

**BOARD OF COUNTY COMMISSIONERS  
MEETING MINUTES**

September 17, 2020  
Gov. Charley E. Johns Conference Center  
1610 N. Temple Avenue  
Starke, FL 32091

**IN-PERSON AND TELEPHONIC  
(Due to COVID-19)**



Regular Scheduled Meeting  
6:30 p.m.

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**PRESENT:** Commissioner District 3 Chairman Chris Dougherty  
Commissioner District 2 Vice-Chairman Kenny Thompson  
Commissioner District 1 Commissioner Ross Chandler  
Commissioner District 4 Commissioner Danny Riddick  
Commissioner District 5 Commissioner Frank Durrance

**ALSO PRESENT:** Rachel Rhoden, County Manager; Will Sexton, County Attorney; Alyssa Winston, Administrative Assistant; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Dana LaFollette, Accountant, Finance Department; Teresa Phillips; Tax Collector; Ben Riggs, Systems Administrator; Ian Waters, I.T. Manager; Jason Dodds, Public Works Director; Allen Parrish, Fire Rescue Director; Sgt. Brad Witt, Emergency Management Director; and Capt. Konkel.

**CALL TO ORDER:** Chairman Dougherty called the meeting to order at 6:30 p.m.

County Manager Rachel Rhoden presented opening comments specific to the format of the meeting being held both in-person and telephonically, due to COVID-19.

**1. PUBLIC COMMENTS:**

Ms. Rhoden recognized the following individuals who presented comments telephonically:

**Carol Mosley:**

- Watchful spending.
- Decision makers – problem solvers.

**Paul Still:**

- Sampson Lake water levels.
- Lakes Sampson and Crosby flooding concerns.
- Water Oak Creek grant project.
- Flood warning system.



2. APPROVAL AND/OR ADOPTION OF CONSENT AGENDA:

- A. PAYMENT OF BILLS-Reviewed by Vice-Chairman Thompson (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)
- B. RESOLUTION CONFIRMING PROCLAMATIONS OF A LOCAL STATE OF EMERGENCY ([Resolution No. 2020-37.](#))
- C. AGREEMENT BETWEEN BRADFORD COUNTY AND STATE OF FLORIDA DEPARTMENT OF HEALTH FOR OPERATION OF THE BRADFORD COUNTY HEALTH DEPARTMENT. BRADFORD COUNTY CONTRIBUTION NOT TO EXCEED \$75,000.00 FOR FISCAL YEAR 2020-2021. ([Agreement](#))
- D. CONSIDER APPROVAL OF AGREEMENT BETWEEN BRADFORD COUNTY AND THE NORTH CENTRAL FLORIDA PLANNING COUNCIL FOR ANNUAL MONITORING OF HAZARDOUS WASTE GENERATORS IN AN AMOUNT OF \$7,882.00 FOR FISCAL-YEAR 2020-2021. ([Agreement](#))
- E. [COOPERATIVE EQUIPMENT LOAN AGREEMENT](#) BETWEEN BRADFORD COUNTY AND THE STATE OF FLORIDA, DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
- F. CONSIDER APPROVAL OF RURAL GRANT FOR 911 SYSTEM MAINTENANCE. GRANT AMOUNT \$53,885.00 (No County Match)
- G. MINUTES OF 08-20-2020 REGULAR MEETING
- H. CONSIDER APPROVAL OF THE [ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL](#) FOR FISCAL-YEAR 2020-2021 IN THE AMOUNT OF \$246,650.00 (State - \$34,496.88 / COUNTY \$212,153.12)
- I. CONSIDER APPROVAL OF A [PROPOSAL FROM O'CULL ELECTRIC, LLC](#) TO UPGRADE THE BRADFORD COUNTY COURTHOUSE VIDEO SECURITY SYSTEM. TOTAL AMOUNT \$86,000.00 (to be paid from CARES).
- J. CONSIDER APPROVAL OF AN [AGREEMENT BETWEEN BRADFORD COUNTY AND AVENU ENTERPRISE SOLUTIONS, LLC](#) FOR MONTHLY SOFTWARE SUPPORT SOLID WASTE SPECIAL ASSESSMENT. TERM 10-01-2020 – 09-30-2023. TOTAL AMOUNT \$629.38 (No Increase from Last Agreement)
- K. RESOLUTION PROVIDING FOR THE EXTENSION OF THE 2020 ASSESSMENT ROLLS PURSUANT TO SECTION 197.323, FLORIDA STATUTES AND SECTION 193.122, FLORIDA STATUTES ([Resolution No. 2020-38.](#))
- L. RESOLUTION ADOPTING AN ASSET CAPITALIZATION THRESHOLD FOR TANGIBLE PERSONAL PROPERTY IN ACCORDANCE WITH CHAPTER 691, FLORIDA ADMINISTRATIVE CODE ([Resolution No. 2020-39.](#))
- M. RESOLUTION AUTHORIZING EXECUTION OF A CARES ACT SUBRECIPIENT GRANT AGREEMENT WITH THE BRADFORD COUNTY SCHOOL BOARD ([Resolution No. 2020-40.](#))
- N. ACCEPT AND ACKNOWLEDGE PRESENTATION BY THE BRADFORD COUNTY TAX COLLECTOR OF THOSE BRADFORD COUNTY [TAX CERTIFICATES](#) WHICH ARE ELIGIBLE FOR TAX DEEDS

Commissioner Durrance **MOVED to approve the Consent Agenda.** Commissioner Riddick **SECONDED** the motion.

Chairman Dougherty performed a roll-call vote:

Commissioner Chandler: Aye

Vice-Chairman Thompson: Aye

Commissioner Durrance: Aye

Commissioner Riddick: Aye

Chairman Dougherty: Aye

**THE MOTION CARRIED 5-0.**



**3. PRESENTATION RECOMMENDING SAMARA PURVIS FOR THE POSITION OF BRADFORD COUNTY AG EXTENSION DIRECTOR—University of Florida, IFAS Extension – Eric Simonne, Northeast District Extension Director:**

Chairman Dougherty recognized Mr. Simonne, who addressed the Commission. Mr. Simonne introduced and recommended Samara Purvis for the position of County Ag Extension Director and 4H Agent for Bradford County

Chairman Dougherty recognized Ms. Purvis, who thanked the Commission for the opportunity.

*Commissioner Durrance* **MOVED TO install Ms. Purvis for the position of Bradford County Ag Extension Director.** *Vice-Chairman Thompson* **SECONDED** the motion.

Chairman Dougherty performed a roll-call vote:

*Commissioner Chandler:* Aye

*Vice-Chairman Thompson:* Aye

*Commissioner Durrance:* Aye

*Commissioner Riddick:* Aye

*Chairman Dougherty:* Aye

**THE MOTION CARRIED 5-0.**

**4. PRESENTATION OF PAYMENT IN LIEU OF TAXES—Ben Glass, Legislative and Governmental Affairs Chief with SRWMD:**

Chairman Dougherty recognized Mr. Glass, who gave a [PowerPoint presentation](#) for a brief overview of the SRWMD initiatives and ongoing projects within Bradford County.

Commissioner Riddick inquired about the **septic tank situation around Santa Fe Lake and the possibility of installing infrastructure for sewer.** Mr. Glass responded by stating that would be a project that the District would consider. Depending on the scope or scale, it may fit in as a RIVER project or may be something to work with the utility provider to look for alternative funding sources. He would be happy to get Ms. Rhoden in touch with Project Management staff to determine the best avenue to work the project.

Chairman Dougherty made an inquiry regarding wastewater treatment; the expansion of the existing plant owned by the City of Starke, or the possibility of a regional wastewater treatment plant.

Mr. Glass advised that the District would like to be involved in a conversation regarding a wastewater treatment plant, and would assist the county in procuring the necessary funding, whether through the District or through state/federal sources.

Mr. Glass presented the county with a check for \$21,159.28 for payment in lieu of taxes.



**5. CONSIDER APPROVAL OF A TDC REQUEST TO FUND AN ANNUAL LEASE IN THE AMOUNT OF \$7,200.00 FOR A BILLBOARD LOCATED PRIOR TO THE SOUTHERN ENTRANCE OF SR223 (TDC approved 08-20-20)—Pam Whittle, President/CEO, North Florida Regional Chamber of Commerce:**

Chairman Dougherty recognized Ms. Whittle, who presented the funding request for consideration.

*Commissioner Riddick **MOVED** to approve the [TDC request](#) to fund an annual lease in the amount of \$7,200.00 for the billboard. Commissioner Durrance **SECONDED** the motion.*

Chairman Dougherty performed a roll-call vote:

*Commissioner Chandler: Aye*

*Vice-Chairman Thompson: Aye*

*Commissioner Durrance: Aye*

*Commissioner Riddick: Aye*

*Chairman Dougherty: Aye*

**THE MOTION CARRIED 5-0.**

Incited by a comment presented by Chairman Dougherty, Ms. Whittle stated that the Development Authority is working with FDOT for the downtown businesses to purchase “trail blazer” signs to be placed at the truck route exits to help guide visitors downtown.

**6. COUNTY ATTORNEY REPORTS—Will Sexton: None.**

**7. COUNTY MANAGER REPORTS—Rachel Rhoden:**

**A. CONSIDER APPROVAL OF PROPOSED AMENDMENTS TO THE BRADFORD COUNTY CARES PROGRAM:**

For the purpose of expanding the application pool, Ms. Rhoden presented [the proposed amendments](#) to the allocations for both the Small Business Assistance Program and the Individual Assistance Program for consideration.

*Vice-Chairman Thompson **MOVED** to approve the amendments as presented. Commissioner Riddick **SECONDED** the motion.*

Chairman Dougherty performed a roll-call vote:

*Commissioner Chandler: Aye*

*Vice-Chairman Thompson: Aye*

*Commissioner Durrance: Aye*

*Commissioner Riddick: Aye*

*Chairman Dougherty: Aye*

**THE MOTION CARRIED 5-0.**



**B. CONSIDER APPROVAL OF A PROPOSAL FROM M&R CONSTRUCTION RESPONDING TO RFP FOR SAMPSON CITY FIRE STATION 90 RENOVATIONS IN THE AMOUNT OF \$30,987.00 (CARES Funded)(Only Proposal Received)—Allen Parrish, Fire Rescue Director:**

Ms. Rhoden presented the proposal for consideration. Mr. Parrish was present to answer questions.

Chairman Dougherty asked why there was only one (1) proposal submitted. Mr. Parrish stated that the RFP was advertised prior to the Fire Department coming back to the Board, so he is unable to offer a response. He received the sealed bids from Mr. Cooksey and proceeded with the opening of the proposal.

A dialogue began between Chairman Dougherty and Mr. Parrish regarding oversight of construction, timeline, quality of materials, and change orders. Mr. Parrish stated that as a result of working with Ms. Rhoden, the contractor has provided in writing additional information specific to the construction timeline and a detailed scope of work. Regarding change orders, Mr. Parrish gave his assurance that he would not bring any change orders to the Board; if the project cannot be completed for the proposed price of \$30,987.00, then the scope of work would be reduced.

*Vice-Chairman Thompson **MOVED to approve [the proposal from M&R Construction](#) responding to an RFP for Sampson City Fire Station 90 renovations in the amount of \$30,987.***  
*Commissioner Riddick **SECONDED** the motion.*

Chairman Dougherty performed a roll-call vote:

*Commissioner Chandler: Aye.*

*Vice-Chairman Thompson: Aye.*

*Commissioner Durrance: Aye.*

*Commissioner Riddick: Aye.*

*Chairman Dougherty: Aye.*

**THE MOTION CARRIED 5-0.**

**C. CONSIDER APPROVAL OF A PUBLIC INVOLVEMENT CONTRACT BETWEEN BRADFORD COUNTY AND M&R CONSTRUCTION FOR THE SAMPSON CITY FIRE STATION 90 RENOVATIONS. CONTRACT TOTAL \$30,987.00 (CARES Funded)—Allen Parrish, Fire Rescue Director:**

Ms. Rhoden presented the contract for consideration.

*Commissioner Riddick **MOVED to approve the [Public Involvement Contract](#) between Bradford County and M&R Construction for the Sampson City Fire Station 90 renovations for a contract total amount of \$30,987.***  
*Commissioner Durrance **SECONDED** the motion.*

Chairman Dougherty performed a roll-call vote:

*Commissioner Chandler: Aye*

*Vice-Chairman Thompson: Aye*

*Commissioner Durrance: Aye*

*Commissioner Riddick: Aye*

*Chairman Dougherty: Aye*



**THE MOTION CARRIED 5-0.**

**D. PERMISSION TO PURCHASE A 2016 FORD F750 DIESEL DUMP TRUCK FOR THE PUBLIC WORKS TRANSPORTATION DEPARTMENT IN THE AMOUNT OF \$49,072.00— Jason Dodds, Public Works Director:**

Ms. Rhoden requested permission to purchase a 2016 Ford F750 diesel dump truck for the amount \$49,072.00 for the Public Works Transportation Department. The purchase of the dump truck will satisfy one of the Capital Improvement Plan items for the Public Works Department. There is still a need to purchase a full-size dump truck in a future year, also on the Capital Improvement Plan. The funds are in the budget.

Mr. Dodds provided the specifics for the dump truck and the necessity of the purchase.

Vice-Chairman Thompson **MOVED** to [purchase the 2016 Ford F750 diesel dump truck in the amount of \\$49,072.](#) Commissioner Durrance **SECONDED** the motion.

Chairman Dougherty performed a roll-call vote:

Commissioner Chandler: *Aye*

Vice-Chairman Thompson: *Aye*

Commissioner Durrance: *Aye*

Commissioner Riddick: *Aye*

Chairman Dougherty: *Aye*

**THE MOTION CARRIED 5-0.**

**8. SHERIFF REPORTS—Sheriff Smith: None.**

**9. CLERK REPORTS—Clerk Norman: None.**

**10. CHAIRMAN COMMENTS—Chairman Dougherty:**

- Expressed appreciation to Mr. Dodds for his leadership in the Public Works Department. Mr. Dodds has requested that his email address be made available to the public to enable them to contact him directly: [jason\\_dodds@bradfordcountyfl.gov](mailto:jason_dodds@bradfordcountyfl.gov)
- Providing adequate Internet service to the community is a challenging project and will take federal funding to make it happen. The county needs to be aggressive in its efforts to procure federal dollars for items such as Internet and wastewater treatment. He would like to begin those efforts by presenting a list to and having discussions with the county's congressional representative in November to get the county's share of federal dollars.



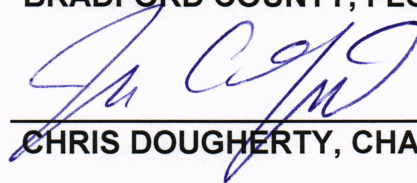
**11.COMMISSIONERS' COMMENTS:**

**Commissioner Riddick:**

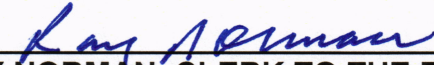
- Thanked Mr. Glass with Suwannee River Water Management District for his willingness to set up a meeting to discuss a sewer project for Santa Fe Lake.

**ADJOURN:** There being no further business, the meeting adjourned at 7:11 p.m.

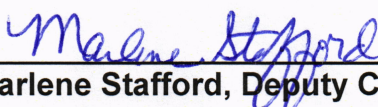
**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**



**CHRIS DOUGHERTY, CHAIRMAN**

**ATTEST:**   
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by:

  
**Marlene Stafford, Deputy Clerk**

Minutes approved by BoCC at the Regular Scheduled Meeting of 11-02-2020