER Contact Person identified in Section 5.

- c. Upon termination or expiration of this Agreement, PCG will be entitled to receive compensation for Contracted Services satisfactorily provided prior to the effective date of termination or expiration.

4. Termination

This Agreement may be terminated immediately by either party following a material breach of this Agreement and a failure to cure such breach within ten (10) business days after receiving written notice.

5. Notices and Contact Persons

Any notices, requests, consents and other communications hereunder shall be in writing and shall be effective upon any of the following: (1) when delivered personally to the person designated below to receive notices for the party (the party's "Contact Person"); (2) when e-mailed to the party's Contact Person at the e-mail address listed below with an acknowledgment of receipt; or (3) five days after being deposited into the United States mail (either certified mail with return receipt requested, or first class postage prepaid), addressed to the party's Contact Person at the address set forth below. The individuals listed below shall serve as each party's Contact Person for purposes of this Agreement unless the party replaces the Contact Person by written notice to the other party as required by this Section:

For PCG:

Sarah DiCicco
Associate Manager
Public Consulting Group LLC
816 Congress Avenue, Suite 1110
Austin, TX 78701
sdicicco@pcgus.com

For PROVIDER:

Ben Carter
Chief of Fire Rescue
Bradford County Fire Rescue
945-C N. Temple Ave.
Starke, FL 32091
ben_carter@bradfordcountyfl.gov

6. Subcontracting

PCG may subcontract work under this Agreement to one or more of its affiliate companies.

7. Standards of Conduct

PCG shall comply with all applicable laws, rules, regulations, and standards of ethical conduct, including those relating specifically to the performance of the Contracted Services under this Agreement.

8. Relationship of the Parties

- a. The parties agree that PCG is an independent contractor, and that neither it nor any of its employees is an employee of PROVIDER.
- b. PCG shall secure and maintain all insurance, licenses, and/or permits necessary to perform the Contracted Services. PCG shall pay all applicable state and federal taxes including unemployment insurance, social security taxes, and state and federal withholding taxes. PCG understands that neither it nor its employees will be eligible for benefits or privileges provided by PROVIDER to its employees. PROVIDER will deliver to PCG statements of income at the end of each tax year consistent with its independent contractor status.

- c. Except as may be otherwise provided in this Agreement, PCG has complete and exclusive authority over the means and methods of performing the Contracted Services, need not adhere to policies and procedures applicable to PROVIDER employees, and may perform the Contracted Services according to its own schedule at its own offices or at any other location. PCG shall hire its own employees, use its own tools and equipment, and purchase its own supplies.
- d. PCG has no authority to and shall not purport to bind, represent, or speak for PROVIDER or otherwise incur any obligation on behalf of PROVIDER for any purpose unless expressly authorized by PROVIDER.

9. Record Maintenance

With respect to all records of any kind that PCG acquires or creates for purposes of performing the Contracted Services, PCG shall not knowingly destroy records that are required to be preserved by law and shall maintain project records in an orderly manner.

10. Assignment

This Agreement may not be assigned by either party without the prior written consent of the other party, which consent may not be unreasonably withheld or delayed. Notwithstanding the foregoing, this Agreement may be assigned by either party: (i) to one of its affiliates or subsidiaries; or (ii) in connection with a merger, consolidation, or sale of all of the equity interests of the party, or a sale of all or substantially all of the assets of the party to which this Agreement relates.

11. Proprietary or Confidential Information

For purposes of fulfilling its obligations under this Agreement, one party (“Disclosing Party”) may convey to the other party (“Receiving Party”) information that is considered proprietary and confidential to the Disclosing Party.

- a. “Proprietary or Confidential Information” is defined as information -- including but not limited to trade secrets, strategies, financial information, sales information, pricing information, operational techniques, software, and intellectual property -- that (i) has not been previously published or otherwise disclosed by the Disclosing Party to the general public; (ii) has not previously been available to the Receiving Party or others without confidentiality restrictions; (iii) reasonably would be considered confidential and proprietary notwithstanding the absence of any designation; or (iv) is not normally furnished to others without compensation; and which the Disclosing Party wishes to protect against unrestricted disclosure or competitive use. In addition, the term “Proprietary or Confidential Information” shall also mean all information or data, regardless of whether it is in tangible form, that is disclosed or otherwise made available by the Disclosing Party to the Receiving Party and designated as “confidential” or “proprietary” by the Disclosing Party. Such designation shall be clear and in writing, either before the Proprietary or Confidential Information is disclosed or within a reasonable time afterwards. The term “Proprietary or Confidential Information” includes the original information provided by Disclosing Party as well as all copies.
- b. Proprietary or Confidential Information does not include information that, without a breach of this Agreement, is (i) known to the Receiving Party without restriction when received, or thereafter developed independently by the Receiving Party; (ii) obtained by the Receiving Party from a source that is lawfully in possession of such information (other than

the Disclosing Party) through no breach of this Agreement or any other confidentiality obligations; or (iii) in the public domain when received, or thereafter in the public domain through no fault of the Receiving Party.

- c. The Receiving Party shall preserve Proprietary or Confidential Information securely and in strict confidence, exercising no less than the same degree of care used to protect the security and confidentiality of its own confidential and proprietary information, and in any event no less than reasonable care.
- d. The Receiving Party shall use and disclose Proprietary or Confidential only for purposes of the Contracted Services. The Receiving Party shall not divulge any such Proprietary or Confidential Information to any employee who is not working on the Contracted Services, without the prior written consent of the Disclosing Party.
- e. The Receiving Party shall not disclose the Proprietary or Confidential Information to any third party without prior written authorization from the Disclosing Party.
- f. All Proprietary or Confidential Information shall remain the property of the Disclosing Party notwithstanding any disclosure under this Agreement. The Receiving Party recognizes and agrees that nothing contained in this Agreement nor the exchange of Proprietary or Confidential Information under this Agreement shall be construed as transferring or granting any right, title, interest, or license under any copyrights, inventions, or patents now or hereafter owned or controlled by either Party. The Disclosing Party does not grant the Receiving Party any express or implied right to or under the Disclosing Party or another party's patents, copyrights, trademarks, trade secret information, or other proprietary rights. The Receiving Party shall not make, have made, use, or sell for any purpose any product or other item using, incorporating, or derived from any Proprietary or Confidential Information of the Disclosing Party.
- g. If and to the extent that Proprietary or Confidential Information includes information that is confidential or proprietary to a third party, the Disclosing Party warrants that the disclosure does not violate any agreement with the third party or any rights of the third party, including any agreement or rights under the Health Insurance Portability and Accountability Act ("HIPAA") and other federal or state laws governing medical records, and shall indemnify the Receiving Party as to any claim against it by the third party or a government agency relating to such disclosure.
- h. Rights and obligations under this Agreement shall take precedence over specific legends or statements that may be associated with Proprietary or Confidential Information when received.
- i. The Receiving Party shall immediately notify the Disclosing Party upon discovery of any loss or unauthorized disclosure of its Confidential Information.
- j. The Receiving Party shall not export, directly or indirectly, any U.S. technical data acquired pursuant to this Agreement, or any products utilizing such data, in violation of the United States export laws or regulations.

-
- k.** If the Receiving Party is requested or required to disclose Proprietary or Confidential Information pursuant to a subpoena or an order of a court or governmental agency having jurisdiction, the Receiving Party shall, prior to any disclosure of Proprietary or Confidential Information:
- i. Provide the Disclosing Party with prompt written notice of the existence, terms, and circumstances surrounding the legal or governmental request or requirement, no later than 2 business days after receiving it;
 - ii. Consult with the Disclosing Party on the appropriate response to the request;
 - iii. Cooperate with the Disclosing Party in its reasonable efforts to obtain an order or otherwise limit or restrict the disclosure of its Proprietary or Confidential Information that is subject to the legal or governmental request or requirement, at Disclosing Party's sole expense; and
 - iv. Only after fully complying with the above steps, if disclosure of Proprietary or Confidential Information is still required, furnish only such portion of the Proprietary or Confidential Information as the Receiving Party is advised by counsel is legally required to be disclosed.
- j.** Upon termination or expiration of this Agreement, each party shall cease use of Proprietary or Confidential Information received from the other party. At the written request of the Disclosing Party at any time during this Agreement, or within 30 days of the termination or expiration of this Agreement, the Receiving Party shall promptly return all copies of such information in its possession, custody, or control, promptly furnishing the Disclosing Party with written certification of such return. If the Disclosing Party does not request the return of Proprietary or Confidential Data within 30 days of the termination or expiration of this Agreement, the Receiving Party shall destroy all copies of such information in its possession, custody or control and shall, upon the Disclosing Party's request, furnish the Disclosing Party with written certification of such destruction. If return or destruction is not practicable, the Receiving Party shall so notify the Disclosing Party and shall keep such information secure and confidential in perpetuity.
- k.** The termination or expiration of this Agreement for any reason shall not discharge the obligations of the Parties with respect to the protection of Proprietary or Confidential Information set forth in this section.
- l.** Other than as set forth above, neither party makes any representation or warranty as to the accuracy or completeness of its Proprietary or Confidential Information disclosed under this Agreement.
- m.** This Agreement and its terms shall be treated as Proprietary and Confidential Information.
- 12. As-Is Information and Data**
The parties agree and acknowledge that PCG will receive all information and data from PROVIDER on an as-is basis. PCG is not responsible for errors or omissions in any data that it receives from PROVIDER, nor for any inaccuracies or mistakes in the survey that result from errors or omissions in information received from PROVIDER. PCG is not responsible for

reviewing, evaluating, or verifying the accuracy or completeness of any information received by PROVIDER. PCG is not liable for any reimbursement, refund, or contribution should PROVIDER be subject to penalties in connection with the Contracted Services.

13. Intellectual Property

Each party retains all right of interest in any work product and all intellectual property that it conceives, devises, or develops in connection with the performance of the Contracted Services under this Agreement, or that it owned prior to execution of this Agreement, except as may be specifically assigned or transferred in a written contract. PCG guarantees that its use or creation of any intellectual property under this Agreement does not infringe upon the intellectual property rights of any third party.

Notwithstanding anything to the contrary, PCG will not deliver any working papers or other records including those that contain outputs, code, or formulas relating to PCG's cost reporting system (Ambulance Services Cost Report Portal), that contain or have embedded within such records any PCG intellectual property or trade secrets, including all aspects concerning the methodology for the creation and calculations included in any cost reports. Such materials are not considered PROVIDER's property or works made for hire.

14. Conflicts of Interest

The parties understand that PCG is not required to perform the Contracted Services on a full-time basis for PROVIDER and may perform services for other individuals and organizations consistent with the limitations in this Agreement.

15. Waiver

The failure of a party to enforce a provision of this Agreement shall not constitute a waiver with respect to that provision or any other provision of this Agreement.

16. Entire Agreement

This Agreement (including the attachments) constitutes the entire agreement between the parties with respect to the subject matter of the Contracted Services, and supersedes all prior agreements and understandings, both written and oral. Notwithstanding the foregoing, any separate written agreement between the parties regarding the confidentiality and security of information exchanged or used by the parties for purposes of this Agreement shall be effective unless and until it is specifically terminated.

17. Amendment

This Agreement may be amended only by written agreement of the parties, signed by authorized representatives and referencing this Agreement.

18. Severability

If any provision in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions in this Agreement shall continue in full force and effect.

19. Applicable Law and Venue

This Agreement, and all other aspects of the business relationship between the parties, shall be construed, interpreted, and enforced under and in accordance with the laws of the Commonwealth of Massachusetts, without regard to choice of law provisions. The parties also consent to the

personal jurisdiction in its courts, agree that the state and federal courts of the Commonwealth of Massachusetts shall have exclusive jurisdiction over the enforcement of this Agreement, and waive any objection to venue.

20. Miscellaneous

- a. EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, PCG DOES NOT MAKE ANY WARRANTY WITH RESPECT TO THE CONTRACTED SERVICES, WHETHER EXPRESS OR IMPLIED, AND SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES, WHETHER OF MERCHANTABILITY, SUITABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE FOR SAID CONTRACTED SERVICES.
- b. NEITHER PARTY SHALL BE LIABLE TO THE OTHER ANY INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, SUCH DAMAGES ARISING FROM ANY TYPE OR MANNER OF COMMERCIAL, BUSINESS, OR FINANCIAL LOSS, EVEN IF THE OTHER PARTY HAD ACTUAL OR CONSTRUCTIVE KNOWLEDGE OF THE POSSIBILITY OF SUCH DAMAGES AND REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE. OTHER THAN A CLAIM BY PCG THAT CLIENT HAS NOT PAID COMPENSATION UNDER SECTION 3, UNDER NO CIRCUMSTANCES SHALL EITHER PARTY'S AGGREGATE LIABILITY TO THE OTHER PARTY UNDER THIS AGREEMENT EXCEED \$35,000 IN THE AGGREGATE.
- c. Neither party shall be responsible for delays or failures in performance resulting from acts of God, acts of civil or military authority, terrorism, fire, flood, strikes, war, epidemics, pandemics, shortage of power, or other acts or causes reasonably beyond the control of that party. The party experiencing the force majeure event agrees to give the other party notice promptly following the occurrence of a force majeure event, and to use diligent efforts to re-commence performance as promptly as commercially practicable.
- d. The parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either party by reason of authorship.
- e. The captions and headings in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement, nor the meaning of any provisions hereof.
- f. Each individual signing below on behalf of a party hereby represents and warrants that they have full power and authority to enter into this Agreement on behalf of such party. Each party to this Agreement hereby represents and warrants that it has full power and authority to enter into this Agreement, that the execution, delivery, and performance of this Agreement has been fully authorized and approved, and that no further approvals or consents are required to bind such party.



Solutions that Matter

*Bradford County Fire Rescue
Medicare Ground Ambulance Data Collection Services*

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date written above.

PUBLIC CONSULTING GROUP LLC

BRADFORD COUNTY FIRE RESCUE

BY: _____

BY: _____

NAME: Sarah DiCicco

NAME: _____

TITLE: Associate Manager

TITLE: _____

DATE: September 9, 2024

DATE: _____

**ATTACHMENT A
CONTRACTED SERVICES**

- A. PROVIDER provided at least one Medicare ground ambulance transport in the calendar year of 2023 is enrolled to receive Medicare payments, and received notification from CMS of its required participation in the Medicare Ground Ambulance Data Collection Survey (the “Survey”). PROVIDER must comply with both U.S. Department of Health and Human Services under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health (HITECH) Act and as such, PCG shall comply.
- B. This Survey requests individual providers to submit data to CMS that relates to organizational characteristics, utilization, costs and revenue. The data may be used by CMS to evaluate the adequacy of Medicare payment rates for ground ambulance services, to inform future Medicare rate changes, and possible payment system reforms.
- C. PCG shall be familiar with the Medicare Ground Ambulance Data Collection Survey and all the rules, regulations and requirements associated with the Survey.
- D. PCG shall have the knowledge, skills, and ability to fully complete the required data survey to the Center of Medicaid and Medicare Services (CMS) within the time frame prescribed by CMS.
- E. PCG shall have knowledge and experience in the completion of all 13 Sections of the “Instrument” Survey.
- F. PCG shall keep PROVIDER informed of all updates relating to the Survey.
- G. PCG will prepare and audit the completed Survey and its supporting documentation in accordance with the Medicare principles of reimbursement that include but are not limited to 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and other relevant documents which provide regulatory guidance on allowable costs and provider charges.
- H. PCG will submit the final report and supporting documentation, if allowable by proxy, via the Centers for Medicare and Medicaid Services (CMS) web-based portal; if not allowable, PROVIDER will submit the final report and supporting documentation. A final copy of the survey, work papers and methodologies for filing the Survey will be submitted to PROVIDER.
- I. The Contracted services that PCG will provide for the Survey will apply to one (1) National Provider Identifier (NPI) for one (1) 12-month reporting period, defined as October 1, 2023 to September 30, 2024, followed by a 5-month data collection/submission period commencing on February 28, 2025.

**ATTACHMENT B
COMPENSATION**

In consideration for the Contracted Services, PCG shall be paid \$20,000. PCG will invoice PROVIDER within thirty (30) days of the end of the PROVIDER's reporting period for the Medicare Ground Ambulance Data Collection Survey. PROVIDER will remit payment to PCG within thirty (30) days of invoice receipt.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17, 2024

AGENDA ITEM Retroactive Amendment to RFQ 2024-001 extending the deadline for submission from October 10, 2024, to October 17, 2024, due to BOCC office closure on October 10th due to Hurricane Milton.

DEPARTMENT: County Manager

PURPOSE: The attached Memo was released to all firms that had requested updates regarding this RFQ 2024-001.



Bradford County Manager's Office

Scott Kornegay, County Manager
scott_kornegay@bradfordcountyfl.gov

PO Drawer B 945 North Temple Ave.
Starke, FL 32091

MEMORANDUM

October 7, 2024

RE: RFQ 2024-001 Request for Qualifications for Professional Service
Contracts for Engineering and/or Survey and Mapping Services
Deadline Extension

Due to the approach of Hurricane Milton and the preparations and evacuations of certain locations in Florida, the deadline for submission of RFQ 2024-001 will be extended. The original deadline of the RFQ was October 10, 2024, at 4:00 PM. This will be extended by one week.

The new due date for RFQ 2024-001 is October 17, 2024, at 4:00 PM.

No other changes or addenda have been issued for RFQ 2024-001.

If you have any questions, please contact the County Manager's office at 904-966-6327.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17, 2024

AGENDA ITEM Insight Public Sector

DEPARTMENT: BCSO

PURPOSE: 100 Licenses for remote access to Smartcop Mobile Units
IGCF Approved 9-18-24

ASSOCIATED COST(S): \$11,574

BUDGET LINE (G/L #):



INSIGHT PUBLIC SECTOR SLED
 2701 E INSIGHT WAY
 CHANDLER AZ 85286-1930
 Tel: 800-467-4448

SOLD-TO PARTY 10344091

BRADFORD CO SHERIFFS OFC
 945-B N TEMPLE AVE
 STARKE FL 32091-2110

SHIP-TO

BRADFORD CO SHERIFFS OFC
 945-B N TEMPLE AVE
 STARKE FL 32091-2110

We deliver according to the following terms:

Payment Terms : Net 45 days
 Ship Via : Electronic Delivery
 Terms of Delivery : FOB DESTINATION
 Currency : USD

Quotation	
Quotation Number :	0227628076
Document Date :	30-JUL-2024
PO Number :	
PO Release :	NETMOTION RENEWAL
Sales Rep :	Ricardo Pryor
Email :	RICARDO.PRYOR@INSIGHT.COM
Phone :	+14804096992
Sales Rep 2 :	Janis McCoy
Email :	JANIS.MCCOY@INSIGHT.COM
Phone :	+18136377048

Material	Material Description	Quantity	Unit Price	Extended Price
NMCOMPONRNW1-BQ	NETMOTION FULL ACCESS TO THE NETMOTION PLATFORM AND ALL OF ITS FEATURES, SECURITY, VISIBILITY AND CONNECTIVITY USE-CASES. INCLUDES THE SOFTWARE PERIMETER (SDP), ENTERPRISE VPN AND EXPERIENCE MONITORING SOLUTIONS. Coverage Dates: 29-SEP-2024 - 28-SEP-2025 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 135.99 Discount: 14.891%	100	115.74	11,574.00
			Product Subtotal	11,574.00
			TAX	0.00
			Total	11,574.00

Approved by IGICF on 9/18/24

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Ricardo Pryor
 +14804096992
 RICARDO.PRYOR@INSIGHT.COM
 Fax 4807607266

Janis McCoy
 +18136377048
 JANIS.MCCOY@INSIGHT.COM
 Fax +18136377093

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<https://www.insight.com/terms-and-policies>

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: 10/17/2024

AGENDA ITEM Soil and Water Conservation District

DEPARTMENT:

PURPOSE: report and strategic planning

ASSOCIATED COST(S): -

BUDGET LINE (G/L #): AIDS TO GOVERNMENT AGENCIES –
SOIL CONSERVATION AGENCY

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17, 2024

AGENDA ITEM Discussion of Draft 2025 Holiday Schedule

DEPARTMENT: County Manager

PURPOSE: Discussion of the 2025 Holiday Schedule. Direct staff of any changes that need to be made. Staff will prepare a final schedule for approval at the next scheduled board meeting.

- Board policy declares that board employees will receive eleven (11) official paid holidays.
- Holidays falling on Saturday are observed on the preceding Friday.
- Holidays falling on Sunday are observed on the following Monday.

DRAFT HOLIDAY SCHEDULE – CALENDAR YEAR 2025

No.	Holiday	Day	Date	Clerk	Courts	BoCC
1	New Years (Observed)	Wednesday	January 1, 2025	X	X	X
2	Martin Luther King Day	Monday	January 20, 2025	X	X	X
3	Good Friday	Friday	April 18, 2025	X	X	X
4	Memorial Day	Monday	May 26, 2025	X	X	X
	Juneteenth	Thursday	June 19, 2025	n/a	n/a	??
5	Independence Day	Friday	July 4, 2025	X	X	X
6	Labor Day	Monday	September 1, 2025	X	X	X
	<i>Rosh Hashanah</i>	<i>Tuesday</i>	<i>September 23, 2025</i>	<i>n/a</i>	<i>X</i>	<i>n/a</i>
	<i>Yom Kippur</i>	<i>Thursday</i>	<i>October 2, 2025</i>	<i>n/a</i>	<i>X</i>	<i>n/a</i>
7	Veterans Day	Tuesday	November 11, 2025	X	X	X
8	Thanksgiving Day	Thursday	November 27, 2025	X	X	X
9	Day after Thanksgiving	Friday	November 28, 2025	X	X	X
10	Christmas Eve	Wednesday	December 24, 2025	X	X	X
11	Christmas Day	Thursday	December 25, 2025	X	X	X
	Day After Christmas	Friday	December 26, 2025	??	X	??

X = Scheduled Holiday

Included for informational purposes:

- The Eighth Judicial Circuit Court “courts” schedule is included for informational purposes only.
- The Office of the Clerk of Court must remain open when the courts are open, unless approved by the Chief Judge to close.
- Per board personnel policy:
 - The board declares 11 official paid holidays (as noted above).
 - Holidays falling on Saturday are observed on the preceding Friday.
 - Holidays falling on Sunday are observed on the following Monday.

BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: October 17, 2024

AGENDA ITEM Discussion of Board Meeting Dates for Calendar Year 2025

DEPARTMENT: County Manager

PURPOSE: Discussion of the 2025 BoCC meeting dates. Direct staff of any changes that need to be made. Staff will prepare a final schedule for approval at the next scheduled board meeting.

Suggested deviations are marked () and highlighted **Yellow** with an explanation following the suggested dates.

Board of County Commissioners of Bradford County, Florida

2025 Meeting Dates

BoCC Approved _____

January 7, 2025	Tuesday	9:30 AM
January 16, 2025	Thursday	6:30 PM
February 4, 2025	Tuesday	9:30 AM
February 20, 2025	Thursday	6:30 PM
March 4, 2025	Tuesday	9:30 AM
March 18, 2025 *1	Tuesday	6:30 PM
April 1, 2025	Tuesday	9:30 AM
April 17, 2025	Thursday	6:30 PM
May 6, 2025	Tuesday	9:30 AM
May 15, 2025	Thursday	6:30 PM
June 4, 2025	Tuesday	9:30 AM
June 19, 2025	Thursday	6:30 PM
July 1, 2025	Tuesday	9:30 AM
July 17, 2025	Thursday	6:30 PM
August 5, 2025	Tuesday	9:30 AM
August 21, 2025	Thursday	6:30 PM
September 2, 2025	Tuesday	9:30 AM
September 25, 2025 *2	Thursday	6:30 PM
October 7, 2025	Tuesday	9:30 AM
October 16, 2025	Thursday	6:30 PM
November 4, 2025	Tuesday	9:30 AM
November 18, 2025 *3	Tuesday	6:30 PM
December 2, 2025	Tuesday	9:30 AM
December 18, 2025	Thursday	6:30 PM

Board of County Commissioners of Bradford County, Florida
2025 Meeting Dates
BoCC Approved _____

Reason for Suggested Schedule Deviation:

- | |
|--|
| <ol style="list-style-type: none">1. Rural Counties Day – March 19-20, 20252. Innovation and Policy Conference – September 17-18, 20253. Legislative Conference – November 19-21, 2025 |
| |

DRAFT