

**BOARD OF COUNTY COMMISSIONERS
MEETING MINUTES**

July 16, 2020
Gov. Charley E. Johns Conference Center
1610 N. Temple Avenue
Starke, FL 32091

**IN-PERSON AND TELEPHONIC
(Due to COVID-19)**



Regular Scheduled Meeting
6:30 p.m.

PRESENT: Commissioner District 3 Chairman Chris Dougherty
Commissioner District 2 Vice-Chairman Kenny Thompson
Commissioner District 1 Commissioner Ross Chandler
Commissioner District 4 Commissioner Danny Riddick
Commissioner District 5 Commissioner Frank Durrance

ALSO PRESENT: Rachel Rhoden, County Manager; Will Sexton, County Attorney; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Ian Waters, I.T. Manager; Ben Riggs, Systems Administrator; and Capt. Ben Carter, Emergency Medical Services.

CALL TO ORDER: Chairman Dougherty called the meeting to order at 6:30 p.m.

1. PUBLIC COMMENTS:

Ms. Rhoden recognized the following call-in participants, who presented comments on the subject matter(s) noted:

Carol Mosley ([Written Statement](#)):

- CARES Act Funds
- Master Mining Plan (Unfulfilled public records request for copy.)

Kate Ellison:

- CARES Act Funds

Paul Still:

- Cypress Run Boat Ramp Grant.
- Potential flooding around Lakes Sampson and Crosby.
- Division of Administrative Hearings Case No. 20-000091; Paul Still vs. Suwannee River Water Management District and Bradford County.

Chairman Dougherty recognized the following individuals who presented comments on the subject matter(s) noted ([Public Comment Forms](#)):

Alica McMillian:

- Expressed appreciation for the Commissions' support of Concerned Citizens.
- As the state appropriations request to fund renovations for the RJE gymnasium cut from the state's budget, Ms. McMillian asked the Commission to submit another appropriations request in the upcoming fiscal year.
- CARES Act Funds (Requested consideration to non-profit organizations.)

Without objection, Chairman Dougherty stated that the Commission would submit an appropriations request for the next fiscal year for the renovations to the RJE gymnasium.

2. CONSENT AGENDA:

- A. APPROVE PAYMENT OF BILLS (Reviewed by Chairman Dougherty)** (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)
- B. MINUTES OF 06-01-2020 REGULAR MEETING**
- C. RESOLUTION – CONFIRMING PROCLAMATIONS OF A LOCAL STATE OF EMERGENCY ([Resolution No. 2020-26.](#))**
- D. CONSIDER APPROVAL OF A [REQUEST FROM SUPERVISOR OF ELECTIONS TERRY VAUGHAN FOR THE BoCC TO FUND A REQUIRED 20% MATCH OF \\$14,173.00 IN ORDER FOR THE SUPERVISOR OF ELECTIONS TO RECEIVE CARES FUNDING IN THE AMOUNT OF \\$70,863.00](#)**
- E. APPROVE A FEDERALLY FUNDED [SUB-AWARD AND GRANT AGREEMENT BETWEEN BRADFORD COUNTY AND THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT IN ORDER TO RECEIVE COVID-19 FEMA REIMBURSEMENT](#)**

*Vice-Chairman Thompson **MOVED to approve the Consent Agenda.** Commissioner Durrance **SECONDED** the motion.*

Chairman Dougherty conducted a roll-call vote:

Commissioner Chandler: Aye

Vice-Chairman Thompson: Aye

Commissioner Durrance: Aye

Commissioner Riddick: Aye

Chairman Dougherty: Aye

*The **MOTION CARRIED 5-0.***

3. COUNTY ATTORNEY REPORTS—Will Sexton: None.

4. COUNTY MANAGER REPORTS—Rachel Rhoden:

A. CONSIDER APPROVAL OF A PROPOSED PLAN FOR BRADFORD COUNTY APPLYING CARES ACT FUNDING IN THE AMOUNT OF \$4,700,300.00 TO VARIOUS PROGRAMS

Ms. Rhoden reviewed highlights of the [proposed plan](#). During her review, the following matters were addressed and/or discussed:

- Reviewed the draft outline of expenses/needs identified thus far for the General Government portion of the allocation. ([Spreadsheet](#))
- Funding the 75% reimbursement portion of the allocation.
- FEMA reimbursement program.
- The Individual Assistance portion of the allocation
- The Small Business Assistance portion of the allocation.
 - The Three-Phase consideration process for this program.
 - The funding limits.
 - Eligible businesses.
- Financial/Audit Support allocation.
- Funding for reserve and/or unanticipated costs.

Additional discussion ensued, which was not limited to but included:

- The option of approving funding for non-profit organizations. Ms. Rhoden advised that she will review the funding availability, and report to the Board.
- The FEMA reimbursement process.
- Reviewed the CARES expenses for the I.T. Department.
- Temporary staff being hired to carry out the plan.
- Making the public aware of the CARES Program.
- The lack of adequate Internet service in the County.

Chairman Dougherty called for a motion on the proposed plan, realizing the plan may change.

*Vice-Chairman Thompson **MOVED to approve the proposed plan.** Commissioner Riddick **SECONDED** the motion.*

Chairman Dougherty conducted a roll-call vote:

Commissioner Chandler: Aye

Vice-Chairman Thompson: Aye

Commissioner Durrance: Aye

Commissioner Riddick: Aye

Chairman Dougherty: Aye

*The **MOTION CARRIED 5-0.***

B. REQUEST PERMISSION TO SUBMIT A CDBG APPLICATION FOR MITIGATION THROUGH THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY – REBUILD FLORIDA GENERAL PLANNING SUPPORT PROGRAM. TOTAL GRANT REQUEST - \$600,000.00 (No County Match)

Ms. Rhoden provided background regarding the Flood Mitigation Program and presented the grant application for consideration. The grant would provide funding to conduct a flood mitigation study for Alligator Creek; Lakes Sampson, Crosby and Rowell; and Sampson River.

*Commissioner Durrance **MOVED to grant permission to submit a [CDBG application](#) for mitigation through the Florida Department of Economic Opportunity – Rebuild Florida General Planning Support Program (total grant request \$600,000.00). Vice-Chairman Thompson **SECONDED** the motion.***

Chairman Dougherty conducted a roll-call vote:

Commissioner Chandler: Aye

Vice-Chairman Thompson: Aye

Commissioner Durrance: Aye

Commissioner Riddick: Aye

Chairman Dougherty: Aye

*The **MOTION CARRIED 5-0.***

5. SHERIFF REPORTS—Sheriff Smith:

A. REQUEST REIMBURSEMENT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019 (Jail Set-Aside Funds)—Major Denny Thompson:

Major Thompson presented the reimbursement request for consideration. The \$512,865.11 reimbursement request consists of cost overruns as follows:

- Correctional Overtime \$201,010.97
- Inmate Hospitalization \$147,336.68
- Inmate Meals \$107,066.60
- Repair Maintenance-Jail \$ 35,793.86
- Remaining Transfer Approved by BoCC \$ 21,657.00

Major Thompson stated that the Sheriff's Office will return approximately \$1.1 million to the Board this year.

*Vice-Chairman Thompson **MOVED to approve the reimbursement request.** Commissioner Riddick **SECONDED** the motion.*

Chairman Dougherty conducted a roll-call vote:

Commissioner Chandler: Aye

Vice-Chairman Thompson: Aye

Commissioner Durrance: Aye

Commissioner Riddick: Aye

Chairman Dougherty: Aye

*The **MOTION CARRIED 5-0.***

6. CLERK REPORTS—Clerk Norman:

**A. PERMISSION TO OPEN A NEW BANK ACCOUNT FOR CARES FUNDING—Jim Farrell,
Finance Director:**

Mr. Farrell requested permission to open a new bank account for the purpose of separating CARES funding.

Vice-Chairman Thompson **MOVED to open a new bank account for CARES funding.**
Commissioner Durrance **SECONDED the motion.**

Chairman Dougherty conducted a roll-call vote:

Commissioner Chandler: Aye

Vice-Chairman Thompson: Aye

Commissioner Durrance: Aye

Commissioner Riddick: Aye

Chairman Dougherty: Aye

The **MOTION CARRIED 5-0.**

7. CHAIRMAN COMMENTS—Chairman Dougherty: None.

8. COMMISSIONERS' COMMENTS:

Commissioner Riddick:

- Expressed appreciation to Ms. Rhoden for her time and effort with the CARES Act Proposed Plan and to Ms. Evans for her assistance.

Commissioner Thompson:

- Recognized the Brown family, who suffered a great loss with the death of their son.

ADJOURN: There being no further business, the meeting adjourned at 7:24 p.m.

These Minutes approved by the BoCC at the Regular Scheduled Meeting of 08-20-2020.