

BOARD OF COUNTY COMMISSIONERS
MEETING MINUTES

AUGUST 2, 2021

Bradford County Courthouse – Commission Chambers
945 N. Temple Avenue
Starke, FL 32091

Regular Scheduled Meeting
Meeting Time 9:30 A.M.



PRESENT: Commissioner District 3 – Chair Joseph C. Dougherty
Commissioner District 4 – Vice Chair Danny Riddick
Commissioner District 1 – Carolyn Spooner
Commissioner District 2 – Kenny Thompson
Commissioner District 5 – Diane Andrews

STAFF MEMBERS IN ATTENDANCE: County Manager/County Attorney Will Sexton; Executive Assistant Alyssa Winston; Clerk of Court & Comptroller Denny Thompson; Chief Deputy Clerk Rachel Rhoden; Finance Director Dana Lafollette; Fire Rescue Director Allen Parrish; Emergency Medical Services Division Chief Dylan Rodgers; Fire Division Chief Ben Carter; and Public Works Director Jason Dodds.

CALL TO ORDER: Chair Dougherty called the meeting to order at 9:30 A.M.

1. PUBLIC COMMENTS

- Carol Mosley – Provided supplemental [documentation](#) for the record.

2. APPROVAL OF CONSENT AGENDA ITEMS:

- A. **APPROVAL OF: A RESOLUTION ([Resolution No. 2021-21](#)) OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA CONFIRMING PROCLAMATIONS OF A LOCAL STATE OF EMERGENCY IN BRADFORD COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**
- B. **APPROVAL OF: BOARD OF COUNTY COMMISSIONERS JOINT MEETING MINUTES BETWEEN THE COUNTY COMMISSIONERS, CITY COMMISSIONERS AND SRWMD – JUNE 17, 2021.**
- C. **APPROVAL OF: A RESOLUTION (Resolution No. 2021-22) OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA APPROVING EXECUTION OF A (SECOND) STATE-FUNDED GRANT SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR WIDENING AND RESURFACING OF S.W. C.R. 227 FROM C.R. 18 TO S.W. S.R. 200; PROVIDING DIRECTION TO STAFF AND PROVIDING AN EFFECTIVE DATE.**
- D. **[APPROVAL OF:](#) PROCARE SERVICES STRYKER ANNUAL RENEWAL AGREEMENT FOR BRADFORD COUNTY FIRE RESCUE CARDIAC MONITORS/DEFIBRILLATORS MAINTENANCE AND INSPECTION – ANNUAL TOTAL \$8,640.00 (NO INCREASE).**
- E. **[APPROVAL OF:](#) REFERRAL OF DELINQUENT EMS ACCOUNTS IN THE AMOUNT OF \$24,117.35 TO NATIONAL RECOVERY AGENCY FOR FURTHER COLLECTION EFFORTS.**
- F. **APPROVAL OF: A RESOLUTION (Resolution No. 2021-23) OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AUTHORIZING**

EXECUTION OF A CONSTRUCTION AND MAINTENANCE AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR COUNTY ROAD 18 HAMPTON TRAIL (CR 235 TO CR 18) AND TRAILHEAD SIGNING AND PAVEMENT MARKINGS AND PROVIDING AN EFFECTIVE DATE.

- G. **APPROVAL OF:** PRELIMINARY ACKNOWLEDGEMENT OF TRAFFIC SIGNAL EQUIPMENT MAINTENANCE RESPONSIBILITY FOR THE INTERSECTION CONFLICT WARNING SYSTEM (ICWS) IMPROVEMENTS AT SR 100 AT CR 21B (FDOT FPID: 447474-1-52-01).
- H. **APPROVAL OF:** LETTER TO STATE OF FLORIDA, DEPARTMENT OF REVENUE ACKNOWLEDGING BOARD OF COUNTY COMMISSIONERS OBLIGATION, PURSUANT TO SECTION 145.141, *FLORIDA STATUTES*, TO FUND A PORTION OF THE SALARY FOR THE BRADFORD COUNTY TAX COLLECTOR FOR FISCAL YEAR 2021-2022.
- I. **APPROVAL OF:** PURCHASE OF (2) AEROCLAVE ROOM DECONTAMINATION SYSTEMS, MODEL 3110, AND RELATED SUPPLIES AND MATERIALS, IN AN AMOUNT NOT TO EXCEED \$28,000.00 (TO BE PAID FROM GENERAL FUND RESERVE FOR CONTINGENCY - G/L: 001-01-511-64000-00).

MOTION TO: APPROVE CONSENT AGENDA.

MOVED BY: Vice-Chair Riddick

SECONDED BY: Commissioner Thompson

DISCUSSION:

Consent Agenda Item: 2-G – Traffic signal warning light was discussed under County Attorney reports.

Chair Dougherty Conducted A Roll-Call Vote:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Commissioner Andrews: Aye

Vice Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 5-0

3. BRADFORD SOIL AND WATER CONSERVATION DISTRICT (BSWCD) – FISCAL-YEAR 2021/2022 FUNDING REQUEST – AMY MORIE, BSWCD SUPERVISOR OF DISTRICT 4.

Ms. Morie presented a PowerPoint presentation (PowerPoint was not provided to the Clerk for inclusion in the record) of past programming and activities of the BSWCD.

BSWCD Fiscal-Year 2021-2022 Funding Request - \$5,000.00. No Board action taken on funding request.

DISCUSSION:

- How data is stored and shared.

4. COUNTY ATTORNEY REPORTS - WILL SEXTON

A. CAPITAL IMPROVEMENT PLAN FOR FISCAL-YEARS 2021-2022 THROUGH 2025-2026.

Mr. Sexton pulled item 4(A) from the agenda.

B. PRESENTATION(S) ON REVENUE SUPPORT OPTIONS.

Mr. Sexton provided following report on revenue support options.

- Sales Tax: Of the 9 discretionary sales tax that the State of Florida has authorized, Bradford County is assessing all available sales tax and cannot assess an additional sales tax to fund Fire Rescue.
- Franchise Fee: The County has an existing franchise agreement with FPL that is set at 0 percent. FPL is willing to negotiate a franchise fee between 1-6 percent. Clay Electric is not interested in negotiations of a franchise fee.
 - During discussion, Mr. Bush with FPL and Mr. Thompson with Clay Electric were recognized to provide a brief report concerning franchise fees.
- MSBU (Municipal Service Benefit Unit) /Special Assessment: Mr. Sexton introduced Chris Roe with the Law Firm Bryant Miller Olive who presented a PowerPoint presentation on Special Assessments for Fire/EMS.
- MSTU (Municipal Service Taxing Unit): Chris Roe continued his presentation with information on implementation of an MSTU.

Commissioner Andrews left the meeting early due to a prior engagement. Before going, she made the following comments:

- Inquired interest from the Board in reinstating virtual public participation during Commission meetings; conducting Commission meetings at the Governor Charley E. Johns Conference Center; and wearing masks.
- Questions pertaining to dedication of private roads to the County. Mr. Sexton responded that there is no specific vote, resolution or ordinance that says the Board will not accept dedication of a private road that has not been paved to Florida Department of Transportation (FDOT) standards; however there are several examples in the Board's meeting minutes where it states that it is the Board's policy to only accept private roads that meet FDOT standards.
- Stated issues regarding lack of mowing while also recognizing that recent rain events have impacted mowing operations.

DISCUSSION:

- Maximization and utilization of gas tax.
- Franchise fee assessment.
- Special assessment methodology. Law Firm Bryant Miller Olive, with Board Direction, can update the methodology with new data (i.e. new development) to provide updated Special Assessment figures.

(August 2, 2021 Regular Meeting)

- Imposing fire tax exemptions for senior citizens.
- Options for setting a proposed assessment: may set high and reduce later, may increase annually up to the set amount without additional advertisement.
- Make available the proposed assessment for public review and input.
- Rates for commercial properties.
- Vacant agriculture. MSTU is an additional millage above set millage rate and addresses vacant agriculture.
- 9 categories of discretionary sales tax.
- MSTU breakout: one for fire and one for police for transparency purposes.

C. REPORT AND UPDATE ON PENDING MATTERS

Mr. Sexton requested that the Board consider an Emergency Item to adopt an agreement for Medical Director Services with Dr. Matthew Odom.

EMERGENCY ITEM: AGREEMENT FOR MEDICAL DIRECTOR SERVICES

MOTION TO: DECLARE THIS ITEM AS AN EMERGENCY

MOVED BY: COMMISSIONER SPOONER

SECONDED BY: VICE-CHAIR RIDDICK

DISCUSSION: No discussion.

CHAIR DOUGHERTY CONDUCTED A ROLL-CALL VOTE:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Vice Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 4-0

MOTION TO: APPROVE AGREEMENT FOR MEDICAL DIRECTOR SERVICES AS PRESENTED.

MOVED BY: Commissioner Thompson

SECONDED BY: Commissioner Spooner

DISCUSSION: No discussion.

CHAIR DOUGHERTY CONDUCTED A ROLL-CALL VOTE:

Commissioner Spooner: Aye

Commissioner Thompson: Aye

Vice Chair Riddick: Aye

Chair Dougherty: Aye

THE MOTION CARRIED 4-0

Mr. Sexton sought direction from the Board on whether they would like to amend meeting protocols with respect to COVID-19.

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The following Commissioners expressed support in moving back to the Governor Charley E. Johns Conference Center to conduct future Board meetings.

- Commissioner Spooner
- Vice-Chair Riddick
- Commissioner Thompson
- Chair Dougherty

The following Commissioners expressed support in allowing virtual participation:

- Commissioner Spooner

THERE WAS MAJORITY BOARD CONSENSUS TO CONDUCT BOARD MEETINGS AT THE GOVERNOR CHARLEY E. JOHNS CONFERENCE CENTER AND NOT ALLOW VIRTUAL PARTICIPATION.

Mr. Sexton discussed in further detail the purpose of approved Consent Agenda Item 2-G: Traffic Signal Equipment Maintenance Responsibility for the Intersections Conflict Warning Systems Improvements at SR 100 and CR 21B (FDOT FPID: 447474-1-52-01). Vice Chair Riddick expressed concerns with installing a warning system rather than a traffic signal system. Mr. Sexton explained that FDOT will only consider a traffic signal system after new development is completed and a new traffic study meets their threshold for a traffic signal system.

5. PUBLIC WORKS REPORTS - JASON DODDS

- Scheduled thermo striping on SW CR 231 at the Bradford/Union County Line.
- Update on construction of CR 225A, where it intersects into Alachua County, and the reopening of said road.

6. FIRE RESCUE REPORTS - ALLEN PARRISH

- Commissioner Spooner inquired what citizens can do to help with respect to COVID-19. Mr. Parrish advised contacting the Health Department for guidance.

7. SHERIFF REPORTS - GORDON SMITH. No reports.

8. CLERK REPORTS - DENNY THOMPSON. No reports.

- Expressed appreciation of the Public Works Department concerning recent road repairs and Fire Rescue concerning COVID-19.

After Clerk Reports, Chair Dougherty deviated from the order of the agenda by moving into Chair Comments before excusing himself early from the meeting due to a prior engagement.

9. CHAIR COMMENTS

- Expressed sympathies over the passing of former Bradford County Medical Director Dr. Peter Gianas.

Chair Dougherty passed the gavel to the Vice Chair.

10. COMMISSIONERS COMMENTS

Commissioner Spooner:

- Encouraged the community to help stop the spread of the COVID-19.
- Proposed roads in District 1 to be considered for infrastructure improvement.
- Shared maintenance needs in District 1.
- Expressed condolences over the passing of people in the community from COVID-19.
- Requested consideration of the RJE Center in the CARES spend plan.

Vice Chair Riddick:

- Expressed sympathies over the passing of former Bradford County Medical Director Dr. Peter Gianas.

ADJOURN: There being no further business, the meeting adjourned at 11:20 A.M.

BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA

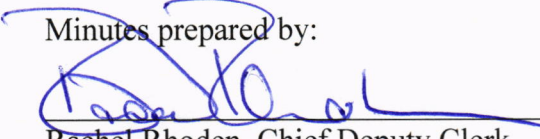


CHRIS DOUGHERTY, CHAIR

ATTEST: 

DENNY THOMPSON, CLERK TO THE BOARD

Minutes prepared by:



Rachel Rhoden, Chief Deputy Clerk

Minutes approved by BoCC at the Regular Scheduled Meeting on September 16, 2021