

MINUTES
2020
VALUE ADJUSTMENT BOARD
ORGANIZATIONAL MEETING

September 24, 2020
County Commission Chambers
945 North Temple Avenue
Starke, FL 32091
9:30 a.m.



PRESENT: Commissioner District 2 Commissioner Kenny Thompson (Chairman)
Commissioner District 5 Frank Durrance (Vice-Chairman)
School Board Member District 5 Erica Mains Reddish
County Commission Citizen Member Mike Juliano

ABSENT: School Board Citizen Member Mike Prescott

ALSO PRESENT: Marlene Stafford, Deputy Clerk; Paul Sanders, VAB Attorney; Kenny Clark, Property Appraiser; Shelly Bowen, Assistant Property Appraiser; and Kimberly Duncan, Property Appraiser staff.

1. **CALL TO ORDER:** 2019 Chairman Thompson called the meeting to order at 9:30 a.m.

2. **CONSIDER APPROVAL OF AGREEMENT FOR LEGAL SERVICES WITH PAUL SANDERS, P.A. (Hourly Rate \$175)--VAB Clerk:**

Ms. Stafford presented the agreement for consideration.

School Board Member Erica Mains Reddish moved, seconded by Citizen Member Juliano, and
CARRIED 4-0 to approve the agreement.

3. **BOARD ORGANIZATION--CLERK STAFFORD:**

a. **Elect Chairman (Pursuant to F.S. 194.015, the Chairman must be a County Commissioner)**

Ms. Stafford called for nominations for 2020 VAB Chairman.

Citizen Member Juliano nominated Commissioner Thompson to serve as the 2020 Chairman. Commissioner Durrance seconded the nomination. There being no further nominations, the
NOMINATION CARRIED 4-0. (Commissioner Thompson will serve as the 2020 VAB Chairman)

b. **Elect Vice-Chairman**

Chairman Thompson called for nominations for 2020 Vice-Chairman.

School Board Member Erica Mains Reddish nominated Commissioner Durrance to serve as the 2020 Vice-Chairman. Citizen Member Juliano seconded the nomination. There being no further nominations, the
NOMINATION CARRIED 4-0. (Commissioner Durrance will serve as the 2020 VAB Vice-Chairman.)

4. INTRODUCTION OF BOARD MEMBERS (Contact Information Available to Public and Included in Packet)—VAB Clerk:

- a. County Commissioner Kenny Thompson, District II
- b. County Commissioner Frank Durrance, District V
- c. School Board Member Erica Mains Reddish, District V
- d. County Commission Citizen Member Mike Juliano
- e. School Board Citizen Member Mike Prescott

(No public present, no introductions necessary.)

5. INTRODUCTION OF BOARD CLERK DESIGNEE (Contact Information Available to Public and Included in Packet)—Board Chairman

- a. Marlene Stafford, Deputy Clerk

(No public present, no introduction necessary.)

6. ANNOUNCE AVAILABILITY OF DEPARTMENT RULES AND RELATED DOCUMENTATION—VAB Clerk (CD's and on website: www.bradfordcountyfl.gov/clerkIndex.html)

(No public present, no announcement necessary.)

7. CONSIDER ADOPTION OF RESOLUTION RATIFYING \$15.00 FILING FEE—VAB Clerk

Ms. Stafford presented the resolution for consideration.

*Vice-Chairman Durrance moved, seconded by School Board Member Erica Mains Reddish, and **CARRIED 4-0, to [adopt the resolution](#).***

8. AUTHORIZE THE CHAIRMAN TO EXECUTE THE FOLLOWING FORMS ON BEHALF OF THE VAB IN ORDER TO FULFILL PROCEDURAL REQUIREMENTS—VAB Legal Counsel

- a. Decisions of the VAB to Include Findings of Fact and Conclusions of Law
- b. Certifications of the Value Adjustment Board

Mr. Sanders recommended that the Board authorize the Chairman to execute the forms on behalf of the Board. This precludes the Board from having to meet as a body to approve the final decisions and certifications.

*School Board Member Erica Mains Reddish moved, seconded by Citizen Member Juliano, and **CARRIED 4-0, to authorize the Chairman to execute the Decisions of the VAB to include Findings of Fact and Conclusions of Law and Certifications of the Value Adjustment Board.***

9. GOOD CAUSE DETERMINATIONS FOR REQUESTS FOR HEARING RESCHEDULES--VAB Legal Counsel:

a. Reschedule for Good Cause--Appoint Designee for Good Cause Determination

Mr. Sanders recommended that VAB counsel, together with the VAB Clerk, make good cause determinations.

*Citizen Member Juliano moved, seconded by Vice-Chairman Durrance, and **CARRIED 4-0 to designate VAB Legal Counsel, in conjunction with the VAB Clerk, to make good cause determinations.***

10. GENERAL DISCUSSION:

Mr. Sanders briefly addressed the general purpose of hearings of the Value Adjustment Board.

11. DISCUSS GENERAL INFORMATION ON: -- VAB Legal Counsel

Mr. Sanders briefly reviewed each of the following ([packet provided](#)).

- a. Florida's Property Tax System (Chapters 12D-1 through 12D-51 and Chapter 12-9 F.A.C. and F.S. 192)**
- b. Roles of the Participants in the System (Chapter 12D-9 F.A.C.)**
- c. How Taxpayers can Participate in the System (Taxpayer Guide--Available on both the Clerk and the Department's website.)**
- d. Property Taxpayer Rights (12D-9.001 F.A.C. and F.S. 192.0105)**
- e. 2020 Statutory Amendments/Revisions**
- f. Ex Parte Communication**

Incited by inquiry of Citizen Member Juliano, there was some discussion concerning the new legislation pertaining to veterans and deployed service members.

12. PROPERTY APPRAISER COMMENTS—Kenny Clark

Mr. Clark commented on the following:

- Thanked the VAB members for their service.
- Introduced his staff: Shelly Bowen, Assistant Property Appraiser and Kimberly Duncan.
- The number of petitions filed and withdrawn. (Nine filed and eight withdrawn.)
- The new legislation pertaining to veterans and deployed service members.

13. ANNOUNCE HEARING DATES—VAB Clerk

Ms. Stafford announced the following:

- a. The number of petitions filed: Nine filed, eight withdrawn.
- b. Hearing dates: Tuesday, October 6 at 9:30 a.m. and Reschedule for Good Cause date of Thursday, November 5 at 9:30 a.m.
- c. There is a possibility of rescheduling.
- d. The VAB must continue in session until all petitions are heard.

14. PUBLIC COMMENTS: None.

15. OTHER BUSINESS--VAB Chairman:

Mr. Sanders briefly reviewed the Opening Statement required prior to each hearing.

16. RECESS

There being no further business, the meeting was recessed at 9:52 a.m. The Board will reconvene on October 6, 2020 at 9:30 a.m.

These minutes approved by the VAB on October 6, 2020.